



CITY COUNCIL Regular Meeting

June 3, 2024

6:00 PM, Council Chambers - 111 E. Maple Ave.

To view a Council meeting agenda, visit <https://independencemo.portal.civicclerk.com/> and select 'Most Recent Council Agenda'.

INVOCATION

1. Tim Allison of the Visiting Nurse Association Hospice will give the invocation

THE PLEDGE OF ALLEGIANCE

ROLL CALL

CITIZEN REQUESTS

PRESENTATION RESOLUTIONS

1. 24-730 A resolution recognizing Lilia White, Account Information Representative for the Water Department, as the I-STAR Award - Service & Teamwork Above Responsibilities Award recipient for June 2024

PROCLAMATIONS

1. Proclamation recognizing Flag Day June 14th

CONSENT AGENDA

Reports and Recommendations of the City Manager

1. Approval of minutes for the Regular Meetings on May 6 and May 20, 2024
2. Council action is requested to issue a purchase order to Advanced Utility Systems in the amount of \$221,739.95 for the annual maintenance and support of the City's

utility customer information and billing system.

3. Council action is requested to issue a purchase order to Altec Industries in the amount of \$400,214.00, for an Altec DM45 digger derrick for the Power & Light Department.
4. Council action is requested to issue a \$50,000 change order to the for intra-city transit services with First Transit for the Community Development Department.
5. Council action is requested to issue a purchase order to GE Grid Solutions, LLC in the amount of \$839,406.17 for the JPAX Next Gen Fiber Optic Equipment Replacement for IPL.
6. Council action is requested to issue a purchase order to Electronic Technology, Inc. (ETI) in the amount of \$115,228.30 for the Security Camera Project Upgrades/Replacements for the IPL Service Center, Substation P and Substation M.
7. Council action is requested to amend the Schedule of Fees for the City of Independence effective July 1, 2024.
8. Council action is requested to issue a purchase order to Life Scan Wellness Centers in the amount of \$181,000 for mandatory Fire Department physicals (contract extension).

Resolutions

1. 24-731 A Resolution appointing Jose Torres as a member of the City Planning Commission of the City of Independence, Missouri
2. 24-732 A Resolution appointing Liz Baker to the Board of Directors of the Southwest Independence 353 Redevelopment Corporation

REGULAR AGENDA

Public Hearing(s)

Ordinances

1. 24-034 **2R** An ordinance approving a rezoning from District C-2 (General Commercial) and District R-12 (Two-Family Residential) to District R-6 (Single-Family Residential) for the property at 9519 E. Truman Road. **2R**
2. 24-035 **2R** An ordinance approving a rezoning from District R-30/PUD (High Density Residential) to R-6 (Single Family Residential) for the property at 120 E College Street. **2R**
3. 24-038 **2R** An ordinance authorizing a contract with the Missouri Department of

Health and Senior Services to provide financial assistance for the State Investment in Local Public Health Services Grant Program for the period of June 1, 2024, through May 31, 2025; accepting funds for the period in the amount of \$118,386; authorizing future change orders for additional funding and/or time extensions for the same project; and authorizing certain future appropriations. **2R**

4. 24-039 **2R** An ordinance approving a Final Plat for Wader's Place – Replat A, in Independence, Jackson County, Missouri. **2R**

First Reading(s)

1. 24-041 **1R** An ordinance adopting the Annual Operating and Capital Budgets of the City of Independence, Missouri, for the Fiscal Year July 1, 2024 - June 30, 2025, estimating the revenues for said fiscal year; appropriating sums for the purposes stated in said Budget, establishing Operating Transfers, designating Fund Balance Allocations, establishing the authorized Table of Organization, and designating those who may make a requisition for encumbrances against appropriations. **1R**
2. 24-042 **1R** An Ordinance finding, determining, and declaring the necessity of acquiring general utility easements and temporary construction easements for the Rockwood Storm Drainage Improvement Project (Project No. 132202); authorizing the negotiation and eminent domain proceedings if necessary; authorizing the use of experts as needed; authorizing and directing the execution of documents and the payment of funds to property owners or others holding property rights in conjunction with the project. **1R**
3. 24-043 **1R** An ordinance amending Article 3 of Chapter 5 of the City Code by enacting new sections to revise and clarify the requirements for extended stay hotels. **1R**

INFORMATION ONLY

1. **Please Note:** *In accordance with RSMo. 610.021, the City Council may convene in an Executive Session during or after the meeting, in the Council Chambers and move to Conference Room D for the closed meeting, on matters of litigation, legal action, and/or attorney client communications, as permitted by Sec. 610.021(1), on matters of personnel, as permitted by Sec. 610.021(3) and personnel records, as permitted by 610.021(13), on matters of contracts, as permitted by 610.021(12), on matters of real estate, as permitted by 610.021(2) and/or matters of labor negotiations, as permitted by 610.021(9).*

COUNCILMEMBER COMMENTS

ADJOURNMENT

Regular Meeting Minutes

Monday, May 6, 2024

Time Started – 6:02 PM

INVOCATION

Tim Allison, Chaplain for the Visiting Nurse Association Hospice

THE PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Councilmembers Fears, Perkins, Stewart, McCandless, Wiley Vaught, and Mayor Rowland

None Absent

Councilmember Fears welcomed Kyle Walkers from Troop 206. Kyle is working on his communications badge.

Councilmember Perkins moved for approval, 24-720 ISTAR Resolution. Councilmember Fears seconded this.

Councilmember Fears – yes

Councilmember Perkins – yes

Councilmember Stewart – yes

Councilmember McCandless – yes

Councilmember Wiley – yes

Councilmember Vaught – yes

Mayor Rowland – yes

Motion was approved 7-0

24-720 A resolution recognizing Chris Ballinger, Community Development Program Administrator of the Community Development Department, as the I-STAR Award Recipient for May 2024.

24-720 resolution was presented to Chris Ballinger

CITIZEN REQUESTS

Councilmember Perkins motioned to suspend the rules to allow non-residents to speak. Councilmember Wiley seconded it.

All in favor, none opposed.

Tanya Huey spoke about the lack of enforcement of noise ordinances and a request to make new laws that fit our City today.

Jackie Sommer spoke as Chair of the Charter Review Commission. She wanted to give background on the Charter Commission's recommendation to remove most departments from the Charter. This was done with the belief that the departments would be codified with the City's Code of Ordinances or placed in the Policies and Procedures. The Charter Commission did not recommend removing the Police or Fire Departments to get rid of them. The amendments were suggested to make the Charter more concise and to shorten it from 60 pages. She researched to see if other cities in Missouri include the Police and Fire Departments in their Charters and found that several cities with comparable size to Independence do not include the Police or Fire Departments in their Charters.

Tony Sommer spoke about our transit system and how he feels it is insufficient for our City and the citizens who use it. He feels it is due to a lack of funding and feels more money needs to be put toward improving this system.

Matt Roberts is a resident of Blue Springs but owns rental property in Independence. He spoke about bill 24-033, which involves changing the City Code regarding business licenses.

REPORTS AND RECOMMENDATIONS OF THE CITY MANAGER

Motion to approve consent agenda made by Councilmember Perkins

Second by Councilmember McCandless

Motion is to approve items minus Items 24-724 pulled by Councilmember Fears

Councilmember Fears – yes

Councilmember Perkins – yes

Councilmember Stewart – yes

Councilmember McCandless – yes

Councilmember Wiley – yes

Councilmember Vaught – yes

Mayor Rowland – yes

Consent Agenda approved 7-0

REPORTS AND RECOMMENDATIONS OF THE CITY MANAGER

1. Approval of minutes from the April 4th and April 15th Regular Meetings
2. Council action is requested to issue a purchase order to Cogent Inc. for \$154,935.00 for the rehabilitation, maintenance, and repair of one (1) Clearwell Transfer Pump located at the Courtney Bend Water Treatment Plant for the Water Division of the Municipal Services Department.

3. Council action is requested to extend the City's contract with RubinBrown, LLP for the City's audit services for fiscal years 2024 and 2025 and authorize the issuance of future purchase orders.
4. Council action is requested to issue a purchase order to Clark Equipment Company (KC Bobcat) for a 4-year lease for a total of \$57,672.00 for an S86 Series Bobcat Compact skid steer for the Street Maintenance Division of the Municipal Services Department.
5. Council action is requested to authorize the City Manager to approve a construction contract with Vance Brothers, Inc., for an amount not to exceed \$2,995,972.74, authorizing future minor change orders not to exceed \$299,597.27 and/or time extensions for the 2024 Roadway Seals Project as part of the Pavement Preventative Maintenance Operations Project (No. 112201).

Resolutions

24-721 A Resolution reappointing Robert Prunte to the Heritage Commission

24-722 A Resolution reappointing Brent Schondelmeyer to the Land Trust of Jackson County

24-723 A Resolution reappointing Ronald Bruch to the Jackson County Board of Equalization

Item Pulled - 24-724 A Resolution establishing a temporary moratorium on accepting, processing, and considering applications, permits, and licenses for tobacco, liquor, and small box variety retail stores.

Councilmember Fears motioned to amend the moratorium from 6 mos. to 3 mos. Councilmember Perkins seconded this.

City Manager Walker stated the 3-month timeline will work well. This is just for a small slice of purposes, such as small convenience stores. Suppose there were an extenuating circumstance that would be in the City's best interest to consider an application for some reason. In that case, they can recommend that the Council lift the moratorium to allow that consideration.

Councilmember Fears – yes

Councilmember Perkins – yes

Councilmember Stewart – yes

Councilmember McCandless – yes

Councilmember Wiley – yes

Councilmember Vaught – yes

Mayor Rowland – yes

Amendment for 24-724 is approved 7-0

Approval of the main bill was voted on

Councilmember Fears – yes

Councilmember Perkins – yes

Councilmember Stewart – yes

Councilmember McCandless – yes

Councilmember Wiley – yes

Councilmember Vaught – yes

Mayor Rowland – yes

24-724 passes 7-0

Resolutions

24-720 A resolution reappointing Les Boatright and Mary Smead to the Storm Water Control Sales Tax Oversight Committee

24-721 A resolution reappointing Thad McCullough to the Human Relations Commission

24-722 A resolution reappointing Twyla Olson-Hahn to the Tree Commission

24-723 A resolution reappointing Sam Rushay and Michael Calvert to the Tourism Commission

24-724 A resolution approving the Preliminary Plat of Eastgate Commerce Center, Buildings B1-B3 in Independence, Missouri.

24-725 A resolution approving the Preliminary Plat of Eastgate Commerce Center, Buildings 5-7 in Independence, Missouri.

REGULAR AGENDA

Public Hearing(s)

A public hearing for the formation of the Fairmount Community Improvement District. *Full Public Hearing.*

Tom Scannell, Community Development Director, spoke on this item. The City has received a Community Improvement District Petition for the Fairmount area. This area includes the south side of 24 Hwy with Huttig on the West and River on the east. The petition was signed by more than 50% of the property owners in the district and more than 50% of the property valuation within the district. The CID would propose a 1% sales tax within the district, which would be used for capital improvements such as streetscape, lighting, and public benches, among other things, as well as public services such as special events and security services. The CID would be open for 27 years, the maximum allowed by state statute. The petitioners are seeking a blight

finding. The blight study is included in this petition. The blight study found unsafe and unsanitary conditions and deterioration of site conditions.

Doug Cowan, President and CEO of Community Services League, spoke in favor of the petition. They own the property at 10725 E. 24 Hwy that houses the Blendwell Community Café and the Work-Life Center. The CID can assist businesses with outside improvements such as façade and landscape while MODOT works on the streets and sidewalks. The area is strengthening, and a community improvement district can help it strengthen more. This is a massive opportunity for Independence, and he implores the Council to approve it.

Karen Bauer spoke in favor of the CID. She owns the Little BBQ Joint on 24 Hwy. The area desperately needs improvement and maintenance, which has been needed for years. Beautification, lighting, and community safety would further attract other businesses.

Cyril Wrabec spoke in favor of the CID. He owns a business in the Fairmount District. He purchased a dilapidated car wash in that area 12 years ago. When he purchased it, it had been vandalized to the point where every piece of metal was damaged. It took him two years to refurbish it. Six years ago, he purchased another dilapidated building, refurbished it, and put his law office there. This building is in the heart of the Fairmount District. A couple of years ago, he purchased the old Fairmount Liquor building, which sits next to the car wash. People kept asking him why he was putting money into an area that the City didn't care about, that had lots of homeless and buildings that had been abandoned. He believes this CID will start to transform the area and encourage other investors to come in, and it will no longer be a forgotten area.

Patrick Farrell, Director and CEO of the Fairmount Community Center, spoke in favor of the CID. They help kids with clothes and partner with the Independence School District; they have a Meals on Wheels program, educational programs, and other home improvement programs with local resources. Also, forming a complimentary CID with Sugar Creek on the other side of the street. This has also led to the development of the Sugar Creek Chamber of Commerce. A strong business area leads to a strong community.

Jennifer Manalelua spoke as a citizen. She has lived and raised her family in this area. She has had conversations with many residents in that area, from kids to seniors, and found that they all love to live there. They love that it has become a very diverse community and that everyone feels safe and well-cared for in that area. There are several things that the area needs: to get rid of the predatory lending businesses, which the City has done, for the citizens to be able to get better paying jobs, which is what the Work-Life Center is doing, a multi-cultural grocery store and a viable economic district and asking for this support those that live there.

Councilmember Perkins said tonight is the first reading; the second will be May 20th. It is exciting to see Northwest Independence move forward.

The Public Hearing is closed.

Ordinances

24-015 2R An Ordinance vacating an existing right-of-way of all that part of Coon Road beginning at 7 Hwy and heading West approximately 631 feet and reserving the same as a general utility easement, Independence, Jackson County, Missouri. 2R

Councilmember Stewart stated he spoke with Mr. Powers, who previously had an objection to this. Mr. Powers wanted Councilmember Stewart to relay that he no longer objected to this.

There is no known opposition to this ordinance.

Councilmember Fears – yes

Councilmember Perkins – yes

Councilmember Stewart – yes

Councilmember McCandless – yes

Councilmember Wiley – yes

Councilmember Vaught – yes

Mayor Rowland – yes

24-015 passes 7-0

24-030 2R An ordinance authorizing the acceptance of a contract with Jackson County, Missouri, which calls for Jackson County to provide funding for \$225,000.00 to the City of Independence Police Department's Law Enforcement School-Based Initiative called S.T.E.P. 2R

No discussion

Councilmember Fears – yes

Councilmember Perkins – yes

Councilmember Stewart – yes

Councilmember McCandless – yes

Councilmember Wiley – yes

Councilmember Vaught – yes

Mayor Rowland – yes

24-030 passes 7-0

First Reading(s)

24-031 1R An Ordinance amending Chapter 9 (Fire Code) of the Independence City Code by adding a new Article 2 to add Lift Assist cost recovery and non-resident mitigation fees 1R

Read

24-032 1R An ordinance amending the Unified Development Ordinance, Chapter 14, of the City Code pertaining to Data Center use in I-1. This addresses item 2.1.c of the 2023-2024 Independence Action Plan. 1R

Read

24-033 1R An ordinance repealing Chapter 5, Article 1, adding a new Chapter 5, Article 1 of the City Code, and renaming Chapter 5 to "Business Licenses." This addresses item 2.1.a of the 2023-2024 Independence Action Plan. 1R

Read: Mayor Rowland asked that the Council look into 24-033 further.

24-034 1R An ordinance approving a rezoning from District C-2 (General Commercial) and District R-12 (Two-Family Residential) to District R-6 (Single-Family Residential) for the property at 9519 E. Truman Road. 1R

Read

24-035 1R An ordinance approving a rezoning from District R-30/PUD (High-Density Residential) to R-6 (Single Family Residential) for the property at 120 E. College Street. 1R

Read

24-036 1R An ordinance approving a rezoning from District C-2 (General Commercial) to District R-6 (Single Family Residential) for the property at 908 N. Liberty Street. 1R

Read

24-037 1R An ordinance approving the petition to establish the Fairmount Community Improvement District, establishing the district, and making findings and authorizing actions related to establishing the district. 1R

Read

INFORMATION ONLY

1. Boards and Commission Memo
2. Please Note: In accordance with RSMo 610.021, the City Council may convene in an Executive Session during or after the meeting in the Council Chambers and move to Conference Room D for the closed meeting on matters of litigation, legal action, and/or attorney-client communications, as permitted by Sec. 610.021(1), on matters of personnel, as permitted by Sec. 610.021(3) and personnel records, as permitted by 610.021(13), on matters of contracts, as permitted by 610.021(12), on matters of real estate, as permitted by 610.021(2) and/or matters of labor negotiations, as permitted by 610.021(9).

COUNCILMEMBER COMMENTS

Councilmember Stewart – no comments tonight

Councilmember Perkins – there will be a Town Hall Meeting at the Englewood Arts on the proposed Charter amendments on Wednesday, May 15th at 6:30 p.m. Two members of the Charter Commission will be there to answer questions.

Councilmember Fears – Audit and Finance Committee heard a presentation by the City Analyst regarding the ARCH Program and a budget presentation regarding priority-based budgeting. Also, the Economic Development Partnership meeting watched a video on the Chamber website regarding construction and various other exciting things going on in Independence.

Councilmember Vaught expressed her sincere gratitude to other council members, the Mayor, the city manager, and other city staff for the warm welcome and support she has received over the last few weeks.

Councilmember Wiley – this Thursday, she graduates from the Citizens' Police Academy. She would encourage anyone interested in what our police department does to attend one of these academies.

Councilmember McCandless – Shoutout to Alversia Pettigrew, who was awarded the DeVerne Lee Calloway Woman of the Year Award in Jefferson City. She is one of the great leaders of the African American Community in Independence. Cargo Largo was recognized with the Capstone Award by the Kansas City Business Journal. Justin Woods, Principal at Van Horn High School, was awarded Principal of the Year. Missouri Legislature recognized the parents of Officer Cody Allen on the floor and had a receiving line for the family.

Mayor Rowland, there is a Toastmasters Tower Talk Group that meets at the North Library. They had their 50th Anniversary. The Mayor attended the AME Church regional meeting. Also, the CSL had their appreciation luncheon. He participated in the Wild About Harry night. Job-One had their casino night for a fundraiser, and the new Truman statue was unveiled in front of Clinton's on the square. The video contest is still going through July 4th.

The City Clerk read the Boards and Commissions Report.

City Manager Zach Walker – Congratulated Councilmember McCandless for being appointed as the Secretary for the Mid-America Regional Council Board of Directors and Councilmember Fears for being appointed to the vacant spot on that board. Chief Adam Dustman was elected the third Vice President of the Missouri Police Chief's Association. The Police Memorial Ceremony will be held Thursday, May 16th, at 7:30 p.m. in front of Police Headquarters. We have recently learned that KCPD has enacted a new wage scale for their officers. Starting wages for officers in Kansas City have been raised substantially. That, coupled with KCPD lifting their living requirements from living within the City of KC to a 30-mile radius, has created a situation with IPD that needs to be addressed, as we are already down 38 officers. He encouraged conversations to be ahead of this.

Councilmember Perkins expressed the urgency of the situation, stating that the Council has met several times to discuss how the City will address this situation.

Motion made by Councilmember Perkins to add this issue to the study session

Seconded by Councilmember Wiley

Councilmember Fears – yes

Councilmember Perkins – yes

Councilmember Stewart – yes

Councilmember McCandless – yes

Councilmember Wiley – yes

Councilmember Vaught – yes

Mayor Rowland – yes

City Manager Walker was elected as the Missouri Managers Association's vice president, making him eligible to serve as president next year.

ADJOURNMENT 7:13 PM



A blue ink signature, likely of the Presiding Officer of the City Council, is written over a horizontal line.

Presiding Officer of the City Council
of the City of Independence, Missouri

ATTEST:

A blue ink signature, likely of the City Clerk, is written over a horizontal line.

City Clerk

INDEPENDENCE
★ MISSOURI ★
A GREAT AMERICAN STORY
COUNCIL MEETING MINUTES
May 20, 2024

Meeting began at 6:02 p.m.

The invocation was given in Spanish by Sergio Quintero

The Pledge of Allegiance was said.

ROLL CALL - those present

Councilmember Fears

Councilmember Perkins

Councilmember Stewart appeared via Teams Video

Councilmember McCandless

Councilmember Wiley

Councilmember Vaught

Councilmember Mayor Rowland

No absences

CITIZEN REQUESTS

Councilmember Perkins made a motion to allow non-residents to speak. Councilmember McCandless 2nd. Voice vote, all yes

Bob Sorenson spoke on the proposed budget. The budget also shows no changes to retirees' healthcare, highlighting the Mayor and City Council for honoring the promise made to retirees. 995 post 65 receiving health ins. 218 members in the Staywell group. .71 cent/mo increase last year.

Matt Roberts (non-resident) spoke on the Charter Section 5 for the second time. He stated the Mayor asked for changes to this, but nothing is different. The change didn't relate to his concern, but he didn't see any changes.

Mike Fowler, an Independence Police Officer for 20 years. He is currently the Investigations Trustee of FOP 1 and is the training and recruiting Sergeant. He spoke about the applications for the police department. There were no applicants in January. In February, five people were invited to test for a police officer position; three did not show up, two conditional offers were made, and one person was hired. In March, eight were invited, three did not show up, four conditional offers were given, and two are going through a background investigation. In April, eleven were invited, three did not show up, six conditional offers were given, and four went through a background investigation. In May, fourteen were invited, twelve did not show up, and two conditional offers were made and are going through background investigations.

He highlighted May and stated that KCPD's pay increase was effective in May.

He thanked the City for bringing the health insurance benefit in retirement back. The pay increase and the health insurance will keep our City more competitive with other agencies in the metro.

The FOP has unanimous support for this tax to be put on the August ballot. The tax will help the pay scale and needed equipment. This tax will bring more officers to the department and officers patrolling the neighborhoods.

PROCLAMATIONS

A proclamation for Emergency Medical Services Week was accepted by Craig Duplantis and Paul Liniger on behalf of EMS workers.

CONSENT AGENDA

Councilmember Perkins moved to approve the city manager's reports and recommendations, which Councilmember Wiley seconded.

Councilmember McCandless pulled Resolutions 24-718 and 24-727, and Councilmember Stewart pulled Resolution 24-728.

Approval of Consent Agenda without those items that were pulled.

Councilmember Fears – yes

Councilmember Perkins – yes

Councilmember Stewart – yes

Councilmember McCandless – yes

Councilmember Wiley – yes

Councilmember Vaught – yes

Mayor Rowland – yes

Consent Agenda is approved 7-0

1. Council action is requested to increase expenditures by \$27,000 with Ozark Kenworth for heavy equipment fleet repairs for the Central Garage for the Municipal Services Department. The total amount of expenditures will increase to \$75,000.00

1. Council action is requested to authorize the City Manager to approve a General Utility Easement and a Sanitary Sewer Easement vacation for the properties at 1210 and 1220 S. Powell Road.

2. Council action is requested authorizing the City Manager to execute a six-month contract extension for intra-city transit services with First Transit.

Resolutions

1. 24-718 A resolution establishing the opioid settlement advisory committee, stating the broad policy guidelines for the use of said funds and outlining the process by which funds will be dispersed. (Sponsored by Councilmember Bridget McCandless).

Councilmember McCandless read her proposed amendments to this resolution, recommending goals and objectives for using these funds and the committee structure.

Councilmember McCandless made a motion for the adoption of the amendment. Councilmember Fears seconded the motion.

Councilmember Fears – yes

Councilmember Perkins – yes

Councilmember Stewart – yes

Councilmember McCandless – yes

Councilmember Wiley – yes

Councilmember Vaught – yes

Mayor Rowland – yes

Adoption of amendment passes 7-0

During the discussion of the main bill, Councilmember Perkins stated he would not support this as he does not feel that forming another committee is necessary when we have the Advisory Board of Public Health, which has advised on these matters.

Councilmember Fears – yes

Councilmember Perkins – no

Councilmember Stewart – yes

Councilmember McCandless – yes

Councilmember Wiley – yes

Councilmember Vaught – yes

Mayor Rowland – yes

24-718 passes 6 in favor, 1 opposed

2. 24-725 A resolution appointing Meagan Borth to the Board of Directors of the Independence Events Center Community Improvement District.

3. 24-726 A Resolution reappointing Mindy Meadows, Helen Hurley, Virginia Hudson, and Nina Woodson-Falls to the Human Relations Commission

4. 24-727 A resolution authorizing the City Manager to sign the Generator Interconnection Agreement between Southwest Power Pool, Blue Valley Grid, LLC, and the City of Independence.

This is the agreement between the City and a private firm asking to deploy battery technology for power storage. The City's transmission system will be used to transmit that power. The City will be reimbursed for this work to get the upgraded system, the cost paid for by a private vendor, and the technology being deployed into our community.

Hegendeffer said it does not meet the IPL obligation for SBC Capacity; it is possible to do this at a later date.

This company approached us, but we did not seek them out.

Councilmember McCandless made a motion for the adoption of 24-727. Seconded by Councilmember Wiley.

Councilmember Fears – yes

Councilmember Perkins – yes

Councilmember Stewart – yes

Councilmember McCandless – yes

Councilmember Wiley – yes

Councilmember Vaught – yes

Mayor Rowland – yes

24-727 passes 7-0

5. 24-728 A resolution authorizing an agreement with the Fraternal Order of Police, Lodge # 1, For the term of July 1st, 2024 through June 30th, 2028

Councilmember Stewart made a motion to approve 24-728. Seconded by Councilmember Perkins.

This is a four-year agreement with the Fraternal Order of Police. It addressed the wage disparity when the Kansas City Police Department adopted a new salary table for its officers. This does not fully match dollar for dollar but allows us to compete with that by lowering the total number of years an officer is able to top-put; an officer will receive a pay increase every other year, making our salary more competitive year-to-year with KCPD.

Another competitive tool we have with this is that when officers retire between the ages of 55 and 65, they will remain on the City's insurance plan until they reach Medicare eligibility. It also considers command staff that the FOP does not represent to keep them interested in staying.

Councilmember Fears – yes

Councilmember Perkins – yes

Councilmember Stewart – yes

Councilmember McCandless – yes

Councilmember Wiley – yes

Councilmember Vaught – yes

Mayor Rowland – yes

24-728 passes 7-0

6. 24-729 A resolution accepting the City of Independence City Wide Housing Study update.

REGULAR AGENDA

Public Hearing(s)

1. A public hearing for the amendment to the Unified Development Ordinance, Chapter 14, of the City Code relating to Data Center Use. Full Public Hearing.

The Planning Commission recommended approval at the April 9th meeting. This would add to the data center use in the I-1 Industrial District. It is currently in the BP district, so that it will be expanded to the I-1 district. It could promote the expansion and development of other industrial opportunities. Any property that has I-1 zoning would be allowed to have this.

No one spoke in favor of or in opposition to this ordinance.

a. 24-032 2R An ordinance amending the Unified Development Ordinance, Chapter 14, of the City Code pertaining to Data Center use in I-1. This addresses item 2.1.c of the 2023-2024 Independence Action Plan. 2R

Councilmember Fears – yes

Councilmember Perkins – yes

Councilmember Stewart – yes

Councilmember McCandless – yes

Councilmember Wiley – yes

Councilmember Vaught – yes

Mayor Rowland – yes

24-032 passes 7-0

1. A public hearing for the application by Elevated Spaces to rezone the property at 9519 E. Truman Road from C-2, General Commercial, and R-12, Two-Family Residential, to R-6, Single Family Residential. New Information Only.

This property sits on the south side of Truman Road, west of Winner Road. The owner intends to rehab into a single-family residence. Rezoning is necessary because the structure has been vacant and listed as dangerous. The Planning Commission recommended approval on March 23rd.

Councilmember Perkins made a motion to postpone this item for 60 days. This will give the individuals an opportunity to take corrective measures to bring the building into compliance.

Seconded by Councilmember Fears.

Councilmember Fears – yes

Councilmember Perkins – yes

Councilmember Stewart – yes

Councilmember McCandless – yes

Councilmember Wiley – yes

Councilmember Vaught – yes

Mayor Rowland – yes

24-034 is postponed for 60 days, 7-0

1. 24-034 2R An ordinance approving a rezoning from District C-2 (General Commercial) and District R-12 (Two-Family Residential) to District R-6 (Single-Family Residential) for the property at 9519 E. Truman Road. 2R
1. A public hearing for the application by Robert Scarborough to rezone the property at 120 E. College Street from R-30/PUD, High-Density Residential/Planned Unit Development, to R-6, Single Family Residential. New Information Only.

Although this structure has been zoned as a multi-family home, it has always been a single-family home since its construction. The Planning Commission approved this at the April 9th meeting. There is no new information to report.

1. 24-035 2R An ordinance approving a rezoning from District R-30/PUD (High-Density Residential) to R-6 (Single Family Residential) for the property at 120 E College Street. 2R

Councilmember Perkins made a motion to postpone for the same reason as the last motion. He is doing this because if the Council were to vote this down, they would not be able to bring this back for one year.

Councilmember Wiley seconded the motion.

Councilmember Fears – yes

Councilmember Perkins – yes

Councilmember Stewart – yes

Councilmember McCandless – yes

Councilmember Wiley – yes

Councilmember Vaught – yes

Mayor Rowland – yes

24-035 is postponed for 60 days, 7-0

1. A public hearing for the application by Bobby Anderson to rezone the property at 908 N. Liberty Street from C-2, General Commercial, to R-6, Single Family Residential. New Information Only.

This property has been zoned commercial for many years but has been used as a single-family house. The Planning Commission approved this item at their April 9th meeting—no new information.

1. 24-036 2R An ordinance approving a rezoning from District C-2 (General Commercial) to District R-6 (Single Family Residential) for the property at 908 N. Liberty Street. 2R

Councilmember Fears – yes

Councilmember Perkins – yes

Councilmember Stewart – yes

Councilmember McCandless – yes

Councilmember Wiley – yes

Councilmember Vaught – yes

Mayor Rowland – yes

24-036 is approved 7-0

1. A full public hearing for a Restaurant Selling Intoxicating Liquor License application for Catrina's Tacos & Tequilas located at 19801 E. Valley View Parkway. Full Public Hearing.

This is the former Rib Crib. There are other liquor establishments nearby. To the south of the property, there is also a church with a school. There has not been any objection to this license being issued. Nothing further.

No one spoke in favor of or opposition to this item.

Councilmember Fears – yes

Councilmember Perkins – yes

Councilmember Stewart – yes

Councilmember McCandless – yes

Councilmember Wiley – yes

Councilmember Vaught – yes

Mayor Rowland – yes

Liquor license approved 7-0

a. Council action is requested on the Restaurant Selling Intoxicating Liquor License application for Catrina's Tacos & Tequilas, located at 19801 E. Valley View Pkwy.

6. Fiscal year 2024-25 Proposed Budget Hearing. Full Public Hearing.

No one spoke in favor of or in opposition to the budget—there was no discussion from the Council. Budget presentations will occur on May 28th and 29th.

Ordinances

1. 24-031 2R An Ordinance amending Chapter 9 (Fire Code) of the Independence City Code by Adding Article 2 to add Lift Assist Cost Recovery and Non-Resident Mitigation Fees. 2R

Councilmember McCandless stated that this is a way for Independence Fire to address the multitude of calls they get from nursing homes to assist those who have fallen and need help returning to their beds. This does not apply to those who call from home. Notifications will be sent out to these facilities regarding this fee.

This includes a fee to those who are involved in an accident within the city limits of Independence. The fee is assessed to insurance. A firm will manage the fees.

Councilmember Fears – yes

Councilmember Perkins – yes

Councilmember Stewart – yes

Councilmember McCandless – yes

Councilmember Wiley – yes

Councilmember Vaught – yes

Mayor Rowland – yes

24-031 passes 7-0

1. 2R 24-033 2R An ordinance repealing Chapter 5, Article 1, and adding a new Chapter 5, Article 1 of the City Code and renaming Chapter 5 to "Business Licenses". This addresses item 2.1.a of the 2023-2024 Independence Action Plan. 2R

City Manager Zach Walker stated this is regarding our City Code regarding business licenses. Last updated in the 1970s. There have been several updates to the state statute since that time. This cleans up our City Code by removing duplicative language and conflicts with state law. This is for the business license process. It does not apply to rental properties.

Councilmember Fears – yes

Councilmember Perkins – yes

Councilmember Stewart – yes

Councilmember McCandless – yes

Councilmember Wiley – yes

Councilmember Vaught – yes

Mayor Rowland – yes

24-033 passes 7-0

1. 24-037 2R An ordinance approving the petition to establish the Fairmount Community Improvement District, establishing the district, and making findings and authorizing actions related to establishing the district. 2R

CM Perkins asked for Council support to help improve the Fairmount area.

Councilmember Fears – yes

Councilmember Perkins – yes

Councilmember Stewart – yes

Councilmember McCandless – yes

Councilmember Wiley – yes

Councilmember Vaught – yes

Mayor Rowland – yes

24-037 passes 7-0

1. 24-040 2R An ordinance imposing a Police Sales Tax at the rate of one-fourth of one percent of the receipts from the sale at retail of all tangible personal property or taxable services at retail within the City of Independence, Missouri, which

shall remain in effect at said rate thereafter until repealed by the voters of the City; calling for the proposition adopting said tax to be placed on the ballot at the regularly scheduled election to be held August 6th, 2024; proposing the form of the ballots and directing the City Clerk to do all things called for by law in connection with the holding of said election. 2R

Councilmember Perkins made a motion to modify Section 8 to include language stating "which tax shall remain in effect until repealed by voters." Councilmember Fears seconded this.

Councilmember Fears – yes

Councilmember Perkins – yes

Councilmember Stewart – yes

Councilmember McCandless – yes

Councilmember Wiley – yes

Councilmember Vaught – yes

Mayor Rowland – yes

Amendment to 24-040 passes 7-0

Councilmember Fears said this tax is to support the safety and security of our community. The decision of Kansas City to adjust their police department pay so significantly that it has the potential to rob neighboring communities of qualified police officers essentially necessitates our response. As leaders of this community, we feel it is critical to respond by supporting officers who defend us and our community daily by making a substantial effort to compete. The first part was the FOP contract; this is the second part and represents how we will pay for that. Passing this tax will show the commitment and value our City and our citizens place on our police department. He fully supports this tax and urges citizens to come out in August and vote for this tax.

Councilmember Wiley stated she takes any new tax seriously. She understands the burden that an additional tax can place on hardworking families, but she also knows the burden that crime has on the residents. Victimization rates are higher for those living in low-income households. The lives and safety of our officers are non-negotiable. She is proud of the City staff and Council and their hard work in quickly moving this forward.

Councilmember Vaught stated public safety is a fundamental responsibility of our government, and it's imperative that we provide our police the resources that they need to perform their duties effectively. Investing in our police is an investment in our safety. This tax will help us to hire and retain highly qualified and motivated individuals.

Councilmember Perkins said he is proud of the Council, the FOP Lodge, the City Manager's Office, and the Leadership Team for their hard work. The timeline of this was short. We worked through a midweek through a weekend. He feels this is the right move. He is very confident and feels our citizens will help support it.

Councilmember McCandless added to what Councilmember Wiley said that this is a safety issue for police. If we end up understaffed, that puts an incredible strain on our team, preventing them from training and having the appropriate coverage and backup.

Councilmember Stewart echoed the sentiments of the other council members.

Mayor Rowland thanked the City Council and city staff for working hard to reach this conclusion. We had tons of options, but this was not a less-for-less scenario. We have to protect our officers and our City. To the men and women in blue, this Council unanimously supports you and cannot thank you enough for the service and work you provide for our City.

The City of Independence is the first municipality to talk about this issue, but it won't be for long. Other cities are already quietly discussing this matter. We are being transparent about it with our residents right now. Choosing not to support this tax speaks volumes about the support for our law enforcement officers in this community. Therefore, it is imperative that we put this on the ballot and ask our citizens to support it so we can continue to remain competitive in the hiring officer market.

Councilmember Fears – yes

Councilmember Perkins – yes

Councilmember Stewart – yes

Councilmember McCandless – yes

Councilmember Wiley – yes

Councilmember Vaught – yes

Mayor Rowland – yes

24-040 passes 7-0 to put this on the August 6th ballot

First Reading(s)

1. 24-038 1R An ordinance authorizing a contract with the Missouri Department of Health and Senior Services to provide financial assistance for the State Investment in Local Public Health Services Grant Program for the period of June 1st, 2024, through May 31st, 2025, accepting funds for the period for \$118,386; authorizing future change orders for additional funding and/or time extensions for the same project; and authorizing certain future appropriations. 1R

2. 24-039 1R An ordinance approving a Final Plat for Wader's Place – Replat A, in Independence, Jackson County, Missouri. 1R

INFORMATION ONLY

1. Municipal Court Report
2. **Please Note:** *In accordance with RSMo. 610.021, the City Council may convene in an Executive Session during or after the meeting, in the Council Chambers and move to Conference Room D for the closed meeting, on matters of litigation, legal action, and/or attorney client communications, as permitted by Sec. 610.021(1), on matters of personnel, as permitted by Sec. 610.021(3) and personnel records, as permitted by 610.021(13), on matters of contracts, as permitted by 610.021(12), on matters of real estate, as permitted by 610.021(2) and/or matters of labor negotiations, as permitted by 610.021(9).*

COUNCILMEMBER COMMENTS

Councilmember Fears visited the police dispatch center and enjoyed that opportunity. It's incredible to watch them work. They are short-staffed and need more.

Councilmember Wiley was invited by the National Active and Retired Federal Employees Association to speak at their chapter meeting on Thursday.

Councilmember McCandless gave a shout-out to Sam Morris, Chief of Emergency Operations, for completing a special training put on by FEMA and Homeland Security, where she earned her Emergency Manager's Certificate. Sixty people started, but only eight completed the program. She also requested to reinstitute a second study session per month.

Councilmember Perkins stated the northwest churches will do an annual clean-up on June 1st. They will be at the Revive Church at 9507 E. Winner Road at 8:30. They will pick up trash along Truman Road and through some neighborhoods there.

Mayor Rowland attended the MARV conference that morning and reminded everyone that the video contest was still happening. He challenged the other council members to make a 30-second video about why they love Independence.

City Manager Zach Walker reminded everyone that Monday is a holiday. The departmental budget presentations will be next Tuesday and Wednesday, May 28th and 29th, at 6:00 p.m.

Rebecca Gannon has filled the position of Public Information Officer, and James Walker has filled the position of Fire Chief.

ADJOURNMENT 7:21 p.m.



ATTEST:

Supanne Holland
City Clerk

A large, stylized blue ink signature, likely belonging to the Presiding Officer of the City Council.

Presiding Officer of the City Council
of the City of Independence, Missouri

City of Independence

AGENDA ITEM COVER SHEET

Agenda Title:

Council action is requested to issue a purchase order to Advanced Utility Systems in the amount of \$221,739.95 for the annual maintenance and support of the City's utility customer information and billing system.

Recommendations:

Council approval is recommended to issue a purchase order in the amount of \$221,739.95 to Advanced Utility Systems to provide ongoing maintenance and support.

Background:

The City of Independence is in need of issuing a purchase order in the amount of \$221,739.95 to Advanced Utility systems for ongoing software maintenance and support of the CIS Infinity System. CIS Infinity is the utility billing and customer service system that is used by all three City-owned utilities. Approval of this item shall authorize change orders up to a total of ten (10) percent of the authorized amount for each order, provided appropriations are available.

Emergency Justification:**Fiscal Impact:**

The fiscal impact to the City totals \$221,739.95. Funding for the annual maintenance agreement is included in the FY23/24 adopted budget, page number 148, account number 0954220-5225, Internal Service Fund-Technology Services.

Council Action:

Department / Contact	Technology Services /
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REVIEWERS

Jason Newkirk
Jeremy Cover
Meagan Borth
Zachary Walker
Susanne Holland

ATTACHMENTS:

1. Quote

Remit To: N. Harris Computer Corporation
62133 Collections Center Drive
Chicago, IL 60693-0621

Bill to

City of Independence
Jason Newkirk
111 E. Maple
Independence, MO 64050
USA

Ship To

City of Independence
Jason Newkirk
111 E. Maple
Independence, MO 64050
USA

PO Number	Customer No.	Salesperson ID	Shipping Method	Payment Terms
	IND02A		LOCAL DELIVERY	MN JUL

Ordered	Item Number	Description	Unit Price	Ext Price
1.00	AUS - CIS INFINITY	CIS Infinity Support: 7/1/2024 to 6/30/2025	US\$ 99,765.36	US\$ 99,765.36
1.00	AUS - MOBILE	Infinity.Mobile Support: 7/1/2024 to 6/30/2025	US\$ 12,278.82	US\$ 12,278.82
1.00	AUS - AMS	Advanced Managed Services: 7/1/2024 to 6/30/2025	US\$ 97,332.06	US\$ 97,332.06
1.00	AUS - API	REST API Support: 3/1/2024 to 6/30/2024	US\$ 7,368.71	US\$ 7,368.71
1.00	AUS - MN	LMS (maximum of 10 users) and HCTC Registration Fee (1 attendee)	US\$ 4,995.00	US\$ 4,995.00
Invoice Questions? Please call Christina Zhong at 613-226-5511 ext 2843 or email HZhong@harriscomputer.com			Subtotal	US\$ 221,739.95
			Misc	US\$ 0.00
			Tax	US\$ 0.00
			Freight	US\$ 0.00
			Trade Discount	US\$ 0.00
			Total	US\$ 221,739.95

City of Independence

AGENDA ITEM COVER SHEET

Agenda Title:

Council action is requested to issue a purchase order to Altec Industries in the amount of \$400,214.00, for an Altec DM45 digger derrick for the Power & Light Department.

Recommendations:

Council approval to issue a purchase order.

Background:

Power and Light Transmission/Distribution department is requesting the purchase of an Altec DM45 digger derrick to replace an existing digger derrick. The existing digger derrick is a 2009 model with a 10-year replacement schedule; it has 78,997 miles and 12,307 hours.

The purchase order, if approved, will be issued against the Sourcewell Contract #012418-ALT Cooperative bid agreement. The cooperative purchasing provisions of paragraph 5 of the Independence City Code allow for the purchase of items competitively bid by other governmental entities.

Approval of this item authorizes the Finance Director to issue change orders up to a total of ten (10) percent of the original authorized amount, so long as appropriations are available.

Emergency Justification:**Fiscal Impact:**

The fiscal impact to the City is \$400,214.00. Funding for the Altec DM45 digger derrick is included in the fiscal year 2023-24 adopted budget, page 250, account number 0206123-5404, Vehicle Maintenance - Mobile Equipment, IPL Fund 020.

Council Action:

Department / Contact	Power and Light /
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REVIEWERS

Khristina Irvine

ATTACHMENTS:

1. 1509495-24-JAN-2024-Version-1 (1)
2. Altec Contract 110421.cleaned

January 24, 2024
Our 95th Year**Ship To:**CITY OF INDEPENDENCE (MO)
21500 E TRUMAN RD
INDEPENDENCE, MO 64056
US**Bill To:**CITY OF INDEPENDENCE (MO)
PO BOX 1019
INDEPENDENCE, MO 64051
United StatesAttn: JOSH BAILEY
Phone:
Email: jbailey@indepmo.org**Altec Quotation Number:** 1509495 - 1
Account Manager: Neil T Alley
Technical Sales Rep: Caela Lynn Ashford

<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>
	<u>Unit</u>		
1.	ALTEC Model DM45E Hydraulic Derrick, built in accordance with Altec standard specifications and to include the following features: A. Maximum Sheave Height: 44.4 ft B. Maximum Horizontal Reach: 35.0 ft C. Maximum Digging Radius: 24.8 ft D. Maximum Capacity (ANSI Rating Classification): 13,394 lb E. Articulation: 80 degrees above horizontal to 20 degrees below horizontal F. Winch: 15,000 pound bare drum capacity turntable winch with 8.625 inch diameter drum to comply with ANSI 10.31 Section 4.10.4 for synthetic rope or 15,000 pound bare drum capacity boom tip winch. High torque hydraulic motor drives a self-locking worm gear winch. Counterbalance valves on motor provide reliable load holding G. Insulated: 46 kV and below H. Hydraulic Overload Protection System: activates when unit is exposed to overload condition. System prevents actuation of all functions that could add to the overload condition including: -Boom Lower -Intermediate Boom Extend -Third Stage Boom Extend -Winch Raise -Auger Dig System automatically resets when overload condition is relieved. I. Load Indicator Gauge: located at the main control panel, displays the percentage of total allowable lifting capacity being utilized. By use of this gauge, the operator is aware of the hydraulic and structural design rating of the derrick and proximity to the limits during operation. J. Hydraulic Side Load Protection: relieves overload conditions by allowing rotation system to back drive. K. Continuous Rotation with high capacity worm gear drive gearbox L. Electronic CAN Controls: Intuitive electronic controls with superior metering. Includes a diagnostic port which by connecting a handheld service tool, provides troubleshooting code readouts and the ability to calibrate function speeds and control sensitivity. Electric controls eliminate the risk of high pressure hose leaks near the operator and leak points are minimized throughout the machine. M. Indicator Light Panel at Control Station(s): indicators for hot oil, change hydraulic oil filter, Rotafloat active (if equipped), and check system light with diagnostic	1	

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Item	Description	Qty	Price
	capabilities		
N.	Proportional Hydraulic Control System: Closed Center Hydraulic control valve for boom, winch, digger, and pole guide functions are operated and controlled by electro-proportional pressure reducing valves which provides full metering and feathering characteristics.		
O.	Manual override of electronically controlled boom, winch, and digger functions at the main control valve		
P.	Standard/Low Speed Selector: Operator can select standard or low function speed operation. When in standard mode, each function operates at normal speeds. When in low speed, the maximum operational speed of each function is slower providing finer feathering capability. The function is separate from engine throttle control.		
Q.	Remote Control Retrofittable: Control system includes single quick connect plug for quick and easy installation of radio remote control system in the field upon request (if not already equipped).		
R.	Hydraulic System: Closed Center hydraulic system with maximum flow of 50 gpm for simultaneous operation of multiple functions. Flow is provided by a variable displacement, pressure compensated, piston pump. This 'flow on demand' system optimizes the overall system efficiency. System is designed with compensators in each valve section for smooth transitions between functions.		
S.	Maximum system pressure is 3000 psi. Because flow is provided by a single source (piston pump), maximum flow is available to any combination of functions including simultaneous operation of the boom and digger/winch functions and flow combining is not necessary.		
T.	System pressure gauges mounted on main control stations.		
U.	Transferable Hydraulic Pole Guides and Steel Boom Flares at the boom tip with adjustable alignment guides. Pole guides are hydraulically powered and proportional for open, close, and tilt which provides superior performance.		
V.	Pole Guide Tilt Interlock: Prevents the upper boom from extending when the transferrable guides are attached to the intermediate boom until the proximity sensors detect that the guides are tilted all the way up and out of the way.		
W.	Fiberglass Boom Tip with provisions for platform attachment.		
X.	Two-part load line attachment point on intermediate boom.		
Y.	Full capacity fiberglass upper boom is round and is fabricated using a Centrifugally Cast process that provides a smooth surface finish inside and out that is easy to clean and is highly resistant to damage.		
Z.	Boom Stow Protection System: A proximity switch on main boom detects the boom support as the boom is being stored and limits the boom down function to avoid excessive down force into the stow.		
AA.	Auger Stow Protection: Limits the upward travel of the auger as it reaches the top of the auger stow latch to prevent an over-stow condition.		
AB.	Outrigger/Boom Interlock System: Prevents boom from being unstowed until outriggers have been at least partially deployed.		
AC.	Back-up Alarm, installed		
AD.	Two (2) Operator and Maintenance/Parts Manuals containing instructional markings indicating hazards inherent in the operation of an aerial device.		
AE.	Unit is painted with an eight-step powder coat process which provides a finish-painted surface that is highly resistant to chipping, scratching, abrasion, and corrosion. Eight step process includes: shot blast, alkaline cleaner, pretreatment conversion coating, drying, primer paint application, primer oven cure, topcoat application, and topcoat oven cure. The conversion coating also provides protection from corrosion spreading if topcoat is damaged by reducing creep corrosion.		
AF.	Unit meets or exceeds ANSI 10.31-2019. Unit serial number placard clearly states		

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<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>
	compliance. AG. Unit is designed and manufactured in facilities that are certified to meet ISO 9001 requirements.		
2.	Electric-Hydraulic Control System: Closed Center hydraulic system with maximum flow of 50 gpm for simultaneous operation of multiple functions	1	
	A. Flow is provided by a variable displacement, pressure compensated, piston pump.		
	B. This 'flow on demand' system optimizes the overall system efficiency.		
	C. System is designed with compensators in each valve section for smooth transitions between functions.		
	D. Maximum system pressure is 3000 psi.		
	E. Because flow is provided by a single source (piston pump), maximum flow is available to any combination of functions including simultaneous operation of the boom and digger/winch functions and flow combining is not necessary.		
3.	Rear Mount Pedestal	1	
4.	168 - Rear Mount Traditional Control Seat, installed on curb side of turntable, includes single control station	1	
5.	Three position throttle integrated into keypad at operator control station.	1	
6.	31 - Foot throttle. Included when Altec Opti-View Control Seat is selected.	1	
7.	Integrated Upper Controls with Single Handle Multi-Function Joystick with Boom Tip Tools, Transferable, Station Select, Engine Start/Stop, Standard/Low Speed, E-Stop	1	
8.	Radio Remote Control Layout: COUNTER-CLOCKWISE, push lever to Right rotates boom Counter-Clockwise	1	
9.	118 - Docking Station for Radio Remote Control (FA Install)	1	
10.	Neck Strap for Radio Remote Controls	1	
11.	Audible HOP Indicator	1	
12.	8 - Turntable Winch	1	
13.	11 - Normal winch speed (15,000 lbs)	1	
14.	94 - Digger, Two-Speed Mechanical Shift, 12,000 ft-lbs, includes all of the components necessary to operate digger, installed	1	
15.	2.50 in Hex Output Shaft With 2.50 in Hex Extension Shaft	1	
16.	88 - Digger - right-hand storage, viewing from boom tip - streetside for rear and corner mount, curbside for behind cab mount - normal. Includes Auger Overstow Protection System	1	
17.	176 - ANSI use criteria, Platform use or combined Digger Derrick/Platform use	1	
18.	Standard Pole Guides for 18.00 in Dia Pole Maximum	1	
19.	No Derrick Tong Protectors	1	

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<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>
20.	999 - Custom Option - Lower Control Pressure gauge at riding seat console.	1	
21.	Jib - Fiberglass, 4.8 foot material handling, two (2) piece telescopic, extends from 3.6 feet to 4.8 feet, manual articulation	1	
22.	Hydraulic Side Load Protection	1	
23.	450 - Outriggers, A-frame, folding shoe, 153 maximum spread, for use as auxiliary outriggers on all units or primary outriggers on select units	1	
24.	41 - Outriggers, A-frame, fixed shoe, 149 maximum spread, for use as auxiliary outriggers only, includes: A. Maximum Spread: 149 inches to outer edge of shoes B. Penetration at maximum extension: 6.75 inches (for standard installation on a 40 inch frame height) C. Standard Shoe Dimensions: 12 x 12 inches D. Hydraulic Outrigger Control Valves E. Outrigger/Unit Selector Control: Reduces the potential for inadvertent outrigger movement during machine operation if outrigger controls are bumped. F. Outrigger Interlocks: Will not allow the unit to be operated until the outriggers have been at least partially deployed.	1	
25.	Powder coat unit Altec White.	1	
26.	180 - Manual Extra - Operator's and Maintenance/Parts	1	
<u>Unit & Hydraulic Acc.</u>			
27.	Single, One-Man, Platform, Pin-On, Fiberglass 24x24x39.5 Inches	1	
28.	Platform Liner, Derricks, 24 x 24, 70 kV Rating	1	
29.	Platform Cover, 24 x 24, Soft Vinyl	1	
30.	Winch Rope For Turntable Winch 115 Ft Long x 1 Inch Dia	1	
31.	Load Line Swivel Hook 8-1/2 In Ton (Crosby)	1	
32.	DL/DM DC Series Derrick Subbase (Rigid)	1	
33.	Subbase Blocks	1	
34.	DL/DM/DC Long Tool Storage in Rear Pedestal	1	
35.	Subbase Storage With Drop Down Door (Paddle Latch) At Rear Notched for Tool Storage, 6 Inch High Notch on curbside.	1	
36.	Temperature Sight Gauge (FA Supplied)	1	
37.	Reservoir, 50 Gallon, 48L X 24H X 10W (Derricks), Sight/Temperature Gauge without Oil Heater	1	

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<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>
38.	Hydraulic Oil, HVI-22 (Standard)	63	
39.	Standard Pump for PTO	1	
40.	Muncie PTO	1	
41.	Hot Shift PTO (for Automatic Transmission)	1	
42.	Standard Altec PTO/Transmission Functionality with Park Brake Auto Neutral for Allison Automatic Transmissions: -Once the PTO switch is on, the Parking Brake is engaged, and the transmission is in a near stationary condition (i.e., below 5 mph) the transmission will be forced to neutral, and PTO will engage.	1	
43.	Standard Parking Brake Machine Interlock: Parking (holding) brake must be set before machine is operable.	1	
44.	Altec recommends any connection made to the tool circuit be done with Non-Conductive hose. If ordering a Hose reel, Altec recommends ordering a hose reel with Non-Conductive hose. The lower tool circuit hoses may be, or become, conductive. Death or serious injury could occur if the unit becomes energized while lower tool circuit is in use.	1	
45.	40 Ft Non-Conductive Hose Kit, Orange, Includes Quick Disconnects And Dust Caps (Male Pressure, Female Return) (Altec Preferred)	1	
46.	Set Of 8 Ft Non-Conductive Hoses And Couplings For Hydraulic Tools	1	
47.	Hydraulic Pole Tamper, 3 Ft Handle, with Valve (Stanley #TA54103) (Requires 3-9 GPM, 1000-2000 PSI) Ensure the tamp will fit in subbase storage.	1	
48.	Storage Bracket for Hydraulic Pole Puller, Mounted on Outrigger	1	
49.	Hydraulic Pole Puller, 1/2 Inch Chain, Puller Plate (Seabee #PD-2784)	1	
50.	Hydraulic Hose Reel, Spring Loaded, Hannay N616 Series, 50 Ft Hose Capacity (Standard) (Cannot Be Mounted Horizontally) Install between pedestal and curbside cargo wall, at rear of body, payout to rear.	1	
51.	Unit Installation Components.	1	
<u>Body</u>			
52.	Altec Body	1	
53.	Steel Body	1	
54.	Body Is To Be Built In Accordance With The Following Altec Standard Specifications:	1	
A.	Basic Body Fabricated From A40 Grade 100% Zinc Alloy Coated Steel.		
B.	All Doors Are Full, Double Paneled, Self-Sealed With Built-In Drainage For Maximum Weather-Tightness. Stainless Steel Hinge Rods Extend Full Length Of		

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<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>
	Door.		
	C. Heavy-Gauge Welded Steel Frame Construction.		
	D. Integrated Door Header Drip Rail At Top For Maximum Weather Protection.		
	E. Fender Panels Are Either Roll Formed Or Have Neoprene Fenderettes Mechanically Fastened.		
	F. Steel Treated For Improved Primer Bond And Rust Resistance.		
	G. Automotive Type Non-Porous Door Seals Fastened To The Door Facing.		
	H. B-Line Channel Installed In Compartments		
55.	Smooth Galvanneal Steel Floor	1	
56.	Service Line With Step (SLS)	1	
57.	Finish Paint Body Altec White	1	
58.	Undercoat Body	1	
59.	154" Estimated Body Length (Engineering To Determine Final Length)	1	
60.	94" Body Width	1	
61.	46" Body Compartment Height	1	
62.	18" Body Compartment Depth	1	
63.	5.5 Inch Drop-In Wood Cargo Retaining Board At Rear Of Body	1	
64.	5.5 Inch Drop-In Wood Cargo Retaining Board At Top Of Side Access Step	1	
65.	Streetside Smooth Compartment Tops	1	
66.	Gripstrut On Curbside Compartment Tops	1	
	Third vertical to rear of body on curbside.		
67.	Adhesive Strip Lighting (LED) Around Top And Sides Of Compartment Door Facings	9	
68.	Stainless Steel Rotary Paddle Latches With Keyed Locks	9	
69.	All Locks Keyed Alike Including Accessories (Preferred Option)	1	
70.	Standard Master Body Locking System	9	
71.	Gas Prop Rigid Door Holders On All Vertical Doors	1	
72.	One Chock Holder On Each Side of Body With Retaining Lip In Fender Panel	1	
73.	Hotstick Shelf Extending Full Length Of Body On Streetside	1	
74.	Two Hotstick Brackets On Streetside	1	
75.	Large Side Hinged Hotstick Door For Multiple Shelves On Streetside (Hinged Toward Cargo Area), Stainless Steel Slam Paddle Latch With Keyed Lock	1	
76.	1st Vertical (SS) - Adjustable Shelf With Removable Dividers On 2" Centers	2	
77.	1st Vertical (SS) - Inverter Storage Inside Of Body Compartment With Guard And	1	

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<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>
	Provisions For Remote GFCI Receptacle (Mounted On Top Shelf Unless Otherwise Specified)		
	Install inverter enclosure in bottom of compartment.		
78.	2nd Vertical (SS) - Adjustable Shelf With Removable Dividers On 4" Centers	2	
79.	3rd Vertical (SS) - Adjustable Shelf With Removable Dividers On 4" Centers	2	
80.	1st Horizontal (SS) - Fixed Shelf Extending Through Rear Vertical	1	
	Thru shelf 6" below hotstick shelf. - Plywood lined. - Compartment to be vented for rubber goods storage.		
81.	Rear Vertical (SS) - Adjustable Shelf With Removable Dividers On 4" Centers	1	
82.	Rear Vertical (SS) - Outrigger Housing, With Outrigger Pin Access As Needed	1	
83.	1st Vertical (CS) - Locking Swivel Hooks On An Adjustable Rail - Left Wall	2	
84.	1st Vertical (CS) - Locking Swivel Hooks On An Adjustable Rail - Rear Wall	4	
85.	1st Vertical (CS) - Locking Swivel Hooks On An Adjustable Rail - Right Wall	2	
86.	2nd Vertical (CS) - Gripstrut (Preferred) Access Steps w/ Two (2) Sloped Grab Handles, Chain Storage (Keyed Lock)	1	
87.	3rd Vertical (CS) - Locking Swivel Hooks On An Adjustable Rail - Left Wall	2	
88.	3rd Vertical (CS) - Locking Swivel Hooks On An Adjustable Rail - Rear Wall	3	
89.	3rd Vertical (CS) - Locking Swivel Hooks On An Adjustable Rail - Right Wall	2	
90.	1st Horizontal (CS) - Adjustable Shelf With Removable Dividers On 4" Centers	2	
91.	1st Horizontal (CS) - Fixed Shelf With Removable Dividers On 4 Inch Centers On Bottom of Compartment	1	
92.	Rear Vertical (CS) - Adjustable Shelf With Removable Dividers On 4" Centers	2	
93.	15" L Steel Tailshelf, Width To Match Body	1	
94.	Steel U-Shaped Grab Handle Installed on Tailshelf	2	
	One (1) each side at rear.		
95.	Smooth Galvanneal Steel Tailshelf	1	
96.	Fully Enclosed Ladder Box, Horizontally Mounted, Steel, Roller At Rear, Retaining Chain, Typically Mounted Flush At Rear Of Body And Overhung Toward Cargo Area	1	
	148"L x 21"W x 10"T - Mounted on streetside compartment top. - Strong enough to walk on with gripstrut on top of box.		
97.	Additional Steel Horizontal Storage Box	1	

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<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>
	48"L x 24"W x 24"T utility box. - Drop-down door, paddle-latch w/ lock, weathertight. - Mount box on 3" tall channel supports in cargo area against bulkhead, offset to curbside.		
98.	Steel Material Rail, 72"L 37" Tall, 30" from floor to bottom of hooks. - Hooks spaced evenly along rail. - Rail to be mounted on streetside of cargo area, offset 2-3" away from the cargo wall, and as far forward as possible.	1	
99.	Additional Body Option V-shaped vice mounting socket with retaining pin. - One (1) socket on curbside rear face of tailshelf. - Additional vice mounting socket on rear of curbside side pack for vice storage only.	1	
<u>Body and Chassis Accessories</u>			
100.	Dock Bumpers (Pair), Rectangular, installed at Rear Frame Rail at the furthest point back 37" from ground to center of bumpers.	1	
101.	Set of Safety Chain D-Rings	1	
102.	Swivel Style Pintle Hitch (30,000 LB MGTW with 6,000 LB MVL), 6-Bolt Mount (T-100 Style)	1	
103.	ICC Underride Protection	1	
104.	Cable Step Installed at Rear, Double Step with Rigid Top Step	2	
105.	Rigid Step, Mounted Beneath Side Access Steps (Installed to Extend Approx. 2 Outward)	1	
106.	Compartment Top Access Step from Body Floor	1	
107.	Mounting Brackets for Lights, Located on Lower Boom Rest, Weld On Weld-on to support the weight of the custom strobe lights.	1	
108.	Lower Boom Rest	1	
109.	Boom Rest Option 1 Install a boom rest rack on the rear side of the boom stow uprights. - To be constructed of 1/2"DIA x 3"T steel rods, offset 3-4" from the boom stow. - Nine (9) rods evenly spaced to create eight (8) divided sections for hanging material. - Rack to be same width as the cargo area. - Ref DJ 12322079	1	
110.	Plastic Outrigger Pad, 24 x 22 x 1 with Handle	4	

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<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>
	DICA		
111.	Outrigger Pad Holder, 25 L x 25 W x 3 H Fits 24.5 x 24.5 x 2 and Smaller Pads Bolt-On Bottom, Washout Holes with 3/4 Inch Lip Retainer, Steel	4	
112.	Pendulum Retainers for Outrigger Pad Holders	4	
113.	Wheel Chocks Rubber with Metal Hairpin Handle 9.75 L x 7.75 W x 5 H (Pair) (Altec Preferred)	1	
114.	Mud Flaps with Altec Logo (Pair)	1	
115.	Post Style Cone Holder (Holds up to four 15 x 15 large cones) Installed on SS front outrigger.	1	
116.	Water Cask, 5 Gallon (Plastic)	1	
117.	Cup Dispenser Cup dispenser mounted inside compartment on door.	1	
118.	Water Cask Bracket for 3 Or 5 Gallon Water Casks (Sheet Metal) Mounted on top of curbside 1st vertical.	1	
119.	PVC Canister Kit Option 1 Two (2) PVC tubes, 6" DIA x 96"L, used for shovel storage. - Installed on streetside cargo wall, angled down toward the front of the body, ends to be open.	2	
120.	10 LB Fire Extinguisher with Heavy Duty Bracket, Installed Per DEPS 042 (Amerex #B456) Mount to front of body on curbside.	1	
121.	Triangular Reflector Kit (Contains 3 Reflectors), Shipped Per DEPS 042	1	
122.	Slope Indicator Assembly (Pair) for Machine with Outrigger	1	
123.	Vinyl Manual Pouch for Storage of All Operator and Parts Manuals	1	
124.	Vise, Utility, 6.5 Jaw with 5.5 Opening Pipe Jaws with Replaceable Jaws and Swivel Base (Wilton #11128) Include 10 x 10 mounting plate for use with V-Style sockets.	1	
125.	Additional Body/Chassis Accessory Two (2) heavy duty hooks mounted to rear of rear outrigger.	2	

Electrical Accessories

126.	Compartment Lights Wired to Dash Mounted Master Switch in Chassis Cab One (1) switch to control streetside compartment lights, one (1) switch to control	2	
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<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>
	curbside compartment lights.		
127.	Lights And Reflectors In Accordance With FMVSS 108 (Complete LED)	1	
128.	Strobe Light Option	2	
	SYLEDX-AC strobes - Install one (1) each side of boom stow.		
129.	Directional Light Bar, Amber, LED, 42 Inches Long (Federal Signal #MPSUSM42-8A-30) (Altec/Stock Preferred)	1	
	Mounted on pedestal, offset to curbside to extend under operator platform.		
130.	Remote Spot Light, LED, Permanent Mount, With Programmable Wireless Remote (Go-Light #20004)	2	
	Install one (1) each side of chassis cab, in front of doors.		
131.	Dual Tone Backup Alarm With Outrigger Motion Alarm	1	
132.	Altec Standard Multi-Point Grounding System	3	
133.	Altec Backup Camera System, 7 Inch Color LCD Monitor, Heated Infrared Camera With Day/Night Sensor And Audio	1	
	A. 7 Inch Color LCD Monitor With LED Backlighting And Proximity Indicators		
	B. 2 Inputs With Independent Triggers		
	C. Heated Infrared Camera With Day/Night Sensor And Audio		
	D. Mirror/Normal View		
	E. IP68 Rated		
	F. Wide Viewing Angle (104 Degrees Horizontal x 78 Degrees Vertical)		
	G. 20 Meter Cable Assembly		
134.	Trailer Receptacle, 6-Way (Pin Type) Installed At Rear	1	
135.	Altec Standard Trailer Plug Wiring	1	
136.	Trailer Brake Controller, Electric (Kelsey Hayes #81741)	1	
137.	Altec Modular Panel System (AMPS) - Includes Mounting Panel And Accessory Switches	1	
138.	Inverter, 2400 Watt, Pure Sine Wave, 120 VAC (Sensata #12/2400N)	1	
	Installed in bottom of 1st vertical streetside.		
139.	Generator Option	1	
	Gas powered generator - Generac 4000 SCL, 7.8 HP, electric start		
140.	Electrical Receptacle, 120 Volt, GFCI, Includes Weather-Resistant Enclosure	1	
	Install in 1st vertical streetside, just above inverter enclosure.		
141.	Pre-Wire Power Distribution Module (PDM-10), 10 Accessory Circuits, CAN Signals, Installed	1	

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<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>
142.	Controls Installed At Tailshelf, Outrigger Controls, Includes E-Stop, E-Series	1	
143.	Install Altec Telematics Control Unit (TCU) (Verizon), Includes In Cab Antenna	1	
144.	Docking Station For Radio Remote Control	1	
<u>Finishing Details</u>			
145.	Front and Rear Frame Mounted and Under Body Mounted Components (With the Exception of Rust Resistant Components) Will Be Painted Black DEPS 005 DEPS 095 (Includes Non OEM Front Bumpers and Cabguards)	1	
146.	Powder Coat Unit Altec White	1	
147.	Finish Paint Body Accessories Above Body Floor Altec White	1	
148.	Apply Non-Skid Coating (Black) to All Walking Surfaces DEPS 057	1	
149.	Safety and Instructional Decals English	1	
150.	Vehicle Height Placard Installed In Cab DEPS 002	1	
151.	HVI-22 Hydraulic Oil Placard	1	
152.	Dielectric Test Unit According to ANSI Requirements	1	
153.	Stability Test Unit According to ANSI Requirements	1	
154.	Focus Factory Build	1	
155.	Delivery Of Completed Unit	1	
156.	Inbound Freight	1	
157.	As Built Electrical and Hydraulic Schematics to be Included In the Manual Pouch (Deps 024)	1	
158.	Completed Test Forms To Be Included In The Manual Pouch: -Stability Test Form -Dielectric Test Form (For Insulated Units)	1	
<u>Chassis</u>			
159.	Altec Supplied Chassis	1	
160.	Chassis	1	
161.	Other Chassis Model Year 2029	1	
162.	International HV507	1	
163.	Dual Rear Wheel	1	

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<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>
164.	Set Forward Axle	1	
165.	4x2	1	
166.	Chassis Cab	1	
167.	Regular Cab	1	
168.	Chassis Without Front Frame Extensions	1	
169.	Air Horn Under Cab	1	
170.	Classic Hood	1	
171.	AM/FM Radio	1	
172.	120 Clear CA (Round To Next Whole Number)	1	
173.	Chassis Wheelbase Length - 195 inch	1	
174.	GVWR 37,000 LBS	1	
175.	14,000 LBS Front GAWR	1	
176.	23,000 LBS Rear GAWR	1	
177.	Spring Suspension	1	
178.	Cummins L9	1	
179.	Diesel	1	
180.	350 HP Engine Rating	1	
181.	Allison 3500 RDS Automatic Transmission (Left and Right Side PTO Openings Only)	1	
182.	15SWE - International 70 Gallon Fuel Tank Non-Polished (Under Cab Left Hand)	1	
183.	15DYP - International 9 Gallon DEF Tank (Under Cab Left Hand)	1	
184.	07BLW - International Exhaust (Right-Horizontal-Undercab-Vertical) (Cummins Engine Only) - Rear Wheel Drive Applications	1	
185.	No Clean Idle Certification Required	1	
186.	EPA Emissions	1	
187.	315/80R22.5 Front Tire	1	
188.	12R22.5 Rear Tire	1	
189.	Air Brakes	1	
190.	Park Brake In Rear Wheels	1	
191.	Battery Under Cab Left Hand	1	

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<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>
192.	16XJV - International Dash Cutout for Switch Panel	1	
193.	International - Disallow Regen while in PTO mode (13WEV)	1	
194.	International Heavy Duty Tail Light Wiring (08HAB)	1	
195.	International Transmission Dipstick Tube Enters Curbside of Transmission (13WGH)	1	
196.	International - Pre-Wire Chassis with Cab Pass-Thru (8HBE)	1	
197.	Vinyl Split Bench Seat	1	
198.	Air Ride Drivers Seat	1	

Additional Pricing

199.	Standard Altec Warranty: One (1) year parts warranty, one (1) year labor warranty, ninety (90) days warranty for travel charges, limited lifetime structural warranty	1	
200.	Federal Excise Tax Item: If provided, Quote subtotal is an Estimate only. Final determined at invoicing.	1	

Miscellaneous

201.	Altec Insights for E-Series Derricks: Lifetime access to Altec Insights, which provides safety and performance insights for E-Series Derrick models. This content is managed and delivered through your Altec Connect account and includes options for email and text message notifications. Access is for the first owner, non-transferrable, and non-refundable. Terms and exclusions apply (e.g., Terms and Conditions, and Warranty).	1	
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Unit / Body / Chassis Total	400,214.00
FET Total	0.00
Total	400,214.00

Altec Industries, Inc.

BY _____

Caela Lynn Ashford

Notes:

- 1 Altec will make every effort to honor this quotation, subject to the following provisions. Prices for equipment with production start dates 12 months and beyond are budgetary only due to irregular cost inflation and market volatility. These prices will be reviewed based on market conditions and confirmed closer to the production date.

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For a quoted chassis model year beyond the current open order bank, chassis model year, specifications and price should be considered estimates only and subject to change. Chassis model year, specifications and price will be reviewed and confirmed when specific model year information becomes available from the OEM.

- 2 Estimated Delivery: 36-48 months after receipt of order PROVIDING:
- A. Customer supplied chassis (if applicable) is received a minimum of sixty (60) days before scheduled delivery.
 - B. Customer approval drawings are returned by requested date.
 - C. Customer supplied accessories are received by date necessary for compliance with scheduled delivery.
 - D. Customer expectations are accurately captured prior to major components being ordered (body, chassis) and line set date. Unexpected additions or changes made after this time or at a customer inspection will delay the delivery of the vehicle.

Estimated Delivery is based on information at time of quote and is subject to change.

Altec reserves the right to change suppliers in order to meet customer delivery requirements, unless specifically identified, by the customer, during the quote and or ordering process.

- 3 This quotation is valid until FEB 02,2024. After this date, please contact Altec Industries, Inc. for a possible extension.

- 4 F.O.B. - Customer Site

- 5 Interest charge of 1/2% per month to be added for late payment.

- 6 FINANCING AVAILABLE: Please contact Altec Capital at (888) 408-8148 or email finance@altec.com for more information.

- 7 Price does not reflect any local, state or Federal Excise Taxes (F.E.T). The quote also does not reflect any local title or licensing fees. All appropriate taxes will be added to the final price in accordance with regulations in effect at time of invoicing.

- 8 Changes made to this order may affect whether or not this vehicle is subject to F.E.T. A review will be made at the time of invoicing and any applicable F.E.T. will be added to the invoice amount.

- 9 Any payment made by a credit card may be subject to a surcharge fee.

- 10 Altec Standard Warranty:

One (1) year parts warranty.

One (1) year labor warranty.

Ninety (90) days warranty for travel charges.

Warranty on structural integrity of the following major components is to be warranted for so long as the initial purchaser owns the product: Booms, boom articulation links, hydraulic cylinder structures, outrigger weldments, pedestals, subbases and turntables.

Altec is to supply a self-directed, computer based training (CBT) program. This program will provide basic instruction in the safe operation of this aerial device. This program will also include and explain ANSI and OSHA requirements related to the proper use and operation of this unit.

Altec offers its standard limited warranty with the Altec supplied components which make up the Altec Unit and its installation, but expressly disclaims any and all warranties, liabilities, and responsibilities, including any implied warranties of fitness for a particular purpose and merchantability, for any customer supplied parts

- Altec designs and manufactures to applicable Federal Motor Vehicle Safety and DOT standards
- 11 Altec Extended Warranty Option:
- An Altec Extended Warranty is an extension of Altec's Limited Warranty and protects you from the repair cost associated with defects of materials and workmanship after the standard Limited Warranty expires.
- Altec offers many types of coverages and coverage packages. Ask your Altec account manager for details. Quotes are available upon request.
- 12 After the initial warranty period, Altec Industries, Inc. offers mobile service units, in-shop service and same day parts shipments on most parts from service locations nationwide at an additional competitive labor and parts rate. Call 877-GO-ALTEC for all of your Parts and Service needs.
- 13 Trade-in offer is conditional upon equipment being maintained to DOT (Department of Transportation) operating and safety standards and remaining in compliance of DOT until arrival at an Altec Facility. This will include, but is not limited to engine, tires, lights, brakes, glass, etc. All equipment, i.e., jibs, winches, pintle hooks, trailer connectors, etc., are to remain with unit unless otherwise agreed upon in writing by both parties. ALTEC Industries reserves the right to re-negotiate its trade-in offer if these conditions are not met.
- All reasonable and necessary expenses required of ALTEC Industries to execute transportation of the trade-in will be invoiced to the customer for payment if these conditions are not met to maintain DOT standards.
- Customer may exercise the option to rescind this agreement in writing within sixty (60) days after receipt of purchase order. After that time ALTEC Industries will expect receipt of trade-in vehicle upon delivery of new equipment as part of the terms of the purchase order unless other arrangements have been made.
- 14 The final fully loaded weight of the truck and structural ratings of the hitch assembly may reduce the towing capacity and the vertical load capacity of the finished truck. These capacities may not match the ratings of the chassis or hitch.
- 15 Altec takes pride in offering solutions that provide a safer work environment for our customers. In an effort to focus on safety, we would encourage you to consider the following items:
- Outrigger pads (When Applicable)
 - Fall Protection System
 - Fire extinguisher/DOT kit
 - Platform Liner (When Applicable)
 - Altec Sentry Training
 - Wheel Chocks
- The aforementioned equipment can be offered in our new equipment quotations. If you find that any of these items have not been listed as priced options with an item number in the body of your quotation and are required by your company, we would encourage you to contact your Altec Account Manager and have an updated quote version sent to you. These options must be listed with an item number in the quotation for them to be supplied by Altec.
- 16 Altec values your data privacy. The Altec Family of Companies (including Altec, Inc., and its subsidiaries) may collect telematics data from the equipment you own. Please review Altec's Equipment Data Privacy Notice on www.altec.com for more information. By purchasing equipment from Altec, you consent to Altec's right to collect and use such data.
- 17 **RECOMMENDED OPTIONS AND ACCESSORIES:** These options are not included in the quote total price. Selected options will change the quote total. Any options added after initial order will be re-quoted.

**Solicitation Number: RFP #110421****CONTRACT**

This Contract is between Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and Altec Industries, Inc., 210 Inverness Center Drive, Birmingham, AL 35242 (Supplier).

Sourcewell is a State of Minnesota local government unit and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to government entities. Participation is open to eligible federal, state/province, and municipal governmental entities, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. Sourcewell issued a public solicitation for Public Utility Equipment with Related Accessories and Supplies from which Supplier was awarded a contract.

Supplier desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and the entities that access Sourcewell's cooperative purchasing contracts (Participating Entities).

1. TERM OF CONTRACT

- A. **EFFECTIVE DATE.** This Contract is effective upon the date of the final signature below.
- B. **EXPIRATION DATE AND EXTENSION.** This Contract expires December 27, 2025, unless it is cancelled sooner pursuant to Article 22. This Contract may be extended one additional year upon the request of Sourcewell and written agreement by Supplier.
- C. **SURVIVAL OF TERMS.** Notwithstanding any expiration or termination of this Contract, all payment obligations incurred prior to expiration or termination will survive, as will the following: Articles 11 through 14 survive the expiration or cancellation of this Contract. All other rights will cease upon expiration or termination of this Contract.

2. EQUIPMENT, PRODUCTS, OR SERVICES

- A. **EQUIPMENT, PRODUCTS, OR SERVICES.** Supplier will provide the Equipment, Products, or Services as stated in its Proposal submitted under the Solicitation Number listed above.

Supplier's Equipment, Products, or Services Proposal (Proposal) is attached and incorporated into this Contract.

Except as expressly agreed in the participating addendum or transaction document with the participating entity, all Equipment and Products provided under this Contract must be new and the current model. Supplier may offer close-out or refurbished Equipment or Products if they are clearly indicated in Supplier's product and pricing list. Unless agreed to by the Participating Entities in advance, Equipment or Products must be delivered as operational to the Participating Entity's site.

This Contract offers an indefinite quantity of sales, and while substantial volume is anticipated, sales and sales volume are not guaranteed.

B. **WARRANTY.** Supplier warrants that all new Equipment, Products, and Services furnished (which does not include equipment or products that are solely financed) are free from liens and encumbrances, and are free from defects in design, materials, and workmanship. In addition, Supplier warrants the Equipment, Products, and Services are suitable for and will perform in accordance with the ordinary use for which they are intended. Supplier's dealers and distributors must agree to assist the Participating Entity in reaching a resolution in any dispute over warranty terms with the manufacturer. Any manufacturer's warranty that extends beyond the expiration of the Supplier's warranty will be passed on to the Participating Entity.

C. **DEALERS, DISTRIBUTORS, AND/OR RESELLERS.** Upon Contract execution and throughout the Contract term, Supplier must provide to Sourcewell a current means to validate or authenticate Supplier's authorized dealers, distributors, or resellers relative to the Equipment, Products, and Services offered under this Contract, which will be incorporated into this Contract by reference. It is the Supplier's responsibility to ensure Sourcewell receives the most current information.

3. PRICING

All Equipment, Products, or Services under this Contract will be priced at or below the price stated in Supplier's Proposal.

When providing pricing quotes to Participating Entities, all pricing quoted must reflect a Participating Entity's total cost of acquisition. This means that the quoted cost is for delivered Equipment, Products, and Services that are operational for their intended purpose, and includes all costs to the Participating Entity's requested delivery location.

Regardless of the payment method chosen by the Participating Entity, the total cost associated with any purchase option of the Equipment, Products, or Services must always be disclosed in the pricing quote to the applicable Participating Entity at the time of purchase.

A. **SHIPPING AND SHIPPING COSTS.** All delivered Equipment and Products must be properly packaged. Damaged Equipment and Products may be rejected. If the damage is not readily apparent at the time of delivery, Supplier must permit the Equipment and Products to be returned within a reasonable time at no cost to Sourcewell or its Participating Entities. Participating Entities reserve the right to inspect the Equipment and Products at a reasonable time after delivery where circumstances or conditions prevent effective inspection of the Equipment and Products at the time of delivery. In the event of the delivery of nonconforming Equipment and Products, the Participating Entity will notify the Supplier as soon as possible and the Supplier will replace nonconforming Equipment and Products with conforming Equipment and Products that are acceptable to the Participating Entity.

Supplier must arrange for and pay for the return shipment on Equipment and Products that arrive in a defective or inoperable condition.

Sourcewell may declare the Supplier in breach of this Contract if the Supplier intentionally delivers substandard or inferior Equipment or Products.

B. **SALES TAX.** Each Participating Entity is responsible for supplying the Supplier with valid tax-exemption certification(s). When ordering, a Participating Entity must indicate if it is a tax-exempt entity.

C. **HOT LIST PRICING.** At any time during this Contract, Supplier may offer a specific selection of Equipment, Products, or Services at discounts greater than those listed in the Contract. When Supplier determines it will offer Hot List Pricing, it must be submitted electronically to Sourcewell in a line-item format. Equipment, Products, or Services may be added or removed from the Hot List at any time through a Sourcewell Price and Product Change Form as defined in Article 4 below.

Hot List program and pricing may also be used to discount and liquidate close-out and discontinued Equipment and Products as long as those close-out and discontinued items are clearly identified as such. Current ordering process and administrative fees apply. Hot List Pricing must be published and made available to all Participating Entities.

4. PRODUCT AND PRICING CHANGE REQUESTS

Supplier may request Equipment, Product, or Service changes, additions, or deletions at any time. All requests must be made in writing by submitting a signed Sourcewell Price and Product Change Request Form to the assigned Sourcewell Supplier Development Administrator. This approved form is available from the assigned Sourcewell Supplier Development Administrator. At a minimum, the request must:

- Identify the applicable Sourcewell contract number;

- Clearly specify the requested change;
- Provide sufficient detail to justify the requested change;
- Individually list all Equipment, Products, or Services affected by the requested change, along with the requested change (e.g., addition, deletion, price change); and
- Include a complete restatement of pricing documentation in Microsoft Excel with the effective date of the modified pricing, or product addition or deletion. The new pricing restatement must include all Equipment, Products, and Services offered, even for those items where pricing remains unchanged.

A fully executed Sourcewell Price and Product Change Request Form will become an amendment to this Contract and will be incorporated by reference.

5. PARTICIPATION, CONTRACT ACCESS, AND PARTICIPATING ENTITY REQUIREMENTS

A. PARTICIPATION. Sourcewell's cooperative contracts are available and open to public and nonprofit entities across the United States and Canada; such as federal, state/province, municipal, K-12 and higher education, tribal government, and other public entities.

The benefits of this Contract should be available to all Participating Entities that can legally access the Equipment, Products, or Services under this Contract. A Participating Entity's authority to access this Contract is determined through its cooperative purchasing, interlocal, or joint powers laws. Any entity accessing benefits of this Contract will be considered a Service Member of Sourcewell during such time of access. Supplier understands that a Participating Entity's use of this Contract is at the Participating Entity's sole convenience and Participating Entities reserve the right to obtain like Equipment, Products, or Services from any other source.

Supplier is responsible for familiarizing its sales and service forces with Sourcewell contract use eligibility requirements and documentation and will encourage potential participating entities to join Sourcewell. Sourcewell reserves the right to add and remove Participating Entities to its roster during the term of this Contract.

B. PUBLIC FACILITIES. Supplier's employees may be required to perform work at government-owned facilities, including schools. Supplier's employees and agents must conduct themselves in a professional manner while on the premises, and in accordance with Participating Entity policies and procedures, and all applicable laws.

6. PARTICIPATING ENTITY USE AND PURCHASING

A. ORDERS AND PAYMENT. To access the contracted Equipment, Products, or Services under this Contract, a Participating Entity must clearly indicate to Supplier that it intends to access this Contract; however, order flow and procedure will be developed jointly between Sourcewell and Supplier. Typically, a Participating Entity will issue an order directly to Supplier or its authorized

subsidiary, distributor, dealer, or reseller. If a Participating Entity issues a purchase order, it may use its own forms, but the purchase order should clearly note the applicable Sourcewell contract number. All Participating Entity orders under this Contract must be issued prior to expiration or cancellation of this Contract; however, Supplier performance, Participating Entity payment obligations, and any applicable warranty periods or other Supplier or Participating Entity obligations may extend beyond the term of this Contract.

Supplier's acceptable forms of payment are included in its attached Proposal. Participating Entities will be solely responsible for payment and Sourcewell will have no liability for any unpaid invoice of any Participating Entity.

B. **ADDITIONAL TERMS AND CONDITIONS/PARTICIPATING ADDENDUM.** Additional terms and conditions to a purchase order, or other required transaction documentation, may be negotiated between a Participating Entity and Supplier, such as job or industry-specific requirements, legal requirements (e.g., affirmative action or immigration status requirements), or specific local policy requirements. Some Participating Entities may require the use of a Participating Addendum; the terms of which will be negotiated directly between the Participating Entity and the Supplier. Any negotiated additional terms and conditions for the direct purchase of new equipment or products must never be less favorable to the Participating Entity than what is contained in this Contract.

C. **SPECIALIZED SERVICE REQUIREMENTS.** In the event that the Participating Entity requires service or specialized performance requirements not addressed in this Contract (such as e-commerce specifications, specialized delivery requirements, or other specifications and requirements), the Participating Entity and the Supplier may enter into a separate, standalone agreement, apart from this Contract. Sourcewell, including its agents and employees, will not be made a party to a claim for breach of such agreement.

D. **TERMINATION OF ORDERS.** Participating Entities may terminate an order, in whole or in part, immediately upon notice to Supplier in the event of any of the following events:

1. The Participating Entity fails to receive funding or appropriation from its governing body at levels sufficient to pay for the equipment, products, or services to be purchased; or
2. Federal, state, or provincial laws or regulations prohibit the purchase or change the Participating Entity's requirements.

E. **GOVERNING LAW AND VENUE.** The governing law and venue for any action related to a Participating Entity's order will be determined by the Participating Entity making the purchase.

7. CUSTOMER SERVICE

A. **PRIMARY ACCOUNT REPRESENTATIVE.** Supplier will assign an Account Representative to Sourcewell for this Contract and must provide prompt notice to Sourcewell if that person is changed. The Account Representative will be responsible for:

- Maintenance and management of this Contract;
- Timely response to all Sourcewell and Participating Entity inquiries; and
- Business reviews to Sourcewell and Participating Entities, if applicable.

B. **BUSINESS REVIEWS.** Supplier must perform a minimum of one business review with Sourcewell per contract year. The business review will cover sales to Participating Entities, pricing and contract terms, administrative fees, sales data reports, supply issues, customer issues, and any other necessary information.

8. REPORT ON CONTRACT SALES ACTIVITY AND ADMINISTRATIVE FEE PAYMENT

A. **CONTRACT SALES ACTIVITY REPORT.** Each calendar quarter, Supplier must provide a contract sales activity report (Report) to the Sourcewell Supplier Development Administrator assigned to this Contract. Reports are due no later than 45 days after the end of each calendar quarter. A Report must be provided regardless of the number or amount of sales during that quarter (i.e., if there are no sales, Supplier must submit a report indicating no sales were made).

The Report must contain the following fields:

- Participating Entity Name (e.g., City of Staples Highway Department);
- Participating Entity Physical Street Address;
- Participating Entity City;
- Participating Entity State/Province;
- Participating Entity Zip/Postal Code;
- Participating Entity Contact Name;
- Participating Entity Contact Email Address;
- Participating Entity Contact Telephone Number;
- Sourcewell Assigned Entity/Participating Entity Number;
- Item Purchased Description;
- Item Purchased Price;
- Sourcewell Administrative Fee Applied; and
- Date Purchase was invoiced/sale was recognized as revenue by Supplier.

B. **ADMINISTRATIVE FEE.** In consideration for the support and services provided by Sourcewell, the Supplier will pay an administrative fee to Sourcewell on all Equipment, Products, and

Services provided to Participating Entities. The Administrative Fee must be included in, and not added to, the pricing. Supplier may not charge Participating Entities more than the contracted price to offset the Administrative Fee.

The Supplier will submit payment to Sourcewell for the percentage of administrative fee stated in the Proposal multiplied by the total sales of all Equipment, Products, and Services purchased by Participating Entities under this Contract during each calendar quarter. Payments should note the Supplier's name and Sourcewell-assigned contract number in the memo; and must be mailed to the address above "Attn: Accounts Receivable" or remitted electronically to Sourcewell's banking institution per Sourcewell's Finance department instructions. Payments must be received no later than 45 calendar days after the end of each calendar quarter.

Supplier agrees to cooperate with Sourcewell in auditing transactions under this Contract to ensure that the administrative fee is paid on all items purchased under this Contract.

In the event the Supplier is delinquent in any undisputed administrative fees, Sourcewell reserves the right to cancel this Contract and reject any proposal submitted by the Supplier in any subsequent solicitation. In the event this Contract is cancelled by either party prior to the Contract's expiration date, the administrative fee payment will be due no more than 30 days from the cancellation date.

9. AUTHORIZED REPRESENTATIVE

Sourcewell's Authorized Representative is its Chief Procurement Officer.

Supplier's Authorized Representative is the person named in the Supplier's Proposal. If Supplier's Authorized Representative changes at any time during this Contract, Supplier must promptly notify Sourcewell in writing.

10. AUDIT, ASSIGNMENT, AMENDMENTS, WAIVER, AND CONTRACT COMPLETE

A. **AUDIT.** Pursuant to Minnesota Statutes Section 16C.05, subdivision 5, the books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by Sourcewell or the Minnesota State Auditor for a minimum of six years from the end of this Contract. This clause extends to Participating Entities as it relates to business conducted by that Participating Entity under this Contract.

B. **ASSIGNMENT.** Neither party may assign or otherwise transfer its rights or obligations under this Contract without the prior written consent of the other party and a fully executed assignment agreement. Such consent will not be unreasonably withheld. Any prohibited assignment will be invalid.

C. **AMENDMENTS.** Any amendment to this Contract must be in writing and will not be effective until it has been duly executed by the parties.

D. **WAIVER.** Failure by either party to take action or assert any right under this Contract will not be deemed a waiver of such right in the event of the continuation or repetition of the circumstances giving rise to such right. Any such waiver must be in writing and signed by the parties.

E. **CONTRACT COMPLETE.** This Contract represents the complete agreement between the parties. No other understanding regarding this Contract, whether written or oral, may be used to bind either party. For any conflict between the attached Proposal and the terms set out in Articles 1-22 of this Contract, the terms of Articles 1-22 will govern.

F. **RELATIONSHIP OF THE PARTIES.** The relationship of the parties is one of independent contractors, each free to exercise judgment and discretion with regard to the conduct of their respective businesses. This Contract does not create a partnership, joint venture, or any other relationship such as master-servant, or principal-agent.

11. INDEMNITY AND HOLD HARMLESS

Supplier must indemnify, defend, save, and hold Sourcewell and its Participating Entities, including their agents and employees, harmless from any claims or causes of action, including attorneys' fees incurred by Sourcewell or its Participating Entities, arising out of any negligent act or omission or willful misconduct in the performance of this Contract by the Supplier or its agents or employees; this indemnification includes injury or death to person(s) or property alleged to have been caused by some defect in the Equipment, Products, or Services under this Contract to the extent the Equipment, Product, or Service has been used according to its specifications. Sourcewell's responsibility will be governed by the State of Minnesota's Tort Liability Act (Minnesota Statutes Chapter 466) and other applicable law.

12. GOVERNMENT DATA PRACTICES

Supplier and Sourcewell must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by or provided to Sourcewell under this Contract and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Supplier under this Contract.

13. INTELLECTUAL PROPERTY, PUBLICITY, MARKETING, AND ENDORSEMENT

A. INTELLECTUAL PROPERTY

1. *Grant of License.* During the term of this Contract:

- a. Sourcewell grants to Supplier a royalty-free, worldwide, non-exclusive right and license to use the trademark(s) provided to Supplier by Sourcewell in advertising and

promotional materials for the purpose of marketing Sourcewell's relationship with Supplier.

b. Supplier grants to Sourcewell a royalty-free, worldwide, non-exclusive right and license to use Supplier's trademarks in advertising and promotional materials for the purpose of marketing Supplier's relationship with Sourcewell.

2. *Limited Right of Sublicense.* The right and license granted herein includes a limited right of each party to grant sublicenses to their respective subsidiaries, distributors, dealers, resellers, marketing representatives, and agents (collectively "Permitted Sublicensees") in advertising and promotional materials for the purpose of marketing the Parties' relationship to Participating Entities. Any sublicense granted will be subject to the terms and conditions of this Article. Each party will be responsible for any breach of this Article by any of their respective sublicensees.

3. *Use; Quality Control.*

a. Neither party may alter the other party's trademarks from the form provided and must comply with removal requests as to specific uses of its trademarks or logos.

b. Each party agrees to use, and to cause its Permitted Sublicensees to use, the other party's trademarks only in good faith and in a dignified manner consistent with such party's use of the trademarks. Upon written notice to the breaching party, the breaching party has 30 days of the date of the written notice to cure the breach or the license will be terminated.

4. As applicable, Supplier agrees to indemnify and hold harmless Sourcewell and its Participating Entities against any and all suits, claims, judgments, and costs instituted or recovered against Sourcewell or Participating Entities by any person on account of the use of any Equipment or Products by Sourcewell or its Participating Entities supplied by Supplier in violation of applicable patent or copyright laws.

5. *Termination.* Upon the termination of this Contract for any reason, each party, including Permitted Sublicensees, will have 30 days to remove all Trademarks from signage, websites, and the like bearing the other party's name or logo (excepting Sourcewell's pre-printed catalog of suppliers which may be used until the next printing). Supplier must return all marketing and promotional materials, including signage, provided by Sourcewell, or dispose of it according to Sourcewell's written directions.

B. **PUBLICITY.** Any publicity regarding the subject matter of this Contract must not be released without prior written approval from the Authorized Representatives. Publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Supplier individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this Contract.

C. **MARKETING.** Any direct advertising, marketing, or offers with Participating Entities must be approved by Sourcewell. Send all approval requests to the Sourcewell Supplier Development Administrator assigned to this Contract.

D. ENDORSEMENT. The Supplier must not claim that Sourcewell endorses its Equipment, Products, or Services.

14. GOVERNING LAW, JURISDICTION, AND VENUE

The substantive and procedural laws of the State of Minnesota will govern this Contract. Venue for all legal proceedings arising out of this Contract, or its breach, must be in the appropriate state court in Todd County, Minnesota or federal court in Fergus Falls, Minnesota.

15. FORCE MAJEURE

Neither party to this Contract will be held responsible for delay or default caused by acts of God or other conditions that are beyond that party's reasonable control. A party defaulting under this provision must provide the other party prompt written notice of the default.

16. SEVERABILITY

If any provision of this Contract is found by a court of competent jurisdiction to be illegal, unenforceable, or void then both parties will be relieved from all obligations arising from that provision. If the remainder of this Contract is capable of being performed, it will not be affected by such determination or finding and must be fully performed.

17. PERFORMANCE, DEFAULT, AND REMEDIES

A. PERFORMANCE. During the term of this Contract, the parties will monitor performance and address unresolved contract issues as follows:

1. *Notification.* The parties must promptly notify each other of any known dispute and work in good faith to resolve such dispute within a reasonable period of time. If necessary, Sourcewell and the Supplier will jointly develop a short briefing document that describes the issue(s), relevant impact, and positions of both parties.
2. *Escalation.* If parties are unable to resolve the issue in a timely manner, as specified above, either Sourcewell or Supplier may escalate the resolution of the issue to a higher level of management. The Supplier will have 30 calendar days to cure an outstanding issue.
3. *Performance while Dispute is Pending.* Notwithstanding the existence of a dispute, the Supplier must continue without delay to carry out all of its responsibilities under the Contract that are not affected by the dispute. If the Supplier fails to continue without delay to perform its responsibilities under the Contract, in the accomplishment of all undisputed work, the Supplier will bear any additional costs incurred by Sourcewell and/or its Participating Entities as a result of such failure to proceed.

B. DEFAULT AND REMEDIES. Either of the following constitutes cause to declare this Contract, or any Participating Entity order under this Contract, in default:

1. Nonperformance of contractual requirements, or
2. A material breach of any term or condition of this Contract.

The party claiming default must provide written notice of the default, with 30 calendar days to cure the default. Time allowed for cure will not diminish or eliminate any liability for liquidated or other damages. If the default remains after the opportunity for cure, the non-defaulting party may:

- Exercise any remedy provided by law or equity, or
- Terminate the Contract or any portion thereof, including any orders issued against the Contract.

18. INSURANCE

A. REQUIREMENTS. At its own expense, Supplier must maintain insurance policy(ies) in effect at all times during the performance of this Contract with insurance company(ies) licensed or authorized to do business in the State of Minnesota having an "AM BEST" rating of A- or better, with coverage and limits of insurance not less than the following:

1. *Workers' Compensation and Employer's Liability.*

Workers' Compensation: As required by any applicable law or regulation.

Employer's Liability Insurance: must be provided in amounts not less than listed below:

Minimum limits:

\$500,000 each accident for bodily injury by accident

\$500,000 policy limit for bodily injury by disease

\$500,000 each employee for bodily injury by disease

2. *Commercial General Liability Insurance.* Supplier will maintain insurance covering its operations, with coverage on an occurrence basis, and must be subject to terms no less broad than the Insurance Services Office ("ISO") Commercial General Liability Form CG0001 (2001 or newer edition), or equivalent. At a minimum, coverage must include liability arising from premises, operations, bodily injury and property damage, independent contractors, products-completed operations including construction defect, contractual liability, blanket contractual liability, and personal injury and advertising injury. All required limits, terms and conditions of coverage must be maintained during the term of this Contract.

Minimum Limits:

\$1,000,000 each occurrence Bodily Injury and Property Damage

\$1,000,000 Personal and Advertising Injury

\$2,000,000 aggregate for Products-Completed operations

\$2,000,000 general aggregate

3. *Commercial Automobile Liability Insurance.* During the term of this Contract, Supplier will maintain insurance covering all owned, hired, and non-owned automobiles in limits of liability not less than indicated below. The coverage must be subject to terms no less broad than ISO Business Auto Coverage Form CA 0001 (2010 edition or newer), or equivalent.

Minimum Limits:

\$1,000,000 each accident, combined single limit

4. *Umbrella Insurance.* During the term of this Contract, Supplier will maintain umbrella coverage over Employer's Liability, Commercial General Liability, and Commercial Automobile.

Minimum Limits:

\$2,000,000

5. *Network Security and Privacy Liability Insurance.* During the term of this Contract, Supplier will maintain coverage for network security and privacy liability. The coverage may be endorsed on another form of liability coverage or written on a standalone policy. The insurance must cover claims which may arise from failure of Supplier's security resulting in, but not limited to, computer attacks, unauthorized access, disclosure of not public data – including but not limited to, confidential or private information, transmission of a computer virus, or denial of service.

Minimum limits:

\$2,000,000 per occurrence

\$2,000,000 annual aggregate

Failure of Supplier to maintain the required insurance will constitute a material breach entitling Sourcewell to immediately terminate this Contract for default.

B. CERTIFICATES OF INSURANCE. Prior to commencing under this Contract, Supplier must furnish to Sourcewell a certificate of insurance, as evidence of the insurance required under this Contract. Prior to expiration of the policy(ies), renewal certificates must be mailed to Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 or sent to the Sourcewell Supplier Development Administrator assigned to this Contract. The certificates must be signed by a person authorized by the insurer(s) to bind coverage on their behalf.

Failure to request certificates of insurance by Sourcewell, or failure of Supplier to provide certificates of insurance, in no way limits or relieves Supplier of its duties and responsibilities in this Contract.

C. ADDITIONAL INSURED ENDORSEMENT AND PRIMARY AND NON-CONTRIBUTORY INSURANCE CLAUSE. Supplier agrees to list Sourcewell and its Participating Entities, including their officers, agents, and employees, as an additional insured under the Supplier's commercial general liability insurance policy with respect to liability arising out of activities, "operations," or

“work” performed by or on behalf of Supplier, and products and completed operations of Supplier. The policy provision(s) or endorsement(s) must further provide that coverage is primary and not excess over or contributory with any other valid, applicable, and collectible insurance or self-insurance in force for the additional insureds.

D. **WAIVER OF SUBROGATION.** Supplier waives and must require (by endorsement or otherwise) all its insurers to waive subrogation rights against Sourcewell and other additional insureds for losses paid under the insurance policies required by this Contract or other insurance applicable to the Supplier or its subcontractors. The waiver must apply to all deductibles and/or self-insured retentions applicable to the required or any other insurance maintained by the Supplier or its subcontractors. Where permitted by law, Supplier must require similar written express waivers of subrogation and insurance clauses from each of its subcontractors.

E. **UMBRELLA/EXCESS LIABILITY/SELF-INSURED RETENTION.** The limits required by this Contract can be met by either providing a primary policy or in combination with umbrella/excess liability policy(ies), or self-insured retention.

19. COMPLIANCE

A. **LAWS AND REGULATIONS.** All Equipment, Products, or Services provided under this Contract must comply fully with applicable federal laws and regulations, and with the laws in the states and provinces in which the Equipment, Products, or Services are sold.

B. **LICENSES.** Supplier must maintain a valid and current status on all required federal, state/provincial, and local licenses, bonds, and permits required for the operation of the business that the Supplier conducts with Sourcewell and Participating Entities.

20. BANKRUPTCY, DEBARMENT, OR SUSPENSION CERTIFICATION

Supplier certifies and warrants that it is not in bankruptcy or that it has previously disclosed in writing certain information to Sourcewell related to bankruptcy actions. If at any time during this Contract Supplier declares bankruptcy, Supplier must immediately notify Sourcewell in writing.

Supplier certifies and warrants that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated by the State of Minnesota; the United States federal government or the Canadian government, as applicable; or any Participating Entity. Supplier certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this Contract. Supplier further warrants that it will provide immediate written notice to Sourcewell if this certification changes at any time.

21. PROVISIONS FOR NON-UNITED STATES FEDERAL ENTITY PROCUREMENTS UNDER UNITED STATES FEDERAL AWARDS OR OTHER AWARDS

Participating Entities that use United States federal grant or FEMA funds to purchase goods or services from this Contract may be subject to additional requirements including the procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 C.F.R. § 200. Participating Entities may have additional requirements based on specific funding source terms or conditions. Within this Article, all references to “federal” should be interpreted to mean the United States federal government. The following list only applies when a Participating Entity accesses Supplier’s Equipment, Products, or Services with United States federal funds.

A. **EQUAL EMPLOYMENT OPPORTUNITY.** Except as otherwise provided under 41 C.F.R. § 60, all contracts that meet the definition of “federally assisted construction contract” in 41 C.F.R. § 60-1.3 must include the equal opportunity clause provided under 41 C.F.R. §60-1.4(b), in accordance with Executive Order 11246, “Equal Employment Opportunity” (30 FR 12319, 12935, 3 C.F.R. §, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” and implementing regulations at 41 C.F.R. § 60, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.” The equal opportunity clause is incorporated herein by reference.

B. **DAVIS-BACON ACT, AS AMENDED (40 U.S.C. § 3141-3148).** When required by federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. § 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 C.F.R. § 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-federal entity must report all suspected or reported violations to the federal awarding agency. The contracts must also include a provision for compliance with the Copeland “Anti-Kickback” Act (40 U.S.C. § 3145), as supplemented by Department of Labor regulations (29 C.F.R. § 3, “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-federal entity must report all suspected or reported violations to the federal awarding agency. Supplier must be in compliance with all applicable Davis-Bacon Act provisions.

C. CONTRACT WORK HOURS AND SAFETY STANDARDS ACT (40 U.S.C. § 3701-3708). Where applicable, all contracts awarded by the non-federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. §§ 3702 and 3704, as supplemented by Department of Labor regulations (29 C.F.R. § 5). Under 40 U.S.C. § 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. § 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence. This provision is hereby incorporated by reference into this Contract. Supplier certifies that during the term of an award for all contracts by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

D. RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT. If the federal award meets the definition of “funding agreement” under 37 C.F.R. § 401.2(a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 C.F.R. § 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency. Supplier certifies that during the term of an award for all contracts by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

E. CLEAN AIR ACT (42 U.S.C. § 7401-7671Q.) AND THE FEDERAL WATER POLLUTION CONTROL ACT (33 U.S.C. § 1251-1387). Contracts and subgrants of amounts in excess of \$150,000 require the non-federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. § 7401- 7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. § 1251- 1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA). Supplier certifies that during the term of this Contract will comply with applicable requirements as referenced above.

F. DEBARMENT AND SUSPENSION (EXECUTIVE ORDERS 12549 AND 12689). A contract award (see 2 C.F.R. § 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 C.F.R. § 180 that implement Executive Orders 12549 (3 C.F.R. § 1986 Comp., p. 189) and 12689 (3 C.F.R. § 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names

of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. Supplier certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.

G. BYRD ANTI-LOBBYING AMENDMENT, AS AMENDED (31 U.S.C. § 1352). Suppliers must file any required certifications. Suppliers must not have used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Suppliers must disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the non-federal award. Suppliers must file all certifications and disclosures required by, and otherwise comply with, the Byrd Anti-Lobbying Amendment (31 U.S.C. § 1352).

H. RECORD RETENTION REQUIREMENTS. To the extent applicable, Supplier must comply with the record retention requirements detailed in 2 C.F.R. § 200.333. The Supplier further certifies that it will retain all records as required by 2 C.F.R. § 200.333 for a period of 3 years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

I. ENERGY POLICY AND CONSERVATION ACT COMPLIANCE. To the extent applicable, Supplier must comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

J. BUY AMERICAN PROVISIONS COMPLIANCE. To the extent applicable, Supplier must comply with all applicable provisions of the Buy American Act. Purchases made in accordance with the Buy American Act must follow the applicable procurement rules calling for free and open competition.

K. ACCESS TO RECORDS (2 C.F.R. § 200.336). Supplier agrees that duly authorized representatives of a federal agency must have access to any books, documents, papers and records of Supplier that are directly pertinent to Supplier's discharge of its obligations under this Contract for the purpose of making audits, examinations, excerpts, and transcriptions. The right also includes timely and reasonable access to Supplier's personnel for the purpose of interview and discussion relating to such documents.

L. PROCUREMENT OF RECOVERED MATERIALS (2 C.F.R. § 200.322). A non-federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation

and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. § 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

M. FEDERAL SEAL(S), LOGOS, AND FLAGS. The Supplier not use the seal(s), logos, crests, or reproductions of flags or likenesses of Federal agency officials without specific pre-approval.

N. NO OBLIGATION BY FEDERAL GOVERNMENT. The U.S. federal government is not a party to this Contract or any purchase by an Participating Entity and is not subject to any obligations or liabilities to the Participating Entity, Supplier, or any other party pertaining to any matter resulting from the Contract or any purchase by an authorized user.

O. PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS OR RELATED ACTS. The Contractor acknowledges that 31 U.S.C. 38 (Administrative Remedies for False Claims and Statements) applies to the Supplier's actions pertaining to this Contract or any purchase by a Participating Entity.

P. FEDERAL DEBT. The Supplier certifies that it is non-delinquent in its repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowance, and benefit overpayments.

Q. CONFLICTS OF INTEREST. The Supplier must notify the U.S. Office of General Services, Sourcewell, and Participating Entity as soon as possible if this Contract or any aspect related to the anticipated work under this Contract raises an actual or potential conflict of interest (as described in 2 C.F.R. Part 200). The Supplier must explain the actual or potential conflict in writing in sufficient detail so that the U.S. Office of General Services, Sourcewell, and Participating Entity are able to assess the actual or potential conflict; and provide any additional information as necessary or requested.

R. U.S. EXECUTIVE ORDER 13224. The Supplier, and its subcontractors, must comply with U.S. Executive Order 13224 and U.S. Laws that prohibit transactions with and provision of resources and support to individuals and organizations associated with terrorism.

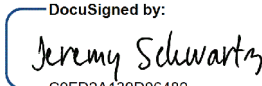
S. PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT. To the extent applicable, Supplier certifies that during the term of this Contract it will comply with applicable requirements of 2 C.F.R. § 200.216.

T. DOMESTIC PREFERENCES FOR PROCUREMENTS. To the extent applicable, Supplier certifies that during the term of this Contract will comply with applicable requirements of 2 C.F.R. § 200.322.

22. CANCELLATION

Sourcewell or Supplier may cancel this Contract at any time, with or without cause, upon 60 days' written notice to the other party. However, Sourcewell may cancel this Contract immediately upon discovery of a material defect in any certification made in Supplier's Proposal. Cancellation of this Contract does not relieve either party of financial, product, or service obligations incurred or accrued prior to cancellation.

Sourcewell

DocuSigned by:

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By: _____
Jeremy Schwartz
Title: Chief Procurement Officer
1/12/2022 | 12:44 PM CST
Date: _____

Altec Industries, Inc.

DocuSigned by:

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By: _____
Riley Browne
Title: Contract Specialist
1/12/2022 | 1:03 PM CST
Date: _____

Approved:

DocuSigned by:

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By: _____
Chad Coauette
Title: Executive Director/CEO
1/12/2022 | 1:06 PM CST
Date: _____

RFP 110421 - Public Utility Equipment with Related Accessories and Supplies

Vendor Details

Company Name: Altec Industries, Inc.

Does your company conduct business under any other name? If yes, please state: Global Rental Co Inc, JJ Kane Auctioneers, Altec Capital, Altec Supply, Altec Sentry, Altec Service

Address: 33 Inverness Center Pkw
Birmingham, AL 35242

Contact: Riley Browne

Email: riley.browne@altec.com

Phone: 205-408-2341

HST#:

Submission Details

Created On: Thursday September 16, 2021 15:53:03

Submitted On: Thursday November 04, 2021 12:46:34

Submitted By: Riley Browne

Email: riley.browne@altec.com

Transaction #: d9f5703c-9b11-4637-9a77-a68682d8b3ec

Submitter's IP Address: 209.149.164.250

Specifications**Table 1: Proposer Identity & Authorized Representatives**

General Instructions (applies to all Tables) Sourcewell prefers a brief but thorough response to each question. Do not merely attach additional documents to your response without also providing a substantive response. Do not leave answers blank; respond "N/A" if the question does not apply to you (preferably with an explanation).

Line Item	Question	Response *	
1	Proposer Legal Name (one legal entity only): (In the event of award, will execute the resulting contract as "Supplier")	Altec Industries, Inc.	*
2	Identify all subsidiary entities of the Proposer whose equipment, products, or services are included in the Proposal.	Altec Capital Services Altec Service JJ Kane Auctioneers Altec NUECO Altec Supply Altec Sentry	*
3	Identify all applicable assumed names or DBA names of the Proposer or Proposer's subsidiaries in Line 1 or Line 2 above.	Altec Industries, Inc. Altec Capital Services Altec Service JJ Kane Auctioneers Altec NUECO Altec Supply Altec Sentry	*
4	Proposer Physical Address:	Altec Industries, Inc 210 Inverness Center Drive Birmingham, AL 35242	*
5	Proposer website address (or addresses):	www.altec.com https://www.jjkane.com/ https://www.altec.com/altec-capital/ https://www.altec.com/service/ https://connect.altec.com/store http://www.altec.com/altec-nueco https://www.altec.com/safety/ https://www.altec.com/altec-parts/	*
6	Proposer's Authorized Representative (name, title, address, email address & phone) (The representative must have authority to sign the "Proposer's Assurance of Compliance" on behalf of the Proposer and, in the event of award, will be expected to execute the resulting contract):	Riley Browne Contract Specialist riley.browne@altec.com 205-408-2341	*
7	Proposer's primary contact for this proposal (name, title, address, email address & phone):	Riley Browne Contract Specialist riley.browne@altec.com 205-408-2341	*
8	Proposer's other contacts for this proposal, if any (name, title, address, email address & phone):	Breanna Kinman Contract Specialist breanna.kinman@altec.com 816-236-1296	

Table 2: Company Information and Financial Strength

Line Item	Question	Response *	
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9	Provide a brief history of your company, including your company's core values, business philosophy, and industry longevity related to the requested equipment, products or services.	Altec is a leading provider of products and services to the public utility, electric utility, telecommunications, tree care, lights and signs, and contractor markets. Altec Inc. is the holding company for Altec Industries, Inc. which holds Global Rental, Altec NUECO, JJ Kane Auctioneers, Altec Worldwide, Altec Capital, Altec Supply, Altec Ventures, LLC, Altec Spray Equipment, and Altec Air. We deliver products and services in more than 100 countries throughout the world. Since 1929, Altec has been a company committed to excellence in the Public Utility Equipment industry. Our products are the industry leaders and consistently raise the bar through innovative product design, integrated safety features, and continued dedication to total customer satisfaction. Altec continues to pursue a singular business philosophy: To be recognized by customers as the preferred supplier of products, services and solutions in all markets we serve. Our values sustain that vision, our goals build upon it and our associates help us to achieve it. Altec's values are the cornerstone of our corporate culture and every associate is considered an integral part of Team Altec. The history, tradition and culture of Altec are founded on our core values (listed in alphabetical order): • Customer first • Enjoyment of work • Family • Financial stability • Integrity • People are our greatest strength • Quality • Spiritual development • Teamwork
10	What are your company's expectations in the event of an award?	We hope to further strengthen our relationships with Sourcewell and government agencies through cooperative purchasing. We want to achieve continued growth within our government business sectors and be recognized as the preferred supplier of hydraulic equipment solutions for Sourcewell and its members.
11	Demonstrate your financial strength and stability with meaningful data. This could include such items as financial statements, SEC filings, credit and bond ratings, letters of credit, and detailed reference letters. Upload supporting documents (as applicable) in the document upload section of your response.	Altec Industries, Inc is a financially sound and conservatively managed company and has been in business for 93 years under the same family ownership. Because we are privately held we do not disclose detailed financial data, however please reference attached files "Financial Strength - Financial Statement Letter", "Financial Strength - Bank Statement Letter", and "Financial Strength - Dun and Bradstreet Screenshot" for more information regarding our financial strength and stability.
12	What is your US market share for the solutions that you are proposing?	We maintain a market share of approximately 70% for our core products. Non-core products are approximately 30%.
13	What is your Canadian market share for the solutions that you are proposing?	Canada market share is approximately 20%.
14	Has your business ever petitioned for bankruptcy protection? If so, explain in detail.	No, we have never petitioned for bankruptcy protection.
15	How is your organization best described: is it a manufacturer, a distributor/dealer/reseller, or a service provider? Answer whichever question (either a) or b) just below) best applies to your organization. a) If your company is best described as a distributor/dealer/reseller (or similar entity), provide your written authorization to act as a distributor/dealer/reseller for the manufacturer of the products proposed in this RFP. If applicable, is your dealer network independent or company owned? b) If your company is best described as a manufacturer or service provider, describe your relationship with your sales and service force and with your dealer network in delivering the products and services proposed in this RFP. Are these individuals your employees, or the employees of a third party?	Altec is a manufacturer with direct sales force. Our sales force consists of 100% direct employees of Altec. Our sales force covers all 50 States, Canada, and over 100 countries throughout the world. Our service force is also 100% direct employees of Altec (both mobile service and service center employees). We are a direct sale / service / manufacturing company and do not maintain a dealer network. Please see attached documents "Company Information - Altec Production Facilities" and "Company Information - Altec Service Centers and Mobile Service Locations"

16	If applicable, provide a detailed explanation outlining the licenses and certifications that are both required to be held, and actually held, by your organization (including third parties and subcontractors that you use) in pursuit of the business contemplated by this RFP.	Altec Industries holds all credible licenses and certifications necessary for providing goods and services referenced in this RFP (related to OSHA/ANSI/ASME standards for manufacturing). We are ISO 9001:2015 certified for technical sales, application engineering, procurement, materials, final assembly, product creation, manufacturing, quality, and general processes related to production of electronic components, fiberglass structures and the final assembly of utility equipment at 2106 Riverside Rd, Saint Joseph, MO and the production of aerial devices and digger derricks at 5001 E. 36 Hwy, Saint Joseph, MO. • Technical sales, application engineering, materials, final assembly, manufacturing, product creation, and quality processes related to the production of specialty utility equipment at 3907 S. 48th Terr, Saint Joseph, MO. • Manufacturing and quality processes related to the production of fiberglass structures and electronic components at 1009 Vernon Rd, Wathena, KS. • Materials and quality processes at 5703 Mitchell Ave, Saint Joseph, MO. • Product creation and quality processes related to design validation activities at 4906 E. 36 Hwy, Saint Joseph, MO. • Please see attached "Company Information - ISO Quality Certification" for more information Employees of our plants hold welding certifications, Fluid Power Society certifications and various engineering certifications, including Professional Engineering licenses Account Managers who specialize in our Crane product lines are required to become Certified Operators every 5-years, through our Sentry Operator Certification training program. ALTEC Industries, Inc. is capable of providing certification for equipment operators through our Sentry training program. Motor Vehicle Dealer Licenses in each state where applicable All of our facilities employ the Atec Production System which features the Kanban system of lean manufacturing. Authorized Representative Riley Browne and Government Sales Manager Elana Martinez hold Certified Schedules Contracts Manager (CSCM) certifications
17	Provide all "Suspension or Debarment" information that has applied to your organization during the past ten years.	Altec has never been suspended or disbarred.

Table 3: Industry Recognition & Marketplace Success

Line Item	Question	Response *
18	Describe any relevant industry awards or recognition that your company has received in the past five years	• Selected to Forbes list of America's Best Midsize Employers 2019 • Altec won Exelon's 2017 Innovation Award based on the application and acceptance of our JEMS product at all 4 Exelon companies. • 2017-2021 Altec has been recognized as a top supplier for Avista, a US-based energy company serving eastern Washington, northern Idaho and parts of southern and eastern Oregon. Each year, Avista uses a scorecard to rigorously rate suppliers' customer service and value provided to the company. • Altec was named one of the "Best Places to Work" for 2017 by the Birmingham Business Journal. • Altec Mt. Airy Associates won the Chairman's Award from the United Fund of Surry for 2017
19	What percentage of your sales are to the governmental sector in the past three years	Less than 10% of our sales are to the government.
20	What percentage of your sales are to the education sector in the past three years	Less than 1% of our sales are to the education sector.
21	List any state, provincial, or cooperative purchasing contracts that you hold. What is the annual sales volume for each of these contracts over the past three years?	Texas Multiple Award Schedule (TXMAS): Over \$1MM Commonwealth of Pennsylvania (Co-Stars): Over \$1MM Michigan MI Deal: Over \$1MM Washington State Purchasing Cooperative: Over \$500k State of Ohio: Over \$500k
22	List any GSA contracts or Standing Offers and Supply Arrangements (SOSA) that you hold. What is the annual sales volume for each of these contracts over the past three years?	GSA Contract GS-30F-026GA, over \$5MM annually. We also hold two DLA contracts with similar combined volume

Table 4: References/Testimonials

Line Item 23. Supply reference information from three customers who are eligible to be Sourcewell participating entities.

Entity Name *	Contact Name *	Phone Number *
Los Angeles Department of Water and Power (Member # 40257)	Joseph Ortiz	213-840-8489
City of Lakeland (Member # 4862)	Dwayne Goostree	863-581-3443
City of Seattle (Member # 25215)	Guy Noren	206-684-0141
Lewis County PUD (Member # 76495)	Bryan Watt	360-748-9261

Table 5: Top Five Government or Education Customers

Line Item 24. Provide a list of your top five government, education, or non-profit customers (entity name is optional), including entity type, the state or province the entity is located in, scope of the project(s), size of transaction(s), and dollar volumes from the past three years.

Entity Name	Entity Type *	State / Province *	Scope of Work *	Size of Transactions *	Dollar Volume Past Three Years *	
Federal Government Agency	Government	Georgia - GA	Located throughout US and world, purchases Aerial Devices, Digger Derricks	Transaction sizes range from 1 truck to multiple trucks per PO	Over \$2M	*
Federal Government Agency	Government	California - CA	Located throughout US and world, purchases Aerial Devices, Digger Derricks, Cranes, Cable Pullers	Transaction sizes range from 1 truck to multiple trucks per PO	Over \$2M	*
Federal Government Agency	Government	District of Columbia - DC	Located throughout US and world, purchases Aerial Devices, Digger Derricks, Cranes	Transaction sizes range from 1 truck to multiple trucks per PO	Over \$2M	*
Federal Government Agency	Government	District of Columbia - DC	Located throughout US and world, purchases Aerial Devices	Transaction sizes range from 1 truck to multiple trucks per PO	Over \$2M	*
Local Government Entity	Government	California - CA	Purchases Aerial Devices and Service Bodies	Transaction sizes generally are greater than 5 per PO	Over \$2M	*

Table 6: Ability to Sell and Deliver Service

Describe your company's capability to meet the needs of Sourcewell participating entities across the US and Canada, as applicable. Your response should address in detail at least the following areas: locations of your network of sales and service providers, the number of workers (full-time equivalents) involved in each sector, whether these workers are your direct employees (or employees of a third party), and any overlap between the sales and service functions.

Line Item	Question	Response *	
25	Sales force.	Altec employs a direct sales force of over 100 Account Managers who are dedicated to government and commercial sales and support within their respective territories. Their territories are established based on concentration of customers, and they live in their territories. Our Account Managers spend 100% of their time; communicating, consulting and managing customer's needs. The products represented in this RFP are core to our customers and industry, thus allowing our Account Managers to provide expert knowledge to Sourcewell members of their benefits and usage. Altec's Sourcewell contract is our preferred method by which to serve our government customers. There is no overlap in our sales and service functions	*
26	Dealer network or other distribution methods.	Altec is a factory direct sales / service company, we do not use dealer or distribution networks.	*
27	Service force.	All employees in our Service Force are employed by Altec Industries. Altec has 44 Service Centers located throughout the United States and Canada. These facilities are equipped with the tools, equipment, and certified hydraulic technicians needed to get your Altec unit up and running as soon as possible. The Altec Service Group employs over 150 Mobile Service Technicians nationwide that are available to be deployed to your location. Mobile service technicians are equipped with the trucks and tools needed to get your equipment serviced and back on the road as soon as possible. They provide on-site warranty, service and preventative maintenance solutions for our customers Additionally, Altec Mobile Service has 24 hour emergency assistance, as well as emergency storm coverage. There is no overlap in our sales and service functions. Please see attached map "Company Information - Altec Service Centers and Mobile Service Locations" that illustrate our service force coverage, and locations for our service centers.	*
28	Describe the ordering process. If orders will be handled by distributors, dealers or others, explain the respective roles of the Proposer and others.	Altec handles all quotes and orders directly. A quote will be created based on customer needs and requirements, and an order can be sent to Altec Account Manager from customer in response to the quote. All purchase orders are processed by Altec, as we are a factory direct company. We prefer a process whereas Sourcewell members issue purchase orders directly to us. Our Sourcewell quotes / orders are flagged in our system upon creation, and a report is run each quarter to report this sales data to Sourcewell. This process is the responsibility of a team at our corporate office with visibility of our word wide operations. Customers are also currently able to request quotes via our website, www.altec.com. Altec offers parts and accessory sales via our AltecConnect online portal, https://www.altec.com/altec-connect which serves as a "one stop online shop" for ordering tools, supplies, accessories, replacement parts and for managing your fleet information.	*

29	Describe in detail the process and procedure of your customer service program, if applicable. Include your response-time capabilities and commitments, as well as any incentives that help your providers meet your stated service goals or promises.	When you purchase from Altec, you invest in a relationship that spans the life of the equipment. Altec Service Group backs up this promise with the most complete and comprehensive service and support organization in the industry. We also offer the most complete line of parts for equipment repair and maintenance, along with a technical support and training organization to train, educate, and problem solve. As the only authorized dealer of genuine Altec replacement parts, you can be assured that you will receive parts that meet the required Altec Quality and Engineering standards. Our dedicated line for parts / service / sales needs is 877-GO-ALTEC, it is available 24 hours a day. Our objective is to answer all parts calls in under 10 seconds. We have 35 parts experts with more than 300 years of combined experience taking parts calls. We hold 29,000 active items on hand, and 92.5% of product lines ship within 24 hours. Customers will never be sent to voicemail when calling 877-GO ALTEC for parts support. Additionally, a customer's Account Managers will be available via their cell phones and email whenever needed, and during periods of natural disaster Altec will move resources into areas affected to provide parts and service work faster. We also offer Altec Connect, a more customer-focused experience that will allow our customers to view and search fleet information, order replacement parts and view APNs and service requests. In conjunction with the new Supply Store, Altec is dedicated to serving as a "one stop online shop" for ordering tools, supplies, accessories, replacement parts and for managing your fleet information. https://www.altec.com/altec-connect	*
30	Describe your ability and willingness to provide your products and services to Sourcewell participating entities in the United States.	Altec proposes to service the entire United States and Canada (with capabilities to service Internationally).	*
31	Describe your ability and willingness to provide your products and services to Sourcewell participating entities in Canada.	Altec proposes to service the entire United States and Canada (with capabilities to service Internationally).	*
32	Identify any geographic areas of the United States or Canada that you will NOT be fully serving through the proposed contract.	Altec proposes to service the entire United States and Canada (with capabilities to service Internationally).	*
33	Identify any Sourcewell participating entity sectors (i.e., government, education, not-for-profit) that you will NOT be fully serving through the proposed contract. Explain in detail. For example, does your company have only a regional presence, or do other cooperative purchasing contracts limit your ability to promote another contract?	Altec proposes to service all Sourcewell members	*
34	Define any specific contract requirements or restrictions that would apply to our participating entities in Hawaii and Alaska and in US Territories.	Altec will not have contract requirements or restrictions on Sourcewell members located in Hawaii, Alaska, or US Territories. The only difference in quoting will be shipping cost when a machine needs to travel via Ocean Freight.	*

Table 7: Marketing Plan

Line Item	Question	Response *
35	Describe your marketing strategy for promoting this contract opportunity. Upload representative samples of your marketing materials (if applicable) in the document upload section of your response.	The Altec/Sourcwell marketing plan will include, the development of printed marketing materials, press releases, advertisements, web-based marketing, and the attendance of trade shows. While in attendance at trade shows with substantial Sourcwell eligible customers present, such as GFX, Altec will typically bring a vehicle and display Sourcwell promotional material. The Altec Government Sales team and Corporate Communications Project Manager will be involved in all Sourcwell promotions corporate-wide. Altec will continue to help create content that drives awareness of cooperative purchasing, as represented by attached "Marketing Plan - Altec Article". Examples of material are included "Marketing Plan - Sourcwell Value Flyer - Altec", as well as "Marketing Plan - GFX 2021 Altec Booth" for reference and "Marketing Plan - www.altec.com Sourcwell Landing Page" Our Account Managers being comfortable with the contract and well versed in how it works, may be our most impactful marketing strategy, as they are working with our customers regarding their equipment needs on a daily basis. Altec employs a National sales training team, that provided initial base sales training programs for all new Altec sales associates (both Account Managers and Technical Sales Specialists). Our Sourcwell contract is a topic in this training, and has dedicated time assigned to it. Thereafter, focused web-training modules and e-courses are used to provide a more procedural method for these types of sales calls. These materials will also serve as follow-up training for all associates with 2+ years of experience. Material is accessible 24/7 on Altec's internal Sales Resource Center, please see "Marketing Plan - Internal Altec Resources". In addition to the training team, Altec employs a Government Sales team focused on the management of all federal, state and cooperative contracts. This team serves as the experts for the company, for associates in the field who need on-the-fly support. The Government team in tandem with a newly formed Contracts Steering Committee will communicate contract changes, improvements and regulations with the National sales force regularly.
36	Describe your use of technology and digital data (e.g., social media, metadata usage) to enhance marketing effectiveness.	Website data allows Altec's marketing and IT teams the ability to measure customer activity as well as the health of the website in one tool. From a marketing perspective, we are able to analyze that our content effectively moves our users and customers through the sales funnel to increase leads. This information also helps us confirm that our content is satisfactory to support our traditional sales teams with accurate information that helps our customers make informed decisions about purchases. From an IT perspective, we are able to analyze information that relates to website health such as mobile usage, operating system and load times. This information allows us to make informed decisions about the priority of initiatives to improve Altec's digital presence. We maintain an active social presence through Facebook (over 253,000 likes, over 258,000 follows), along with other sites.
37	In your view, what is Sourcwell's role in promoting contracts arising out of this RFP? How will you integrate a Sourcwell-awarded contract into your sales process?	Our experience has been that Sourcwell provides numerous opportunities for promotion of our products via their own web traffic, tradeshow attendance and printed marketing materials. We hope this level of support will continue with this new RFP. Our Sourcwell contract is integrated into our sales process as the preferred method of using Cooperative Purchasing. Our sales team is required to complete training on Sourcwell and cooperative purchasing as a whole, and new members of our team attend a live training that details the contract and internal processes.
38	Are your products or services available through an e-procurement ordering process? If so, describe your e-procurement system and how governmental and educational customers have used it.	Altec Connect provides for a more customer-focused experience that will allow our customers to view and search fleet information, order replacement parts and view APNs and service requests. In conjunction with the new Supply Store, Altec is dedicated to serving as a "one stop online shop" for ordering tools, supplies, accessories, replacement parts and for managing your fleet information. This system has been very well received by our customers, including governmental and educational customers because it reduces the number of places they need to go to get access to unit-specific information, replacement parts, tools, accessories, and service information. Altec manages federal customer solicitations/RFQs via the GSA E-buy system, FedBid and several other public sites. Although, awards (POs) are still provided manually by the respective contracting officer, these sites offer a method of standardized RFQ submissions. Consumers are currently able to request new/used equipment, rental and leasing quotes via our website.

Table 8: Value-Added Attributes

Line Item	Question	Response *
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39	Describe any product, equipment, maintenance, or operator training programs that you offer to Sourcewell participating entities. Include details, such as whether training is standard or optional, who provides training, and any costs that apply.	- Upon delivery of an Sourcewell member's completed equipment, the local Altec Account Manager provides an on-site equipment orientation with the appropriate operators. This In-Service is provided free of charge. - Each truck is delivered with two (2) sets of operator and maintenance/parts manuals. Within the equipment manuals, the standard features, safe operation, maintenance and repair information are covered. These are provided free of charge. - Additionally, over 150 basic operating and safety videos are available on https://store.altecsentry.com/catalog/free free of charge - Altec Sentry offers a variety of Instructor-Led courses for aerials, derricks and cranes. These OSHA and ANSI compliant courses aid in the fulfillment of employer training requirements. Many programs offer both Operator and Train-The-Trainer Formats. Additional costs apply based on duration of training, size of class, travel time for instructor, etc. Please navigate to https://www.altec.com/safety/ for more information. The following Instructor-Led Trainings are Available: - Insulating Aerial Device - Non-Insulating Aerial - Tree Care Aerial Device - Bucket Rescue - Digger Derrick - Backyard Digger - Crane - Wood Chipper Altec Sentry also offers more than 80 online courses for cranes, aerial devices, digger derricks and chippers. Through a simple dashboard and storefront, operators can receive ANSI and OSHA-compliant General Training and Familiarization without the need for traditional classroom sessions. - Other Altec Training options (additional costs apply): - Customized Altec equipment hydraulic maintenance training - International Fluid Power Society (IFPS) Certification training (testing provided by third party) - NCCCO certification programs for operators of mobile cranes and digger derricks
40	Describe any technological advances that your proposed products or services offer.	Our products are the industry leaders and are consistently raising the bar through innovative product design, integrated safety features, and continued dedication to total customer satisfaction. Altec showcases this through advancements such as; - Fiber Optic Controls - Lanyard Detection System that promotes safe unit operation by helping to ensure line workers are "clipped in" while conducting work from the platform. This operator aid helps reduce the risk of falling from the platform by reminding users to attach their lanyard before working at height (available on select models) - Altec Load Monitoring System (ALMS) acts as an aid to provide real-time visual and audible information about the percentage of rated load on your boom and/or platform. By actively monitoring your aerial's load capacity with a reliable system, you can avoid accidents and enhance safety on the job site (available on select models) - JEMS (Jobsite Energy Management System) with its integrated plug-in system that uses stored electrical energy to power the aerial device, tools and exportable power, and provides cab comfort with Lithium-Ion batteries (available on select models) - Advanced paint systems - And many other ways we keep our customers working safer and smarter
41	Describe any "green" initiatives that relate to your company or to your products or services, and include a list of the certifying agency for each.	Altec is the industry leader for sustainability efforts and is dedicated to listening and creating solutions. That's why we acknowledge the tremendous challenges and opportunities our customers face and aspire to responsibly care for the environment and the communities in which we operate. Altec's allegiance is evident in the development of numerous sustainability initiatives: - The Industry's First Green-Focused Facility. Located in Dixon, CA, Altec products are manufactured in a plant that features state-of-the-art sustainable construction that exceeds Title 24 energy and lighting codes. Altec received significant guidance and support on the development of this new green-focused facility from two of its customers – Pacific Gas & Electric Company (PG&E) and Southern California Edison. The new facility in Dixon allows Altec the opportunity to increase manufacturing of our Green Fleet line of products—the industry's leading energy-saving utility vehicles. Customer PG&E and Altec are in partnership to develop innovative, technologically advanced Green Fleet utility vehicles. These energy efficient Green Fleet vehicles provide a safer work environment for utility crews; significantly reduce emissions, and lower vehicle operating costs while extending vehicle life. - Meeting Customer Needs. Our Green Fleet product line decreases fuel consumption and greenhouse gas emissions, while lowering noise pollution. In partnership with the Department of Energy, Electric Partners Research Institute, CALSTART Hybrid Truck Users Forum and others, we offer a range of hybrid/electric and job-site energy management systems, along with recycled lightweight materials and alternative fuels. Altec JEMS (Jobsite Energy Management System) is an integrated plug-in system that uses stored electrical energy to power the aerial device, tools and exportable power, and provides cab comfort. The energy storage system is recharged by plugging into shore power or by the truck's internal combustion engine. Our JEMS product portfolio includes: - JEMS S - JEMS SE - JEMS LE - Facilities and Processes. Each Altec facility has established procedures and environmental management programs and actively engages in recycling steel, copper and aluminum, as well as consumer recyclables. The installation of powder coat and e-coat paint systems has substantially reduced solid waste volume and air emissions. All facilities in the corporation, including auction yards and service centers, have converted to energy efficient LED lighting. All new construction is reviewed and where applicable, energy efficiency products/construction are included (i.e., LED lighting, high efficiency gas burners, Energy Star appliances, motion activated lighting, etc.). - Our St. Joseph, MO facility has installed solar energy on three of the buildings on campus. - Altec EcoEasy Common Sustainability Goals. Green purchasing policies using Best-Value approach utilizing Staples' environmental office products and supplies has been implemented Corporate wide.
42	Identify any third-party issued eco-labels, ratings or certifications that your company has received for the equipment or products included in your Proposal related to energy efficiency or conservation, life-cycle design (cradle-to-cradle), or other green/sustainability factors.	HVIP - Voucher Incentive Project for our Jobsite Energy Management System models. Visit https://californiahvip.org/vehicle-category/epto/ for more information Industry Organizations affiliations: - Calstart - Clean Cities

43	Describe any Women or Minority Business Entity (WMBE), Small Business Entity (SBE), or veteran owned business certifications that your company or hub partners have obtained. Upload documentation of certification (as applicable) in the document upload section of your response.	Altec recognizes that a diverse and talented workforce is a key competitive advantage. Our business success is reflected in the quality and skill of our people. Inclusion means understanding, valuing and respecting workplace diversity, so that no associate is excluded from the workplace nor the opportunity to develop skills and talents consistent with our values and business objectives. Altec Industries, Inc. and its affiliates are equal opportunity employers and maintain affirmative action plans to recruit, retain, develop and promote qualified individuals without unlawful consideration of race, gender, color, religion, sexual orientation, national origin, age, disability, citizenship status, veteran status, or any other characteristic protected by federal, state or local law. Altec is a National Corporate Member of the Women's Business Enterprise National Council. As part of our commitments to holding federal contracts, Altec is annually responsible to providing a small-business contracting plan which is reviewed and approved by one of our two federal contract agencies. Every year, we strive to find small business suppliers who will meet the quality and liability requirements, to supply products/services that meet/exceed our manufacturing standards. Suppliers who are interested in doing business with Altec are encouraged to register on our Supplier portal, located on our website.
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44	What unique attributes does your company, your products, or your services offer to Sourcewell participating entities? What makes your proposed solutions unique in your industry as it applies to Sourcewell participating entities?	Altec offers Sourcewell members the advantage of working with one company to manufacture, sell, engineer, integrate key components (unit/body/chassis), administer warranty, and provide service solutions for a full line of Public Utility Equipment. We can provide full equipment lifecycle solutions, including: - o Altec Capital Services (ACS) - Equipment Financing - o Global Rental Company - Equipment Rentals - o Altec Supply - Tool and Accessory Sales - o Altec Sentry - Operator Safety Training - o Altec Fleet Services - Comprehensive Fleet Management Solutions - o Altec Service Group - In-shop and Mobile service and replacement parts support - o Altec NUECO Used Equipment/Trade-In options (The only supplier of Altec Certified Pre-Owned Trucks) - o JJ Kane Auctioneers - Auctions - (Specializes in Utility Equipment) Canadian and World Wide Availability: - o Altec Canada - Factory direct purchasing solutions for our Sourcewell Canadian customers with local Sales, parts, shop and mobile service, rental, and financing. - o Altec Worldwide – We deliver products and services to more than 100 companies throughout the world. Company Ownership: Altec has been a family owned and privately held manufacturing company, since 1929. Longevity in ownership, is an assurance for our Sourcewell customers that they can rely on availability of older Altec replacement parts, ensure Altec units are trade-worthy at a future date, and ultimately that the values and principles Altec was founded on remain in place today - Total customer satisfaction in all aspects of the business. Customer Focus: Altec listens and engineers solutions for our customers and the daily challenges they face. It is from that commitment, that innovative equipment, features and options are designed to provide equipment that is highly productive and has a low overall cost of ownership. Government Focused Sales: Altec is committed to assisting in the acquisition and procurement goals of each government entity we serve. Having a team who is both engaged in the customer relationship and also procurement process, assists Sourcewell members achieve their procurement goals effectively and efficiently. Innovative Design: Our products are consistently raising the bar with innovative product design and integrated safety features. ISO Facility: Many units are designed, manufactured and final assembled in an ISO9001 registered factory (St. Joseph, MO). Supply Chain Initiatives: Altec continues to make significant efforts corporate-wide to reduce and contain costs by using the Altec Production System and strengthening our supply chain. Quality Control: Altec provides the ability to control quality by manufacturing parts for our equipment. This allows us not only quality control but schedule control. - o Altec feels that the fiberglass boom is one of the most important components in the building of an aerial device or a digger derrick. We don't have to rely on an outside vendor for quality control. Altec has composite engineers on staff, we have traceability from raw material to the finished product. - o All booms ultrasonically tested and documents maintained. - o All fiberglass booms to have a minimum of 7 to 1 to ultimate safety factor. - o All welding to be done by AWS certified welders who meet Standard D1.1 on a 3G weld. - o All bearing surfaces to be machined after welding. - o All units with electronic circuit boards to be wave soldered - o Provide a power distribution module (PDM) in the cab as a central point for all electrical. Include diagnostic capability with LED lights. Mechanic Certification: All quality and final testing of equipment prior to shipment from manufacturer and final assembler to be performed by FPS certified mechanics. Safety Certification Training: To promote and ensure the safe operation of our equipment amongst our Sourcewell members, Altec offers numerous OSHA based training CBTs and Trainer led safety programs. Altec SENTRY complies and demonstrates the vital safety features necessary for the industries in which we serve. Safety Standards: Standard Safety features are provided on every applicable unit; outrigger boom Interlock, outrigger motion alarm, back up alarm, unit/outrigger selector, Altec ISO Grip (Insulated Control Handle, Auxiliary Control Covers, Control Console (dashboard), Boom Tip Covers). Available tools; Lanyard interlock, Load Monitoring Systems, Basic Operating Videos, Safety Videos, Sales Videos. Corporate Training: People (training and certifications), process (a controlled process that provides traceability and accountability) and technology (machinery used) makes Altec a differencing Vendor. Warranty: Most of our products have a limited lifetime structural warranty. National Service / Support Network: As a private company dedicated to our customers and associates, Altec leads the way in service and customer satisfaction in the markets we serve. Altec is proud to provide products and services that help crews work safer and smarter. - o On-line ordering is available at www.altecconnect.com. Altec Connect provides easy access to ordering Tools and Accessories or Replacement Parts, as well as detailed manuals and parts information for your units. - o Altec is committed to bringing you the services and products you need. For additional assistance with Parts, Tools, & Accessories, Shop Service, Mobile Service, or Technical Support, call 1-877-GO ALTEC.
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Table 9: Warranty

Describe in detail your manufacturer warranty program, including conditions and requirements to qualify, claims procedure, and overall structure. You may upload representative samples of your warranty materials (if applicable) in the document upload section of your response in addition to responding to the questions below.

Line Item	Question	Response *	
45	Do your warranties cover all products, parts, and labor?	Yes, our standard warranty is 1 year parts and labor, with 90 days for travel. Additionally it includes a limited lifetime warranty on most models. Please see attached "Warranty - Documents" for more information	*
46	Do your warranties impose usage restrictions or other limitations that adversely affect coverage?	No restrictions, however products must be operated and maintained in accordance with Altec operators and maintenance manuals, programs, and bulletins. Please see attached "Warranty - Documents" for more information	*
47	Do your warranties cover the expense of technicians' travel time and mileage to perform warranty repairs?	Yes, standard warranty is 90 days for travel charges.	*
48	Are there any geographic regions of the United States or Canada (as applicable) for which you cannot provide a certified technician to perform warranty repairs? How will Sourcewell participating entities in these regions be provided service for warranty repair?	No, Altec employs Mobile Service Technicians in all 50 states and Canada. We own and operate 44 service facilities across the United States and Canada. It will be the member's decision to schedule a Mobile Service Technician to come to their site or schedule in shop service. In either case, 1-877-GO ALTEC (1-877-462-5832) is our dedicated number for members to speak with their local Parts, Mobile, or Shop Service representative.	*
49	Will you cover warranty service for items made by other manufacturers that are part of your proposal, or are these warranties issues typically passed on to the original equipment manufacturer?	Products not manufactured by Altec which are supplied by Altec on special order would be covered under the manufacturer warranty. This would include items such as inverters, compressors, liftgates, generators, etc.	*
50	What are your proposed exchange and return programs and policies?	Parts ordered in error or no longer needed can be returned. If it was an error on Altec's part or otherwise not the customer's fault the 10% restocking fee will be waived. However, due to the nature of our equipment and the devaluation that occurs upon title / registration, there is no exchange or return program for equipment sales.	*
51	Describe any service contract options for the items included in your proposal.	We have included in our product offering service contract packages for member consideration at discounted rates. These include Preventative Maintenance (PM) Inspections at several different intervals, DOT inspections, Dielectric Tests.	*

Table 10: Payment Terms and Financing Options

Line Item	Question	Response *	
52	Describe your payment terms and accepted payment methods?	Payment Terms are Net 30. We accept payment by traditional methods such as check, wire transfer, and credit cards (There is a fee of 3% for credit card transactions used for the purchase of major units). Please see attached document "Payment Terms - Customer Detail" for complete details Customer payment inquiries can be sent to ARINQUIRY@ALTEC.COM or your local Altec Account Manager. Customer remittance information can be sent to AEPREMITTANCE@ALTEC.COM or your local Altec Account Manager.	*
53	Describe any leasing or financing options available for use by educational or governmental entities.	Altec Industries provides Leasing and/or financing options through our subsidiary Altec Capital. Options include FMV, TRAC, and Capital leases, Equipment Finance Agreements (EFAs), and a dedicated Municipal Lease option to meet the equipment needs of our municipal customers. The benefits of our Municipal Lease option include: • Finance terms to match the useful life of the equipment. • Flexible lease options to shorten life cycles and decrease maintenance costs. • Conserves capital budget funds. • Match payments with budget allocations. • Non-appropriation language included. Equipment - Altec aerial trucks, digger derricks, cranes and miscellaneous specialty equipment. Ancillary non-Altec equipment will also be considered along with the leasing of Altec equipment Lease Term - 3 years to 8 years. Please call for shorter or longer lease terms. For used equipment, the age of the unit plus the lease term cannot exceed 8 years Purchase rates shown on attached document "Price List - Altec Capital Rate Matrix 11-1-2021" are good for 30 days from Date shown above. Credit Ratings - Baa or better Contact Altec Capital for a quote for your specific opportunity. With Altec Capital Services, there is no need to look anywhere else. Municipalities can now affordably purchase equipment in a timely, simplified way. The municipal lease offering is another product that Altec Capital Services, LLC offers to our customers in an effort to become your partner. Please feel free to visit http://www.alteccapital.com for more information.	*
54	Describe any standard transaction documents that you propose to use in connection with an awarded contract (order forms, terms and conditions, service level agreements, etc.). Upload a sample of each (as applicable) in the document upload section of your response.	Each opportunity will be quoted to customer, in compliance with Sourcewell contract terms and conditions including pricing and discount structure. Altec has created templates to help standardize the work practice and ensure we are quoting in a compliant manner. Please see attached "Audit - Standard Docs - Quote Template Example". We will typically also include a detailed quote document, in order for customer to verify their requirements are being met with our proposal. This document will include additional notes at the end. Please see attached "Standard Docs - Detailed Quote Document Example".	*
55	Do you accept the P-card procurement and payment process? If so, is there any additional cost to Sourcewell participating entities for using this process?	Yes Altec accepts the P-card, there is a fee of 3% for credit card transactions used for the purchase of major units	*

Table 11: Pricing and Delivery

Provide detailed pricing information in the questions that follow below. Keep in mind that reasonable price and product adjustments can be made during the term of

an awarded Contract as described in the RFP, the template Contract, and the Sourcewell Price and Product Change Request Form.

Line Item	Question	Response *
56	Describe your pricing model (e.g., line-item discounts or product-category discounts). Provide detailed pricing data (including standard or list pricing and the Sourcewell discounted price) on all of the items that you want Sourcewell to consider as part of your RFP response. If applicable, provide a SKU for each item in your proposal. Upload your pricing materials (if applicable) in the document upload section of your response.	Line Item Proposed Contract Pricing plus \$2.20/mile delivery charge (CONUS only). The pricing provided includes a discount of between 3% - 5% off MSRP depending on the model. Please see attached "Price List - ALTEC 110421 11-4-2021" for USA, and "Price List - ALTEC 110421 11-4-2021 CANADA" for Canada . NUECO pricing sheet is attached as well and represents a 3% discount off of standard pricing "Price List - NUECO - 2021" JJ Kane Auctioneers, an Altec company, is a full-service auction company that specializes in the remarketing of Utility and Forestry Equipment including but not limited to aerial lifts, cranes, digger derricks, cable placing machines, directional drills, excavation equipment, and trenchers, is offering Sourcewell members a 28.6% savings off their typical sellers fee. Please see attached "Price List - and Notes JJ Kane" Altec Capital rate sheet is attached "Price List - Altec Capital Rate Matrix 11-1-2021" as well as "Altec Capital Sourcewell Proposal". These rates are based on a credit rating of Baa or better, and are not to exceed rates. There is no more aggressive pricing available in the country for cooperative procurement organizations, state purchasing departments, GPOs, municipalities, universities, or school districts.
57	Quantify the pricing discount represented by the pricing proposal in this response. For example, if the pricing in your response represents a percentage discount from MSRP or list, state the percentage or percentage range.	Line Item Proposed Contract Pricing plus \$2.20/mile delivery charge (CONUS only). The pricing provided includes a discount of between 3% - 5% off MSRP depending on the model. Please see attached "Price List - ALTEC 110421 11-4-2021" for USA, and "Price List - ALTEC 110421 11-4-2021 CANADA" for Canada . NUECO pricing sheet is attached as well and represents a 3% discount off of standard pricing "Price List - NUECO - 2021" JJ Kane Auctioneers, an Altec company, is a full-service auction company that specializes in the remarketing of Utility and Forestry Equipment including but not limited to aerial lifts, cranes, digger derricks, cable placing machines, directional drills, excavation equipment, and trenchers, is offering Sourcewell members a 28.6% savings off their typical sellers fee. Please see attached "Price List - and Notes JJ Kane" Altec Capital rate sheet is attached "Price List - Altec Capital Rate Matrix 11-1-2021" as well as "Altec Capital Sourcewell Proposal". These rates are based on a credit rating of Baa or better, and are not to exceed rates. There is no more aggressive pricing available in the country for cooperative procurement organizations, state purchasing departments, GPOs, municipalities, universities, or school districts.
58	Describe any quantity or volume discounts or rebate programs that you offer.	For equipment purchase prices: 2-5 Units: 1% Discount from Contract Price 6-10 Units: 1.5% Discount from Contract Price 11-19 Units: 2% Discount from Contract Price 20+ Units: TBD at Time of Order Note: Units must be identical and ordered at the same time to qualify for quantity rebate.
59	Propose a method of facilitating "sourced" products or related services, which may be referred to as "open market" items or "nonstandard options". For example, you may supply such items "at cost" or "at cost plus a percentage," or you may supply a quote for each such request.	Altec is offering nearly 500 of our most commonly ordered line items with specific pricing for Sourcewell members. When specific customer work practice requirements, customer preferences, ect, drive a need to utilize the Open Market section of our quote template, we will present a unique quote for each such request for customer review that will supplement the base model and contract items being quoted. This will all be accomplished with our standard quote template document, and allow our customers to be able to customize their equipment as desired.
60	Identify any element of the total cost of acquisition that is NOT included in the pricing submitted with your response. This includes all additional charges associated with a purchase that are not directly identified as freight or shipping charges. For example, list costs for items like pre-delivery inspection, installation, set up, mandatory training, or initial inspection. Identify any parties that impose such costs and their relationship to the Proposer.	Delivery is the only cost not included in pricing. It applies to all customers and the price is \$2.20 / mile for CONUS. Quotes would need to be done for anything outside of the CONUS and will be priced at or below fair market value.
61	If freight, delivery, or shipping is an additional cost to the Sourcewell participating entity, describe in detail the complete freight, shipping, and delivery program.	Altec has a team of drivers that work for the company. We will also contract with approved and vetted third party drive away companies to deliver our equipment from our manufacturing facilities to the customer site. Delivery is an additional \$2.20 / mile and will be calculated at time of quote for CONUS. Anything outside of the CONUS would be contracted through a third party company and would need to be priced at time of initial quote to customer. Pricing will be at or below fair market value. All parties participating in delivery of equipment will meet certain insurance and liability requirements.
62	Specifically describe freight, shipping, and delivery terms or programs available for Alaska, Hawaii, Canada, or any offshore delivery.	Canada deliveries will be driven to customer site by approved and vetted third party drive away companies. Alaska, Hawaii, and worldwide deliveries will be contracted through a third party company and would need to be priced at time of initial quote to customer. Price will be at or below fair market rate. All parties participating in delivery of equipment will meet certain insurance and liability requirements.

63	Describe any unique distribution and/or delivery methods or options offered in your proposal.	Altec Industries has manufacturing facilities located throughout the country. If customer has a requirement for a "regional build" they can indicate this at time of quote and we will be happy to accommodate, please see attached "Company Information - Altec Production Facilities" for locations. If customer has any unique delivery requirements (such as loading equipment on a trailer for delivery, etc), they can also indicate at time of quote. Additionally customers are welcome to pickup their equipment at the manufacturing location, take a guided tour of the plant, and meet the Altec team that built their truck if desired.	*
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Table 12: Pricing Offered

Line Item	The Pricing Offered in this Proposal is: *	Comments
64	c. better than the Proposer typically offers to GPOs, cooperative procurement organizations, or state purchasing departments.	There is no more aggressive pricing available in the country for cooperative procurement organizations, state purchasing departments, GPOs, municipalities, universities, or school districts.

Table 13: Audit and Administrative Fee

Line Item	Question	Response *	
65	Specifically describe any self-audit process or program that you plan to employ to verify compliance with your proposed Contract with Sourcewell. This process includes ensuring that Sourcewell participating entities obtain the proper pricing, that the Vendor reports all sales under the Contract each quarter, and that the Vendor remits the proper administrative fee to Sourcewell. Provide sufficient detail to support your ability to report quarterly sales to Sourcewell as described in the Contract template.	Our Technical Sales Representatives that prepare Sourcewell quotes for our customers go through training on the Sourcewell quote process, requirements, and our quote template is up to date and posted on our internal company site. The quote template governs our pricing and ensures we are providing contract compliant quotes. Our Account Managers must verify customer eligibility and flag the opportunity as a Sourcewell quote in our system in order to receive Sourcewell pricing and discounts. We currently, and will continue to run quarterly reports for orders invoiced and flagged as Sourcewell, and compare the customers on this list with members listed on Sourcewell's website to check again that customers are members. The reporting and audit process is administered by Altec Corporate, with visibility of global operations. Internally, we run reports every month and identify any potential discrepancies before it is time to report our quarterly numbers and pay administrative fee to Sourcewell. Please see attached "Audit - Standard Docs - Quote Template Example". We will typically also include a detailed quote document, in order for customer to verify their equipment requirements are being met with our proposal. This document may include additional notes at the end. Please see attached "Standard Docs - Detailed Quote Document Example".	*
66	If you are awarded a contract, provide a few examples of internal metrics that will be tracked to measure whether you are having success with the contract.	Monthly update on new customers using our Sourcewell contract. Customers that use our Rental Equipment contract #062320-ALT that we are able to transition and fulfill other equipment needs with this new contract. Also number and ratio of formal bids that are being requested by our Sourcewell eligible customers. Training for 100% of Account Managers and Technical Sales Representatives on benefits and use of contract.	*
67	Identify a proposed administrative fee that you will pay to Sourcewell for facilitating, managing, and promoting the Sourcewell Contract in the event that you are awarded a Contract. This fee is typically calculated as a percentage of Vendor's sales under the Contract or as a per-unit fee; it is not a line-item addition to the Member's cost of goods. (See the RFP and template Contract for additional details.)	We would like to propose a 1% administrative fee payment to Sourcewell on all orders through Altec Industries, including NUECO, Service, Supply and SENTRY. Altec Capital proposes a flat \$250 fee for lease transactions under the Sourcewell Contract. We propose an administrative fee of 1% of JJ Kane revenue (buyers fee and sellers fee).	*

Table 14A: Depth and Breadth of Offered Equipment Products and Services

Line Item	Question	Response *
68	Provide a detailed description of the equipment, products, and services that you are offering in your proposal.	Altec is proposing Sourcewell members have access to essentially our full product line of equipment, products, and services to enhance Altec's "cradle to grave" support of our products and provide Sourcewell members with the best possible experience. Equipment is proposed as "turn-key". This would include: • Insulated Aerial Devices with standard service bodies and chip dump bodies mounted on chassis (non-overcenter, overcenter, telescopic and telescopic articulating) • Non-Insulated Aerial Devices with standard service bodies mounted on chassis (non-overcenter, overcenter, telescopic and telescopic articulating) • Altec's Aerial offerings include material handling and personnel only platforms, with platform heights from 35' to 207' • Derrick Devices with standard service bodies mounted on chassis (backyard, distribution and transmission) • Boom Truck Cranes mounted on chassis (riding seat, behind cab mount, rear mount and tractor mount) • Knuckle Boom Cranes mounted on chassis (light, medium and large) • Knuckle Boom Crane Mounted Grapple Saws mounted on chassis • Pressure Diggers mounted on chassis (digging depth from 10-22 ft) • Insulator Washers mounted on chassis and skids • Cable Placers, Stringers, Tensioners and Pullers mounted on chassis or trailers (overhead and underground) • Wood Chippers • Spray Equipment mounted on chassis • Spray Equipment mounted on skids • Service Bodies mounted on chassis (aluminum, fiberglass and steel) • Chip Dump Bodies mounted on chassis. • Pole Trailers • Tool Trailers • Crane Bodies mounted on chassis • Altec Capital Services - financing • Altec Service - maintenance and service work • JJ Kane Auctioneers - specializes in the remarketing of Utility Equipment • Altec NUECO - the only supplier of Altec Certified Pre-Owned Trucks • Altec Supply - replacement parts and accessories • Altec Sentry - training Please visit our website at www.altec.com for more product specific details, and see attached file "Company Information - Altec Subsidiary Information".
69	Within this RFP category there may be subcategories of solutions. List subcategory titles that best describe your products and services.	• Altec Capital Services - financing • Altec Service - maintenance and service work • JJ Kane Auctioneers - specializes in the remarketing of Utility Equipment • Altec NUECO - the only supplier of Altec Certified Pre-Owned Trucks • Altec Supply - replacement parts and accessories • Altec Sentry - training Please and see attached file "Company Information - Altec Subsidiary Information".

Table 14B: Depth and Breadth of Offered Equipment Products and Services

Indicate below if the listed types or classes of equipment, products, and services are offered within your proposal. Provide additional comments in the text box provided, as necessary.

Line Item	Category or Type	Offered *	Comments	
70	Telescopic, articulated, mast, and boom, aerial lifts, towers, buckets, and platforms	☒ Yes ☐ No	Equipment is proposed as "turn-key" and would include: • Insulated Aerial Devices with standard service bodies and chip dump bodies mounted on chassis (non-overcenter, overcenter, telescopic and telescopic articulating) • Non-Insulated Aerial Devices with standard service bodies mounted on chassis (non-overcenter, overcenter, telescopic and telescopic articulating) • Altec's Aerial offerings include material handling and personnel only platforms, with platform heights from 35' to 207'	*
71	Digger derricks, and cable placing, pulling, and tensioning equipment	☒ Yes ☐ No	Equipment is proposed as "turn-key" and would include: • Derrick Devices with standard service bodies mounted on chassis (backyard, distribution and transmission) • Cable Placers, Stringers, Tensioners and Pullers mounted on chassis or trailers (overhead and underground)	*
72	Directional drills, trenchless excavation equipment, thrust and boring machines, soil piercing tools, trenchers, rock wheels, and pile drivers	☒ Yes ☐ No	Equipment is proposed as "turn-key" and would include: • Pressure Diggers mounted on chassis (digging depth from 10-22 ft)	*
73	Utility locating equipment	☒ Yes ☐ No	Altec has utility locating equipment available for purchase with new equipment, or through Altec Supply	*
74	Accessories, supplies, replacement or wear parts, and services related to the offering of equipment in Lines 69-72	☒ Yes ☐ No	Altec has accessory items and supplies available with the purchase of new equipment, and through Altec Supply. We have included service contract packages for member consideration. These include PM Inspections at several different intervals, DOT inspections, Dielectric Tests, with options to pre-purchase with new equipment, or purchase after equipment has been delivered. Additionally training through our Sentry group is included in our package. Due to the complex nature of our service offerings for repair, and the large geographic area our facilities cover, we are not providing a repair program offering at this time, with this proposal offering. We are providing a program for preventative maintenance (PM inspections, DOT inspections, Dielectric Tests, etc).	*

Exceptions to Terms, Conditions, or Specifications Form

Only those Proposer Exceptions to Terms, Conditions, or Specifications that have been accepted by Sourcewell have been incorporated into the contract text.

Documents

Ensure your submission document(s) conforms to the following:

1. Documents in PDF format are preferred. Documents in Word, Excel, or compatible formats may also be provided.
 - . Documents should NOT have a security password, as Sourcewell may not be able to open the file. It is your sole responsibility to ensure that the uploaded document(s) are not either defective, corrupted or blank and that the documents can be opened and viewed by Sourcewell.
3. Sourcewell may reject any response where any document(s) cannot be opened and viewed by Sourcewell.
4. If you need to upload more than one (1) document for a single item, you should combine the documents into one zipped file. If the zipped file contains more than one (1) document, ensure each document is named, in relation to the submission format item responding to. For example, if responding to the Marketing Plan category save the document as "Marketing Plan."

- [Pricing](#) - Price Lists.zip - Thursday November 04, 01:11:48:47
- [Financial Strength and Stability](#) - Financial Strength and Stability.zip - Thursday November 04, 01:11:49:41
- [Marketing Plan/Samples](#) - Marketing Plan - Samples.zip - Thursday November 04, 01:11:53:00
- M E/M E/S E or related Certificates (optional)
- [Warranty Information](#) - Warranty - Documents.pdf - Thursday November 04, 01:11:53:56
- [Standard Transaction Document Samples](#) - Standard Transaction Document Samples.zip - Thursday November 04, 01:11:55:18
- [Upload Additional Document](#) - Altec Capital Sourcewell Proposal.docx - Thursday November 04, 01:11:55:40

Addenda, Terms and Conditions**PROPOSER AFFIDAVIT AND ASSURANCE OF COMPLIANCE**

I certify that I am the authorized representative of the Proposer submitting the foregoing Proposal with the legal authority to bind the Proposer to this Affidavit and Assurance of Compliance:

1. The Proposer is submitting this Proposal under its full and complete legal name, and the Proposer legally exists in good standing in the jurisdiction of its residence.
2. The Proposer warrants that the information provided in this Proposal is true, correct, and reliable for purposes of evaluation for contract award.
3. The Proposer, including any person assisting with the creation of this Proposal, has arrived at this Proposal independently and the Proposal has been created without colluding with any other person, company, or parties that have or will submit a proposal under this solicitation; and the Proposal has in all respects been created fairly without any fraud or dishonesty. The Proposer has not directly or indirectly entered into any agreement or arrangement with any person or business in an effort to influence any part of this solicitation or operations of a resulting contract; and the Proposer has not taken any action in restraint of free trade or competitiveness in connection with this solicitation. Additionally, if Proposer has worked with a consultant on the Proposal, the consultant (an individual or a company) has not assisted any other entity that has submitted or will submit a proposal for this solicitation.
4. To the best of its knowledge and belief, and except as otherwise disclosed in the Proposal, there are no relevant facts or circumstances which could give rise to an organizational conflict of interest. An organizational conflict of interest exists when a vendor has an unfair competitive advantage or the vendor's objectivity in performing the contract is, or might be, impaired.
5. The contents of the Proposal have not been communicated by the Proposer or its employees or agents to any person not an employee or legally authorized agent of the Proposer and will not be communicated to any such persons prior to Due Date of this solicitation.
6. If awarded a contract, the Proposer will provide to Sourcewell Participating Entities the equipment, products, and services in accordance with the terms, conditions, and scope of a resulting contract.
7. The Proposer possesses, or will possess before delivering any equipment, products, or services, all applicable licenses or certifications necessary to deliver such equipment, products, or services under any resulting contract.
8. The Proposer agrees to deliver equipment, products, and services through valid contracts, purchase orders, or means that are acceptable to Sourcewell Members. Unless otherwise agreed to, the Proposer must provide only new and first-quality products and related services to Sourcewell Members under an awarded Contract.
9. The Proposer will comply with all applicable provisions of federal, state, and local laws, regulations, rules, and orders.
10. The Proposer understands that Sourcewell will reject RFP proposals that are marked "confidential" (or "nonpublic," etc.), either substantially or in their entirety. Under Minnesota Statutes Section 13.591, subdivision 4, all proposals are considered nonpublic data until the evaluation is complete and a Contract is awarded. At that point, proposals become public data. Minnesota Statutes Section 13.37 permits only certain narrowly defined data to be considered a "trade secret," and thus nonpublic data under Minnesota's Data Practices Act.
11. Proposer its employees, agents, and subcontractors are not:
 1. Included on the "Specially Designated Nationals and Blocked Persons" list maintained by the Office of Foreign Assets Control of the United States Department of the Treasury found at: <https://www.treasury.gov/ofac/downloads/sdnlist.pdf>;
 2. Included on the government-wide exclusions lists in the United States System for Award Management found at: <https://sam.gov/SAM/>; or
 3. Presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated by the State of Minnesota; the United States federal government or the Canadian government, as applicable; or any Participating Entity. Vendor certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this solicitation.

☒ By checking this box I acknowledge that I am bound by the terms of the Proposer's Affidavit, have the legal authority to submit this Proposal on behalf of the Proposer, and that this electronic acknowledgment has the same legal effect, validity, and enforceability as if I had hand signed the Proposal. This signature will not be denied such legal effect, validity, or enforceability solely because an electronic signature or electronic record was used in its formation. - Riley Browne, Contract Specialist, Altec Industries, Inc.

The Proposer declares that there is an actual or potential Conflict of Interest relating to the preparation of its submission, and/or the Proposer foresees an actual or potential Conflict of Interest in performing the contractual obligations contemplated in the bid.

☒ Yes ☐ No

The Bidder acknowledges and agrees that the addendum/addenda below form part of the Bid Document.

Check the box in the column "I have reviewed this addendum" below to acknowledge each of the addenda.

File Name	I have reviewed the below addendum and attachments (if applicable)	Pages
Addendum_4_Public_Utility_Equipment_RFP_110421 Thu October 14 2021 04:33 PM	☒	2
Addendum_3_Public_Utility_Equipment_RFP_110421 Mon September 27 2021 05:28 PM	☒	1
Addendum_2_Public_Utility_Equipment_RFP_110421 Fri September 24 2021 03:55 PM	☒	1
Addendum_1_Public_Utility_Equipment_RFP_110421 Mon September 20 2021 02:54 PM	☒	1

City of Independence

AGENDA ITEM COVER SHEET

Agenda Title:

Council action is requested to issue a \$50,000 change order to the for intra-city transit services with First Transit for the Community Development Department.

Recommendations:**Background:**

The City of Independence currently contracts with First Transit to operate IndeBus.

This change order would increase the amount by \$50,000. The increase is due to increased fuel cost and an increase in the actual number of hours of operation.

On February 6, 2023, City Council approved the seventh-year option on the contract with First Transit with an estimated cost of \$1,801,876. The proposed increase of \$50,000 would make the total cost \$1,851,876.

Emergency Justification:**Fiscal Impact:**

The fiscal impact to the City totals \$1,851,876. Funding for transportation services is included in the Fiscal Year 2023-24 Transportation section of the Community Development budget page 95, account number 4414-5226. In addition, revenues from the Centerpoint TIF Special Allocation Fund, the State of Missouri transit operations assistance funds, transit CARES funds, and FTA Federal Formula funds offset the cost.

Council Action:

Department / Contact	Community Development /
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REVIEWERS

Tom Scannell
Jeremy Cover
Meagan Borth

Zachary Walker
Susanne Holland

ATTACHMENTS:

None

City of Independence

AGENDA ITEM COVER SHEET

Agenda Title:

Council action is requested to issue a purchase order to GE Grid Solutions, LLC in the amount of \$839,406.17 for the JPAX Next Gen Fiber Optic Equipment Replacement for IPL.

Recommendations:

Staff recommends approval.

Background:

The current system, GE's JungleMux, nears its end of life in 2025. IPL needs to begin migration to the next-generation systems to increase its communication bandwidth, compliance, and reliability. JunglePAX allows the use of older JMUX interfaces and transports those signals into the higher capacity system seamlessly without interruption of services.

Staff is seeking approval of a purchase order in the amount of \$839,406.17 to GE Grid Solutions, for the purchase of fiber optic equipment needed to upgrade and increase the utilities existing fiber optic equipment bandwidth requirements for current, future compliance projects and end of life notification. The purchase of GE Grid Solutions next generation (NG) fiber optic equipment or NG JPAX MPLS-TP Packet Transport Equipment (JunglePAX) interfaces directly with IPL's existing JungleMux system.

GE's JunglePAX current pricing package allows the purchase of IPL's 17 elements in a programmed fashion. At the current price of \$36,000 per node, the total cost of the upgrade has been reduced from \$1.12 million to an estimated \$839,406.17, once fully deployed. The current package includes professional services of engineering, deployment assistance and project management. The annual cost for support service and licensing will be \$89,475.88 annually, which includes constant coverage, once fully deployed. For this iteration, the final 17 nodes will be purchased for IPL's substation locations to address IPL's current bandwidth needs.

Approval of this item authorizes the Purchasing Manager to issue change orders up to a total of ten (10) percent of the original authorized amount, so long as appropriations are available.

Emergency Justification:**Fiscal Impact:**

The fiscal impact to the City is \$839,406.17. Additional funding for the JPAX Next Gen Fiber Optic Equipment Replacement was added to existing funding and included in the fiscal year 2023-24 adopted budget, page 253, project account number 0207020-5406-202101-C, Substation Fiber Optic Network Equipment Replacement, IPL Fund 020.

Council Action:

Department / Contact	Finance and Administration /
---------------------------------	------------------------------

REVIEWERS

Meagan Borth
Khristina Irvine
Meagan Borth
Jeremy Cover
Zachary Walker
Susanne Holland

ATTACHMENTS:

1. GE Letter #1 Explanation of being sole source
2. GE Letter #2 Explanation of being sole source
3. JPAX GE Proposal QC40138A-JP 2024 04-1
4. GE JungleMux Mux MD List of Parts GE Multilin-1
5. Power & Light Limited Source Justification



GE Grid Solutions, LLC
Critical Infrastructure Communications
1 Matchwood Lane
Ballston Lake, NY 12019

DATE: APRIL 1, 2022

Attn: Mr. John A. George
Communications Supervisor
Independence Power & Light
17221 E. 23rd Street, South
Independence, MO 64057

Dear Mr. George,

This confirms that GE Grid Solutions, LLC is the original equipment manufacturer of the Lentrionics Multiplexer (known as JungleMUX) and JunglePAX products. The sale of this equipment in US and Canada is currently transacted directly between GE Grid Solutions, LLC. and the end-users. There are no authorized distributors or resellers of this product in your region.

GE Grid Solutions LLC is the sole provider for support services and training on our products.

Your truly,

A handwritten signature in black ink, appearing to read 'Timothy A. Phillippe'.

Timothy A. Phillippe
Sr. Product Analytics Manager
GE Grid Solutions, LLC - Critical Infrastructure Communications
518-610-1952
Tim.Phillippe@ge.com



GE Grid Solutions, LLC
Critical Infrastructure Communications
1 Matchwood Lane
Ballston Lake, NY 12019

DATE: APRIL 1, 2022

Attn: Mr. John A. George
Communications Supervisor
Independence Power & Light
17221 E. 23rd Street, South
Independence, MO 64057

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Timothy A. Phillippe
Sr. Product Analytics Manager
GE Grid Solutions, LLC - Critical Infrastructure Communications
518-610-1952
Tim.Phillippe@ge.com



GE Grid Solutions

Lentronics

Providing mission critical communications, protection, control, monitoring, and diagnostics of utility and industrial grids maximizing reliability, efficiency, security, and operational excellence



City of Independence Power & Light

Communication Network Upgrade Project

May 8th, 2024

GE Proposal – QC40138A-JP (Revision A) (OP# 24031424194)



650 Markland Street
Markham, ON L6C 0M1
Tel 905-927-7070
Fax 905-927-5455

www.gegridsolutions.com

Edgard Sammour
Regional Sales Manager

May 8th, 2024

Mr. John A George
Communications Supervisor
City of Independence Power and Light
P.O. Box 1019
17221 E. 23rd St. South
Independence MO 64051-0519
O: 816.325.6281 | C: 816.564.4912
Email: jageorge@indepmo.org

Dear Mr. George,

GE Grid Solutions, LLC is pleased to present Proposal **QC40138A-JP (Revision A)**, which includes pricing for GE's advanced packet and optical transport technologies as well as professional services. The proposal outlines the replacement of City of Independence Power & Light's existing JMUX network and offers detailed pricing information for the project.

Revision A: In response to the request from City of Independence Power & Light, the following modification has been included in this proposal, Revision A:

- All CBUS units facilitating CBUS interfaces to the existing JMUX FXS units have been removed.
- The Sync-In unit, which originally intended for providing sync input interfaces for the external sync sources has also been eliminated.

The GE product portfolio gives critical infrastructure network operators confidence to upgrade their communications network to the next-generation technology through a cost-effective, risk-free migration path. GE delivers field hardened platforms that guarantee support for mission-critical applications while providing a future-proof transition to a new technology network.

In this proposal offer, GE Grid Solutions proposed City of Independence Power & Light's existing system replacement using GE's new generation system, JunglePAX hybrid MPLS-TP/SONET platform (JPAX). The proposed GE Hybrid JPAX supports both MPLS-TP and SONET on the same network element and transports them over the same optical WAN link. The system supports packet-over-packet for Ethernet traffic, TDM-over-packet (TDMoP), and TDM-over-SONET (TDMoS). The hybrid platform allows TDM-based relaying applications circuits to operate on the TDM-over-SONET (TDMoS) to preserve the SONET performance.

The JunglePAX hybrid MPLS-TP/SONET platform is designed for utilities with critical utility communications in mind. GE's JPAX offers a truly converged solution with security and dependability for all applications whether they are critical Teleprotection circuits or for less-time-sensitive business IT needs. Security and Dependability ensure data will be delivered and received on time when an actual data packet is sent, and data will not be falsely received when no data was sent. Both are key performance requirements to ensure utility communications reliably operate at all times. JunglePAX equipment is

- Purpose-Built for Superior Performance
- Single solution converging and simplifying operations
- Ruggedized and Modular Design Lowering Total Cost of Ownership

We appreciate this opportunity to present GE solution, and look forward to serving your customer's tele-protection communication needs now and in the future. Please feel free to contact either of the undersigned should you have any questions or require additional information.

Sincerely,

Edgard Sammour
Regional Sales Manager,
GE Grid Solutions
175 Science Parkway
Rochester, NY 14620-4260
Tel: +1 (972) 6261325
E-mail: Edgard.Sammour@ge.com

Jay Padungrat
Customer Application Specialist,
GE Grid Solutions
8525 Baxter Place, Suite 100,
Burnaby, BC V5A 4V7 Canada
Tel: 604.202.8713
Email: jay.padungrat@ge.com

PROPRIETARY STATEMENT

The information contained in this Proposal is proprietary information of **GE Grid Solutions, LLC**, and is submitted on the understanding that it shall not be used or disclosed for any purpose other than the evaluation of this proposal by **Customer** and that **Customer** shall use its best efforts to prevent disclosure of the aforesaid information to persons outside. The term "best efforts" shall be construed as being equivalent to **Customer's** normal efforts to prevent inadvertent disclosure of its own proprietary information.

Information is subject to change, since **GE Grid Solutions, LLC** reserves the right, without notice, to make changes in equipment design or components as progress in engineering or manufacturing methods may warrant.

TABLE OF CONTENTS

<u>SECTION</u>	<u>DESCRIPTION</u>
1	EXECUTIVE SUMMARY AND SCOPE OF WORK
2	PRICING SUMMARY / TERMS AND CONDITIONS
3	PROPOSED SYSTEM DESCRIPTION
4	PROPOSED NETWORK AND SYSTEM MIGRATION DESCRIPTION
5	PROFESSIONAL SERVICES DESCRIPTION
6	CLARIFICATION/ASSUMPTION AND EXCLUSIONS
7	DETAILED EQUIPMENT LIST
8	ORDER, DELIVERY & PRICING INFO
9	PRODUCT DATA SHEETS

SECTION 1

EXECUTIVE SUMMARY

EXECUTIVE SUMMARY

GE Grid Solutions is pleased to offer City of Independence Power & Light our cutting-edge GE LENTRONICS JunglePAX (JPAX) packet-based transport multiplexer as a NextGen solution to modernize City of Independence Power & Light's IT/OT communications network. The JPAX platform has been purpose-built using GE LENTRONICS' decades of experience in the IT/OT transport domain so that it addresses today and tomorrow's transportation and utility applications using modern technology.

The proposed JPAX platform offers reliable and secure 10G/1G data transport for legacy as well as modern utility IT/OT applications. It carries data over a packetized MPLS-TP network to enable highly flexible and resilient topologies that resemble what engineers are used to with SONET. Furthermore, the JPAX distinguishes itself in the OT transport industry with its additional feature, the 'Hybrid' transport mode, whereby tele-protection circuits can be user-configured to provision it to operate in a native TDM mode over the same MPLS-TP fiber backbone to meet stringent latency and determinism requirements.

To streamline system operation and maintenance, JPAX provides a user-friendly interface that allows operators and field technicians to quickly master its functionality. Moreover, JPAX seamlessly integrates with MegaSys Technologies' EnerVista INSIGHT (Telenium) NMS platform, ensuring comprehensive network management.

GE has also implemented backward compatibility solutions to facilitate smooth interoperability between the JPAX and existing SONET JMUX networks, ensuring a migration process with minimal disruption to operations and services.

We harvested our decades of experience building reliable OT transport equipment in the ground-up design and manufacturing of LENTRONICS JPAX platform. It is built as a rugged, fan-less substation-hardened system which consumes less power and that withstands extreme operating conditions.

From a lifecycle perspective, the JPAX platform has transitioned from the introduction phase and is now in the high adoption and growth phase, having successfully deployed in several prominent projects. This is the platform that GE develops, aiming to provide efficient support to our customers' OT networks into the future.

In addition, GE's offers a range of professional services that cover every stage of the project. These services include network design support, migration support, project management, training, and after implementation support services. The detailed description of the proposed services is provided in Section 5.

We sincerely appreciate the opportunity to have supported City of Independence Power & Light's current SONET JMUX network over the past decades, and we look forward to continuing our investment and partnership with you in the future through our advanced JPAX platform.

SCOPE OF WORK

This proposal outlines the scope of work to supply new JPAX equipment and services for the replacement of the JMUX equipment in City of Independence Power & Light's JMUX network. The proposed equipment and services are detailed as follows:

- Qty 17 of the new JPAX Hybrid MPLS-TP/SONET nodes to replace the existing JMUX SONET nodes in the City of Independence Power & Light network. The proposed JPAX nodes are equipped with the 10G+ WAN interface for the link between JPAX nodes. Additionally, the JPAX node feature built-in drop interfaces with Ethernet interfaces, C37.94 interfaces, and RS232 interfaces. CBUS units are also incorporated in the JPAX nodes, facilitating interfaces to the existing JMUX FXS units (per Detailed Equipment List in Section 7).
- Spare equipment as shown in the Detailed Equipment List in Section 7
- EnerVista INSIGHT Primary NMS licenses for 17 nodes (For Primary NMS Server). The licenses support up to three users logging in to the EnerVista server simultaneously.
- Network engineering services for 19-JPAX node network per Network Engineering Services in Section 5.
- Node Assignment Drawings in AutoCAD format
- Project Management Services to facilitate the delivery of products and services.
- EnerVista INSIGHT Training (2 days), accommodating a total of 9 students.
- Platinum annual support services for 19 JPAX nodes for one year per Annual Support Services description in Section 5. (The package includes **two times one-week on-site field support services** and **one session of four-day on-site JPAX training**)
- Annual 24x7 JPAX Primary NMS software (EnerVista INSIGHT) support services (P/N: 90550-03/G) for one year.

GE offers the following items as options. [Please note that these optional items are not included in the total price.](#)

- PROTECTION - DIRECT RELAY (232/G703), 1-port, Form-C (P/N: 90350-01)
- PROTECTION - IEEE C37.94 SFP, 1-port, Form-C (P/N: 90360-01)
- Additional On-site field support services, One field service engineer, per week
- Additional JPAX Training Services, 4 Days, On-site, 9 Students

SECTION 2

PRICING SUMMARY / TERMS & CONDITIONS



GE Grid Solutions

8525 Baxter Place, Suite 100,
Burnaby, B.C. V5A 4V7 Canada
Tel: 604.421.8700 Fax: 604.421.8707

To: **City of Independence Power and Light**
P.O. Box 1019
17221 E. 23rd St. South
Independence MO 64051-0519
Attn: **Mr. John A. George**

2024-05-08

Proposal:
QC40138A-JP

Page 1 of 3

In response to your request we take pleasure in proposing:

Terms of Payment: Net 30 Days		DELIVERY: Equipment: 12-16 Weeks ARO Services: TBD	FCA: Point of Shipping	
Item	Qty	Description	Unit Price	Total Price
			<u>USD</u>	<u>USD</u>
1.00	1 Lot	90000 Lentronics JunglePAX Converged Platform JPAX Hybrid MPLS-TP/SONET Equipment including: ▪ 17 x New JPAX nodes ▪ Loose parts for NOC and Fire (Per Eqpt List in Section 7)	\$623,266.50	\$623,266.50
2.00	1 Lot	Spare Equipment (Per Eqpt List in Section 7)	\$38,220.93	\$38,220.93
3.00	1 Lot	EnerVista INSIGHT NMS ▪ 17 x Primary NMS Service (GOLD) license, Per node, 1 client seat (Perpetual licenses for 17 JPAX nodes)	\$41,291.31	\$41,291.31
Federal Sales Tax ☐ Included ☒ Excluded			State & Municipal Sales Tax ☐ Included ☒ Excluded	

This offer expires within **30** days of the date set forth above unless purchaser's acceptance is received by GE Grid Solutions prior to that date.

Purchaser's Order No.: _____

Special instructions: _____
Shipping point: _____
Shipping date: _____
Completion date: _____

This offer is subject to the terms on the face hereof and in the proposal enclosed with this offer. Please read all terms on the front and back of all pages.

GE Grid Solutions, LLC

Purchaser's Acceptance

Destination : _____
Prices ☐ Include ☒ Exclude freight charges

By: Edgard Sammour

By: _____

Title: Regional Sales Manager

Title: _____

Date: 08-May-24

Date: _____

Signature: _____ Signature: _____

The warranty period ("Warranty Period") is **24 Months** for hardware and **90 Days** for software from the date of shipment.

All of us ... Always with unyielding integrity ...



GE Grid Solutions

8525 Baxter Place, Suite 100,
Burnaby, B.C. V5A 4V7 Canada
Tel: 604.421.8700 Fax: 604.421.8707

To: **City of Independence Power and Light**
P.O. Box 1019
17221 E. 23rd St. South
Independence MO 64051-0519
Attn: **Mr. John A. George**

2024-05-08

Proposal:
QC40138A-JP

Page 2 of 3

In response to your request we take pleasure in proposing:

Terms of Payment: Net 30 Days		DELIVERY: Equipment: 12-16 Weeks ARO Services: TBD	FCA: Point of Shipping	
Item	Qty	Description	Unit Price	Total Price
4.00		Professional Services	<u>USD</u>	<u>USD</u>
4.01	1 Lot	Network Engineering Services - Traffic Engineering and Configuration Script Generation - Link Budget and Power Consumption Calculation - Network Synchronization Scheme - Node Assignment Drawings (NAD)		
4.02	1 Lot	Project Management Services Project Management Services to deliver products and services offered in this proposal.		
4.03	1 Lot	Training Services (1x Sessions for total of 9 students) EnerVista INSIGHT NMS Training Services GOLD (2 days, On-site, 9 Students) (Note: 4-days On-site JPAX Training for 9 student is offered as part of Platinum Annual Support Services)		
TOTAL PROFESSIONAL SERVICES				\$47,151.85
5.00		Annual Support Services		
5.01	1 Lot	Platinum Annual Support Services 1-Yr PLATINUM Professional Services for 19 JPAX nodes, Per YEAR (Including 24x7 Tier 1 and 8x5 Tier 2, 3 tech support, network analysis, one-week on-site training, and two times one-week field services)		
5.02	1 Lot	EnerVista INSIGHT NMS Annual Support Services (For EnerVista INSIGHT NMS) 1-Yr GOLD 24x7 Extended NMS Support Services for 19 JPAX nodes, Per YEAR (Including 24x7 supports for EnerVista management system)		
TOTAL ANNUAL SUPPORT SERVICES				\$89,475.58
TOTAL =				\$839,406.17
Federal Sales Tax		☐ Included ☒ Excluded	State & Municipal Sales Tax	
		☐ Included ☒ Excluded		

This offer expires within **30** days of the date set forth above unless purchaser's acceptance is received by GE Solutions prior to that date.

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Completion date: _____

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Prices ☐ Include ☒ Exclude freight charges

By: Edgard Sammour
Title: Regional Sales Manager

Date: 08-May-24

Signature: _____

Purchaser's Acceptance

By: _____

Title: _____

Date: _____

Signature: _____

The warranty period ("Warranty Period") is **24 Months** for hardware and **90 Days** for software from the date of shipment.

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GE Grid Solutions

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2024-05-08

Proposal:
QC40138A-JP

Page 3 of 3

In response to your request we take pleasure in proposing:

Terms of Payment: Net 30 Days		DELIVERY: Equipment: 12-16 Weeks ARO Services: TBD		FCA: Point of Shipping	
Item	Qty	Description		Unit Price	Total Price
				<u>USD</u>	<u>USD</u>
OPTIONS					
Optional JPAX Equipment					
OP1	1	90350-01	PROTECTION - DIRECT RELAY (232/G703), 1-port , Form-C	1,135.24	
OP2	1	90360-01	PROTECTION - IEEE C37.94 SFP, 1-port , Form-C	1,135.24	
Optional Services					
OP3	1 Lot	Additional Field Support Services per Week Migration Support Services and Project Management Service per week (One Field Services Engineer, 5 days on-site services)		19,326.50	
OP4	1 Lot	Additional JPAX Training Services JPAX Training Services (4 days, On-site, 9 Students)		17,869.67	
NOTE: 1. The optional items are not included in the total price. 2. The proposed pricing is subject to Cost Price Adjustment (CPA). The selling price of the project will be calculated at the time of order based on the CPA formular provided in this section.					
Federal Sales Tax		☐ Included ☒ Excluded	State & Municipal Sales Tax		☐ Included ☒ Excluded

This offer expires within **30** days of the date set forth above unless purchaser's acceptance is received by GE Grid Solutions prior to that date.

Purchaser's Order No.: _____

Special instructions: _____
Shipping point: _____
Shipping date: _____
Completion date: _____

This offer is subject to the terms on the face hereof and in the proposal enclosed with this offer. Please read all terms on the front and back of all pages.

Destination : _____
Prices ☐ Include ☒ Exclude freight charges

The warranty period ("Warranty Period") is **24 Months** for hardware and **90 Days** for software from the date of shipment.

All of us ... Always with unyielding integrity ...

GE Grid Solutions, LLC
By: Edgard Sammour
Title: Regional Sales Manager
Date: 08-May-24
Signature: _____

Purchaser's Acceptance
By: _____
Title: _____
Date: _____
Signature: _____

Independence Power & Light - Proposal# QC40138A-JP

GA NAM - CPA FORMULA:

$$P1 = (P0/100) * (13 + 69*EL1/EL0 + 18*L1/L0)$$

LEGEND:

P1= Price adjusted. Usually at Call/Off reception or PO signature

P0= Price Submitted at tender due date

L1 & L0 : Labor Index that reflects the variation of manpower in the countries.

EL1 & EL0: Material Index that reflects “electrical equipment” cost variation.

INDEX REFERENCES:

<https://fred.stlouisfed.org/>

US Projects:

1.Steel Product Manufacturing from Purchased Steel (PCU33123312)

2.Copper and Copper Products (WPUSI019011)

3.Semiconductor and Other Electronic Component Manufacturing (PCU33443344)

4.Total compensation for Private industry workers in All industries and occupations (CIU201000000000I)

OR

<https://www.bls.gov/news.release/ximpim.t03.htm>

Terms and Conditions for Sale of Products and Services Form EM 104 (Grid Solutions)

Refer to GE Terms and Conditions for Sale of Products and Services Form EM 104 (Grid Solutions) link at <https://store.gegridsolutions.com/termem104-grid.pdf>.

SECTION 3

PROPOSED SYSTEM DESCRIPTION

Description of JunglePAX Hybrid MPLS-TP/SONET Multiplexer

In this proposal offer, GE Grid Solutions proposed the use of its JunglePAX Hybrid MPLS-TP/SONET platform (JPAX) to replace City of Independence Power & Light's existing JMUX SONET network. The proposed JPAX Hybrid platform provides the advanced transport network features that allow City of Independence Power & Light to build the packet-based transport network. Designed with backward compatibility with City of Independence Power & Light's existing JMUX system, JPAX allows City of Independence Power & Light to migrate the system to a new technological network with minimum changes, minimum interruption, and minimum capital cost investment.

JPAX Features and Capabilities

The JPAX is designed for the following beneficial criteria:

- JPAX is ideal for deployment in the harsh environment normally found in substations, oil and gas pipelines, and railway/transit transportation. It is designed to meet SWC, Fast Transient, and RFI.
- JPAX node assembly was designed with (selected) components that achieve low power consumption and it resulted in being able to deploy convection cooling reliably, eliminating the need for using fans, which results in lesser (dust) maintenance schedule. The low power consumption feature will reduce the investment cost of the DC Power Plant design for remote and small substations like the ever-increasing renewable wind energy substations. It is built to meet IEEE 1613 specifications (environment) requirements.
- JPAX is designed to operate over a wide temperature range, which is normally preferred and required for the environment in non-air-conditioned office buildings.
- JPAX node assembly comes in a 2-RU chassis for standard EIA 19-inch relay rack mounting. All WAN access and NMS ports are on the front of the assembly, leaving all station's drop access interfaces at the rear.
- JPAX node supports various types of MPLS-TP Network Architectures, ranging from single point-to-point linear network; Spur network; Mesh network; ring network, and multiple (and overlapping) networks.
- JPAX product supports a wide range of applications, ranging from (the standard) Ethernet ports and T1/E1 ports, like many same product vendors. On top of these, JPAX has enhanced and expanded its product application by adding various (legacy) TDM 64K drop interface cards in the same product line. It is known as JPAX iDSO interface cards. The 64K interface cards include the RS-232 sub-rate relay card; IEEE C37.94 card for the digital relay circuit; the G.703 relay card; the DTT (Transfer Trip) card.
- JPAX network is supported by an Integrated Network Management, the EnerVista INSIGHT (Telenium) Network Manager, that provides network visibility and provisioning capabilities from WAN optic level to Ethernet ports and T1/E1 ports. On top of these, its functionality is expanded down to the JPAX iDSO cards' levels in the JPAX node.
- JPAX Units and Cards are hot-swappable. This allows continuous operation during troubleshooting or expansion of the MPLS-TP network. The redundant Power Supply Units operate in a load-sharing mode, eliminating the standby protection switching.
- JPAX node deployed in an MPLS-TP network uses the Pseudowire (PW) mechanism to emulate the essential attributes of a point-to-point service. PWs are bidirectional and JPAX MPLS-TP network will always have both the transmit and the receive directions of a circuit transverses over the same path, thereby eliminating the differential delay between the two signals. All traffic in JPAX MPLS-TP network will propagate over a deterministic fiber route path that is user-configured during network provisioning.



- JPAX Pseudowire (PW) is used to deliver two types of Services to end-users. They are Virtual Private Wire Service (VPWS) and Virtual Private LAN Service (VPLS).
- JPAX MPLS-TP ring network design provides faster path switching time than a typical MPLS-TP standard of <10 milli-seconds (msec.). For JPAX network that is configured for 1+1 protection mode, the (path) protection switching time is <3 msec. For 1:1 protection mode, the protection switching time increases to <16 msec. This short switching time is crucial (and mandatory) for some types of critical applications.
- JPAX Hybrid Feature/Functionality – JPAX Hybrid MPLS-TP/SONET platform supports a special (proprietary) feature where the (1G and/or 10G Ports') WAN traffic can be user-configurable to transport only JPAX MPLS packet traffic like any standard MPLS-TP network. When required, the same WAN Port's traffic can be user-configured to combine the best of Packet and SONET (TDM) in the same fiber. Refer to Figure 1 below.

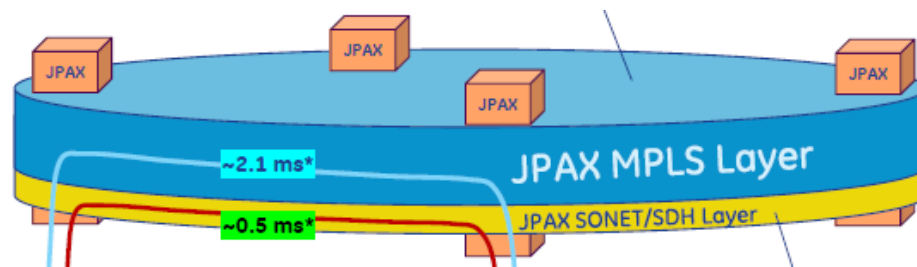


Figure 1:

In this application, the JPAX can create JPAX MPLS Layer and JPAX SONET/SDH Layer in the WAN traffic propagated over the same fiber. The MPLS Layer will transport the packet traffic while the SONET Layer will be used to transport local SONET (VT-1.5) TDM traffic. With this functionality enabled in the JPAX node, the JPAX's iDSO cards' traffic can be user-configurable to propagate thru the JPAX SONET Layer to the far end, instead of the typical standard approach of using MPLS Packet Layer. As shown in the Figure, the circuit propagation delay can be further reduced from ~2.1 msec. to ~0.5 msec. This lower delay could be critical for mission-critical circuits like the protection relay circuits.

- The JMUX SONET traffic can be transport over to JPAX MPLS-TP network by using JPAX's (proprietary) Evolution card, where it will be connected to the JMUX SONET network via the CBW Tie Port on the Optic cards of JMUX SONET node.

Evolution Unit Connections

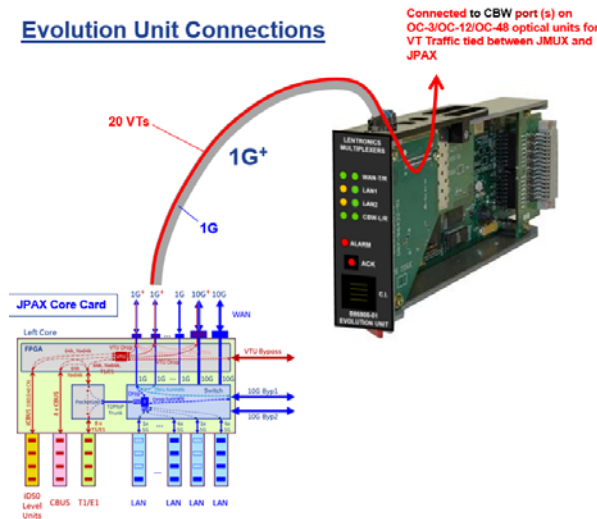


Figure 2

- JPAX node comes equipped with a proprietary card, the **CBUS card**. For project that calls for some legacy TDM drop circuits, like the 2-Wire and/or 4-Wire VF circuits, the CBUS card can be added to JPAX MPLS-TP assembly. Using the standard GE CBUS cable, the drop port (or ports) on CBUS card can easily and seamlessly be extended to a (JPAX) TDM Shelf where any type of legacy TDM drop circuit card can be equipped on the shelf. The Benefit for GE JMUX users like City of Independence Power & Light will be to continue using their existing installed JMUX DSO cards. The 64K TDM traffic will be multiplexed and converted directly, in the same MPLS-TP node, to packetized signal (TDMoP) or to map to the VTU (TDMoS) ready for transmission over the hybrid MPLS-TP/SONET network. Other vendors will normally deploy the T1 Channel Bank approach and then feed the T1 port on the MPLS-TP node. The CBUS card approach will keep the propagation delay to a minimum, and at the same time, it will increase the Network's overall Availability 'A' value with lesser buffer stages.
- JPAX system is designed to fully support the interconnection with the JMUX system. Whenever a GE JMUX SONET user wants to expand and add a Packet-Based Network to their existing SONET networks, the JPAX MPLS-TP (Packet) network will seamlessly be integrated with the SONET network where the TDM traffic circuit from a SONET node in the SONET network, can easily be extended over to JPAX MPLS-TP network and finally be dropped out of a JPAX MPLS-TP node. The JPAX/JMUX **Evolution card** is used to provide a traffic extension between the two types of networks. The Evolution card will extend the traffic in the SONET network via its CBW port on the JMUX Optic card and then forward the traffic to the 1-G WAN port of the JPAX node. This feature provides flexibility to the users during the migration process by allowing the users to maintain some portions of the JMUX system while upgrading that main part of the network to JPAX.

JunglePAX (JPAX) Hybrid MPLS-TP/SONET Communications platform provides the MPLS-TP (RFC 5654 and IEEE 802.3AE Ethernet WAN) traffic to build a packet network to transport all existing plus new packet traffic at a higher data rate, 1-GigE or 10-GigE. At the same time, the new JPAX networks allow the existing TDM traffic to operate on either TDM over SONET (TDMoS) to preserve the SONET performance or to be packetized and operate on to TDM over Packet (TDMoP). Both TDMoS and TDMoP traffic will be

transported by JPAX over the same fiber. The proposed JPAX node will come equipped with a (2-RU) chassis to mount two plug-in Core Units to operate in a protected mode, using two pairs of fibers, one to the right and one to the left in order to create a ring network topology, giving a high availability (A) value for a WAN network. In addition to that, the same Core Unit comes ready for adding up to five additional WAN ports to allow users to create additional five more WAN networks from the same node, by adding SFP modules and port licensing to the un-used ports on the Core Unit(s) as traffic demand increases at later date. 1RU space above and below the JunglePAX are required for ventilation since there are no active cooling fans required in the overall design.

In each of the proposed JPAX nodes, there are two Core Modules (L & R) to provide hardware redundancy and network protection over a Ring Network. All the local drop access interfaces are rear access where each separate type of access interface cards are mounted in one of its sixteen shelf slots. Each JPAX node assembly is equipped with redundant Power Units operating at load-sharing mode. The Power Units are plug-in modules and are mounted from the rear – one on each side of the chassis. The power unit options are 48/130 VDC Power Converter Units and 115/240 VAC Power Converter Unit.



Figure 3

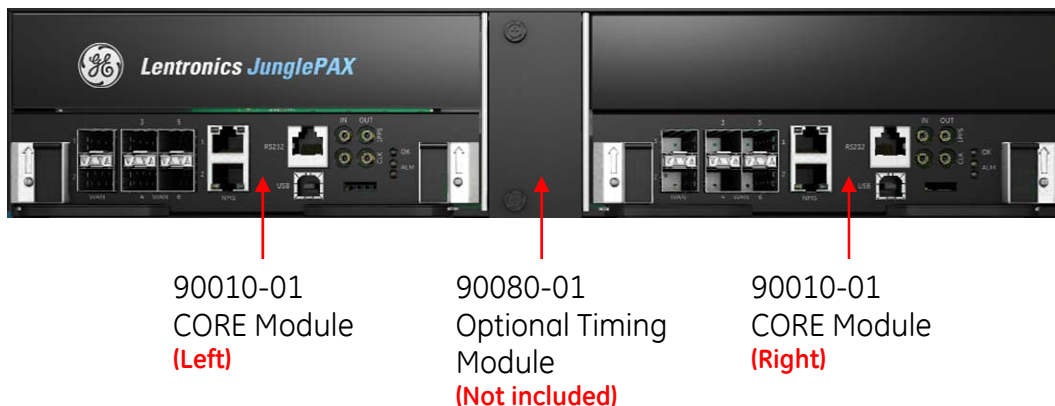


Figure 4 – JPAX Core Modules (Left & Right)

JPAX CORE Unit

The JPAX CORE Unit comes with six WAN ports (per Core Unit), which allow the node to be used to build resilient hybrid MPLS-TP/SONET Ring networks. With its multiple WAN ports, it can support Ring Network, Mesh Network and Hub Network, and the combination. The proposed network is Multi-Ring topology. Refer to the network diagrams in Section 5. The Core Unit comes with a built-in internal reference clock which can provide network reference timing to all the nodes in the same network.

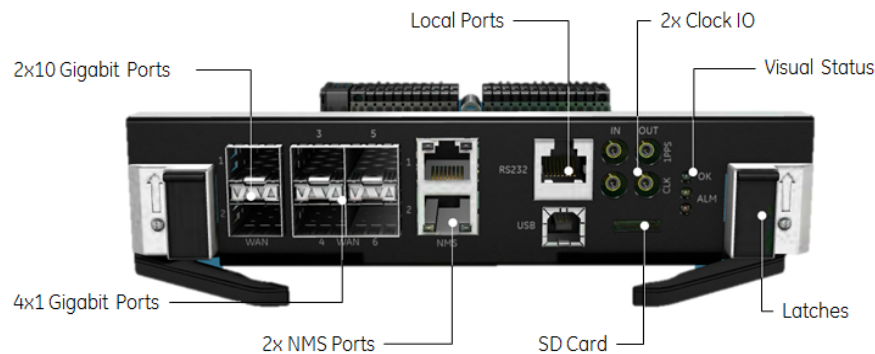


Figure 5

The JPAX node does not come equipped with nor have CPU card or cards. All the configurations for the network circuits are stored in each non-volatile memory (flash) built in individual card, eliminating the need for a separate CPU card.

JPAX is specifically designed to transport mission-critical circuits over a packet transport network with minimum latency and jitter. This is achieved by its Core Unit design such that there will be very low add/drop and pass-thru propagation delay, introduced and added to the circuit. The pass-thru delay is much lower than that typically found in other vendors' IP/MPLS. JPAX design comes with a built-in algorithm table to detect circuit fault in a shorter time, and subsequently provide path switching for the affected circuits. In addition to the above mentioned two (critical) criteria, the JPAX Hybrid MPLS-TP/SONET network will deploy a co-routing application so that all the critical circuits will always be transported in symmetry, i.e. the transmit and receive paths of the same circuit will be transported over the same fiber route, eliminating the presence of any differential delay between the transmit and receive signals of the mission-critical circuits.

In the JPAX Hybrid MPLS-TP/SONET network, all the traffic circuits will be user-configured to propagate over a pre-determined path from the near-end to its far-end locations, and also for the 'Working' and the 'Protection' paths. With the deterministic route in either a simple MPLS-TP/SONET ring network or complex MPLS-TP/SONET multi-rings and mesh networks, the user can easily 'chart' the working and protection paths for each circuit. With that information, it allows the user to calculate the total propagation delay for each circuit and type of traffic. At the same time, it will be easier to carry out troubleshooting when a circuit fault occurs. At the same time, this will reduce or prevent the possibility of a network route, getting towards its maximum bandwidth capacity.



SHELF REAR SIDE
WITH DROP INTERFACE PLUG-IN CARDS

Figure 6

In the JPAX assembly chassis, there are sixteen (16x) shelf slots located at the rear of the shelf for drop interface cards. Those (sixteen) slots are for mounting JPAX's various drop interface cards, consisting of:

- **GigE Ethernet cards** with copper 10/100/1000BT RJ-45 Ports (P/N: 90201-01) and SFP (optical) Ports (P/N: 90200-01). Users can equip the JPAX with many same and different types of Ethernet cards (copper and/or fiber) and they can be mounted in the same shelf assembly.
- **Quad-channel RS-232 (sub-rate) data card** (P/N: 90350-02)
- **DTT (Direct Transfer Trip) card** (P/N: 90341-01, -02, -03), providing two transmit and two receive trip circuits. The JPAX DTT unit occupies two rear JPAX shelf slots.
- **C37.94 relay protection card**, comes with a single channel (P/N: 90360-01) or Quad channel per card (P/N: 90360-02).
- **TDM CBUS card** (P/N: 90301-01), a JPAX proprietary interface card that can be added to the JPAX node to connect directly to a JMUX Shelf which can be equipped with any number of JMUX's readily available TDM drop interface cards. The resultant setup will allow the JPAX MPLS-TP network to transport additional TDM DS-0 circuits like 2-Wire FXS/FXO telephone circuits; 4-wire E&M VF circuits.
- **TDM T1/E1 Card** (P/N: 90300-02) for T1 circuits requirement, which could be from an existing T1 Channel Bank circuit assembly and/or T1 circuits for (legacy) Router and Servers. The T1 card is a quad-channel card. Higher density T1 card comes with eight and sixteen (8x or 16x) T1's in the Roadmap
- **G.703 (64K) data card** (P/N: 90366-01)

The addition to the JPAX interface cards, the **Evolution card**, an optional JMUX special and proprietary interface cards, can be added to the existing JMUX node to connect directly an (existing) JMUX SONET network to the JPAX MPLS-TP Network via fiber interface. The Evolution card(s) will be deployed to extend an existing JMUX SONET network over a new JPAX MPLS-TP network seamlessly. With this arrangement, a TDM DS0 circuit in the JMUX SONET network can easily be transported over the Evolution cards, at a collocated site, to the JPAX MPLS-TP network where the same DS0 circuit can be dropped off from a JPAX node, either via a readily available JPAX iDS0 card or via the legacy DS-0 card mounted in an external JMUX shelf after passing thru the CBUS card on JPAX node. Refer to Figure 7.



Figure 7

For other legacy drop circuit cards, like the 4-Wire VF circuits and 2W FXS/FXO circuits, GE provides its field-proven TDM JMUX cards and mount them in an external JMUX TDM shelf. There is no requirement for the (legacy) DS-0 circuit card(s) to be connected to normal T1 Mux card in a T1 Channel Bank assembly, which in turn will multiplex all the legacy circuit(s) into a T1 bandwidth. In JPAX applications, a unique and proprietary card, the JPAX CBUS card, will be added to the JPAX MPLS-TP node equipment, and subsequently, the (CBUS VT) port will be extended to the legacy TDM shelf equipped with all legacy drop interface cards, like 4-wire VF, 2-wire FXS and FXO cards. Figure 8 below illustrates the connection of the legacy circuit cards, mounted in a JMUX Shelf, to one of the Quad ports on the JPAX CBUS card. The JPAX CBUS card will packetize all the legacy VF circuits and then transport the circuits over the MPLS-TP network using VPWS designation.

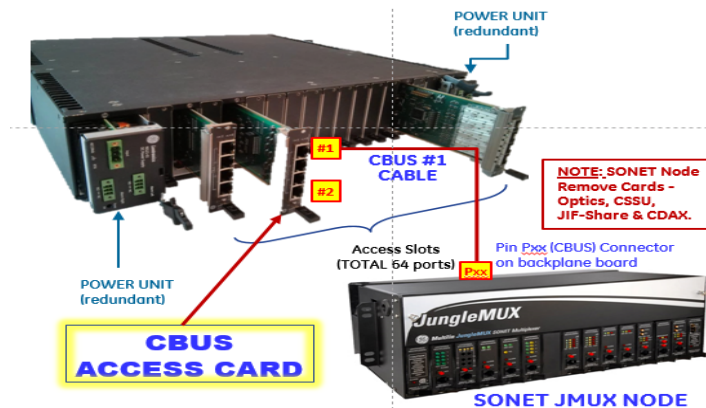


Figure 8

Note: With this differentiating feature (CBUS -VT card) built-in JPAX MPLS-TP equipment design, it is possible for users who already have JMUX TDM equipment at the site, to extend the life of their invested TDM equipment. As a result, all existing station wiring for the station's drop interface equipment can be kept unchanged. This approach will save a lot of time in engineering and man-days to migrate completely from TDM to new MPLS-TP technology, all at one time. With GE JPAX MPLS-TP network, this migration can be done over a longer period of time. At the same time, there will be cost-saving on purchasing new legacy TDM cards and Expansion shelves.

QUALITY OF SERVICE

Ensuring the quality of critical applications like those required by City of Independence Power & Light across the network is a primary driver the reason GE designed and built the JPAX solution from the ground

up. Vanilla QoS is offered by all products in this competitive landscape to provide a priority-based solution to classify, schedule, and remark services based on their level of importance. Categorizing applications that are critical and time-sensitive in nature over others is managed within the JunglePAX product through a unique approach called application defined networking. Application performance and integrity requirements are uniquely defined within profiles that are applied across the network to ensure they meet those criteria.

TIMING

For this proposal, traditional Headend and Normal nodes are configured. The headend node located at SUB A (Ring 1 Node 0101) becomes the internal timing source, while the normal node recovers timing through the fiber optic 'line'. In the absence of a synchronization source (i.e. loss of the headend node where both Left and Right CORE cards are not available), each remote JPAX CORE card supports a built-in stratum-3 clock to continue to internally time the remaining network. A synchronization switch occurs at this time, and again with the internal headend node is recovered back into the network. A sync status message (SSM), or quality level will be assigned (generated) by the CORE modules and distribution across the optical WAN. The use of SSM for timing quality is a crucial inclusion, particularly in the presence of multiple sync sources; each with varying degrees of quality.

JunglePAX networks employ Synchronous Ethernet (SyncE), and ensure all connected JPAX nodes are traceable to the trusted sync source. SyncE is particularly critical to reliably transport TDM services, and all latency sensitive applications.

MANAGEMENT

Each JPAX CORE module is preloaded with 'embedded' management software (p/n 90000-02) called eMS. This embedded solution runs on a dedicated microprocessor core within both redundant CORE modules to perform detailed equipment and system-wide management tasks. A second dedicated microprocessor core is reserved for the JunglePAX dataplane, ensuring separation and independence of the data v's management systems. eMS also controls the configuration of infrastructure and of the services, along with event and alarm storage. Equipment discovery, configuration, and backup are handled along with secure firmware loading, user authentication and authorization, and support for Northbound management interfaces (Netconf, WebUI and CLI (Command Line Interface)).

eMS is NOT an external software solution and so it does not run on a client PC or server. eMS does NOT need the vast array of protocols and interfaces that a traditional EMS (element management solutions) requires. From a user's perspective, the management of a JPAX network is performed through off-the-shelf user web-based applications such as Google Chrome. Web browsers establish a secure connection through any JPAX management port, that acts as a proxy (eMS gateway node) to access a larger JPAX network. GE has employed. eMS is therefore an embedded variant of EMS, providing all equivalent functionality within the JunglePAX management plane. eMS is also duplicated within each JPAX node to ensure high-availability and reliability.

The traditional EMS layer has been effectively removed from the JPAX architecture and replaced by an embedded management system. This approach follows a lean distributed management model instead of a centralized resource-intensive one.

NETWORK MANAGEMENT

GE proposes GE EnerVista™ INSIGHT network management solution for the proposed JPAX network.

Smart Tile technology coupled with Megasys' know-how and GE innovation produce a unified management solution aimed at simplifying ease-of-use, manageability and maintainability across GE's industrial communication equipment.

GE's EnerVista™ INSIGHT is a turn-key, tile-based ecosystem that leverages the best graphical tools and controls available in the industry today. Special attention has been placed on reducing the number of clicks operators typically need to make when navigating between chosen assets (nodes, interfaces, facilities), their status (performance, quality, alarms and alerts), and the NMS tasks needed to accomplish a desired outcome (provisioning, testing, problem resolution). The EnerVista™ INSIGHT offers users an optimized layout comprised of individual Smart Tiles that constantly and automatically adjust based on operators input, to feed the user with the associated data that supplements their primary request. Parent-children relationships between tiles are set up and torn down dynamically along with the tiles themselves to create an environment that's both effective and intuitive.

GE EnerVista™ INSIGHT is available in LITE and GOLD versions, both framed by a system map tile to visualize inter-device connections and status, along with 'Physical' and 'Traffic' selectors that aid to refine navigation and asset targeting. EnerVista™ INSIGHT-LITE is designed for operators focused on network-wide event detection and coordination only, with optional functionality to email and escalate issues to a global community of support staff. EnerVista™ INSIGHT-GOLD offered in this proposal provides expanded functions to monitor, configure and maintain the managed assets.

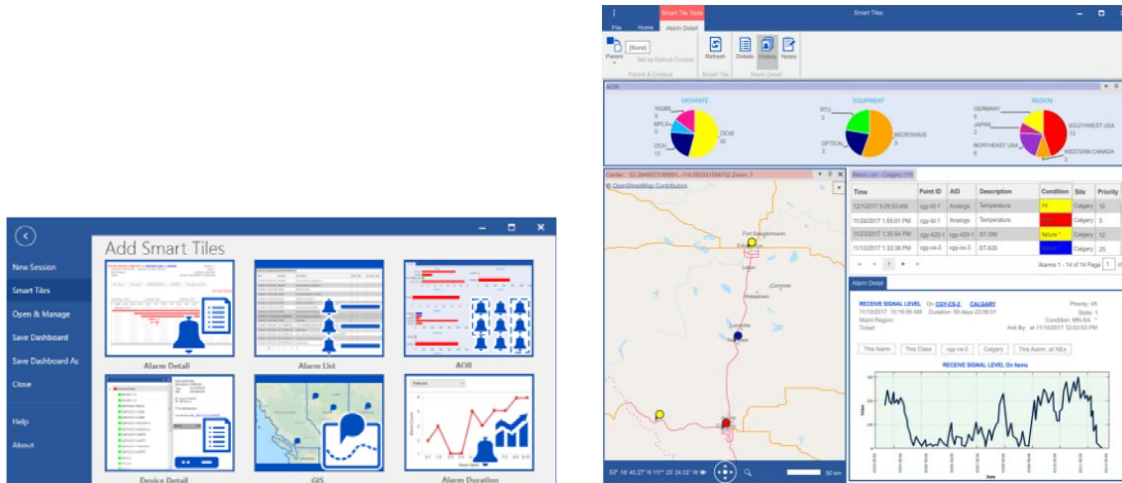
Smart Tiles

Smart Tiles are applications within GE's Advanced Network Manager offering users contextual navigation and customizable dashboards which simplify tasks by reducing the number of application windows open at one time.

A number of tiles are available to users that separately display alarms, PM data, physical topology, facilities & circuits that interact dynamically to the operator's selection. Following Microsoft® standard Windows layouts including ribbon integration, this 'click once' technology provides a cohesive representation of network and device status and offers automatic tracking of actions through user-defined tile relationships (parent / child).

Smart Tiles – empower the operator

- Enable users to define their custom views
- Predict user actions to improve operator effectiveness
- Accelerate user action and responsiveness
- Minimize user “clicking” and launching of additional applications
- Save preferred dashboard configurations and run concurrent dashboards
- Extend field technician capabilities with browser access to key tiles



SECURITY

GE's JPAX encryption is performed independently on any of the 6 WAN ports. Encryption is performed with AES 256-bit encryption. All traffic carried on a WAN port would be encrypted (all tunnels, all services, all management data). GE has implemented a patent pending encryption solution that encrypts the entire payload and all headers. GE employs public private keys that can be rolled at a frequency sufficient to eliminate the risk of any brute force attacks. The solution is completely self-contained within each of the core modules, where key generation and distribution is performed and applied optionally across each fiber optic segment. The solution is loosely referenced to 802.1AE, but is more secure since the source and destination MAC address are also encrypted.

Default username and password are assigned to the equipment, and will be provided to customers for initial provisioning. Accounts and passwords can be changed using the NMS functionality for user management (roles, groups, profiles). The JPAX supports RADIUS for centralized user authentication.

EQUIPMENT SPARES

To minimize the MTBR (mean time between repairs), 5% of the total active cards are included in this proposal. If a failed unit is detected, removal and replacement of the affected module shall be performed by qualified technical staff. The backup of the configuration settings stored on the active module would be retained in the CORE unit. A failed CORE unit will be backed up by the companion CORE unit. Restoration of a newly installed interface unit is performed through the element management software for authorized technicians while onsite, or remotely via the network management platform if local authorized personnel are not available.

SECTION 4

PROPOSED NETWORK AND MIGRATION PLAN DESCRIPTION

PROPOSED SOLUTIONS

This proposal offers a replacement of the existing JungleMUX SONET network with the new technology using the JPAX Hybrid MPLS-TP/SONET platform.

GE JPAX supports packet-over-packet for Ethernet traffic, TDM-over-packet (TDMoP), and TDM-over-SONET (TDMoS) on the same network element and transports them over the same optical WAN link. In this proposal, teleprotection traffic will be operate on TDM over SONET (TDMoS); all other TDM traffic will be operated on TDM over Packet (TDMoP); and Ethernet traffic will be operated on the packet-over-packet of the JPAX system.

The proposed network consists of 17 new JPAX nodes to form the 19-node network as shown in the network diagram in this section. Note that Independence Power & Light's existing JPAX nodes will be used for NOC (R2 N0201) and Fire Station (R2 N0209)

The new JPAX nodes consists of two Power Supply units and two Core Units. The JPAX Core Unit provides 10G+ WAN interfaces for the links between the JPAX nodes. These 10 Gb/s WAN interfaces provide the transport of TDM traffic as well as Ethernet traffic on the hybrid MPLS-TP/SONET platform. The hybrid 10G+ WAN interfaces also provide an option for City of Independence Power & Light to run delay sensitive circuits on TDM over SONET (TDMoS). Note that the 10G+ WAN port supports up to 20 SONET VTs. The existing JMUX Data LS units and Nx64F units will be replaced using the built-in JPAX DR-4 unit (iDS0).

GE is proposing the use of JPAX interfaces units and NMS solution as follows:

1. **Teleprotection Circuits:** For all mirrored bits teleprotection circuits, we propose the use of JPAX quad-channel RS232 Direct Relay interface units (DR-4A) (Part Number 90350-02). The teleprotection circuits currently operating on JMUX Nx64F units will be transferred to JPAX quad-channel Protection IEEE C37.94 units (Part Number 90360-02) equipped with SMF transceivers. In this proposal, only two ports per card will be utilized for the teleprotection circuits.
2. **Non-Teleprotection Circuits:** All other non-teleprotection circuits running on JMUX Data LS units will be migrated to JPAX Quad-channel RS232 Direct Relay interface units (DR-4A) (Part Number 90350-02). These non-teleprotection circuits will be assigned on separated card and will not share the same card as the teleprotection circuits.
3. **Ethernet Interface Units:** GE proposes JPAX Optical Ethernet interface units (EF-4A) (Part Number 90200-01) and JPAX Electrical interface unit (EC-4A) (Part Number 90201-01) at each JPAX. The type and number of interfaces proposed in this proposal is based on the active Ethernet circuits in the existing JMUX network including RJ45 Electrical interfaces, 1G SMF optical interfaces, 100M SMF optical interfaces, and 100M MMF optical interfaces.
4. **Network Management System (NMS):** The EnerVista INSIGHT Network Management System licenses included in this proposal are intended for the Primary NMS server. The EnerVista NMS software will be installed on a server provided by Independence Power and Light.

High-Level City of Independence Power & Light System Migration Plan

The City of Independence Power & Light's network migration from JMUX to JPAX will follow the outlined high-level migration plan:

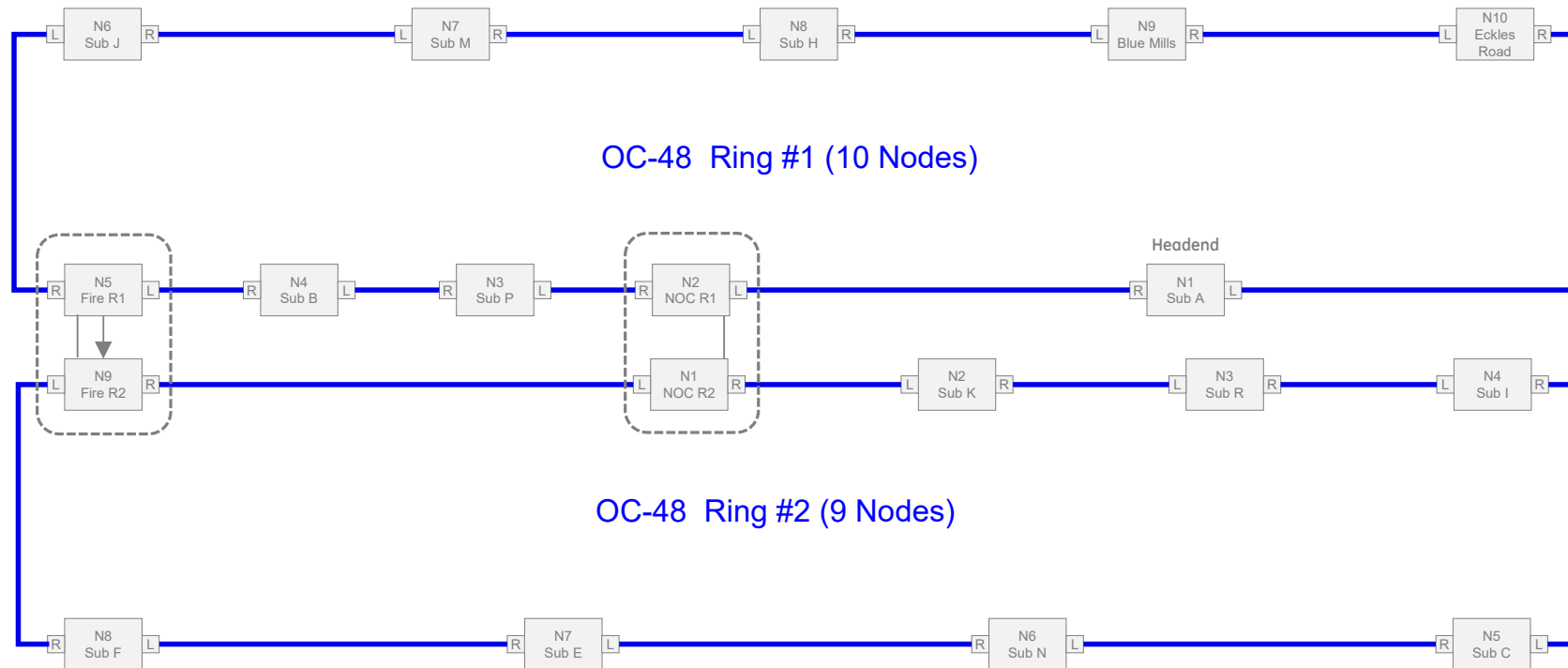
1. Training Phase:
 - GE will provide JPAX and EnerVista INSIGN NMS training to City of Independence Power & Light personnel before shipping the equipment.
2. Equipment Delivery:
 - GE will deliver 17 preconfigured JPAX nodes to City of Independence Power & Light. These nodes will be loaded with configurations based on the traffic plan proposed by City of Independence Power & Light and thoroughly tested at the GE factory before shipping.
3. Network Overlay:
 - City of Independence Power & Light's personnel will install the 19 preconfigured JPAX nodes, overlaying them onto the existing JMUX network. The new JPAX network will be designed as shown in the network diagram.
4. Activation and Connectivity:
 - City of Independence Power & Light's personnel will activate the JPAX nodes and establish fiber connections. GE will provide remote support throughout this process to ensure a smooth installation.
5. Circuit Migration Demonstration:
 - GE will offer field support services to commissioning the JPAX system and to demonstrate the circuit migration process from JMUX to JPAX. This support will be provided for a two-week period or two times of one-week period, as included in the proposal.
6. Ethernet Traffic Transfer:
 - City of Independence Power & Light's personnel will transfer Ethernet traffic from the existing JMUX network to the new JPAX network.
7. RS232 Circuit Transfer:
 - City of Independence Power & Light's personnel will transfer RS232 circuits from JMUX to JPAX. These RS232 circuits will be transferred to JPAX IDS0 interface units.

Optional Field Support Service:

- Additionally, GE offers the option of availing extra field support services per week and extra training.

This high-level migration plan ensures a smooth transition from the JMUX to JPAX system, and the comprehensive support provided by GE throughout the process helps minimize disruptions and ensures a successful migration for City of Independence Power & Light.

Existing JMUX Network



JunglePAX Network Implementation Independence Power and Light

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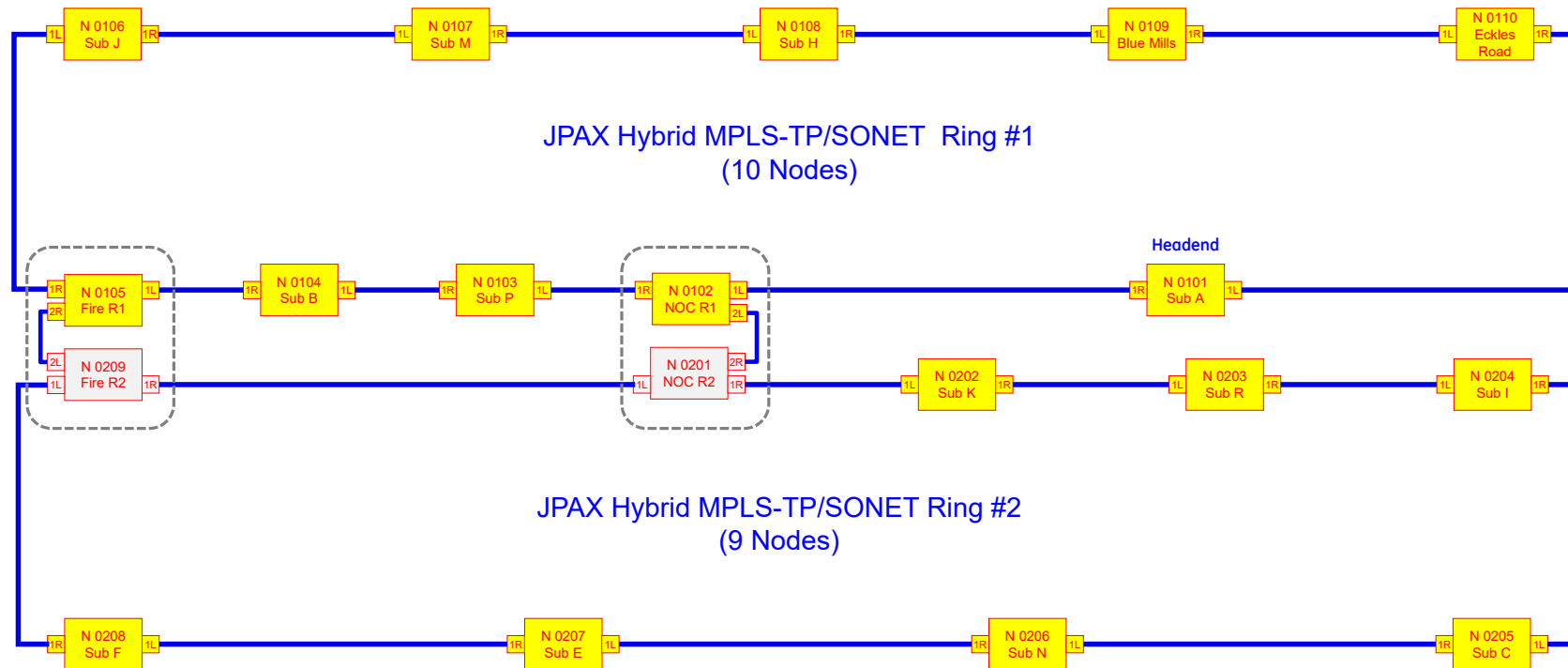
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Proposed JPAX Network



JunglePAX Network Implementation Independence Power and Light

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DATE: MAY 2024

ISSUE: 1

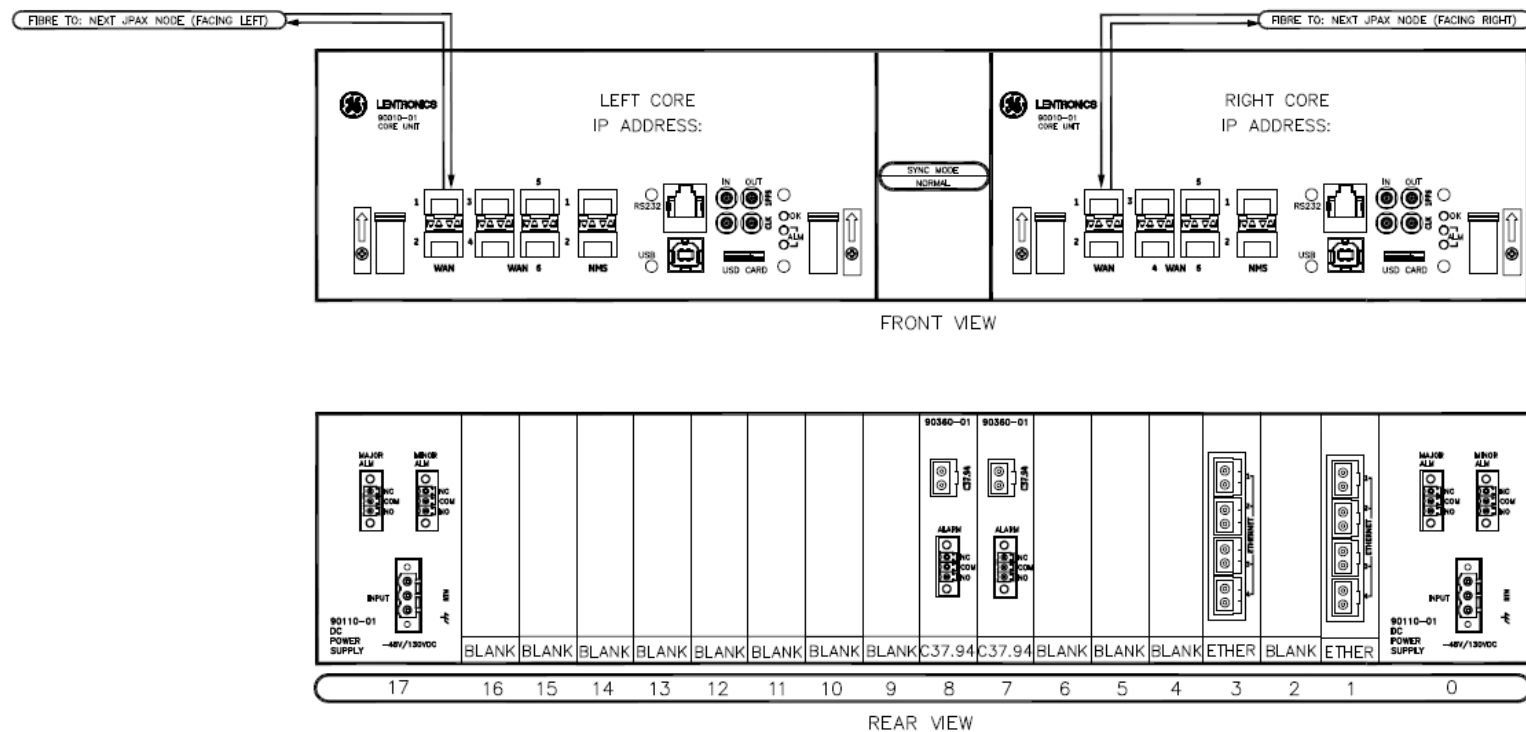
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Example JPAX Node Layout



JunglePAX Network Implementation

Independence Power and Light

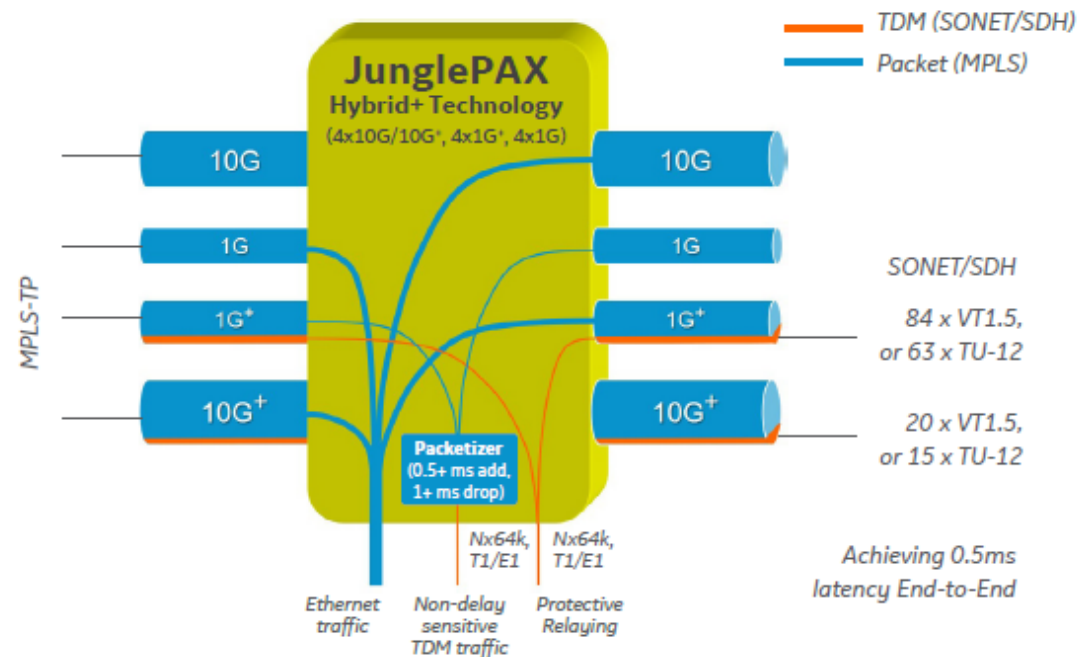
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JPAX Hybrid MPLS-TP/SONET



JunglePAX Network Implementation Independence Power and Light

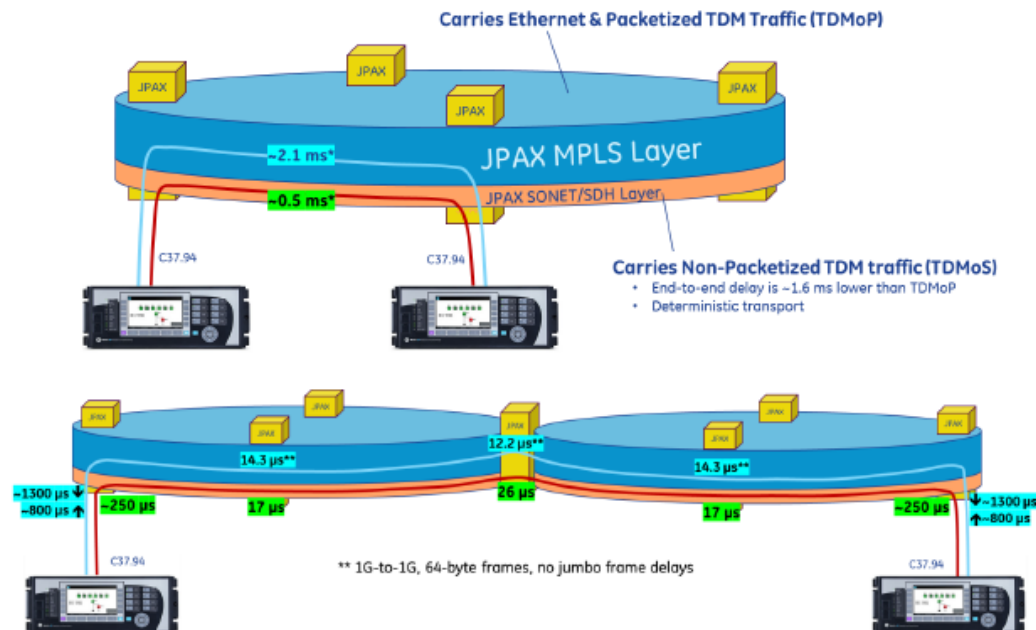
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JPAX Hybrid MPLS-TP/SONET Latency



	TDMoS	TDMoP
End-to-End Delay*	~ 0.5 ms	~2.1 ms
Node Through Delay	Deterministic • 17 µs (express, at ADM node) • 26 µs (at cross-connect node)	10G-to-10G (L-R CORE, 64/1518-byte frame): 6.5/8.9 µs 10G-to-1G (L-R CORE, 64/1518-byte frame): 10.4/19.9 µs 1G-to-1G (L-R CORE, 64/1518-byte frame): 14.3/30.8 µs 10G-to-10G (Local CORE, 64/1518-byte frame): 4.1/5.3 µs 10G-to-1G (Local CORE, 64/1518-byte frame): 8.2/16.3 µs 1G-to-1G (Local CORE, 64/1518-byte frame): 12.2/27.3 µs <i>NOTE: These are average values. Assuming no added queuing delays due to large/jumbo frames in lower priority queues.</i>
Delay Asymmetry	< 130 µs	< 250 µs
Protection Switching Time (1+1)	< 3 ms (path failure) ~ 0 ms (CORE card extraction)	< 3 ms (path failure) ~ 0 ms (CORE card extraction)
Protection Switching Time (1:1)	n/a	<16 ms (path failure) <50 ms (CORE card extraction)

* Excluding node-through delays and fiber propagation delay (~8 µs/mile)

JunglePAX Network Implementation
Independence Power and Light

Independence Power & Light Traffic Table for Ring 1 (10 Nodes)

	Sub A			NOC R1		Sub P		Sub B		Fire R1		Sub J		Sub M		Sub H		Blue Mills		Eckles Road		Alias
	L	R		L	R	L	R	L	R	L	R	L	R	L	R	L	R	L	R	L	R	
CH	1			2		3		4		5		6		7		8		9		10		
1				RS232	RS232			RS232				RS232		RS232		RS232				RS232		- Sub P RTU - Sub P RTU - Sub B RTU - Sub B RTU - Sub J RTU - Sub J RTU - Sub M/Solar Farm RTU - Sub M RTU - Sub H RTU - Sub H RTU - Sub A RTU - Sub A RTU - Sub L/MW RTU - Sub L/MW RTU - WX Stn/POC/BV RTU - WX Stn/POC/BV RTU - Eckles Rd/Sibley RTU - Eckles Road RTU - Blue Mills RTU - Blue Mills RTU
2				RS232																		
3				RS232																		
4				RS232																		
5				RS232																		
6	RS232		RS232																			
7	RS232		RS232																			
8	RS232		RS232																			
9				RS232																		
10				RS232														RS232				
1										RS232												- Alt. Sub P RTU - Alt. Sub B RTU - Alt. Sub J RTU - Alt. Sub M/Solar Farm RTU - Alt. Sub H RTU - Alt. Sub A RTU - Alt. Sub L/MW RTU - Alt. WX Stn/POC/BV RTU - Alt. Eckles Rd/Sibley RTU - Alt. Blue Mills RTU
2										RS232												
3										RS232												
4										RS232												
5										RS232												
6										RS232												
7										RS232												
8										RS232												
9										RS232												
10										RS232												
1	C37.94																			C37.94		- A-Eckles, Prim. Relay, Ch. X - Eckles-A, Prim. Relay, Ch. X
2	C37.94																			C37.94		- A-Eckles, Prim. Relay, Ch. Y - Eckles-A, Prim. Relay, Ch. Y
3	RS232																			RS232		- A-Eckles, Prim. Relay, P2 - Eckles-A, Prim. Relay, P2
4	RS232																			RS232		- A-Eckles, Sec. Relay, P2 - Eckles-A, Sec. Relay, P2
1	C37.94																	C37.94				- A-BM Line, Primary Relay - BM-A Line, Primary Relay
1																		C37.94	C37.94			- BM-Eckles, Primary Relay - BM-Eckles Line, Primary Relay
1		C37.94												C37.94								- A-M Line, Primary Relay, Ch. X - M-A Line, Primary Relay, Ch. X
2		C37.94												C37.94								- A-M Line, Primary Relay, Ch. Y - M-A Line, Primary Relay, Ch. Y
3		RS232												RS232								- A-M Line, Secondary Relay, P2 - M-A Line, Secondary Relay, P2
1									C37.94													- B-J Line, Primary Relay, Ch. X - J-B Line, Primary Relay, Ch. X
2									C37.94													- B-J Line, Primary Relay, Ch. Y - J-B Line, Primary Relay, Ch. Y
3									RS232													- B-J Line, Secondary Relay, P2 - J-B Line, Secondary Relay, P2
1														C37.94	C37.94							- M-H Line, Primary Relay - H-M Primary Relay
1			(Tie A) To R2							(Tie A) To R2				C37.94								- M-R Line, Primary Relay
1			(Tie B)							(Tie B) To R2												- M-I Line, Primary Relay, Ch. X
2										To R2				C37.94 RS232								- M-I Line, Secondary Relay, P2
9			(Tie C)							(Tie C)								RS232	T1	T1		- Everyg Blue Mills RTU (ER)
10	RS232																					- Everyg Sub A RTU (ER)
11			To R2							To R2												- Everyg Sub H RTU (ER)
12																						

Independence Power & Light Traffic Table for Ring 1 (10 Nodes)

	Sub A		NOCR1		Sub P		Sub B		Fire R1		Sub J		Sub M		Sub H		Blue Mills		Eckles Road		Alias
	L	R	L	R	L	R	L	R	L	R	L	R	L	R	L	R	L	R	L	R	
CH	1		2		3		4		5		6		7		8		9		10		
1		C37.94					C37.94														- A-B Line, Primary Relay, Ch. X - B-A Line, Primary Relay, Ch. X - A-B Line, Primary Relay, Ch. Y - B-A Line, Primary Relay, Ch. Y - A-B Line, Secondary Relay, P2 - B-A Line, Secondary Relay, P2
2		C37.94					C37.94														
3		RS232					RS232														
	ETH	ETH	ETH	ETH	ETH	ETH	ETH	ETH	ETH	ETH	ETH	ETH	ETH	ETH	ETH	ETH	ETH	ETH	ETH	ETH	- Ethernet

Independence Power & Light Traffic Table for Ring 2 (9 Nodes)

	Fire R2		NOC R2		Sub K		Sub R		Sub I		Sub C		Sub N		Sub E		Sub F		Alias
CH	L	R	L	R	L	R	L	R	L	R	L	R	L	R	L	R	L	R	
	9		1		2		3		4		5		6		7		8		
1				RS232	RS232														- Sub K RTU - Sub K RTU - Sub R RTU - Sub R RTU - Sub I RTU - Sub I RTU - Sub C RTU - Sub C RTU - Sub N RTU - Sub N RTU - Sub E RTU - Sub E RTU - Sub F RTU - Sub F RTU - BOC RTU - Pri. BOC RTU
2				RS232			RS232												
3				RS232					RS232										
4				RS232							RS232								
5				RS232									RS232						
6				RS232											RS232				
7				RS232													RS232		
8	RS232			RS232															
1	RS232																		- Alt. Sub K RTU - Alt. Sub R RTU - Alt. Sub I RTU - Alt. Sub C RTU - Alt. Sub N RTU - Alt. Sub E RTU - Alt. Sub F RTU
2	RS232																		
3	RS232																		
4	RS232																		
5	RS232																		
6	RS232																		
7	RS232																		
1								C37.94	C37.94										- R-I Line, Primary Relay - I-R Line, Primary Relay
1						C37.94	C37.94												- K-R Line, Primary Relay - R-K Line, Primary Relay
1	(Tie A) To R1			(Tie A) To R1				C37.94											- R-M Line, Primary Relay
1	(Tie B) To R1			(Tie B) To R1															- I-M Line, Primary Relay - I-M Line, Secondary Relay
2	To R1			To R1						C37.94 RS232									
1															C37.94	C37.94			- E-F Line, Primary Relay, Ch. X - F-E Line, Primary Relay, Ch. X - E-F Line, Primary Relay, Ch. Y - F-E Line, Primary Relay, Ch. Y - E-F Line, Secondary Relay, P2 - F-E Line, Secondary Relay, P2
2															C37.94	C37.94			
3															RS232	RS232			
12	(Tie C) To R1			(Tie C) To R1													RS232		- Every Sub F RTU (ER)
	ETH	ETH	ETH	ETH	ETH	ETH	ETH	ETH	ETH	ETH	ETH	ETH	ETH	ETH	ETH	ETH	ETH	ETH	- Ethernet



SECTION 5

PROFESSIONAL SERVICES DESCRIPTION



Professional Services Description

GE's Professional Services range from analysis and technology migration of existing networks, essential factory engineering and system configuration & testing, to operations staff training or augmentation during times requiring critical resources. In addition, proof-of-concept activities provide comfort with next-step technology decision-making. Other professional services available through GE but not contained within this proposal include,

1. Technical Support Services

'Basic' Annual Support Services-

Continuing with the same base level of customer service and product support GE customers has come to cherish and respect. Basic support is the minimal level of support required to ensure the equipment is correctly maintained. This Basic Support Service is presently provided at zero cost to customer.

- Tier 1 & 2 support during business hours of 8 am-5 pm, M–F (PST & CET).
- Firmware for all supported JungleMUX Multiplexer and JunglePAX MPLS-TP products, plus VistaNET Network Management software.

2. Engineering Services:

Network Audit and Analysis

- GE Network Experts collect (via remote access or locally by customer) a comprehensive set of data on customer's existing network equipment, services, and topology and produce a detailed, documented, picture of the current state of customer's network asset Analysis Report.

Network Design

- GE Network Engineering Experts use information collected in Network Analysis exercises and combine it with customer plans for Network use and expansion to produce industry-leading designs of next-generation networks including engineering for traffic.

3. Factory Services:

Order Engineering

Providing the same base level of service GE customers have come to cherish and respect, the Factory Services team uses information generated in Network Design engagements to perform preliminary as-built documentation (Node Assignment Drawings in AutoCAD) including a documentation package complete with engineered traffic so that the equipment is delivered as a fully engineered node immediately ready for installation at the site when received.

System Assembly and Testing

Working with a predefined list of outputs from network design activities allows the Factory team to assemble, configure, test, and document all the equipment ordered as part of any network deployment, or enhancement exercise. All configurations are (usually)



left in the equipment ready for delivery. In this way, node immediately ready for installation at the site when received.

4. Custom Professional Field Services

- GE trained and experienced staffs are ready to help customer to deploy customer's new Optical Communications equipment as needed. The GE Professional Field Services team can either provide over-the-phone assistance in configuration duties or dispatch network technicians to customer's sites to do commissioning activities where customer have skillset or resource availability challenges.

5. Education Services:

- GE experts have compiled an extensive library of training material to help customer get the most out of customer's GE JPAX. Training classes can be arranged for student groups at GE training facilities or GE Expert Trainers can come on-site to train groups of employees wherever convenient to the customer.

JPAX Annual equipment certification is offered as a Hands-On Training course that helps participants gain confidence in working with the numerous hardware and software components.

6. Customer Experience Centers (Not included in this proposal):

For those customers with advanced networks needing enhanced access to GE Network Experts and facilities, GE offers a suite of Custom Professional Services. Within GE's customer experience labs, customers are offered an 'A' design, testing and training environment for Hardened Optical Networking communications applications. This environment offers a place where ideas and new technologies can be proven and demonstrated in an isolated, secure, and safe environment, that reduces the risk and costs by getting it right the first time through collaboration and solution validation with GE experts.

- Discuss product features and direction
- Influence product strategy
- Network Analysis, Design, Migration strategies
- Product Training
- Full support with testing

ANNUAL SUPPORT SERVICES DESCRIPTION



Annual Support Services Description

When the companies plan on making significant changes to a critical asset, such as networks supporting key operational functions, it is important to have the support and assistance of experts to ensure a successful implementation of any new technology, expansion to core networking topologies, and/or to perform necessary network life-cycle functions on the existing as-built networks.

GE offers the Platinum Annual Support Services.

Platinum Annual Support Services

The Platinum annual support services package includes the following:

- Tier 1 supports 24-hours a day, 7 days a week (24/7).
- Tiers 2 & 3 support during business hours of 8am-5pm, M-F (PST), dispatched to the customer site if critical issues cannot be otherwise resolved.
- A dedicated 1-800 telephone support number.
- Training towards annual GE equipment certification (**one-week duration, once time per year**).
- Annual Software licensing* (if applicable).
- Remote Network Analysis Services.
- On-Site support (**one-week duration, twice per year**) for Analysis, Design and/or new equipment Deployment and Service Implementation or targeting corrective and preventative maintenance tasks identified during the analysis.

[Please note that Independence Power & Light can utilize the on-site support services mentioned for the purpose of system commissioning and migration activities.](#)

Note: The GE's **Technical Support Services** that comes with three Tiers of product support, **Tier 1, Tier 2 and Tier 3** defined as.

- **Tier 1 Support** – It is provided through individuals with a basic understanding of the product structure and can field high-level product questions.
- **Tier 2 Support** – It is provided through technologists with an expert understanding of the MPLS/SONET/SDH equipment.
- **Tier 3 Support** – It is provided by individuals with design expertise of the MPLS/SONET /SDH equipment, often through the Tier-2 technical support team.



Services	Platinum
Tier 1 supports 24-hours a day, 7 days a week (24/7). Tiers 2 & 3 support during business hours of 8am-5pm, M-F (PST), dispatched to the customer site if critical issues cannot be otherwise resolved.	√
A dedicated 1-800 telephone support number	√
Training towards annual GE equipment certification (4 days).	√
Remote Network Analysis	√
On-Site support (<i>one-week duration, twice per year</i>) for analysis, design and/or new equipment deployment and service implementation or targeting corrective and preventative maintenance tasks.	√

SECTION 6

CLARIFICATION/ASSUMPTION AND EXCLUSIONS



Clarifications and Assumptions

Clarifications

- This proposal is based on the following network information:
 - 2021 05 11 IPL Traffic Table.xls (Captured in May 2021)
 - Inventory For SONET.xml (Received on April 17, 2024)
 - Power Supply information based on GE Proposal JPAX PSU.xlsx (Received on October 18, 2023)
 - VistaNET Screen captures for active Ethernet services (captured on April 16, 2024)
 - Proposal QC00486-SJ for type of power supply units at each site.
 - Proposal QC20114A-JP.pdf for Independence Power & Light's existing JPAX node configurations.
- This proposal was prepared without the benefit of a site survey; therefore, certain office conditions and/or site environments may exist which require materials external to the system quoted and may not be included in this proposal.
- The POWER CONVERTER 48/130VDC (Part number: 90110-01) from Independence Power & Light's existing two JPAX nodes for NOC and Fire Station will be relocated to Sub K (R2 N0202), Sub R (R2 N0203), Sub I (R2 N0204) and Sub C (R2 N0205) in Ring 2. The POWER CONVERTER 115/240VAC, 50/60Hz (Part Number: 90100-01), included in this proposal, will be installed for the two existing nodes.
- Spare units are included in the proposal (Please see the detailed proposed spares in Section 7 - Detail Equipment List of this proposal).
- GE proposes JPAX Quad-channel Direct Relay (DR) interface units (RS232) for all mirrored-bit teleprotection circuits and non-teleprotection circuits required RS232 interfaces. The inclusion of a sufficient number of Quad-Channel DR units in this proposal facilitates the utilization of two teleprotection circuits per card, while also enabling the segregation of teleprotection and non-protection circuits onto separate DR cards.
- The interface units included in this proposal will cover only the circuits listed in the traffic table shown in Section 4 of this proposal.
- Currently, JPAX system does not support Alternate Traffic Routing (ATR) function.
- Changes that affect the quantity of the proposed equipment, software, and services require the issuance of a change order by Independence Power & Light.
- The inclusion of a sufficient number of Quad-Channel DR units in this proposal facilitates the utilization of two teleprotection circuits per card, while also enabling the segregation of teleprotection and non-protection circuits onto separate DR cards. Due to the absence of specific information regarding the simultaneous use of multiple circuits on the existing JMUX Data LS unit, it is assumed that not all four channels are active simultaneously. In such case, GE relies on its expertise to determine the appropriate number of proposed JPAX DR units (RS232) required to effectively support multiple channel usage.



Assumptions

This proposal is based on the following assumptions:

- Two Independence Power & Light's existing JPAX nodes will be used for NOC R2 (N0201) and Fire Station R2 (N0209). The additional equipment required for these two nodes are included in this proposal as loose parts.
- Independence Power & Light will provide the power sources at each site. It is assumed that the type of power supplies remains the same as the original JMUX system as proposed in GE Proposal QC00486-SJ issued in July 2010.
- Independence Power & Light will provide enough rack space for the new JPAX nodes. The JPAX shelf is a 2RU shelf, and it requires 1RU empty space above and below for heat dissipation.

SECTION 7

DETAILED EQUIPMENT LIST

Customer: City of Independence Power and Light
Project: QC40138A-JP
Date: May 8, 2024
Expires: June 22, 2024
Config: 90000 JunglePAX System
version 4.29 - RELEASED

Customer: City of Independence Power and Light Project: QC40138A-JP Date: May 8, 2024 Expires: June 22, 2024 Config: 90000 JunglePAX System version 4.29 - RELEASED				# free Slots* = 7 If value is -ve, add additional expansion shelves	7 Sub A (Ring 1 Node 0101)		8 NOC R1 (Ring 1 Node 0102)		14 Sub P (Ring 1 Node 0103)		11 Sub B (Ring 1 Node 0104)		9 Fire R1 (Ring 1 Node 0105)		11 Sub J (Ring 1 Node 0106)		10 Sub M (Ring 1 Node 0107)	
ITEM NO.	PRODUCT DESCRIPTION	LOOSE PART #	ENG. CODE	UNIT PRICE	QTY	EXTENDED PRICE	QTY	EXTENDED PRICE	QTY	EXTENDED PRICE	QTY	EXTENDED PRICE	QTY	EXTENDED PRICE	QTY	EXTENDED PRICE	QTY	EXTENDED PRICE
#1.0 COMMON JUNGLEPAX EQUIPMENT																		
	<u>SHELF</u>																	
	COMMON JPAX SHELF (2RU)	90001-01	S1	4670.55	1	4670.55	1	4670.55	1	4670.55	1	4670.55	1	4670.55	1	4670.55	1	4670.55
	<u>POWER</u>																	
	POWER CONVERTER 48/130VDC	90110-01	W1	1653.20	1	1653.20			1	1653.20	1	1653.20			1	1653.20	1	1653.20
	POWER CONVERTER 115/240VAC, 50/60Hz	90100-01	W2	2440.43	1	2440.43	2	4880.86	1	2440.43	1	2440.43	2	4880.86	1	2440.43	1	2440.43
	115VAC Power Cord extension (North America), NEMA 5-15F90100/B			17.06	1	17.06	2	34.11	1	17.06	1	17.06	2	34.11	1	17.06	1	17.06
	<u>TIMING</u>																	
	Sync-IN Timing Card	90081-01	M2	984.05														
	<u>BLANKS</u>																	
	ACCESS BLANK (1 SLOT), Ventilated	90099-05		53.56	7	374.94	8	428.50	14	749.88	11	589.19	9	482.07	11	589.19	10	535.63
						9156.18		10014.03		9531.12		9370.43		10067.59		9370.43		9316.86
#2.0 JPAX WAN INTERFACES																		
	<u>MPLS-TP CORE</u>																	
	MPLS-TP CORE, Unlicensed, 2x 10G, 4x 1G capable	90010-01	C1	5675.97	2	11351.95	2	11351.95	2	11351.95	2	11351.95	2	11351.95	2	11351.95	2	11351.95
	<u>NODE LICENSING (Base eMS)</u>																	
	# 10G WAN Port License (Max 4 per node)	90010/10G	/10G	1029.07	2	2058.13	4	4116.27	2	2058.13	2	2058.13	4	4116.27	2	2058.13	2	2058.13
	<u>10G SFP+</u>																	
	SFP+, 10G, SR, LC, SMF, 1310nm, 10km	90010/A	/A	477.59	1	477.59	4	1910.36	2	955.18	2	955.18	4	1910.36	2	955.18	2	955.18
	SFP+, 10G, LR, LC, SMF, 1550nm, 40km	90010/B	/B	1201.32	1	1201.32												
	SFP+, 10G, ELR, LC, SMF, 1550nm, 80km	90010/C	/C	3306.39														
						15088.99		17378.57		14365.26		14365.26		17378.57		14365.26		14365.26
#3.0 JPAX ACCESS INTERFACES																		
	<u>ETHERNET</u>																	
	ETHERNET (4G), 4x 10/100/1000BT, RJ-45	90201-01	E0.2	1783.94	1	1783.94	1	1783.94	1	1783.94	1	1783.94	1	1783.94	1	1783.94	1	1783.94
	ETHERNET (4G), 4x 1 GE, SFP	90200-01	E0.1	1783.94			1	1783.94					1	1783.94	1	1783.94		
	1000B-LX TRANSCEIVER, 1310nm IR-1, 11dB, SMF, LC, 10k	90200/AA		129.37			2	258.75					2	258.75				
	100B-FX TRANSCEIVER, 1310nm IR-1, 20dB, SMF, LC	86418/AA		176.34											1	176.34		
	100B-FX TRANSCEIVER, 1310nm SR, 11dB, MMF, LC	86418/DD		146.95											1	146.95		
	<u>T1/E1</u>																	
	TDM, 4x T1/E1, MUX, RJ-48C	90300-02	T1	1495.75			1	1495.75										
	TDM, 4x CBUS, RJ-48C	90301-01	T2	1135.24														
	CBUS Cable, 2m, RJ-45 > IDC Socket (JMUX/TN1U)	90902-01		162.23														
	<u>DSO</u>																	
	PROTECTION - IEEE C37.94 SFP, 4-port	90360-02	P2	1540.67	4	6162.67					2	3081.34			1	1540.67	3	4622.00
	C37.94 SFP SMF	90360/AA		73.48	8	587.80					4	293.90			2	146.95	5	367.38
	PROTECTION - DIRECT RELAY (232/G703), 4-port	90350-02	P3	1653.20	4	6612.78	5	8265.98	1	1653.20	2	3306.39	5	8265.98	2	3306.39	2	3306.39
						15147.20		13588.36		3437.14		8465.57		12092.61		8885.18		10079.71
#7.0 CABLING KIT / ACCESSORIES																		
	Cable, Serial, USB	90900-01		16.28	1	16.28	1	16.28	1	16.28	1	16.28	1	16.28	1	16.28	1	16.28
						16.28		16.28		16.28		16.28		16.28		16.28		16.28
#10.0 SOFTWARE																		
	Embedded Manager - BASIC eMS, NETWORK, per node RTU	90000-02		1286.33	1	1286.33	1	1286.33	1	1286.33	1	1286.33	1	1286.33	1	1286.33	1	1286.33
	Network Manager - Primary NMS Service (GOLD), Per node, 1 client s	90000-50/G		2186.77														
	Network Manager - Single Client Seat license (Std or Gold)	90000-55		2058.13														
						1286.33		1286.33		1286.33		1286.33		1286.33		1286.33		1286.33
#11.0 PROFESSIONAL SERVICES																		
	<u>FACTORY SERVICES</u>																	
	SYSTEM WIRE & TEST LABOUR - Basic 4hrs/Node	90000-STA1		926.16	1	926.16	1	926.16	1	926.16	1	926.16	1	926.16	1	926.16	1	926.16
	ORDER ENGINEERING - FACTORY (JPAX)	OE-JPAX																
	<u>SW FIELD SERVICES</u>																	
	JPAX SW NMS Training, On-site (2-days, Gold or Standard),	90510-50																
	<u>FIELD SERVICES</u>																	
	JPAX - Travel and Living for On-site services (Domestic), per	90530-02																
	<u>ENGINEERING SERVICES</u>																	
	NETWORK DESIGN	90540-10																
	PROJECT MANAGEMENT (per hour)	90560-01																
	<u>SUPPORT SERVICES</u>																	
	BASIC ANNUAL SUPPORT	90520-01			1	N/C	1	N/C	1	N/C	1	N/C	1	N/C	1	N/C	1	N/C
	1-Yr PLATINUM; Per NETWORK, per YEAR	90520-40																
	<u>SOFTWARE SUPPORT</u>																	
	NMS - 24x7 Annual Extended GOLD Support Services (per n	90550-03/G																
	JPAX - 24x7 Annual GOLD ESS for Additional Clients	90550-0X/G																
						926.16		926.16		926.16		926.16		926.16		926.16		926.16

TOTAL EQUIPMENT PRICING IN USD				\$41,621.14	\$43,209.74	\$29,562.29	\$34,430.03	\$41,767.56	\$34,849.65	\$35,990.61
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Customer: City of Independence Power and Light
 Project: QC40138A-JP
 Date: May 8, 2024
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 Config: 90000 JunglePAX System
 version 4.29 - RELEASED

free Slots*
 If value is
 -ve, add
 additional
 expansion
 shelves

Customer: City of Independence Power and Light Project: QC40138A-JP Date: May 8, 2024 Expires: June 22, 2024 Config: 90000 JunglePAX System version 4.29 - RELEASED				# free Slots* If value is -ve, add additional expansion shelves	12 Sub H (Ring 1 Node 0108)	13 Blue Mills (Ring 1 Node 0109)	10 Eckles Road (Ring 1 Node 0110)	12 NOC R2 (Ring 2 Node 0201) (LOOSE)	12 Sub K (Ring 2 Node 0202)	11 Sub R (Ring 2 Node 0203)	11 Sub I (Ring 2 Node 0204)	
ITEM NO.	PRODUCT DESCRIPTION	LOOSE PART #	ENG. CODE	UNIT PRICE	QTY	EXTENDED PRICE	QTY	EXTENDED PRICE	QTY	EXTENDED PRICE	QTY	EXTENDED PRICE
#1.0 COMMON JUNGLEPAX EQUIPMENT												
	<u>SHELF</u> COMMON JPAX SHELF (2RU)	90001-01	S1	4670.55	1	4670.55	1	4670.55	1	4670.55	1	4670.55
	<u>POWER</u> POWER CONVERTER 48/130VDC	90110-01	W1	1653.20	1	1653.20	1	1653.20	1	1653.20		
	POWER CONVERTER 115/240VAC, 50/60Hz	90100-01	W2	2440.43	1	2440.43	1	2440.43	1	2440.43	2	4880.86
	115VAC Power Cord extension (North America), NEMA 5-15F90100/B			17.06	1	17.06	1	17.06	1	17.06	2	34.11
	<u>TIMING</u> Sync-IN Timing Card	90081-01	M2	984.05							1	984.05
	<u>BLANKS</u> ACCESS BLANK (1 SLOT), Ventilated	90099-05		53.56	12	642.76	13	696.32	10	535.63		0.00
						9423.99		9477.55		9316.86		4914.98
												7770.79
												7717.23
												7717.23
#2.0 JPAX WAN INTERFACES												
	<u>MPLS-TP CORE</u> MPLS-TP CORE, Unlicensed, 2x 10G, 4x 1G capable	90010-01	C1	5675.97	2	11351.95	2	11351.95	2	11351.95	2	11351.95
	<u>NODE LICENSING (Base eMS)</u> # 10G WAN Port License (Max 4 per node)	90010/10G	/10G	1029.07	2	2058.13	2	2058.13	2	2058.13	2	2058.13
	<u>10G SFP+</u> SFP+, 10G, SR, LC, SMF, 1310nm, 10km	90010/A	/A	477.59	1	477.59	1	477.59	1	477.59	2	955.18
	SFP+, 10G, LR, LC, SMF, 1550nm, 40km	90010/B	/B	1201.32			1	1201.32	1	1201.32	1	1201.32
	SFP+, 10G, ELR, LC, SMF, 1550nm, 80km	90010/C	/C	3306.39	1	3306.39	1	3306.39				
						17194.06		17194.06		15088.99		3737.05
												14365.26
												15088.99
												15088.99
#3.0 JPAX ACCESS INTERFACES												
	<u>ETHERNET</u> ETHERNET (4G), 4x 10/100/1000BT, RJ-45	90201-01	E0.2	1783.94	1	1783.94	1	1783.94	1	1783.94	1	1783.94
	ETHERNET (4G), 4x 1 GE, SFP	90200-01	E0.1	1783.94	1	1783.94					1	1783.94
	1000B-LX TRANSCEIVER, 1310nm IR-1, 11dB, SMF, LC, 10k	90200/AA		129.37							1	129.37
	100B-FX TRANSCEIVER, 1310nm IR-1, 20dB, SMF, LC	86418/AA		176.34	1	176.34						176.34
	100B-FX TRANSCEIVER, 1310nm SR, 11dB, MMF, LC	86418/DD		146.95	1	146.95						146.95
	<u>T1/E1</u> TDM, 4x T1/E1, MUX, RJ-48C	90300-02	T1	1495.75				1	1495.75	1	1495.75	
	TDM, 4x CBUS, RJ-48C	90301-01	T2	1135.24								
	CBUS Cable, 2m, RJ-45 > IDC Socket (JMux/TN1U)	90902-01		162.23								
	<u>DSO</u> PROTECTION - IEEE C37.94 SFP, 4-port	90360-02	P2	1540.67	1	1540.67	1	1540.67	2	3081.34	2	3081.34
	C37.94 SFP SMF	90360/AA		73.48	1	73.48	1	73.48	3	220.43	4	293.90
	PROTECTION - DIRECT RELAY (232/G703), 4-port	90350-02	P3	1653.20	1	1653.20	1	1653.20	2	3306.39	3	4959.59
						7158.51		5051.28		9887.84		6455.34
												6812.37
												8725.69
												8885.18
#7.0 CABLING KIT / ACCESSORIES												
	Cable, Serial, USB	90900-01		16.28	1	16.28	1	16.28	1	16.28	1	16.28
						16.28		16.28		16.28		16.28
#10.0 SOFTWARE												
	Embedded Manager - BASIC eMS, NETWORK, per node RTU	90000-02		1286.33	1	1286.33	1	1286.33	1	1286.33	1	1286.33
	Network Manager - Primary NMS Service (GOLD), Per node, 1 client s	90000-50/G		2186.77								
	Network Manager - Single Client Seat license (Std or Gold)	90000-55		2058.13								
						1286.33		1286.33		1286.33		1286.33
#11.0 PROFESSIONAL SERVICES												
	<u>FACTORY SERVICES</u> SYSTEM WIRE & TEST LABOUR - Basic 4hrs/Node	90000-STA1		926.16	1	926.16	1	926.16	1	926.16	1	926.16
	ORDER ENGINEERING - FACTORY (JPAX)	OE-JPAX										
	<u>SW FIELD SERVICES</u> JPAX SW NMS Training, On-site (2-days, Gold or Standard),	90510-50										
	<u>FIELD SERVICES</u> JPAX - Travel and Living for On-site services (Domestic), per	90530-02										
	<u>ENGINEERING SERVICES</u> NETWORK DESIGN	90540-10										
	PROJECT MANAGEMENT (per hour)	90560-01										
	<u>SUPPORT SERVICES</u> BASIC ANNUAL SUPPORT	90520-01			1	N/C	1	N/C	1	N/C	1	N/C
	1-Yr PLATINUM; Per NETWORK, per YEAR	90520-40										
	<u>SOFTWARE SUPPORT</u> NMS - 24x7 Annual Extended GOLD Support Services (per node)	90550-03/G										
	JPAX - 24x7 Annual GOLD ESS for Additional Clients	90550-0X/G										
						926.16		926.16		926.16		926.16

Customer: City of Independence Power and Light
 Project: QC40138A-JP
 Date: May 8, 2024
 Expires: June 22, 2024
 Config: 90000 JunglePAX System
 version 4.29 - RELEASED

Customer:	City of Independence Power and Light				# free Slots*	14	13	11	12	13						
Project:	QC40138A-JP				If value is -ve, add additional expansion shelves	Sub C	Sub N	Sub E	Sub F	Fire Station R2		SPARES	ENERVISTA NMS			
Date:	May 8, 2024					(Ring 2 Node 0205)	(Ring 2 Node 0206)	(Ring 2 Node 0207)	(Ring 2 Node 0208)	(Ring 2 Node 0209)	5%	LICENSES				
Expires:	June 22, 2024									(LOOSE)						
Config:	90000 JunglePAX System															
	version 4.29 - RELEASED															
ITEM NO.	PRODUCT DESCRIPTION	LOOSE PART #	ENG. CODE	UNIT PRICE	QTY	EXTENDED PRICE	QTY	EXTENDED PRICE	QTY	EXTENDED PRICE	QTY	EXTENDED PRICE	QTY	EXTENDED PRICE	QTY	EXTENDED PRICE
#1.0	COMMON JUNGLEPAX EQUIPMENT															
	SHELF															
	COMMON JPAX SHELF (2RU)	90001-01	S1	4670.55	1	4670.55	1	4670.55	1	4670.55	1	4670.55	1	4670.55		
	POWER															
	POWER CONVERTER 48/130VDC	90110-01	W1	1653.20			1	1653.20	1	1653.20	1	1653.20	1	1653.20	1	1653.20
	POWER CONVERTER 115/240VAC, 50/60Hz	90100-01	W2	2440.43	1	2440.43	1	2440.43	1	2440.43	1	2440.43	2	4880.86	1	2440.43
	115VAC Power Cord extension (North America), NEMA 5-15F 90100/B			17.06	1	17.06	1	17.06	1	17.06	1	17.06	2	34.11		
	TIMING															
	Sync-IN Timing Card	90081-01	M2	984.05												
	BLANKS															
	ACCESS BLANK (1 SLOT), Ventilated	90099-05		53.56	14	749.88	13	696.32	11	589.19	12	642.76		0.00		0.00
	SUBTOTAL					7877.92		9477.55		9370.43		9423.99		4914.98		8764.18
#2.0	JPAX WAN INTERFACES															
	MPLS-TP CORE															
	MPLS-TP CORE, Unlicensed, 2x 10G, 4x 1G capable	90010-01	C1	5675.97	2	11351.95	2	11351.95	2	11351.95	2	11351.95	2	11351.95	2	11351.95
	NODE LICENSING (Base eMS)															
	# 10G WAN Port License (Max 4 per node)	90010/10G	/10G	1029.07	2	2058.13	2	2058.13	2	2058.13	2	2058.13	2	2058.13	2	2058.13
	10G SFP+															
	SFP+, 10G, SR, LC, SMF, 1310nm, 10km	90010/A	/A	477.59	2	955.18	2	955.18	1	477.59	1	477.59	1	477.59	2	955.18
	SFP+, 10G, LR, LC, SMF, 1550nm, 40km	90010/B	/B	1201.32					1	1201.32	1	1201.32	1	1201.32	1	1201.32
	SFP+, 10G, ELR, LC, SMF, 1550nm, 80km	90010/C	/C	3306.39											1	3306.39
	SUBTOTAL					14365.26		14365.26		15088.99		15088.99		3737.05		18872.98
#3.0	JPAX ACCESS INTERFACES															
	ETHERNET															
	ETHERNET (4G), 4x 10/100/1000BT, RJ-45	90201-01	E0.2	1783.94	1	1783.94	1	1783.94	1	1783.94	1	1783.94			1	1783.94
	ETHERNET (4G), 4x 1 GE, SFP	90200-01	E0.1	1783.94											1	1783.94
	1000B-LX TRANSCEIVER, 1310nm IR-1, 11dB, SMF, LC, 100000/AA	90200/AA		129.37											1	129.37
	100B-FX TRANSCEIVER, 1310nm IR-1, 20dB, SMF, LC	86418/AA		176.34											1	176.34
	100B-FX TRANSCEIVER, 1310nm SR, 11dB, MMF, LC	86418/DD		146.95											1	146.95
	T1/E1															
	TDM, 4x T1/E1, MUX, RJ-48C	90300-02	T1	1495.75											1	1495.75
	TDM, 4x CBUS, RJ-48C	90301-01	T2	1135.24												
	CBUS Cable, 2m, RJ-45 > IDC Socket (JMux/TN1U)	90902-01		162.23												
	DSO															
	PROTECTION - IEEE C37.94 SFP, 4-port	90360-02	P2	1540.67			1	1540.67	2	3081.34	1	1540.67			1	1540.67
	C37.94 SFP SMF	90360/AA		73.48			2	146.95	4	293.90	2	146.95			3	220.43
	PROTECTION - DIRECT RELAY (232/G703), 4-port	90350-02	P3	1653.20	1	1653.20	1	1653.20	2	3306.39	2	3306.39	3	4959.59	2	3306.39
	SUBTOTAL					3437.14		5124.75		8465.57		6777.95		4959.59		10583.78
#7.0	CABLING KIT / ACCESSORIES															
	Cable, Serial, USB	90900-01		16.28	1	16.28	1	16.28	1	16.28	1	16.28				
	SUBTOTAL					16.28		16.28		16.28		16.28				
#10.0	SOFTWARE															
	Embedded Manager - BASIC eMS, NETWORK, per node RTU	90000-02		1286.33	1	1286.33	1	1286.33	1	1286.33	1	1286.33				
	Network Manager - Primary NMS Service (GOLD), Per node, 1 client s	90000-50/G		2186.77											17	37175.05
	Network Manager - Single Client Seat license (Std or Gold)	90000-55		2058.13											2	4116.27
	SUBTOTAL					1286.33		1286.33		1286.33		1286.33				41291.31
#11.0	PROFESSIONAL SERVICES															
	FACTORY SERVICES															
	SYSTEM WIRE & TEST LABOUR - Basic 4hrs/Node	90000-ST1		926.16	1	926.16	1	926.16	1	926.16	1	926.16				
	ORDER ENGINEERING - FACTORY (JPAX)	OE-JPAX														
	SW FIELD SERVICES															
	JPAX SW NMS Training, On-site (2-days, Gold or Standard),	90510-50														
	FIELD SERVICES															
	JPAX - Travel and Living for On-site services (Domestic), per	90530-02														
	ENGINEERING SERVICES															
	NETWORK DESIGN	90540-10														
	PROJECT MANAGEMENT (per hour)	90560-01														
	SUPPORT SERVICES															
	BASIC ANNUAL SUPPORT	90520-01			1	N/C	1	N/C	1	N/C	1	N/C				
	1-Yr PLATINUM; Per NETWORK, per YEAR	90520-40														
	SOFTWARE SUPPORT															
	NMS - 24x7 Annual Extended GOLD Support Services (per node)	90550-03/G														
	JPAX - 24x7 Annual GOLD ESS for Additional Clients	90550-0X/G														
	SUBTOTAL					926.16		926.16		926.16		926.16				

TOTAL EQUIPMENT PRICING IN

USD

\$27,909.09

\$31,196.35

\$35,153.77

\$33,519.71

\$13,611.61

\$38,220.93

\$41,291.31

Customer: City of Independence Power and Light
 Project: QC40138A-JP
 Date: May 8, 2024
 Expires: June 22, 2024
 Config: 90000 JunglePAX System

version 4.29 - RELEASED

free Slots*
 If value is
 -ve, add
 additional
 expansion
 shelves

Project: QC40138A-JP	If value is -ve, add additional expansion shelves	PROFESSIONAL SERVICES	ANNUAL SUPPORT SERVICES	TOTAL PRICE						
Date: May 8, 2024										
Expires: June 22, 2024										
Config: 90000 JunglePAX System										
version 4.29 - RELEASED										
ITEM NO.	PRODUCT DESCRIPTION	LOOSE PART #	ENG. CODE	UNIT PRICE	QTY	EXTENDED PRICE	QTY	EXTENDED PRICE	QTY	EXTENDED PRICE
#1.0	COMMON JUNGLEPAX EQUIPMENT									
	<u>SHELF</u>									
	COMMON JPAX SHELF (2RU)	90001-01	S1	4670.55					18	84069.89
	<u>POWER</u>									
	POWER CONVERTER 48/130VDC	90110-01	W1	1653.20					12	19838.35
	POWER CONVERTER 115/240VAC, 50/60Hz	90100-01	W2	2440.43					24	58570.38
	115VAC Power Cord extension (North America), NEMA 5-15F	90100/B		17.06					23	392.31
	<u>TIMING</u>									
	Sync-IN Timing Card	90081-01	M2	984.05						
	<u>BLANKS</u>									
	ACCESS BLANK (1 SLOT), Ventilated	90099-05		53.56		0.00		0.00	189	10123.40
	SUBTOTAL									172994.32
#2.0	JPAX WAN INTERFACES									
	<u>MPLS-TP CORE</u>									
	MPLS-TP CORE, Unlicensed, 2x 10G, 4x 1G capable	90010-01	C1	5675.97					36	204335.04
	<u>NODE LICENSING (Base eMS)</u>									
	# 10G WAN Port License (Max 4 per node)	90010/10G	/10G	1029.07					44	45278.95
	<u>10G SFP+</u>									
	SFP+, 10G, SR, LC, SMF, 1310nm, 10km	90010/A	/A	477.59					34	16238.06
	SFP+, 10G, LR, LC, SMF, 1550nm, 40km	90010/B	/B	1201.32					9	10811.90
	SFP+, 10G, ELR, LC, SMF, 1550nm, 80km	90010/C	/C	3306.39					3	9919.18
	SUBTOTAL									286583.13
#3.0	JPAX ACCESS INTERFACES									
	<u>ETHERNET</u>									
	ETHERNET (4G), 4x 10/100/1000BT, RJ-45	90201-01	E0.2	1783.94					18	32110.90
	ETHERNET (4G), 4x 1 GE, SFP	90200-01	E0.1	1783.94					7	12487.57
	1000B-LX TRANSCEIVER, 1310nm IR-1, 11dB, SMF, LC, 10+	90200/AA		129.37					6	776.25
	100B-FX TRANSCEIVER, 1310nm IR-1, 20dB, SMF, LC	86418/AA		176.34					4	705.36
	100B-FX TRANSCEIVER, 1310nm SR, 11dB, MMF, LC	86418/DD		146.95					4	587.80
	<u>T1/E1</u>									
	TDM, 4x T1/E1, MUX, RJ-48C	90300-02	T1	1495.75					4	5983.00
	TDM, 4x CBUS, RJ-48C	90301-01	T2	1135.24						
	CBUS Cable, 2m, RJ-45 > IDC Socket (JMUX/TN1U)	90902-01		162.23						
	<u>DSO</u>									
	PROTECTION - IEEE C37.94 SFP, 4-port	90360-02	P2	1540.67					24	36976.02
	C37.94 SFP SMF	90360/AA		73.48					45	3306.39
	PROTECTION - DIRECT RELAY (232/G703), 4-port	90350-02	P3	1653.20					43	71087.43
	SUBTOTAL									164020.74
#7.0	CABLING KIT / ACCESSORIES									
	Cable, Serial, USB	90900-01		16.28					17	276.84
	SUBTOTAL									276.84
#10.0	SOFTWARE									
	Embedded Manager - BASIC eMS, NETWORK, per node RTU	90000-02		1286.33					17	21867.67
	Network Manager - Primary NMS Service (GOLD), Per node, 1 client s	90000-50/G		2186.77					17	37175.05
	Network Manager - Single Client Seat license (Std or Gold)	90000-55		2058.13					2	4116.27
	SUBTOTAL									63158.99
#11.0	PROFESSIONAL SERVICES									
	<u>FACTORY SERVICES</u>									
	SYSTEM WIRE & TEST LABOUR - Basic 4hrs/Node	90000-STA1		926.16	17				17	15744.73
	ORDER ENGINEERING - FACTORY (JPAX)	OE-JPAX								
	<u>SW FIELD SERVICES</u>									
	JPAX SW NMS Training, On-site (2-days, Gold or Standard),	90510-50			1				1	
	<u>FIELD SERVICES</u>									
	JPAX - Travel and Living for On-site services (Domestic), per	90530-02			1				1	
	<u>ENGINEERING SERVICES</u>									
	NETWORK DESIGN	90540-10			1				1	
	PROJECT MANAGEMENT (per hour)	90560-01			64				64	
	<u>SUPPORT SERVICES</u>									
	BASIC ANNUAL SUPPORT	90520-01							17	
	1-Yr PLATINUM; Per NETWORK, per YEAR	90520-40					1		1	
	<u>SOFTWARE SUPPORT</u>									
	NMS - 24x7 Annual Extended GOLD Support Services (per node)	90550-03/G					17		17	
	JPAX - 24x7 Annual GOLD ESS for Additional Clients	90550-0X/G					2		2	
	SUBTOTAL					47151.85		89475.58		152372.15
TOTAL EQUIPMENT PRICING IN USD						\$47,151.85		\$89,475.58		\$839,406.17

SECTION 8

ORDER, DELIVERY & PRICING INFO

Order, Delivery & Pricing Information

A. Quote Addendum

The following terms shall apply to the referenced quote and where they differ, shall take precedence over those included in Form EM104 Terms and Conditions for Sales of Products and Services:

1. WARRANTY

Unless otherwise stated in the Contract, the warranty period for Lentrionics' hardware shall be two (2) years and software shall be ninety (90) days from the date of shipment from Seller's facility or Shipping Point.

2. PAYMENT TERMS

Term of Payment	% of total amount	Bank transfer based on credit approval
Down Payment after Validation of P.O.	10%	30 days
Submittal of Network Engineering Package	10%	30 days
After Delivery of Equipment and Software Licenses.	80%	30 days

NOTE:

Buyer's Purchase Order must identify the above terms as they are deviations from GE Grid Solutions, LLC's standard form EM104 which shall govern the purchase.

B. Ordering & Delivery Inquiries

The purchase order may be issued referencing the proposal number or a copy of the proposal can be attached to the order. Purchase Order shall be made out to:

GE Grid Solutions, LLC
650 Markland Street
Markham, On
L6C 0M1



Please direct all orders and delivery inquiries to the following Customer Service Representative:

GE Grid Solutions, LLC
Attention: Order/Sales Support
Tel: 905-927-7070
Toll Free: 1-800-547-8629 (for US/Can only)
e-mail: sales.gridsolutionsLC@ge.com
Fax: 905-927-5455

Invoice Remit to Address is:

Check: **GE Grid Solutions, LLC**
PO Box 743504,
Atlanta, GA 30374-3504,
USA.

Wire: **GE Grid Solutions, LLC**
Bank of America,
Swift Code: BOFAUS3N,
ABA #: 026009593.
Account #: 4451055312.
ACH Route No: 111000012

Contact Name **AR Department Enquiries**
Tel: 905-858-5265.
Fax.: 905 927-5098

Federal Tax ID No. 47-3196244

C. Pricing

- 1) This offer is valid for 30 days. GE Grid Solutions LLC reserves the right to base the contract on a firm cost basis and at any time during the validity of the offer and until the contract is signed to adapt the contract prices in full recognition of increases of such cost basis as per the contract price escalation mechanism proposed with this offer ([refer to GA NAM Cost Price Adjustment \(CPA\) Formula enclosed in Section 2 of this proposal](#)). [The enclosed Terms and Conditions apply to any purchase resulting from this proposal.](#)
- 2) Prices do not include any charges for warehousing of equipment. If warehousing is required, GE Grid Solutions, LLC reserves the right to invoice on a monthly basis for the storage of any equipment.
- 3) Prices stated in this proposal **do not** include transportation. Transportation will be by least cost common carrier, FCA Point of Shipping, pre-paid and billed back to the customer.
- 4) This proposal was prepared without the benefit of a site survey; therefore certain office conditions and/or site environments may exist which require materials external to the system quoted and may not be included in this proposal.

SECTION 9

PRODUCT DATASHEET

Lentronics JunglePAX

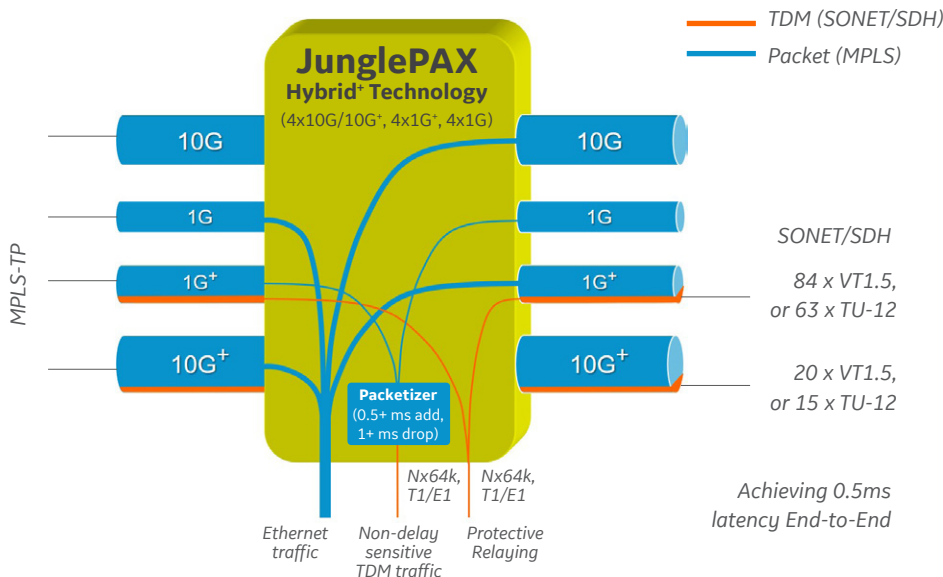
Packet Switched Networking Solution for Teleprotection with Hybrid⁺ Transport Capabilities

GE's Lentronics™ JunglePAX™ is an ideal communications solution specifically designed for utility operations, providing the required security and dependability through layers of redundancy. The platform is based on MPLS-TP (Multi-protocol Label Switching - Transport Profile) technology that maintains deterministic performance through packet based communications to provide utilities with increased efficiency and ease of integration.

The JunglePAX (JPAX) platform employs an optimized version of MPLS-TP, which offers a converged communications platform to reliably add/drop and transport 64 kbps, T1/E1 and Ethernet services across an optical Wide-Area Network (WAN). With a flexible mix of WAN connectivity, access options, and hardware redundancy on critical modules and control functions, the JunglePAX provides utilities a cost-effective, streamlined solution to protect utility assets and improve system reliability.

Hybrid⁺ Transport Mode

To minimize latencies and asymmetric delays for teleprotection services, the JPAX platform implements an innovative Hybrid⁺ technology that allows for optionally carrying TDM services over the SONET/SDH transport layer established alongside the MPLS-TP transport layer (without impacting its capacity) over the same fiber. This innovative transport concept offers the best of both worlds by preserving SONET/SDH performance in a packet-switched network without a need for additional fibers or advanced traffic engineering.



Purpose-built for Teleprotection and Superior Performance

- High speed protection switching within 3ms
- Low end-to-end service latency within 4 ms for MPLS-TP transport layer and within 0.6 ms for SONET/SDH transport layer (excluding propagation delay)
- Designed with layers of redundancy for improved security and dependability
- 'AAA' secured for improved reliability

Single Solution Converging and Simplifying Operations

- Flexible design for deployment across backhaul, aggregation and access networks
- One box solution for mission critical OT and IT networks, capable of connecting multiple and diverse applications
- Integrated and application-driven software simplifies network management
- Network-wide summary and status information dashboard for simplified health and integrity validation

Ruggedized and Modular Design Lowering Total Cost of Ownership

- Industrially hardened with no cooling fans for longer life in harsh environments
- IEEE 1613 and IEC 61850-3 compliant
- Processes 24 Gb/s of traffic across the extended -20°C to + 60°C operating temperature
- Flexible redistribution of service ports
- 10x the capacity of many traditionally designed SONET/SDH networks



Key Benefits

- Supports packet-over-packet, TDM-over-packet (TDMoP), and TDM-over-SONET/SDH (TDMoS) transport over the same fiber
- Improves service quality with a secure and dependable platform that provides reliable communications for utility applications within harsh industrial environments
- Maximizes service uptime using robust hardware to ensure utility-grade performance through layers of redundancy.
- Addresses emerging applications by implementing a flexible and scalable solution to assist with network convergence where traffic and application mix change
- Improves system-wide manageability with integrated and application-driven software that simplifies network management.
- Increases control and promote information assurance with an advanced cyber-security platform that employs defense-in-depth strategies
- Protects the electronics from pests, liquid, dust, and industrial contaminants thanks to patented shelf mechanics with convection cooling chimneys

Customer Challenges

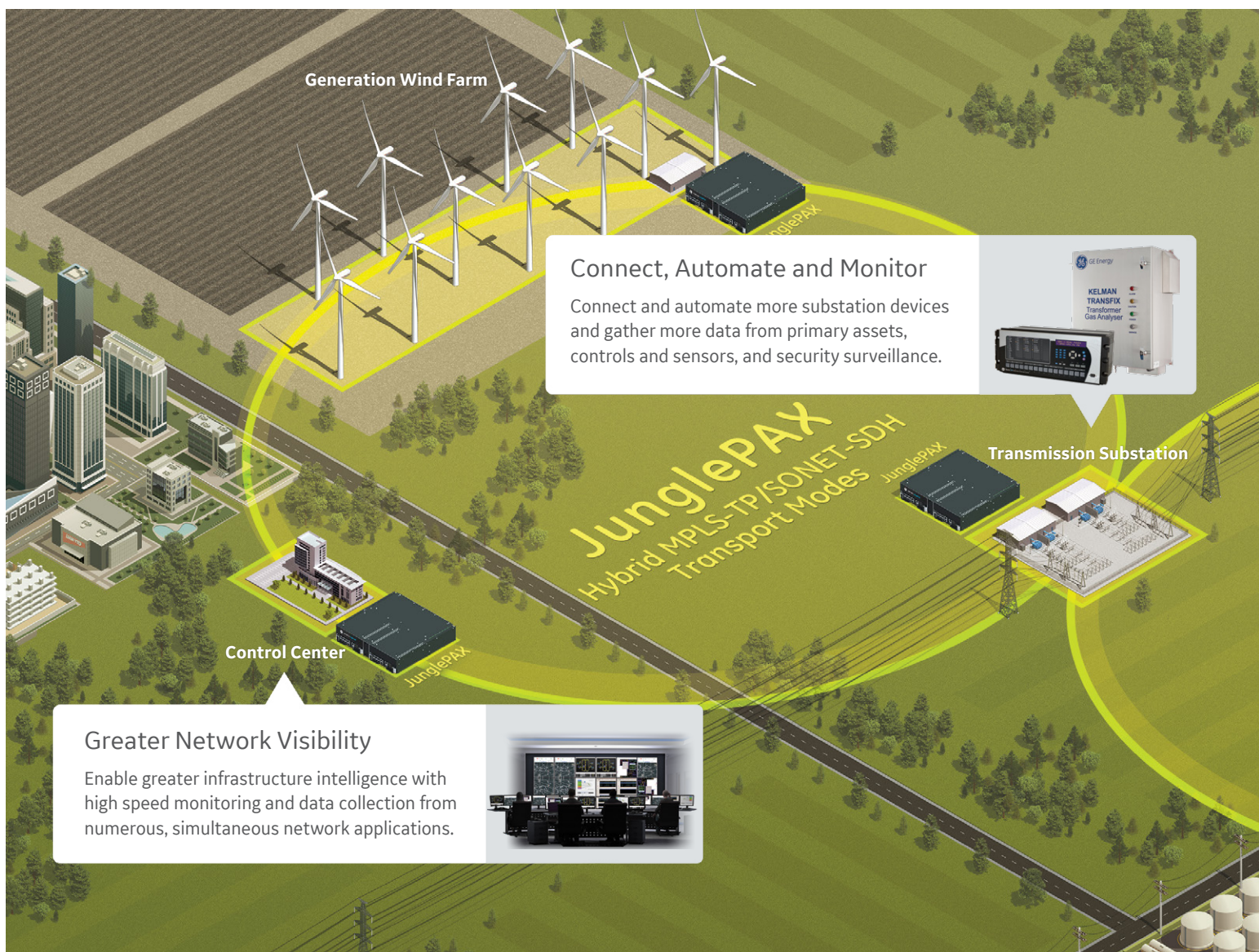
Power Utility Environment

A utilities' communication network is critical to their business operations as they interconnect an array of intelligent electronic devices that enable the reliable and safe delivery of electricity from generation to power consumers. In addition to protecting people and energy assets, utilities are concerned with improving operational efficiency, service quality, maximizing service uptime and mitigating risks associated with cyber-threats.

Power Utility Applications

Critical operational traffic includes applications such as transmission line protection. Essential OT/IT applications are vast and include SCADA, metering, surveillance, maintenance and emergency voice trunking, business service backhaul, remedial actions schemes, real-time fault analysis and intrusion detection.

Lentronics JunglePAX Application Overview

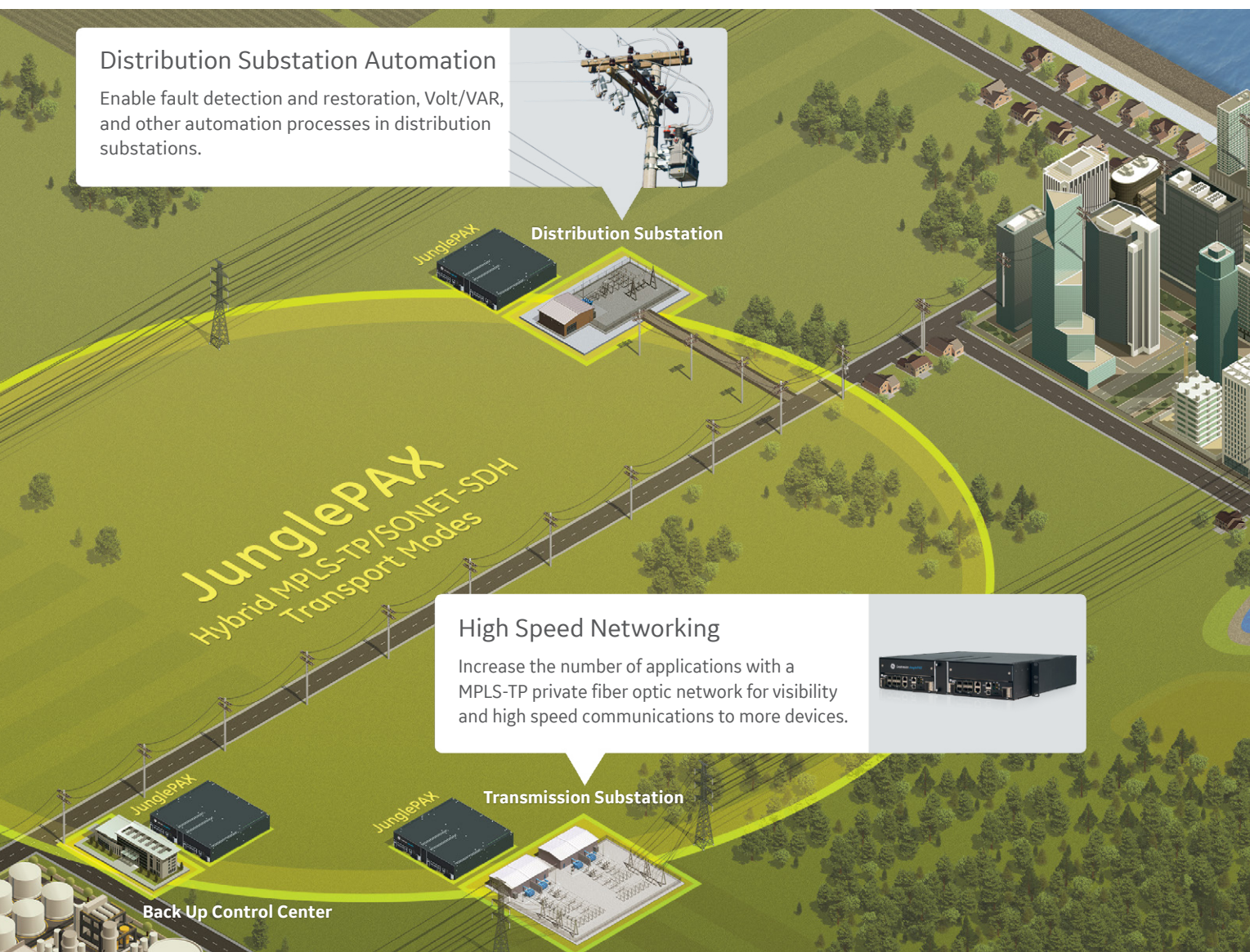


Changing Environment

Without careful planning, essential operational applications may become compromised as new applications and technologies are layered onto the network.

New applications deployed at more locations and supported through newer intelligent field devices each generating more data place pressures on communication networks. Utilities challenged to protect the performance of their essential operational traffic while supporting these next generation service must additionally consider:

- The demand for real-time control in energy delivery and consumption, which requires new system visualization capabilities.
- Network integration of previously segmented and disparate networks from backhaul to the edge.
- The increasing pressure to lower the utility communications operational costs and total cost of ownership.
- Converging onto one network that increases system capabilities and reduces complexity.



GE's Solution

GE's Lentronics JunglePAX is a purpose-built fiber optic solution for high-performance industrial communication networks requiring mission-critical and time-sensitive communications within harsh utility environments. The platform provides private, secure, and reliable communication between collection/access sites, and guarantees performance over aggregation and backhaul networks for protection and/or control. The JunglePAX has been designed for utilities with standards-based MPLS-TP for superior performance of packet delivery and network operations, taking into consideration the operational and environmental conditions and addressing the communication challenges that utilities are currently facing as well as meeting future business needs.

The JunglePAX provides the following benefits:

- Designed for teleprotection and superior performance
- Single solution converging and simplifying operations
- Ruggedized and modular design lowering total cost of ownership

The JunglePAX employs an optimized version of the MPLS-TP standard for utilities that provides connection-oriented transport to enable security and dependability. The fully redundant and custom 1+1 protected CORE hardware provides redundancy for critical functions, including real-time control of traffic carried over the Wide Area Network (WAN) and between CORE modules, and a dedicated embedded management system (eMS) for system-wide element level management tasks.

Client services fed through dedicated Ethernet and TDM access modules into redundant CORE WAN modules where application-defined quality of service settings are applied. Hardware-assisted bidirectional fault detection (BFD) coupled with link down indication messages (LDI) and redundant paths allows for fast switching of all client services. The JunglePAX is industrially designed to protect the sensitive electronics from contaminations and is fanless, thus providing a perfect solution for imperfect substation environments.

Engineered Service Quality

JunglePAX employs trTCM-ColorBlind and trTCM-ColorAware Policing Schemes per RFC 4115 for Ethernet-based services. Both Policers and Monitors are available to users at access points and WAN ports (per service/pseudowire) to allow them to engineer SLA (service level agreements) across the entire service/pseudowire path.

For each Ethernet service, users define Committed and Excessive Information Rates (CIR/EIR) as well as Committed and Excessive Burst Sizes (CBS/EBS). The JunglePAX firmware calculates gross information rates for individual pseudowires to allow for accurate WAN link bandwidth engineering and real time monitoring of individual service/pseudowire contributions to each WAN link's bandwidth.

For TDM traffic carried over the MPLS-TP transport layer, bandwidth allocations on WAN links are automatic. Additionally, critical TDM traffic is assigned the highest priority for the best possible latency and packet jitter performance.

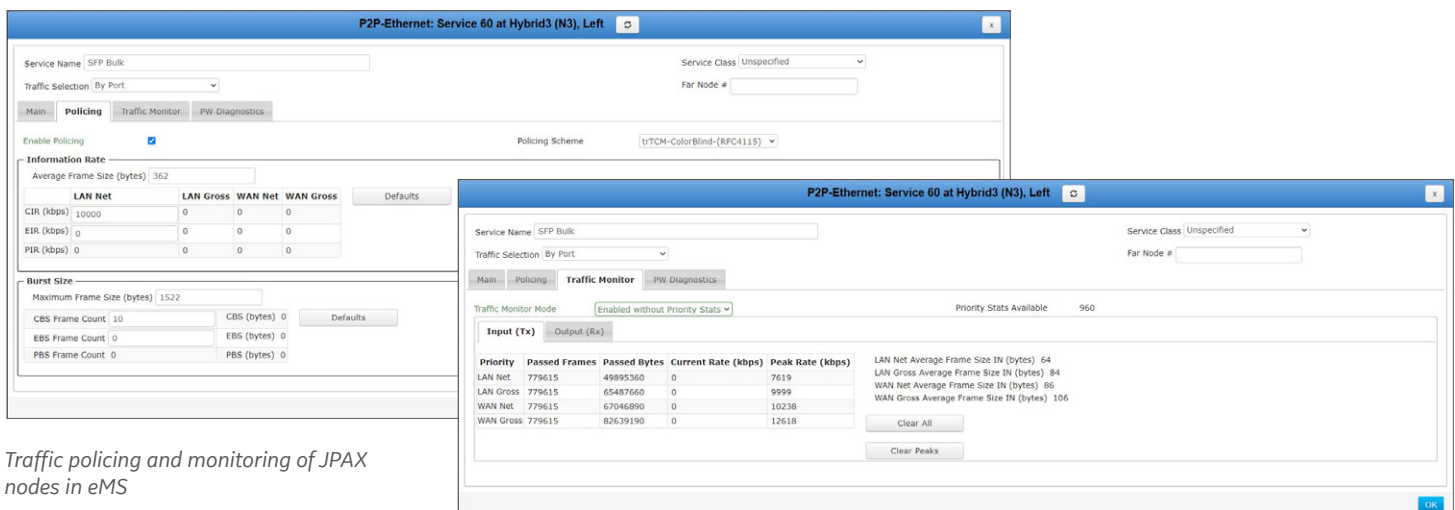
The TDM traffic carried over the SONET/SDH transport layer does not require any traffic engineering in addition to standard TDM bandwidth allocation. It also enjoys sub-millisecond latencies critical for mission critical teleprotection applications.

Ideally Suited for Teleprotection

The JunglePAX platform employs an optimized version of MPLS-TP to deliver teleprotection with utility-grade performance. Designed with layers of redundancy, there is no single point of failure, providing customers with an assurance that critical teleprotection circuits are delivered securely and dependably across the network.

Benefits of JunglePAX Networks Include:

- Perform critical low latency applications where security and dependability must be guaranteed
- Employ hardware-based fault detection with protection switching within 3 ms to restore services via route diversified paths (versus 50 ms for standard MPLS-TP/SONET/SDH equipment)
- Utilize Synchronous Ethernet (SyncE) to tightly control variability in transmission that affects critical communication services
- Support co-routed bidirectional paths to eliminate asymmetrical delays that affect critical communication services across a network
- Provide determinism via a connection-oriented approach to packet transmission
- Permit static assignment of working and protect paths to ensure application performance and eliminate complexity associated with dynamic control plane protocols



Single Solution for Converged Applications

The Lentronics JunglePAX has been designed as a single box solution primarily for critical operational traffic and additionally supports differentiated IT applications, eliminating the need for separate access, aggregate and core networking products. Through a flexible mix of interfaces and networking protocols, utilities can scale up or scale down to address the diverse needs of each application.

Key features of the single solution design include:

- Integrated Wide-Area interfaces and 16 local access ports supporting 64k, Nx 64k, TDM and 10/100/1000M Ethernet services
- Supports both Label Edge and Label Switching Router functions
- Built on open standards, interoperable for mixed-vendor heterogeneous environments
- Integrated (embedded) management system provides redundant, network-wide status and control without relying on an external NMS engine
- An external NMS solution capable of managing over a thousand device types via numerous protocols (SNMP, CLI, NETCONF) simplifies the network management model, thus reducing operating costs and complexity

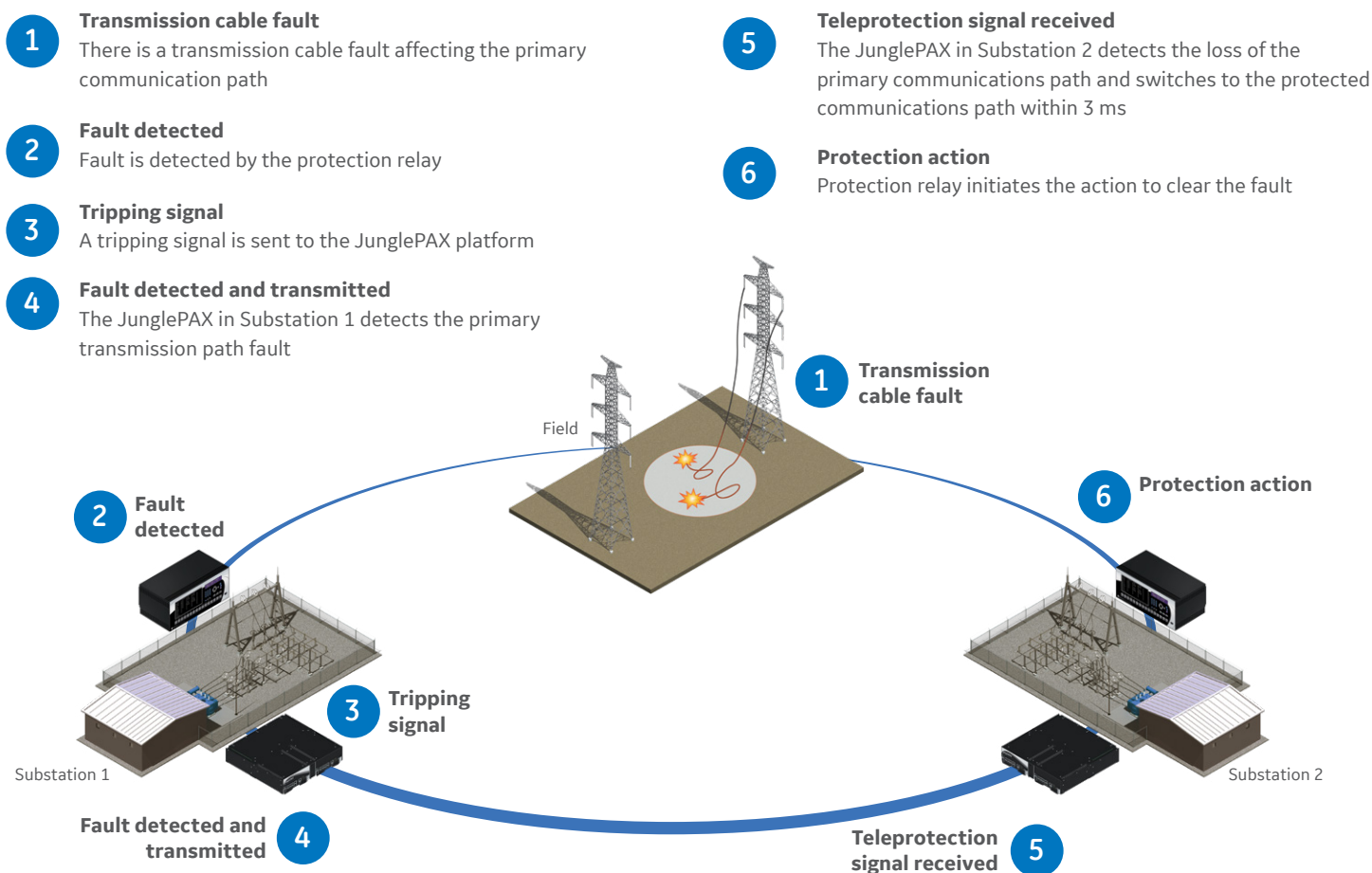
Teleprotection Application Example

Utilities are concerned about the impact on critical infrastructure and damage or injury associated with a fault condition on the transmission network. Teleprotection is a critical utility application that enables protection devices to communicate in a coordinated, reliable and expeditious way.

Distance or directional comparison relays require deterministic communications with low propagation delay edge-to-edge, or substation-to-substation, often within 8ms. The faster the tripping signal can be transmitted across network, the quicker the dangerous energized state can be removed. Due to their importance, tripping signals cannot tolerate network disturbances affecting availability, capacity, physical communication failures, maintenance-related outages or security vulnerabilities.

The JunglePAX platform provides protection switching within 3ms, and sub-millisecond latency for differential relaying applications carried over hybrid WAN links.

Typical Application Example of a Transmission Cable Fault



JunglePAX provides reliable inter-substation relay communications during primary communications path failures

Flexible Connectivity Future Proofs Investment

The JunglePAX platform has considerable flexibility and scalability, enabling wider deployment options and diverse network connectivity choices. The platform offers customers a solution to address the challenges of capacity constraints while maintaining essential service separation between disparate applications. JunglePAX is a converged platform that future proofs a customer's investment with a lower cost of ownership by offering flexible connectivity options to carry diverse packet and TDM-based client services.

Ruggedized for Longer Life

The JunglePAX is industrially hardened and designed for deployment in harsh substation environments where conditions are not optimal for traditional telecom equipment. The superior thermal design enables reliable operation across an extended temperature range without active cooling, enabling improved reliability, longer life and lower maintenance costs. The rugged, industrial features of the solution include:

- Designed for compliance to IEEE 1613 and IEC 61850-3, with no cooling fans
- Extended temperature range from -20°C to +60°C
- Immune to substation contaminants and foreign objects falling onto the equipment chassis
- Quality component selection / design for five 9's
- Hot-swappable modules

Simplifying and Securing Utility Networks

All utility applications require dependable communications, however not all applications require the same level of performance. Applying the right level requires definition of performance criteria for each application. Application Defined Networking (ADN) is an important concept built into JunglePAX to simplify and secure service provisioning. Due to the complexity and variance in configuring different service types across the network, complex and resource intensive control protocols are often employed that can impact service reliability. Within JunglePAX, ADN with static assignment simplifies and secures utility networking.

Each utility application requires a unique performance criteria, for example:

- A video surveillance application is serviced via an Ethernet interface that is often asymmetrical in nature and is multipoint, leveraging IP multicast protocols often requiring larger amounts of bandwidth.
- In contrast, line differential relaying applications are interfaced via low bandwidth N* 64 kbps service ports (IEEE C37.94) requiring point-to-point paths with engineered determinism, strict performance for low latency, jitter and zero packet loss with ultra-fast protection switching to ensure security and dependability. Line differential services must be bidirectional and completely symmetrical in nature.

Application Defined Networking Walk Through

The JunglePAX provides an application-defined approach to simplify and secure utility communications. Every defined service perceives the MPLS architecture as a single network device dedicated to its use. This is achieved in the following way:

1. Private optical networks are deployed at the physical layer to interconnect disparate utility assets
2. GE's optimized version of MPLS-TP virtualize the overall network to emulate a single switch or router to simplify the design
3. Application profiles capture unique criteria used to identify and qualify their security and dependability requirements
4. Each profile is applied to the network, enforced by the network and accounted by the network over the life of the application
5. Authorized applications traverse the network based on the assigned profile

Complete Portfolio of Teleprotection Interfaces

JunglePAX supports a complete portfolio of teleprotection interfaces including C37.94 (mmf and smf), G.703 64 kbps, RS-232 and Direct Transfer Trip (DTT) specifically designed for JunglePAX shelf mechanics. The respective cards can be flexibly installed into as many as 10 shelf slots. A choice of high density (4 ports per slot) or low density (1 port per slot) is available for all of them, except for DTT, which supports two bidirectional DTT circuits on a 2-slot card.

Additionally, JunglePAX supports all 64kbps level cards originally designed for JungleMUX, TN1U, TN1Ue, T1MX and E1MX shelf mechanics including the specialty interface cards for legacy pilot-wire relays including HCB, HCB-1, CPD, SPD, RADHL and DL-91. The sub-millisecond latency performance critical for these services is maintained by using the JunglePAX's SONET/SDH transport layer.



4-port G.703 iDSO unit (90366-01)



4-port C37.94 iDSO unit (90360-02)



2-port Direct Transfer Trip iDSO unit (90341-03)

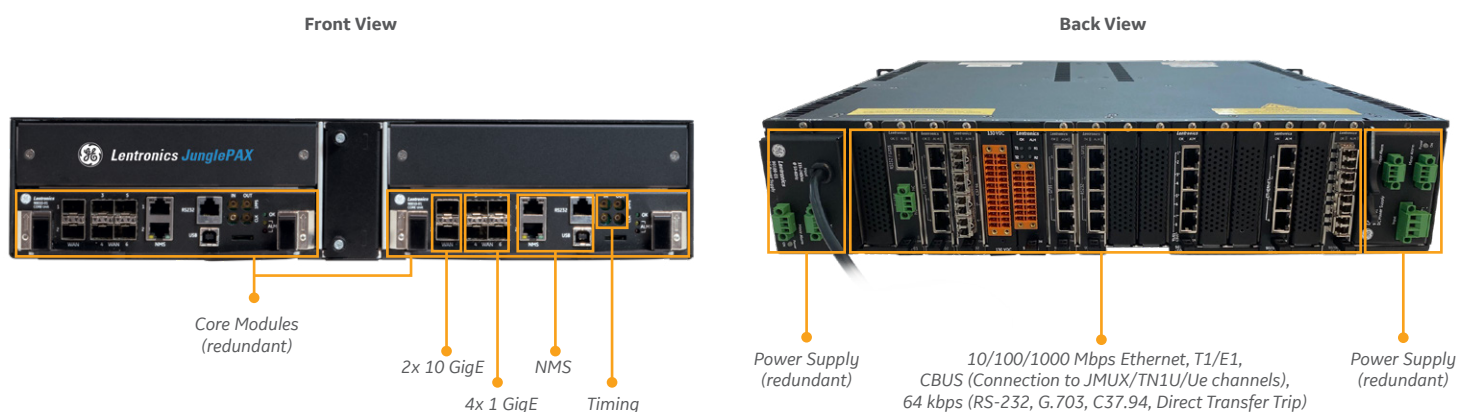
Migrating Data Channels to JunglePAX

CBUS interface modules provide access to existing and field-proven JungleMUX & TN1U 64 kbps channel units. For customers already using these interface units, retention of this equipment not only reduces the overall capital expense associated with equipment replacement, but also allows utilities to defer the added burden of recommissioning, documenting and training employees on new interfaces. These interface units have a proven track record with many years of field operation providing new and repeat customers alike with assurances that these application interfaces are thoroughly tested across hundreds of utility installations.

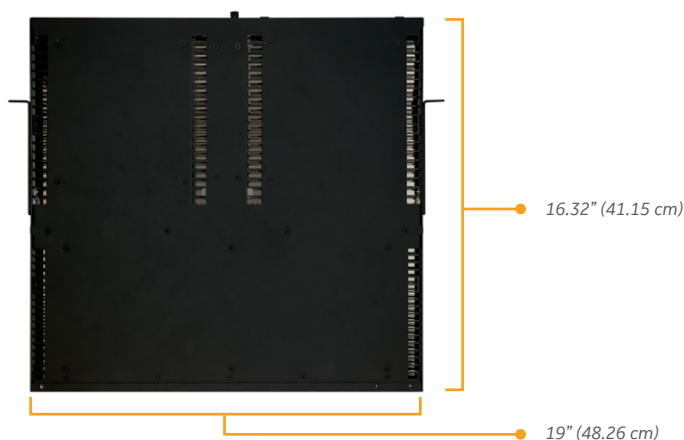


JunglePAX Components

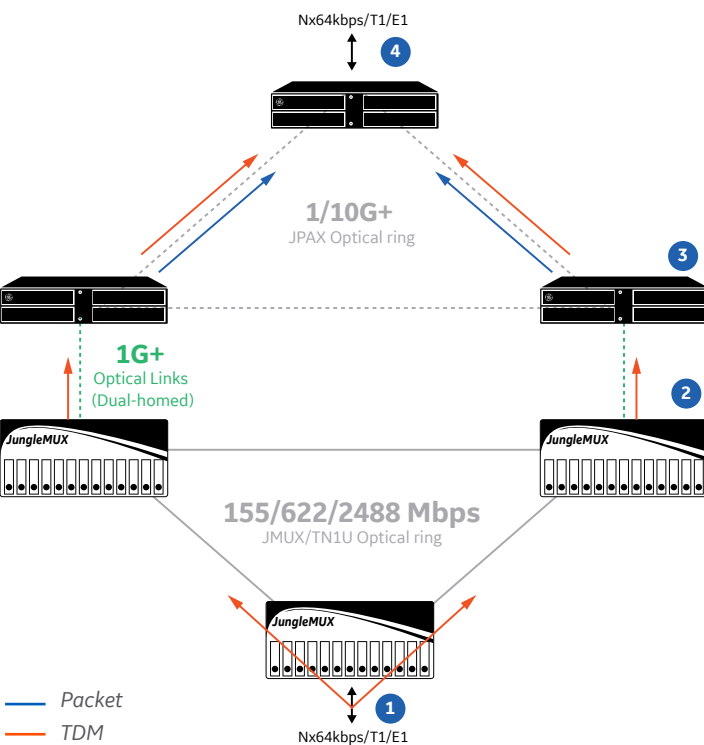
The JunglePAX is comprised of replaceable and hot swappable interface cards which ensure that the platform is easy to maintain. The flexible mix of access cards provides utilities with a solution that addresses changing communications requirements.



Platform Dimensions



90001-01: Shelf
19", 2RU, 2 Core, 2 Power, 1 Timing, 16 Access Slots



JunglePAX allows the flexibility of routing either Packetized traffic or preserving TDM end-to-end

Cyber Security

JunglePAX is built around a range of cyber-security standards, guidelines, and industry best practices for critical infrastructure and industrial control systems. Some of the standards include NERC CIP, NIST SP800-82, NISTIR 7628 and FIPS 140-2.

JunglePAX deploys a Secure Communications Framework consisting of:

- Digitally signed firmware
- Secure coding practices with Coverity code review
- Use of secure protocols including RADIUS, HTTPS, NETCONF, SNMPv3, and SSH
- Use of strong authentication, encryption and tunneling algorithms such as SHA-256 and AES 256
- Role-based access control and authorization
- Embedded security policy distribution
- Remote enabling/disabling of LAN and WAN ports
- Optional AES 256-bit encryption of MPLS-TP traffic on WAN ports
- Optional auto-disabling of disconnected operational LAN ports
- Restricted MAC access to LAN ports with optional intrusion detection
- Deployment of security alarms
- Extensive event logging

Optional AES 256-bit encryption of MPLS-traffic is available on all WAN ports. Once enabled on both sides of a WAN link, public/private keys are periodically rolled (configurable to a value between 0.5 and 200 hours). Keys can also be manually renewed on each segment via the Web User Interface.



Simplified Migration from JungleMUX/TN1U to JunglePAX Networks

The Evolution module allows for simplified migration of GE Lentonics SONET/SDH multiplexer networks to JunglePAX MPLS-TP/Hybrid networks on a ring-by-ring or node-by-node basis. The VT1.5/TU-12 traffic originated at JungleMUX/TN1U nodes can be terminated at JunglePAX nodes while its working and protect paths can be either partially or entirely carried over the SONET/SDH layer.

- 1 TDM traffic is presented into both left and right fiber directions (1+1 protection)
- 2 JMUX/TN1U node equipped with Evolution Modules pass the TDM traffic over 1G+ optical links to JPAX (single or dual-homed)
- 3 JPAX has the flexibility to convert the TDM traffic to packet or preserve the TDM traffic over a [Hybrid transport mode](#)
- 4 JPAX terminates the Packet or TDM traffic from both redundant fiber paths

Network Management

Lentronics™ Advanced Network Management solution is a complete suite of software tools to securely manage the GE Lentronics family of telecommunications products, consisting of JunglePAX Hybrid MPLS/SONET/SDH, JungleMUX SONET and T1 Multiplexers, TN1U/TN1Ue SDH Multiplexers and E1 Multiplexers.

Telenium™ Advanced Network Management

- Multi-Protocol, multi-vendor capable Manager-of-Managers (MoM) built on the latest Microsoft Windows Presentation Format (WPF) that simplifies infrastructure-wide network management
- Licensed to GE by Megasys computer technologies to converge multiple platforms onto one pane of glass, including SONET/SDH, MPLS-TP, Hybrid and Industrial Switch platforms
- Employs 'SmartTile' technology to enhance network equipment tasks and provide user-friendly graphical user interface

Key Benefits of Telenium™ Advanced Network Management

- Provides full FCAPS (Fault, Configuration, Administration, Performance and Security) support for GE equipment with
 - Complete JunglePAX system monitoring, configuring and edge-to-edge provisioning of all tunnels and services via NETCONF
 - Monitoring of SONET/SDH/T1/E1 multiplexer alarms, performance and activity logs via SNMPv3
- Provides a high-availability solution that allows operators to use all systems concurrently, and to ensure full connectivity of the underlying networks
- Is scalable; working with thousands of networking equipment vendor solutions to create an effective over-arching management solution that reduces complexity and operational expenditure (OPEX) of running multiple management solutions
- Is extendable; allowing customers to pay as you grow with new features and functionality
- The Escalation tool allow users to escalate issues automatically via email or SMS
- Advanced Logic Processor monitors and correlates events in real time across multiple systems

SmartTiles

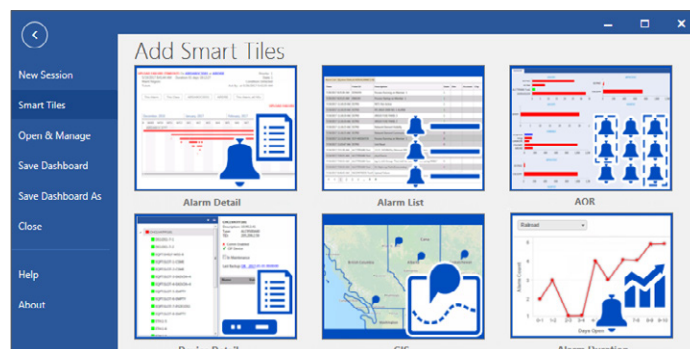
SmartTiles is an evolutionary user interface available within GE's Advanced NMS platform, that is gaining support across Telenium customers for the following reasons:

- Provide tile relationships (parent/child) for automatic tracking of actions
- Support combination of historical and real-time data correlation
- Implement powerful controls to maximize pattern recognition
- Standardized user interfaces between vendors' products supported within Telenium Spectra
- Supports custom tiles for niche products or application

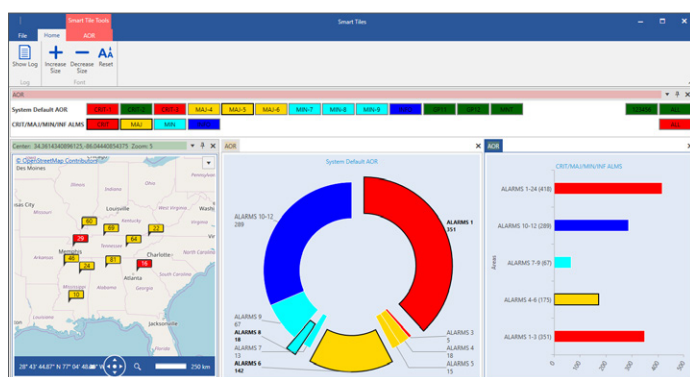
Numerous SmartTiles are already supported while new tiles are added regularly. A customized tile designed natively for JunglePAX will be released to all JunglePAX customers.

Embedded Management System (eMS)

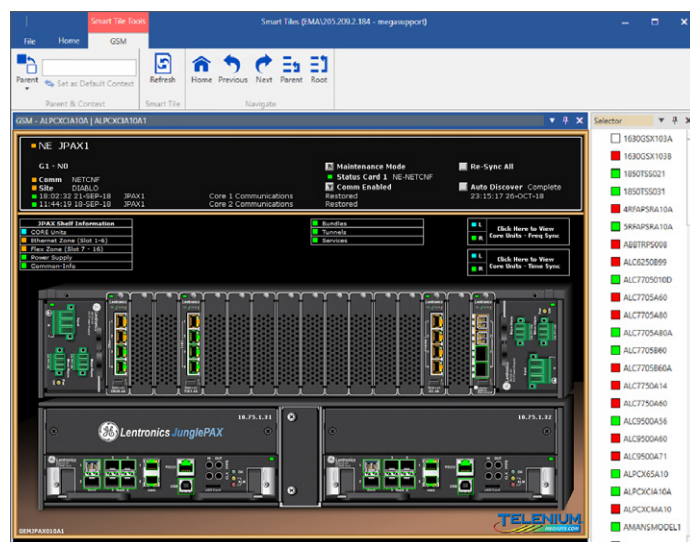
- Embedded element managers running at each JunglePAX CORE module providing operational staff with network-wide visibility from any node and without access or dependency on the Telenium NMS platform
- Offers CLI and HTTPS connections via a secure web-browser connection



SmartTiles



SmartTiles dashboard view



SmartTiles - Graphical Service Manager (GSM)

Technical Specifications

MULTI-SERVICE PLATFORM		
	Hybrid MPLS-TP/SONET/SDH platform, Modular in design with layers of redundancy	
	Hot swap of all redundant components without service interruptions	
	Utility hardened to ensure security and dependability	
	Non-blocking architecture	

WIDE AREA NETWORK (WAN) OPTIONS		
Optical WAN	Capacity	24 Gbps, redundant
	Number of 10G Optical WAN ports	2, SFP+, (up to 80 km)
	Number of 1G Optical WAN ports	4, SFP

NETWORK MANAGEMENT		
Management	Device management	embedded Management System (eMS)
	Network management	Advanced NMS (optional)
	High availability mode	1+1 protected
	Console port	USB
	NMS port	RJ-45, 100Base-T
	Inbound / Outbound interfaces	CLI, WebUI (HTTPS), SNMPv3 *, NETCONF

PERFORMANCE		
	CORE Hardware protection	1+1, 20G bypass
	Processors	Dual, Dedicated separately for Data Plane (DP) & Management Plane (MP)
	Transport Protocol	MPLS-TP (RFC 5654), Hybrid (MPLS+SONET/SDH)
	Encapsulation on Hybrid ports	WAN-Interface Sublayer (WIS)
	Quality of service	IEEE 802.1p/q with priority queues and priority scheduling; RFC 4115 metering and policing for Ethernet-based services
	Node transit delay	< 30 µs
Switching	Capacity	132G (172G with internal ports considered), excluding TDM services carried over SONET/SDH
	Fabric	Redundant
Backplane	Passive	Yes
Client services	TDM and Ethernet	TDMoP: Emulated TDM over PSN CESoPSN, SAToP TDMoS: TDM over SONET/SDH Ethernet: E-Line, E-Tree and E-LAN Ethernet Virtual Connections, configurable max frame size (up to 12,000 bytes), 32k MAC addresses per node
Packetizer	T1/E1/CBUS TDM ports	8 on the Core Card (via T1E1-4A modules) and 8 for each xTDM module installed
Synchronization	WAN Synchronization method	SyncE
	Internal Modes	Headend with SSM, Freerun
	Accuracy	4.6ppm (Stratum 3)
	External modes	2 kHz, 10 MHz, 1 PPS, GPS *
Timing	Quality	SSM, ESMC
	Timing Protocols	NTP, IEEE 1588v2 (telecom and power) *
OAM	Accuracy	1us, Grandmaster (1588v2) *
	Fault Detection	LDI, 256 HW-assisted BFD per CORE
	Protection Switching	1+1: <3 ms on fiber break, ~0 ms on CORE module extraction 1:1: <16 ms on fiber break, <50 ms on CORE module extraction

SECURITY		
Security	EtherWAN encryption engine	6 independent encryption engines, optionally enabled on each WAN port
	Encryption	AES 256
	Authentication	SHA 256
	Key distribution	Public/Private, User configurable rolling key frequency
	Access Control	Role-based
	User Authentication	RADIUS
	Accounting	Syslog (local)
	Federal Information Processing Standard	140-2

CERTIFICATION		
Industry Compliance	SAFETY, UL, EU, CSA	UL 60950-1, ETSI EN/IEC 60950-1, CAN/CSA C22.2, RCM (Australia)
	Conducted and Radiated emissions	FCC Part 15B, CISPR/EN 55022, EN 300 386, VCCI, AS/NZS CISPR 22, CNS13438, and KN 22
	Immunity	EN 55024, EN 300 386 and KN 24
	Power Substation	IEEE 1613 (no cooling fans)
	Hardening	IEEE 1613 (no cooling fans), SWS, EMI, RFI, ESD, IEC 61850-3, IEC 60834-1
Environmental	Operating Temperature	-20°C to + 60°C
	Storage Temperature	-40°C to +70°C, IEC 60068-2
	Humidity, %RH	5 - 95%, non-condensing
	Altitude	3000 m
	Earthquake	NEBS ITL GR-63-CORE Issue 4*
	RoHS	RoHS / WEEE

POWER MANAGEMENT		
Power	DC	-48/130 VDC (ungrounded or +ve grounded), isolated inputs, hot swappable
	AC	120/240 VAC, 50/60 Hz, hot swappable
	Redundant	Yes
	Consumption	160 W, Overcurrent protection at 180 W per power supply

ACCESS CARD INTERFACES		
Access Card interfaces	Number of Access slots	16
	Hot swappable	Yes
4x1 GigE slots		3
	EF-4A	4 x 1G/FE fiber ports, SFP, per-port configurable native VLAN ID
	EC-4A	4 x 10/100/1000 Mbps copper ports, RJ-45, per-port configurable native VLAN ID
1 GigE slots		6, using EF-4A and EC-4A units
	TDM slots	4 (16 if xTDM-8A cards are used)
	T1E1-4A	4 x T1/E1 ports, RJ-48c, G.704, G.706, G.826
		E1 formats: PCM30/CAS, PCM31/CCS, Unframed
	CBUS-4A	4x CBUS ports, RJ-48C
	xTDM-8A	8 x T1/E1 ports (G.704, G.706, G.826) or 4 x CBUS ports*, RJ-48C
64 kbps slots		10
	C3794-1A	1 x IEEE C37.94, mmf/smf, N x 64 kbps (N=1...12), SFP, LC connector
	C3794-4A	4 x IEEE C37.94, mmf/smf, N x 64 kbps (N=1...12), SFP, LC connector
	DR-1A	1 x RS-232/V.24/V.28 (up to 38.4 kbps) or 1 x G.703 64 kbps codirectional
	DR-4A	4 x RS-232/V.24/V.28 (up to 38.4 kbps) or 1 x G.703 64 kbps codirectional
	G703D-4A	4 x G.703 64 kbps codirectional
	DTT-2A	2 x DTT Tx/Rx @48VDC, 130VDC, 250VDC

SIZE		
Size	Shelf	19" (48.26 cm) W
		16.32" (41.45 cm) L
		3.49" (8.86 cm) H
	Spacing	1RU above and below for circulation

ACCESS CARD COMPATIBILITY		
	Lentronics Access cards compatible with JPAX via the CBUS port	DTT Tx/Rx
		RS-232 / V.24
		Nx64E (electrical, V.35) and Nx64F (Fiber, C37.94)
		G.703
		CDR (HCB, HCB-1, CPD/SPD, RADHL, DL91)
		OCUDP
		2W FXS/FXO, E&M
		4W TQ, E&M
		RS-422 / V.11
		Contact IO

* future release

JunglePAX Ordering Codes

PART NUMBER	DESCRIPTION
SHELF	
90001-01	JunglePAX Equipment Shelf, 2RU, Modular, 2 x CORE, 1 x EXTERNAL SYNC, 16 x ACCESS, 2 x POWER
CORE - WAN	
90010-01	Core Module, MPLS-TP, Unlicensed, 2x 10G, 4x 1G capable
90010/10G	10 GigE WAN interface licensing
90010/G	1 GigE WAN interface licensing
90010/A, /B, /C, /E	SFP+, 10G, LC, SMF (10 km / 40 km / 80 km / 100 km) **
90010/AA, /BB, /CC, /EE, /GG	SFP, 1G, LC, SMF (10 km / 40 km / 80 km / 120km / 200km) **
POWER	
90110-01	DC Power Module, 48/130VDC
90100-01	AC Power Module, 115-240VAC, 50/60 Hz
EXTERNAL SYNC	
90081-01	Sync-In Module, 10MHz reference clock, redundant inputs
90081-02*	Sync-Out Module, 10MHz reference clock, redundant outputs
ACCESS	
90200-01	Ethernet Access Module, 4 x 1G/FE fiber, SFP
90200/AA	SFP, 1G, LC, 1310 nm, SMF, 10 km
90200/DD	SFP, 1G, LC, 850 nm, MMF, 300 m
86418/AA	SFP, 100M, LC, 1310 nm, SMF, 30 km
86418/DD	SFP, 100M, LC, 850 nm, MMF, 2 km
90201-01	Ethernet Access Module, 4 x 10/100/1000 Mbps, RJ-45
90300-01	TDM Access Module, 4x T1/E1, RJ-48C
90301-01	TDM Access Module, 4x CBUS, RJ-48C
90308-01	TDM Access Module, 8x T1/E1 or 4x CBUS, RJ-48C
90360-01	1 x IEEE C37.94, MMF/SMF
90360-02	4 x IEEE C37.94, 4 ports, MMF/SMF
90360/AA	SFP, C37.94, LC, SMF, 1310 nm, 15 km
90360/DD	SFP, C37.94, LC, MMF, 850 nm, 2 km
90350-01	1 x RS-232/V.24/V.28, or 1 x G.703 64 kbps
90350-02	4 x RS-232/V.24/V.28, or 3 x RS-232/V.24/V.28 and 1 x G.703 64kbps
90366-01	4 x G.703 64 kbps
90341-01	2 x DTT Tx/Rx @48 VDC, 130 VDC, 250 VDC

* Future release

** Other distances and CWDM/DWDM SFPs are available upon request

PART NUMBER	DESCRIPTION
CABLES	
90900-01	Serial Cable, USB
90901-01	Ethernet Cable, RJ-45 > RJ-45, CAT-5e, UTP, 3m
86485-99	Simple CBUS paddleboard for connections to JunglePAX CBUS card
90902-01	CBUS Cable, 2m, RJ-45 > IDC Socket (JMUX & TN1U)
90902-02	CBUS Connector, RJ-45 > DB9 (TN1Ue)
MANAGEMENT	
90000-02	Embedded Manager (eMS), per node RTU license
90000-50	Advanced NMS - Standard, per node RTU license, 1 client seat
90000-51	High-Availability Advanced NMS - Standard, per node RTU license, 1 client seat
90000-50/G	Advanced NMS - Gold, per node RTU license, 1 client seat
90000-51/G	High-Availability Advanced NMS - Gold, per node RTU license, 1 client seat
90000-55	Single client seat license

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678-844-6777 (direct number)

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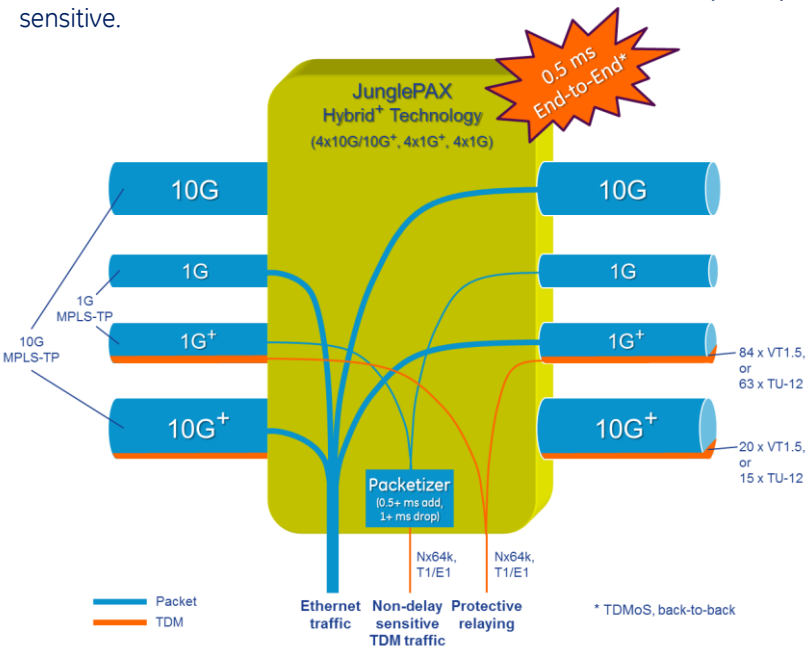
JunglePAX Hybrid⁺

Combining the Best of Packet and SONET/SDH Worlds in the Same Fiber

Packet-based transport technologies are being rapidly deployed in transport networks worldwide. Power utilities are no exception. While bringing unprecedented flexibility and manageability, these networks are not optimal for carrying traditional TDM services. This is primarily due to increased end-to-end delays associated with their emulation over packet-switched networks (PSN).

In the relaying world, faster is superior. Though many factors weigh into high-voltage line protection communications schemes, deterministic delay margins are critical. For line differential, asymmetrical delays also play a vital role. Relay vendors and protection & control engineers that have leveraged SONET/SDH transport networks with proven delay performance and determinism know this and are reluctant to migrate to PSN. In contrast, communication engineers, who understand advantages of migrating to a PSN for IT and traditional OT services, are challenged to deliver a converged solution providing both the performance for teleprotection and flexibility for all other services.

JunglePAX Hybrid⁺ Technology is the answer. It offers the best of both worlds by preserving SONET/SDH performance in a packet-switched network. This is achieved by adding an independent SONET/SDH layer alongside the MPLS-TP layer (without impacting its capacity) over the same optical WAN link. Use of this layer is optional and is intended for TDM-based relaying applications (C37.94, RS-232 Mirrored Bit, G.703 64k etc.) that are extremely delay sensitive.



Providing MPLS-TP and SONET/SDH Transport Layers on the Same Fiber Links

Migration from SONET/SDH to Packet-transport technologies without compromising application performance, equipment reliability and network-wide availability.

JunglePAX Hybrid⁺ Features & Benefits

- Supports packet-over-packet, TDM-over-packet (TDMoP), and TDM-over-SONET/SDH (TDMoS) transport over the same fiber
- Achieves sub-1ms communication delay to better protect critical Infrastructure
- Delivers JMUX/TN1U latency without QoS or traditional packet-based traffic engineering
- Worry-free transfer of existing TDM-based teleprotection services to packet-based transport infrastructure with guaranteed SONET/SDH-like performance
- Built-in interlayer converter for easy transition between SONET/SDH and MPLS-TP layers
- Allows for evolution of existing GE JungleMUX/TN1U networks to JunglePAX MPLS-TP networks in a ring-by-ring or node-by-node fashion

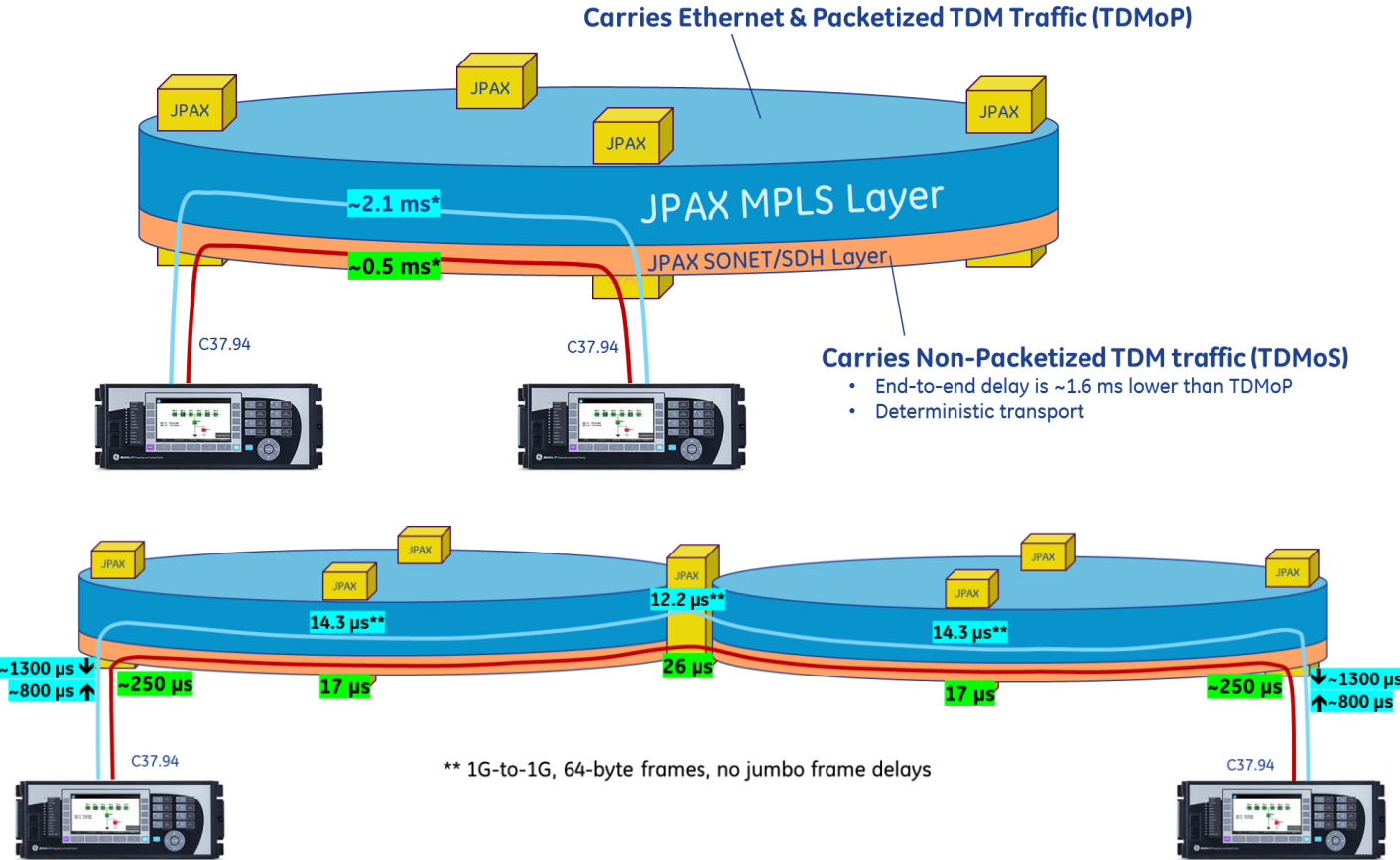
WAN Interfaces

- 4 x 10G⁺ and 4 x 1G⁺ hybrid WAN ports
 - 10G⁺: 10G MPLS-TP + 20 x VT1.5 / 15 x TU-12
 - 1G⁺: 1G MPLS-TP + 84 x VT1.5 / 63 x TU-12
- 4 x 1G MPLS-TP non-hybrid WAN ports
- 10G⁺ WAN ports are convertible to non-hybrid

Superior TDMoS Delay Performance

- 0.5 ms end-to-end delay (back to back)
- 17 μs pass-through delay (express mode)

Modernizing Optical
Communications Infrastructure
Without Delay Performance Impact



	TDMoS	TDMoP
End-to-End Delay*	~ 0.5 ms	~2.1 ms
Node Through Delay	Deterministic • 17 μs (express, at ADM node) • 26 μs (at cross-connect node)	10G-to-10G (L-R CORE, 64/1518-byte frame): 6.5/8.9 μs 10G-to-1G (L-R CORE, 64/1518-byte frame): 10.4/19.9 μs 1G-to-1G (L-R CORE, 64/1518-byte frame): 14.3/30.8 μs 10G-to-10G (Local CORE, 64/1518-byte frame): 4.1/5.3 μs 10G-to-1G (Local CORE, 64/1518-byte frame): 8.2/16.3 μs 1G-to-1G (Local CORE, 64/1518-byte frame): 12.2/27.3 μs <i>NOTE: These are average values. Assuming no added queuing delays due to large/jumbo frames in lower priority queues.</i>
Delay Asymmetry	< 130 μs	< 250 μs
Protection Switching Time (1+1)	< 3 ms (path failure) ~ 0 ms (CORE card extraction)	< 3 ms (path failure) ~ 0 ms (CORE card extraction)
Protection Switching Time (1:1)	n/a	<16 ms (path failure) <50 ms (CORE card extraction)

* Excluding node-through delays and fiber propagation delay (~8 μs/mile)



CONFIDENTIAL & PROPRIETARY

To: Telecom Supervisor, Engineering and Procurement agents
Critical Infrastructure Communications (CIC)

Re: Lifecycle of GE's JungleMUX/TN1U/TN1Ue & T1/E1/E1MXe multiplexer products

JungleMUX SONET/T1 and TN1U/TN1Ue SDH/E1 customers,

GE's Critical Infrastructure Communications (CIC) regrets to announce a change to the lifecycle support of the JungleMUX SONET & T1 and TN1U/TN1Ue SDH & E1 Multiplexers that will-affect the supply of these products in 2025. Ongoing market conditions affecting the supply of raw components, expanded leadtime and costs, component obsolescence and overall softening in demand of SONET/SDH technologies all govern this Last Time Buy (LTB) notice. Effective June 30th, 2025, **GE plans to end direct manufacturing and production of these products. Last Time Delivery (LTD) of these products is planned for December 31st, 2025, at which time GE will transition into a 'Support' period*, providing customers with ongoing technical phone & field support, and unit repair & return services for as long as these components remain available and economically viable (*7 years planned).**

Effective January 1st, 2023, design of new products and features will be limited to sustaining activities, including fixes for critical vulnerabilities and the supply of essential hardware & firmware that's common to customer networks.

In response to this discontinuance, GE has been investing heavily in the development of our [second-generation optical platform, JunglePAX](#). JunglePAX (JPAX) is designed to be interoperable and positioned as a drop-in replacement for JMUX and TN1U/Ue nodes. Built with equivalent hardening, dependability, and performance, JunglePAX offers a unique proposition to SONET/SDH Multiplexer users: **invest in JPAX today for all new network deployments**. New stations, modernization of existing stations or depreciated communication assets slated for a refresh can safely and reliably deploy JPAX in place of a Lentronics Multiplexer node. Following this approach, operators can focus capital and operational resources towards 'self-paced' migration strategies, selectively replacing nodes or rings of nodes at a time instead of a whole-sale network-wide replacement. **Inserting JunglePAX nodes is exceptionally efficient, cost effective, fast to deploy while preserving critical and time sensitive application performance across platform boundaries.**



GE is recommending two mitigation strategies

1. **Node-by-Node upgrades to JunglePAX** for new node purchases and/or network modernization initiatives. This solution uses [GE's Evolution module](#) to interlace a JPAX node within an existing JMUX/TN1U/Ue ring, in instances where just one new substation is being energized or modernized. Customers should leverage GE's Analysis and Design expertise to simplify traffic integration, reducing cost and improving accuracy of adding a new JunglePAX nodes into your overall design.
2. **Ring-by-Ring upgrade to JunglePAX** that also employs [GE's Evolution Module](#) to optically tie Multiplexer networks to JunglePAX via dual-homed nodes for improved resiliency. Evolution Modules use GE's Hybrid Technology to tie 1G Ethernet and TDM traffic concurrently over the same fiber without the need for packetization / TDM emulation.

By strengthening interoperability between JungleMUX/TN1U and JunglePAX, this enables [seamless traffic migration and assure application performance](#) between the platforms, especially those critical and performance-sensitive applications such as Teleprotection. JunglePAX offers a modern communications solution that requires fewer parts, a simplified architecture and network management, and a stronger security posture than the JungleMUX platform, while maintaining the harsh ruggedness and fanless operation certified to IEEE 1613, IEC 61850-3 and IEC 60834-1.

For lifecycle planning purposes, the following pages contain a view towards the complete set of Multiplexer offerings currently available in 2022. Please examine these pages carefully. We've attempted to define **GE's ongoing strategy for each product** (unit hardware, hardware paddleboard, firmware and software), either suggesting a Sustaining (active), new design (consider), not recommended for new design (NRND) or manufacturer discontinue (MD). The intent of this list is to provide transparency to your team during telecom planning and risk assessment.

Our SONET and SDH Multiplexers have been widely deployed across all regions of the globe with tens of thousands of nodes deployed. Many customers continue to rely on these products for secure and dependable communications and can be assured that JunglePAX, as a replacement product will uphold those same fundamentals. We also often find that customers are challenged with an array of life-cycle support tasks ranging from analysis, design, migration, order engineering, system configuration & testing as well as operational staff training throughout the lifecycle of JungleMUX products. GE has taken this opportunity to reposition our **Professional Service offerings** to address this growing need.

Please visit our [website](#) for more information.



Yours truly,

Adam Nicholls

Digitally signed by Adam Nicholls
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Version: Dec 1st, 2022				
JungleMUX PRODUCT offered in 2023				
DESCRIPTION	Item Code	Status as of Dec. 2022	Strategy	Notes
<u>SHELVES</u>				
COMM EQUIPMENT SHELF	B86430-01	Active	Pivot	Last time buy date June 30th, 2025
JMUX CHANNEL SHELF (2RU)	B86430-02	Active	Pivot	Last time buy date June 30th, 2025
JMUX CHANNEL SHELF (3RU)	B86430-04	Active	Pivot	Last time buy date June 30th, 2025
T1MX MULTIPLEXER SHELF (3RU)	B86430-05	Active	Pivot	Last time buy date June 30th, 2025
COMM EQUIPMENT SHELF (4RU) shorter depth	B86430-11	Active	Pivot	Last time buy date June 30th, 2025
JMUX CHANNEL SHELF (2RU) shorter depth	B86430-12	Active	Pivot	Last time buy date June 30th, 2025
JMUX CHANNEL SHELF (3RU) shorter depth	B86430-36	Active	Pivot	Last time buy date June 30th, 2025
SLAVE NODE JUMPER	86430/A	Active	Pivot	Last time buy date June 30th, 2025
JVT SHELF TERMINATION	86430/C	Active	Pivot	Last time buy date June 30th, 2025
BUFFERED SYNC DISTRIBUTION ASSEMBLY	86430/D	Active	Pivot	Last time buy date June 30th, 2025
<u>115 VAC POWER</u>				
POWER SUPPLY 115VAC	B86425-01	MD	Discontinued	Replaced with B86431-43 30W PSU
115 VAC PWR SUPP PADDLE BD	86425-90	MD	Discontinued	Replaced with 115VAC PB (p/n 86431-83)
<u>VDC POWER</u>				
POWER CONVERTER 24V (30 Watt)	B86431-01	MD	Discontinued	Replaced with B86431-41 30W PSU
POWER CONVERTER 48V (30 Watt)	B86431-02	MD	Discontinued	Replaced with B86431-42 30W PSU
POWER CONVERTER 130V	B86431-03	MD	Discontinued	Replaced with B86431-43 30W PSU
POWER CONVERTER 24V (30 Watt)	B86431-41	Active	Pivot	Last time buy date June 30th, 2025
POWER CONVERTER 48V (30 Watt)	B86431-42	Active	Pivot	Last time buy date June 30th, 2025
POWER CONVERTER 115VAC & 130V (30 Watt)	B86431-43	Active	Pivot	New, 2019 Last time buy date June 30th, 2025
POWER UNIT PADDLE BOARD (for 24V & 48VDC Unit)	86431-90	Active	Pivot	Last time buy date June 30th, 2025
POWER UNIT PADDLE BOARD (for 130VDC Unit)	86431-93	Active	Pivot	New, 2019 Last time buy date June 30th, 2025
POWER UNIT PADDLE BOARD (for 115VAC Unit)	86431-83	Active	Pivot	New, 2019 Last time buy date June 30th, 2025
<u>SERVICE / NMX UNIT</u>				
SERVICE UNIT	B86434-02	MD	Discontinued	Replaced by B86434-11 CS Service Unit
CS SERVICE UNIT (e/w Legacy Image)	B86434-11	Active	Pivot	New 2015, replaces B86434-02 Service Unit Last time buy date June 30th, 2025
CS SERVICE UNIT (Activation upgrade for Security)	86434/A	Active	Pivot	Last time buy date June 30th, 2025
CS SERVICE UNIT (e/w Secured Image)	B86434-11/A	Active	Pivot	New 2015, replaces B86434-02 Service Unit Last time buy date June 30th, 2025
SERVICE UNIT / IPSU / CSSU PADDLE BOARD	86434-92	Active	Pivot	Last time buy date June 30th, 2025
SERVICE UNIT Xport PB (SERVICE UNIT ONLY)	86434-93	Active	Pivot	Last time buy date June 30th, 2025
NMX UNIT	B86481-01	Active	Pivot	New firmware 2020 with SSL Last time buy date June 30th, 2025

JungleMUX PRODUCT offered in 2023	Item	Status	Strategy	Notes
DESCRIPTION	Code	as of Dec. 2022		
NMX Unit PB	86481-91	Active	Pivot	Last time buy date June 30th, 2025
JIF PORT CASCADING CABLE (6in)	035-86430-20	Active	Pivot	Last time buy date June 30th, 2025
<u>ORDERWIRE / PARTYLINE</u>				
ORDER WIRE UNIT	B86471-01	Discontinued	Discontinued	Refurbished units available now
ORDER WIRE UNIT (refurbished)	B86471-01/R	NRND	NRND	Planned Discontinuance Dec 2023
ORDERWIRE PADDLE BD	86471-90	Active	NRND	Planned Discontinuance Dec 2023
PARTY LINE 4W VF	B86474-02	Discontinued	Discontinued	Refurbished units available now
PARTY LINE 4W VF (Refurbished)	B86474-02/R	NRND	NRND	Planned Discontinuance Dec 2023
4W VF PARTYLINE PADDLEBD	86474-91	Active	NRND	Planned Discontinuance Dec 2023
SERVICE TO OW CABLE (17in)	035-86430-15	Active	Pivot	Last time buy date June 30th, 2025
<u>EXTERNAL SYNC.</u>				
EXTERNAL SYNC UNIT (J-SYNC)	B86480-11	Active	Pivot	Last time buy date June 30th, 2025
EXTERNAL SYNC PADDLEBOARD	86480-92	Active	Pivot	Last time buy date June 30th, 2025
JMUX TO SYNC PADDLEBOARD (P8) CABLE (7in)	035-86430-16	Active	Pivot	Last time buy date June 30th, 2025
SHIELDED J-SYNC Cable (RJ-45 CROSSOVER) 39"	035-86400-27	Active	Pivot	Last time buy date June 30th, 2025
2KHZ SYNC TIE CABLE (36in)	035-86430-82	Active	Pivot	Last time buy date June 30th, 2025
<u>BLANKS</u>				
BLANK PANEL	B86427-01	Active	Pivot	Last time buy date June 30th, 2025
JMUX INTERFACE				
<u>OC-1 INTERFACE</u>				
STS-1 JMUX	B86433-05	MD	Discontinued	
OC-1 JMUX, 1300nm Laser	B86433-03	MD	Discontinued	
OC-1 JMUX, 1550nm Laser	B86433-04	MD	Discontinued	
<u>OC-3 INTERFACE</u>				
OC-3 JMUX UNIT (no SFP)	B86432-41	Active	Pivot	Last time buy date June 30th, 2025
OC-3 JMUX UNIT, 1310nm IR-1 20dB, SMF, LC	B86432-41/AA	Active	Pivot	Last time buy date June 30th, 2025
OC-3 JMUX UNIT, 1310nm LR-1 29dB, SMF, LC	B86432-41/BB	Active	Pivot	Last time buy date June 30th, 2025
OC-3 JMUX UNIT, 1550nm LR-2 34dB, SMF, LC	B86432-41/CC	Active	Pivot	Last time buy date June 30th, 2025
OC-3 JMUX UNIT, 1310nm SR 12dB, MMF, LC	B86432-41/DD	Active	Pivot	Last time buy date June 30th, 2025
OC-3 JMUX UNIT, 1550nm LR-2 37dB, SMF, LC	B86432-41/EE	Active	Pivot	Last time buy date June 30th, 2025
OC-3 JMUX UNIT, 1550nm LR-2 46dB, SMF, LC	B86432-41/FF	Active	Pivot	Last time buy date June 30th, 2025
<u>OC-12 INTERFACE</u>				
OC-12 JMUX, 1310nm Laser (IR) (20dB)	B86417-01	MD	Discontinued	Migrate to OC-3 or OC-48, effective Jan 2023
OC-12 JMUX, 1310nm Laser (LR-1) (30dB)	B86417-02	MD	Discontinued	Migrate to OC-3 or OC-48, effective Jan 2022

JungleMUX PRODUCT offered in 2023	Item	Status	Strategy	Notes
DESCRIPTION	Code	as of Dec. 2022		
OC-12 JMUX, 1550nm Laser (LR-2) (30dB)	B86417-03	MD	Discontinued	Migrate to OC-3 or OC-48, effective Jan 2022
Cable Assy. Xover, Red, RJ-45, Shielded, 7"	135-86417-01	MD	Discontinued	Migrate to OC-3 or OC-48, effective Jan 2022
<u>OC-48 INTERFACE</u>				
OC-48 JMUX UNIT (no SFP)	B86419-01	Active	Pivot	Last time buy date June 30th, 2025
OC-48 JMUX UNIT, 1310nm, IR-1, 13dB, SMF, LC	B86419-01/AA	Active	Pivot	Last time buy date June 30th, 2025
OC-48 JMUX UNIT, 1310nm LR-1 26dB, SMF, LC	B86419-01/BB	Active	Pivot	Last time buy date June 30th, 2025
OC-48 JMUX UNIT, 1550nm LR-2 26dB, SMF, LC	B86419-01/CC	Active	Pivot	Last time buy date June 30th, 2025
OC-48 JMUX UNIT, 1550nm LR-2 31dB, SMF, LC	B86419-01/EE	Active	Pivot	Last time buy date June 30th, 2025
Cable Assy. Xover, CAT-6, 90 Degree RJ-45, Shielded	135-86419-90	Active	Pivot	Last time buy date June 30th, 2025
<u>EVOLUTION INTERFACE</u>				
EVOLUTION MODULE	B86900-01	Active	Sustaining	New 2020 (to connect optically to JunglePAX)
SFP, 1G, SR, LC, SMF, 1310nm, 10km	90010/AA	Active	Sustaining	
SFP, 1G, LR, LC, SMF, 1550nm, 40km	90010/BB	Active	Sustaining	
SFP, 1G, ELR, LC, SMF, 1550nm, 80km	90010/CC	Active	Sustaining	
<u>SPE EXPANSION</u>				
SPE-JIF Unit (NEW)	B86490-02	Active	Pivot	Last time buy date June 30th, 2025
SPE-JIF P/B COVER, CODE A	86490/A	Active	Pivot	Last time buy date June 30th, 2025
SPE PORT CABLE (48in)	035-86430-71	Active	Pivot	Last time buy date June 30th, 2025
28VT JMUX TO JIF CABLE (LEFT SIDE)	035-86430-65	Active	Pivot	Last time buy date June 30th, 2025
28VT JMUX TO JIF CABLE (RIGHT SIDE)	035-86430-66	Active	Pivot	Last time buy date June 30th, 2025
VT/SPE LEVEL INTERFACE				
<u>DS-0 DEMUX</u>				
JIF-SHARE UNIT	B86485-01	MD	Discontinued	Replaced by B86485-02
JIF-SHARE UNIT	B86485-02	Active	Pivot	New 2016, replacing B86485-01 Last time buy date June 30th, 2025
JIF-SHARE PADDLEBOARD	86485-90	Active	Pivot	Last time buy date June 30th, 2025
<u>DS-0 & Sync DS1 DAC</u>				
CDAX UNIT	B86486-01	Active	Pivot	Last time buy date June 30th, 2025
CDAX PADDLEBOARD	86486-91	Active	Pivot	Last time buy date June 30th, 2025
CDAX PADDLE BD e/w 3 RJ-48 Elect. Ports	86486-95	Active	Pivot	Last time buy date June 30th, 2025
CDAX PADDLEBOARD e/w 2 Optical & 2 Elect. Ports	86486-80	Active	Pivot	Last time buy date June 30th, 2025
CDAX TRANSCEIVER, 1310nm IR-1 20dB smf LC	86486/AA	Active	Pivot	Last time buy date June 30th, 2025
CDAX TRANSCEIVER, 1310nm LR-1 29dB smf LC	86486/BB	Active	Pivot	Last time buy date June 30th, 2025
CDAX TRANSCEIVER, 1550nm LR-2 34dB smf LC	86486/CC	Active	Pivot	Last time buy date June 30th, 2025
CDAX TRANSCEIVER, 1310nm SR 12dB mmf LC	86486/DD	Active	Pivot	Last time buy date June 30th, 2025
<u>DS-1 INTERFACE</u>				

JungleMUX PRODUCT offered in 2023	Item	Status	Strategy	Notes
DESCRIPTION	Code	as of Dec. 2022		
QUAD DS1 UNIT (4*DS-1's)	B86437-03	MD	Discontinued	Replaced with B86437-21, 7-port T1/E1 unit
QUAD DS1 PADDLE BOARD	86437-95	MD	Discontinued	
QUAD DS1 PADDLEBOARD e/w RJ-48	86437-96	MD	Discontinued	
T1/E1 UNIT (7 DS-1 PORTS)	B86437-21	Active	Pivot	Last time buy date June 30th, 2025
T1/E1 (100 ohm) PADDLE BOARD	86437-98	Active	Pivot	Last time buy date June 30th, 2025
<u>DS-3 INTERFACE</u>				
DS3 MAPPER UNIT	B86491-01	Active	NRND	Planned Discontinuance Dec 2023
DS3 PADDLE BOARD	86491-90	Active	NRND	Planned Discontinuance Dec 2023
SPE/CBW PORT CABLE (18in)	035-86430-70	Active	Pivot	Last time buy date June 30th, 2025
<u>10BaseT</u>				
ETHER-10 BRIDGE UNIT	B86438-02	Active	Discontinued	Migrate to E1000, effective Jan 2022
ETHER-10 PADDLEBOARD	86438-60	Active	Discontinued	Migrate to E1000, effective Jan 2022
ETHER-10 HUBBING PADDLEBOARD (1xRJ-45)	86438-66	Active	Discontinued	Migrate to E1000, effective Jan 2022
ETHER-10 HUBBING PADDLEBRD (2xRJ-45 & AUI)	86438-68	Active	Discontinued	Migrate to E1000, effective Jan 2022
<u>100BaseT</u>				
ETHER-100 UNIT	B86418-01	MD	Discontinued	Replaced with 2nd gen. E1000 unit (B86498-02)
ETHER-100 PADDLEBOARD - Single RJ-45 Module	86418-91	MD	Discontinued	Jun-21
ETHER-100 PADDLEBOARD - 2 slot Main Board	86418-51	MD	Discontinued	Migrate to E1000, effective Jan 2022
ETHER-100 PADDLEBOARD - Quad RJ-45 Module	86418-61	Active	Pivot	Last time buy date June 30th, 2025
ETHER-100 PADDLEBOARD - Two RJ45 & Two SFP Module	86418-64	Active	Pivot	Last time buy date June 30th, 2025
ETHER-100 PADDLEBOARD - Quad SFP Module	86418-63	Active	Pivot	Last time buy date June 30th, 2025
100B-FX TRANSCEIVER, 1310nm IR-1, 20dB, SMF, LC	86418/AA	Active	Sustaining	
100B-FX TRANSCEIVER, 1310nm LR-1, 29dB, SMF, LC	86418/BB	Active	Sustaining	
100B-FX TRANSCEIVER, 1550nm LR-2, 34dB, SMF, LC	86418/CC	Active	Sustaining	
100B-FX TRANSCEIVER, 1310nm SR, 11dB, MMF, LC	86418/DD	Active	Sustaining	
SPE/CBW PORT CABLE (18in)	035-86430-70	Active	Pivot	Last time buy date June 30th, 2025
<u>1000BaseT</u>				
ETHER-1000 UNIT	B86498-01	Discontinued	Discontinued	Replaced B86498-02
				New 2016
ETHER-1000 UNIT (2.0)	B86498-02	Active	Pivot	Last time buy date June 30th, 2025
ETHER-1000 PADDLEBOARD - 2 slot Main Board	86498-94	Active	Pivot	Last time buy date June 30th, 2025
ETHER-1000 PADDLEBOARD - Quad SFP Module	86498-95	Active	Pivot	Last time buy date June 30th, 2025
1000B-LX TRANSCEIVER, 1310nm IR-1, 11dB, SMF, LC	86498/AA	Active	Pivot	Last time buy date June 30th, 2025
1000B-SX TRANSCEIVER, 850nm SR, 8dB, MMF, LC	86498/DD	Active	Pivot	Last time buy date June 30th, 2025
ETHER-100 PADDLEBOARD - Quad RJ-45 Module	86418-61	Active	Pivot	Last time buy date June 30th, 2025
ETHER-100 PADDLEBOARD - Two RJ45 & Two SFP Module	86418-64	Active	Pivot	Last time buy date June 30th, 2025
ETHER-100 PADDLEBOARD - Quad SFP Module	86418-63	Active	Pivot	Last time buy date June 30th, 2025
100B-FX TRANSCEIVER, 1310nm IR-1, 20dB, SMF, LC	86418/AA	Active	Pivot	Last time buy date June 30th, 2025
100B-FX TRANSCEIVER, 1310nm LR-1, 29dB, SMF, LC	86418/BB	Active	Pivot	Last time buy date June 30th, 2025

JungleMUX PRODUCT offered in 2023	Item	Status	Strategy	Notes
DESCRIPTION	Code	as of Dec. 2022		
100B-FX TRANSCEIVER, 1550nm LR-2, 34dB, SMF, LC	86418/CC	Active	Pivot	Last time buy date June 30th, 2025
100B-FX TRANSCEIVER, 1310nm SR, 11dB, MMF, LC	86418/DD	Active	Pivot	Last time buy date June 30th, 2025
CBW/SPE PORT CABLE (18in) (flat ribbon)	035-86430-70	Active	Pivot	Last time buy date June 30th, 2025
CBW/SPE PORT CABLE (36in) (flat, ribbon)	035-86430-79	Active	Pivot	Last time buy date June 30th, 2025
DS-0 INTERFACE				
<u>4W VF</u>				
4W-VF 1/CH w/E&M	B86444-08	Active	Pivot	New 2016 Last time buy date June 30th, 2025
4W-VF 4/CH w/E&M	B86444-28	Active	Pivot	New 2016 Last time buy date June 30th, 2025
4W-VF S/CH (TO) W/BRDG	B86444-04	MD	Discontinued	Replaced with B86444-08
4W-VF 2CH (TO) W/BRDG	B86444-14	MD	Discontinued	Replaced with B86444-08
4W-VF S/CH E&M TYPE 1 W/BRDG	B86444-05	MD	Discontinued	Replaced with B86444-08
4W-VF 2CH E&M TYPE 1 W/BRDG	B86444-15	MD	Discontinued	Replaced with B86444-28
4W-VF S/CH E&M TYPE 1-5 W/BRDG	B86444-06	MD	Discontinued	Replaced with B86444-28
4W-VF 2CH E&M TYPE 1-5 W/BRDG	B86444-26	MD	Discontinued	Replaced with B86444-28
4W-VF S/CH E&M / FXO	B86444-07	MD	Discontinued	
4W-VF DUAL Port PADDLE BOARD (ports 1&2 only)	86444-90	Active	Pivot	Last time buy date June 30th, 2025
4W-VF Split/Combine PADDLE BOARD	86444-91	Active	Pivot	Last time buy date June 30th, 2025
4W-VF QUAD Port PADDLE BOARD	86444-96	Active	Pivot	New 2016 Last time buy date June 30th, 2025
<u>2W VF</u>				
2W-VF S/CH W/BRDG	B86449-04	MD	Discontinued	Effective Jan 2022
2W-VF S/CH E&M TYPE 1-5 W/BRDG	B86449-06	Discontinued	Discontinued	Effective Jan 2022
2W/4W-VF PADDLE BOARD	86444-90	Active	Pivot	Last time buy date June 30th, 2025
Dual Port FXS Unit	B86445-32	Active	Pivot	Last time buy date June 30th, 2025
Dual Port FXS Unit PADDLEBOARD	86445-92	Active	Pivot	Last time buy date June 30th, 2025
Quad Port FXO Unit	B86445-42	Active	Pivot	Last time buy date June 30th, 2025
Quad Port FXO Unit PADDLEBOARD	86445-94	Active	Pivot	Last time buy date June 30th, 2025
<u>DATA INTERFACE</u>				
HS-DATA UNIT RS-422 (56K)	B86446-01	MD	Discontinued	Replaced by the B86446-04
DATA-56 UNIT RS-422 (56K)	B86446-04	NRND	NRND	Planned Discontinuance Dec 2023
RS-422 PADDLE BOARD (DATA-56)	86446-91	Active	NRND	Planned Discontinuance Dec 2023
HS-DATA UNIT V.35 (56K)	B86446-02	MD	Discontinued	Replaced by the B86446-05
DATA-56 UNIT V.35 (56K)	B86446-05	NRND	NRND	Planned Discontinuance Dec 2023
V.35 PADDLEBOARD (DATA-56)	86446-92	Active	NRND	Planned Discontinuance Dec 2023
DATA UNIT - L.S. RS-232 (=<38.4K)	B86448-01	MD	Discontinued	Replaced by the B86448-03

JungleMUX PRODUCT offered in 2023	Item	Status	Strategy	Notes
DESCRIPTION	Code	as of Dec. 2022		
DATA UNIT - L.S. RS-232 (=<38.4K)	B86448-03	Active	Pivot	Last time buy date June 30th, 2025
DATA UNIT PADDLE BOARD (Terminal Block)	86447-90	Active	Pivot	Last time buy date June 30th, 2025
DATA UNIT PADDLE BOARD (2 port DB9)	86448-95	Active	Pivot	Last time buy date June 30th, 2025
DATA UNIT - SYNC. RS-232 (=<38.4K)	B86448-21	Active	Pivot	Last time buy date June 30th, 2025
SYNC. 232 PADDLE BOARD (4 x RJ-45)	86448-98	Active	Pivot	Last time buy date June 30th, 2025
DATA-NX64 UNIT (64 - 768K)	B86464-01	Active	Pivot	Last time buy date June 30th, 2025
DATA-NX64 UNIT V.35 PB	86464-90	Active	Pivot	Last time buy date June 30th, 2025
DATA-NX64 UNIT Ethernet PB	86464-96	MD	Discontinued	End 2017, replaced with 86464-81
				New 2019
DATA-NX64 UNIT 4-port Ethernet PB	86464-81	Active	Pivot	Last time buy date June 30th, 2025
DATA UNIT PADDLE BOARD (Terminal Block)	86447-90	Active	Pivot	Last time buy date June 30th, 2025
DATA-NX64F UNIT (64 - 768K)	B86464-02	Active	Pivot	Last time buy date June 30th, 2025
				New 2016 (replacing 86464-94)
DATA-NX64F UNIT FIBER PB (C37.94 MMF)	86464-98	Active	Pivot	Last time buy date June 30th, 2025
				New 2016 (replacing 86464-97)
DATA-NX64F UNIT FIBER PB (SMF)	86464-99	Active	Pivot	Last time buy date June 30th, 2025
DATA-G703 UNIT (64kb/s)	B86466-01	Active	Pivot	Last time buy date June 30th, 2025
DATA-G703 UNIT PB	86466-90	Active	Pivot	Last time buy date June 30th, 2025
OCUDP UNIT (64kb/s)	B86467-01	Active	Pivot	Last time buy date June 30th, 2025
OCUDP UNIT PB	86467-91	Active	Pivot	Last time buy date June 30th, 2025
DATA PTM UNIT RS-232 (=<19.2K)	B86465-02	Active	Pivot	Last time buy date June 30th, 2025
DATA PTM, TERM/BLK RJ45 P/B	86465-91	Active	Pivot	Last time buy date June 30th, 2025
DATA-PTM DB9 PADDLEBOARD	86465-92	Active	Pivot	Last time buy date June 30th, 2025
<u>DIGITAL INTERFACE</u>				
CONTACT I/O (16 Dry Contacts)	B86463-01	Active	NRND	Planned Discontinuance Dec 2023
CONTACT I/O PADDLE BOARD	86463-90	Active	NRND	Planned Discontinuance Dec 2023
PROTECTIVE RELAYING INTERFACES				
<u>DIRECT TRANSFER TRIP</u>				
				New 2016
DTT 2/CH Tx/Rx UNIT	B86441-42	Active	Pivot	Last time buy date June 30th, 2025
				New 2016
DTT PADDLEBOARD (48VDC)	86441-93	Active	Pivot	Last time buy date June 30th, 2025

JungleMUX PRODUCT offered in 2023	Item	Status	Strategy	Notes
DESCRIPTION	Code	as of Dec. 2022		
DTT PADDLEBOARD (130VDC)	86441-95	Active	Pivot	New 2016 Last time buy date June 30th, 2025
DTT PADDLEBOARD (250VDC)	86441-97	Active	Pivot	New 2016 Last time buy date June 30th, 2025
<u>TRANSMIT</u>				
DTT XMT UNIT e/w Code A	B86441-01/A	MD	Discontinued	Replaced with B86441-42
DTT XMT UNIT e/w Code A & Q	B86441-01/A/Q	MD	Discontinued	Replaced with B86441-42
DTT XMT UNIT e/w 2 Code A	B86441-01/2A	MD	Discontinued	Replaced with B86441-42
DTT XMT UNIT e/w 2 Code A&Q	B86441-01/2A/Q	MD	Discontinued	Replaced with B86441-42
DTT XMIT PADDLE BOARD 24V	86441-90	MD	Discontinued	Replaced with 86441-93, -95, 97
DTT XMIT PADDLE BOARD 48V	86441-91	MD	Discontinued	Replaced with 86441-93, -95, 97
DTT XMIT PADDLE BOARD 130V	86441-92	MD	Discontinued	Replaced with 86441-93, -95, 97
<u>RECEIVE</u>				
DTT RCV UNIT e/w Code A	B86442-01/A	MD	Discontinued	Replaced with B86441-42
DTT RCV UNIT e/w Code B	B86442-01/B	MD	Discontinued	Replaced with B86441-42
DTT RCV UNIT e/w Code A & Q	B86442-01/A/Q	MD	Discontinued	Replaced with B86441-42
DTT RCV UNIT e/w 2 Code A	B86442-01/2A	MD	Discontinued	Replaced with B86441-42
DTT RCV UNIT e/w 2 Code B	B86442-01/2B	MD	Discontinued	Replaced with B86441-42
DTT RCV UNIT e/w 2 Code A&Q	B86442-01/2A/Q	MD	Discontinued	Replaced with B86441-42
DTT RECEIVE PADDLE BOARD	86442-90	MD	Discontinued	Replaced with 86441-93, -95, 97
<u>DTT TEST PANEL</u>				
DTT TEST PANEL 24V	B86429-01	Active	Sustaining	
DTT TEST PANEL 48V	B86429-02	Active	Sustaining	
DTT TEST PANEL 130V	B86429-03	Active	Sustaining	
<u>CURRENT DIFF. RELAY</u>				
HCB UNIT	B86443-11	NRND	NRND	Planned Discontinuance Dec 2023
CPD UNIT	B86443-12	NRND	NRND	Planned Discontinuance Dec 2023
RADHL UNIT	B86443-13	NRND	NRND	Planned Discontinuance Dec 2023
SPD UNIT	B86443-14	NRND	NRND	Planned Discontinuance Dec 2023
CDR UNIT	B86443-01	Discontinued	Discontinued	Limited new production stock available - for customer emergencies
CDR UNIT (refurbished)	B86443-01/R	NRND	Pivot	Refurbished, Class-B stock available Last time buy date June 30th, 2025
<u>CDR PADDLEBOARD</u>				
CDR/DL 91 INTERFACE 24V	86443-70	Active	NRND	Planned Discontinuance Dec 2023
CDR/DL 91 INTERFACE 48V	86443-71	Active	NRND	Planned Discontinuance Dec 2023
CDR/DL 91 INTERFACE 130V	86443-72	Active	NRND	Planned Discontinuance Dec 2023

JungleMUX PRODUCT offered in 2023	Item	Status	Strategy	Notes
DESCRIPTION	Code	as of Dec. 2022		
CDR/HCB PADDLE BD. 24V	86443-90	Active	NRND	Planned Discontinuance Dec 2023
CDR/HCB PADDLE BD. 48V	86443-91	Active	NRND	Planned Discontinuance Dec 2023
CDR/HCB PADDLE BD. 130V	86443-92	Active	NRND	Planned Discontinuance Dec 2023
CDR/CPD PADDLE BD. 24V	86443-94	Active	NRND	Planned Discontinuance Dec 2023
CDR/CPD PADDLE BD. 48V	86443-95	Active	NRND	Planned Discontinuance Dec 2023
CDR/CPD PADDLE BD. 130V	86443-96	Active	NRND	Planned Discontinuance Dec 2023
CDR/RDHL PADDLE BD. 24V	86443-97	Active	NRND	Planned Discontinuance Dec 2023
CDR/RDHL PADDLE BD. 48V	86443-98	Active	NRND	Planned Discontinuance Dec 2023
CDR/RDHL PADDLE BD. 130V	86443-99	Active	NRND	Planned Discontinuance Dec 2023
DOCUMENTATION				
TPIM - JMUX, TN1U and TN1Ue FULL MANUAL (CD)	86451-03	Active	Pivot	Last time buy date June 30th, 2025
CABLING KIT / ACCESSORIES				
COMPUTER CABLE KIT	86430-53	Active	Pivot	Last time buy date June 30th, 2025
COMPUTER CABLE	84910-05	Active	Pivot	Last time buy date June 30th, 2025
COMPUTER ADAPT	84910-06	Active	Pivot	Last time buy date June 30th, 2025
1 RU SPACER PANEL	PB885997	Active	Pivot	Last time buy date June 30th, 2025
1 RU SPACER PANEL, with Removeable Front	PB000086	Active	Pivot	Last time buy date June 30th, 2025
HEADSET	86472-01	Active	Pivot	Last time buy date June 30th, 2025
SPEAKERPHONE	86472-02	MD	Discontinued	
PHONE MTG. PANEL	B86472/A	Active	Pivot	Last time buy date June 30th, 2025
EXTENSION BRACKETS	86430/MK3	Active	Pivot	Last time buy date June 30th, 2025
EXTENSION BRACKETS w/ COVER	86430/MK4	Active	Pivot	Last time buy date June 30th, 2025
USB Interface Kit (Firmware upgrade)	695-0015	Active	Pivot	Last time buy date June 30th, 2025
SOFTWARE (Electronic Copy Only)				
VistaNET Network Interface (VNI) RTU License, No CD	86456-01	Active	Sustaining	Sustained over GE's 'Support' Period
VistaNET Local Access (VLA) RTU License, No CD	86456-02	Active	Sustaining	Sustained over GE's 'Support' Period
VistaNET Network Upgrade RTU License, No CD	86456-03	Active	Sustaining	Sustained over GE's 'Support' Period
VistaNET Server Application (VSA) RTU License, No CD	86456-04	Active	Sustaining	Sustained over GE's 'Support' Period
COM Port Expansion RTU License, No CD	86456-05	Active	Sustaining	Sustained over GE's 'Support' Period
VistaNET Alternative Traffic Routing (ATR), No CD	86456-07	Active	Sustaining	Sustained over GE's 'Support' Period

JungleMUX PRODUCT offered in 2023	Item	Status	Strategy	Notes
DESCRIPTION	Code	as of Dec. 2022		
VistaNET VNI for T1MX RTU License, No CD	86456-11	Active	Sustaining	Sustained over GE's 'Support' Period
VistaNET VSA for T1MX RTU License, No CD	86456-14	Active	Sustaining	Sustained over GE's 'Support' Period
VistaNET Traffic Manager License (per node), No CD	86456-21	Active	Sustaining	Sustained over GE's 'Support' Period
VistaNET SNMP Agent (VSNMP), No CD	86456-51	Active	Sustaining	Sustained over GE's 'Support' Period
Megasys Telenium 'Circuit Manager' for SPECTRA				
Circuit Management License for Spectra Users	86456-70	Active	Sustaining	
VistaNET Advanced NMS Software (v^NMS) - STANDARD				
10x v^NMS RTU Node licenses	86456-71	Active	Sustaining	
1x v^NMS RTU Node license for 10 < Nodes < 50	86456-72	Active	Sustaining	
50x v^NMS RTU Node licenses	86456-73	Active	Sustaining	
1x v^NMS RTU Node license for 50 < Nodes < 100	86456-74	Active	Sustaining	
100x v^NMS RTU Node licenses	86456-75	Active	Sustaining	
1x v^NMS RTU Node license for 100 < Nodes	86456-76	Active	Sustaining	
8x5 Annual Extended STANDARD Support Services	86456-80	Active	Sustaining	
24x7 Annual Extended STANDARD Support Services	86456-81	Active	Sustaining	
VistaNET Advanced NMS Software (v^NMS) - GOLD				
10x v^NMS RTU Node licenses	86456-71/G	Active	Sustaining	
1x v^NMS RTU Node license for 10 < Nodes < 50	86456-72/G	Active	Sustaining	
50x v^NMS RTU Node licenses	86456-73/G	Active	Sustaining	
1x v^NMS RTU Node license for 50 < Nodes < 100	86456-74/G	Active	Sustaining	
100x v^NMS RTU Node licenses	86456-75/G	Active	Sustaining	
1x v^NMS RTU Node license for 100 < Nodes	86456-76/G	Active	Sustaining	
8x5 Annual Extended GOLD Support Services	86456-80/G	Active	Sustaining	
24x7 Annual Extended GOLD Support Services	86456-81/G	Active	Sustaining	
<u>MISC HARDWARE</u>				
JVT JUMPER	087-86430-90	Active	Pivot	Last time buy date June 30th, 2025
JVT RETAINER	P0883889	Active	Pivot	Last time buy date June 30th, 2025
SLAVE NODE JUMPER	86430/A	Active	Pivot	Last time buy date June 30th, 2025
BUFFERED SYNC DISTRIBUTION ASSEMBLY	86430/D	Active	Pivot	Last time buy date June 30th, 2025
1-SLOT PB COVERPLATE for ETHER-1000	PL000353	Active	Pivot	Last time buy date June 30th, 2025
<u>OW / PARTYLINE CABLE</u>				
SERVICE TO OW CABLE (17in)	035-86430-15	Active	Pivot	Last time buy date June 30th, 2025

JungleMUX PRODUCT offered in 2023	Item	Status	Strategy	Notes
DESCRIPTION	Code	as of Dec. 2022		
<u>JIF LEVEL CABLES</u>				
JIF PORT CASCADING CABLE (6in)	035-86430-20	Active	Pivot	Last time buy date June 30th, 2025
JVT BUS CABLE, STRAIGHT (9in)	035-86430-21	Active	Pivot	Last time buy date June 30th, 2025
JVT BUS CABLE, STRAIGHT (12in)	035-86430-22	Active	Pivot	Last time buy date June 30th, 2025
JVT BUS CABLE, STRAIGHT (15in)	035-86430-23	Active	Pivot	Last time buy date June 30th, 2025
JVT BUS CABLE, STRAIGHT (18in)	035-86430-24	Active	Pivot	Last time buy date June 30th, 2025
JVT BUS CABLE, STRAIGHT (21in)	035-86430-25	Active	Pivot	Last time buy date June 30th, 2025
JVT BUS CABLE, STRAIGHT (24in)	035-86430-26	Active	Pivot	Last time buy date June 30th, 2025
JVT BUS CABLE, STRAIGHT (27in)	035-86430-27	Active	Pivot	Last time buy date June 30th, 2025
JVT BUS CABLE, STRAIGHT (30in)	035-86430-28	Active	Pivot	Last time buy date June 30th, 2025
JVT BUS CABLE, STRAIGHT (36in)	035-86430-30	Active	Pivot	Last time buy date June 30th, 2025
JVT BUS CABLE, STRAIGHT (48in)	035-86430-34	Active	Pivot	Last time buy date June 30th, 2025
JVT BUS CABLE, STRAIGHT (60in)	035-86430-35	Active	Pivot	Last time buy date June 30th, 2025
JVT BUS CABLE, STRAIGHT (72in)	035-86430-36	Active	Pivot	Last time buy date June 30th, 2025
JVT BUS CABLE, STRAIGHT (142in)	035-86430-37	Active	Pivot	Last time buy date June 30th, 2025
JVT BUS CABLE, REVERSED (6in)	035-86430-50	Active	Pivot	Last time buy date June 30th, 2025
JVT BUS CABLE, REVERSED (9in)	035-86430-51	Active	Pivot	Last time buy date June 30th, 2025
JVT BUS CABLE, REVERSED (12in)	035-86430-52	Active	Pivot	Last time buy date June 30th, 2025
JVT BUS CABLE, REVERSED (15in)	035-86430-53	Active	Pivot	Last time buy date June 30th, 2025
JVT BUS CABLE, REVERSED (18in)	035-86430-54	Active	Pivot	Last time buy date June 30th, 2025
JVT BUS CABLE, REVERSED (21in)	035-86430-55	Active	Pivot	Last time buy date June 30th, 2025
JVT BUS CABLE, REVERSED (24in)	035-86430-56	Active	Pivot	Last time buy date June 30th, 2025
JVT BUS CABLE, REVERSED (27in)	035-86430-57	Active	Pivot	Last time buy date June 30th, 2025
JVT BUS CABLE, REVERSED (30in)	035-86430-58	Active	Pivot	Last time buy date June 30th, 2025
<u>TIE CABLES</u>				
VT TIE CABLE (JIF-SHARE TO JIF-SHARE) (36in)	035-86430-76	Active	Pivot	Last time buy date June 30th, 2025
VT TIE CABLE (JIF-SHARE TO JIF-SHARE) (60in)	035-86430-77	Active	Pivot	Last time buy date June 30th, 2025
<u>J-PACK CABLES</u>				
J-PACK (SERVICE TO SERVICE) CABLE (24in)	035-86430-40	Active	Pivot	Last time buy date June 30th, 2025
J-PACK (SERVICE TO SERVICE) CABLE (30in)	035-86430-41	Active	Pivot	Last time buy date June 30th, 2025
J-PACK (SERVICE TO SERVICE) CABLE (36in)	035-86430-42	Active	Pivot	Last time buy date June 30th, 2025
J-PACK (SERVICE TO SERVICE) CABLE (42in)	035-86430-43	Active	Pivot	Last time buy date June 30th, 2025
J-PACK (SERVICE TO SERVICE) CABLE (48in)	035-86430-44	Active	Pivot	Last time buy date June 30th, 2025
J-PACK (SERVICE TO SERVICE) CABLE (60in)	035-86430-45	Active	Pivot	Last time buy date June 30th, 2025
J-PACK (SERVICE TO SERVICE) CABLE (72in)	035-86430-46	Active	Pivot	Last time buy date June 30th, 2025
J-PACK (SERVICE TO SERVICE) CABLE (142in)	035-86430-47	Active	Pivot	Last time buy date June 30th, 2025
<u>JMUX & JIFPORT CABLES</u>				

JungleMUX PRODUCT offered in 2023	Item	Status	Strategy	Notes
DESCRIPTION	Code	as of Dec. 2022		
28VT JMUX TO JIF CABLE (LEFT SIDE)	035-86430-65	Active	Pivot	Last time buy date June 30th, 2025
28VT JMUX TO JIF CABLE (RIGHT SIDE)	035-86430-66	Active	Pivot	Last time buy date June 30th, 2025
VMAPPER-40 CASCADING CABLE (2.5in)	035-86430-69	Active	Pivot	Last time buy date June 30th, 2025
SPE PORT CABLE (18in)	035-86430-70	Active	Pivot	Last time buy date June 30th, 2025
SPE PORT CABLE (48in)	035-86430-71	Active	Pivot	Last time buy date June 30th, 2025
SPE PORT CABLE (60in)	035-86430-72	Active	Pivot	Last time buy date June 30th, 2025
SPE PORT CABLE (72in)	035-86430-73	Active	Pivot	Last time buy date June 30th, 2025
SPE PORT CABLE (84in)	035-86430-74	Active	Pivot	Last time buy date June 30th, 2025
SPE PORT CABLE (96in)	035-86430-75	Active	Pivot	Last time buy date June 30th, 2025
CBW/SPE CABLE (10in)	035-86430-78	Active	Pivot	Last time buy date June 30th, 2025
CBW/SPE CABLE (36in) (flat, ribbon)	035-86430-79	Active	Pivot	Last time buy date June 30th, 2025
CBW/SPE CABLE (20in) (twisted pair, ribbon for Ether-1000)	035-86430-95	MD	Discontinued	
<u>OPTICS and SFP Modules</u>				
OC-3 JMUX UNIT, NO SFP TRANSCEIVERS	B86432-41	Active	Sustaining	
155Mb/s TRANSCEIVER, 1310nm IR-1 20dB (20km), SMF, LC	86432/AA	Active	Sustaining	
155Mb/s TRANSCEIVER, 1310nm LR-1 29dB (50km), SMF, LC	86432/BB	Active	Sustaining	
155Mb/s TRANSCEIVER, 1550nm LR-2 34dB (120km), SMF, LC	86432/CC	Active	Sustaining	
155Mb/s TRANSCEIVER, 1310nm SR 12dB (2km), MMF, LC	86432/DD	Active	Sustaining	
155Mb/s TRANSCEIVER, 1550nm LR-2 37dB (160km), SMF, LC	86432/EE	Active	Sustaining	
155Mb/s TRANSCEIVER, 1550nm LR-2 46dB (200km), SMF, LC	86432/FF	Active	Sustaining	
155Mb/s TRANSCEIVER, 1550nm LR-2 50dB (240km), SMF, LC	AL001441	Active	Sustaining	
155Mb/s, SINGLE FIBRE TRANSCEIVER, 1310nm Tx / 1550nm Rx (20km), SMF, LC	AL001119	Active	Sustaining	
155Mb/s, SINGLE FIBRE TRANSCEIVER, 1550nm Tx / 1310nm Rx (20km), SMF, LC	AL001120	Active	Sustaining	
155Mb/s, SINGLE FIBRE TRANSCEIVER, 1510nm Tx / 1590nm Rx (120km), SMF, LC	AL001057	Active	Sustaining	
155Mb/s, SINGLE FIBRE TRANSCEIVER, 1590nm Tx / 1510nm Rx (120km), SMF, LC	AL001058	Active	Sustaining	
OC-48 JMUX Unit without SFP	B86419-01	Active	Sustaining	
2.488Mb/s TRANSCEIVER, 1310nm, IR-1, 13dB, SMF, LC	86419/AA	Active	Sustaining	
2.488Mb/s TRANSCEIVER, 1310nm LR-1 26dB, SMF, LC	86419/BB	Active	Sustaining	
2.488Mb/s TRANSCEIVER, 1550nm ELR-1 26dB, SMF, LC	86419/CC	Active	Sustaining	
2.488Mb/s TRANSCEIVER, 1550nm ELR-2 31dB, SMF, LC	86419/EE	Active	Sustaining	
1000 BASE-T, CU, RJ45 (-40 to +85C), SFP	AL001597	Active	Sustaining	
<u>SYNC CABLES</u>				
SHIELDED J-SYNC Cable (RJ-45 Crossover) 39"	035-86400-27	Active	Pivot	Last time buy date June 30th, 2025
SHIELDED J-SYNC Cable (RJ-45 Crossover) 120"	035-86400-28	Active	Pivot	Last time buy date June 30th, 2025
2KHZ SYNC TIE CABLE, SHIELDED (130in)	035-86430-80	Active	Pivot	Last time buy date June 30th, 2025
2KHZ SYNC TIE CABLE (60in)	035-86430-81	Active	Pivot	Last time buy date June 30th, 2025
2KHZ SYNC TIE CABLE (36in)	035-86430-82	Active	Pivot	Last time buy date June 30th, 2025
CDAX - SYNC CABLE ASSEMBLY	035-86486-01	Active	Pivot	Last time buy date June 30th, 2025
Coupler, CDAX to External Sync T1 Bridge	690-01072	Active	Pivot	Last time buy date June 30th, 2025

JungleMUX PRODUCT offered in 2023	Item	Status	Strategy	Notes
DESCRIPTION	Code	as of Dec. 2022		
<u>EXT. SYNC CABLES</u>				
JMUX TO SYNC PADDLEBOARD (P8) CABLE (7in)	035-86430-16	Active	Pivot	Last time buy date June 30th, 2025
JMUX TO SYNC PADDLEBOARD (P7 & P8) CABLE (11in)	035-86430-17	Active	Pivot	Last time buy date June 30th, 2025
<u>MISC CABLES</u>				
OC-12 J-MUX CABLE KIT	86430-55	Active	Pivot	Last time buy date June 30th, 2025
OC-48 J-MUX CABLE KIT	86430-57	Active	Pivot	Last time buy date June 30th, 2025
GND JUMPER (BLACK) (9in)	035-86430-60	Active	Pivot	Last time buy date June 30th, 2025
POWER JUMPER (RED) (9in)	035-86430-61	Active	Pivot	Last time buy date June 30th, 2025
POWER JUMPER (BLUE) (9in)	035-86430-62	Active	Pivot	Last time buy date June 30th, 2025
<u>SOFTWARE CONNECTORS / CABLES</u>				
COMPUTER CABLE	84910-05	Active	Pivot	Last time buy date June 30th, 2025
COMPUTER ADAPT	84910-06	Active	Pivot	Last time buy date June 30th, 2025
TEST CABLE SMB/BNC 1M	84910-09	Active	Pivot	Last time buy date June 30th, 2025
TEST CABLE SMB/BNC 6M	84910-10	Active	Pivot	Last time buy date June 30th, 2025

TN1U PRODUCT offered in 2023		Item Code	Status as Dec 2022	Strategy	Notes
DESCRIPTION					
<u>SHELVES</u>					
TN1U COMM EQUIPMENT SHELF	B86430-31	Active	Pivot	Last time buy date June 30th, 2025	
TN1U COMM EQUIPMENT SHELF (shorter depth)	B86430-35	Active	Pivot	Last time buy date June 30th, 2025	
TN1U EXPANSION SHELF (2RU)	B86430-02	Active	Pivot	Last time buy date June 30th, 2025	
TN1U EXPANSION SHELF (3RU)	B86430-04	Active	Pivot	Last time buy date June 30th, 2025	
TN1U EXPANSION SHELF (3RU) (shorter depth)	B86430-36	Active	Pivot	Last time buy date June 30th, 2025	
E1MX MULTIPLEXER SHELF (3RU)	B86430-06	Active	Pivot	Last time buy date June 30th, 2025	
SLAVE NODE JUMPER	86430/A	Active	Pivot	Last time buy date June 30th, 2025	
JVT SHELF TERMINATION	86430/C	Active	Pivot	Last time buy date June 30th, 2025	
BUFFERED SYNC DISTRIBUTION ASSEMBLY	86430/D	Active	Pivot	Last time buy date June 30th, 2025	
<u>115 VAC POWER</u>					
POWER SUPPLY 115VAC	B86425-01	MD	Discontinued	Discontinued	Replaced with 30W 115VAC / 130VDC unit (p/n: B86431-43), AVAILABLE NOW
115 VAC PWR SUPP PADDLE BD	86425-90	MD	Discontinued		30W 115 VAC PB (p/n 86431-83), AVAILABLE NOW
<u>POWER</u>					
POWER CONVERTER 24V (30 Watt)	B86431-01	MD	Discontinued	Discontinued	Replaced with 30W 115VAC / 130VDC unit (p/n: B86431-43), AVAILABLE NOW
POWER CONVERTER 48V (30 Watt)	B86431-02	MD	Discontinued	Discontinued	
POWER CONVERTER 130V	B86431-03	MD	Discontinued	Discontinued	
POWER CONVERTER 24V (30 Watt)	B86431-41	Active	Pivot	Last time buy date June 30th, 2025	
POWER CONVERTER 48V (30 Watt)	B86431-42	Active	Pivot	Pivot	Last time buy date June 30th, 2025
POWER CONVERTER 115VAC & 130V (30 Watt)	B86431-43	Active	Pivot	Pivot	New, 2019 Last time buy date June 30th, 2025 30W 130VDC PB (B86431-93), AVAILABLE NOW
POWER UNIT PADDLE BOARD	86431-90	Active	Pivot	Pivot	Last time buy date June 30th, 2025
POWER UNIT PADDLE BOARD (for 130VDC Unit)	86431-93	Active	Pivot	Pivot	New, 2019 Last time buy date June 30th, 2025
POWER UNIT PADDLE BOARD (for 115VAC Unit)	86431-83	Active	Pivot	Pivot	New, 2019 Last time buy date June 30th, 2025
<u>SERVICE / NMX UNIT</u>					
SERVICE UNIT	B86434-02	MD	Discontinued	Discontinued	Replaced by B86434-11 CS Service Unit
CS SERVICE UNIT (e/w Legacy Image)	B86434-11	Active	Pivot	Pivot	New 2015, replaces B86434-02 Service Unit Last time buy date June 30th, 2025
CS SERVICE UNIT (Activation upgrade for Security)	86434/A	Active	Pivot	Pivot	Last time buy date June 30th, 2025
CS SERVICE UNIT (e/w Secured Image)	B86434-11/A	Active	Pivot	Pivot	Last time buy date June 30th, 2025
SERVICE UNIT / IPSU / CSSU PADDLE BOARD	86434-92	Active	Pivot	Pivot	Last time buy date June 30th, 2025
SERVICE UNIT Xport PB (SERVICE UNIT ONLY)	86434-93	Active	Pivot	Pivot	Last time buy date June 30th, 2025
NMX UNIT	B86481-01	Active	Pivot	Pivot	New firmware 2020 with SSL Last time buy date June 30th, 2025
NMX Unit PB	86481-91	Active	Pivot	Pivot	Last time buy date June 30th, 2025

TN1U PRODUCT offered in 2023	Item Code	Status as Dec 2022	Strategy	Notes
DESCRIPTION				
JIF PORT CASCADING CABLE (6in)	035-86430-20	Active	Pivot	Last time buy date June 30th, 2025
<u>ORDERWIRE / PARTYLINE</u>				
ORDER WIRE UNIT	B86471-01	Discontinued	Discontinued	Refurbished units available now (B86471-01/R)
ORDER WIRE UNIT (refurbished)	B86471-01/R	NRND	NRND	Planned Discontinuance Dec 2023
ORDERWIRE PADDLE BD	86471-90	Active	Sustaining	
PARTY LINE 4W VF	B86474-02	Discontinued	Discontinued	Refurbished units available now (B86474-02/R)
PARTY LINE 4W VF (Refurbished)	B86474-02/R	NRND	NRND	Planned Discontinuance Dec 2023
4W VF PARTYLINE PADDLEBD	86474-91	Active	Pivot	Last time buy date June 30th, 2025
SERVICE TO OW CABLE (17in)	035-86430-15	Active	Pivot	Last time buy date June 30th, 2025
<u>EXTERNAL SYNC.</u>				
EXTERNAL SYNC UNIT	B86480-31	Active	Pivot	Last time buy date June 30th, 2025
EXTERNAL SYNC PADDLEBOARD	86480-81	Active	Pivot	Last time buy date June 30th, 2025
SHIELDED J-SYNC Cable (RJ-45 CROSSOVER) 39"	035-86400-27	Active	Pivot	Last time buy date June 30th, 2025
<u>BLANKS</u>				
BLANK PANEL	B86427-01	Active	Pivot	Last time buy date June 30th, 2025
TN1U INTERFACE				
<u>STM-1 INTERFACE</u>				
STM-1 AGGREGATE UNIT (no SFP)	B86432-51	Active	Pivot	Last time buy date June 30th, 2025
STM-1 AGGREGATE UNIT, 1310nm IR 20dB, smf, LC	B86432-51/AA	Active	Pivot	Last time buy date June 30th, 2025
STM-1 AGGREGATE UNIT, 1310nm LR-1 29dB, smf, LC	B86432-51/BB	Active	Pivot	Last time buy date June 30th, 2025
STM-1 AGGREGATE UNIT, 1550nm LR-2 34dB, smf, LC	B86432-51/CC	Active	Pivot	Last time buy date June 30th, 2025
STM-1 AGGREGATE UNIT, 1310nm SR 12dB, MMF, LC	B86432-51/DD	Active	Pivot	Last time buy date June 30th, 2025
STM-1 AGGREGATE UNIT, 1550nm LR-2 37dB, SMF, LC	B86432-51/EE	Active	Pivot	Last time buy date June 30th, 2025
STM-1 AGGREGATE UNIT, 1550nm LR-2 46dB, SMF, LC	B86432-51/FF	Active	Pivot	Last time buy date June 30th, 2025
<u>STM-4 INTERFACE</u>				
STM-4 AGGREGATE UNIT, 1310nm IR-1, 14dB, smf, LC	B86417-21/AA	Active	Pivot	Last time buy date June 30th, 2025
STM-4 AGGREGATE UNIT, 1310nm LR-1 25dB, smf, LC	B86417-21/BB	Active	Pivot	Last time buy date June 30th, 2025
STM-4 AGGREGATE UNIT, 1550nm LR-2, 34dB, smf, LC	B86417-21/CC	Active	Pivot	Last time buy date June 30th, 2025
STM-4 AGGREGATE UNIT, 1310nm SR 7dB, mmf, LC	B86417-21/DD	Active	Pivot	Last time buy date June 30th, 2025
STM-4 AGGREGATE UNIT, 1550nm LR-2, 38dB, smf, LC	B86417-21/EE	Active	Pivot	Last time buy date June 30th, 2025
STM-4 BYPASS / CBW CABLE (10in)	035-86430-78	Active	Pivot	Last time buy date June 30th, 2025
TN1U STM-4 CABLE KIT	86430-56	Active	Pivot	Last time buy date June 30th, 2025
<u>STM-16 INTERFACE</u>				
STM-16 AGGREGATE UNIT, 1310nm IR-1, 13dB, smf, LC	B86419-21/AA	Active	Pivot	Last time buy date June 30th, 2025
STM-16 AGGREGATE UNIT, 1310nm LR-1, 26dB, smf, LC	B86419-21/BB	Active	Pivot	Last time buy date June 30th, 2025
STM-16 AGGREGATE UNIT, 1550nm LR-2, 26dB, smf, LC	B86419-21/CC	Active	Pivot	Last time buy date June 30th, 2025
STM-16 AGGREGATE UNIT, 1550nm LR-2, 31dB, smf, LC	B86419-21/EE	Active	Pivot	Last time buy date June 30th, 2025
STM-16 BYPASS / CBW CABLE (12in)	135-86419-21	Active	Pivot	Last time buy date June 30th, 2025
TN1U STM-16 CABLE KIT	86430-58	Active	Pivot	Last time buy date June 30th, 2025
<u>EVOLUTION INTERFACE</u>				

TN1U PRODUCT offered in 2023	Item Code	Status as Dec 2022	Strategy	Notes
DESCRIPTION				
EVOLUTION MODULE	B86900-01	Active	Sustaining	New 2020 (to connect optically to JunglePAX, MPLS)
SFP, 1G, SR, LC, SMF, 1310nm, 10km	90010/AA	Active	Sustaining	
SFP, 1G, LR, LC, SMF, 1550nm, 40km	90010/BB	Active	Sustaining	
SFP, 1G, ELR, LC, SMF, 1550nm, 80km	90010/CC	Active	Sustaining	
<u>TUG-3 EXPANSION</u>				
TUG-3 UNIT (NEW)	B86490-51	Active	Pivot	Last time buy date June 30th, 2025
TUG-3 P/B COVER, CODE A	86490/A	Active	Pivot	Last time buy date June 30th, 2025
TUG-3 PORT CABLE (48in)	035-86430-71	Active	Pivot	Last time buy date June 30th, 2025
TIF PORT CABLE ASSEMBLY (LEFT SIDE)	035-86430-67	Active	Pivot	Last time buy date June 30th, 2025
TIF PORT CABLE ASSEMBLY (RIGHT SIDE)	035-86430-68	Active	Pivot	Last time buy date June 30th, 2025
TU/TU-3 LEVEL INTERFACE				
<u>DS-0 DEMUX</u>				
JIF-SHARE UNIT	B86485-21	MD	Discontinued	Replaced by B86485-22 Last time buy date June 30th, 2025
CMUX UNIT (QUAD PORTS)	B86485-22	Active	Pivot	New 2016, replacing B86485-21 Last time buy date June 30th, 2025
CMUX UNIT PADDLEBOARD (LVDS)	86485-82	Active	Pivot	Last time buy date June 30th, 2025
<u>DS-0 & Sync DS1 DAC</u>				
CDAX UNIT (E1)	B86486-21	Active	Pivot	Last time buy date June 30th, 2025
CDAX PADDLEBOARD, e/w 4 RJ-48 Electrical Ports	86486-61	Active	Pivot	Last time buy date June 30th, 2025
CDAX PADDLEBOARD, e/w 3 RJ-48 Elect. Ports & Alms	86486-65	Active	Pivot	Last time buy date June 30th, 2025
CDAX PADDLEBOARD, e/w 2 Optical & 2 Electrical ports	86486-67	Active	Pivot	Last time buy date June 30th, 2025
CDAX TRANSCEIVER, 1310nm IR-1 20dB smf LC	86486/AA	Active	Pivot	Last time buy date June 30th, 2025
CDAX TRANSCEIVER, 1310nm LR-1 29dB smf LC	86486/BB	Active	Pivot	Last time buy date June 30th, 2025
CDAX TRANSCEIVER, 1550nm LR-2 34dB smf LC	86486/CC	Active	Pivot	Last time buy date June 30th, 2025
CDAX TRANSCEIVER, 1310nm SR 12dB mmf LC	86486/DD	Active	Pivot	Last time buy date June 30th, 2025
<u>E-1 INTERFACE</u>				
T1/E1 UNIT (7 E-1 PORTS)	B86437-21	Active	Pivot	New 2015 Last time buy date June 30th, 2025
T1/E1 (100 ohm) PADDLE BOARD	86437-85	Active	Pivot	Last time buy date June 30th, 2025
<u>TIE INTERFACE</u>				
INTER-RING TIE UNIT (7* VC)	B86435-22	MD	Discontinued	Effective Jan 2022
TIE UNIT PADDLEBOARD	86435-83	MD	Discontinued	Effective Jan 2022
<u>10BaseT</u>				
ETHER-10 BRIDGE UNIT (10BaseT)	B86438-22	MD	Discontinued	Migrate to Ether-1000, Jan 2022
ETHER-10 PADDLEBOARD	86438-83	MD	Discontinued	Migrate to Ether-1000, Jan 2022
ETHER-10 HUBBING PADDLEBOARD with 1xRJ-45	86438-85	MD	Discontinued	Migrate to Ether-1000, Jan 2022
ETHER-10 HUBBING PADDLEBOARD with 2xRJ-45 & AUI	86438-86	MD	Discontinued	Migrate to Ether-1000, Jan 2022
<u>100BaseT</u>				
ETHER-100 UNIT	B86418-01	MD	Discontinued	Replaced with 2nd generation E1000 unit (B86498-02)
ETHER-100 PADDLEBOARD - Single RJ-45 Module	86418-91	MD	Discontinued	Jun-21

TN1U PRODUCT offered in 2023	Item Code	Status as Dec 2022	Strategy	Notes
DESCRIPTION				
ETHER-100 PADDLEBOARD - 2 slot Main Board	86418-51	MD	Discontinued	
ETHER-100 PADDLEBOARD - Quad RJ-45 Module	86418-61	Active	Pivot	Last time buy date June 30th, 2025
ETHER-100 PADDLEBOARD - Two RJ45 & Two SFP Module	86418-64	Active	Pivot	Last time buy date June 30th, 2025
ETHER-100 PADDLEBOARD - Quad SFP Module	86418-63	Active	Pivot	Last time buy date June 30th, 2025
100B-FX TRANSCEIVER, 1310nm IR-1, 20dB, SMF, LC	86418/AA	Active	Sustaining	
100B-FX TRANSCEIVER, 1310nm LR-1, 29dB, SMF, LC	86418/BB	Active	Sustaining	
100B-FX TRANSCEIVER, 1550nm LR-2, 34dB, SMF, LC	86418/CC	Active	Sustaining	
100B-FX TRANSCEIVER, 1310nm SR, 11dB, MMF, LC	86418/DD	Active	Sustaining	
SPE/CBW PORT CABLE (18in)	035-86430-70	Active	Pivot	Last time buy date June 30th, 2025
<u>1000BaseT</u>				
ETHER-1000 UNIT	B86498-01	Discontinued	Discontinued	Replaced B86498-02
				New 2016
ETHER-1000 UNIT (2.0)	B86498-02	Active	Pivot	Last time buy date June 30th, 2025
ETHER-1000 PADDLEBOARD - 2 slot Main Board	86498-94	Active	Pivot	Last time buy date June 30th, 2025
ETHER-1000 PADDLEBOARD - Quad SFP Module	86498-95	Active	Pivot	Last time buy date June 30th, 2025
1000B-LX TRANSCEIVER, 1310nm IR-1, 11dB, SMF, LC	86498/AA	Active	Pivot	Last time buy date June 30th, 2025
1000B-SX TRANSCEIVER, 850nm SR, 8dB, MMF, LC	86498/DD	Active	Pivot	Last time buy date June 30th, 2025
ETHER-100 PADDLEBOARD - Quad RJ-45 Module	86418-61	Active	Pivot	Last time buy date June 30th, 2025
ETHER-100 PADDLEBOARD - Two RJ45 & Two SFP Module	86418-64	Active	Pivot	Last time buy date June 30th, 2025
ETHER-100 PADDLEBOARD - Quad SFP Module	86418-63	Active	Pivot	Last time buy date June 30th, 2025
100B-FX TRANSCEIVER, 1310nm IR-1, 20dB, SMF, LC	86418/AA	Active	Pivot	Last time buy date June 30th, 2025
100B-FX TRANSCEIVER, 1310nm LR-1, 29dB, SMF, LC	86418/BB	Active	Pivot	Last time buy date June 30th, 2025
100B-FX TRANSCEIVER, 1550nm LR-2, 34dB, SMF, LC	86418/CC	Active	Pivot	Last time buy date June 30th, 2025
100B-FX TRANSCEIVER, 1310nm SR, 11dB, MMF, LC	86418/DD	Active	Pivot	Last time buy date June 30th, 2025
CBW/SPE PORT CABLE (18in) (flat ribbon)	035-86430-70	Active	Pivot	Last time buy date June 30th, 2025
CBW/SPE PORT CABLE (36in) (flat, ribbon)	035-86430-79	Active	Pivot	Last time buy date June 30th, 2025
DS-0 INTERFACE				
<u>4W VF</u>				
				New 2016
4W-VF 1/CH w/E&M	B86444-08	Active	Pivot	Last time buy date June 30th, 2025
				New 2016
4W-VF 4/CH w/E&M	B86444-28	Active	Pivot	Last time buy date June 30th, 2025
4W-VF S/CH (TO) W/BRDG	B86444-04	Discontinued	Discontinued	Replaced with B86444-08
4W-VF 2CH (TO) W/BRDG	B86444-14	Discontinued	Discontinued	Replaced with B86444-08
4W-VF S/CH E&M TYPE 1 W/BRDG	B86444-05	Discontinued	Discontinued	Replaced with B86444-08
4W-VF 2CH E&M TYPE 1 W/BRDG	B86444-15	Discontinued	Discontinued	Replaced with B86444-28
4W-VF S/CH E&M TYPE 1-5 W/BRDG	B86444-06	Discontinued	Discontinued	Replaced with B86444-28
4W-VF 2CH E&M TYPE 1-5 W/BRDG	B86444-26	Discontinued	Discontinued	Replaced with B86444-28
4W-VF S/CH E&M / FXO	B86444-07	Discontinued	Discontinued	
4W-VF DUAL Port PADDLE BOARD (ports 1&2 only)	86444-90	Active	Pivot	Last time buy date June 30th, 2025
4W-VF Split/Combine PADDLE BOARD	86444-91	Active	Pivot	Last time buy date June 30th, 2025

TN1U PRODUCT offered in 2023	Item Code	Status as Dec 2022	Strategy	Notes
DESCRIPTION				
4W-VF QUAD Port PADDLE BOARD	86444-96	Active	Pivot	New 2016 Last time buy date June 30th, 2025
<u>2W VF</u>				
2W-VF S/CH W/BRDG	B86449-04	MD	Discontinued	Limited component supply, Discontinue Jan 2022
2W-VF S/CH E&M TYPE 1-5 W/BRDG	B86449-06	MD	Discontinued	Limited component supply, Discontinue 2022
2W/4W-VF PADDLE BOARD	86444-90	Active	Pivot	Last time buy date June 30th, 2025
Dual Port FXS Unit	B86445-32	Active	Pivot	Last time buy date June 30th, 2025
Dual Port FXS Unit PADDLEBOARD	86445-92	Active	Pivot	Last time buy date June 30th, 2025
Quad Port FXO Unit	B86445-42	Active	Pivot	Last time buy date June 30th, 2025
Quad Port FXO Unit PADDLEBOARD	86445-94	Active	Pivot	Last time buy date June 30th, 2025
<u>DATA INTERFACE</u>				
HS-DATA UNIT RS-422 (56K)	B86446-01	MD	Discontinued	Replaced by the B86446-04
DATA-56 UNIT RS-422 (56K)	B86446-04	NRND	NRND	Planned Discontinuance Dec 2023
RS-422 PADDLE BOARD (DATA-56)	86446-91	Active	NRND	Planned Discontinuance Dec 2023
HS-DATA UNIT V.35 (56K)	B86446-02	MD	Discontinued	Replaced by the B86446-05
DATA-56 UNIT V.35 (56K)	B86446-05	NRND	NRND	Planned Discontinuance Dec 2023
V.35 PADDLEBOARD (DATA-56)	86446-92	Active	NRND	Planned Discontinuance Dec 2023
DATA UNIT - L.S. RS-232 (=<38.4K)	B86448-01	MD	Discontinued	Replaced by the B86448-03
DATA UNIT - L.S. RS-232 (=<38.4K)	B86448-03	Active	Pivot	Last time buy date June 30th, 2025
DATA UNIT PADDLE BOARD (Terminal Block)	86447-90	Active	Pivot	Last time buy date June 30th, 2025
DATA UNIT PADDLE BOARD (2 port DB9)	86448-95	Active	Pivot	Last time buy date June 30th, 2025
DATA UNIT - SYNC. RS-232 (=<38.4K)	B86448-21	Active	Pivot	Last time buy date June 30th, 2025
SYNC. 232 PADDLE BOARD (4 x RJ-45)	86448-98	Active	Pivot	Last time buy date June 30th, 2025
DATA-NX64 UNIT (64 - 768K)	B86464-01	Active	Pivot	Last time buy date June 30th, 2025
DATA-NX64 UNIT V.35 PB	86464-90	Active	Pivot	Last time buy date June 30th, 2025
DATA-NX64 UNIT Ethernet PB	86464-96	MD	Discontinued	Replaced with the 86464-81
				New 2018 - replaced 86464-96
DATA-NX64 UNIT Ethernet PB	86464-81	Active	Pivot	Last time buy date June 30th, 2025
DATA UNIT PADDLE BOARD (Terminal Block)	86447-90	Active	Pivot	Last time buy date June 30th, 2025
DATA-NX64F UNIT (64 - 768K)	B86464-02	Active	Pivot	Last time buy date June 30th, 2025
				New 2016
DATA-NX64F UNIT FIBER PB (C37.94 MMF)	86464-98	Active	Pivot	Last time buy date June 30th, 2025
				New 2016
DATA-NX64F UNIT FIBER PB (SMF)	86464-99	Active	Pivot	Last time buy date June 30th, 2025
DATA-G703 UNIT (64kb/s)	B86466-01	Active	Pivot	Last time buy date June 30th, 2025
DATA-G703 UNIT PB	86466-90	Active	Pivot	Last time buy date June 30th, 2025

TN1U PRODUCT offered in 2023	Item Code	Status as Dec 2022	Strategy	Notes
DESCRIPTION				
OCUDP UNIT (64kb/s)	B86467-01	Active	Pivot	Last time buy date June 30th, 2025
OCUDP UNIT PB	86467-91	Active	Pivot	Last time buy date June 30th, 2025
DATA PTM UNIT RS-232 (= <19.2K)	B86465-02	Active	Pivot	Last time buy date June 30th, 2025
DATA PTM, TERM/BLK RJ45 P/B	86465-91	Active	Pivot	Last time buy date June 30th, 2025
DATA-PTM DB9 PADDLEBOARD	86465-92	Active	Pivot	Last time buy date June 30th, 2025
<u>DIGITAL INTERFACE</u>				
CONTACT I/O (16 Dry Contacts)	B86463-01	NRND	Pivot	Last time buy date June 30th, 2025
CONTACT I/O PADDLE BOARD	86463-90	Active	Pivot	Last time buy date June 30th, 2025
PROTECTIVE RELAYING INTERFACES				
<u>DIRECT TRANSFER TRIP</u>				
DTT 2/CH Tx/Rx UNIT	B86441-42	Active	Pivot	New 2016 Last time buy date June 30th, 2025
DTT PADDLEBOARD (48VDC)	86441-93	Active	Pivot	New 2016 Last time buy date June 30th, 2025
DTT PADDLEBOARD (130VDC)	86441-95	Active	Pivot	New 2016 Last time buy date June 30th, 2025
DTT PADDLEBOARD (250VDC)	86441-97	Active	Pivot	New 2016 Last time buy date June 30th, 2025
<u>TRANSMIT</u>				
DTT XMT UNIT e/w Code A	B86441-01/A	MD	Discontinued	Replaced with B86441-42
DTT XMT UNIT e/w Code A & Q	B86441-01/A/Q	MD	Discontinued	Replaced with B86441-42
DTT XMT UNIT e/w 2 Code A	B86441-01/2A	MD	Discontinued	Replaced with B86441-42
DTT XMT UNIT e/w 2 Code A&Q	B86441-01/2A/Q	MD	Discontinued	Replaced with B86441-42
DTT XMIT PADDLE BOARD 24V	86441-90	MD	Discontinued	Replaced with 86441-93, -95, 97
DTT XMIT PADDLE BOARD 48V	86441-91	MD	Discontinued	Replaced with 86441-93, -95, 97
DTT XMIT PADDLE BOARD 130V	86441-92	MD	Discontinued	Replaced with 86441-93, -95, 97
<u>RECEIVE</u>				
DTT RCV UNIT e/w Code A	B86442-01/A	MD	Discontinued	Replaced with B86441-42
DTT RCV UNIT e/w Code B	B86442-01/B	MD	Discontinued	Replaced with B86441-42
DTT RCV UNIT e/w Code A & Q	B86442-01/A/Q	MD	Discontinued	Replaced with B86441-42
DTT RCV UNIT e/w 2 Code A	B86442-01/2A	MD	Discontinued	Replaced with B86441-42
DTT RCV UNIT e/w 2 Code B	B86442-01/2B	MD	Discontinued	Replaced with B86441-42
DTT RCV UNIT e/w 2 Code A&Q	B86442-01/2A/Q	MD	Discontinued	Replaced with B86441-42
DTT RECEIVE PADDLE BOARD	86442-90	MD	Discontinued	Replaced with 86441-93, -95, 97
<u>DTT TEST PANEL</u>				
DTT TEST PANEL 24V	B86429-01	Active	Sustaining	
DTT TEST PANEL 48V	B86429-02	Active	Sustaining	
DTT TEST PANEL 130V	B86429-03	Active	Sustaining	

TN1U PRODUCT offered in 2023	Item Code	Status as Dec 2022	Strategy	Notes
DESCRIPTION				
<u>CURRENT DIFF. RELAY</u>				
HCB UNIT	B86443-11	NRND	NRND	Planned Discontinuance Dec 2023
CPD UNIT	B86443-12	NRND	NRND	Planned Discontinuance Dec 2023
RADHL UNIT	B86443-13	NRND	NRND	Planned Discontinuance Dec 2023
SPD UNIT	B86443-14	NRND	NRND	Planned Discontinuance Dec 2023
CDR UNIT	B86443-01	Discontinued	Discontinued	Refurbished, Class-B stock may be available (B86443-01/R) A small stock of new units have been built - for customer emergencies
<u>CDR PADDLEBOARD</u>				
CDR/DL 91 INTERFACE 24V	86443-70	Active	NRND	Planned Discontinuance Dec 2023
CDR/DL 91 INTERFACE 48V	86443-71	Active	NRND	Planned Discontinuance Dec 2023
CDR/DL 91 INTERFACE 130V	86443-72	Active	NRND	Planned Discontinuance Dec 2023
CDR/HCB PADDLE BD. 24V	86443-90	Active	NRND	Planned Discontinuance Dec 2023
CDR/HCB PADDLE BD. 48V	86443-91	Active	NRND	Planned Discontinuance Dec 2023
CDR/HCB PADDLE BD. 130V	86443-92	Active	NRND	Planned Discontinuance Dec 2023
CDR/CPD PADDLE BD. 24V	86443-94	Active	NRND	Planned Discontinuance Dec 2023
CDR/CPD PADDLE BD. 48V	86443-95	Active	NRND	Planned Discontinuance Dec 2023
CDR/CPD PADDLE BD. 130V	86443-96	Active	NRND	Planned Discontinuance Dec 2023
CDR/RDHL PADDLE BD. 24V	86443-97	Active	NRND	Planned Discontinuance Dec 2023
CDR/RDHL PADDLE BD. 48V	86443-98	Active	NRND	Planned Discontinuance Dec 2023
CDR/RDHL PADDLE BD. 130V	86443-99	Active	NRND	Planned Discontinuance Dec 2023
DOCUMENTATION				
TPIM - JMUX, TN1U and TN1Ue FULL MANUAL (CD)	86451-03	Active	Pivot	
CABLING KIT / ACCESSORIES				
COMPUTER CABLE KIT	86430-53	Active	Pivot	Last time buy date June 30th, 2025
COMPUTER CABLE	84910-05	Active	Pivot	Last time buy date June 30th, 2025
COMPUTER ADAPT	84910-06	Active	Pivot	Last time buy date June 30th, 2025
1 RU SPACER PANEL	PB885997	Active	Pivot	Last time buy date June 30th, 2025
1 RU SPACER PANEL, with Removeable Front	PB000086	Active	Pivot	Last time buy date June 30th, 2025
HEADSET	86472-01	Active	Pivot	Last time buy date June 30th, 2025
SPEAKERPHONE	86472-02	Active	Pivot	Last time buy date June 30th, 2025
PHONE MTG. PANEL	B86472/A	Active	Pivot	Last time buy date June 30th, 2025
EXTENSION BRACKETS	86430/MK3	Active	Pivot	Last time buy date June 30th, 2025
EXTENSION BRACKETS w/ COVER	86430/MK4	Active	Pivot	Last time buy date June 30th, 2025

TN1U PRODUCT offered in 2023	Item	Status	Strategy	Notes
DESCRIPTION	Code	as Dec 2022		
USB Interface Kit (Firmware upgrade)	695-0015	Active	Pivot	Last time buy date June 30th, 2025
SOFTWARE (Electronic Copy Only)				
VistaNET Network Interface (VNI) RTU License, No CD	86456-01	Active	Sustaining	Sustained over GE's 'Support' Period
VistaNET Local Access (VLA) RTU License, No CD	86456-02	Active	Sustaining	Sustained over GE's 'Support' Period
VistaNET Network Upgrade RTU License, No CD	86456-03	Active	Sustaining	Sustained over GE's 'Support' Period
VistaNET Server Application (VSA) RTU License, No CD	86456-04	Active	Sustaining	Sustained over GE's 'Support' Period
COM Port Expansion RTU License, No CD	86456-05	Active	Sustaining	Sustained over GE's 'Support' Period
VistaNET Alternative Traffic Routing (ATR), No CD	86456-07	Active	Sustaining	Sustained over GE's 'Support' Period
VistaNET VNI for T1MX RTU License, No CD	86456-11	Active	Sustaining	Sustained over GE's 'Support' Period
VistaNET VSA for T1MX RTU License, No CD	86456-14	Active	Sustaining	Sustained over GE's 'Support' Period
VistaNET Traffic Manager License (per node), No CD	86456-21	Active	Sustaining	Sustained over GE's 'Support' Period
VistaNET SNMP Agent (VSNMP), No CD	86456-51	Active	Sustaining	Sustained over GE's 'Support' Period
Megasys Telenium 'Circuit Manager' for SPECTRA				
Circuit Management License for Spectra Users	86456-70	Active	Sustaining	
VistaNET Advanced NMS Software (v^NMS) - STANDARD				
10x v^NMS RTU Node licenses	86456-71	Active	Sustaining	
1x v^NMS RTU Node license for 10 < Nodes < 50	86456-72	Active	Sustaining	
50x v^NMS RTU Node licenses	86456-73	Active	Sustaining	
1x v^NMS RTU Node license for 50 < Nodes < 100	86456-74	Active	Sustaining	
100x v^NMS RTU Node licenses	86456-75	Active	Sustaining	
1x v^NMS RTU Node license for 100 < Nodes	86456-76	Active	Sustaining	
8x5 Annual Extended STANDARD Support Services	86456-80	Active	Sustaining	
24x7 Annual Extended STANDARD Support Services	86456-81	Active	Sustaining	
VistaNET Advanced NMS Software (v^NMS) - GOLD				
10x v^NMS RTU Node licenses	86456-71/G	Active	Sustaining	
1x v^NMS RTU Node license for 10 < Nodes < 50	86456-72/G	Active	Sustaining	
50x v^NMS RTU Node licenses	86456-73/G	Active	Sustaining	
1x v^NMS RTU Node license for 50 < Nodes < 100	86456-74/G	Active	Sustaining	
100x v^NMS RTU Node licenses	86456-75/G	Active	Sustaining	
1x v^NMS RTU Node license for 100 < Nodes	86456-76/G	Active	Sustaining	
8x5 Annual Extended GOLD Support Services	86456-80/G	Active	Sustaining	
24x7 Annual Extended GOLD Support Services	86456-81/G	Active	Sustaining	
<u>MISC HARDWARE</u>				

TN1U PRODUCT offered in 2023	Item Code	Status as Dec 2022	Strategy	Notes
DESCRIPTION				
JVT JUMPER	087-86430-90	Active	Pivot	Last time buy date June 30th, 2025
JVT RETAINER	P0883889	Active	Pivot	Last time buy date June 30th, 2025
SLAVE NODE JUMPER	86430/A	Active	Pivot	Last time buy date June 30th, 2025
BUFFERED SYNC DISTRIBUTION ASSEMBLY	86430/D	Active	Pivot	Last time buy date June 30th, 2025
1-SLOT PB COVERPLATE for ETHER-1000	PL000353	Active	Pivot	Last time buy date June 30th, 2025
<u>OW / PARTYLINE CABLE</u>				
SERVICE TO OW CABLE (17in)	035-86430-15	Active	Pivot	Last time buy date June 30th, 2025
<u>JIF LEVEL CABLES</u>				
TIF PORT CASCADING CABLE (6in)	035-86430-20	Active	Pivot	Last time buy date June 30th, 2025
CBUS CABLE, STRAIGHT (9in)	035-86430-21	Active	Pivot	Last time buy date June 30th, 2025
CBUS CABLE, STRAIGHT (12in)	035-86430-22	Active	Pivot	Last time buy date June 30th, 2025
CBUS CABLE, STRAIGHT (15in)	035-86430-23	Active	Pivot	Last time buy date June 30th, 2025
CBUS CABLE, STRAIGHT (18in)	035-86430-24	Active	Pivot	Last time buy date June 30th, 2025
CBUS CABLE, STRAIGHT (21in)	035-86430-25	Active	Pivot	Last time buy date June 30th, 2025
CBUS CABLE, STRAIGHT (24in)	035-86430-26	Active	Pivot	Last time buy date June 30th, 2025
CBUS CABLE, STRAIGHT (27in)	035-86430-27	Active	Pivot	Last time buy date June 30th, 2025
CBUS CABLE, STRAIGHT (30in)	035-86430-28	Active	Pivot	Last time buy date June 30th, 2025
CBUS CABLE, STRAIGHT (36in)	035-86430-30	Active	Pivot	Last time buy date June 30th, 2025
CBUS CABLE, STRAIGHT (48in)	035-86430-34	Active	Pivot	Last time buy date June 30th, 2025
CBUS CABLE, STRAIGHT (60in)	035-86430-35	Active	Pivot	Last time buy date June 30th, 2025
CBUS CABLE, STRAIGHT (72in)	035-86430-36	Active	Pivot	Last time buy date June 30th, 2025
CBUS CABLE, STRAIGHT (142in)	035-86430-37	Active	Pivot	Last time buy date June 30th, 2025
CBUS CABLE, REVERSED (6in)	035-86430-50	Active	Pivot	Last time buy date June 30th, 2025
CBUS CABLE, REVERSED (9in)	035-86430-51	Active	Pivot	Last time buy date June 30th, 2025
CBUS CABLE, REVERSED (12in)	035-86430-52	Active	Pivot	Last time buy date June 30th, 2025
CBUS CABLE, REVERSED (15in)	035-86430-53	Active	Pivot	Last time buy date June 30th, 2025
CBUS CABLE, REVERSED (18in)	035-86430-54	Active	Pivot	Last time buy date June 30th, 2025
CBUS CABLE, REVERSED (21in)	035-86430-55	Active	Pivot	Last time buy date June 30th, 2025
CBUS CABLE, REVERSED (24in)	035-86430-56	Active	Pivot	Last time buy date June 30th, 2025
CBUS CABLE, REVERSED (27in)	035-86430-57	Active	Pivot	Last time buy date June 30th, 2025
CBUS CABLE, REVERSED (30in)	035-86430-58	Active	Pivot	Last time buy date June 30th, 2025
<u>NMS TIE CABLES</u>				
NMS-TIE CABLE (24in)	035-86430-40	Active	Pivot	Last time buy date June 30th, 2025
NMS-TIE CABLE (30in)	035-86430-41	Active	Pivot	Last time buy date June 30th, 2025
NMS-TIE CABLE (36in)	035-86430-42	Active	Pivot	Last time buy date June 30th, 2025
NMS-TIE CABLE (42in)	035-86430-43	Active	Pivot	Last time buy date June 30th, 2025
NMS-TIE CABLE (48in)	035-86430-44	Active	Pivot	Last time buy date June 30th, 2025
NMS-TIE CABLE (60in)	035-86430-45	Active	Pivot	Last time buy date June 30th, 2025
NMS-TIE CABLE (72in)	035-86430-46	Active	Pivot	Last time buy date June 30th, 2025
NMS-TIE CABLE (142in)	035-86430-47	Active	Pivot	Last time buy date June 30th, 2025

TN1U PRODUCT offered in 2023	Item Code	Status as Dec 2022	Strategy	Notes
DESCRIPTION				
<u>JMUX & JIFPORT CABLES</u>				
TIF PORT CABLE ASSEMBLIES, LEFT SIDE	035-86430-67	Active	Pivot	Last time buy date June 30th, 2025
TIF PORT CABLE ASSEMBLIES, RIGHT SIDE	035-86430-68	Active	Pivot	Last time buy date June 30th, 2025
VMAPPER-40 CASCADING CABLE (2.5in)	035-86430-69	Active	Pivot	Last time buy date June 30th, 2025
TUG-3 CABLE (18in)	035-86430-70	Active	Pivot	Last time buy date June 30th, 2025
TUG-3 CABLE (48in)	035-86430-71	Active	Pivot	Last time buy date June 30th, 2025
TUG-3 CABLE (60in)	035-86430-72	Active	Pivot	Last time buy date June 30th, 2025
TUG-3 CABLE (72in)	035-86430-73	Active	Pivot	Last time buy date June 30th, 2025
TUG-3 CABLE (84in)	035-86430-74	Active	Pivot	Last time buy date June 30th, 2025
STM-4 BYPASS / CBW CABLE (10in)	035-86430-78	Active	Pivot	Last time buy date June 30th, 2025
CBW/SPE CABLE (36in) (flat, ribbon)	035-86430-79	Active	Pivot	Last time buy date June 30th, 2025
<u>OPTICS and SFP Modules</u>				
STM-1 AGGREGATE UNIT, NO SFP TRANSCEIVERS	B86432-51	Active	Sustaining	
155Mb/s TRANSCEIVER, 1310nm IR-1 20dB (20km), SMF, LC	86432/AA	Active	Sustaining	
155Mb/s TRANSCEIVER, 1310nm LR-1 29dB (50km), SMF, LC	86432/BB	Active	Sustaining	
155Mb/s TRANSCEIVER, 1550nm LR-2 34dB (120km), SMF, LC	86432/CC	Active	Sustaining	
155Mb/s TRANSCEIVER, 1310nm SR 12dB (2km), MMF, LC	86432/DD	Active	Sustaining	
155Mb/s TRANSCEIVER, 1550nm LR-2 37dB (160km), SMF, LC	86432/EE	Active	Sustaining	
155Mb/s TRANSCEIVER, 1550nm LR-2 46dB (200km), SMF, LC	86432/FF	Active	Sustaining	
155Mb/s TRANSCEIVER, 1550nm LR-2 50dB (240km), SMF, LC	AL001441	Active	Sustaining	
155Mb/s, SINGLE FIBRE TRANSCEIVER, 1310nm Tx / 1550nm Rx (20km), SMF, LC	AL001119	Active	Sustaining	
155Mb/s, SINGLE FIBRE TRANSCEIVER, 1550nm Tx / 1310nm Rx (20km), SMF, LC	AL001120	Active	Sustaining	
155Mb/s, SINGLE FIBRE TRANSCEIVER, 1510nm Tx / 1590nm Rx (120km), SMF, LC	AL001057	Active	Sustaining	
155Mb/s, SINGLE FIBRE TRANSCEIVER, 1590nm Tx / 1510nm Rx (120km), SMF, LC	AL001058	Active	Sustaining	
STM-4 AGGREGATE UNIT, no SFP	B86417-21	Active	Sustaining	
622Mb/s TRANSCEIVERS, 1310nm IR-1 14dB (20km), smf, LC	86417/AA	Active	Sustaining	
622Mb/s TRANSCEIVERS, 1310nm LR-1 25dB (40km), smf, LC	86417/BB	Active	Sustaining	
622Mb/s TRANSCEIVERS, 1550nm LR-2 34dB (120km), smf, LC	86417/CC	Active	Sustaining	
622Mb/s TRANSCEIVERS, 1310nm SR 7dB (1km), mmf, LC	86417/DD	Active	Sustaining	
622Mb/s TRANSCEIVERS, 1550nm ELR-2 38dB (160km), smf, LC	86417/EE	Active	Sustaining	
STM-16 AGGREGATE UNIT, NO SFP TRANSCEIVERS	B86419-21	Active	Sustaining	
2.488Mb/s TRANSCEIVER, 1310nm, IR-1, 13dB, SMF, LC	86419/AA	Active	Sustaining	
2.488Mb/s TRANSCEIVER, 1310nm LR-1 26dB, SMF, LC	86419/BB	Active	Sustaining	
2.488Mb/s TRANSCEIVER, 1550nm ELR-1 26dB, SMF, LC	86419/CC	Active	Sustaining	
2.488Mb/s TRANSCEIVER, 1550nm ELR-2 31dB, SMF, LC	86419/EE	Active	Sustaining	
1000 BASE-T, CU, RJ45 (-40 to +85C), SFP	AL001597	Active	Sustaining	
<u>SYNC CABLES</u>				
SHIELDED J-SYNC Cable (RJ-45 CROSSOVER) 39"	035-86400-27	Active	Pivot	Last time buy date June 30th, 2025
SHIELDED J-SYNC Cable (RJ-45 CROSSOVER) 120"	035-86400-28	Active	Pivot	Last time buy date June 30th, 2025
2KHZ SYNC TIE CABLE, SHIELDED (130in)	035-86430-80	Active	Pivot	Last time buy date June 30th, 2025
2KHZ SYNC TIE CABLE (60in)	035-86430-81	Active	Pivot	Last time buy date June 30th, 2025
2KHZ SYNC TIE CABLE (36in)	035-86430-82	Active	Pivot	Last time buy date June 30th, 2025

TN1U PRODUCT offered in 2023		Item Code	Status as Dec 2022	Strategy	Notes
DESCRIPTION					
CDAX - SYNC CABLE ASSEMBLY		035-86486-01	Active	Pivot	Last time buy date June 30th, 2025
Coupler, CDAX to External Sync T1 Bridge		690-01072	Active	Pivot	Last time buy date June 30th, 2025
<u>MISC CABLES</u>					
GND JUMPER (BLACK) (9in)		035-86430-60	Active	Pivot	Last time buy date June 30th, 2025
POWER JUMPER (RED) (9in)		035-86430-61	Active	Pivot	Last time buy date June 30th, 2025
POWER JUMPER (BLUE) (9in)		035-86430-62	Active	Pivot	Last time buy date June 30th, 2025
<u>SOFTWARE CONNECTORS / CABLES</u>					
COMPUTER CABLE		84910-05	Active	Pivot	Last time buy date June 30th, 2025
COMPUTER ADAPT		84910-06	Active	Pivot	Last time buy date June 30th, 2025
TEST CABLE SMB/BNC 1M		84910-09	Active	Pivot	Last time buy date June 30th, 2025
TEST CABLE SMB/BNC 6M		84910-10	Active	Pivot	Last time buy date June 30th, 2025

ITEM CODE	Status	TN1Ue PRODUCT offered in 2007 DESCRIPTION	ITEM CODE	Status	TN1Ue PRODUCT offered in 2023 DESCRIPTION	ITEM CODE	Status as Dec 2022	Strategy	Notes
COMMON EQUIPMENT									
86430-21	MD	TN1Ue COMM EQUIPMENT SHELF (LVDS)	B86430-28	Active	TN1Ue COMM EQUIPMENT SHELF (LVDS) - non-RoHS	B86430-28	Discontinued	Discontinued	Replace with B86430-41 (available now) New 2020
86430-22	MD	TN1Ue EXPANSION SHELF	B86430-22	Active	TN1Ue COMM EQUIPMENT SHELF (LVDS) - RoHS	B86430-41	Active	Pivot	Last time buy date June 30th, 2025
					TN1Ue EXPANSION SHELF	B86430-42	Active	Pivot	Last time buy date June 30th, 2025
					E1MXe MULTIPLEXER SHELF	B86430-43	Active	Pivot	Last time buy date June 30th, 2025 New 2020
					TTMX MULTIPLEXER SHELF	B86430-44	Active	Pivot	Last time buy date June 30th, 2025
		LVDS Driver-board Assembly	86430/E	Active	LVDS Driver-board Assembly	86430/E	Active	Pivot	Last time buy date June 30th, 2025
86431-02	MD	VDC POWER POWER CONVERTER 48V	B86431-02		VDC POWER POWER CONVERTER 48V (30 Watt)	B86431-42	Active	Pivot	Last time buy date June 30th, 2025 New 2020
86431-72	MD	POWER UNIT PADDLEBOARD (Narrow)	86431-72		POWER CONVERTER 130V (30 Watt)	B86431-43	Active	Pivot	Last time buy date June 30th, 2025
86431-73	MD	POWER UNIT PADDLEBOARD (Wide)	86431-73		48V POWER UNIT PB, GOST-R Compliant (Narrow)	86431-75	Active	Pivot	Last time buy date June 30th, 2025
					48VPOWER UNIT PB, GOST-R Compliant (Wide)	86431-76	Active	Pivot	Last time buy date June 30th, 2025 New 2020
86431-72	MD	POWER UNIT PADDLEBOARD (Narrow)	86431-72		130V POWER UNIT PB (Narrow)	86431-77	Active	Pivot	Last time buy date June 30th, 2025 New 2020
86431-73	MD	POWER UNIT PADDLEBOARD (Wide)	86431-73		48VPOWER UNIT PB (Wide)	86431-78	Active	Pivot	Last time buy date June 30th, 2025
SERVICE UNIT									
86434-02	MD	SERVICE UNIT	B86434-02		CS SERVICE UNIT (e/w Legacy Image)	B86434-11	Active	Pivot	New Cyber Security firmware, Available 2015
86434-03	MD	IP SERVICE UNIT (Supporting SNMP)	B86434-03		CS SERVICE UNIT (Activation upgrade for Security)	86434/A	Active	Pivot	Last time buy date June 30th, 2025
86434-72	MD*	IP SERVICE UNIT (Supporting VSP)	B86434-03						
		SERVICE UNIT / IP SERVICE UNIT PADDLEBOARD	86434-75	Active	SERVICE UNIT / IPSU / CSSU PADDLEBOARD	86434-75	Active	Pivot	Last time buy date June 30th, 2025
		ORDERWIRE / PARTYLINE			ORDERWIRE / PARTYLINE		Active		
86471-01	Active	ORDER WIRE UNIT	B86471-01		ORDER WIRE UNIT	B86471-01	Discontinued	Discontinued	Refurbished units available now
86471-71	Active	ORDERWIRE PADDLEBOARD	86471-71		ORDERWIRE PADDLEBOARD	86471-71	Active	Pivot	Last time buy date June 30th, 2025
86474-02	Active	PARTY LINE 4W VF	B86474-02		PARTY LINE 4W VF	B86474-02	Discontinued	Discontinued	Refurbished units available now
86474-71	Active	4W VF PARTYLINE PADDLEBOARD	86474-71		4W VF PARTYLINE PADDLEBOARD	86474-71	Active	Pivot	Last time buy date June 30th, 2025
EXTERNAL SYNC									
		EXTERNAL SYNC UNIT	B86480-31		EXTERNAL SYNC UNIT	B86480-31	Active	Pivot	Last time buy date June 30th, 2025
		EXTERNAL SYNC PADDLEBOARD	86480-72		EXTERNAL SYNC PADDLEBOARD	86480-72	Active	Pivot	Last time buy date June 30th, 2025
					EXT SYNC to SU CABLE (RJ-45 STRAIGHT) (1ft)	035-86400-24	Active	Pivot	Last time buy date June 30th, 2025
BLANKS									
86427-01	Active	BLANK PANEL	B86427-01		BLANK PANEL	B86427-01	Active	Pivot	Last time buy date June 30th, 2025
86427-70	Active	SINGLE BLANK EMC COVER - P0916211	86427-70		SINGLE BLANK EMC COVER - P0916211	86427-70	Active	Pivot	Last time buy date June 30th, 2025
86427-71	Active	DOUBLE BLANK EMC COVER - P0916212	86427-71		DOUBLE BLANK EMC COVER - P0916212	86427-71	Active	Pivot	Last time buy date June 30th, 2025
TN1Ue INTERFACE									
86432-21	MD	STM-1 AGGREGATE UNIT, 1310nm IR 20dB, SMF, LC	B86432-51/AA		STM-1 AGGREGATE UNIT, 1310nm IR 20dB, SMF, LC	B86432-51/AA	Active	Pivot	All support SFP transceivers, terminated with LC connectors (replace FC terminated path cords)
		STM-1 AGGREGATE UNIT, 1310nm LR-1 29dB, SMF, LC	B86432-51/BB		STM-1 AGGREGATE UNIT, 1310nm LR-1 29dB, SMF, LC	B86432-51/BB	Active	Pivot	Last time buy date June 30th, 2025
86432-22	MD	STM-1 AGGREGATE UNIT, 1550nm LR-2 34dB, SMF, LC	B86432-51/CC		STM-1 AGGREGATE UNIT, 1550nm LR-2 34dB, SMF, LC	B86432-51/CC	Active	Pivot	Last time buy date June 30th, 2025
		STM-1 AGGREGATE UNIT, 1310nm SR 7dB, MMF, LC	B86432-51/DD		STM-1 AGGREGATE UNIT, 1310nm SR 12dB, MMF, LC	B86432-51/DD	Active	Pivot	Last time buy date June 30th, 2025
		STM-4 AGGREGATE UNIT, 1310nm IR 14dB, SMF, LC	B86417-21/AA		STM-1 AGGREGATE UNIT, 1550nm LR-2 37dB, SMF, LC	B86432-51/EE	Active	Pivot	Last time buy date June 30th, 2025
		STM-4 AGGREGATE UNIT, 1310nm LR-1 25dB, SMF, LC	B86417-21/BB		STM-1 AGGREGATE UNIT, 1550nm LR-2 46dB, SMF, LC	B86432-51/FF	Active	Pivot	Last time buy date June 30th, 2025
		STM-4 AGGREGATE UNIT, 1550nm LR-2 34dB, SMF, LC	B86417-21/CC						
		STM-4 AGGREGATE UNIT, 1310nm SR 7dB, MMF, LC	B86417-21/DD		STM-4 AGGREGATE UNIT, 1310nm IR-1, 14dB, SMF, LC	B86417-21/AA	Active	Pivot	Last time buy date June 30th, 2025
		STM-4 AGGREGATE UNIT, 1550nm ELR-2 38dB, SMF, LC	B86417-21/EE		STM-4 AGGREGATE UNIT, 1310nm LR-1, 25dB, SMF, LC	B86417-21/BB	Active	Pivot	Last time buy date June 30th, 2025
		STM-4 BYPASS / CBW INTERNAL CABLE (10in)	035-86430-78		STM-4 AGGREGATE UNIT, 1550nm LR-2, 34dB, SMF, LC	B86417-21/CC	Active	Pivot	Last time buy date June 30th, 2025
					STM-4 AGGREGATE UNIT, 1310nm SR 7dB, MMF, LC	B86417-21/DD	Active	Pivot	Last time buy date June 30th, 2025
					STM-4 AGGREGATE UNIT, 1550nm LR-2, 38dB, SMF, LC	B86417-21/EE	Active	Pivot	Last time buy date June 30th, 2025
					STM-4 BYPASS / CBW INTERNAL CABLE (10in)	035-86430-78	Active	Pivot	Last time buy date June 30th, 2025
					STM-16 AGGREGATE UNIT, 1310nm IR-1, 13dB, SMF, LC	B86419-21/AA	Active	Pivot	Last time buy date June 30th, 2025
					STM-16 AGGREGATE UNIT, 1310nm LR-1, 26dB, SMF, LC	B86419-21/BB	Active	Pivot	Last time buy date June 30th, 2025
					STM-16 AGGREGATE UNIT, 1550nm LR-2, 26dB, SMF, LC	B86419-21/CC	Active	Pivot	Last time buy date June 30th, 2025
					STM-16 AGGREGATE UNIT, 1550nm LR-2, 31dB, SMF, LC	B86419-21/EE	Active	Pivot	Last time buy date June 30th, 2025

				STM-16 BYPASS / CBW INTERNAL CABLE (12in)	135-86419-21	Active	Pivot	Last time buy date June 30th, 2025
				<u>EVOLUTION INTERFACE</u>				
				EVOLUTION MODULE	B86900-01	Active	Sustaining	New 2020 (to connect optically to JunglePAX)
				SFP, 1G, SR, LC, SMF, 1310nm, 10km	90010/AA	Active	Sustaining	
				SFP, 1G, LR, LC, SMF, 1550nm, 40km	90010/BB	Active	Sustaining	
				SFP, 1G, ELR, LC, SMF, 1550nm, 80km	90010/CC	Active	Sustaining	
				<u>TUG-3 INTERFACE</u>				
86490-21	MD	TUG-3 UNIT (NEW)	B86490-51	TUG-3 UNIT (NEW)	B86490-51	Active	Pivot	Last time buy date June 30th, 2025
		TUG-3 PORT INTERNAL (UNIT TO UNIT) CABLE (18in)	035-86430-70	TUG-3 PORT INTERNAL (UNIT TO UNIT) CABLE (18in)	035-86430-70	Active	Pivot	Last time buy date June 30th, 2025
86490-70	Active	TN1Ue TUG-3 UNIT EMC COVER - P0916210	86490-70	TN1Ue TUG-3 UNIT EMC COVER - P0916210	86490-70	Active	Pivot	Last time buy date June 30th, 2025
				TIFPORT CABLE (3ft)	035-86400-32	Active	Pivot	Last time buy date June 30th, 2025
				<u>VC LEVEL INTERFACE</u>				
				<u>DSO and Sync E1 DACS</u>				
		CDAX UNIT (phase II)	B86486-01	CDAX UNIT (E1)	B86486-21	Active	Pivot	Last time buy date June 30th, 2025
		CDAX PADDLEBOARD	86486-ue	CDAX PADDLEBOARD, e/w 4 DB-9 Electrical Ports	86486-71	Active	Pivot	Last time buy date June 30th, 2025
				CDAX PADDLEBOARD, e/w 3 DB-9 Elect. Ports & Alms	86486-75	Active	Pivot	Last time buy date June 30th, 2025
				CDAX PADDLEBOARD, e/w 2 Optical & 2 Electrical ports	86486-77	Active	Pivot	Last time buy date June 30th, 2025
				CDAX TRANSCEIVER, 1310nm IR-1 20dB smf LC	86486/AA	Active	Pivot	Last time buy date June 30th, 2025
				CDAX TRANSCEIVER, 1310nm LR-1 29dB smf LC	86486/BB	Active	Pivot	Last time buy date June 30th, 2025
				CDAX TRANSCEIVER, 1550nm LR-2 34dB smf LC	86486/CC	Active	Pivot	Last time buy date June 30th, 2025
				CDAX TRANSCEIVER, 1310nm SR 12dB mmf LC	86486/DD	Active	Pivot	Last time buy date June 30th, 2025
				CBUS CABLE (2ft)	035-86400-03	Active	Pivot	Last time buy date June 30th, 2025
				<u>VC DEMUX</u>				
				CMUX UNIT (QUAD PORTS)	B86485-22	Active	Pivot	New 2016
86485-21	MD	CMUX UNIT PADDLEBOARD	86485-75	CMUX UNIT PADDLEBOARD	86485-75	Active	Pivot	Last time buy date June 30th, 2025
86485-72	MD			CBUS CABLE (2ft)	035-86400-03	Active	Pivot	Last time buy date June 30th, 2025
				<u>INTER-RING TIE UNIT (7* VC)</u>				
86435-22	Active	TIE UNIT PADDLEBOARD	86435-75	TIE UNIT PADDLEBOARD	86435-75	Discontinued	Discontinued	Non-RoHS. Instead, use CBW ties between TN1Ue rings
86491-01	Discontinued							
86491-71	Discontinued							
				<u>10BaseT</u>				
86438-21	MD	ETHER-10 BRIDGE UNIT (10BaseT)	B86438-22	ETHER-10 BRIDGE UNIT (10BaseT)	B86438-22	Discontinued	Discontinued	Migrate to E1000, effective Jan 2022
86438-72	MD	ETHER-10 PADDLEBOARD	86438-55	ETHER-10 PADDLEBOARD	86438-55	Discontinued	Discontinued	Migrate to E1000, effective Jan 2022
86438-75	MD	ETHERNET HUBBING PADDLEBOARD	86438-58	ETHERNET HUBBING PADDLEBOARD	86438-58	Discontinued	Discontinued	Migrate to E1000, effective Jan 2022
				<u>100BaseT</u>				
		ETHER-100 BRIDGE UNIT (100BaseT)	B86418-01	ETHER-100 BRIDGE UNIT (100BaseT)	B86418-01	Discontinued	Discontinued	Transition to GigE (B86498-02)
		ETHER-100 PADDLEBOARD - Single RJ-45 Module	86418-71	ETHER-100 PADDLEBOARD - Single RJ-45 Module	86418-71	Discontinued	Discontinued	Transition to GigE (B86498-02)
		ETHER-100 PADDLEBOARD - 2 Slot Main Board	86418-51	ETHER-100 PADDLEBOARD - 2 Slot Main Board	86418-51	Discontinued	Discontinued	
		ETHER-100 PADDLEBOARD - Quad RJ-45 Module	86418-81	ETHER-100 PADDLEBOARD - Quad RJ-45 Module	86418-81	Discontinued	Discontinued	Non-RoHS
		ETHER-100 PADDLEBOARD - Quad SFP Module	86418-83	ETHER-100 PADDLEBOARD - Quad SFP Module	86418-83	Discontinued	Discontinued	Non-RoHS
		100B-FX TRANSCEIVERS, 1310nm IR-1, 20dB, smf, LC	86418/AA	100B-FX TRANSCEIVERS, 1310nm IR-1, 20dB, smf, LC	86418/AA	Active	Sustaining	
		100B-FX TRANSCEIVERS, 1310nm LR-1, 29dB, smf, LC	86418/BB	100B-FX TRANSCEIVERS, 1310nm LR-1, 29dB, smf, LC	86418/BB	Active	Sustaining	
		100B-FX TRANSCEIVERS, 1550nm LR-2, 34dB, smf, LC	86418/CC	100B-FX TRANSCEIVERS, 1550nm LR-2, 34dB, smf, LC	86418/CC	Active	Sustaining	
		100B-FX TRANSCEIVERS, 1310nm SR, 11dB, mmf, LC	86418/DD	100B-FX TRANSCEIVERS, 1310nm SR, 11dB, mmf, LC	86418/DD	Active	Sustaining	
		TUG-3 PORT INTERNAL (UNIT TO UNIT) CABLE (18in)	035-86430-70	TUG-3 PORT INTERNAL (UNIT TO UNIT) CABLE (18in)	035-86430-70	Active	Pivot	Last time buy date June 30th, 2025
				<u>1000BaseT</u>				
				ETHER-1000 BRIDGE UNIT (1000BaseT)	B86498-01	Discontinued	Discontinued	Replaced B86498-02
				ETHER-1000 BRIDGE UNIT 2.0 (1000BaseT)	B86498-02	Active	Pivot	New 2016
				ETHER-1000 PADDLEBOARD - 2 Slot Main Board	86498-74	Active	Pivot	Last time buy date June 30th, 2025
				ETHER-1000 PADDLEBOARD - 2+2 SFP Quad Port	86498-75	Active	Pivot	Last time buy date June 30th, 2025
				ETHER-1000 PADDLEBOARD - Quad RJ-45 Module	86498-81	Active	Pivot	Last time buy date June 30th, 2025
				ETHER-1000 PADDLEBOARD - Quad SFP Module	86498-83	Active	Pivot	Last time buy date June 30th, 2025

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86449-04	Active	2W-VF S/CH (TO) W/BRDG	B86449-04	2W-VF S/CH (TO) W/BRDG	B86449-04	Discontinued	Discontinued	
86449-06	Active	2W-VF S/CH E&M TYPE 1-5 W/BRDG	B86449-06	2W-VF S/CH E&M TYPE 1-5 W/BRDG	B86449-06	Discontinued	Discontinued	
86445-31	MD	DUAL CHANNEL FXS Unit	B86445-32	DUAL CHANNEL FXS Unit	B86445-32	Active	Pivot	Last time buy date June 30th, 2025
86445-73	MD	DUAL CHANNEL FXS Unit PADDLEBOARD	86445-75	DUAL CHANNEL FXS Unit PADDLEBOARD	86445-75	Active	Pivot	Last time buy date June 30th, 2025
86445-41	MD	QUAD CHANNEL FXO Unit	B86445-42	QUAD CHANNEL FXO Unit	B86445-42	Active	Pivot	Last time buy date June 30th, 2025
86445-72	MD	QUAD CHANNEL FXO Unit PADDLEBOARD	86445-77	QUAD CHANNEL FXO Unit PADDLEBOARD	86445-77	Active	Pivot	Last time buy date June 30th, 2025
		<u>DATA INTERFACE</u>			<u>DATA INTERFACE</u>			
86446-01	MD	HIGH SPEED DATA UNIT RS-422 (56/64K)	B86446-01	DATA-56 UNIT RS-422 (56K)	B86446-04	NRND	NRND	Non-RoHS Planned Discontinuance Dec 2023
86446-02	MD	HIGH SPEED DATA UNIT V.35 (56/64K)	B86446-02	DATA-56 UNIT V.35 (56K)	B86446-05	NRND	NRND	Non-RoHS Planned Discontinuance Dec 2023
86446-72	Active	HS DATA (RS-422) PADDLEBOARD	86446-72	DATA-56 (RS-422) PADDLEBOARD	86446-72	Active	Pivot	Last time buy date June 30th, 2025
86448-01	Active	DATA UNIT - L.S. (<=38.4K)	B86448-01	DATA UNIT - L.S. (<=38.4K)	B86448-03	Active	Pivot	Last time buy date June 30th, 2025
86448-71	Active	UNIVERSAL DATA-LS PADDLEBOARD	86448-71	UNIVERSAL DATA-LS PADDLEBOARD	86448-71	Active	Pivot	Last time buy date June 30th, 2025
86464-01	Active	DATA-NX64 UNIT	B86464-01	DATA-NX64 UNIT	B86464-01	Active	Pivot	Last time buy date June 30th, 2025
86464-71	Active	DATA-Nx64 (V.35) PADDLEBOARD	86464-71	DATA-Nx64 (V.35) PADDLEBOARD	86464-71	Active	Pivot	Last time buy date June 30th, 2025
				DATA-Nx64 (Ethernet) PADDLEBOARD	86464-76	Discontinued	Discontinued	Non-RoHS
		DATA-NX64F UNIT	B86464-02	DATA-NX64F UNIT	B86464-02	Active	Pivot	Last time buy date June 30th, 2025
		DATA-Nx64F PADDLEBOARD	86464-73	DATA-Nx64F PADDLEBOARD (C3794 MMF)	86464-74	Active	Pivot	Last time buy date June 30th, 2025
86466-01	Active	DATA-G703 UNIT	B86466-01	DATA-G703 UNIT	B86466-01	Active	Pivot	Last time buy date June 30th, 2025
86466-71	Active	64KB/S G.703 PADDLEBOARD	86466-71	64Kb/s G.703 PADDLEBOARD	86466-71	Active	Pivot	Last time buy date June 30th, 2025
86465-02	Active	DATA PTM UNIT (<=19.2K)	B86465-02	DATA PTM UNIT (<=19.2K)	B86465-02	Active	Pivot	Last time buy date June 30th, 2025
86465-72	Active	DATA-PTM (RJ-45) PADDLEBOARD	86465-72	DATA-PTM (RJ-45) PADDLEBOARD	86465-72	Active	Pivot	Last time buy date June 30th, 2025
86465-73	Active	DATA-PTM (DB9) PADDLEBOARD	86465-73	DATA-PTM (DB9) PADDLEBOARD	86465-73	Active	Pivot	Last time buy date June 30th, 2025
86461-01	MD							
86461-02	MD							
86461-72	MD							
86462-01	MD							
86462-02	MD							
86462-72	MD							
		<u>DIGITAL INTERFACE</u>			<u>DIGITAL INTERFACE</u>			
86463-01	Active	CONTACT I/O (16 Dry Contacts)	B86463-01	CONTACT I/O (16 Dry Contacts)	B86463-01	NRND	NRND	Planned Discontinuance Dec 2023
86463-71	Active	CONTACT I/O PADDLEBOARD	86463-71	CONTACT I/O PADDLEBOARD	86463-71	NRND	NRND	Planned Discontinuance Dec 2023
		PROTECTIVE RELAYING INTERFACES			PROTECTIVE RELAYING INTERFACES			
		<u>TRANSMIT</u>			<u>TRANSMIT</u>			
86441-01/A	Active	DTT XMT UNIT e/w Code A	B86441-01/A	DTT XMT UNIT e/w Code A	B86441-01/A	Discontinued	Discontinued	Replace, 441-42
86441-01/A/Q	Active	DTT XMT UNIT e/w Code A & Q	B86441-01/A/Q	DTT XMT UNIT e/w Code A & Q	B86441-01/A/Q	Discontinued	Discontinued	Replace, 441-42
86441-01/2A	Active	DTT XMT UNIT e/w 2 Code A	B86441-01/2A	DTT XMT UNIT e/w 2 Code A	B86441-01/2A	Discontinued	Discontinued	Replace, 441-42
86441-01/2A/Q	Active	DTT XMT UNIT e/w 2 Code A&Q	B86441-01/2A/Q	DTT XMT UNIT e/w 2 Code A&Q	B86441-01/2A/Q	Discontinued	Discontinued	Replace, 441-42
86441-72	Active	DTT XMT PADDLEBOARD (48VDC)	86441-72	DTT XMT PADDLEBOARD (48VDC)	86441-72	Discontinued	Discontinued	Replace, 441-42
		DTT XMT PADDLEBOARD (130VDC)	86441-74	DTT XMT PADDLEBOARD (130VDC)	86441-74	Discontinued	Discontinued	Replace, 441-42
				DTT XMT PADDLEBOARD (220VDC)	86441-76	Discontinued	Discontinued	Replace, 441-42
		<u>RECEIVE</u>			<u>RECEIVE</u>			
86442-01/A	Active	DTT RCV UNIT e/w Code A	B86442-01/A	DTT RCV UNIT e/w Code A	B86442-01/A	Discontinued	Discontinued	Replace, 441-42
86442-01/B	Active	DTT RCV UNIT e/w Code B	B86442-01/B	DTT RCV UNIT e/w Code B	B86442-01/B	Discontinued	Discontinued	Replace, 441-42
86442-01/A/Q	Active	DTT RCV UNIT e/w Code A & Q	B86442-01/A/Q	DTT RCV UNIT e/w Code A & Q	B86442-01/A/Q	Discontinued	Discontinued	Replace, 441-42
86442-01/B/Q	Active	DTT RCV UNIT e/w 2 Code A	B86442-01/2A	DTT RCV UNIT e/w 2 Code A	B86442-01/2A	Discontinued	Discontinued	Replace, 441-42
86442-01/2A	Active	DTT RCV UNIT e/w 2 Code B	B86442-01/2B	DTT RCV UNIT e/w 2 Code B	B86442-01/2B	Discontinued	Discontinued	Replace, 441-42
86442-01/2B	Active	DTT RCV UNIT e/w 2 Code A&Q	B86442-01/2A/Q	DTT RCV UNIT e/w 2 Code A&Q	B86442-01/2A/Q	Discontinued	Discontinued	Replace, 441-42
86442-01/2A/Q	Active							
86442-01/2B/Q	Active							
86442-72	Active	DTT RCV PADDLEBOARD	86442-72	DTT RCV PADDLEBOARD	86442-72	Discontinued	Discontinued	Replace, 441-82
				DTT 2/CH Tx/Rx UNIT	B86441-42	Active	Pivot	New in 2017 Last time buy date June 30th, 2025

				DTT PADDLEBOARD (48VDC)	86441-82	Active	Pivot	New in 2018 Last time buy date June 30th, 2025
				DTT PADDLEBOARD (130VDC)	86441-84	Active	Pivot	New in 2018 Last time buy date June 30th, 2025
				DTT PADDLEBOARD (220VDC)	86441-86	Active	Pivot	New in 2018 Last time buy date June 30th, 2025
		<u>DTT TEST PANEL</u>		<u>DTT TEST PANEL</u>				
86429-22	Active	DTT TEST PANEL 48V	86429-22	DTT TEST PANEL 48V	86429-22	Active	Sustaining	
		DTT TEST PANEL 130V	86429-23	DTT TEST PANEL 130V	86429-23	Active	Sustaining	
				DTT TEST PANEL 220V	86429-24	Active	Sustaining	
		<u>CURRENT DIFF. RELAY</u>		<u>CURRENT DIFF. RELAY</u>				
86443-01	MD	CDR UNIT	86443-01	CDR UNIT	86443-01	Discontinued	Discontinued	
86443-52	Active	CDR (DL91F) PADDLEBOARD	86443-52	CDR (DL91F) PADDLEBOARD	86443-52	NRND	NRND	Planned Discontinuance Dec 2023
86443-11	Active	HCB UNIT	86443-11	HCB UNIT	86443-11	NRND	NRND	Planned Discontinuance Dec 2023
86443-63	Active	CDR (HCB + SM) PADDLEBOARD	86443-63	CDR (HCB + SM) PADDLEBOARD	86443-63	NRND	NRND	Planned Discontinuance Dec 2023
86443-64	Active	CDR (HCB - SM) PADDLEBOARD	86443-64	CDR (HCB - SM) PADDLEBOARD	86443-64	NRND	NRND	Planned Discontinuance Dec 2023
86443-12	Active	CPD UNIT	86443-12	CPD UNIT	86443-12	NRND	NRND	Planned Discontinuance Dec 2023
86443-14	Active	SPD UNIT	86443-14	SPD UNIT	86443-14	NRND	NRND	Planned Discontinuance Dec 2023
86443-13	Active	RADHL UNIT	86443-13	RADHL UNIT	86443-13	NRND	NRND	Planned Discontinuance Dec 2023
86443-67	Active	CDR (CPD,RADHL,SPD) PADDLEBOARD	86443-67	CDR (CPD,RADHL,SPD) PADDLEBOARD	86443-67	NRND	NRND	Planned Discontinuance Dec 2023
		DOCUMENTATION		DOCUMENTATION				
86451-22	Active	Technical Practice & Installation Man.	86451-22	Technical Practice & Installation Man.	86451-22	Active	Pivot	Last time buy date June 30th, 2025
86451-03	Active	TPIM - JMUX, TN1U & TN1Ue FULL MANUAL (CD)	86451-03	TPIM - JMUX, TN1U & TN1Ue FULL MANUAL (CD)	86451-03	Active	Pivot	Last time buy date June 30th, 2025
		CABLING KIT / ACCESSORIES		CABLING KIT / ACCESSORIES				
86430-53	Active	COMPUTER / TEST CABLE KIT	86430-53	COMPUTER CABLE KIT	86430-53	Active	Pivot	Last time buy date June 30th, 2025
86472-01	Active	HEADSET	86472-01	HEADSET	86472-01	Active	Pivot	Last time buy date June 30th, 2025
86472-02	Active	SPEAKERPHONE	86472-02	SPEAKERPHONE	86472-02	Active	Pivot	Last time buy date June 30th, 2025
86472/A	Active	MTG. PANEL	86472/A	MTG. PANEL	86472/A	Active	Pivot	Last time buy date June 30th, 2025
		5V FLASH LOADER KIT	695-0011	5V FLASH LOADER KIT	695-0011	Active	Pivot	Last time buy date June 30th, 2025
		3.3V FLASH LOADER KIT	695-0012	3.3V FLASH LOADER KIT	695-0012	Active	Pivot	Last time buy date June 30th, 2025
		BDM Interface Kit LV (Ether-100)	695-0014	BDM Interface Kit LV (Ether-100)	695-0014	Active	Pivot	Last time buy date June 30th, 2025
				USB Interface Kit (Firmware upgrade)	695-0015	Active	Pivot	Last time buy date June 30th, 2025
				PROG 16Z Software CD	AL000254	Active	Pivot	Last time buy date June 30th, 2025
				ICD Interface USB 16/32	AL000676	Active	Pivot	Last time buy date June 30th, 2025
		SOFTWARE		SOFTWARE (Electronic Copy Only)				
86452-22	MD	TLCI SOFTWARE	86452-22	VistaNET Network Interface (VNI) RTU License, No CD	86456-01	Active	Sustaining	Sustained over GE's 'Support' Period
86453-21	MD	TNCI RTU LICENSE	86453-21	VistaNET Local Access (VLA) RTU License, No CD	86456-02	Active	Sustaining	Sustained over GE's 'Support' Period
86456-01	Active	VistaNET Network Interface (VNI) RTU License	86456-01	VistaNET Network Upgrade RTU License, No CD	86456-03	Active	Sustaining	Sustained over GE's 'Support' Period
		VistaNET Local Access (VLA) RTU License	86456-02	VistaNET Server Application (VSA) RTU License, No CD	86456-04	Active	Sustaining	Sustained over GE's 'Support' Period
		VistaNET Network Upgrade RTU License	86456-03	COMM Port Expansion RTU License, No CD	86456-05	Active	Sustaining	Sustained over GE's 'Support' Period
		VistaNET Server Application (VSA) RTU License	86456-04	VistaNET Alternative Traffic Routing (ATR), No CD	86456-07	Active	Sustaining	Sustained over GE's 'Support' Period
		COMM Port Expansion RTU License	86456-05	VistaNET VNI for E1MXe RTU License, No CD	86456-11	Active	Sustaining	Sustained over GE's 'Support' Period
		VistaNET Alternative Traffic Routing (ATR)	86456-07	VistaNET Traffic Manager License (per node), No CD	86456-21	Active	Sustaining	Sustained over GE's 'Support' Period
		VistaNET SNMP Agent (VSNMP)	86456-51	VistaNET SNMP Agent (VSNMP), No CD	86456-51	Active	Sustaining	Sustained over GE's 'Support' Period
				Megasys Telenium 'Copper' for SPECTRA				
				Lentronics Model for Megasys Spectra Users	86456-70	Active	Sustaining	
				Circuit Management License for Spectra Users	86456-70/CM	Active	Sustaining	
				VistaNET Advanced NMS Software (v*NMS) - STANDARD				
				10x v*NMS RTU Node licenses	86456-71	Active	Sustaining	
				1x v*NMS RTU Node license for 10 < Nodes < 50	86456-72	Active	Sustaining	
				50x v*NMS RTU Node licenses	86456-73	Active	Sustaining	
				1x v*NMS RTU Node license for 50 < Nodes < 100	86456-74	Active	Sustaining	
				100x v*NMS RTU Node licenses	86456-75	Active	Sustaining	
				1x v*NMS RTU Node license for 100 < Nodes	86456-76	Active	Sustaining	

		8x5 Annual Extended STANDARD Support Services	86456-80	Active	Sustaining	
		24x7 Annual Extended STANDARD Support Services	86456-81	Active	Sustaining	
		VistaNET Advanced NMS Software (v^NMS) - GOLD				
		10x v^NMS RTU Node licenses	86456-71/G	Active	Sustaining	
		1x v^NMS RTU Node license for 10 < Nodes < 50	86456-72/G	Active	Sustaining	
		50x v^NMS RTU Node licenses	86456-73/G	Active	Sustaining	
		1x v^NMS RTU Node license for 50 < Nodes < 100	86456-74/G	Active	Sustaining	
		100x v^NMS RTU Node licenses	86456-75/G	Active	Sustaining	
		1x v^NMS RTU Node license for 100 < Nodes	86456-76/G	Active	Sustaining	
		8x5 Annual Extended GOLD Support Services	86456-80/G	Active	Sustaining	
		24x7 Annual Extended STANDARD Support Services	86456-81/G	Active	Sustaining	
SERVICES		PROFESSIONAL SERVICES				
		<u>FACTORY SERVICES</u>				
86400 TN1Uc TRAINING (On-Site)	GLOBAL_TRAINING	SYSTEM WIRE & TEST LABOUR for E1 MX	86400-STA0	Active	Sustaining	
SYSTEM WIRE AND TEST LABOUR - Basic 4hrs/Node	86400-STA1	SYSTEM WIRE & TEST LABOUR - Basic 4hrs/Node	86400-STA1	Active	Sustaining	
SYSTEM WIRE AND TEST LABOUR -Medium 8hrs/Node	86400-STA2	SYSTEM WIRE AND TEST LABOUR - Med. 8hrs/Node	86400-STA2	Active	Sustaining	
SYSTEM WIRE AND TEST LABOUR - Complex 12hrs/Node	86400-STA3	SYSTEM WIRE AND TEST LABOUR - Complex 12hrs/Node	86400-STA3	Active	Sustaining	
FACTORY - ORDER ENGINEERING	OE	ORDER ENGINEERING - FACTORY	OE	Active	Sustaining	
		ORDER ENGINEERING for T1MX - FACTORY	OE-E1	Active	Sustaining	
		CUSTOMER WITNESS TEST (CWT <= 5 nodes tested)	CWT	Active	Sustaining	
		<u>TRAINING SERVICES</u>				
		86400 TN1U TRAINING (On-Site)	GLOBAL_TRAINING	Active	Sustaining	
		<u>FIELD SERVICES</u>				
		LENTRONICS FIELD SERVICES Per Scope of Work	90530-01	Active	Sustaining	
		LENTRONICS FIELD SERVICES TnL (Int'l)	90530-03	Active	Sustaining	
		<u>ENGINEERING SERVICES</u>				
		NETWORK ANALYSIS	90540-01	Active	Sustaining	
		NETWORK DESIGN	90540-10	Active	Sustaining	
		<u>SUPPORT SERVICES</u>				
		BASIC ANNUAL SUPPORT	90520-01	Active	Sustaining	
		1-Yr SILVER; Per NODE, per YEAR	90520-10	Active	Sustaining	
		3-Yr SILVER; Per NODE, per 3 YEARS	90520-11	Active	Sustaining	
		5-Yr SILVER; Per NODE, per 5 YEARS	90520-12	Active	Sustaining	
		1-Yr SILVER; Per NETWORK, per YEAR	90520-20	Active	Sustaining	
		3-Yr SILVER; Per NETWORK, per 3 YEARS	90520-21	Active	Sustaining	
		5-Yr SILVER; Per NETWORK, per 5 YEARS	90520-22	Active	Sustaining	
		1-Yr PLATINUM; Per NETWORK, per YEAR	90520-40	Active	Sustaining	
		3-Yr PLATINUM; Per NETWORK, per 3 YEAR	90520-41	Active	Sustaining	
		5-Yr PLATINUM; Per NETWORK, per 5 YEAR	90520-42	Active	Sustaining	
		25 PIN DCE MODEM ADAPTER	86473-01	Active	Pivot	Last time buy date June 30th, 2025
		9 PIN DCE MODEM ADAPTER	86473-02	Active	Pivot	Last time buy date June 30th, 2025
		RJ-45 F to DB-9 F ADAPTER (for E1 CDAX PBs)	035-86486-21	Active	Pivot	Last time buy date June 30th, 2025
		BNC M to RJ45 F ADAPTER (for E1 CDAX PBs)	035-86486-22	Active	Pivot	Last time buy date June 30th, 2025
		RJ-45 M to RJ-45 F ADAPTER (for E1 CDAX PBs)	035-86486-23	Active	Pivot	Last time buy date June 30th, 2025
		TN1Ue NODE ALARM WIRING KIT (loose parts)	86400-50	Active	Pivot	Last time buy date June 30th, 2025
		EXPANSION SHELF WIRING KIT	86400-51	Active	Pivot	Last time buy date June 30th, 2025
		TIFPORT CABLE (3ft)	035-86400-32	Active	Pivot	Last time buy date June 30th, 2025
		TIFPORT CABLE (4in)	035-86400-02	Active	Pivot	Last time buy date June 30th, 2025
		CBUS CABLE (2ft)	035-86400-03	Active	Pivot	Last time buy date June 30th, 2025
		CBUS CABLE (6ft)	035-86400-04	Active	Pivot	Last time buy date June 30th, 2025
		<u>Sync Cables</u>				
		2kHz SYNC TIE CABLE (Single) (10ft)	035-86400-35	Active	Pivot	Last time buy date June 30th, 2025
		2kHz SYNC TIE CABLE (Single) (33ft)	035-86400-05	Active	Pivot	Last time buy date June 30th, 2025
		2kHz SYNC TIE CABLE (Double) (33ft)	035-86400-06	Active	Pivot	Last time buy date June 30th, 2025
		2kHz SYNC TIE CABLE (Triple) (33ft)	035-86400-07	Active	Pivot	Last time buy date June 30th, 2025

2kHz SYNC TIE CABLE (Quad) (33ft)	035-86400-08	Active	Pivot	Last time buy date June 30th, 2025
<u>Old Shelf Cables</u>				
48V POWER ADAPTOR	035-86400-15	Active	Pivot	Last time buy date June 30th, 2025
DTT XMT TO TEST PANEL CABLE ASSEMBLY	035-86400-17	Active	Pivot	Last time buy date June 30th, 2025
DTT RCV TO TEST PANEL CABLE ASSEMBLY	035-86400-18	Active	Pivot	Last time buy date June 30th, 2025
<u>OPTICS and SFP TRANSCEIVERS</u>				
STM-1 AGGREGATE UNIT, no SFP	B86432-51	Active	Pivot	Last time buy date June 30th, 2025
155Mb/s TRANSCEIVER, 1310nm IR-1 20dB (20km), smf, L 86432/AA		Active	Pivot	Last time buy date June 30th, 2025
155Mb/s TRANSCEIVER, 1310nm LR-1 29dB (50km), smf, L 86432/BB		Active	Pivot	Last time buy date June 30th, 2025
155Mb/s TRANSCEIVER, 1550nm LR-2 34dB (120km), smf, 86432/CC		Active	Pivot	Last time buy date June 30th, 2025
155Mb/s TRANSCEIVER, 1310nm SR 12dB (2km), mmf, LC 86432/DD		Active	Pivot	Last time buy date June 30th, 2025
155Mb/s TRANSCEIVER, 1550nm LR-2 37dB (160km), smf, 86432/EE		Active	Pivot	Last time buy date June 30th, 2025
155Mb/s TRANSCEIVER, 1550nm LR-2 46dB (200km), smf, 86432/FF		Active	Pivot	Last time buy date June 30th, 2025
155Mb/s, SINGLE FIBRE TRANSCEIVER, 1310nm Tx / 1550AL001119		Active	Pivot	Last time buy date June 30th, 2025
155Mb/s, SINGLE FIBRE TRANSCEIVER, 1550nm Tx / 1310AL001120		Active	Pivot	Last time buy date June 30th, 2025
155Mb/s, SINGLE FIBRE TRANSCEIVER, 1510nm Tx / 1590AL001057		Active	Pivot	Last time buy date June 30th, 2025
155Mb/s, SINGLE FIBRE TRANSCEIVER, 1590nm Tx / 1510AL001058		Active	Pivot	Last time buy date June 30th, 2025
STM-4 AGGREGATE UNIT, no SFP	B86417-21	Active	Pivot	Last time buy date June 30th, 2025
622Mb/s TRANSCEIVER, 1310nm IR-1 14dB (20km), smf, L 86417/AA		Active	Pivot	Last time buy date June 30th, 2025
622Mb/s TRANSCEIVER, 1310nm LR-1 25dB (40km), smf, L 86417/BB		Active	Pivot	Last time buy date June 30th, 2025
622Mb/s TRANSCEIVER, 1550nm LR-2 34dB (120km), smf, 86417/CC		Active	Pivot	Last time buy date June 30th, 2025
622Mb/s TRANSCEIVER, 1310nm SR 7dB (1km), mmf, LC 86417/DD		Active	Pivot	Last time buy date June 30th, 2025
622Mb/s TRANSCEIVER, 1550nm SR 38dB (160km), smf, L 86417/EE		Active	Pivot	Last time buy date June 30th, 2025
STM-16 AGGREGATE UNIT, no SFP	B86419-21	Active	Pivot	Last time buy date June 30th, 2025
2.488Mb/s TRANSCEIVER, 1310nm, IR-1, 13dB, SMF, LC 86419/AA		Active	Pivot	Last time buy date June 30th, 2025
2.488Mb/s TRANSCEIVER, 1310nm LR-1 26dB, SMF, LC 86419/BB		Active	Pivot	Last time buy date June 30th, 2025
2.488Mb/s TRANSCEIVER, 1550nm ELR-1 26dB, SMF, LC 86419/CC		Active	Pivot	Last time buy date June 30th, 2025
2.488Mb/s TRANSCEIVER, 1550nm ELR-2 31dB, SMF, LC 86419/EE		Active	Pivot	Last time buy date June 30th, 2025
1000 BASE-T, CU, RJ45 (-40 to +85C), SFP	AL001597	Active	Sustaining	
<u>VIDEO & TIE CABLES</u>				
TU-12/VPORT TIE CABLE (RJ-45 CROSSOVER) (33ft)	035-86400-21	Active	Pivot	Last time buy date June 30th, 2025
VPORT CABLE (RJ-45 STRAIGHT) (5ft)	035-86400-22	Active	Pivot	Last time buy date June 30th, 2025
TIF PORT CABLE (18")	035-86400-23	Active	Pivot	Last time buy date June 30th, 2025
VPORT CABLE (RJ-45 STRAIGHT) (1ft)	035-86400-24	Active	Pivot	Last time buy date June 30th, 2025
VPORT CABLE (RJ-45 STRAIGHT) (2ft)	035-86400-25	Active	Pivot	Last time buy date June 30th, 2025
VPORT CABLE (RJ-45 STRAIGHT) (3ft)	035-86400-26	Active	Pivot	Last time buy date June 30th, 2025
TU-12/VPORT TIE CABLE (RJ-45 CROSSOVER) (3.3ft)	035-86400-27	Active	Pivot	Last time buy date June 30th, 2025
TU-12/VPORT TIE CABLE (RJ-45 CROSSOVER) (10ft)	035-86400-28	Active	Pivot	Last time buy date June 30th, 2025
TU-12/VPORT TIE CABLE (RJ-45 CROSSOVER) (20ft)	035-86400-29	Active	Pivot	Last time buy date June 30th, 2025
<u>CBW EXTERNAL CABLES</u>				
CBW EXTERNAL (SHELF-TO-SHELF) CABLE (1m)	035-86400-40	Active	Pivot	Last time buy date June 30th, 2025
CBW EXTERNAL (SHELF-TO-SHELF) CABLE (2m)	035-86400-41	Active	Pivot	Last time buy date June 30th, 2025
CBW EXTERNAL (SHELF-TO-SHELF) CABLE (3m)	035-86400-42	Active	Pivot	Last time buy date June 30th, 2025
CBW EXTERNAL (SHELF-TO-SHELF) CABLE (6m)	035-86400-43	Active	Pivot	Last time buy date June 30th, 2025
CBW EXTERNAL (SHELF-TO-SHELF) CABLE (10m)	035-86400-44	Active	Pivot	Last time buy date June 30th, 2025
GND JUMPER (BLACK) (9in)	035-86430-60	Active	Pivot	Last time buy date June 30th, 2025
POWER JUMPER (RED) (9in)	035-86430-61	Active	Pivot	Last time buy date June 30th, 2025
POWER JUMPER (BLUE) (9in)	035-86430-62	Active	Pivot	Last time buy date June 30th, 2025
VMAPPER-40 CASCADE CABLE (2.5in)	035-86430-69	Active	Pivot	Last time buy date June 30th, 2025
TUG-3 PORT INTERNAL (UNIT TO UNIT) CABLE (18in)	035-86430-70	Active	Pivot	Last time buy date June 30th, 2025
STM-4 BYPASS / CBW INTERNAL CABLE (10in)	035-86430-78	Active	Pivot	Last time buy date June 30th, 2025
S-VIDEO TO DUAL BNC ADAPTER (18in)	035-86412-01	Active	Pivot	Last time buy date June 30th, 2025
<u>SOFTWARE CONNECTORS / CABLES</u>				
COMPUTER CABLE	84910-05	Active	Pivot	Last time buy date June 30th, 2025
COMPUTER ADAPT	84910-06	Active	Pivot	Last time buy date June 30th, 2025
TEST CABLE SMB/BNC 1M	84910-09	Active	Pivot	Last time buy date June 30th, 2025
TEST CABLE SMB/BNC 6M	84910-10	Active	Pivot	Last time buy date June 30th, 2025

*How will standardization support the department/agency?	Technician familiarity with product, troubleshooting, availability to stock fewer spares saves costs, national supplier availability of RMA spare parts and technical support of components and complete system.
Is this a one-time procurement? ☐ No* ☒ Yes	*If an on-going procurement is <u>required</u>, include or attach an estimate that shows total annualized expenditure for each year.

PRICE REASONABLENESS (Check all that apply and attach back-up documentation)

I determined that the price is fair and reasonable because:

- ☐ I compared the proposed price to prices I previously paid for the same or similar goods and/or services. See PO # . Specify price:
- ☐ I compared the proposed price to current published catalog, price lists, or market prices as documented in the attachments and the proposed price is similar or less. **Attach relevant documentation.**
- ☐ I compared the proposed price to rough yardsticks, such as dollars per pound, per horsepower, or other units of measure and did not discover significant inconsistencies that warrant additional pricing inquiry.
- ☐ Based on my knowledge of the market, my experience of prior similar proposals, or knowledge imparted by technical experts.
- ☐ The price is set by law or regulations.
- ☐ Market research reveals that same or similar goods or services are available for a similar price.
- ☒ Other:
- ☐ Back-up documentation is attached.

Explanation of above-checked justification: Product provides seamless upgrade to next gen equipment while maintaining our existing networks, allowing programmed retirements of end-of-life equipment.

STATEMENT OF NEED AND CERTIFICATION:

My department's recommendation for sole/single source is based upon an objective review of the product/service required and appears to be in the best interest of the City of Independence. I know of no conflict of interest on my part or personal involvement in any way with this request. No gratuities, favors or compromising action have taken place. Neither has my personal familiarity with particular brands, types of equipment, materials or firms been a deciding influence on my request to sole/single source this purchase when there are other known suppliers to exist.

I hereby certify that this justification for sole/single source procurement is accurate and complete to the best of my knowledge and belief.

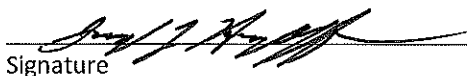

5/08/2024

 Signature (Requestor) Date

Printed Name: John A George Title: Telecommunications Supervisor

DEPARTMENT DIRECTOR

Based upon the above, I authorize the sole source acquisition of the goods or services specified.


5/17/24

 Signature Date

INFORMATION TECHNOLOGY – For any technology purchases including software

Based upon the above, I authorize the sole source acquisition of the goods or services specified.

 Signature Date

Finance and Administration Director

Based upon the above, I authorize the sole source acquisition of the goods or services specified.

 Signature Date

Note: If additional space is required, use additional sheets of paper and submit with this completed form.

PROCUREMENT

SINGLE or SOLE SOURCE JUSTIFICATION

Purchases Above \$5,000

A sole source is defined as:

A purchase that is clearly and legitimately limited to a single source or supply.

- A. If there is a way to draft the specifications so that more than one respondent will reply, it is not a sole source.
- B. The use of sole source purchases shall be limited only to specific instances, which are totally justified to satisfy compatibility or technical performance needs.

All sole source purchases shall follow the City of Independence Procurement Policy Section 13.A.

All single source purchases shall follow the City of Independence Procurement Policy Section 13.B.

I REQUEST THAT THE REFERENCED PURCHASE BE DECLARED A SOLE SOURCE PURCHASE. (circle one)

**Proposed supplier name and address: GE Grid Solutions, LLC
650 Markland Street, Markham, ON L6C 0M1**

Estimated cost: \$ 839,406.17

Purchase Requisition #:

Munis Vendor ID # 109500

Or attach Supplier's W-9 Form

This is a single or sole source purchase because (Check all that apply):

- ☒ **Licensed or patented** – supplier has a license or patent that makes them the sole provider. (Sole Source)
- ☒ **One-of-a-kind** – there is no competitive alternatives available on the market. (Sole Source)
- ☒ **Sole Distributor** – Supplier is the sole distributor for the region or municipality (Single Source)
- ☒ **Compatibility** – must match existing brand or equipment for compatibility. (Single Source)
- ☐ **Replacement part** – for a specific brand or existing equipment. (Single Source)
- ☐ **Warranty** – sole provider of factory authorized warranty service. (Single Source)
- ☐ **Unique design** – must meet physical design or quality standards. (Sole Source)
- ☐ **Public Utility Services** – Necessary adjustment of utility facilities (Sole Source)
- ☐ **Other -** _____

- If the justification for sole source is "Standardization" then additional supporting documentation must be provided. *
- Procurements of items which the City has established a standard of designating a brand name or manufacturer or by pre-approving via testing shall be competitively bid if there is more than one supplier for the item.

Describe the proposed goods or services.	Hardware, professional services, spare parts and training. JPAX MPLS-TP Transport fiber optic equipment. GE Proposal – QC40138A-JP Proposal for 17 Nodes of JunglePax equipment for IPL
What are the specific <u>necessary</u> features that this supplier provides that are not available from other suppliers?	GE Grid Solutions, LLC is the original equipment manufacturer of the Lentrionics Multiplexer (known as JungleMUX) and JunglePAX products. The sale of this equipment in US and Canada is currently transacted directly between GE Grid Solutions, LLC. and the end-users.
Discuss how similar goods or services are <u>unable</u> to meet the required objective.	Not compatible with existing equipment, see attached SOLE Source doc
Describe your efforts to identify other potential sources.	None
List any other facts supporting the use of a non-competitive process.	JunglePax allows a complete migration to next generation equipment without interruption of communications.
*Testing and Evaluations performed to support standardization.	Yes, 2 nodes of JunglePax nodes are in service as test bed and validation of services.

City of Independence

AGENDA ITEM COVER SHEET

Agenda Title:

Council action is requested to issue a purchase order to Electronic Technology, Inc. (ETI) in the amount of \$115,228.30 for the Security Camera Project Upgrades/Replacements for the IPL Service Center, Substation P and Substation M.

Recommendations:

Staff recommends approval to issue a purchase order.

Background:

The security cameras at the Service Center, Substation P and Substation M are quite old and new technology is needed for safety and security at these locations. This purchase order includes a large number of camera upgrades\replacements for the Service Center Property and 3 x 360-degree cameras and 3 PTZs. This design will work with the current conduit configuration at Sub M. It should also work well to replace the non-working cameras at Sub P.

It also includes an upgrade to the system called Perimeter Defender. This is a software enhancement that will utilize thermal cameras along the fence to identify intruders. The software uses Artificial Intelligence to identify the heat signature of people. This should greatly reduce the number of false positives and help us not waste time looking at video of animals.

Further, it includes 62 hours of professional service in which some of this will be used to install and configure the Perimeter Defender Software and cameras. The rest would be used to configure triggers in the new cameras around the Service Center. We have requested to install strobe lights and possibly audio warnings with cameras at the Service Center. This will require a technician to identify areas in the camera view and let the system know that when a person enters those areas, we would like to activate the strobe and\or audio warning.

The supplier for this equipment and installation, Electronic Technology Inc, has cooperative contract 93 through the Mid-America Regional Council/Kansas City Regional Cooperative.

Per section 8.06.004, Paragraph 4 of the City Code states competitive bidding is not required when purchases are made through a cooperative contract established by a government purchasing entity or cooperative. The cooperative bids used have been established pursuant to RSMo. 70.220 or generally accepted governmental purchasing practices through the competitive bidding process.

Approval of this item authorizes the Purchasing Manager to issue change orders up to a total of ten (10) percent of the original authorized amount, so long as appropriations are available.

Emergency Justification:

Fiscal Impact:

The fiscal impact to the City is \$115,228.30. Funding was added for the Security Camera Project and included in the fiscal year 2018-19 adopted budget, page 122, project account number 0207020-5406-201405-C, Substation Security Project, IPL Fund 020.

Council Action:

Department / Contact	Power and Light /
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REVIEWERS

Meagan Borth
Khristina Irvine
Jeremy Cover
Zachary Walker
Susanne Holland

ATTACHMENTS:

1. quote_1573
2. quote_1645
3. MARC KCRPC - Electronic Technology, Inc



QUOTE #1573

SENT ON:

May 16, 2024

RECIPIENT:

Jeremy Loveland

17221 East 23rd Street South
Independence, Missouri 64057

Customer Name: IP&L

Job Title: IP&L Camera/Perimeter Project

5700 Merriam Drive
Merriam, Kansas 66203

Phone: (913) 962-8083

Email: support@etikc.com

Website: www.etikc.com

Product/Service	Description	Qty.	Unit Price	Total
AXIS Q1951-E 19mm 30 fps (02154-001)	Outdoor thermal network camera for wall and ceiling mount, 384x288 resolution, 30 fps, and 19 mm lens with 19.4° angle of view. It supports Electronic Image Stabilization, Zipstream, ONVIF, H.264, H.265, audio in, two supervised I/O ports and local storage. It includes Video motion detection, audio detection, shock detection and support for AXIS Camera Application Platform enabling installation of AXIS Perimeter Defender with AI-based functionality and other third-party applications. IK10, IP66, IP67, NEMA 4X rated, UL listed and compliant to a number of MIL-standards (among those is MIL-STD-810H / 521.4). This product is free from PVC, BFR and CFR. NETD 40 mK @25C, F1.0 This product is subject to export control regulations. You should always consult and comply with the regulations of the appropriate local export control authorities.	2	\$2,549.15	\$5,098.30*

SENT ON:

May 16, 2024

Product/Service	Description	Qty.	Unit Price	Total
AXIS Q1951-E 7mm 30 fps (02150-001)	Outdoor thermal network camera for wall and ceiling mount, 384x288 resolution, 30 fps, and 7 mm lens with 55° angle of view. It supports Electronic Image Stabilization, Zipstream, ONVIF, H.264, H.265, audio in, two supervised I/O ports and local storage. It includes Video motion detection, audio detection, shock detection and support for AXIS Camera Application Platform enabling installation of AXIS Perimeter Defender with AI-based functionality and other third-party applications. IK10, IP66, IP67, NEMA 4X rated, UL listed and compliant to a number of MIL-standards (among those is MIL-STD-810H / 521.4). This product is free from PVC, BFR and CFR. NETD 40 mK @25C, F1.0 This product is subject to export control regulations. You should always consult and comply with the regulations of the appropriate local export control authorities.	1	\$2,549.15	\$2,549.15*
AXIS Q1951-E 35mm 30 fps (02156-001)	Outdoor thermal network camera for wall and ceiling mount, 384x288 resolution, 30 fps, and 35 mm lens with 10.5° angle of view. It supports Electronic Image Stabilization, Zipstream, ONVIF, H.264, H.265, audio in, two supervised I/O ports and local storage. It includes Video motion detection, audio detection, shock detection and support for AXIS Camera Application Platform enabling installation of AXIS Perimeter Defender with AI-based functionality and other third-party applications. IK10, IP66, IP67, NEMA 4X rated, UL listed and compliant to a number of MIL-standards (among those is MIL-STD-810H / 521.4). This product is free from PVC, BFR and CFR. NETD 40 mK @25C, F1.0 This product is subject to export control regulations. You should always consult and comply with the regulations of the appropriate local export control authorities.	6	\$3,484.15	\$20,904.90*
AXIS T91B47 100-410MM (01164-001)	AXIS T91B47 Pole Mount for indoor and outdoor installations, for poles with diameter between 100-410 mm (4"-16"). Includes 1 pair of AXIS Stainless Steel Straps 1450mm (57") with TX30 screw interface for ease-of-installation. AXIS T91B47 is directly compatible with a wide range of Axis cameras.	15	\$84.15	\$1,262.25*

SENT ON:

May 16, 2024

Product/Service	Description	Qty.	Unit Price	Total
AXIS P3738-PLE (02635-001)	AXIS P3738-PLE Panoramic Camera offers 4x4K (4x8 MP) sensors and is perfect for 360° and 270° surveillance. You'll be able to count on both high-quality overviews and detailed coverage thanks to the brilliant design of this cost-effective solution. With 360° IR illumination, the product provides excellent image quality around the clock, even in challenging lighting. With ARTPEC-8 and its deep learning processing unit, the product supports analytics and metadata on all sensors.	16	\$1,614.15	\$25,826.40*
AXIS T94N01D PENDANT KIT (01513-001)	AXIS T94N01D Pendant Kit comprises a weathershield and a mounting adapter for AXIS P3717-PLE Network Camera. The mounting adapter is compatible with 1.5-inch NPS thread. The kit enables AXIS P3717-PLE to be mounted on walls, poles, parapets and outer corners using AXIS T91 mounting accessories.	16	\$84.15	\$1,346.40*
AXIS T91B67 POLE MOUNT 65-165MM (01473-001)	Outdoor-ready, powder-coated aluminum pole mount with 1.5" NPS thread for fixed dome pendant kits. Includes insect-proof cable gasket and 1 pair of stainless steel straps (with TX30 screw) for pole diameter between 65-165mm (2.5"-6.5"). White in color.	17	\$92.65	\$1,575.05*
AXIS T91A64 BRACKET CORNER (5017-641)	Corner Bracket that is compatible with several wall mounts: AXIS T91B61 Wall Mount, AXIS T91D61 Wall Mount 1.5" NPS, AXIS T91G61 Wall Mount, AXIS T91H61 Wall Mount, AXIS T91L61 Wall-and-Pole Mount. These wall mounts in turn are compatible with AXIS P55-series, AXIS Q60/61/63-series, AXIS M32-series, AXIS Q37-series, AXIS M55-series, AXIS P56-series and their associated pendant kits.	5	\$75.65	\$378.25*
AXIS P4707-PLVE Panoramic Camera (02416-001)	AXIS P4707-PLVE offers two channels with 5MP per channel, at a frame rate of 30 fps. With its unique design, this multidirectional camera offers cost-effective installation and flexible positioning of both varifocal camera heads. Each head can be controlled individually, so you can capture scenes in two directions in wide angle or zoomed-in views, with up to 2.5x zoom. It features Axis Lightfinder and Axis Forensic WDR for true colors and great details in challenging or poor light. The camera comes with a Deep Learning Processing Unit and can run analytics on both channels simultaneously. Furthermore, Zipstream with support for H.264 and H.265 significantly lowers bandwidth and storage requirements.	2	\$934.15	\$1,868.30*

SENT ON:

May 16, 2024

Product/Service	Description	Qty.	Unit Price	Total
AXIS T94N02D Pendant Kit (02076-001)	AXIS T94N02D Pendant Kit comprises a weathershield and a mounting adapter for AXIS P3715-PLVE Network Camera. The mounting adapter is compatible with 1.5-inch NPS thread. The kit enables AXIS P3715-PLVE to be mounted on walls, poles, parapets and outer corners using AXIS T91 mounting accessories.	1	\$58.65	\$58.65*
AXIS Q1798-LE (01702-001)	Robust outdoor, NEMA 4X, IP66/67 and IK10-rated 10 MP/ 4K, day/night, fixed bullet camera providing Forensic WDR and Lightfinder 2.0 technology. Features a 4/3" type image sensor, built-in varifocal 12?48 mm, 4 x optical Canon zoom lens, 90?-21? HFOV, F1.7 with remote zoom and autofocus. Multiple, individually configurable H.264, H.265 and Motion JPEG streams; max 4K at 30 fps /10MP resolution at 20 fps. Axis Zipstream technology for reduced bandwidth and storage needs. Includes analytics AXIS Guard Suite, Video motion detection, shock detection and active tampering alarm. Corridor format, barrel distortion correction, defogging and electronic image stabilization. Scene profiles. Audio mic/line in, audio detection with optional analog or digital microphone. Supervised I/O for alarm/event handling. MicroSD/MicroSDHC memory card slot for optional local video storage. OptimizedIR, a power-efficient IR LED technology. Integrated bracket for easy mounting on wall and ceiling. Operation in -40?C to +60?C (-40 ?F to 140 ?F). Powered by PoE class 4 (IEEE 802-3at), 20-28 V DC or 20-24 V AC. Includes a removable sunshield, Torx T20 allen key, IP66/67- rated cable glands and optional IDC punch connector. Power supply or midspan not included.	1	\$1,614.15	\$1,614.15*
ACAP AXIS PERIMETER DEFENDER 1 E-LICENSE (0333-608)	Single unit e-license for AXIS Perimeter Defender, a scalable and flexible video analytics application for perimeter surveillance and protection. Visit www.axis.com for supported products and application download.	9	\$254.15	\$2,287.35*
AR26LPW Outdoor PoE LED Strobe Light	The Arktel AR26LPW LED Strobe Light is an indoor/outdoor weatherproof high-intensity L.E.D. strobe supporting PoE with a high-visibility 360° wide angle view, hosts an on-board programmable LED sequencer, and features easy connect terminals for use with a relay or switched application.	5	\$193.75	\$968.75



QUOTE #1573

SENT ON:

May 16, 2024

Product/Service	Description	Qty.	Unit Price	Total
Consumables	Miscellaneous product required to complete the project. Examples: RJ45 connectors, banding straps, fiber cleaning products, fiber splice sleeves, fasteners, ground lugs, terminal blocks, interconnect wire, cable ties, vents, locks, etc.	1	\$350.00	\$350.00*
PROFESSIONAL INSTALLATION - BUCKET TRUCK REQUIRED	Hourly labor charge for hardware installation requiring two operators and a bucket truck. OSHA Standard 29 CFR1910.269(l)(1)(i)	62	\$275.00	\$17,050.00*
PROFESSIONAL SERVICES	PERIMETER DEFENDER CONFIGURATION AND CALIBRATION	1	\$8,100.00	\$8,100.00*

Total

\$91,237.90

* Non-taxable

Scope of Work:

Electronic Technology Inc. specializes in the removal and replacement of current cameras throughout the IP&L location. ETI will professionally install outdoor LED strobe lights in five (5) different locations (refer to the attached camera map for details).

Furthermore, an exterior perimeter detection system will be expertly installed along the outside of the IP&L property.

This quote is based on the assumption that there is functional network connectivity at each location with a minimum of two 30W PoE switch ports available.



QUOTE #1573

SENT ON:

May 16, 2024

Notes Continued...

MARC Bid/Contract No. 93

- NET 30 Terms.
- Quote valid for 30 days.
- Prices do not include applicable taxes or shipping charges.
- Prices may change without notice after expiry of quote.
- Prices are subject to change if items are purchased separately.
- A 3% charge will be added to all transactions if paid by credit card.

Signature: _____ Date: _____



QUOTE #1645

SENT ON:

May 16, 2024

RECIPIENT:

Jeremy Loveland

17221 East 23rd Street South
Independence, Missouri 64057

Customer Name: IP&L

Job Title: Quote for Axis Camera

5700 Merriam Drive
Merriam, Kansas 66203

Phone: (913) 962-8083

Email: support@etikc.com

Website: www.etikc.com

Product/Service	Description	Qty.	Unit Price	Total
AXIS Q6135-LE 60HZ (01959-004)	PTZ camera with continues 360 pan and build in IR illumination (660ft) with 32x optical zoom, Autofocus and Focus Recall. HDTV 1080p @ 60fps (1920x1080) in Motion JPEG, H.264, H.265, and Axis Zipstream. Day & Night, IP66, NEMA 4X and NEMA TS2 classification. Full-size SD-card slot. Perfect image quality in all directions without distortion. WDR, EIS, Speed dry. Includes Advanced gate keeper and analytics. Repaintable surface. Midspan with fiber slot and RJ45 input included.	3	\$2,251.65	\$6,754.95*
AXIS P3735-PLE (02633-001)	AXIS P3735-PLE Panoramic Camera offers 4x2 MP sensors and is perfect for 360° and 270° coverage. You'll be able to count on both high-quality overviews and detailed coverage thanks to the brilliant design of this cost-effective solution. With 360° IR illumination, the product provides excellent image quality around the clock, even in challenging lighting. With ARTPEC-8 and its deep learning processing unit, the product supports analytics and metadata on all sensors.	3	\$1,274.15	\$3,822.45*
AXIS T91G61 WALL MOUNT (5506-951)	Aluminum wall mount with IP66 compartment to safely accommodate power and connectivity accessories (e.g. PoE midspan). IK10 and NEMA 4X rated in Axis white color. Includes a pre-terminated IP66 rated RJ45 connector. Compatible with wide range of Axis cameras, incl. AXIS M55, P56, Q37, Q60, Q61 Series.	3	\$186.15	\$558.45*

QUOTE #1645

SENT ON:

May 16, 2024

Product/Service	Description	Qty.	Unit Price	Total
AXIS T91B57 POLE MOUNT 100-410MM (01470-001)	Aluminum Pole Mount for indoor and outdoor installations, for poles with diameter between 100-410 mm (4"-16"). Includes 1 pair of AXIS Stainless Steel Straps 1450mm (57") with TX30 screw interface for ease-of-installation. AXIS T91B57 is compatible with mounts such as AXIS T91G61, T91H61, and AXIS T98A Surveillance Cabinet series. Color: Axis white.	3	\$109.65	\$328.95*
AXIS T91B67 POLE MOUNT 65-165MM (01473-001)	Outdoor-ready, powder-coated aluminum pole mount with 1.5" NPS thread for fixed dome pendant kits. Includes insect-proof cable gasket and 1 pair of stainless steel straps (with TX30 screw) for pole diameter between 65-165mm (2.5"-6.5"). White in color.	3	\$92.65	\$277.95*
AXIS T94N01D PENDANT KIT (01513-001)	AXIS T94N01D Pendant Kit comprises a weathershield and a mounting adapter for AXIS P3717-PLE Network Camera. The mounting adapter is compatible with 1.5-inch NPS thread. The kit enables AXIS P3717-PLE to be mounted on walls, poles, parapets and outer corners using AXIS T91 mounting accessories.	3	\$84.15	\$252.45*

Total

\$11,995.20

* Non-taxable

This is a "box" sale, no installation or configuration required.

MARC Bid/Contract No. 93

- NET 30 Terms.
- Quote valid for 30 days.
- Prices do not include applicable taxes or shipping charges.
- Prices may change without notice after expiry of quote.
- Prices are subject to change if items are purchased separately.
- A 3% charge will be added to all transactions if paid by credit card.



QUOTE #1645

SENT ON:

May 16, 2024

Notes Continued...

Signature: _____ Date: _____



NOTICE OF MARC/KCRPC CONTRACT MODIFICATION
DATED: October 11, 2023

Bid Title:	Yearly Contract for Surveillance Cameras & Installation
Bid/Contract No.	93 (2R)
Contract Modification No.:	3
Contract Period:	11/01/20 to 10/31/22
Renewal Period 1:	11/01/22 to 10/31/23
Renewal Period 2:	11/01/23 to 10/31/24
Renewal Period 3:	-

CONTRACTOR:

Lisa Reinoehl
Electronic Technology, Inc.
5700 Merriam Dr.
Merriam, Kan., 66203

Phone: 913-962-8083
Fax:
Email: lreinoehl@etikc.com

MODIFICATION TO ORIGINAL CONTRACT:

The original contract issued November 1, 2020, is revised as follows:

MARC/KCRPC does hereby accept your offer to renew the contract for one year, with one one-year renewal option remaining. The renewal includes the requested price changes as listed on the enclosed pricing list.

By: 

David Warm, Executive Director
Mid-America Regional Council

10/19/2023

Date:

By:



Lisa Reinoehl, CEO, President
Electronic Technology, Inc.

10-23-23

Date:

Copy: Contractor / Contract database / KCRPC Program Coordinator / Participants

MARC/KCRPC BID 93 (2R)

LABOR RATES (TAB 1)

MODIFICATION 3 - 11/1/23 TO 10/31/24

ELECTRONIC TECHNOLOGY, INC

Regular/Repair Service Call:

Regular Hours	Monday - Friday 8:00 a.m. to 5 p.m.
After Hours	Monday - Friday
Weekends	Saturday - Sunday
Holiday	

Emergency/ Repair Service Call:

Regular Hours	Monday - Friday 8:00 a.m. to 5 p.m.
After Hours	Monday - Friday
Weekends	Saturday - Sunday
Holiday	

New Work:

Regular Hours	Monday - Friday 8:00 a.m. to 5 p.m.
After Hours	Monday - Friday
Weekend	Saturday - Sunday
Holiday	

Other:

Bucket truck rental, includes two operators.

Tower crew, rates per person

Training costs - include cost per hour or set pricing, training material, travel costs and any other relevant cost breakdowns.

Integration costs:

Boring services

Ductwork Standard 3 inch (KCMO)

Ductwork City Specification non KCMO Jurisdictions

State any additional delivery costs or mileage rate, for products or service requested by agencies located outside the greater metropolitan Kansas City area.

Non-Prevailing Wage Rates (Also applies to Missouri projects under \$75,000)	
Hourly Rate:	Minimum Hrs.
\$ 105.00	1
\$ 125.00	1
\$ 140.00	1
\$ 185.00	1

Prevailing Wage Work (Missouri only - for projects over \$75,000)	
Hourly Rate:	Minimum Hrs.
\$ 120.00	1
\$ 140.00	1
\$ 165.00	1
\$ 200.00	1

\$ 110.00	1
\$ 130.00	1
\$ 145.00	1
\$ 190.00	1

\$ 125.00	1
\$ 145.00	1
\$ 170.00	1
\$ 205.00	1

\$ 105.00	1
\$ 125.00	1
\$ 140.00	1
\$ 185.00	1

\$ 120.00	1
\$ 140.00	1
\$ 165.00	1
\$ 200.00	1

Hourly Rate:	Minimum Hrs.
\$ 275.00	1
\$ 185.00	1
\$ 1,200.00	1

Hourly Rate:	Minimum Hrs.
\$ 320.00	1
\$ 200.00	1
\$ 1,200.00	1

Refer to Tab 5-4	Per foot
" "	Per foot ^
" "	Per foot ^

Refer to Tab 5-4	Per foot
" "	Per foot ^
" "	Per foot ^

Rate of \$0.665 per mile

* Minimum of a 2-person crew required for all tower work
 ** Training costs will vary by class type to be covered. This is an average cost per day based on a 10 person participation
 ^ Refer also to digital submission tables

				Electronic Technology, Inc.
MANUFACTURER:	NAME AND EFFECTIVE DATE OF PUBLISHED CATALOG/PRICE SHEET	DISCOUNT (%) OFFERED:	MSRP WEB LINK:	LEAD TIME for DELIVERY OF PRODUCTS (AFTER RECEIPT OF ORDERS) IF AVAILABLE:
CATEGORY A:	VIDEO SURVEILLANCE EQUIPMENT AND SOFTWARE - IP-BASED			
Genetec	Security Center	20%	Refer to appendices	10 Days to 15 Days
			www.genetec.com	

CATEGORY B:	CONTROLLED BUILDING ACCESS			
Genetec	Security Center	20%	Refer to appendices	10 Days to 15 Days

CATEGORY D:	CABLING COSTS (EXCLUDING LABOR)			
CommScope	CAT 5 & CAT 6 Cable	15%	Furnish by Quotes	10 Days
Corning	Fiber	10%	Furnish by Quotes	6 to 8 months
			www.commscope.com	
			www.corning.com	

CATEGORY E:	OFF-SHELF (OTHER SIMILAR SURVEILLANCE/SECURITY PRODUCTS OFFERED, BUT NOT LISTED ABOVE)::			
	Note: For additional details regarding Vendor product lines refer to Tab 5-4			

Contract Pricing - Most Used Equipment / MARC Bid No. 93	Discount % off MSRP	Note
iPhone	10%	*
Altronix	10%	*
Antrica - Video Encoders \ Decoders	10%	*
ASSA ABLOY	10%	*
Axis Communication	15%	
Bosch Cameras	25%	*
Bridgewave Wireless	15%	*
BriefCam	10%	*
Cambium Wireless	12%	*
Ceragon Wireless Radios	20%	*
Cisco Equipment	15%	*
Code Blue Station	12%	*
Cradle Point Cellular Modems	10%	*
DDB Enclosure	10%	*
Ditek	10%	*
Genetec ALPR Products	15%	
Genetec Hardware All types	20%	
Genetec Security Center Video	20%	
Genetec Synergis Access Control	20%	
HES	10%	*
HID	10%	*
HP equipment	10%	*
Jupiter Video Wall equipment	12%	*
Louroe Audio products	10%	*
Panasonic Cameras	15%	
Photo Cell Power taps	\$125.00	
Protera Network	15%	*
Radwin Wireless Radios	20%	
Ruckus Wireless	20%	*
Ruggedcom Switch products	12%	*
Securitron	10%	*
Siklu Wireless	15%	*
Southern MFG Enclosure 16H x 14W X11 D #2 Key	Deleted	
Aluminum Enclosure (16"x16"x10") with #2 Security Lock (NEMA 3, Sundshield, Vented, Thermostatic Fan, Insulated, Pole/Wall Mount	\$720.00	New
Aluminum Enclosure (12" x 12" x 11") with #2 Security Lock (NEMA 3, Sundshield, Vented, Thermostatic Fan, Insulated, Pole/Wall Mount	\$660.00	New
Aluminum Enclosure (12" x 12" x 6") with #2 Security Lock (NEMA 3, Sundshield, Vented, Thermostatic Fan, Insulated, Pole/Wall Mount	\$580.00	New
Stone Lock Pro-Facial Recognition	10%	*
Transition Network	15%	*
Network Cat 6 Cable Drop 100 meters or less	\$275.00 each	
Fiber splice Prep Time getting ready to splice per location	\$150.00	
Fiber Splicing only per splice	\$60.00	
Fiber Testing both OTDR and Power meter with report per splice	\$70.00	
Fiber inground splice enclosure Corning	\$410.00	
Fiber rack mount LIU Corning CCH-01-U	\$327.00	
Fiber Cassette Corning 12 fiber single mode LC connector	\$533.00	
Mobilization for equipment to do boring	\$800.00	
Boring: per foot cost with no rock	\$25.00	
Rock Saw: per foot cost	\$60.00	
Rock Bore: per foot cost	\$160.00	
2 inch HDPE per foot with Pull tape installed	\$3.00 per foot	
3 inch HDPE per foot with pull tape installed	\$4.00 per foot	
Locate Wire per foot	\$1.00 per foot	
Supply and set Hand Holds 17x30x18	\$1,150.00	
Supply and set Hand Holds 24x36x24	\$1,350.00	
Backhoe with operator day rate	\$2,600.00	
Mini-Excavator with operator day rate	\$2,300.00	
Skid Steer with operator day rate	\$2,300.00	
Labor Rate	\$150.00	
Technical support 24/7 Standby / On Call	\$120.00 Daily Rate Plus call-in rate if need at \$135.00 Per-Man hour	
* Because Selected Vendors change pricing often, when asked for at the time of quoting, ETI can provide concurrent MSRP prices. Note: Due to potential vendor promotion additional discount may be applied.		

MARC/KCRPC BID 93 SECTION 4.0 SPECIFICATIONS (TAB 3)

		Electronic Technology, Inc.		
Comply? Check YES or NO for each statement. If response is NO, bidders must state alternate proposed. Bidders may attach separate sheet for alternate proposal.			Response/Exceptions/Alternate:	
VIDEO SURVEILLANCE EQUIPMENT AND SOFTWARE				
4.1	All camera brackets on the pole at location, shall be mounted using a metal strap band mounting bracket so that no drilling into the pole is required to hold the camera.	☒ YES		No alternates allowed.
	Mount on:	☒ YES	☐ NO	
	Street-Light Poles	☒ YES	☐ NO	
	Traffic Signal Standards	☒ YES	☐ NO	
	Building exteriors/interiors	☒ YES	☐ NO	
	Radio Towers	☒ YES	☐ NO	
	Vehicles	☒ YES	☐ NO	
	Overpasses/bridges	☒ YES	☐ NO	
4.2	A NEMA rated box may be required of sufficient size to hold necessary equipment for the installation. Box may need to be color matched. Vendor may be required to connect to electrical power available at the site.	☒ YES	☐ NO	
4.3	Remote Mount Cameras features must include:	☒ YES	☐ NO	
	IP Addressable	☒ YES	☐ NO	
	Genetec compatible	☒ YES	☐ NO	
	PoE (Power Over Ethernet)	☒ YES	☐ NO	
	Web Interface with User/PW login	☒ YES	☐ NO	
	ONVIF Compatible	☒ YES	☐ NO	
	Local EDGE recording capability	☒ YES	☐ NO	
	Minimum 1080p resolution (State max resolution)			Maximum 20 Megapixels on 1 lens
4.4	Enclosure for Camera	☒ YES	☐ NO	
	All weather (Exterior cameras only)			
4.5	Integration Services	☒ YES	☐ NO	
	Vendor will propose solution and necessary equipment and services to achieve desired capability.	☒ YES	☐ NO	
4.6	VIDEO SURVEILLANCE EQUIPMENT AND SOFTWARE - IP-BASED			
	Must be certified Genetec certified distributor	☒ YES	☐ NO	
	Must be proficient in network & firewall configuration to support camera network	☒ YES	☐ NO	
4.7	Wireless Connectivity			
	Radwin Certified	☒ YES	☐ NO	
4.8	CONTROLLED BUILDING ACCESS			
	Systems and components shall be able to screen and validate employees and visitors using various readers (i.e. swipe card-keypad, proximity, biometric identification).	☒ YES	☐ NO	
	Electromagnetic door lock.	☒ YES	☐ NO	
	Surface-mount door contact and switch, and electric door strike, heavy duty.	☒ YES	☐ NO	
	Includes request to exit button signage.	☒ YES	☐ NO	
	Includes request to exit PIR motion sensors.	☒ YES	☐ NO	
	Touchless panels	☒ YES	☐ NO	
	Panic alarms, under desk	☒ YES	☐ NO	
4.9	CABLING			
	Single & multi-mode fiber splicing to include waterproof enclosures	☒ YES	☐ NO	
	Cat 5/Cat 6 termination and testing	☒ YES	☐ NO	
	Fiber optic cable termination in cassette or panel	☒ YES	☐ NO	
	OTDR and power meter testing of fiber cable	☒ YES	☐ NO	
	Boring to include earth, rock or external walls (Vendor must be able to install orange colored, 3 inch conduit or two, 2 inch conduits as required)	☒ YES	☐ NO	
	Pull Box (Hand Hole) installation in earth/rock/pavement (KCMO installations must meet KCMO TCD-0-6 & TCD-0-6a Type II)	☒ YES	☐ NO	
	Fiber optic cable must be single mode, rated appropriately for inside or outside plant use (KCMO installations to meet KCMO standard available at:)	☒ YES	☐ NO	
	https://drive.google.com/file/d/1jFA3lqKbl-s6TSNmFtCPXx3bRN7dMQ6/view			

MARC/KCRPC BID 93 TAB 4 - BIDDERS CHECKLIST - SUBMITTAL RESPONSE -
BIDDER: Electronic Technology, Inc.

Signed and Included? Designate "Yes or No"	
Addendum(s) signed and included? <i>Bidders shall confirm if any additional addendums have been issued, by either contacting the Program Coordinator, or checking the web sites at www.marc.org/kcrpc/ or www.demandstar.com.</i>	<u>Yes</u> ☒ No
Section 5.0 Submittal Section - References, Key Personnel, Subcontractors, Available Equipment? Completed and signed by authorized person.	<u>Yes</u> ☒ No
Appendix A - Addendum 1 REVISED Pricing Section Tab 1 - Labor Rates / Tab 2 - Discounts Offered and Manufacturers / Tab 3 - Specifications/Response and Tab 4 - Excel sheet	<u>Yes</u> ☒ No
Appendix B - Authorization-Collusion Affidavit	<u>Yes</u> ☒ No
Appendix C - Disabled Veterans Preference (Missouri)	<u>Yes</u> ☒ No
Appendix D - Bidder Warranties	<u>Yes</u> ☒ No
Appendix E - E-Verification	<u>Yes</u> ☒ No
Appendix F - Missouri Products Preference	<u>Yes</u> ☒ No
Appendix G - Bidder Guarantees	<u>Yes</u> ☒ No
Appendix H - Debarment Certification	<u>Yes</u> ☒ No
Appendix I - Intent to Perform as MBE-WBE	<u>Yes</u> ☒ No
Appendix J - Affirmative Action	<u>Yes</u> ☒ No
Appendix K - Lobbying	<u>Yes</u> ☒ No
Allow Cooperative Purchasing By Other Entities (Non-Participants)	<u>Yes</u> ☒ No
Payment terms are Net 30 . Do you offer discount for early payment (i.e. Net 15 - 2 percent discount)?	No discount for 15 days
Government procurement cards accepted?	Yes, at 2% (two percent) charge
Geographical service coverage (local, state or national):	States of; Arkansas, Iowa, Kansas, Missouri, and Nebraska
Annual maintenance service agreement available? Provide details or submit sample agreement.	Please refer to warranty page.
Annual maintenance services - Do you offer multi-year pre-payment discount? If yes, state discount and terms.	Please refer to warranty page.
Warranty - Parts - state warranty period	See warranty information on included page.
Warranty - Labor - state warranty period	45 Days
Warranty - Extended state cost and availability	Extended warranty varies from vendor to vendor
Describe policy/process to replace equipment due to damage, theft or repair during warranty period	Please refer to warranty page.
Describe ability to deactivate equipment immediately	Remote connection utilizing Team Viewer software
Describe security and fraud detection capability	Please refer to security / fraud page
Describe website presence - functionality on website	Website
Technical support, 24/7 capability? If yes, state availability including contact information.	Yes, ETI offers 24/7 technical support

City of Independence

AGENDA ITEM COVER SHEET

Agenda Title:

Council action is requested to amend the Schedule of Fees for the City of Independence effective July 1, 2024.

Recommendations:

Staff recommends approval.

Background:

The proposed changes recommended represent routine adjustments to fees to keep pace with inflation and changes in City services. The proposed fees were compared to surrounding jurisdictions to ensure they are in line with regional averages.

The proposed changes are incorporated into the proposed budget for Fiscal Year 2024-25.

Emergency Justification:**Fiscal Impact:**

Updates to the business license fees are estimated to generate new revenue of \$60,000. The changes proposed for building permit fees are estimated to generate net new revenue of \$120,000.

Health and Animal Services proposed fee changes are projected to generate additional revenue of \$136,555.

Council Action:

**Department /
Contact**

City Manager /

REVIEWERS

Jeremy Cover
Meagan Borth
Zachary Walker
Susanne Holland

ATTACHMENTS:

1. Background (07.01.24)
2. Schedule of Fees (rev 07.01.24)
3. Amended Schedule of Fees (rev 07.01.24) PRT revisions to Council
4. Aneded Copy of Schedule of Fees (rev 07.01.24) From KF w PRT reorganized

Community Development
Proposed Fee Changes

Building permits

Building permit residential – 50,000 to 500,000 – (.25 increase per thousand in value) – **40 total**
Building permit residential – 500,000 and up – (.50 increase per thousand in value) – **11 total**
Building permit commercial – 1,000 to 50,000 – (.25 increase per thousand in value) – **23 total**
Building permit commercial – 50,000 to 500,000 – (.25 increase per thousand in value) – **17 total**
Building permit commercial – 500,000 and up – (.25 increase per thousand in value) – **4 total**
Demolition permit – 501 to 1000 – (\$100 increase) – **7 total**
Residential low voltage permit – (\$25 increase) – **10 total**

Plumbing permits

0-500 – (\$10 increase to base) – **43 total**
501-1000 – (\$10 increase to base) – **148 total**
1001-5000 – (\$5 increase to base) – **98 total**
5001 and up – (\$10 increase to base and \$1.50 increase per thousand) – **40 total**

Electrical permits

0-500 – (\$10 increase to base) – **78 total**
501-1000 – (\$10 increase to base) – **117 total**
1001-5000 – (\$5 increase to base) – **334 total**
5001 and up – (\$10 increase to base and \$1.50 increase per thousand) – **78 total**

Mechanical permits

0-500 – (\$10 increase to base) – **60 total**
501-1000 – (\$10 increase to base) – **71 total**
1001-5000 – (\$5 increase to base) – **104 total**
5001 and up – (\$10 increase to base and \$1.50 increase per thousand) – **37 total**

Sign permits

Permanent sign – (\$10 increase) – **136 total**
Sign replacement – (\$5 increase) – **46 total**
Swimming pool – less than 15,000 gallons- (\$15 increase) – **18 total**

Rental: There are approximately 1,100 current landlord licenses. With increased enforcement and utilities assistance that number could increase by 200-400 more licenses. There are potentially multiple properties listed under each license and those gross receipts are figured in from each property that increase the fee of the license.

Special events: Approximately 150

Peddler/Solicitor, donation, watchguard: Approximately 75 – 100 (these are only a portion of that total projection amount)

Keller Test 2024 Results
Schedule of Fees
City of Independence Health & Animal Services Department

Permit Type	Current Fee	Keller Test Cost	Neighboring Jurisdictions	Proposed Fee July 2024	Current Revenue 2023-24	Projected Additional Revenue FY24-25
Health						
Plan Review	\$ 300.00	\$ 424.36	265-320	\$ 400.00	\$ 5,400.00	\$ 1,800.00
High Priority	\$ 600.00	\$ 752.46	618-795	\$ 750.00	\$ 100,800.00	\$ 16,800.00
Medium Priority	\$ 400.00	\$ 488.48	475-565	\$ 450.00	\$ 48,400.00	\$ 6,050.00
Low Priority	\$ 300.00	\$ 327.64	239-354	\$ 325.00	\$ 51,900.00	\$ 4,325.00
Mobile Food Unit	\$50/inspection	\$ 327.64	239-740	\$ 325.00	\$ 3,150.00	\$ 7,250.00
Church	\$ 100.00	\$ 253.20	\$ 30.00	\$ 200.00	\$ 2,100.00	\$ 2,100.00
Separate Facility	\$ 75.00	\$ 99.02	\$ -	\$ 75.00	\$ 4,275.00	\$ -
Catering	\$ 75.00	\$ 99.02	400-444	\$ 75.00	\$ 825.00	\$ -
Frozen Desert	\$ 200.00	\$ 284.80	\$ 55.00	\$ 275.00	\$ 16,400.00	\$ 6,150.00
Retail (per register, not to exceed \$75)	\$ 100.00	\$ 163.80	\$ -	\$ 150.00	\$ 14,500.00	\$ 7,250.00
Seasonal	\$ 150.00	\$ 244.90	105-230	\$ 225.00	\$ 750.00	\$ 375.00
Meat Processing	\$ 300.00	\$ 376.46	\$ -	\$ 375.00	\$ -	\$ -
Limited	\$ 50.00	\$ 221.62	\$ -	\$ 200.00	\$ -	\$ -
Manufacturer	\$ 350.00	\$ 453.79	\$ 160.00	\$ 450.00	\$ 7,700.00	\$ 2,200.00
Bakery	\$ 200.00	\$ 304.73	\$ -	\$ 300.00	\$ 3,200.00	\$ 1,600.00
Temporary Event	\$ 100.00	\$ 206.26	55-150	\$ 150.00	\$ 25,500.00	\$ 12,750.00
Reinspection	\$ 50.00	\$ 206.26	100-249	\$ 200.00	\$ 6,700.00	\$ 20,100.00
Food Handler Card	\$ 25.00			\$ 25.00		\$ -
Food Manager Card	\$ 30.00			\$ 30.00		\$ -
Food Handler Card Reprint	\$ 5.00			\$ 5.00		\$ -
Food Handler Card Renew	\$ 15.00			\$ 15.00		\$ -
New Childcare	\$ 250.00	\$ 264.28	\$ -	\$ 250.00	\$ 250.00	\$ -
Childcare Renewal ≤ 10	\$ 30.00	\$ 176.90	\$ -	\$ 150.00	\$ 90.00	\$ 360.00
Childcare Renewal ≥ 11	\$ 44.00	\$ 269.28	\$ -	\$ 250.00	\$ 7,660.00	\$ 1,860.00
Lodging with 5-10	\$ 200.00	\$ 438.64	\$ 160.00	\$ 400.00	\$ 600.00	\$ 600.00
Lodging with 11 or more	\$ 300.00	\$ 600.14	\$ 160.00	\$ 600.00	\$ 6,600.00	\$ 6,600.00
Long-Term Care	\$ 150.00	\$ 229.96	\$ -	\$ 200.00	\$ 300.00	\$ 100.00
New Massage	\$ 150.00	\$ 218.49	\$ -	\$ 200.00	\$ -	\$ -
Massage Renew	\$ 25.00	\$ 69.15	\$ -	\$ 50.00	\$ 250.00	\$ 250.00
Pool/Spa	\$ 300.00	\$ 300.10	160-655	\$ 300.00	\$ 19,800.00	\$ -
Tattoo Artist	\$ 25.00	\$ 66.79	\$ -	\$ 50.00	\$ 250.00	\$ 250.00
Piercing Artist	\$ 25.00	\$ 66.79	\$ -	\$ 50.00	\$ 250.00	\$ 250.00
New Tattoo Parlor	\$ 275.00	\$ 277.57	\$ -	\$ 275.00	\$ 275.00	\$ -
Tattoo Parlor Renew	\$ 200.00	\$ 248.49	\$ -	\$ 200.00	\$ 1,000.00	\$ -
Vending Machines	\$ -	\$ 168.45	\$ 150.00	\$ 150.00	\$ -	\$ 750.00
Vaccines	-	varies	30-396	Cost to City		\$ -
Vaccine Administration	\$ -	\$ 52.00	\$ 20.00	\$ 20.00		\$ 5,000.00
Birth Certificates	-	-	\$ 15.00	\$ 15.00	\$ -	\$ 25,000.00
Death Certificates (first)	-	-	\$ 14.00	\$ 14.00		\$ 4,000.00
Death Certificates (additional at the same visit)			\$ 11.00	\$ 11.00		\$ 1,000.00
Animal Services						
Small Dead Animal Pick-up	\$ 40.00	\$ 107.69		\$ 50.00		????
Large Dead Animal Pick-up	\$ 40.00	\$ 150.19		\$ 100.00		????
Oversized Dead Animal Pick-up	\$ 40.00	\$ -		Cost to City		????
TNR	\$ 20.00	\$ 93.70		\$ 25.00	\$ 7,140.00	\$ 1,785.00
Total Revenue					\$ 336,065.00	\$ 136,555.00

SCHEDULE OF FEES

On and after July 1, 2024 the following fees shall be charged for copies and other City services (not otherwise specifically authorized) and reimbursed to the Finance Department for deposit in the appropriate fund as established by the passage of Ordinance No. 15240.

- I. Copies**
 - A. Photocopy
 - B. Microfilm Print
 - C. Computer Plotting
- II. Documents**
- III. Service of Employee Labor**
- IV. Electronic Records**
- V. Planning and Zoning Application**
- VI. Licenses/Permits**
 - A. Business and Occupation Licenses
 - B. Liquor Licenses
 - C. Tow Rotation Call List
 - D. Construction Permits
 - E. Environmental Health Permit
 - F. Health and Safety Permit Fees
 - G. Contractor Licensing
 - H. Public Works Fee Schedule
 - I. Fire Fees
- VII. Charges for Services**
 - A. Animal Services
 - B. Health Services
- VIII. Admission**
 - A. Historical Sites
- IX. Parks and Recreation**
 - A. Program Fees
 - B. National Frontier Trails Museum
 - C. Recreation Center Rental
 - D. Membership
 - E. Athletic Fields, Tennis Court, Shelter and Pavilion
 - F. Woodlawn Cemetery
- X. False Alarms**
 - A. Fees
 - B. Registration for Residential/Commercial Alarm
 - C. Late Fee for non-payment per False Alarm
 - D. False Alarm non-registration fee
- XI. Payment Processing Fees**

Fees are subject to applicable sales tax.

- I. Copies**

Fees for photocopy service (Single copy charge): (If research is required, then in addition to the following fees, the City may charge for services based on the labor rate identified in section III.)

 - A. Photocopy
 - 1. 8-1/2" x 11" \$ 0.10
 - 2. 8-1/2" x 14" \$ 0.10
 - 3. 24" x 36" \$ 2.40
 - 4. 30" x 36" \$ 3.00
 - 5. 32" x 36" \$ 3.20
 - 6. 36" x 36" \$ 3.60
 - 7. 60" x 36" \$ 6.00
 - 8. 75" x 36" (large wall map size) \$ 7.50
 - 9. Other Sizes Per linear foot \$ 1.20
 - B. Microfilm Print
 - 1. 10" x 12" \$ 0.25
 - 2. 12" x 18" \$ 0.25

3. 18" x 24"	\$	0.50
C. Computer Plotting		
1. Color Copies/Plain Paper (per page)		
a. 8-1/2" x 11"	\$	2.00
b. 11" x 17"	\$	3.80
c. 24" x 36"	\$	6.20
d. 36" x 48"	\$	12.30
2. Color Copies/Glossy Paper (per page)		
a. 8-1/2" x 11"	\$	3.50
b. 11" x 17"	\$	5.30
c. 24" x 36"	\$	7.80
d. 36" x 48"	\$	14.40

II. Documents

Fees for documents. (If research is required, then in addition to the following fees, the City may charge for services based on the labor rate identified in section III.)

A. Fees for copying public records	Per page	\$	0.10
B. Parade Permit		\$	10.00
C. Mailing and handling fee for bulk items, add			Cost of postage
D. Municipal Court Records	Per page	\$	0.10
E. Fingerprinting:			
1. w/o Background Check		\$	5.00
2. w/Background Check		\$	33.25

III. Service of Employee Labor

A. Reimbursement for Employee time spent providing records searches (rate per hour)			
1. Clerical	Per hour	\$	15.66-18.98
B. Employee time spent duplicating records	Per hour	\$	15.66-18.98
C. Notarization of signature and proper recording		\$	2.00
D. Certification of facsimile of document		\$	5.00
E. Court appearance at employee's hourly rate times 1.30, plus the City's current mileage reimbursement rate			

IV. Electronic Records

Electronic Records. (If research is required or special preparation is necessary, then in addition to the following fee, the City may charge for services based on the labor rate identified in section III.):

A. City Information distributed on CD	Cost of disk
B. City information distributed on flash drive	Cost of flash drive

V. Planning and Zoning Application

The following application fees will be applied to activities within Chapter 14 of the Code:

A. Board of Adjustment application	\$	400.00
B. Rezoning/special use permit – less than 5.00 acres	\$	500.00
C. Rezoning/special use permit – 5.01 – 10.00 acres	\$	750.00
D. Rezoning/special use permit – 10.01 – 15.00 acres	\$	1,000.00
E. Rezoning/special use permit – 15.01 – 20.00 acres	\$	1,250.00
F. Rezoning/special use permit involving 20.00+ acres	\$	1,500.00
G. Final site plan or final development plan – less than 5.00 acres	\$	350.00
H. Final site plan or final development plan – 5.01 – 10.00 acres	\$	600.00
I. Final site plan or final development plan – 10.01 – 15.00 acres	\$	850.00
J. Final site plan or final development plan – 15.01 – 20.00 acres	\$	1,100.00
K. Final site plan or final development plan involving 20.00+ acres	\$	1,600.00
L. Home business permit application	\$	350.00
M. Street name change application	\$	500.00
N. Street/alley vacation application	\$	150.00
O. Zoning verification letter/administrative adjustment ⁽¹⁾	\$	75.00
P. Minor subdivisions ⁽¹⁾	\$200.00, plus \$3.00 per lot	
Q. Preliminary plat application	\$375.00, plus \$3.00 per lot	
R. Final plat application	\$225.00, plus \$3.00 per lot	

S. Certificates of Appropriateness to Heritage Commission (formerly in Article 1.30)	\$	25.00
T. Special Event review fee	\$	100.00
U. Special Sign Character Overlay Application	\$	100.00
V. Special sign permit application	\$	400.00
⁽¹⁾ Application type expanded or modified.		

VI. Licenses/Permits

A. Business and Occupation Licenses

The following application fees apply for license for businesses operating in accordance with Chapter 5 of the Code:

1. Itinerant Merchants License not to exceed thirty (30) days	\$	100.00	
2. Itinerant Merchants License not to exceed one hundred twenty (120) days	\$	150.00	
3. Itinerant Merchants License not to exceed two hundred ten (210) days	\$	200.00	
4. Annual Itinerant Merchants License with a Shopping Center (license year)	\$	200.00	
5. Fireworks. Each license, paid at the time of application	\$	400.00	
6. Business License Reinstatement Fee	\$	30.00	
7. Business License Replacement Fee	\$	10.00	
8. Business License Transfer Fee	\$	50.00	
9. Occupation Business License Fee	\$	75.00	
New businesses located in Independence with 10 or fewer employees			
10. Occupation Business License Fee	\$	75.00	
Per year for the first \$25,000.00 in gross receipts, business activity or commission plus \$0.31 for each \$1,000.00 or fraction thereof in excess of \$25,000.00 (Maximum Fee Not To Exceed \$50,000).			
11. Rental Business License Fee	\$	50.00	<u>\$ 75.00</u>
Per year for the first \$25,000.00 in gross receipts, business activity or commission plus \$0.29 for each \$1,000.00 or fraction thereof in excess of \$25,000.00 (Maximum Fee Not To Exceed \$30,000.00).			
12. Occupation Business License Fee - Mobile Food Unit	\$	25.00	<u>\$ 0.31</u>
13. Public Dance License Fee			
a. Per Year	\$	60.00	
b. Per Event	\$	30.00	
14. Solicitor or Peddler License Fee	\$40.00 per month and/or \$200.00 per year		<u>\$50.00 per month and &/or \$300 per year</u>
15. Juke Box License	Each	\$50.00	
16. Amusement device	Each \$	15.00	
17. Coin Operated Pool Table	Each \$	10.00	
18. Billiard Table	Each \$	20.00	
19. Game Board	Each \$	50.00	
20. Drivers Permit (Motor Bus, Taxicab, Jitney, or Sightseeing Vehicle)	\$	15.00	
21. Vehicle Fees (Motor Bus, Refuse Collectors, Taxicabs, Jitneys, Livery Vehicles, and Sightseeing Vehicles)	Per vehicle \$	25.00	
22. Pawnshop License Investigation Fee	\$	500.00	
If the applicant is unlicensed at the time of applying for a pawnshop license, or \$250.00 if the application involves a second or additional license to an applicant previously licensed for a separate location, or involves substantially identical principals and owners of a licensed pawnshop at a separate location.			
23. Pawnshop License Annual Application Fee	\$	500.00	
24. Pawnshop Manager's Permit	\$	25.00	
25. Private Watchguard License Fees			
a. Private Watch Service Employing Not More Than Five Persons	Per year \$	100.00	
b. Private Watch Service Employing More Than Five Persons	Per year \$	200.00	

c. Private Watchguard	Per year	\$ 25.00	\$ 40.00
26. Donation Bin Permit	Per year	\$ 25.00	\$ 50.00
B. Liquor Licenses			
1. Package Liquor Licenses			
a. Retail Selling of Intoxicating Liquor of all kinds in the original package (P1)	\$	150.00	
b. Retail Selling of Beer only in the original package; includes Sunday Sales (P3)	\$	150.00	
c. Sunday Sales (S)	\$	300.00	
d. Tasting Permit (T)	\$	25.00	
2. Drink Licenses			
a. Retail Selling of Intoxicating Liquor by the Drink (T1)	\$	450.00	
b. Retail Selling of Malt Liquor & Wine by the Drink (T2)	\$	150.00	
c. Retail Selling of Beer by the Drink includes Sunday Sales (T3)	\$	150.00	
d. Restaurant Selling Intoxicating Liquor (R1)	\$	450.00	
e. Restaurant Selling Beer; includes Sunday Sales (R2)	\$	150.00	
f. Tax Exempt Organizations Selling Intoxicating Liquor (F1)	\$	300.00	
g. Hotel Selling Intoxicating Liquor	\$	450.00	
h. Consumption of Intoxicating Liquor (Z1)	\$	150.00	
i. Sunday Sales (S)	\$	300.00	
3. Special Licenses			
a. Microbrewery (S1)	Per 100 barrels produced	\$ 7.50	
b. Domestic Winery (S2)	Per 500 gallons produced	\$ 7.50	
c. Picnic 7 Day Intoxicating Liquor by the Drink (S4)	Per day	\$ 15.00	
d. July 4th Celebration Malt Liquor & Light Wine by the Drink (S6)	Per day	\$ 15.00	
e. Caterer Intoxicating Liquor by the Drink - Up to 7 Days (C1)	Per day	\$ 15.00	
f. Caterer Intoxicating Liquor by the Drink - Up to 50 Days (C2)	\$	500.00	
g. Caterer Intoxicating Liquor by the Drink - Unlimited Days (C3)	\$	1,000.00	
4. Manufacturing, Distilling, Blending Licenses			
a. Manufacturing, Distilling, Blending Intoxicating Liquor of all kinds (M1)	\$	300.00	
b. Manufacturing twenty-two (22) percent or less alcohol-content intoxicating liquor (M2)	\$	300.00	
c. Manufacturing, Brewing Malt Liquor (M3)	\$	300.00	
5. Wholesale Licenses			
a. Wholesale selling of Intoxicating Liquor of all kinds (W1)	\$	300.00	
b. Wholesale selling of twenty-two (22) percent or less alcohol-content intoxicating liquor (W2)	\$	300.00	
c. Wholesale selling of malt liquor (W3)	\$	300.00	
6. Employee Liquor Permit	\$	30.00	
7. Expansion of Premise	\$	35.00	
8. Transfer of Location of Licensed Establishment	\$	35.00	
9. Change of Ownership	\$	50.00	
10. Change of Managing Officer	\$	50.00	
C. Tow Rotation Call List			
1. Monthly Fee	\$	550.00	
2. Application Fee (Non-Refundable)	\$	500.00	
D. Construction Permits			

The following Construction Permit and Development Fees apply in accordance with Chapter 4 of the Code:

1. Building Moving Permit	\$	425.00	
2. Building Permit - Residential (Value of Work)			
a. \$1- \$50,000	\$	60.00	
	Plus \$9.25 per each \$1,000 valuation or fraction thereof total valuation		
b. \$50,001 - \$500,000	\$	200.00	
	Plus \$6.25 per each \$1,000 valuation or fraction thereof total valuation		
			\$ <u>6.50</u>

c. More than \$500,000	\$	700.00	
	Plus \$5.25 per each \$1,000 valuation or fraction thereof total valuation		<u>\$ 5.75</u>
3. Building Permit - Commercial (Value of Work)			
a. \$1- \$50,000	\$	90.00	
	Plus \$12.75 per each \$1,000 valuation or fraction thereof total valuation		<u>\$ 13.00</u>
b. \$50,001 - \$500,000	\$	345.00	
	Plus \$7.75 per each \$1,000 valuation or fraction thereof total valuation		<u>\$ 8.00</u>
c. More than \$500,000	\$	845.00	
	Plus \$6.75 per each \$1,000 valuation or fraction thereof total valuation		<u>\$ 7.00</u>
4. Certificate of Use & Occupancy	\$	20.00	
5. Demolition or Razing Building Permit			
a. 0 – 500 square feet	\$	200.00	
b. 501 – 1,000 square feet	\$ 200.00		<u>\$ 300.00</u>
c. 1,001 – 5,000 square feet	\$	400.00	
d. 5,001 and over	\$	600.00	
6. Health Department Review	\$	300.00	
7. Home Occupation Permit	\$	100.00	
8. Residential Low Voltage Permit	\$ 15.00		<u>\$ 40.00</u>
9. Plumbing, Electrical, and Mechanical Permit (Value of Work)			
a. \$0 - \$500	\$ 40.00		<u>\$ 50.00</u>
b. \$501 - \$1,000	\$ 50.00		<u>\$ 60.00</u>
c. \$1,001 - \$5,000	\$ 65.00		<u>\$ 70.00</u>
d. \$5,001 and over	\$ 80.00		<u>\$ 90.00</u>
	First \$5,000, plus \$12.00 for each additional \$1,000 or fraction thereof		<u>\$ 13.50</u>
10. Reinspection			
a. 1"	\$	20.00	
b. 2"	\$	40.00	
11. Sign Permit			
a. Temporary or Banner Sign	* \$	75.00	
b. Permanent Sign	\$ 150.00		<u>\$ 160.00</u>
c. Sign Face Replacement or Change Out	\$ 75.00		<u>\$ 80.00</u>
* This fee applies to all commercial and residential applications, except banner signs for churches, schools and other not-for-profit organizations advertising their non-commercial activities and functions, in which case there is no fee.			
12. Swimming Pool Permit			
a. Less than 15,000 gallons	\$ 125.00		<u>\$ 140.00</u>
b. More than 15,000 gallons	\$	175.00	
13. Appeal Fee Board of Building and Engineering Appeals	\$	100.00	
E. Environmental Health Permit			
1. New/remodeled Plan Review	\$ 300.00		<u>\$ 400.00</u>
2. Food Service Establishments and Mobile Food Units			
a. High Priority	\$ 600.00		<u>\$ 750.00</u>
b. Medium Priority	\$ 400.00		<u>\$ 450.00</u>
c. Low Priority	\$ 300.00		<u>\$ 325.00</u>
d. Mobile Food Units (MFUs)	Per inspection \$ 50.00		<u>\$ 325.00</u>
*The number of inspections for MFUs will be based on the priority level of the unit			
3. Separate Facility	\$	75.00	
4. Catering with Another Permit	\$	75.00	
5. Temporary Food	\$ 100.00		<u>\$ 150.00</u>
6. Late Fee for Temporary Food Permit	\$	25.00	
7. Limited Food	\$ 50.00		<u>\$ 200.00</u>
8. Seasonal Permit	\$ 150.00		<u>\$ 225.00</u>
9. Bake Sale (non-profit)	No Fee		
10. Meat Processing	\$ 300.00		<u>\$ 375.00</u>
11. Food Mfg./Warehouse/Dist.	\$ 350.00		<u>\$ 450.00</u>
12. Food Stores, Meat Markets, Retail/Convenience Stores	Per checkout device \$ 100.00		<u>\$ 150.00</u>
	(Maximum fee not to exceed \$500)		<u>\$ 750.00</u>

13. Bakeries in Conjunction with Another Permit	\$ 200.00	<u>\$ 300.00</u>
14. Frozen Dessert		
a. One Machine Dispensing Head	\$ 200.00	<u>\$ 275.00</u>
b. Each Additional head	\$ 50.00	
15. Reinstatement Fee if They Have a Hearing	\$ 100.00	
16. Re-inspection Fee	\$ 50.00	<u>\$ 200.00</u>
17. Replace Lost Permit	\$ 30.00	
18. Late Payment for Invoices \$100 and under	\$ 25.00	
19. Late Payment for Invoices over \$100	\$ 75.00	
20. Church Kitchens	\$ 100.00	<u>\$ 200.00</u>
21. Food Service Manager 3-Year Permit	\$ 30.00	
a. Duplicate Service Manager Permit	\$ 5.00	
22. Food Handler 3-Year Permit	\$ 25.00	
a. Duplicate Handler Permit	\$ 5.00	
b. Food Handler Card Renewal	<u>\$ 15.00</u>	
23. Food Service Manager/Food Handler Transfer	\$ 5.00	
24. Annual Swimming Pool/ <u>spa</u> Permit Fee	\$ 300.00	
25. Ice Handler License	\$ 6.00	
26. Ice Handler Duplicate License	\$ 6.00	
27. Food Pantry	\$ 25.00	
28. After hours re-inspection fee for permitted establishments	\$ 75.00	
29. Vending Machines	<u>\$ 150.00</u>	
F. Health and Safety Permit Fees		
1. Long Term Care Facility	\$ 150.00	<u>\$ 200.00</u>
2. New Childcare	\$ 250.00	
3. Childcare Renewal ≤ 10 total children	\$ 30.00	<u>\$ 150.00</u>
4. Childcare Renewal ≥ 11 total children/ per child	\$ 44.00	<u>\$ 250.00</u>
5. Childcare Facility Reinspection Fee	\$ 50.00	
6. Childcare Facility Reopening Fee	\$ 100.00	
7. Bath House, Massage Establishment, Massage Therapist or Apprentice Massage Therapist Initial License Application Fee	\$ 150.00	<u>\$ 200.00</u>
8. Massage Therapist or Apprentice Massage Therapist License Renewal Fee	\$ 25.00	<u>\$ 50.00</u>
9. Tattoo or Body Piercing Parlor Application Fee	\$ 275.00	
10. Tattoo or Body Piercing Parlor Renewal Fee	\$ 200.00	
11. Tattoo Artist Application And Renewal Fee	\$ 25.00	<u>\$ 50.00</u>
12. Body Piercing Artist Application and Renewal Fee	\$ 25.00	<u>\$ 50.00</u>
13. Lodging Establishments with 5-10 rooms	\$ 200.00	<u>\$ 400.00</u>
14. Lodging Establishments with 11 or more rooms	\$ 300.00	<u>\$ 600.00</u>
G. Contractor Licensing		
1. Class A General Contractor		
a. Application Fee	\$ 100.00	
b. Renewal Fee	\$ 100.00	
2. Class B Building Contractor		
a. Application Fee	\$ 100.00	
b. Renewal Fee	\$ 100.00	
3. Class C Residential Contractor		
a. Application Fee	\$ 100.00	
b. Renewal Fee	\$ 100.00	
4. Class D Mechanical, Electrical, and Plumbing Contractor		
a. Application Fee		
i. Journeyman	\$ 50.00	
ii. Master	\$ 75.00	
b. Renewal Fee		
i. Journeyman	\$ 50.00	
ii. Master	\$ 75.00	
5. Inactive Contractor License (All Classes)	\$ 50.00	
6. Licensing Sponsorship Fee (All Classes)	\$ 45.00	
H. Public Works Fee Schedule		
1. Right of Way Permits		
a. Base fee for each cut or each 200' contiguous feet, whichever is greater; includes final inspection	\$ 90.00	
b. Re-inspection (min. 1/2 hour charge)	\$ 40.00	

c. Inspections outside normal business hours (min. 2 hour charge)	\$	60.00
d. Pavement degradation fee (for each cut or each 200' contiguous feet, whichever is greater)	\$	40.00
e. Traffic impact		
i. Temporary traffic control authorization/assessment	\$	55.00
ii. Oversize/overweight	\$	100.00
2. Right of Way User Agreements		
a. Application fee	\$	350.00
b. Annual renewal fee	\$	100.00
3. Other Right of Way Fees		
a. License agreement	\$	300.00
b. Right-of-way vacation	\$	300.00
c. Lease agreement processing	\$	150.00
d. Surplus property sales handling	\$	300.00
e. Dumpster or other permit	\$	30.00
f. Public Works appeals	\$	400.00
4. Blasting Permits		
a. 90 days	\$	200.00
b. 1 year	\$	500.00
c. Variance fee	\$	175.00
5. Site Permits		
a. Public Works reviews for site permits		
i. Residential Site Improvement Plan Review	\$	30.00
ii. Residential Building Plan Review	\$	80.00
iii. Commercial Site Improvement Plan Review	\$	80.00
iv. Commercial Building Plan Review		
a) <2,000 sq. ft	\$	250.00
b) >2,000 sq. ft	\$	450.00
v. Commercial Sign Reviews	\$	30.00
vi. Additional Plan Reviews	\$	100.00
vii. Grading Plan Review		
a) Tier 1 (0-50 cubic yards)	\$	25.00
b) Tier 2 (51 - 2,500 cubic yards)	\$	60.00
c) Tier 3 (2,500 + cubic yards, or where plans are necessary)	\$	225.00
b. Permit Fees		
i. New Sewer Connection Permit	\$	200.00
ii. Sewer Connection when wye is available	\$	1,500.00
iii. Private Wastewater Disposal Permit	\$	200.00
iv. Floodplain Development Permit	\$	120.00
v. Regional Detention Basin Fee (per acre foot)	\$	36,925.00
vi. Private Construction of PW Permit		7%
vii. Erosion Control (per acre)		
a) 6 month permit	\$	150.00
b) 12 month permit	\$	300.00
viii. Grading		
a) 50 cubic yards or less	\$	25.00
b) 50 – 100 cubic yards	\$	50.00
c) 101 – 1,000 cubic yards	\$	100.00
d) 1,001 – 10,000 cubic yards	\$	250.00
e) 10,001 – 100,000 cubic yards	\$	600.00
f) 100,001 cubic yards or more	\$	1,100.00
For every 10,000 cubic yards above 100,000	\$	200.00
ix. Grading Permit Renewal	\$	50.00
x. Development Plan Review	\$	825.00
c. Stockpiled Materials (per cubic yard)	\$	10.00
d. Inspection Fees		
i. Building re-inspection fee (per hour - 1/2 hour minimum)	\$	50.00
ii. Inspections outside of normal business hours (2 hour minimum)	\$	60.00
6. Post-Construction Permit Fee	x2 multiplier	

(Any work that begins without an approved permit will be subject to a x2 multiplier at the time of the permit issuance.)

7. Drop-Off Depot Fees			
a. Car	\$	30.00	
b. Truck/SUV/Van	\$	40.00	
c. Trailers (8' and under)	\$	50.00	
d. Trailers (over 8')	\$	60.00	
e. Appliances (each)	\$	20.00	
f. Batteries (vehicle)		No fee	
g. Mowers		No fee	
h. Tires (5 or less; if more than 5, then vehicle fee applies)		No fee	
8. Special Event Permit			
a. Application Fee	\$	25.00	\$ 40.00
b. Deposits			
i. Tier 1 Deposit (waived for block parties)	\$	50.00	
ii. Tier 2 Deposit	\$	250.00	
iii. Tier 3 Deposit	\$	500.00	
iv. Tier 4 Deposit	\$	1,000.00	
c. Public Property or Greenspace Use Fee	\$	50.00	
d. Traffic Control Devices			
i. Traffic Assessment Fee (review per hour)	\$	55.00	
ii. Street Closure Fee (each closure)	\$	10.00	
iii. Barricade Rental	\$	7.00	
iv. Barricade Rental Deposit	\$	150.00	
v. Barricade Drop-off			
a) First drop-off location (deposit)	\$	100.00	
b) Additional drop-off location (deposit)	\$	150.00	
vi. Barricade Pick-up			Fees equal to expenses incurred by the City
vii. Temporary Traffic Sign	\$	5.00	
viii. Temporary Traffic Sign Deposit	\$	150.00	
ix. Changeable Message Board Sign	\$	250.00	
x. Changeable Message Board Sign Deposit	\$	500.00	
I. Fire Fees			
1. Public Fireworks Exhibition			\$300.00

VII. Charges for Services

A. Animal Services			
1. Adoption of Animals from Shelter			
a. Dog Adoption (dependent on breed)	\$	25.00-450.00	
b. Puppy Adoption	\$	200.00-450.00	
c. Cat Adoption	\$	25.00-150.00	
d. Kitten Adoption	\$	75.00-175.00	
e. Small Animal Adoption (dependent on type of animal)	\$	25.00-75.00	
2. Surrender and Impound Fees			
a. Owner Surrender Fee	\$	75.00	
b. Litter Surrender Fee	\$	100.00	
c. Small Animal Surrender Fee	\$	30.00	
d. Impounded fowl/livestock			Fees equal to expenses incurred by the City
e. Impounded animals other than fowl/livestock	\$	75.00	
f. Feeding and care of impounded animals and fowl			Fees equal to expenses incurred by the City
3. Dead Animals			
a. Dead Animal Disposal	\$	15.00	
b. Dead Animal Pick Up	\$	40.00	\$ 50.00
c. Small Dead Animal Pick Up			\$ 100.00
d. Large Dead Animal Pick Up			Fees equal to expenses incurred by the City
4. Pit Bull Licensing			
a. Initial Pit Bull License	\$	150.00	
b. Annual Pit Bull Renewal	\$	100.00	
c. Late Fee for Pit Bull Registration	\$	100.00	
d. Pit Bull Duplicate Tag	\$	20.00	
5. Permits			

a. Initial Dangerous Dog Permit	\$	75.00	
b. Dangerous Dog Permit Renewal	\$	50.00	
c. Commercial Animal Establishment Permit	\$	50.00	
d. Performing Animal Exhibition Permit	\$	100.00	
6. Other Animal Service Fees			
a. Daily Boarding	\$	25.00	
b. Microchip	\$	15.00	
c. Rabies Vaccination	\$	15.00	
d. Rabies Quarantine Release Exam	\$	20.00	
e. Trap/Neuter/Release	\$	20.00	\$ 25.00
f. Spay/Neuter of Owned Animals	\$	20.00-100.00	

B. Health Services

1. Vaccines	<u>Fees equal to expenses incurred by the City</u>
2. Vaccine Administration	\$ 20.00
3. Birth Certificates	\$ 15.00
4. Death Certificates (first)	\$ 14.00
5. Death Certificates (additional at the same visit)	\$ 11.00

IX. Parks, Recreation, and Tourism

- A. Program Fees will be determined and set by the Director of Parks and Recreation on an individual basis, based on the cost and goal of the program, and approved by the City Manager or his designee.

B. National Frontier Trails Museum

1. Adult ages 18–61	<u>Donation</u>
2. Senior ages 62 and over	<u>Donation</u>
3. Youth ages 6–17 (five and under no charge)	<u>Donation</u>

C. Recreation Center Rental Facility Rentals

1. Small Meeting Room (up to 40 people)				
a. Truman Memorial Building				Section consolidated
a. i. 3 hour minimum For Profit Group Residents/Non Profit Groups	\$	60.00	\$	45.00
	Per additional hour	\$ 20.00		
b. ii. 3 hour minimum Non-Profit Group Non Residents/For Profit Group	\$	45.00	\$	60.00
	Per additional hour	\$ 15.00	\$	20.00
iii. Deposit	\$	125.00		
b. Palmer Center				
i. 3-hour minimum For Profit Group	\$	60.00		
	Per additional hour	\$ 20.00		
ii. 3-hour minimum Non-Profit Group	\$	45.00		
	Per additional hour	\$ 15.00		
iii. Deposit	\$	125.00		
c. Sermon Center				
i. 3-hour minimum For Profit Group	\$	60.00		
	Per additional hour	\$ 20.00		
ii. 3-hour minimum For Non-Profit Group	\$	45.00		
	Per additional hour	\$ 15.00		
iii. Deposit	\$	125.00		
2. Medium Meeting Room (41 Up to 100 people)				
a. Truman Memorial Building				Section consolidated
a. i. 3 hour minimum For Profit Group Residents/Non Profit Groups	\$	120.00	\$	90.00
	Per additional hour	\$ 40.00	\$	30.00
b. ii. 3 hour minimum Non-Profit Group Non Residents/For Profit Group	\$	90.00	\$	120.00
	Per additional hour	\$ 30.00	\$	40.00
iii. Deposit	\$	125.00		
b. Sermon Center				
i. 3-hour minimum	\$	120.00		
	Per additional hour	\$ 40.00		
ii. 3-hour minimum Non-Profit Group	\$	90.00		
	Per additional hour	\$ 30.00		
iii. Deposit	\$	125.00		
3. Large Meeting Room (101 to 200 Up to 140 people)				
a. Truman Memorial Building				
a. i. 3 hour minimum For Profit Group Residents/Non Profit Groups	\$	240.00	\$	200.00
	Per additional hour	\$ 80.00	\$	50.00
b. ii. 3 hour minimum Non-Profit Group Non Residents/For Profit Group	\$	180.00	\$	375.00
	Per additional hour	\$ 60.00	\$	125.00
iii. Deposit	\$	150.00		

4. Large Meeting Room (Up to 300 people)			
a.	i.	4 hour minimum Residents/Non Profit Groups	\$ 200.00
		Per additional hour	\$ 50.00
b.	ii.	4 hour minimum Non Residents/For Profit Group	\$ 400.00
		Per additional hour	\$ 100.00
b. George Owens Nature Park			
	i.	3-hour minimum For Profit Group	\$ 225.00
		Per additional hour	\$ 75.00
	ii.	3-hour minimum Non-Profit-Group	\$ 150.00
		Per additional hour	\$ 50.00
	iii.	Deposit	\$ 150.00
5 4. Dining Hall available at Palmer Center			
a. Palmer Center			
	a.	i.	3 hour minimum For Profit Group Residents/Non Profit Groups
			\$ 375.00 \$ 225.00
		Per additional hour	\$ 125.00 \$ 75.00
	b.	ii.	3 hour minimum Non-Profit-Group Non Residents/For Profit Group
			\$ 225.00 \$ 375.00
		Per additional hour	\$ 75.00 \$ 125.00
			\$ 150.00
	iii.	Deposit	
6 5. Gymnasium for Special Event Athletic Games			
a. Truman Memorial Building			
	a.	i.	4 hour minimum For Profit Group Residents/Non Profit Groups
			\$ 400.00 \$ 200.00
		Per additional hour	\$ 100.00 \$ 50.00
	b.	ii.	4 hour minimum Non-Profit-Group Non Residents/For Profit Group
			\$ 200.00 \$ 400.00
		Per additional hour	\$ 50.00 \$ 100.00
			\$ 150.00
	iii.	Deposit	
b. Sermon Center			
		i.	4-hour event For Profit Group
			\$ 400.00
		Per additional hour	\$ 100.00
		ii.	4-hour event Non-Profit-Group
			\$ 200.00
		Per additional hour	\$ 50.00
		iii.	Deposit
			\$ 150.00
c. Palmer Center			
		i.	4-hour event For Profit Group
			\$ 400.00
		Per additional hour	\$ 100.00
		ii.	4-hour event Non-Profit-Group
			\$ 200.00
		Per additional hour	\$ 50.00
		iii.	Deposit
			\$ 150.00
7 6. Truman Memorial Building – Special Event Special Event at Truman Memorial Building			
a. Truman Memorial Building - Special Event (Auditorium, Stage, Gym Floor, Concession area)			
		i.	4 hour minimum For Profit Group Residents/Non Profit Groups
			\$ 800.00 \$ 500.00
		Per additional hour	\$ 200.00 \$ 125.00
		ii.	4 hour minimum Non-Profit-Group Non Residents/For Profit Group
			\$ 500.00 \$ 800.00
		Per additional hour	\$ 125.00 \$ 200.00
			\$ 300.00
		iii.	Deposit
b. Truman Memorial Building - Special Event (Auditorium, Gym Floor)			
		i.	4 hour minimum For Profit Group Residents/Non Profit Groups
			\$ 600.00 \$ 400.00
		Per additional hour	\$ 150.00 \$ 100.00
		ii.	4 hour minimum Non-Profit-Group Non Residents/For Profit Group
			\$ 400.00 \$ 600.00
		Per additional hour	\$ 100.00 \$ 150.00
			\$ 250.00 \$ 300.00
		d.	iii. Deposit for all Special Events at Truman Memorial Building
7 Gymnasium for Athletic Game			
a. Truman Memorial Building			
		i.	4-hour event For Profit Group
			\$ 400.00
		Per additional hour	\$ 100.00
		ii.	4-hour event Non-Profit-Group
			\$ 200.00
		Per additional hour	\$ 50.00
		iii.	Deposit
			\$ 150.00
b. Sermon Center			
		i.	4-hour event For Profit Group
			\$ 400.00
		Per additional hour	\$ 100.00
		ii.	4-hour event Non-Profit-Group
			\$ 200.00
		Per additional hour	\$ 50.00
		iii.	Deposit
			\$ 150.00
c. Palmer Center			

i.	4-hour event For Profit Group	\$	400.00	
		Per additional hour	\$	100.00
ii.	4-hour event Non-Profit Group	\$	200.00	
		Per additional hour	\$	50.00
iii.	Deposit	\$	150.00	
8	Gymnasium for Athletic Practice			Section consolidated
a.	<u>Athletic Practices</u>			
i.	<u>Per Hour for Residents/Non Profit Groups</u>	\$	25.00	
ii.	<u>Per Hour for Non Residents/For Profit Groups</u>	\$	35.00	
a.	Truman Memorial Building 2-hour minimum	Per-hour	\$	25.00
i.	Deposit	\$	150.00	
b.	Sermon Center 2-hour minimum	Per-hour	\$	25.00
i.	Deposit	\$	150.00	
c.	Palmer Center 2-hour minimum	Per-hour	\$	25.00
i.	Deposit	\$	150.00	
9	Kitchenette <u>Add On to Rental</u>			Section consolidated
a.	<u>Hourly rate</u>	\$	10.00	
b.	<u>Additional Deposit</u>	\$	25.00	
a.	Truman Memorial Building			
i.	Hourly rate	\$	10.00	
ii.	Deposit	\$	25.00	
b.	Sermon Center			
i.	Hourly rate	\$	10.00	
ii.	Deposit	\$	25.00	
c.	George Owens Nature Park			
i.	Hourly rate	\$	10.00	
ii.	Deposit	\$	25.00	
10	Concession Room			Section consolidated
a.	<u>Hourly rate</u>	\$	10.00	
b.	<u>Additional Deposit</u>	\$	25.00	
a.	Truman Memorial Building			
i.	Hourly rate	\$	10.00	
ii.	Deposit	\$	25.00	
b.	Palmer Center			
i.	Hourly rate	\$	10.00	
ii.	Deposit	\$	25.00	
11	Kitchen at Palmer Center			
a.	Palmer Center			
a.	i. 4 hour minimum	\$	200.00	
		Per additional hour	\$	50.00
ii.	Deposit	\$	150.00	
b.	Independence Uptown Market			
i.	4-hour minimum	\$	40.00	
		Per additional hour	\$	10.00
ii.	Deposit	\$	150.00	
12	Powerhouse Theater			
a.	4 hours For <u>Non</u> Profit Group	\$	400.00	\$ 200.00
		Per additional hour	\$	100.00
			\$	50.00
i.	Deposit	\$	300.00	
b.	4 hours Non For Profit Group	\$	200.00	\$ 400.00
		Per additional hour	\$	50.00
			\$	100.00
c.	i. Deposit	\$	300.00	
13	Independence Uptown Market			
a.	4 hours (minimum) For <u>Non</u> Profit Group	\$	500.00	\$ 400.00
		Per additional hour up to 12 hours	\$	125.00
			\$	100.00
	12-24 hour rental – For <u>Non</u> Profit Group	\$	1,500.00	\$ 1,200.00
	Deposit	\$	300.00	
b.	4 hours (minimum) Non For Profit Group	\$	400.00	\$ 500.00
		Per additional hour up to 12 hours	\$	100.00
			\$	125.00
	12-24 hour rental Non For Profit Group	\$	1,200.00	\$ 1,500.00
c.	<u>Kitchen 4 hour minimum</u>	\$	40.00	
		Per additional hour	\$	10.00
d.	Deposit –Not for Profit Group	\$	300.00	
e.	<u>Other Amenities</u>			
i.	<u>Sound System</u>	\$	50.00	

ii. <u>Tables</u>	each	\$	3.00	
iii. <u>Chairs</u>	each	\$	0.50	
14. Truman Memorial Building Stage area only				
a. 4 hour Minimum For Profit Group		\$	200.00	
	Per additional hour	\$	50.00	
b. 4 hour minimum Non Profit Group		\$	100.00	
	Per additional hour	\$	25.00	
14 15 Personal Training Room				
*With correct documentation; personal training certificate and liability insurance the space will be rented for outside use				
a. Hourly rate - Non Profit Group		\$	50.00	
b. Hourly rate - For Profit Group		\$	75.00	
15 16. Extended Hour Rentals (outside of normal site hours)	per hour, per employee	\$	15.00	
16. Deposit for all Meeting and Event Spaces unless otherwise noted		\$	150.00	
16 4. Park Shelters, Pavilions, and Campground				
a. Shelters (6 hours) - Monday - Friday				
i. Residents		\$	35.00	
ii. Non-residents		\$	45.00	
b. Pavilions (6 hours) - Monday - Friday				
i. Residents		\$	70.00	
ii. Non-residents		\$	90.00	
c. Shelters (6 hours) - Saturday, Sunday & Holidays				
i. Residents		\$	50.00	
ii. Non-residents		\$	60.00	
d. Pavilions (6 hours) Saturday, Sunday & Holidays				
i. Residents		\$	85.00	
ii. Non-residents		\$	105.00	
e. George Owens Nature Park Pavilion (5 hours)				
i. Residents		\$	85.00	
a) <u>Week Days</u>		\$	70.00	
b) <u>Weekends</u>		\$	85.00	
ii. Non-residents		\$	105.00	
a) <u>Week Days</u>		\$	90.00	
b) <u>Weekends</u>		\$	105.00	
iii. <u>Deposit</u>		\$	150.00	
f. George Owens Nature Park Campground (24 hours)		\$	25.00	
i. Security Deposit 24-Hour Campground Rental		\$	25.00	\$ 50.00
ii. <u>Deposit</u>				\$ 50.00
17. Excessive Trash Cleanup after all parks and facility rentals		\$	75.00	
D.				
Membership Community Center Memberships available at Sermon Center for all ages and Palmer Center active adults over 60.				Section consolidated
1. Resident Adult <u>Adult ages 13 - 59-Resident</u>	Per year	\$	70.00	
a. Sermon Center	Per year	\$	60.00	
b. Active and retired US veterans	Per year	\$	50.00	
2. Non-resident Adult <u>Adult ages 13 - 59-Non-Resident</u>	Per year	\$	100.00	
a. Sermon Center	Per year	\$	90.00	
b. Active and retired US veterans	Per year	\$	85.00	
3. Resident Senior Adult Adult 60 Plus or Veteran - Resident - Includes Sermon and Palmer	Per year	\$	50.00	
a. Sermon Center/Palmer Center (combo membership)	Per year	\$	40.00	
b. Active and retired US veterans	Per year	\$	30.00	
4. Non-resident Senior Adult Adult 60 Plus or Veteran - Non-Resident - includes Sermon and Palmer	Per year	\$	80.00	
a. Sermon Center/Palmer Center (combo membership)	Per year	\$	70.00	
b. Active and retired US veterans	Per year	\$	65.00	
5. Resident Family-Family Resident (4 in same household)	Per year	\$	210.00	
a. Sermon Center	Per year	\$	180.00	
6. Non-resident Family-Family Non Resident (4 in same household)	Per year	\$	300.00	
a. Sermon Center	Per year	\$	240.00	
7. Resident Youth <u>Fitness Day Pass - Resident</u>		\$	6.00	
a. Sermon Center	Per year	\$	60.00	
8. Non-resident Youth <u>Fitness Day Pass - Non Resident</u>		\$	7.00	
a. Sermon Center	Per year	\$	90.00	

9. <u>10.</u> <u>10 Punch Monthly Pass - Resident</u>		\$	40.00	
10. <u>10 Punch Monthly Pass - Non Resident</u>		\$	45.00	
11. <u>10 Punch Monthly Pass - Resident with Fitness Membership</u>		\$	30.00	
12. <u>10 Punch Monthly Pass - Non Resident with Fitness Membership</u>		\$	35.00	
13 9. <u>Adventure Oasis Day Pass-Adult 20-Visit Pass (Multi-person, Resident)</u>				
a. Resident		\$	10.00	\$ 160.00
b. Non-Resident		\$	15.00	\$ 185.00
14 10. <u>Adventure Oasis Day Pass -Youth 3-12, Senior 65+</u>				
a. Resident		\$	9.00	\$ 10.00
b. Non-Resident		\$	13.00	\$ 15.00
15 11. <u>Family of Four Day Pass</u>				
a. Resident		\$	37.00	
b. Non-Resident		\$	50.00	
12. <u>20-Visit Pass (multi-person)</u>				
a. Resident		\$	160.00	
b. Non-Resident		\$	185.00	
16 12. <u>Twilight Hours Day Pass (5-8 pm)</u>				
a. Resident		\$	7.00	
b. Non-Resident		\$	12.00	
14. <u>Twilight Hours Family of Four Pass (5-8 pm)</u>				
a. Resident		\$	28.00	
b. Non-Resident		\$	40.00	
17 15. <u>Adventure Oasis Season Pass - all ages, per person</u>				
a. Resident	Per person, per season	\$	95.00	
b. Non-Resident	Per person, per season	\$	135.00	
16. <u>Season Pass Holiday Special all ages</u>				
a. Resident	Per person, per season	\$	80.50	
b. Non-Resident	Per person, per season	\$	114.50	
17. <u>20-Visit Pass Holiday Special (multi-person)</u>				
a. Resident		\$	136.00	
b. Non-Resident		\$	157.00	
18. <u>Family of Four Pass Holiday Special</u>				
a. Resident		\$	31.50	
b. Non-Resident		\$	42.50	
18 19. <u>Club Membership (Club Membership category is designed to accommodate groups that meet regularly at a Parks and Recreation facility and are not organized or administered by the Department such as Bridge, Duplicate Bridge, Pinochle, Pitch, Canasta, Wood Carvers, Quilters, Gardening, etc. Club members use only the space assigned to their club).</u>				
a. Resident	Per year	\$	10.00	\$ 15.00
b. Non-Resident	Per year	\$	25.00	\$ 30.00
19 20. <u>Pickleball Membership or Table Tennis Membership</u>				
a. Resident	Per year	\$	25.00	\$ 30.00
b. Non-Resident	Per year	\$	45.00	\$ 50.00
E. Athletic Fields, Tennis Court, Shelters and Pavilion				
1. Independence Athletic Complex				
a. Soccer/Football Fields				
i. Hourly		\$	25.00	
ii. Daily		\$	100.00	
iii. Night (lights)		\$	75.00	
iv. Additional fees per Tourney or League Team Fee				
v. Excessive Trash Cleanup after Rental		\$	75.00	
b. Softball/Baseball Fields				
i. Hourly		\$	40.00	
ii. Daily		\$	150.00	
iii. Night (lights)		\$	75.00	
iv. Additional fees per Tourney or League Team Fee				
v. Excessive Trash Cleanup after Rental		\$	75.00	
2. Chrysler Stadium Baseball Fields				
a. 3-hour minimum				
		\$	200.00	
	Per additional hour	\$	65.00	
b. Night (lights)		\$	75.00	
c. Excessive Trash Cleanup after Rental			\$75	
2 3. <u>Tennis Courts</u>	Per hour	\$	10.00	
4. <u>Park Shelters and Pavilions</u>				Moved to Section C.

a. Shelters (6 hours) — Monday — Friday	
i. Residents	\$ 35.00
ii. Non-residents	\$ 45.00
b. Pavilions (6 hours) — Monday — Friday	
i. Residents	\$ 70.00
ii. Non-residents	\$ 90.00
c. Shelters (6 hours) — Saturday, Sunday & Holidays	
i. Residents	\$ 50.00
ii. Non-residents	\$ 60.00
d. Pavilions (6 hours) Saturday, Sunday & Holidays	
i. Residents	\$ 85.00
ii. Non-residents	\$ 105.00
e. George Owens Nature Park Pavilion (5 hours)	
i. Residents	\$ 85.00
ii. Non-residents	\$ 105.00
f. George Owens Nature Campground (24 hours)	\$ 25.00
Security Deposit	\$ 25.00

3 5 Excessive Trash Cleanup After All Parks and Facility Rentals \$ 75.00

F. Woodlawn Cemetery

1 Opening/Closing Fee Grave Spaces (Monday-Friday)	\$ 1,000.00
2 Opening/Closing Fee Grave Spaces (Saturday/Holidays)	\$ 1,200.00
3 Opening/Closing Fee Cremation Spaces (Monday-Friday)	\$ 500.00
4 Opening/Closing Fee Cremation Spaces (Saturday/Holidays)	\$ 600.00
5 Grave Space	\$ 1,200.00
6 Cremation Garden Spaces	\$ 1,000.00
7 Double-Depth Lawn Crypts	\$ 4,850.00
8 Double Cremation Niches	\$ 2,200.00
9 Final Dates - Monuments & Cremation Niches	\$ 100.00
10 Monument Vase Sales (depending on vase type)	\$60.00 - \$150.00

X. False Alarms

A. Fees are pursuant to Chapter 12, Article 07 of the Independence Municipal Code	
1. First False Alarm	\$ -
2. Second False Alarm (12.07.006 (c), waived upon successful completion of the Alarm User Awareness Class)	\$ 25.00
3. Third & Fourth False Alarm	\$ 50.00
4. Fifth and Sixth False Alarm	\$ 100.00
5. Seventh + False Alarm	\$ 200.00
B. Registration for Residential/Commercial Alarm	\$ -
C. Late Fee for non-payment per False Alarm	\$ 10.00
D. False Alarm non-registration fee	\$ 100.00

XI. Payment Processing Fees

A. Utility Billing Website/Automated Call Line Credit Card Payment (maximum transaction \$750)	Per transaction \$ 3.50
B. Utility Billing Website/Automated Call Line ACH/e-Check Payment (maximum transaction \$750)	Per transaction \$ 2.95
C. Non-Utility Billing Website/Automated Call Line Credit Card Payment (maximum transaction \$15,000)	Per transaction 2.95%
D. Non-Utility Billing Website/Automated Call Line ACH/e-Check Payment (maximum transaction \$15,000)	Per transaction \$ 0.75

SCHEDULE OF FEES

On and after July 1, 2024 the following fees shall be charged for copies and other City services (not otherwise specifically authorized) and reimbursed to the Finance Department for deposit in the appropriate fund as established by the passage of Ordinance No. 15240.

- I. Copies**
 - A. Photocopy
 - B. Microfilm Print
 - C. Computer Plotting
- II. Documents**
- III. Service of Employee Labor**
- IV. Electronic Records**
- V. Planning and Zoning Application**
- VI. Licenses/Permits**
 - A. Business and Occupation Licenses
 - B. Liquor Licenses
 - C. Tow Rotation Call List
 - D. Construction Permits
 - E. Environmental Health Permit
 - F. Health and Safety Permit Fees
 - G. Contractor Licensing
 - H. Public Works Fee Schedule
 - I. Fire Fees
- VII. Charges for Services**
 - A. Animal Services
 - B. Health Services
- VIII. Admission**
 - A. Historical Sites
- IX. Parks and Recreation**
 - A. Program Fees
 - B. National Frontier Trails Museum
 - C. Facility Rentals
 - D. Memberships
 - E. Passes
 - F. Athletic Fields and Tennis Courts, ~~Shelter and Pavilion~~
 - G. Park Shelters and Pavilions
 - H. George Owens Nature Park
 - I. ~~F.~~ Woodlawn Cemetery
- X. False Alarms**
 - A. Fees
 - B. Registration for Residential/Commercial Alarm
 - C. Late Fee for non-payment per False Alarm
 - D. False Alarm non-registration fee
- XI. Payment Processing Fees**

Fees are subject to applicable sales tax.

- I. Copies**

Fees for photocopy service (Single copy charge): (If research is required, then in addition to the following fees, the City may charge for services based on the labor rate identified in section III.)

A. Photocopy		
1. 8-1/2" x 11"	\$	0.10
2. 8-1/2" x 14"	\$	0.10
3. 24" x 36"	\$	2.40
4. 30" x 36"	\$	3.00
5. 32" x 36"	\$	3.20
6. 36" x 36"	\$	3.60
7. 60" x 36"	\$	6.00
8. 75" x 36" (large wall map size)	\$	7.50

9. Other Sizes	Per linear foot	\$	1.20
B. Microfilm Print			
1. 10" x 12"		\$	0.25
2. 12" x 18"		\$	0.25
3. 18" x 24"		\$	0.50
C. Computer Plotting			
1. Color Copies/Plain Paper (per page)			
a. 8-1/2" x 11"		\$	2.00
b. 11" x 17"		\$	3.80
c. 24" x 36"		\$	6.20
d. 36" x 48"		\$	12.30
2. Color Copies/Glossy Paper (per page)			
a. 8-1/2" x 11"		\$	3.50
b. 11" x 17"		\$	5.30
c. 24" x 36"		\$	7.80
d. 36" x 48"		\$	14.40

II. Documents

Fees for documents. (If research is required, then in addition to the following fees, the City may charge for services based on the labor rate identified in section III.)

A. Fees for copying public records	Per page	\$	0.10
B. Parade Permit		\$	10.00
C. Mailing and handling fee for bulk items, add			Cost of postage
D. Municipal Court Records	Per page	\$	0.10
E. Fingerprinting:			
1. w/o Background Check		\$	5.00
2. w/Background Check		\$	33.25

III. Service of Employee Labor

A. Reimbursement for Employee time spent providing records searches (rate per hour)			
1. Clerical	Per hour	\$	15.66-18.98
B. Employee time spent duplicating records	Per hour	\$	15.66-18.98
C. Notarization of signature and proper recording		\$	2.00
D. Certification of facsimile of document		\$	5.00
E. Court appearance at employee's hourly rate times 1.30, plus the City's current mileage reimbursement rate			

IV. Electronic Records

Electronic Records. (If research is required or special preparation is necessary, then in addition to the following fee, the City may charge for services based on the labor rate identified in section III.):

A. City Information distributed on CD	Cost of disk
B. City information distributed on flash drive	Cost of flash drive

V. Planning and Zoning Application

The following application fees will be applied to activities within Chapter 14 of the Code:

A. Board of Adjustment application	\$	400.00
B. Rezoning/special use permit – less than 5.00 acres	\$	500.00
C. Rezoning/special use permit – 5.01 – 10.00 acres	\$	750.00
D. Rezoning/special use permit – 10.01 – 15.00 acres	\$	1,000.00
E. Rezoning/special use permit – 15.01 – 20.00 acres	\$	1,250.00
F. Rezoning/special use permit involving 20.00+ acres	\$	1,500.00
G. Final site plan or final development plan – less than 5.00 acres	\$	350.00
H. Final site plan or final development plan – 5.01 – 10.00 acres	\$	600.00
I. Final site plan or final development plan – 10.01 – 15.00 acres	\$	850.00
J. Final site plan or final development plan – 15.01 – 20.00 acres	\$	1,100.00
K. Final site plan or final development plan involving 20.00+ acres	\$	1,600.00
L. Home business permit application	\$	350.00
M. Street name change application	\$	500.00
N. Street/alley vacation application	\$	150.00

O. Zoning verification letter/administrative adjustment ⁽¹⁾	\$	75.00
P. Minor subdivisions ⁽¹⁾	\$200.00, plus \$3.00 per lot	
Q. Preliminary plat application	\$375.00, plus \$3.00 per lot	
R. Final plat application	\$225.00, plus \$3.00 per lot	
S. Certificates of Appropriateness to Heritage Commission (formerly in Article 1.30)	\$	25.00
T. Special Event review fee	\$	100.00
U. Special Sign Character Overlay Application	\$	100.00
V. Special sign permit application	\$	400.00
⁽¹⁾ Application type expanded or modified.		

VI. Licenses/Permits

A. Business and Occupation Licenses

The following application fees apply for license for businesses operating in accordance with Chapter 5 of the Code:

1. Itinerant Merchants License not to exceed thirty (30) days	\$	100.00
2. Itinerant Merchants License not to exceed one hundred twenty (120) days	\$	150.00
3. Itinerant Merchants License not to exceed two hundred ten (210) days	\$	200.00
4. Annual Itinerant Merchants License with a Shopping Center (license year)	\$	200.00
5. Fireworks. Each license, paid at the time of application	\$	400.00
6. Business License Reinstatement Fee	\$	30.00
7. Business License Replacement Fee	\$	10.00
8. Business License Transfer Fee	\$	50.00
9. Occupation Business License Fee	\$	75.00

New businesses located in Independence with 10 or fewer employees

10. Occupation Business License Fee	\$	75.00
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Per year for the first \$25,000.00 in gross receipts, business activity or commission plus \$0.31 for each \$1,000.00 or fraction thereof in excess of \$25,000.00 (Maximum Fee Not To Exceed \$50,000).

11. Rental Business License Fee	\$	50.00	\$	75.00
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Per year for the first \$25,000.00 in gross receipts, business activity or commission plus ~~\$0.29~~ for each \$1,000.00 or fraction thereof in excess of \$25,000.00 (Maximum Fee Not To Exceed \$30,000.00).

12. Occupation Business License Fee - Mobile Food Unit	\$	25.00		
13. Public Dance License Fee				
a. Per Year	\$	60.00		
b. Per Event	\$	30.00		
14. Solicitor or Peddler License Fee	\$40.00 per month and/or \$200.00 per year		\$50.00 per month and &/or \$300 per year	

15. Juke Box License	Each	\$50.00
16. Amusement device	Each	\$ 15.00
17. Coin Operated Pool Table	Each	\$ 10.00
18. Billiard Table	Each	\$ 20.00
19. Game Board	Each	\$ 50.00
20. Drivers Permit (Motor Bus, Taxicab, Jitney, or Sightseeing Vehicle)	\$	15.00
21. Vehicle Fees (Motor Bus, Refuse Collectors, Taxicabs, Jitneys, Livery Vehicles, and Sightseeing Vehicles)	Per vehicle	\$ 25.00
22. Pawnshop License Investigation Fee	\$	500.00

If the applicant is unlicensed at the time of applying for a pawnshop license, or \$250.00 if the application involves a second or additional license to an applicant previously licensed for a separate location, or involves substantially identical principals and owners of a licensed pawnshop at a separate location.

23. Pawnshop License Annual Application Fee	\$	500.00
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24. Pawnshop Manager's Permit	\$	25.00	
25. Private Watchguard License Fees			
a. Private Watch Service Employing Not More Than Five Persons	Per year \$	100.00	
b. Private Watch Service Employing More Than Five Persons	Per year \$	200.00	
c. Private Watchguard	Per year	\$ 25.00	\$ 40.00
26. Donation Bin Permit	Per year	\$ 25.00	\$ 50.00
B. Liquor Licenses			
1. Package Liquor Licenses			
a. Retail Selling of Intoxicating Liquor of all kinds in the original package (P1)	\$	150.00	
b. Retail Selling of Beer only in the original package; includes Sunday Sales (P3)	\$	150.00	
c. Sunday Sales (S)	\$	300.00	
d. Tasting Permit (T)	\$	25.00	
2. Drink Licenses			
a. Retail Selling of Intoxicating Liquor by the Drink (T1)	\$	450.00	
b. Retail Selling of Malt Liquor & Wine by the Drink (T2)	\$	150.00	
c. Retail Selling of Beer by the Drink includes Sunday Sales (T3)	\$	150.00	
d. Restaurant Selling Intoxicating Liquor (R1)	\$	450.00	
e. Restaurant Selling Beer; includes Sunday Sales (R2)	\$	150.00	
f. Tax Exempt Organizations Selling Intoxicating Liquor (F1)	\$	300.00	
g. Hotel Selling Intoxicating Liquor	\$	450.00	
h. Consumption of Intoxicating Liquor (Z1)	\$	150.00	
i. Sunday Sales (S)	\$	300.00	
3. Special Licenses			
a. Microbrewery (S1)	Per 100 barrels produced \$	7.50	
b. Domestic Winery (S2)	Per 500 gallons produced \$	7.50	
c. Picnic 7 Day Intoxicating Liquor by the Drink (S4)	Per day \$	15.00	
d. July 4th Celebration Malt Liquor & Light Wine by the Drink (S6)	Per day \$	15.00	
e. Caterer Intoxicating Liquor by the Drink - Up to 7 Days (C1)	Per day \$	15.00	
f. Caterer Intoxicating Liquor by the Drink - Up to 50 Days (C2)	\$	500.00	
g. Caterer Intoxicating Liquor by the Drink - Unlimited Days (C3)	\$	1,000.00	
4. Manufacturing, Distilling, Blending Licenses			
a. Manufacturing, Distilling, Blending Intoxicating Liquor of all kinds (M1)	\$	300.00	
b. Manufacturing twenty-two (22) percent or less alcohol-content intoxicating liquor (M2)	\$	300.00	
c. Manufacturing, Brewing Malt Liquor (M3)	\$	300.00	
5. Wholesale Licenses			
a. Wholesale selling of Intoxicating Liquor of all kinds (W1)	\$	300.00	
b. Wholesale selling of twenty-two (22) percent or less alcohol-content intoxicating liquor (W2)	\$	300.00	
c. Wholesale selling of malt liquor (W3)	\$	300.00	
6. Employee Liquor Permit	\$	30.00	
7. Expansion of Premise	\$	35.00	
8. Transfer of Location of Licensed Establishment	\$	35.00	
9. Change of Ownership	\$	50.00	
10. Change of Managing Officer	\$	50.00	
C. Tow Rotation Call List			
1. Monthly Fee	\$	550.00	
2. Application Fee (Non-Refundable)	\$	500.00	
D. Construction Permits			
The following Construction Permit and Development Fees apply in accordance with Chapter 4 of the Code:			
1. Building Moving Permit	\$	425.00	
2. Building Permit - Residential (Value of Work)			
a. \$1- \$50,000	\$	60.00	

	Plus \$9.25 per each \$1,000 valuation or fraction thereof total valuation		
b. \$50,001 - \$500,000	\$ 200.00		
	Plus \$6.25 per each \$1,000 valuation or fraction thereof total valuation	\$	<u>6.50</u>
c. More than \$500,000	\$ 700.00		
	Plus \$5.25 per each \$1,000 valuation or fraction thereof total valuation	\$	<u>5.75</u>
3. Building Permit - Commercial (Value of Work)			
a. \$1- \$50,000	\$ 90.00		
	Plus \$12.75 per each \$1,000 valuation or fraction thereof total valuation	\$	<u>13.00</u>
b. \$50,001 - \$500,000	\$ 345.00		
	Plus \$7.75 per each \$1,000 valuation or fraction thereof total valuation	\$	<u>8.00</u>
c. More than \$500,000	\$ 845.00		
	Plus \$6.75 per each \$1,000 valuation or fraction thereof total valuation	\$	<u>7.00</u>
4. Certificate of Use & Occupancy	\$ 20.00		
5. Demolition or Razing Building Permit			
a. 0 – 500 square feet	\$ 200.00		
b. 501 – 1,000 square feet	\$ 200.00	\$	<u>300.00</u>
c. 1,001 – 5,000 square feet	\$ 400.00		
d. 5,001 and over	\$ 600.00		
6. Health Department Review	\$ 300.00		
7. Home Occupation Permit	\$ 100.00		
8. Residential Low Voltage Permit	\$ 15.00	\$	<u>40.00</u>
9. Plumbing, Electrical, and Mechanical Permit (Value of Work)			
a. \$0 - \$500	\$ 40.00	\$	<u>50.00</u>
b. \$501 - \$1,000	\$ 50.00	\$	<u>60.00</u>
c. \$1,001 - \$5,000	\$ 65.00	\$	<u>70.00</u>
d. \$5,001 and over	\$ 80.00	\$	<u>90.00</u>
	First \$5,000, plus \$12.00 for each additional \$1,000 or fraction thereof	\$	<u>13.50</u>
10. Reinspection			
a. 1 st	\$ 20.00		
b. 2 nd	\$ 40.00		
11. Sign Permit			
a. Temporary or Banner Sign	* \$ 75.00		
b. Permanent Sign	\$ 150.00	\$	<u>160.00</u>
c. Sign Face Replacement or Change Out	\$ 75.00	\$	<u>80.00</u>
* This fee applies to all commercial and residential applications, except banner signs for churches, schools and other not-for-profit organizations advertising their non-commercial activities and functions, in which case there is no fee.			
12. Swimming Pool Permit			
a. Less than 15,000 gallons	\$ 125.00	\$	<u>140.00</u>
b. More than 15,000 gallons	\$ 175.00		
13. Appeal Fee Board of Building and Engineering Appeals	\$ 100.00		
E. Environmental Health Permit			
1. New/remodeled Plan Review	\$ 300.00	\$	<u>400.00</u>
2. Food Service Establishments and Mobile Food Units			
a. High Priority	\$ 600.00	\$	<u>750.00</u>
b. Medium Priority	\$ 400.00	\$	<u>450.00</u>
c. Low Priority	\$ 300.00	\$	<u>325.00</u>
d. Mobile Food Units (MFUs)	\$ 50.00	\$	<u>325.00</u>
*The number of inspections for MFUs will be based on the priority level of the unit			
3. Separate Facility	\$ 75.00		
4. Catering with Another Permit	\$ 75.00		
5. Temporary Food	\$ 100.00	\$	<u>150.00</u>

6. Late Fee for Temporary Food Permit	\$	25.00	
7. Limited Food	\$	50.00	\$ 200.00
8. Seasonal Permit	\$	150.00	\$ 225.00
9. Bake Sale (non-profit)	No Fee		
10. Meat Processing	\$	300.00	\$ 375.00
11. Food Mfg./Warehouse/Dist.	\$	350.00	\$ 450.00
12. Food Stores, Meat Markets, Retail/Convenience Stores	Per checkout device \$	100.00	\$ 150.00
	(Maximum fee not to exceed \$500)	\$	750.00
13. Bakeries in Conjunction with Another Permit	\$	200.00	\$ 300.00
14. Frozen Dessert			
a. One Machine Dispensing Head	\$	200.00	\$ 275.00
b. Each Additional head	\$	50.00	
15. Reinstatement Fee if They Have a Hearing	\$	100.00	
16. Re-inspection Fee	\$	50.00	\$ 200.00
17. Replace Lost Permit	\$	30.00	
18. Late Payment for Invoices \$100 and under	\$	25.00	
19. Late Payment for Invoices over \$100	\$	75.00	
20. Church Kitchens	\$	100.00	\$ 200.00
21. Food Service Manager 3-Year Permit	\$	30.00	
a. Duplicate Service Manager Permit	\$	5.00	
22. Food Handler 3-Year Permit	\$	25.00	
a. Duplicate Handler Permit	\$	5.00	
b. Food Handler Card Renewal	\$	15.00	
23. Food Service Manager/Food Handler Transfer	\$	5.00	
24. Annual Swimming Pool/ spa Permit Fee	\$	300.00	
25. Ice Handler License	\$	6.00	
26. Ice Handler Duplicate License	\$	6.00	
27. Food Pantry	\$	25.00	
28. After hours re-inspection fee for permitted establishments	\$	75.00	
<u>29. Vending Machines</u>	\$	150.00	
F. Health and Safety Permit Fees			
1. Long Term Care Facility	\$	150.00	\$ 200.00
2. New Childcare	\$	250.00	
3. Childcare Renewal ≤ 10 total children	\$	30.00	\$ 150.00
4. Childcare Renewal ≥ 11 total children/ per child	\$	44.00	\$ 250.00
5. Childcare Facility Reinspection Fee	\$	50.00	
6. Childcare Facility Reopening Fee	\$	100.00	
7. Bath House, Massage Establishment, Massage Therapist or Apprentice Massage Therapist Initial License Application Fee	\$	150.00	\$ 200.00
8. Massage Therapist or Apprentice Massage Therapist License Renewal Fee	\$	25.00	\$ 50.00
9. Tattoo or Body Piercing Parlor Application Fee	\$	275.00	
10. Tattoo or Body Piercing Parlor Renewal Fee	\$	200.00	
11. Tattoo Artist Application And Renewal Fee	\$	25.00	\$ 50.00
12. Body Piercing Artist Application and Renewal Fee	\$	25.00	\$ 50.00
13. Lodging Establishments with 5-10 rooms	\$	200.00	\$ 400.00
14. Lodging Establishments with 11 or more rooms	\$	300.00	\$ 600.00
G. Contractor Licensing			
1. Class A General Contractor			
a. Application Fee	\$	100.00	
b. Renewal Fee	\$	100.00	
2. Class B Building Contractor			
a. Application Fee	\$	100.00	
b. Renewal Fee	\$	100.00	
3. Class C Residential Contractor			
a. Application Fee	\$	100.00	
b. Renewal Fee	\$	100.00	
4. Class D Mechanical, Electrical, and Plumbing Contractor			
a. Application Fee			
i. Journeyman	\$	50.00	
ii. Master	\$	75.00	
b. Renewal Fee			

i. Journeyman	\$	50.00
ii. Master	\$	75.00
5. Inactive Contractor License (All Classes)	\$	50.00
6. Licensing Sponsorship Fee (All Classes)	\$	45.00
H. Public Works Fee Schedule		
1. Right of Way Permits		
a. Base fee for each cut or each 200' contiguous feet, whichever is greater; includes final inspection	\$	90.00
b. Re-inspection (min. 1/2 hour charge)	\$	40.00
c. Inspections outside normal business hours (min. 2 hour charge)	\$	60.00
d. Pavement degradation fee (for each cut or each 200' contiguous feet, whichever is greater)	\$	40.00
e. Traffic impact		
i. Temporary traffic control authorization/assessment	\$	55.00
ii. Oversize/overweight	\$	100.00
2. Right of Way User Agreements		
a. Application fee	\$	350.00
b. Annual renewal fee	\$	100.00
3. Other Right of Way Fees		
a. License agreement	\$	300.00
b. Right-of-way vacation	\$	300.00
c. Lease agreement processing	\$	150.00
d. Surplus property sales handling	\$	300.00
e. Dumpster or other permit	\$	30.00
f. Public Works appeals	\$	400.00
4. Blasting Permits		
a. 90 days	\$	200.00
b. 1 year	\$	500.00
c. Variance fee	\$	175.00
5. Site Permits		
a. Public Works reviews for site permits		
i. Residential Site Improvement Plan Review	\$	30.00
ii. Residential Building Plan Review	\$	80.00
iii. Commercial Site Improvement Plan Review	\$	80.00
iv. Commercial Building Plan Review		
a) <2,000 sq. ft	\$	250.00
b) >2,000 sq. ft	\$	450.00
v. Commercial Sign Reviews	\$	30.00
vi. Additional Plan Reviews	\$	100.00
vii. Grading Plan Review		
a) Tier 1 (0-50 cubic yards)	\$	25.00
b) Tier 2 (51 - 2,500 cubic yards)	\$	60.00
c) Tier 3 (2,500 + cubic yards, or where plans are necessary)	\$	225.00
b. Permit Fees		
i. New Sewer Connection Permit	\$	200.00
ii. Sewer Connection when wye is available	\$	1,500.00
iii. Private Wastewater Disposal Permit	\$	200.00
iv. Floodplain Development Permit	\$	120.00
v. Regional Detention Basin Fee (per acre foot)	\$	36,925.00
vi. Private Construction of PW Permit		7%
vii. Erosion Control (per acre)		
a) 6 month permit	\$	150.00
b) 12 month permit	\$	300.00
viii. Grading		
a) 50 cubic yards or less	\$	25.00
b) 50 – 100 cubic yards	\$	50.00
c) 101 – 1,000 cubic yards	\$	100.00
d) 1,001 – 10,000 cubic yards	\$	250.00
e) 10,001 – 100,000 cubic yards	\$	600.00
f) 100,001 cubic yards or more	\$	1,100.00
For every 10,000 cubic yards above 100,000	\$	200.00

ix. Grading Permit Renewal	\$	50.00	
x. Development Plan Review	\$	825.00	
c. Stockpiled Materials (per cubic yard)	\$	10.00	
d. Inspection Fees			
i. Building re-inspection fee (per hour - 1/2 hour minimum)	\$	50.00	
ii. Inspections outside of normal business hours (2 hour minimum)	\$	60.00	
6. Post-Construction Permit Fee		x2 multiplier	
(Any work that begins without an approved permit will be subject to a x2 multiplier at the time of the permit issuance.)			
7. Drop-Off Depot Fees			
a. Car	\$	30.00	
b. Truck/SUV/Van	\$	40.00	
c. Trailers (8' and under)	\$	50.00	
d. Trailers (over 8')	\$	60.00	
e. Appliances (each)	\$	20.00	
f. Batteries (vehicle)		No fee	
g. Mowers		No fee	
h. Tires (5 or less; if more than 5, then vehicle fee applies)		No fee	
8. Special Event Permit			
a. Application Fee	\$	25.00	\$ 40.00
b. Deposits			
i. Tier 1 Deposit (waived for block parties)	\$	50.00	
ii. Tier 2 Deposit	\$	250.00	
iii. Tier 3 Deposit	\$	500.00	
iv. Tier 4 Deposit	\$	1,000.00	
c. Public Property or Greenspace Use Fee	\$	50.00	
d. Traffic Control Devices			
i. Traffic Assessment Fee (review per hour)	\$	55.00	
ii. Street Closure Fee (each closure)	\$	10.00	
iii. Barricade Rental	\$	7.00	
iv. Barricade Rental Deposit	\$	150.00	
v. Barricade Drop-off			
a) First drop-off location (deposit)	\$	100.00	
b) Additional drop-off location (deposit)	\$	150.00	
vi. Barricade Pick-up			Fees equal to expenses incurred by the City
vii. Temporary Traffic Sign	\$	5.00	
viii. Temporary Traffic Sign Deposit	\$	150.00	
ix. Changeable Message Board Sign	\$	250.00	
x. Changeable Message Board Sign Deposit	\$	500.00	
I. Fire Fees			
1. Public Fireworks Exhibition		\$300.00	

VII. Charges for Services

A. Animal Services			
1. Adoption of Animals from Shelter			
a. Dog Adoption (dependent on breed)	\$	25.00-450.00	
b. Puppy Adoption	\$	200.00-450.00	
c. Cat Adoption	\$	25.00-150.00	
d. Kitten Adoption	\$	75.00-175.00	
e. Small Animal Adoption (dependent on type of animal)	\$	25.00-75.00	
2. Surrender and Impound Fees			
a. Owner Surrender Fee	\$	75.00	
b. Litter Surrender Fee	\$	100.00	
c. Small Animal Surrender Fee	\$	30.00	
d. Impounded fowl/livestock			Fees equal to expenses incurred by the City
e. Impounded animals other than fowl/livestock	\$	75.00	
f. Feeding and care of impounded animals and fowl			Fees equal to expenses incurred by the City
3. Dead Animals			

a. Dead Animal Disposal	\$	15.00	
b. Dead Animal Pick Up <u>Small Dead Animal Pick up</u>	\$	40.00	<u>\$ 50.00</u>
c. <u>Large Dead Animal Pick Up</u>			<u>\$ 100.00</u>
d. <u>Oversized Dead Animal Pick Up</u>			<u>Fees equal to expenses incurred by the City</u>
4. Pit Bull Licensing			
a. Initial Pit Bull License	\$	150.00	
b. Annual Pit Bull Renewal	\$	100.00	
c. Late Fee for Pit Bull Registration	\$	100.00	
d. Pit Bull Duplicate Tag	\$	20.00	
5. Permits			
a. Initial Dangerous Dog Permit	\$	75.00	
b. Dangerous Dog Permit Renewal	\$	50.00	
c. Commercial Animal Establishment Permit	\$	50.00	
d. Performing Animal Exhibition Permit	\$	100.00	
6. Other Animal Service Fees			
a. Daily Boarding	\$	25.00	
b. Microchip	\$	15.00	
c. Rabies Vaccination	\$	15.00	
d. Rabies Quarantine Release Exam	\$	20.00	
e. Trap/Neuter/Release	\$	20.00	<u>\$ 25.00</u>
f. Spay/Neuter of Owned Animals	\$	20.00-100.00	
B. Health Services			
1. <u>Vaccines</u>			<u>Fees equal to expenses incurred by the City</u>
2. <u>Vaccine Administration</u>	\$	20.00	
3. <u>Birth Certificates</u>	\$	15.00	
4. <u>Death Certificates (first)</u>	\$	14.00	
5. <u>Death Certificates (additional at the same visit)</u>	\$	11.00	

Parks, Recreation, and Tourism is re-organizing and consolidating the fees. We have struck through everything and then presented the re-organized list below with any changes noted in red.

IX. Parks, Recreation, and Tourism

A. Program Fees will be determined and set by the Director of Parks and Recreation on an individual basis, based on the cost and goal of the program, and approved by the City Manager or his designee.

B. National Frontier Trails Museum

- | | |
|---|----------|
| 1. Adult ages 18–61 | Donation |
| 2. Senior ages 62 and over | Donation |
| 3. Youth ages 6–17 (five and under no charge) | Donation |

C. Recreation Center Rental

- | | |
|---|------------------------------|
| 1. Small Meeting Room (up to 40 people) | |
| a. Truman Memorial Building | |
| i. 3-hour minimum For Profit Group | \$ 60.00 |
| | Per additional hour \$ 20.00 |
| ii. 3-hour minimum Non-Profit Group | \$ 45.00 |
| | Per additional hour \$ 15.00 |
| iii. Deposit | \$ 125.00 |
| b. Palmer Center | |
| i. 3-hour minimum For Profit Group | \$ 60.00 |
| | Per additional hour \$ 20.00 |
| ii. 3-hour minimum Non-Profit Group | \$ 45.00 |
| | Per additional hour \$ 15.00 |
| iii. Deposit | \$ 125.00 |
| c. Sermon Center | |
| i. 3-hour minimum For Profit Group | \$ 60.00 |
| | Per additional hour \$ 20.00 |
| ii. 3-hour minimum For Non-Profit Group | \$ 45.00 |
| | Per additional hour \$ 15.00 |
| iii. Deposit | \$ 125.00 |
| 2. Medium Meeting Room (41 to 100 people) | |
| a. Truman Memorial Building | |
| i. 3-hour minimum For Profit Group | \$ 120.00 |
| | Per additional hour \$ 40.00 |
| ii. 3-hour minimum Non-Profit Group | \$ 90.00 |
| | Per additional hour \$ 30.00 |

iii.	Deposit	\$	125.00
b.	Sermon Center		
i.	3-hour minimum	\$	120.00
		Per additional hour	\$ 40.00
ii.	3-hour minimum Non-Profit Group	\$	90.00
		Per additional hour	\$ 30.00
iii.	Deposit	\$	125.00
3.	Large Meeting Room (101 to 200 people)		
a.	Truman Memorial Building		
i.	3-hour minimum For-Profit Group	\$	240.00
		Per additional hour	\$ 80.00
ii.	3-hour minimum Non-Profit Group	\$	180.00
		Per additional hour	\$ 60.00
iii.	Deposit	\$	150.00
b.	George Owens Nature Park		
i.	3-hour minimum For-Profit Group	\$	225.00
		Per additional hour	\$ 75.00
ii.	3-hour minimum Non-Profit Group	\$	150.00
		Per additional hour	\$ 50.00
iii.	Deposit	\$	150.00
4.	Dining Hall		
a.	Palmer Center		
i.	3-hour minimum For-Profit Group	\$	375.00
		Per additional hour	\$ 125.00
ii.	3-hour minimum Non-Profit Group	\$	225.00
		Per additional hour	\$ 75.00
iii.	Deposit	\$	150.00
5.	Gymnasium for Special Event		
a.	Truman Memorial Building		
i.	4-hour event For-Profit Group	\$	400.00
		Per additional hour	\$ 100.00
ii.	4-hour event Non-Profit Group	\$	200.00
		Per additional hour	\$ 50.00
iii.	Deposit	\$	150.00
b.	Sermon Center		
i.	4-hour event For-Profit Group	\$	400.00
		Per additional hour	\$ 100.00
ii.	4-hour event Non-Profit Group	\$	200.00
		Per additional hour	\$ 50.00
iii.	Deposit	\$	150.00
c.	Palmer Center		
i.	4-hour event For-Profit Group	\$	400.00
		Per additional hour	\$ 100.00
ii.	4-hour event Non-Profit Group	\$	200.00
		Per additional hour	\$ 50.00
iii.	Deposit	\$	150.00
6.	Truman Memorial Building—Special Event		
a.	Truman Memorial Building—Special Event (Auditorium, Stage, Gym Floor, Concession area)		
i.	4-hour minimum For-Profit Group	\$	800.00
		Per additional hour	\$ 200.00
ii.	4-hour minimum For Non-Profit Group	\$	500.00
		Per additional hour	\$ 125.00
iii.	Deposit	\$	300.00
b.	Truman Memorial Building—Special Event (Auditorium, Gym Floor)		
i.	4-hour minimum For-Profit Group	\$	600.00
		Per additional hour	\$ 150.00
ii.	4-hour minimum Non-Profit Group	\$	400.00
		Per additional hour	\$ 100.00
iii.	Deposit	\$	250.00
7.	Gymnasium for Athletic Game		
a.	Truman Memorial Building		
i.	4-hour event For-Profit Group	\$	400.00
		Per additional hour	\$ 100.00

ii.	4-hour event Non-Profit Group		\$	200.00
		Per additional hour	\$	50.00
iii.	Deposit		\$	150.00
b.	Sermon Center			
i.	4-hour event For-Profit Group		\$	400.00
		Per additional hour	\$	100.00
ii.	4-hour event Non-Profit Group		\$	200.00
		Per additional hour	\$	50.00
iii.	Deposit		\$	150.00
c.	Palmer Center			
i.	4-hour event For-Profit Group		\$	400.00
		Per additional hour	\$	100.00
ii.	4-hour event Non-Profit Group		\$	200.00
		Per additional hour	\$	50.00
iii.	Deposit		\$	150.00
8	Gymnasium for Athletic Practice			
a.	Truman Memorial Building 2-hour minimum	Per hour	\$	25.00
i.	Deposit		\$	150.00
b.	Sermon Center 2-hour minimum	Per hour	\$	25.00
i.	Deposit		\$	150.00
c.	Palmer Center 2-hour minimum	Per hour	\$	25.00
i.	Deposit		\$	150.00
9	Kitchenette			
a.	Truman Memorial Building			
i.	Hourly rate		\$	10.00
ii.	Deposit		\$	25.00
b.	Sermon Center			
i.	Hourly rate		\$	10.00
ii.	Deposit		\$	25.00
c.	George Owens Nature Park			
i.	Hourly rate		\$	10.00
ii.	Deposit		\$	25.00
10	Concession Room			
a.	Truman Memorial Building			
i.	Hourly rate		\$	10.00
ii.	Deposit		\$	25.00
b.	Palmer Center			
i.	Hourly rate		\$	10.00
ii.	Deposit		\$	25.00
11	Kitchen			
a.	Palmer Center			
i.	4-hour minimum		\$	200.00
		Per additional hour	\$	50.00
ii.	Deposit		\$	150.00
b.	Independence Uptown Market			
i.	4-hour minimum		\$	40.00
		Per additional hour	\$	10.00
ii.	Deposit		\$	150.00
12	Powerhouse Theater			
a.	4 hours For-Profit Group		\$	400.00
		Per additional hour	\$	100.00
i.	Deposit		\$	300.00
b.	4 hours Non-Profit Group		\$	200.00
		Per additional hour	\$	50.00
i.	Deposit		\$	300.00
13	Independence Uptown Market			
a.	4 hours (minimum) For-Profit Group		\$	500.00
		Per additional hour up to 12 hours	\$	125.00
	12-24 hour rental For-Profit Group		\$	1,500.00
	Deposit		\$	300.00
b.	4 hours (minimum) Non-Profit Group		\$	400.00
		Per additional hour up to 12 hours	\$	100.00
	12-24 hour rental Non-Profit Group		\$	1,200.00

Deposit—Not-for-Profit Group		\$	300.00
14 Truman Memorial Building Stage area only			
a. 4-hour Minimum For Profit Group		\$	200.00
	Per additional hour	\$	50.00
b. 4-hour minimum Non-Profit Group		\$	100.00
	Per additional hour	\$	25.00
15 Personal Training Room =with correct documentation; personal training certificate and liability insurance the space will be rented for outside use			
a. Hourly rate—Non-Profit Group		\$	50.00
b. Hourly rate—For Profit Group		\$	75.00
16. Extended Hour Rentals (outside of normal site hours)	per hour, _____ per employee	\$	15.00
D. Membership			
1. Resident Adult			
a. Sermon Center	Per year	\$	60.00
b. Active and retired US veterans—	Per year	\$	50.00
2. Non-resident Adult		-	
a. Sermon Center	Per year	\$	90.00
b. Active and retired US veterans—	Per year	\$	85.00
3. Resident Senior Adult			
a. Sermon Center/Palmer Center (combo membership)	Per year	\$	40.00
b. Active and retired US veterans—	Per year	\$	30.00
4. Non-resident Senior Adult			
a. Sermon Center/Palmer Center (combo membership)	Per year	\$	70.00
b. Active and retired US veterans—	Per year	\$	65.00
5. Resident Family			
a. Sermon Center	Per year	\$	180.00
6. Non-resident Family			
a. Sermon Center	Per year	\$	240.00
7. Resident Youth			
a. Sermon Center	Per year	\$	60.00
8. Non-resident Youth			
a. Sermon Center	Per year	\$	90.00
9. Adventure Oasis Day Pass—Adult			
a. Resident		\$	10.00
b. Non-Resident		\$	15.00
10. Adventure Oasis Day Pass—Youth 3-12, Senior 65+			
a. Resident		\$	9.00
b. Non-Resident		\$	14.00
11. Family of Four Day Pass			
a. Resident		\$	37.00
b. Non-Resident		\$	50.00
12. 20-Visit Pass (multi-person)			
a. Resident		\$	160.00
b. Non-Resident		\$	185.00
13. Twilight Hours (5-8 pm)			
a. Resident		\$	7.00
b. Non-Resident		\$	12.00
14. Twilight Hours Family of Four Pass (5-8 pm)			
a. Resident		\$	28.00
b. Non-Resident		\$	40.00
15. Season Pass—all ages			
a. Resident	Per person, per season	\$	95.00
b. Non-Resident	Per person, per season	\$	135.00
16. Season Pass Holiday Special—all ages			
a. Resident	Per person, per season	\$	80.50
b. Non-Resident	Per person, per season	\$	114.50
17. 20-Visit Pass Holiday Special (multi-person)			
a. Resident		\$	136.00
b. Non-Resident		\$	157.00
18. Family of Four Pass Holiday Special			
a. Resident		\$	31.50
b. Non-Resident		\$	42.50
19. Club Membership (Club Membership category is designed to accommodate groups that meet regularly at a Parks and			

a. Resident	Per-year	\$ 10.00
b. Non-Resident	Per-year	\$ 25.00
20. Pickleball Membership or Table Tennis Membership		
a. Resident	Per-year	\$ 25.00
b. Non-Resident	Per-year	\$ 45.00
E. Athletic Fields, Tennis Court, Shelters and Pavilion		
1. Independence Athletic Complex		
a. Soccer/Football Fields		
i. Hourly		\$ 25.00
ii. Daily		\$ 100.00
iii. Night (lights)		\$ 75.00
iv. Additional fees per Tourney or League Team Fee		
v. Excessive Trash Cleanup after Rental		\$ 75.00
b. Softball/Baseball Fields		
i. Hourly		\$ 40.00
ii. Daily		\$ 150.00
iii. Night (lights)		\$ 75.00
iv. Additional fees per Tourney or League Team Fee		
v. Excessive Trash Cleanup after Rental		\$ 75.00
2. Chrysler Stadium Baseball Fields		
a. 3-hour minimum		\$ 200.00
	Per-additional hour	\$ 65.00
b. Night (lights)		\$ 75.00
c. Excessive Trash Cleanup after Rental		\$ 75
3. Tennis Courts	Per hour	\$ 10.00
4. Park Shelters and Pavilions		
a. Shelters (6 hours)—Monday—Friday		
i. Residents		\$ 35.00
ii. Non-residents		\$ 45.00
b. Pavilions (6 hours)—Monday—Friday		
i. Residents		\$ 70.00
ii. Non-residents		\$ 90.00
c. Shelters (6 hours)—Saturday, Sunday & Holidays		
i. Residents		\$ 50.00
ii. Non-residents		\$ 60.00
d. Pavilions (6 hours)—Saturday, Sunday & Holidays		
i. Residents		\$ 85.00
ii. Non-residents		\$ 105.00
e. George Owens Nature Park Pavilion (5 hours)		
i. Residents		\$ 85.00
ii. Non-residents		\$ 105.00
f. George Owens Nature Campground (24 hours)		\$ 25.00
Security Deposit		\$ 25.00
5. Excessive Trash Cleanup after Rental		\$ 75.00
F. Woodlawn Cemetery		
1. Opening/Closing Fee Grave Spaces (Monday-Friday)		\$ 1,000.00
2. Opening/Closing Fee Grave Spaces (Saturday/Holidays)		\$ 1,200.00
3. Opening/Closing Fee Cremation Spaces (Monday-Friday)		\$ 500.00
4. Opening/Closing Fee Cremation Spaces (Saturday/Holidays)		\$ 600.00
5. Grave Space		\$ 1,200.00
6. Cremation Garden Spaces		\$ 1,000.00
7. Double-Depth Lawn Crypts		\$ 4,850.00
8. Double Cremation Niches		\$ 2,200.00
9. Final Dates—Monuments & Cremation Niches		\$ 100.00
10. Monument Vase Sales (depending on vase type)		\$60.00—\$150.00

IX. Parks, Recreation, and Tourism

- A. Program Fees will be determined and set by the Director of Parks and Recreation on an individual basis, based on the cost and goal of the program, and approved by the City Manager or his designee.

B. National Frontier Trails Museum

Donation

C. Facility Rentals

1. Sermon Center and Palmer Center

a. Small Meeting Room (up to 40 people)			
i. 3 hour minimum Residents/Non Profit Groups	\$	45.00	
	Per additional hour	\$	15.00
ii. 3 hour minimum Non Residents/For Profit Group	\$	60.00	
	Per additional hour	\$	20.00
iii. Deposit	\$	125.00	
b. Medium Meeting Room (Up to 100 people)			
i. 3 hour minimum Residents/Non Profit Groups	\$	90.00	
	Per additional hour	\$	30.00
ii. 3 hour minimum Non Residents/For Profit Group	\$	120.00	
	Per additional hour	\$	40.00
iii. Deposit	\$	125.00	
c. Large Meeting Room (up to 200 people)			
i. 3 hour minimum Residents/Non Profit Groups	\$	180.00	\$ 195.00
	Per additional hour	\$ 60.00	\$ 65.00
ii. 3 hour minimum Non Residents/For Profit Group	\$	240.00	\$ 375.00
	Per additional hour	\$ 80.00	\$ 125.00
iii. Deposit	\$	150.00	
d. Gymnasium for Athletic Practice			
i. 2 hour minimum rental	\$	50.00	
	Per additional hour	\$	25.00
ii. Deposit	\$	150.00	
e. Gymnasium for Other Event			
i. 4 hour event Resident/Non Profit Group	\$	200.00	
	Per additional hour	\$	50.00
ii. 4 hour event Non Resident/For Profit Group	\$	400.00	
	Per additional hour	\$	100.00
iii. Deposit	\$	150.00	
2. Truman Memorial Building			
a. Gymnasium for Athletic Practice			
i. 2 hour minimum	\$	50.00	
	Per additional hour	\$	25.00
ii. Deposit	\$	150.00	
b. Gymnasium for Athletic Games			
i. 4 hour minimum Resident/Non Profit Group	\$	200.00	
	Per additional hour	\$	50.00
ii. 4 hour minimum Non Resident/For Profit Group	\$	400.00	
	Per additional hour	\$	100.00
iii. Deposit	\$	150.00	
c. Stage Area			
i. 4 hour minimum Resident/Non Profit Group	\$	100.00	
	Per additional hour	\$	25.00
ii. 4 hour minimum Non Resident/For Profit Group	\$	200.00	
	Per additional hour	\$	50.00
iii. Deposit	\$	150.00	
d. Auditorium and Gym Floor			
i. 4 hour minimum Resident/Non Profit Group	\$	400.00	
	Per additional hour	\$	100.00
ii. 4 hour minimum Non Resident/For Profit Group	\$	600.00	
	Per additional hour	\$	150.00
iii. Deposit	\$	250.00	
e. Auditorium, Stage, Gym Floor, and Concessionary Kitchen			
i. 4 hour minimum Resident/Non Profit Group	\$	500.00	
	Per additional hour	\$	125.00
ii. 4 hour minimum Non Resident/For Profit Group	\$	800.00	
	Per additional hour	\$	200.00
iii. Deposit	\$	300.00	
f. Concessionary Kitchen - Add on to Rental			
i. Hourly rate	\$	10.00	
ii. Deposit	\$	25.00	
3. Powerhouse Theatre (within Sermon Center)			
a. 4 hours minimum Resident/Non Profit Group	\$	200.00	
	Per additional hour	\$	50.00

b.	4 hours minimum Non Resident/For Profit Group	\$	400.00
		Per additional hour	\$ 100.00
c.	Deposit	\$	300.00
4.	Independence Uptown Market		
a.	4 hours minimum-Resident/Non Profit Group	\$	400.00
		Per additional hour up to 12 hours	\$ 100.00
b.	12-24 hour rental – Resident/Non Profit Group	\$	1,200.00
c.	4 hours minimum Non Resident/For Profit Group	\$	500.00
		Per additional hour up to 12 hours	\$ 125.00
d.	12-24 hour rental Non Resident/For Profit Group	\$	1,500.00
e.	Deposit	\$	300.00
5.	Facility Rentals for Personal Training Room at Sermon Center		
	*With correct documentation; personal training certificate and liability insurance the space will be rented for outside use		
a.	Hourly rate - Non Profit Group	\$	50.00
b.	Hourly rate - For Profit Group	\$	75.00
6.	Extended Hour Rentals (outside of normal site hours) Applies to all Rentals.	per hour, per employee	\$ 15.00
D.	Memberships		
1.	Fitness Memberships (Available for Sermon Center and Palmer Center)		
a.	Adult ages 13 - 59		
i.	Resident	Per year	\$ 60.00 <u>\$ 70.00</u>
ii.	Non-Resident	Per year	\$ 90.00 <u>\$ 100.00</u>
b.	Adult 60 Plus (includes membership to both Palmer Center & Sermon Center)		
i.	Resident	Per year	\$ 40.00 <u>\$ 50.00</u>
ii.	Non-Resident	Per year	\$ 70.00 <u>\$ 80.00</u>
c.	Active or Retired Veterans of any age		
i.	Resident	Per year	\$ 40.00 <u>\$ 50.00</u>
ii.	Non-Resident	Per year	\$ 70.00 <u>\$ 80.00</u>
d.	Family (4 in same household)		
i.	Resident	Per year	\$ 180.00 <u>\$ 210.00</u>
ii.	Non-Resident	Per year	\$ 240.00 <u>\$ 300.00</u>
2.	Club Membership category is designed to accommodate groups that meet regularly at a Parks and Recreation facility and are not		
a.	Bridge, Duplicate Bridge, Pinochle, Pitch, Canasta, Wood Carvers, Quilters, Gardening, etc		
i.	Resident	Per year	\$ 10.00 <u>\$ 15.00</u>
ii.	Non-Resident	Per year	\$ 25.00 <u>\$ 30.00</u>
b.	Pickleball Membership or Table Tennis Membership		
i.	Resident	Per year	\$ 25.00 <u>\$ 30.00</u>
ii.	Non-Resident	Per year	\$ 45.00 <u>\$ 50.00</u>
E.	Passes		
1.	Sermon Center and Palmer Center		
a.	Fitness Day Pass		
i.	Resident	\$ 5.00	<u>\$ 6.00</u>
ii.	Non-Resident	\$ 5.00	<u>\$ 7.00</u>
b.	10 Punch Monthly Pass		
i.	Resident	\$ 36.00	<u>\$ 40.00</u>
ii.	Non-Resident	\$ 36.00	<u>\$ 45.00</u>
c.	10 Punch Monthly Pass with Fitness Membership		
i.	Resident	\$ 30.00	<u>\$ 30.00</u>
ii.	Non-Resident	\$ 35.00	<u>\$ 35.00</u>
2.	Adventure Oasis		
a.	Adventure Oasis Day Pass - Adult		
i.	Resident	\$	10.00
ii.	Non-Resident	\$	15.00
b.	Adventure Oasis Day Pass –Youth 3-12, Senior 65+		
i.	Resident	\$	9.00
ii.	Non-Resident	\$	14.00
c.	Twilight Hours (5-8 pm) All Ages		
i.	Resident	\$	7.00
ii.	Non-Resident	\$	12.00
d.	Family of Four Day Pass		
i.	Resident	\$	37.00
ii.	Non-Resident	\$	50.00
e.	20 Visit Pass (multi-person)		

i. Resident	\$	160.00	
ii. Non-Resident	\$	185.00	
f. Season Pass All Ages			
i. Resident	\$	95.00	
ii. Non-Resident	\$	135.00	
Eliminated Holiday Special Discounted Passes			
F. Athletic Fields and Tennis Courts			
1. Soccer/Football Fields			
a. Hourly	\$	25.00	
b. Daily	\$	100.00	
c. Night (lights)	\$	75.00	
d. Additional fees per Tourney or League Team Fee			
e. Deposit	\$	100.00	
2. Softball/Baseball Fields			
a. Hourly	\$	40.00	
b. Daily	\$	150.00	
c. Night (lights)	\$	75.00	
d. Additional fees per Tourney or League Team Fee			
e. Deposit	\$	100.00	
3. Tennis Courts	Per hour	\$	10.00
4. Excessive Trash Cleanup	\$	75.00	
G. Park Shelters and Pavilions			
1. Shelters (6 hours) - Monday - Friday			
a. Residents	\$	35.00	
b. Non-residents	\$	45.00	
2. Pavilions (6 hours) - Monday - Friday			
a. Residents	\$	70.00	
b. Non-residents	\$	90.00	
3. Shelters (6 hours) - Saturday, Sunday & Holidays			
a. Residents	\$	50.00	
b. Non-residents	\$	60.00	
4. Pavilions (6 hours) Saturday, Sunday & Holidays			
a. Residents	\$	85.00	
b. Non-residents	\$	105.00	
H. George Owens Nature Park			
1. Pavilion for 5 hours - Monday - Friday			
a. Residents	\$	70.00	
b. Non-residents	\$	90.00	
2. Pavilion for 5 hours - Saturday, Sunday, & Holidays			
a. Residents	\$	85.00	
b. Non-residents	\$	105.00	
3. George Owens Nature Campground (24 hour campsite)		\$ 25.00	\$ 50.00
a. Security Deposit		\$ 25.00	\$ 50.00
I. Woodlawn Cemetery			
1. Opening/Closing Fee Grave Spaces (Monday-Friday)	\$	1,000.00	
2. Opening/Closing Fee Grave Spaces (Saturday/Holidays)	\$	1,200.00	
3. Opening/Closing Fee Cremation Spaces (Monday-Friday)	\$	500.00	
4. Opening/Closing Fee Cremation Spaces (Saturday/Holidays)	\$	600.00	
5. Grave Space	\$	1,200.00	
6. Cremation Garden Spaces	\$	1,000.00	
7. Double-Depth Lawn Crypts	\$	4,850.00	
8. Double Cremation Niches	\$	2,200.00	
9. Final Dates - Monuments & Cremation Niches	\$	100.00	
10. Monument Vase Sales (depending on vase type)		\$60.00 - \$150.00	
X. False Alarms			
A. Fees are pursuant to Chapter 12, Article 07 of the Independence Municipal Code			
1. First False Alarm	\$	-	
2. Second False Alarm (12.07.006 (c), waived upon successful completion of the Alarm User Awareness Class)	\$	25.00	
3. Third & Fourth False Alarm	\$	50.00	
4. Fifth and Sixth False Alarm	\$	100.00	
5. Seventh + False Alarm	\$	200.00	
B. Registration for Residential/Commercial Alarm	\$	-	

C. Late Fee for non-payment per False Alarm	\$	10.00
D. False Alarm non-registration fee	\$	100.00

XI. Payment Processing Fees

A. Utility Billing Website/Automated Call Line Credit Card Payment (maximum transaction \$750)	Per transaction \$	3.50
B. Utility Billing Website/Automated Call Line ACH/e-Check Payment (maximum transaction \$750)	Per transaction \$	2.95
C. Non-Utility Billing Website/Automated Call Line Credit Card Payment (maximum transaction \$15,000)	Per transaction	2.95%
D. Non-Utility Billing Website/Automated Call Line ACH/e-Check Payment (maximum transaction \$15,000)	Per transaction \$	0.75

SCHEDULE OF FEES

On and after **July 1, 2024** the following fees shall be charged for copies and other City services (not otherwise specifically authorized) and reimbursed to the Finance Department for deposit in the appropriate fund as established by the passage of Ordinance No. 15240.

- I. Copies**
 - A. Photocopy
 - B. Microfilm Print
 - C. Computer Plotting
- II. Documents**
- III. Service of Employee Labor**
- IV. Electronic Records**
- V. Planning and Zoning Application**
- VI. Licenses/Permits**
 - A. Business and Occupation Licenses
 - B. Liquor Licenses
 - C. Tow Rotation Call List
 - D. Construction Permits
 - E. Environmental Health Permit
 - F. Health and Safety Permit Fees
 - G. Contractor Licensing
 - H. Public Works Fee Schedule
 - I. Fire Fees
- VII. Charges for Services**
 - A. Animal Services
 - B. Health Services**
- VIII. Admission**
 - A. Historical Sites
- IX. Parks and Recreation**
 - A. Program Fees
 - B. National Frontier Trails Museum
 - C. Facility Rentals
 - D. Memberships
 - E. Passes**
 - F. Athletic Fields and Tennis Courts, Shelter and Pavilion**
 - G. Park Shelters and Pavilions**
 - H. George Owens Nature Park**
 - I. Woodlawn Cemetery**
- X. False Alarms**
 - A. Fees
 - B. Registration for Residential/Commercial Alarm
 - C. Late Fee for non-payment per False Alarm
 - D. False Alarm non-registration fee
- XI. Payment Processing Fees**

Fees are subject to applicable sales tax.

- I. Copies**

Fees for photocopy service (Single copy charge): (If research is required, then in addition to the following fees, the City may charge for services based on the labor rate identified in section III.)

 - A. Photocopy

1. 8-1/2" x 11"	\$	0.10
2. 8-1/2" x 14"	\$	0.10
3. 24" x 36"	\$	2.40
4. 30" x 36"	\$	3.00
5. 32" x 36"	\$	3.20
6. 36" x 36"	\$	3.60
7. 60" x 36"	\$	6.00
8. 75" x 36" (large wall map size)	\$	7.50
9. Other Sizes	Per linear foot \$	1.20
 - B. Microfilm Print

1. 10" x 12"	\$	0.25
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2. 12" x 18"	\$	0.25
3. 18" x 24"	\$	0.50
C. Computer Plotting		
1. Color Copies/Plain Paper (per page)		
a. 8-1/2" x 11"	\$	2.00
b. 11" x 17"	\$	3.80
c. 24" x 36"	\$	6.20
d. 36" x 48"	\$	12.30
2. Color Copies/Glossy Paper (per page)		
a. 8-1/2" x 11"	\$	3.50
b. 11" x 17"	\$	5.30
c. 24" x 36"	\$	7.80
d. 36" x 48"	\$	14.40

II. Documents

Fees for documents. (If research is required, then in addition to the following fees, the City may charge for services based on the labor rate identified in section III.)

A. Fees for copying public records	Per page \$	0.10
B. Parade Permit	\$	10.00
C. Mailing and handling fee for bulk items, add		Cost of postage
D. Municipal Court Records	Per page \$	0.10
E. Fingerprinting:		
1. w/o Background Check	\$	5.00
2. w/Background Check	\$	33.25

III. Service of Employee Labor

A. Reimbursement for Employee time spent providing records searches (rate per hour)		
1. Clerical	Per hour \$	15.66-18.98
B. Employee time spent duplicating records	Per hour \$	15.66-18.98
C. Notarization of signature and proper recording	\$	2.00
D. Certification of facsimile of document	\$	5.00
E. Court appearance at employee's hourly rate times 1.30, plus the City's current mileage reimbursement rate		

IV. Electronic Records

Electronic Records. (If research is required or special preparation is necessary, then in addition to the following fee, the City may charge for services based on the labor rate identified in section III.):

A. City Information distributed on CD	Cost of disk
B. City information distributed on flash drive	Cost of flash drive

V. Planning and Zoning Application

The following application fees will be applied to activities within Chapter 14 of the Code:

A. Board of Adjustment application	\$	400.00
B. Rezoning/special use permit – less than 5.00 acres	\$	500.00
C. Rezoning/special use permit – 5.01 – 10.00 acres	\$	750.00
D. Rezoning/special use permit – 10.01 – 15.00 acres	\$	1,000.00
E. Rezoning/special use permit – 15.01 – 20.00 acres	\$	1,250.00
F. Rezoning/special use permit involving 20.00+ acres	\$	1,500.00
G. Final site plan or final development plan – less than 5.00 acres	\$	350.00
H. Final site plan or final development plan – 5.01 – 10.00 acres	\$	600.00
I. Final site plan or final development plan – 10.01 – 15.00 acres	\$	850.00
J. Final site plan or final development plan – 15.01 – 20.00 acres	\$	1,100.00
K. Final site plan or final development plan involving 20.00+ acres	\$	1,600.00
L. Home business permit application	\$	350.00
M. Street name change application	\$	500.00
N. Street/alley vacation application	\$	150.00
O. Zoning verification letter/administrative adjustment ⁽¹⁾	\$	75.00
P. Minor subdivisions ⁽¹⁾	\$200.00, plus \$3.00 per lot	
Q. Preliminary plat application	\$375.00, plus \$3.00 per lot	
R. Final plat application	\$225.00, plus \$3.00 per lot	
S. Certificates of Appropriateness to Heritage Commission (formerly in Article 1.30)	\$	25.00

T. Special Event review fee	\$	100.00
U. Special Sign Character Overlay Application	\$	100.00
V. Special sign permit application	\$	400.00
⁽¹⁾ Application type expanded or modified.		

VI. Licenses/Permits

A. Business and Occupation Licenses

The following application fees apply for license for businesses operating in accordance with Chapter 5 of the Code:

1. Itinerant Merchants License not to exceed thirty (30) days	\$	100.00	
2. Itinerant Merchants License not to exceed one hundred twenty (120) days	\$	150.00	
3. Itinerant Merchants License not to exceed two hundred ten (210) days	\$	200.00	
4. Annual Itinerant Merchants License with a Shopping Center (license year)	\$	200.00	
5. Fireworks. Each license, paid at the time of application	\$	400.00	
6. Business License Reinstatement Fee	\$	30.00	
7. Business License Replacement Fee	\$	10.00	
8. Business License Transfer Fee	\$	50.00	
9. Occupation Business License Fee	\$	75.00	
New businesses located in Independence with 10 or fewer employees			
10. Occupation Business License Fee	\$	75.00	
Per year for the first \$25,000.00 in gross receipts, business activity or commission plus \$0.31 for each \$1,000.00 or fraction thereof in excess of \$25,000.00 (Maximum Fee Not To Exceed \$50,000).			
11. Rental Business License Fee	\$	50.00	\$ 75.00
Per year for the first \$25,000.00 in gross receipts, business activity or commission plus \$0.29 for each \$1,000.00 or fraction thereof in excess of \$25,000.00 (Maximum Fee Not To Exceed \$30,000.00).			
12. Occupation Business License Fee - Mobile Food Unit	\$	25.00	\$ 0.31
13. Public Dance License Fee			
a. Per Year	\$	60.00	
b. Per Event	\$	30.00	
14. Solicitor or Peddler License Fee		\$40.00 per month and/or \$200.00 per year	<u>\$50.00 per month and &/or \$300 per year</u>
15. Juke Box License	Each	\$50.00	
16. Amusement device	Each \$	15.00	
17. Coin Operated Pool Table	Each \$	10.00	
18. Billiard Table	Each \$	20.00	
19. Game Board	Each \$	50.00	
20. Drivers Permit (Motor Bus, Taxicab, Jitney, or Sightseeing Vehicle)	\$	15.00	
21. Vehicle Fees (Motor Bus, Refuse Collectors, Taxicabs, Jitneys, Livery Vehicles, and Sightseeing Vehicles)	Per vehicle \$	25.00	
22. Pawnshop License Investigation Fee	\$	500.00	
If the applicant is unlicensed at the time of applying for a pawnshop license, or \$250.00 if the application involves a second or additional license to an applicant previously licensed for a separate location, or involves substantially identical principals and owners of a licensed pawnshop at a separate location.			
23. Pawnshop License Annual Application Fee	\$	500.00	
24. Pawnshop Manager's Permit	\$	25.00	
25. Private Watchguard License Fees			
a. Private Watch Service Employing Not More Than Five Persons	Per year \$	100.00	
b. Private Watch Service Employing More Than Five Persons	Per year \$	200.00	
c. Private Watchguard	Per year \$	25.00	<u>\$ 40.00</u>
26. Donation Bin Permit	Per year \$	25.00	<u>\$ 50.00</u>

B. Liquor Licenses

1. Package Liquor Licenses

a. Retail Selling of Intoxicating Liquor of all kinds in the original package (P1)	\$	150.00
b. Retail Selling of Beer only in the original package; includes Sunday Sales (P3)	\$	150.00
c. Sunday Sales (S)	\$	300.00
d. Tasting Permit (T)	\$	25.00

2. Drink Licenses

a. Retail Selling of Intoxicating Liquor by the Drink (T1)	\$	450.00
b. Retail Selling of Malt Liquor & Wine by the Drink (T2)	\$	150.00
c. Retail Selling of Beer by the Drink includes Sunday Sales (T3)	\$	150.00
d. Restaurant Selling Intoxicating Liquor (R1)	\$	450.00
e. Restaurant Selling Beer; includes Sunday Sales (R2)	\$	150.00
f. Tax Exempt Organizations Selling Intoxicating Liquor (F1)	\$	300.00
g. Hotel Selling Intoxicating Liquor	\$	450.00
h. Consumption of Intoxicating Liquor (Z1)	\$	150.00
i. Sunday Sales (S)	\$	300.00

3. Special Licenses

a. Microbrewery (S1)	Per 100 barrels produced	\$	7.50
b. Domestic Winery (S2)	Per 500 gallons produced	\$	7.50
c. Picnic 7 Day Intoxicating Liquor by the Drink (S4)	Per day	\$	15.00
d. July 4th Celebration Malt Liquor & Light Wine by the Drink (S6)	Per day	\$	15.00
e. Caterer Intoxicating Liquor by the Drink - Up to 7 Days (C1)	Per day	\$	15.00
f. Caterer Intoxicating Liquor by the Drink - Up to 50 Days (C2)		\$	500.00
g. Caterer Intoxicating Liquor by the Drink - Unlimited Days (C3)		\$	1,000.00

4. Manufacturing, Distilling, Blending Licenses

a. Manufacturing, Distilling, Blending Intoxicating Liquor of all kinds (M1)	\$	300.00
b. Manufacturing twenty-two (22) percent or less alcohol-content intoxicating liquor (M2)	\$	300.00
c. Manufacturing, Brewing Malt Liquor (M3)	\$	300.00

5. Wholesale Licenses

a. Wholesale selling of Intoxicating Liquor of all kinds (W1)	\$	300.00
b. Wholesale selling of twenty-two (22) percent or less alcohol-content intoxicating liquor (W2)	\$	300.00
c. Wholesale selling of malt liquor (W3)	\$	300.00

6. Employee Liquor Permit

\$ 30.00

7. Expansion of Premise

\$ 35.00

8. Transfer of Location of Licensed Establishment

\$ 35.00

9. Change of Ownership

\$ 50.00

10. Change of Managing Officer

\$ 50.00

C. Tow Rotation Call List

1. Monthly Fee	\$	550.00
2. Application Fee (Non-Refundable)	\$	500.00

D. Construction Permits

The following Construction Permit and Development Fees apply in accordance with Chapter 4 of the Code:

1. Building Moving Permit	\$	425.00
2. Building Permit - Residential (Value of Work)		
a. \$1- \$50,000	\$	60.00
		Plus \$9.25 per each \$1,000 valuation or fraction thereof total valuation
b. \$50,001 - \$500,000	\$	200.00
		Plus \$6.25 per each \$1,000 valuation or fraction thereof total valuation
		<u>\$ 6.50</u>
c. More than \$500,000	\$	700.00
		Plus \$5.25 per each \$1,000 valuation or fraction thereof total valuation
		<u>\$ 5.75</u>

3. Building Permit - Commercial (Value of Work)			
a. \$1- \$50,000	\$	90.00	
	Plus \$12.75 per each \$1,000 valuation or fraction thereof		<u>\$ 13.00</u>
	total valuation		
b. \$50,001 - \$500,000	\$	345.00	
	Plus \$7.75 per each \$1,000 valuation or fraction thereof total		<u>\$ 8.00</u>
	valuation		
c. More than \$500,000	\$	845.00	
	Plus \$6.75 per each \$1,000 valuation or fraction thereof total		<u>\$ 7.00</u>
	valuation		
4. Certificate of Use & Occupancy	\$	20.00	
5. Demolition or Razing Building Permit			
a. 0 – 500 square feet	\$	200.00	
b. 501 – 1,000 square feet	\$	200.00	<u>\$ 300.00</u>
c. 1,001 – 5,000 square feet	\$	400.00	
d. 5,001 and over	\$	600.00	
6. Health Department Review	\$	300.00	
7. Home Occupation Permit	\$	100.00	
8. Residential Low Voltage Permit	\$	15.00	<u>\$ 40.00</u>
9. Plumbing, Electrical, and Mechanical Permit (Value of Work)			
a. \$0 - \$500	\$	40.00	<u>\$ 50.00</u>
b. \$501 - \$1,000	\$	50.00	<u>\$ 60.00</u>
c. \$1,001 - \$5,000	\$	65.00	<u>\$ 70.00</u>
d. \$5,001 and over	\$	80.00	<u>\$ 90.00</u>
	First \$5,000, plus \$12.00 for each additional \$1,000 or		<u>\$ 13.50</u>
	fraction thereof		
10. Reinspection			
a. 1 st	\$	20.00	
b. 2 nd	\$	40.00	
11. Sign Permit			
a. Temporary or Banner Sign	* \$	75.00	
b. Permanent Sign	\$	150.00	<u>\$ 160.00</u>
c. Sign Face Replacement or Change Out	\$	75.00	<u>\$ 80.00</u>
* This fee applies to all commercial and residential applications, except banner signs for churches, schools and other not-for-profit organizations advertising their non-commercial activities and functions, in which case there is no fee.			
12. Swimming Pool Permit			
a. Less than 15,000 gallons	\$	125.00	<u>\$ 140.00</u>
b. More than 15,000 gallons	\$	175.00	
13. Appeal Fee Board of Building and Engineering Appeals	\$	100.00	
E. Environmental Health Permit			
1. New/remodeled Plan Review	\$	300.00	<u>\$ 400.00</u>
2. Food Service Establishments and Mobile Food Units			
a. High Priority	\$	600.00	<u>\$ 750.00</u>
b. Medium Priority	\$	400.00	<u>\$ 450.00</u>
c. Low Priority	\$	300.00	<u>\$ 325.00</u>
d. Mobile Food Units (MFUs)	Per inspection \$	50.00	<u>\$ 325.00</u>
*The number of inspections for MFUs will be based on the priority level of the unit			
3. Separate Facility	\$	75.00	
4. Catering with Another Permit	\$	75.00	
5. Temporary Food	\$	100.00	<u>\$ 150.00</u>
6. Late Fee for Temporary Food Permit	\$	25.00	
7. Limited Food	\$	50.00	<u>\$ 200.00</u>
8. Seasonal Permit	\$	150.00	<u>\$ 225.00</u>
9. Bake Sale (non-profit)	No Fee		
10. Meat Processing	\$	300.00	<u>\$ 375.00</u>
11. Food Mfg./Warehouse/Dist.	\$	350.00	<u>\$ 450.00</u>
12. Food Stores, Meat Markets, Retail/Convenience Stores	Per checkout device \$	100.00	<u>\$ 150.00</u>
	(Maximum fee not to exceed \$500)		<u>\$ 750.00</u>
13. Bakeries in Conjunction with Another Permit	\$	200.00	<u>\$ 300.00</u>
14. Frozen Dessert			
a. One Machine Dispensing Head	\$	200.00	<u>\$ 275.00</u>
b. Each Additional head	\$	50.00	

15. Reinstatement Fee if They Have a Hearing	\$	100.00	
16. Re-inspection Fee	\$	50.00	\$ 200.00
17. Replace Lost Permit	\$	30.00	
18. Late Payment for Invoices \$100 and under	\$	25.00	
19. Late Payment for Invoices over \$100	\$	75.00	
20. Church Kitchens	\$	100.00	\$ 200.00
21. Food Service Manager 3-Year Permit	\$	30.00	
a. Duplicate Service Manager Permit	\$	5.00	
22. Food Handler 3-Year Permit	\$	25.00	
a. Duplicate Handler Permit	\$	5.00	
b. Food Handler Card Renewal	\$	15.00	
23. Food Service Manager/Food Handler Transfer	\$	5.00	
24. Annual Swimming Pool/ spa Permit Fee	\$	300.00	
25. Ice Handler License	\$	6.00	
26. Ice Handler Duplicate License	\$	6.00	
27. Food Pantry	\$	25.00	
28. After hours re-inspection fee for permitted establishments	\$	75.00	
29. Vending Machines	\$	150.00	
F. Health and Safety Permit Fees			
1. Long Term Care Facility	\$	150.00	\$ 200.00
2. New Childcare	\$	250.00	
3. Childcare Renewal ≤ 10 total children	\$	30.00	\$ 150.00
4. Childcare Renewal ≥ 11 total children/ per child	\$	44.00	\$ 250.00
5. Childcare Facility Reinspection Fee	\$	50.00	
6. Childcare Facility Reopening Fee	\$	100.00	
7. Bath House, Massage Establishment, Massage Therapist or Apprentice Massage Therapist Initial License Application Fee	\$	150.00	\$ 200.00
8. Massage Therapist or Apprentice Massage Therapist License Renewal Fee	\$	25.00	\$ 50.00
9. Tattoo or Body Piercing Parlor Application Fee	\$	275.00	
10. Tattoo or Body Piercing Parlor Renewal Fee	\$	200.00	
11. Tattoo Artist Application And Renewal Fee	\$	25.00	\$ 50.00
12. Body Piercing Artist Application and Renewal Fee	\$	25.00	\$ 50.00
13. Lodging Establishments with 5-10 rooms	\$	200.00	\$ 400.00
14. Lodging Establishments with 11 or more rooms	\$	300.00	\$ 600.00
G. Contractor Licensing			
1. Class A General Contractor			
a. Application Fee	\$	100.00	
b. Renewal Fee	\$	100.00	
2. Class B Building Contractor			
a. Application Fee	\$	100.00	
b. Renewal Fee	\$	100.00	
3. Class C Residential Contractor			
a. Application Fee	\$	100.00	
b. Renewal Fee	\$	100.00	
4. Class D Mechanical, Electrical, and Plumbing Contractor			
a. Application Fee			
i. Journeyman	\$	50.00	
ii. Master	\$	75.00	
b. Renewal Fee			
i. Journeyman	\$	50.00	
ii. Master	\$	75.00	
5. Inactive Contractor License (All Classes)	\$	50.00	
6. Licensing Sponsorship Fee (All Classes)	\$	45.00	
H. Public Works Fee Schedule			
1. Right of Way Permits			
a. Base fee for each cut or each 200' contiguous feet, whichever is greater; includes final inspection	\$	90.00	
b. Re-inspection (min. 1/2 hour charge)	\$	40.00	
c. Inspections outside normal business hours (min. 2 hour charge)	\$	60.00	
d. Pavement degradation fee (for each cut or each 200' contiguous feet, whichever is greater)	\$	40.00	
e. Traffic impact			

i.	Temporary traffic control authorization/assessment	\$	55.00
ii.	Oversize/overweight	\$	100.00
2.	Right of Way User Agreements		
a.	Application fee	\$	350.00
b.	Annual renewal fee	\$	100.00
3.	Other Right of Way Fees		
a.	License agreement	\$	300.00
b.	Right-of-way vacation	\$	300.00
c.	Lease agreement processing	\$	150.00
d.	Surplus property sales handling	\$	300.00
e.	Dumpster or other permit	\$	30.00
f.	Public Works appeals	\$	400.00
4.	Blasting Permits		
a.	90 days	\$	200.00
b.	1 year	\$	500.00
c.	Variance fee	\$	175.00
5.	Site Permits		
a.	Public Works reviews for site permits		
i.	Residential Site Improvement Plan Review	\$	30.00
ii.	Residential Building Plan Review	\$	80.00
iii.	Commercial Site Improvement Plan Review	\$	80.00
iv.	Commercial Building Plan Review		
a)	<2,000 sq. ft	\$	250.00
b)	>2,000 sq. ft	\$	450.00
v.	Commercial Sign Reviews	\$	30.00
vi.	Additional Plan Reviews	\$	100.00
vii.	Grading Plan Review		
a)	Tier 1 (0-50 cubic yards)	\$	25.00
b)	Tier 2 (51 - 2,500 cubic yards)	\$	60.00
c)	Tier 3 (2,500 + cubic yards, or where plans are necessary)	\$	225.00
b.	Permit Fees		
i.	New Sewer Connection Permit	\$	200.00
ii.	Sewer Connection when wye is available	\$	1,500.00
iii.	Private Wastewater Disposal Permit	\$	200.00
iv.	Floodplain Development Permit	\$	120.00
v.	Regional Detention Basin Fee (per acre foot)	\$	36,925.00
vi.	Private Construction of PW Permit		7%
vii.	Erosion Control (per acre)		
a)	6 month permit	\$	150.00
b)	12 month permit	\$	300.00
viii.	Grading		
a)	50 cubic yards or less	\$	25.00
b)	50 – 100 cubic yards	\$	50.00
c)	101 – 1,000 cubic yards	\$	100.00
d)	1,001 – 10,000 cubic yards	\$	250.00
e)	10,001 – 100,000 cubic yards	\$	600.00
f)	100,001 cubic yards or more	\$	1,100.00
For every 10,000 cubic yards above 100,000		\$	200.00
ix.	Grading Permit Renewal	\$	50.00
x.	Development Plan Review	\$	825.00
c.	Stockpiled Materials (per cubic yard)	\$	10.00
d.	Inspection Fees		
i.	Building re-inspection fee (per hour - 1/2 hour minimum)	\$	50.00
ii.	Inspections outside of normal business hours (2 hour minimum)	\$	60.00
6.	Post-Construction Permit Fee	x2 multiplier	
(Any work that begins without an approved permit will be subject to a x2 multiplier at the time of the permit issuance.)			
7.	Drop-Off Depot Fees		
a.	Car	\$	30.00
b.	Truck/SUV/Van	\$	40.00
c.	Trailers (8’ and under)	\$	50.00
d.	Trailers (over 8’)	\$	60.00

e. Appliances (each)	\$	20.00	
f. Batteries (vehicle)		No fee	
g. Mowers		No fee	
h. Tires (5 or less; if more than 5, then vehicle fee applies)		No fee	
8. Special Event Permit			
a. Application Fee	\$	25.00	\$ 40.00
b. Deposits			
i. Tier 1 Deposit (waived for block parties)	\$	50.00	
ii. Tier 2 Deposit	\$	250.00	
iii. Tier 3 Deposit	\$	500.00	
iv. Tier 4 Deposit	\$	1,000.00	
c. Public Property or Greenspace Use Fee	\$	50.00	
d. Traffic Control Devices			
i. Traffic Assessment Fee (review per hour)	\$	55.00	
ii. Street Closure Fee (each closure)	\$	10.00	
iii. Barricade Rental	\$	7.00	
iv. Barricade Rental Deposit	\$	150.00	
v. Barricade Drop-off			
a) First drop-off location (deposit)	\$	100.00	
b) Additional drop-off location (deposit)	\$	150.00	
vi. Barricade Pick-up			Fees equal to expenses incurred by the City
vii. Temporary Traffic Sign	\$	5.00	
viii. Temporary Traffic Sign Deposit	\$	150.00	
ix. Changeable Message Board Sign	\$	250.00	
x. Changeable Message Board Sign Deposit	\$	500.00	
I. Fire Fees			
1. Public Fireworks Exhibition		\$300.00	

VII. Charges for Services

A. Animal Services			
1. Adoption of Animals from Shelter			
a. Dog Adoption (dependent on breed)	\$	25.00-450.00	
b. Puppy Adoption	\$	200.00-450.00	
c. Cat Adoption	\$	25.00-150.00	
d. Kitten Adoption	\$	75.00-175.00	
e. Small Animal Adoption (dependent on type of animal)	\$	25.00-75.00	
2. Surrender and Impound Fees			
a. Owner Surrender Fee	\$	75.00	
b. Litter Surrender Fee	\$	100.00	
c. Small Animal Surrender Fee	\$	30.00	
d. Impounded fowl/livestock			Fees equal to expenses incurred by the City
e. Impounded animals other than fowl/livestock	\$	75.00	
f. Feeding and care of impounded animals and fowl			Fees equal to expenses incurred by the City
3. Dead Animals			
a. Dead Animal Disposal	\$	15.00	
b. Dead Animal Pick Up <u>Small Dead Animal Pick up</u>	\$	40.00	\$ 50.00
c. <u>Large Dead Animal Pick Up</u>			\$ 100.00
d. <u>Oversized Dead Animal Pick Up</u>			<u>Fees equal to expenses incurred by the City</u>
4. Pit Bull Licensing			
a. Initial Pit Bull License	\$	150.00	
b. Annual Pit Bull Renewal	\$	100.00	
c. Late Fee for Pit Bull Registration	\$	100.00	
d. Pit Bull Duplicate Tag	\$	20.00	
5. Permits			
a. Initial Dangerous Dog Permit	\$	75.00	
b. Dangerous Dog Permit Renewal	\$	50.00	
c. Commercial Animal Establishment Permit	\$	50.00	
d. Performing Animal Exhibition Permit	\$	100.00	
6. Other Animal Service Fees			
a. Daily Boarding	\$	25.00	
b. Microchip	\$	15.00	
c. Rabies Vaccination	\$	15.00	
d. Rabies Quarantine Release Exam	\$	20.00	

e. Trap/Neuter/Release	\$	20.00	\$	25.00
f. Spay/Neuter of Owned Animals	\$	20.00-100.00		

B. Health Services

1. Vaccines	Fees equal to expenses incurred by the City
2. Vaccine Administration	\$ 20.00
3. Birth Certificates	\$ 15.00
4. Death Certificates (first)	\$ 14.00
5. Death Certificates (additional at the same visit)	\$ 11.00

Parks, Recreation, and Tourism is re-organizing and consolidating the fees. We have struck through everything and then presented the re-organized list below with any changes noted in red.

IX. Parks, Recreation, and Tourism

A. Program Fees will be determined and set by the Director of Parks and Recreation on an individual basis, based on the cost and goal of the program, and approved by the City Manager or his designee.

B. National Frontier Trails Museum

1. Adult ages 18–61	Donation
2. Senior ages 62 and over	Donation
3. Youth ages 6–17 (five and under no charge)	Donation

C. Recreation Center Rental

1. Small Meeting Room (up to 40 people)

a. Truman Memorial Building		
i. 3-hour minimum For Profit Group	\$	60.00
	Per-additional hour	\$ 20.00
ii. 3-hour minimum Non-Profit Group	\$	45.00
	Per-additional hour	\$ 15.00
iii. Deposit	\$	125.00
b. Palmer Center		
i. 3-hour minimum For Profit Group	\$	60.00
	Per-additional hour	\$ 20.00
ii. 3-hour minimum Non-Profit Group	\$	45.00
	Per-additional hour	\$ 15.00
iii. Deposit	\$	125.00
c. Sermon Center		
i. 3-hour minimum For Profit Group	\$	60.00
	Per-additional hour	\$ 20.00
ii. 3-hour minimum For Non-Profit Group	\$	45.00
	Per-additional hour	\$ 15.00
iii. Deposit	\$	125.00

2. Medium Meeting Room (41 to 100 people)

a. Truman Memorial Building		
i. 3-hour minimum For Profit Group	\$	120.00
	Per-additional hour	\$ 40.00
ii. 3-hour minimum Non-Profit Group	\$	90.00
	Per-additional hour	\$ 30.00
iii. Deposit	\$	125.00
b. Sermon Center		
i. 3-hour minimum	\$	120.00
	Per-additional hour	\$ 40.00
ii. 3-hour minimum Non-Profit Group	\$	90.00
	Per-additional hour	\$ 30.00
iii. Deposit	\$	125.00

3. Large Meeting Room (101 to 200 people)

a. Truman Memorial Building		
i. 3-hour minimum For Profit Group	\$	240.00
	Per-additional hour	\$ 80.00
ii. 3-hour minimum Non-Profit Group	\$	180.00
	Per-additional hour	\$ 60.00
iii. Deposit	\$	150.00
b. George Owens Nature Park		
i. 3-hour minimum For Profit Group	\$	225.00
	Per-additional hour	\$ 75.00
ii. 3-hour minimum Non-Profit Group	\$	150.00
	Per-additional hour	\$ 50.00
iii. Deposit	\$	150.00

4. Dining Hall

a. Palmer-Center			
i.	3-hour minimum For-Profit-Group	\$	375.00
		Per-additional-hour	\$ 125.00
ii.	3-hour minimum Non-Profit-Group	\$	225.00
		Per-additional-hour	\$ 75.00
iii.	Deposit	\$	150.00
5. Gymnasium for Special-Event			
a. Truman-Memorial-Building			
i.	4-hour event For-Profit-Group	\$	400.00
		Per-additional-hour	\$ 100.00
ii.	4-hour event Non-Profit-Group	\$	200.00
		Per-additional-hour	\$ 50.00
iii.	Deposit	\$	150.00
b. Sermon-Center			
i.	4-hour event For-Profit-Group	\$	400.00
		Per-additional-hour	\$ 100.00
ii.	4-hour event Non-Profit-Group	\$	200.00
		Per-additional-hour	\$ 50.00
iii.	Deposit	\$	150.00
c. Palmer-Center			
i.	4-hour event For-Profit-Group	\$	400.00
		Per-additional-hour	\$ 100.00
ii.	4-hour event Non-Profit-Group	\$	200.00
		Per-additional-hour	\$ 50.00
iii.	Deposit	\$	150.00
6. Truman-Memorial-Building--Special-Event-			
a. Truman-Memorial-Building--Special-Event (Auditorium, Stage, Gym-Floor, Concession-area)			
i.	4-hour minimum For-Profit-Group	\$	800.00
		Per-additional-hour	\$ 200.00
ii.	4-hour minimum For Non-Profit-Group	\$	500.00
		Per-additional-hour	\$ 125.00
iii.	Deposit	\$	300.00
b. Truman-Memorial-Building--Special-Event (Auditorium, Gym-Floor)			
i.	4-hour minimum For-Profit-Group	\$	600.00
		Per-additional-hour	\$ 150.00
ii.	4-hour minimum Non-Profit-Group	\$	400.00
		Per-additional-hour	\$ 100.00
iii.	Deposit	\$	250.00
7 Gymnasium for Athletic-Game			
a. Truman-Memorial-Building			
i.	4-hour event For-Profit-Group	\$	400.00
		Per-additional-hour	\$ 100.00
ii.	4-hour event Non-Profit-Group	\$	200.00
		Per-additional-hour	\$ 50.00
iii.	Deposit	\$	150.00
b. Sermon-Center			
i.	4-hour event For-Profit-Group	\$	400.00
		Per-additional-hour	\$ 100.00
ii.	4-hour event Non-Profit-Group	\$	200.00
		Per-additional-hour	\$ 50.00
iii.	Deposit	\$	150.00
c. Palmer-Center			
i.	4-hour event For-Profit-Group	\$	400.00
		Per-additional-hour	\$ 100.00
ii.	4-hour event Non-Profit-Group	\$	200.00
		Per-additional-hour	\$ 50.00
iii.	Deposit	\$	150.00
8 Gymnasium for Athletic-Practice			
a.	Truman-Memorial-Building 2-hour-minumum	Per-hour	\$ 25.00
i.	Deposit	\$	150.00
b.	Sermon-Center 2-hour-minumum	Per-hour	\$ 25.00
i.	Deposit	\$	150.00
c.	Palmer-Center 2-hour-minumum	Per-hour	\$ 25.00
i.	Deposit	\$	150.00
9 Kitchenette			

a. Truman-Memorial-Building		
i. Hourly-rate	\$	10.00
ii. Deposit	\$	25.00
b. Sermon-Center		
i. Hourly-rate	\$	10.00
ii. Deposit	\$	25.00
c. George-Owens-Nature-Park		
i. Hourly-rate	\$	10.00
ii. Deposit	\$	25.00
10 Concession-Room		
a. Truman-Memorial-Building		
i. Hourly-rate	\$	10.00
ii. Deposit	\$	25.00
b. Palmer-Center		
i. Hourly-rate	\$	10.00
ii. Deposit	\$	25.00
11 Kitchen		
a. Palmer-Center		
i. 4-hour-minimum	\$	200.00
	Per-additional-hour	\$ 50.00
ii. Deposit	\$	150.00
b. Independence-Uptown-Market		
i. 4-hour-minimum	\$	40.00
	Per-additional-hour	\$ 10.00
ii. Deposit	\$	150.00
12 Powerhouse-Theater		
a. 4-hours-For-Profit-Group	\$	400.00
	Per-additional-hour	\$ 100.00
i. Deposit	\$	300.00
b. 4-hours-Non-Profit-Group	\$	200.00
	Per-additional-hour	\$ 50.00
i. Deposit	\$	300.00
13 Independence-Uptown-Market		
a. 4-hours-(minimum)-For-Profit-Group	\$	500.00
	Per-additional-hour-up-to-12-hours-	\$ 125.00
12-24-hour-rental—For-Profit-Group	\$	1,500.00
Deposit	\$	300.00
b. 4-hours-(minimum)-Non-Profit-Group	\$	400.00
	Per-additional-hour-up-to-12-hours-	\$ 100.00
12-24-hour-rental-Non-Profit-Group	\$	1,200.00
Deposit—Not-for-Profit-Group	\$	300.00
14 Truman-Memorial-Building Stage-area-only		
a. 4-hour-Minimum-For-Profit-Group	\$	200.00
	Per-additional-hour	\$ 50.00
b. 4-hour-minimum-Non-Profit-Group	\$	100.00
	Per-additional-hour	\$ 25.00
15 Personal-Training-Room		
*with correct documentation; personal training certificate and liability insurance the space will be rented for outside use		
a. Hourly-rate—Non-Profit-Group	\$	50.00
b. Hourly-rate—For-Profit-Group	\$	75.00
16. Extended-Hour-Rentals-(outside-of-normal-site-hours)	per hour, ———per-employee	\$ 15.00
D. Membership		
1. Resident-Adult		
a. Sermon-Center	Per-year \$	60.00
b. Active-and-retired-US-veterans—	Per-year \$	50.00
2. Non-resident-Adult	-	
a. Sermon-Center	Per-year \$	90.00
b. Active-and-retired-US-veterans—	Per-year \$	85.00
3. Resident-Senior-Adult		
a. Sermon-Center/Palmer-Center-(combo-membership)	Per-year \$	40.00
b. Active-and-retired-US-veterans—	Per-year \$	30.00
4. Non-resident-Senior-Adult		
a. Sermon-Center/Palmer-Center-(combo-membership)	Per-year \$	70.00
b. Active-and-retired-US-veterans—	Per-year \$	65.00
5. Resident-Family		

a. Sermon-Center	Per-year	\$	180.00
6. Non-resident Family			
a. Sermon-Center	Per-year	\$	240.00
7. Resident-Youth			
a. Sermon-Center	Per-year	\$	60.00
8. Non-resident-Youth			
a. Sermon-Center	Per-year	\$	90.00
9. Adventure-Oasis-Day-Pass--Adult			
a. Resident		\$	10.00
b. Non-Resident		\$	15.00
10. Adventure-Oasis-Day-Pass--Youth-3-12, Senior-65+			
a. Resident		\$	9.00
b. Non-Resident		\$	14.00
11. Family-of-Four-Day-Pass			
a. Resident		\$	37.00
b. Non-Resident		\$	50.00
12. 20-Visit-Pass-(multi-person)			
a. Resident		\$	160.00
b. Non-Resident		\$	185.00
13. Twilight-Hours-(5-8 pm)			
a. Resident		\$	7.00
b. Non-Resident		\$	12.00
14. Twilight-Hours-Family-of-Four-Pass-(5-8 pm)			
a. Resident		\$	28.00
b. Non-Resident		\$	40.00
15. Season-Pass--all-ages			
a. Resident	Per-person, per-season	\$	95.00
b. Non-Resident	Per-person, per-season	\$	135.00
16. Season-Pass-Holiday-Special--all-ages			
a. Resident	Per-person, per-season	\$	80.50
b. Non-Resident	Per-person, per-season	\$	114.50
17. 20-Visit-Pass-Holiday-Special-(multi-person)			
a. Resident		\$	136.00
b. Non-Resident		\$	157.00
18. Family-of-Four-Pass-Holiday-Special			
a. Resident		\$	31.50
b. Non-Resident		\$	42.50
19. Club-Membership-(Club-Membership-category-is-designed-to-accommodate-groups-that-meet-regularly-at-a-Parks-and			
a. Resident	Per-year	\$	10.00
b. Non-Resident	Per-year	\$	25.00
20. Pickleball-Membership-or-Table-Tennis-Membership			
a. Resident	Per-year	\$	25.00
b. Non-Resident	Per-year	\$	45.00
E. Athletic-Fields,Tennis-Court,Shelters-and-Pavilion			
1. Independence-Athletic-Complex			
a. Soccer/Football-Fields			
i. Hourly		\$	25.00
ii. Daily		\$	100.00
iii. Night-(lights)		\$	75.00
iv. Additional-fees-per-Tourney-or-League-Team-Fee			
v. Excessive-Trash-Cleanup-after-Rental		\$	75.00
b. Softball/Baseball-Fields			
i. Hourly		\$	40.00
ii. Daily		\$	150.00
iii. Night-(lights)		\$	75.00
iv. Additional-fees-per-Tourney-or-League-Team-Fee			
v. Excessive-Trash-Cleanup-after-Rental		\$	75.00
2. Chrysler-Stadium-Baseball-Fields			
a. 3-hour-minimum		\$	200.00
	Per-additional-hour	\$	65.00
b. Night-(lights)		\$	75.00
c. Excessive-Trash-Cleanup-after-Rental			\$75
3. Tennis-Courts	Per-hour	\$	10.00
4. Park-Shelters-and-Pavilions			
a. Shelters-(6-hours)--Monday--Friday			

i. Residents	\$	35.00
ii. Non-residents	\$	45.00
b. Pavilions (6 hours)--Monday--Friday		
i. Residents	\$	70.00
ii. Non-residents	\$	90.00
c. Shelters (6 hours)--Saturday, Sunday & Holidays		
i. Residents	\$	50.00
ii. Non-residents	\$	60.00
d. Pavilions (6 hours) Saturday, Sunday & Holidays		
i. Residents	\$	85.00
ii. Non-residents	\$	105.00
e. George Owens Nature Park Pavilion (5 hours)		
i. Residents	\$	85.00
ii. Non-residents	\$	105.00
f. George Owens Nature Campground (24 hours)	\$	25.00
Security Deposit	\$	25.00
5 Excessive Trash Cleanup after Rental	\$	75.00
F. Woodlawn Cemetery		
1 Opening/Closing Fee Grave Spaces (Monday-Friday)	\$	1,000.00
2 Opening/Closing Fee Grave Spaces (Saturday/Holidays)	\$	1,200.00
3 Opening/Closing Fee Cremation Spaces (Monday-Friday)	\$	500.00
4 Opening/Closing Fee Cremation Spaces (Saturday/Holidays)	\$	600.00
5 Grave Space	\$	1,200.00
6 Cremation Garden Spaces	\$	1,000.00
7 Double-Depth Lawn Crypts	\$	4,850.00
8 Double Cremation Niches	\$	2,200.00
9 Final Dates--Monuments & Cremation Niches	\$	100.00
10 Monument Vase Sales (depending on vase type)		\$60.00--\$150.00

IX. Parks, Recreation, and Tourism

A. Program Fees will be determined and set by the Director of Parks and Recreation on an individual basis, based on the cost and goal of the program, and approved by the City Manager or his designee.

B. National Frontier Trails Museum

Donation

C. Facility Rentals

1. Sermon Center and Palmer Center

a. Small Meeting Room (up to 40 people)

i. 3 hour minimum Residents/Non Profit Groups	\$	45.00
Per additional hour	\$	15.00
ii. 3 hour minimum Non Residents/For Profit Group	\$	60.00
Per additional hour	\$	20.00
iii. Deposit	\$	125.00

b. Medium Meeting Room (Up to 100 people)

i. 3 hour minimum Residents/Non Profit Groups	\$	90.00
Per additional hour	\$	30.00
ii. 3 hour minimum Non Residents/For Profit Group	\$	120.00
Per additional hour	\$	40.00
iii. Deposit	\$	125.00

c. Large Meeting Room (up to 200 people)

i. 3 hour minimum Residents/Non Profit Groups	\$	180.00	\$	195.00
Per additional hour	\$	60.00	\$	65.00
ii. 3 hour minimum Non Residents/For Profit Group	\$	240.00	\$	375.00
Per additional hour	\$	80.00	\$	125.00
iii. Deposit	\$	150.00		

d. Gymnasium for Athletic Practice

i. 2 hour minimum rental	\$	50.00
Per additional hour	\$	25.00
ii. Deposit	\$	150.00

e. Gymnasium for Other Event

i. 4 hour event Resident/Non Profit Group	\$	200.00
Per additional hour	\$	50.00
ii. 4 hour event Non Resident/For Profit Group	\$	400.00
Per additional hour	\$	100.00
iii. Deposit	\$	150.00

2. Truman Memorial Building

a. Gymnasium for Athletic Practice

i.	2 hour minimum		\$	50.00
		Per additional hour	\$	25.00
ii.	Deposit		\$	150.00
b.	Gymnasium for Athletic Games			
i.	4 hour minimum Resident/Non Profit Group		\$	200.00
		Per additional hour	\$	50.00
ii.	4 hour minimum Non Resident/For Profit Group		\$	400.00
		Per additional hour	\$	100.00
iii.	Deposit		\$	150.00
c.	Stage Area			
i.	4 hour minimum Resident/Non Profit Group		\$	100.00
		Per additional hour	\$	25.00
ii.	4 hour minimum Non Resident/For Profit Group		\$	200.00
		Per additional hour	\$	50.00
	iii. Deposit		\$	150.00
d.	Auditorium and Gym Floor			
i.	4 hour minimum Resident/Non Profit Group		\$	400.00
		Per additional hour	\$	100.00
ii.	4 hour minimum Non Resident/For Profit Group		\$	600.00
		Per additional hour	\$	150.00
iii.	Deposit		\$	250.00
e.	Auditorium, Stage, Gym Floor, and Concessionary Kitchen			
i.	4 hour minimum Resident/Non Profit Group		\$	500.00
		Per additional hour	\$	125.00
ii.	4 hour minimum Non Resident/For Profit Group		\$	800.00
		Per additional hour	\$	200.00
iii.	Deposit		\$	300.00
f.	Concessionary Kitchen - Add on to Rental			
i.	Hourly rate		\$	10.00
ii.	Deposit		\$	25.00
3.	Powerhouse Theatre (within Sermon Center)			
a.	4 hours minimum Resident/Non Profit Group		\$	200.00
		Per additional hour	\$	50.00
b.	4 hours minimum Non Resident/For Profit Group		\$	400.00
		Per additional hour	\$	100.00
c.	Deposit		\$	300.00
4.	Independence Uptown Market			
a.	4 hours minimum-Resident/Non Profit Group		\$	400.00
		Per additional hour up to 12 hours	\$	100.00
b.	12-24 hour rental – Resident/Non Profit Group		\$	1,200.00
c.	4 hours minimum Non Resident/For Profit Group		\$	500.00
		Per additional hour up to 12 hours	\$	125.00
d.	12-24 hour rental Non Resident/For Profit Group		\$	1,500.00
e.	Deposit		\$	300.00
5.	Facility Rentals for Personal Training Room at Sermon Center			
	*With correct documentation; personal training certificate and liability insurance the space will be rented for outside use			
a.	Hourly rate - Non Profit Group		\$	50.00
b.	Hourly rate - For Profit Group		\$	75.00
	Extended Hour Rentals (outside of normal site hours) Applies to			
6.	all Rentals.	per hour, per employee	\$	15.00
D.	Memberships			
1.	Fitness Memberships (Available for Sermon Center and Palmer Center)			
a.	Adult ages 13 - 59			
i.	Resident	Per year	\$	60.00 \$ <u>70.00</u>
ii.	Non-Resident	Per year	\$	90.00 \$ <u>100.00</u>
b.	Adult 60 Plus (includes membership to both Palmer Center & Sermon Center)			
i.	Resident	Per year	\$	40.00 \$ <u>50.00</u>
ii.	Non-Resident	Per year	\$	70.00 \$ <u>80.00</u>
c.	Active or Retired Veterans of any age			
i.	Resident	Per year	\$	40.00 \$ <u>50.00</u>
ii.	Non-Resident	Per year	\$	70.00 \$ <u>80.00</u>
d.	Family (4 in same household)			
i.	Resident	Per year	\$	180.00 \$ <u>210.00</u>
ii.	Non-Resident	Per year	\$	240.00 \$ <u>300.00</u>
2.	Club Membership category is designed to accommodate groups that meet regularly at a Parks and Recreation facility and are not			

a. Bridge, Duplicate Bridge, Pinochle, Pitch, Canasta, Wood Carvers, Quilters, Gardening, etc			
i. Resident	Per year \$	10.00	\$ 15.00
ii. Non-Resident	Per year \$	25.00	\$ 30.00
b. Pickleball Membership or Table Tennis Membership			
i. Resident	Per year \$	25.00	\$ 30.00
ii. Non-Resident	Per year \$	45.00	\$ 50.00
E. Passes			
1. Sermon Center and Palmer Center			
a. Fitness Day Pass			
i. Resident		\$ 5.00	\$ 6.00
ii. Non-Resident		\$ 5.00	\$ 7.00
b. 10 Punch Monthly Pass			
i. Resident		\$ 36.00	\$ 40.00
ii. Non-Resident		\$ 36.00	\$ 45.00
c. 10 Punch Monthly Pass with Fitness Membership			
i. Resident		\$ 30.00	
ii. Non-Resident		\$ 35.00	
2. Adventure Oasis			
a. Adventure Oasis Day Pass - Adult			
i. Resident	\$	10.00	
ii. Non-Resident	\$	15.00	
b. Adventure Oasis Day Pass –Youth 3-12, Senior 65+			
i. Resident	\$	9.00	
ii. Non-Resident	\$	14.00	
c. Twilight Hours (5-8 pm) All Ages			
i. Resident	\$	7.00	
ii. Non-Resident	\$	12.00	
d. Family of Four Day Pass			
i. Resident	\$	37.00	
ii. Non-Resident	\$	50.00	
e. 20 Visit Pass (multi-person)			
i. Resident	\$	160.00	
ii. Non-Resident	\$	185.00	
f. Season Pass All Ages			
i. Resident	\$	95.00	
ii. Non-Resident	\$	135.00	
Eliminated Holiday Special Discounted Passes			
F. Athletic Fields and Tennis Courts			
1. Soccer/Football Fields			
a. Hourly	\$	25.00	
b. Daily	\$	100.00	
c. Night (lights)	\$	75.00	
d. Additional fees per Tourney or League Team Fee			
e. Deposit		\$ 100.00	
2. Softball/Baseball Fields			
a. Hourly	\$	40.00	
b. Daily	\$	150.00	
c. Night (lights)	\$	75.00	
d. Additional fees per Tourney or League Team Fee			
e. Deposit		\$ 100.00	
3. Tennis Courts	Per hour \$	10.00	
4. Excessive Trash Cleanup	\$	75.00	
G. Park Shelters and Pavilions			
1. Shelters (6 hours) - Monday - Friday			
a. Residents	\$	35.00	
b. Non-residents	\$	45.00	
2. Pavilions (6 hours) - Monday - Friday			
a. Residents	\$	70.00	
b. Non-residents	\$	90.00	
3. Shelters (6 hours) - Saturday, Sunday & Holidays			
a. Residents	\$	50.00	
b. Non-residents	\$	60.00	
4. Pavilions (6 hours) Saturday, Sunday & Holidays			
a. Residents	\$	85.00	
b. Non-residents	\$	105.00	
H. George Owens Nature Park			

1. Pavilion for 5 hours - Monday - Friday			
a. Residents	\$	70.00	
b. Non-residents	\$	90.00	
2. Pavilion for 5 hours - Saturday, Sunday, & Holidays			
a. Residents	\$	85.00	
b. Non-residents	\$	105.00	
3. George Owens Nature Campground (24 hour campsite)	\$	25.00	\$ 50.00
a. Security Deposit	\$	25.00	\$ 50.00
I. Woodlawn Cemetery			
1. Opening/Closing Fee Grave Spaces (Monday-Friday)	\$	1,000.00	
2. Opening/Closing Fee Grave Spaces (Saturday/Holidays)	\$	1,200.00	
3. Opening/Closing Fee Cremation Spaces (Monday-Friday)	\$	500.00	
4. Opening/Closing Fee Cremation Spaces (Saturday/Holidays)	\$	600.00	
5. Grave Space	\$	1,200.00	
6. Cremation Garden Spaces	\$	1,000.00	
7. Double-Depth Lawn Crypts	\$	4,850.00	
8. Double Cremation Niches	\$	2,200.00	
9. Final Dates - Monuments & Cremation Niches	\$	100.00	
10. Monument Vase Sales (depending on vase type)		\$60.00 - \$150.00	

X. False Alarms

A. Fees are pursuant to Chapter 12, Article 07 of the Independence Municipal Code		
1. First False Alarm	\$	-
2. Second False Alarm (12.07.006 (c), waived upon successful completion of the Alarm User Awareness Class)	\$	25.00
3. Third & Fourth False Alarm	\$	50.00
4. Fifth and Sixth False Alarm	\$	100.00
5. Seventh + False Alarm	\$	200.00
B. Registration for Residential/Commercial Alarm	\$	-
C. Late Fee for non-payment per False Alarm	\$	10.00
D. False Alarm non-registration fee	\$	100.00

XI. Payment Processing Fees

A. Utility Billing Website/Automated Call Line Credit Card Payment (maximum transaction \$750)	Per transaction \$	3.50
B. Utility Billing Website/Automated Call Line ACH/e-Check Payment (maximum transaction \$750)	Per transaction \$	2.95
C. Non-Utility Billing Website/Automated Call Line Credit Card Payment (maximum transaction \$15,000)	Per transaction	2.95%
D. Non-Utility Billing Website/Automated Call Line ACH/e-Check Payment (maximum transaction \$15,000)	Per transaction \$	0.75

Building permits

Building permit residential – 50,000 to 500,000 – (.25 increase per thousand in value) – **40 total**

Building permit residential – 500,000 and up – (.50 increase per thousand in value) – **11 total**

Building permit commercial – 1,000 to 50,000 – (.25 increase per thousand in value) – **23 total**

Building permit commercial – 50,000 to 500,000 – (.25 increase per thousand in value) – **17 total**

Building permit commercial – 500,000 and up – (.25 increase per thousand in value) – **4 total**

Demolition permit – 501 to 1000 – (\$100 increase) – **7 total**

Residential low voltage permit – (\$25 increase) – **10 total**

Plumbing permits

0-500 – (\$10 increase to base) – **43 total**

501-1000 – (\$10 increase to base) – **148 total**

1001-5000 – (\$5 increase to base) – **98 total**

5001 and up – (\$10 increase to base and \$1.50 increase per thousand) – **40 total**

Electrical permits

0-500 – (\$10 increase to base) – **78 total**

501-1000 – (\$10 increase to base) – **117 total**

1001-5000 – (\$5 increase to base) – **334 total**

5001 and up – (\$10 increase to base and \$1.50 increase per thousand) – **78 total**

Mechanical permits

0-500 – (\$10 increase to base) – **60 total**

501-1000 – (\$10 increase to base) – **71 total**

1001-5000 – (\$5 increase to base) – **104 total**

5001 and up – (\$10 increase to base and \$1.50 increase per thousand) – **37 total**

Sign permits

Permanent sign – (\$10 increase) – **136 total**

Sign replacement – (\$5 increase) – **46 total**

Swimming pool – less than 15,000 gallons- (\$15 increase) – **18 total**

\$ 10.00
\$ 5.50
\$ 5.75
\$ 4.25
\$ 1.00
\$ 700.00
\$ 250.00

\$ 430.00
\$ 1,480.00
\$ 490.00
\$ 15.00

\$ 780.00
\$ 1,170.00
\$ 1,670.00
\$ 780.00

\$ 600.00
\$ 710.00
\$ 520.00
\$ 370.00

\$ 1,360.00
\$ 230.00
\$ 270.00

\$ 11,851.50

[illegible]

City of Independence

AGENDA ITEM COVER SHEET

Agenda Title:

Council action is requested to issue a purchase order to Life Scan Wellness Centers in the amount of \$181,000 for mandatory Fire Department physicals (contract extension).

Recommendations:

Council action is to review and approve the amount of \$181,000.00 for the Mandatory Annual Physicals for all Fire Department Staff in the City of Independence commencing September 1, 2024.

Background:

Through the collective bargaining process the City of Independence and IAFF Local #781 have agreed to the Annual Mandatory Physicals that comply with the NFPA (National Fire Protection Association) 1582 (Standard on Comprehensive Occupational Medical Program for Fire Departments) 2022 Edition and NFPA 1583 (Standard on Health-Related Fitness Programs for Fire Department Members) 2022 Edition for all members of the Independence Fire Department. This a budget item that is in the budget and funded through the Public Safety Sales Tax Fund. 0174671-5226 in the amount of \$181,000.00. This cost includes onsite blood draws, cardiac stress testing, audiology exams, chest x-rays, comprehensive metabolic blood panel review with a qualified Registered Nurse and a body core sonogram for cancer scans.

Emergency Justification:

None

Fiscal Impact:

The fiscal impact is \$181,000 and can be found on page number 223 of the fiscal year 24-25 proposed budget, Public Safety Sales Tax Fund. (017)

Council Action:

Department / Contact	Fire Department /
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REVIEWERS

Charles Lauss
Jeremy Cover
Meagan Borth

Zachary Walker
Susanne Holland

ATTACHMENTS:

1. Council 2024-2025 - Physicals
2. Life Scan_IFD 5 year contract draft (002)
3. Independence Fire 2024 2025 Quote

City of Independence

AGENDA ITEM COVER SHEET

Bill No. 19 - _____

Res. No. _____

Agenda Title:

Council action is to review and approve the amount of \$181,000.00 for the Mandatory Annual Physicals for all Fire Department Staff in the City of Independence commencing September 1, 2024.

Department: Fire		Contact Person: Chuck Lauss	
Approvals:	Director	City Manager	Date
	_____	_____	_____
Council Action:		Council Action:	
☐ Accepted	☐ First Reading	☐ Accepted	☐ First Reading
☐ Rejected	☐ Public Hearing	☐ Rejected	☐ Public Hearing
☐ R. A. & F.	☐ Referred To _____	☐ R. A. & F.	☐ Referred To _____
_____	_____	_____	_____
Date	City Clerk	Date	City Clerk

AGENDA ITEM COVER SHEET

Page 2

Bill No. 19 - _____

Res. No. _____

Recommendation: Staff recommends approval of this amount.

Executive Summary:

The City Council previously authorized a one-year agreement with SiteMed North America LLC for Physicals for personnel within the Fire Department. Since that time, it was determined SiteMed was unable to perform the required scope of work. The 2023-24 approved budget included \$160,000 for annual physicals. Due to timing and contractual requirements, Life Scan Wellness Centers was engaged to complete the physicals this 2023/2024 budget year for \$137,592. for 160 Fire Fighters. This resulted in a budget savings of \$22,408. After negotiating with Life Scan Wellness Centers (concluding 5.14.2024), the Fire Department Staff has developed a two year agreement commencing the 1st day of September 2024, with a renewal option for an additional 3 – one year terms. The first year of this contract will be at a cost of \$181,000.00 for 201 Fire Fighters, with no more than a 5% increase per year of the total costs.

Background: Through the collective bargaining process the City of Independence and IAFF Local #781 have agreed to the Annual Mandatory Physicals that comply with the NFPA (National Fire Protection Association) 1582 (Standard on Comprehensive Occupational Medical Program for Fire Departments) 2022 Edition and NFPA 1583 (Standard on Health-Related Fitness Programs for Fire Department Members) 2022 Edition for all members of the Independence Fire Department. This a budget item that is in the budget and funded through the Public Safety Sales Tax Fund. 0174671-5226 in the amount of \$181,000.00. This cost includes onsite blood draws, cardiac stress testing, audiology exams, chest x-rays, comprehensive metabolic blood panel review with a qualified Registered Nurse and a body core sonogram for cancer scans.

Funding:

The fiscal impact to the City of Independence is \$181,000.00 for the Mandatory Annual Physicals for all Independence Fire Fighters. This has been budgeted in the 2024/2025 Fiscal Budget in account number 0174671-5226 in the amount of \$181,000.00.

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PROFESSIONAL SERVICES AGREEMENT BETWEEN
LIFE EXTENSION CLINICS, INC. D/B/A: LIFE SCAN WELLNESS CENTERS
AND
INDEPENDENCE, MO. FIRE DEPARTMENT

THIS AGREEMENT is made between **INDEPENDENCE** Fire Department (hereinafter IFD) and Life Scan Wellness Centers (hereinafter "Life Scan").

WHEREAS, IFD and Life Scan have entered into a Professional Services Agreement (hereinafter "PSA") to provide annual Life Scan Firefighter Physicals that are NFPA 1582 and NFPA 1583 compliant per Scope of Services Attachment A.

WHEREAS, The PSA shall be for a term of two (2) years commencing on the 1st day of September 2024 and may renew for three (3) additional one (1) year terms upon mutual agreement of terms and conditions.

WHEREAS, the PSA provides that will compensate Life Scan for each Firefighter Physical performed per Life Scan Pricing Attachment B. **Costs.** Contractor agrees to perform all work pursuant to this Contract for the unit prices as shown on the attached fee schedule (the "Contract Price"). Payment shall be made to Contractor within thirty (30) days after receipt of invoice.

WHEREAS, the PSA provides that Life Scan and IFD will mutually agree to a time and place to perform the Life Scan Firefighter Physicals and that will provide the location for the on-site physicals.

WHEREAS, the PSA further provides that Life Scan and IFD may agree that Life Scan is to perform additional work when requested.

NOW THEREFORE, in furtherance of the above, the Parties agree to the following:

Life Extension Clinics, Inc. D/B/A: Life Scan Wellness Centers	Department _____
By: _____ <i>(signature)</i>	By: _____ <i>(signature)</i>
Print Name: <u>Patricia Johnson</u>	Print Name _____
Title: <u>CEO</u>	Title _____
DATE: _____	DATE: _____

LIFE SCAN WELLNESS CENTERS QUOTE:		
Department: Independence Fire Dept. City: Independence State: MO Contact: Chief DuPlantis Date: 3/8/24 Number of Physicals: TBD	2024	2025
Public Safety Physical Exam (NFPA 1582 compliant)		
Medical & Occupational/Environmental Questionnaire	Included	Included
Comprehensive Hands-On Physical Exam	Included	Included
Vital Signs: Height, Weight, Blood Pressure, Pulse	Included	Included
Sleep Disorder Evaluation, Epworth Sleep Scale	Included	Included
Back Health Evaluation	Included	Included
Urinalysis	Included	Included
Audiogram	Included	Included
Titmus Occupational Vision with Peripheral, Depth Perception, and Color	Included	Included
Breast Exam with Self-Exam education	Included	Included
Personal Consultation with review of testing results	Included	Included
Laboratory Tests:		
Comprehensive Metabolic Panel, Blood Chemistry	Included	Included
Complete Blood Count, Hematology Panel	Included	Included
Hemoccult Stool Test for Colon Cancer Screening	Included	Included
Total Lipid Panel	Included	Included
Thyroid Test TSH	Included	Included
Glucose	Included	Included
Hemoglobin A1C	Included	Included
Men: PSA (Prostate cancer marker) and Testosterone	Included	Included
Women: CA-125	Included	Included
Ultrasound Screenings (Early Detection of Heart Disease and Cancer):		
Echocardiogram (Heart Ultrasound)	Included	Included
Carotid Arteries Ultrasound	Included	Included
Aorta and Aortic Valve Ultrasounds	Included	Included
Liver Ultrasound	Included	Included
Gall Bladder Ultrasound	Included	Included
Kidneys Ultrasound	Included	Included
Spleen Ultrasound	Included	Included
Bladder Ultrasound	Included	Included
Thyroid Ultrasound	Included	Included
Men: Prostate and Testicular Ultrasounds	Included	Included
Women: Ovaries and Uterus Ultrasounds	Included	Included
Cardiopulmonary Testing		
Cardiac Stress Test (Treadmill with 12 lead, sub-maximal)	Included	Included
EKG, 12 Lead	Included	Included
Spirometry, PFT with OSHA Respirator Medical Clearance	Included	Included
Fitness Evaluations (NFPA 1583 & IAFF WFI)		
Fitness tests for muscular strength & endurance	Included	Included

Sit and Reach, Planking, Grip Strength,	Included	Included
Sit Up Test, Wall Sit, Flexibility	Included	Included
VO2 Max Calc for Aerobic Capacity	Included	Included
Body Weight and Composition	Included	Included
Personal Fitness Rx	Included	Included
LIFE SCAN PUBLIC SAFETY PHYSICAL EXAM BASIC COST Each	\$735.00	\$770.00
Mandatory LifeScan NFPA Proprietary EMR System with Behavioral Health Assessments	\$25.00	\$25.00
Total Life Scan Wellness Center Cost per physical	\$760.00	\$795.00
OPTIONAL TESTS AVAILABLE	Line Item Cost	Line Item Cost
Chest X-Ray, 2 view with radiologist review (included)	\$98.00	\$102.90
Lumbar X-Ray, 2 view with radiologist review	\$98.00	\$102.90
Hazmat Cholinesterase	\$98.00	\$102.90
Hazmat Heavy Metals	\$98.00	\$102.90
Hepatitis A Screening Test	\$65.00	\$68.25
Hepatitis A Titer	\$47.00	\$49.35
Hepatitis B Screening Test	\$77.00	\$80.85
Hepatitis B Titer	\$43.00	\$45.15
Hepatitis C Screening Test	\$70.00	\$73.50
HIV Test, Gen 4	\$39.00	\$40.95
PPD TB Skin Test	\$39.00	\$40.95
QuantiFeron Gold TB Blood Test	\$104.00	\$109.20
Tdap (Tetanus, Diphtheria, Pertussis) Titer	\$39.00	\$40.95
MMR Booster	\$104.00	\$109.20
MMR Titer	\$104.00	\$109.20
Varicella Titer	\$70.00	\$73.50
Polio Booster	\$40.00	\$42.00
Polio Titer	\$76.00	\$79.80
OSHA Respirator Mask Fit Testing (PortaCount)	\$62.00	\$65.10
Drug Screen, I CUP	\$62.00	\$65.10
Drug Rescreen with confirmation	\$70.00	\$73.50
Medical Review Officer (MRO) as indicated/secondary review	\$142.00	\$149.10
Phlebotomist (Blood Draw) Fee	\$32.00	\$33.60

Minimum 45 appointments: Pricing subject to annual increase. Pricing is based on 9 patients per day, 45 per week. All scheduled appointments will be billed.

City of Independence

AGENDA ITEM COVER SHEET

Agenda Title:

24-731 A Resolution appointing Jose Torres as a member of the City Planning Commission of the City of Independence, Missouri

Recommendations:**Background:****Emergency Justification:****Fiscal Impact:****Council Action:**

**Department /
Contact**

Council and Board /

REVIEWERS

Zachary Walker
Susanne Holland

ATTACHMENTS:

1. Jose Torres Resolution for Planning Commission

BILL NO. _____

RESOLUTION NO. _____

A RESOLUTION APPOINTING JOSE TORRES AS A MEMBER OF THE CITY PLANNING
COMMISSION OF THE CITY OF INDEPENDENCE, MISSOURI

WHEREAS, the City Council of the City of Independence, pursuant to Ordinance No. 427, passed on the 27th day of September, 1963, as amended (Section 1.18.001 of the City Code) and the City Charter, Article 12, Section 12.1, create the Planning Commission of the City of Independence, Missouri; and,

WHEREAS, one resignation has created a vacancy; and,

WHEREAS, the City Council deems it necessary and advisable to appoint Jose Torres to the City Planning Commission because of their qualities of leadership, temperance, and judgment to fill the vacancy; and,

WHEREAS, said individual is qualified to serve, according to the Charter and ordinances of this City,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF INDEPENDENCE, MISSOURI, AS FOLLOWS:

SECTION 1. That the City Council of the City of Independence, Missouri, hereby appoints the following individual to the City Planning Commission of the City of Independence, Missouri, each to serve without compensation for the indicated term or until duly succeeded by another person properly appointed and qualified:

<u>Name</u>	<u>Address</u>	<u>Term Expires</u>
Jose Torres	2008 N. Ashley	July 1, 2028

PASSED THIS ____ DAY OF JUNE, 2024, BY THE CITY COUNCIL OF THE CITY OF INDEPENDENCE, MISSOURI.

Presiding Officer of the City Council
of the City of Independence, Missouri

ATTEST:

City Clerk

APPROVED AS TO FORM AND LEGALITY:

City Counselor

REVIEWED BY:

City Manager

City of Independence

AGENDA ITEM COVER SHEET

Agenda Title:

24-732 A Resolution appointing Liz Baker to the Board of Directors of the Southwest Independence 353 Redevelopment Corporation

Recommendations:**Background:****Emergency Justification:****Fiscal Impact:****Council Action:**

**Department /
Contact**

Council and Board /

REVIEWERS

Tom Scannell
Zachary Walker
Susanne Holland

ATTACHMENTS:

1. Liz Baker 353 Board of Dir Resolution

BILL NO. _____

RESOLUTION NO. _____

A RESOLUTION APPOINTING LIZ BAKER TO THE BOARD OF DIRECTORS OF THE
SOUTHWEST INDEPENDENCE 353 REDEVELOPMENT CORPORATION

WHEREAS, the City Council of the City of Independence, approved the Southwest Independence 353 Redevelopment Plan as submitted by the Community Development Department of the City of Independence; and,

WHEREAS, the City Council of the City of Independence, Missouri, did, pursuant to Resolution No. 6579, passed on the 20th day of July, 2020, approved the Southwest Independence 353 Redevelopment Corporation Board of Directors; and,

WHEREAS, one resignation has created a vacancy; and,

WHEREAS, the City Council deems it advisable to appoint Liz Baker to the Southwest Independence 353 Redevelopment Corporation because of their qualities of leadership, temperance and judgment; and,

WHEREAS, said individual is qualified to serve, according to the Charter and ordinances of this City,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF INDEPENDENCE, MISSOURI, AS FOLLOWS:

SECTION 1. That the City Council of the City of Independence, Missouri, hereby appoints the following individual to the Board of Directors of the Southwest Independence Redevelopment Corporation to service without compensation for the indicated term or until duly succeeded by another person properly appointed and qualified:

<u>Name</u>	<u>Address</u>	<u>Term Expires</u>
Liz Baker	3705 S. Hardy Ave.	7/20/2030

PASSED THIS ____ DAY OF JUNE, 2024, BY THE CITY COUNCIL OF THE CITY OF INDEPENDENCE, MISSOURI.

Presiding Officer of the City Council
of the City of Independence, Missouri

ATTEST:

City Clerk

APPROVED AS TO FORM AND LEGALITY:

City Counselor

REVIEWED BY:

City Manager

City of Independence

AGENDA ITEM COVER SHEET

Agenda Title:

24-034 **2R** An ordinance approving a rezoning from District C-2 (General Commercial) and District R-12 (Two-Family Residential) to District R-6 (Single-Family Residential) for the property at 9519 E. Truman Road. **2R**

Recommendations:

Commissioner Nesbitt made a motion to recommend approval of case 24-100-08, the rezoning of 9519 E. Truman Road. A second to the motion was made by Commissioner O'Neil. The Independence Planning Commission voted as follows:

Commissioner Ashbaugh – Yes
Commissioner Ferguson – Yes
Commissioner McClain – Yes
Commissioner Nesbitt – Yes
Commissioner O'Neil – Yes
Commissioner H. Wiley – Yes
Commissioner L. Wiley – Absent

The motion was approved, and the application is forwarded to the City Council for its consideration. Staff recommends approval of this application.

Background:

A request by April Mote to rezone the property from C-2 (General Commercial) and R-12 (Two-Family Residential) to R-6 (Single-Family Residential).

The applicant recently purchased this dilapidated and vacant commercial/residential property and wishes to rezone to allow the property to be rehabilitated for residential use. The north 225 feet of this 570-foot-deep lot is zoned C-2 (General Commercial), and the remainder is zoned R-12 (Two-Family Residential). The vacant house, a usable accessory structure, and a portion of a dilapidated commercial structure is on the commercially zoned portion of the property. The remainder of that commercial structure and four other dilapidated accessory structures are on the southern residentially zoned portion of the property. It is believed in the past, a machine shop existed on the property. In contemporary times, the site has been used to store assorted junk and vehicles.

NECESSARY IMPROVEMENTS FOR A BUILDING PERMIT:

The applicant will need to take care of three major issues before any building permits are issued. First, the property will need to be rezoned from two to one single zoning district (being addressed with this application). Second, the gravel driveway must be paved, and any portion of the driveway (dirt or gravel) not improved must be eliminated. Third, except for the northern most accessory building, all other accessory structures (which are dilapidated and/or commercial in nature) will need to be removed.

Additionally, all code violation issues need to be addressed or enforcement actions may be initiated.

PHYSICAL CHARACTERISTICS OF PROPERTY:

The subject property sets on higher ground to the south of Truman Road. At the top of the embankment, approximately 50 feet back from the roadway, sets the two-story pink house. Access to the property is via an existing gravel driveway along the east side of the property passing the house and leading to a loop that is not only unimproved, but simply dirt in place and is flanked by dilapidated commercial/industrial/buildings and sheds. Large shade trees are spaced throughout the property.

CHARACTERISTICS OF THE AREA:

The Truman Road corridor across the street to the north and going eastward along the street have long been commercial. (There is a high school property as well). Many of the brick and wood buildings, most with very little setback from the road, have been there for decades. The buildings to the north were either built or modified for automotive uses. The blocks immediate to the west and northwest along Truman Road have been either undeveloped or contain single-family residences. Single-family lots flank the south and most of the east and west sides of the property.

REQUEST:

The applicant seeks to have this property rezoned to R-6 (Single-Family Residential) so that this property containing a house with two zonings can be rehabilitated for single-family residential use.

ANALYSIS:

Consistency with *Independence for All*, Strategic Plan:

Rezoning this property is consistent with the *Independence for All*, Strategic Plan. The application is within keeping with the Measures for Success for, "Improved housing conditions."

Comprehensive Plan Guiding Land Use Principles:

The Comprehensive plan envisions the future land use of this property and the surrounding area to be Mixed Use.

Zoning:

If rezoned, the single-residential zoning would be consistent with the surrounding single-family uses neighboring to the west, south and east.

Historic and Archeological Sites:

There are no apparent historic or archeological sites located on these properties.

Public Utilities:

All utilities are present in the adjacent rights-of-way.

CIP Investments:

Currently there are no CIP investments in this area.

REVIEW CRITERIA:

Recommendations and decisions on rezoning applications must be based on consideration of all of the following criteria:

1. Conformance of the requested zoning with the comprehensive plan.

The Comprehensive Plan envisions this area to be Mixed Use. However, rezoning would support a continued attempt to reverse the creation of "stripped-out" commercial along the corridor and instead encourage commercial to be concentrated in nodes at major intersections.

2. Conformance of the requested zoning with any adopted neighborhood or sub-area plans in which the property is located or abuts.

This property is located within the Truman-Winner Road sub-area plan area. This purpose of this plan was to explore ways to incorporate amenities and infrastructure to support multiple

transportation options including enhanced vehicular, bus, bicycle, and pedestrian transportation. Of particular importance was enhancing pedestrian transportation.

3. The compatibility of the proposed zoning with the zoning and use of the nearby property, including any overlay zoning.

If rezoned, the property would be congruent with the neighboring R-6 area to the east, west and south.

4. The compatibility of the proposed zoning and allowed uses with the character of the neighborhood.

The existing character of the surrounding neighborhood is that of a single-family residential neighborhood.

5. The suitability of the subject property for the uses to which it has been restricted under the existing zoning regulations.

With the current zoning in place, the existing single-family home along Truman Road is not permitted. By rezoning the entirety of the property to R-6, the applicant will be able to use the property for residential uses.

6. The length of time the subject property has remained vacant as zoned.

The property (residential and commercial) has sat vacant for a number of years.

7. The extent of which approving the rezoning will detrimentally affect nearby properties.

Rezoning this property to R-6 will not have a detrimental effect on the nearby properties. This is because the residential use of the property will not be different from what has already existed there before and currently exists in the surrounding neighborhoods.

8. The gain, if any, to the public health, safety, and welfare due to denial of the application, as compared to the hardship imposed upon the landowner, if any, because of denial of the application.

Denial of this rezoning will prevent this property from being used at all because you cannot have two zonings on the same property.

Draft Planning Commission minutes:

"Case 24-100-08 – Rezoning – 9519 E. Truman Road

Staff Presentation

Brian Harker presented the case. Mr. Harker presented the Commission with a vicinity map, noting the area and surrounding zoning. He presented the Commission with an aerial map indicating the project area and explained the surrounding land uses.

In response to Commissioner Nesbitt's question, Mr. Arroyo stated he would have to review the CIP to see if there are any projects off Truman.

Mr. Harker responded to Commissioner Ashbaugh's question regarding necessary improvements for a building permit and conditions to zoning not made at that time stating they cannot legally condition zoning.

Applicant Comments

Dan Steiner, 404 NE Fox Trail Drive, Blue Springs, stated the property is split between residential and commercial and would like to have it all zoned for residential so he can complete repairs.

Public Comments

Brian Kearney, 9725 E. Winner Road, stated his support for rezoning to a residential zoning and how it will help improve the neighborhood.

Motion

Commissioner Nesbitt made a motion to approve Case 24-100-08 – Rezoning – 9519 E. Truman Road. Commissioner O'Neill seconded the motion. The motion was approved with six affirmative votes."

Emergency Justification:**Fiscal Impact:****Council Action:**

Department / Contact	Community Development /
---------------------------------	-------------------------

REVIEWERS

Tom Scannell
Meagan Borth
Jeremy Cover
Zachary Walker
Susanne Holland

ATTACHMENTS:

1. 1. Draft Ordinance 24-100-08
2. 2. Staff Report 24-100-08
3. 3. Narrative
4. 4. Application
5. 5. NotificationAddressListAfidavit
6. 6. Notification Area Map
7. 7. Aerial Photograph
8. 8. Site Plan
9. 9. Comp Plan Map
10. 10. Zoning Map

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE APPROVING A REZONING FROM DISTRICT C-2 (GENERAL COMMERCIAL) AND DISTRICT R-12 (TWO-FAMILY RESIDENTIAL) TO DISTRICT R-6 (SINGLE-FAMILY RESIDENTIAL) FOR THE PROPERTY AT 9519 E. TRUMAN ROAD.

WHEREAS, an application submitted by April Mote is requesting approval of a rezoning from District C-2 (General Commercial) and District R-12 (Two-Family Residential) to District R-6 (Single-Family Residential) for the property at 9519 E. Truman Road was referred to the Planning Commission as required by the Unified Development Ordinance; and,

WHEREAS, the Unified Development Ordinance provides for the approval of a rezoning following public hearings by the Planning Commission and City Council; and,

WHEREAS, after due public notice in the manner prescribed by law, the Planning Commission held a public hearing for the consideration of the request on March 26, 2024, and rendered a report to the City Council recommending the rezoning be approved by a vote of 6-0; and,

WHEREAS, after due public notice in the manner prescribed by law, the City Council held a public hearing on May 20, 2024, and rendered a decision to approve the rezoning of the said property; and,

WHEREAS, in accordance with the Unified Development Ordinance, it was determined that the rezoning was consistent with the review criteria in Section 14-701-02; and,

WHEREAS, no legal protests were signed, acknowledged, and presented for the application.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF INDEPENDENCE, MISSOURI, AS FOLLOWS:

SECTION 1. That the following legally described property is hereby rezoned from District C-2 (General Commercial) and District R-12 (Two-Family Residential) to District R-6 (Single-Family Residential) and shall be subject to the regulations of said district:

Twyman Estate; Block 1; Lot 6 and 7

SECTION 2. Nonseverability. All provisions of this ordinance are so essentially, and inseparable connected with, and so dependent upon, each other that no such provision would be enacted without all others. If a court of competent jurisdiction enters a final judgement on the merits that is not subject to appeal and that declares any provision or part of this ordinance void, unconstitutional, or unenforceable, then this ordinance, in its collective entirety, is invalid and shall have no legal effect as of the date of such judgement.

SECTION 3. Scrivener's Errors. Typographical errors and other matters of a similar nature that do not affect the intent of this ordinance, as determined by the City Clerk and City Counselor, may be corrected with the endorsement of the City Manager without the need to come before City Council.

SECTION 4. That failure to comply with all the provisions contained in this ordinance shall

constitute violations of both this ordinance and Chapter 14, the Unified Development Ordinance, of the Code of the City of Independence, Missouri.

PASSED THIS _____ DAY OF _____, 2024, BY THE CITY COUNCIL OF THE CITY OF INDEPENDENCE, MISSOURI.

Presiding Officer of the City Council
of the City of Independence, Missouri

ATTEST:

City Clerk

APPROVED AS TO FORM AND LEGALITY:

City Counselor

REVIEWED BY:

City Manager

MEETING DATE: March 26, 2024 **STAFF:** Brian Harker, Senior Planner

PROJECT NAME: Rezoning to R-6 Single-Family Residential

CASE NUMBER/REQUEST: **Case 24-100-08 – Rezoning – 9519 E. Truman Road** – A request by Elevated Spaces LLC to rezone the property from C-2 (General Commercial) and R-12 (Two Family Residential) to R-6 (Single Family Residential).

APPLICANT/OWNER: April Mote

PROPERTY ADDRESS: 9519 E. Truman Road

SURROUNDING ZONING/LAND USE:

North: C-2...automotive repair
East: C-2 and R-12...restaurant and single-family residences
South: R-12...single-family residences
West: C-2 and R-12...undeveloped lot and single-family residences

PUBLIC NOTICE

- Letters to property owners within 185 feet – February 26, 2024
- Public Notice published in the Independence Examiner – March 6, 2024
- Sign posted on property – March 8, 2024

FURTHER ACTION:

Following action by the Planning Commission, this rezoning request is scheduled for first reading by the City Council on May 6, 2024, and the public hearing/second reading on May 20, 2024.

RECOMMENDATION

Staff recommends **APPROVAL** of this rezoning request.

PROJECT DESCRIPTION & BACKGROUND INFORMATION

PROJECT DESCRIPTION: A request by April Mote to rezone the property from C-2 (General Commercial) and R-12 (Two-Family Residential) to R-6 (Single-Family Residential).

Current Zoning: C-2 (General Commercial)
and R-12 (Two-Family Residential)

Prior to 2009: R-12 was R-2 (Two-Family Residential)

Prior to 1980: C-2 was C-3 (Commercial)

Current Use: Single-Family Home

Acreage: 1.89-acres

Proposed Zoning: R-6 (Single-Family Residential)

Proposed Use: Single-Family Home

Building Square Footage: 1,368-square feet

BACKGROUND:

The applicant recently purchased this dilapidated and vacant commercial/residential property and wants to rezone to permit the property to be rehabilitated for residential use. The north 225 feet of this 570-foot-deep lot is zoned C-2 (General Commercial) and the remainder is zoned R-12 (Two-Family Residential). The vacant house, a usable accessory structure, and a portion of a dilapidated commercial structure is on the commercially zoned portion of the property. The remainder of that commercial structure and four other dilapidated accessory structures are on the southern residentially zoned portion of the property. It is believed in the past, a machine shop existed on the property. In contemporary times, the site has been used to store assorted junk and vehicles.

NECESSARY IMPROVEMENTS FOR A BUILDING PERMIT:

The applicant will need to take care of three major issues before any building permits are issued. First, the property will need to be rezoned from two to one single zoning district (being addressed with this application). Second, the gravel driveway must be paved, and any portion of the driveway (dirt or gravel) not improved must be eliminated. Third, except for the northern most accessory building, all other accessory structures (which are dilapidated and/or commercial in nature) will need to be removed.

Additionally, all code violation issues need to be addressed or enforcement actions may be initiated.

PHYSICAL CHARACTERISTICS OF THE PROPERTY:

The subject property sets on higher ground to the south of Truman Road. At the top of the embankment, approximately 50 feet back from the roadway, sets the two-story pink house. Access to the property is via an existing gravel driveway along the east side of the property passing the house and leading to a loop that is not only unimproved, but simply dirt in place and is flanked by dilapidated commercial/industrial/buildings and sheds. Large shade trees are spaced throughout the property.

CHARACTERISTICS OF THE AREA:

The Truman Road corridor across the street to the north and going eastward along the street have long been commercial. (There is a high school property as well). Many of the brick and wood buildings, most with very little setback from the road, have been there for decades. The buildings to the north were either built or modified for automotive uses. The blocks immediate to the west and northwest along Truman Road have been either undeveloped or contain single-family residences. Single-family lots flank the south and most of the east and west sides of the property.

REQUEST:

The applicant seeks to have this property rezoned to R-6 (Single-Family Residential) so that this property containing a house with two zonings can be rehabilitated for single-family residential use.

ANALYSIS

Consistency with *Independence for All*, Strategic Plan:

Rezoning this property is consistent with the *Independence for All*, Strategic Plan. The application is

within keeping with the Measures for Success for, “Improved housing conditions.”

Comprehensive Plan Guiding Land Use Principles:

The Comprehensive plan envisions the future land use of this property and the surrounding area to be Mixed Use.

Zoning:

If rezoned, the single-residential zoning would be consistent with the surrounding single-family uses neighboring to the west, south and east.

Historic and Archeological Sites:

There are no apparent historic or archeological sites located on these properties.

Public Utilities:

All utilities are present in the adjacent rights-of-way.

CIP Investments:

Currently there are no CIP investments in this area.

REVIEW CRITERIA

Recommendations and decisions on rezoning applications must be based on consideration of all the following criteria:

1. Conformance of the requested zoning with the comprehensive plan.

The Comprehensive Plan envisions this area to be Mixed Use. However, rezoning would support a continued attempt to reverse the creation of “stripped-out” commercial along the corridor and instead encourage commercial to be concentrated in nodes at major intersections.

2. Conformance of the requested zoning with any adopted neighborhood or sub-area plans in which the property is located or abuts.

This property is located within the Truman-Winner Road sub-area plan area. This purpose of this plan was to explore ways to incorporate amenities and infrastructure to support multiple transportation options including enhanced vehicular, bus, bicycle, and pedestrian transportation. Of particular importance was enhancing pedestrian transportation.

3. The compatibility of the proposed zoning with the zoning and use of the nearby property, including any overlay zoning.

If rezoned, the property would be congruent with the neighboring R-6 area to the east, west and south.

4. The compatibility of the proposed zoning and allowed uses with the character of the neighborhood.

The existing character of the surrounding neighborhood is that of a single-family residential neighborhood.

5. The suitability of the subject property for the uses to which it has been restricted under the existing zoning regulations.

With the current zoning in place, the existing single-family home along Truman Road is not permitted. By rezoning the entirety of the property to R-6, the applicant will be able to use the property for residential uses.

6. The length of time the subject property has remained vacant as zoned.

The property (residential and commercial) has sat vacant for a number of years.

7. The extent of which approving the rezoning will detrimentally affect nearby properties.

Rezoning this property to R-6 will not have a detrimental effect on the nearby properties. This is because the residential use of the property will not be all that different from what has already existed there before and currently exists in the surrounding neighborhoods.

8. The gain, if any, to the public health, safety, and welfare due to denial of the application, as compared to the hardship imposed upon the landowner, if any, because of denial of the application.

Denial of this rezoning will prevent this property from being used at all because you cannot have two zonings on the same property.

EXHIBITS

1. Narrative
2. Application
3. Notification/Addresses/Affidavit
4. Aerial Photo
5. Site Plan
6. Comp Plan Map
7. Zoning Map

I Am trying to turn the
house into Residential zoning
so I can rehab the house
and then sell the entire
property as one parcel.

Currently mil-zoned.

2023-03018



Planning and Zoning Application Form

Community Development
111 E. Maple Avenue
Independence, MO 64050
(816) 325-7421
cdplanning@indepmo.org

Application Type (check all that apply)

Land Use	Land Subdivision	Site Development	Use Permit	Other
☒ Rezoning ☐ PUD Rezoning	☐ Preliminary Plat ☐ Final Plat ☐ Minor Subdivision	☐ Final Site Plan ☐ Preliminary Dev Plan ☐ Final Dev Plan (PUD)	☐ Special Use ☐ Homebased Business ☐ Short-Term Rental	☐ Admin. Adjustment ☐ Variance ☐ Street Name Change ☐ Special Sign Permit

Project Information and Location

Project Name: Residential
9519 E Truman Road

Project Address/Location: 1368 St
1.89

Sq. Ft. of Building: 1368 St Acreage: 1.89 Number of Lots/Tracts: 1 Steam Buffer (Yes or No):

Existing Zoning: C-2/R-12 Proposed Zoning: R-6 Existing Land Use: House & Storage Proposed Land Use: House & Residential accessory building

Basic Application Requirements (See the Planning & Zoning Application Guide for additional requirements)

☒ Completed & Signed Application Form	☐ One 24" x 36" set of plans for Land Sub. & Site Dev.
☐ Application Fee	☐ One PDF copy of a plat map or site plan
☐ Cover Letter Describing Details of Project	☐ Legal Description of the property in question

Contact Information

Applicant		Owner	
Name: <u>April Mote</u>	Company: <u>Elevated Spaces LLC</u>	Name: <u>April Mote</u>	Company: <u>D+S Investing LLC</u>
Address: <u>17200 E 23rd St S</u>		Address: <u>404 NE Fox Trail BSMO 64054</u>	
Phone: <u>816-527-6037</u>	Email: <u>Purposednvrdesign.kc@gmail.com</u>	Phone: <u>816 888 9798</u>	Email: <u>Simon Auto LLC @ gmail.com</u>
Architect/Engineer/Surveyor/Other: <u></u>		Architect/Engineer/Surveyor/Other: <u></u>	
Name: <u></u>	Company: <u></u>	Name: <u></u>	Company: <u></u>
Address: <u></u>		Address: <u></u>	
Phone: <u></u>	Email: <u></u>	Phone: <u></u>	Email: <u></u>

The applicant hereby agrees that the information provided above is accurate.

Applicant's Signature: [Signature] Date: 2/8/2023
 Owner's Signature: [Signature] Date:

Property Owner Notification Letter
City of Independence, Missouri

Date: 2/26/24

Case No. 24-100-08

Dear Property Owner:

This letter is to notify you that an application has been submitted for consideration by the Planning Commission and City Council. A full public hearing will be held by the Planning Commission and the City Council will consider new information on the dates and times below.

Proposed Case Type (Check One):

- ☒ Rezoning ☐ Rezoning/PUD ☐ Special Use Permit
☐ Preliminary Development Plan

Proposed project description: Change the house from
Commercial zoning to Residential zoning

Applicant: D+S Investing LLC

Location of Property: 9519 E Truman Rd Ind MO 64052

Planning Commission Meeting Date: March 26, 2024 at 6:00 p.m.

City Council Meeting Date: MAY 20, 2024 at 6:00 p.m.

Location of public hearings: City Council Chambers, City Hall
111 E Maple Ave, Independence, Missouri, 64050

All interested persons are invited to attend and will have an opportunity to be heard at the full public hearing (Planning Commission).

REZONINGS ONLY: You may file a protest petition with the Community Development Department. For more information or to get copies of a petition, please contact Planning staff at 816-325-7421.

Auburn E. Stiner
Applicant (or Owner/Agent)

For more information, contact the Community Development Department at 816-325-7421.

Property Owner Notification Affidavit

STATE OF MISSOURI

COUNTY OF JACKSON

Case No. 24-100-08

I, Auburn Stiner, of lawful age being first duly sworn upon oath, state:

That I am the (agent, owner, attorney) for the property for which the application was filed and did, not later than fifteen (15) days prior to the date of the public hearing scheduled before the Planning Commission, mail notices to all persons owning property within 185 feet of the subject property. **The list of property owners to whom notice has been mailed is attached.**

These notices were mailed on the 26 day of February, 2024.

Auburn E Stiner

Signature of Agent, Owner or Attorney

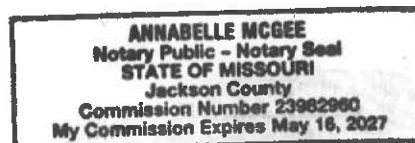
Subscribed and sworn to before me this 26 day of February, 2024.

annabelle mcgee

Notary Public

May 16th, 2027

Commission Expiration Date



Brian Harker

From: Auburn Stiner <dandsinvesting@gmail.com>
Sent: Friday, March 15, 2024 5:00 PM
To: Brian Harker
Subject: Re: rezoning letters

You don't often get email from dandsinvesting@gmail.com. [Learn why this is important](#)

[EXTERNAL EMAIL] CAUTION: This email originates from an EXTERNAL source. Do not reply, click links, scan QR codes, or open attachments unless you trust the source and know the content is safe. Report suspicious messages using the PAB or forward to phish-report@indepmo.org

John Parks
1215 & 1217 S Glenwood Ave
Indep, Mo 64052

Ana Garcia for 1219 S Glenwood Ave
1329 W 30th St S
Indep, Mo 64052

Sandra Viera
1221 S Glenwood Ave
Indep, Mo 64052

Ronny Britain
1223 S Glenwood Ave
Indep, Mo 64052

Elizabeth Jaeger
1225 S Glenwood Ave
Indep, Mo 64052

Shawn Sood for 1227 S Glenwood Ave
14008 W 72nd St
Shawnee, KS 66216

Diana Sanchez
1229 S Glenwood Ave
Indep, Mo 64052

Timothy Severt
9508 E 13th St
Indep, Mo 64052

Racheal Seek
9510 E 13th St
Indep, Mo 64052

Paul Cooper Jr & Evelyn Cooper
9516 E 13th St
Indep, Mo 64052

Chris Daniel
9753 Winner Rd
Indep, Mo 64052

Randall Pyle
9751 Winner Rd
Indep, Mo 64052

Dionne Peterson & Brian Schneider
9735 E Winner Rd
Indep, Mo 64052

Tracy Leavey
9733 E Winner Rd
Indep, Mo 64052

Brian & Peggy Kearney
9725 E Winner Rd
Indep, Mo 64052

Jamisha Hattley
9717 E Winner Rd
Indep, Mo 64052

Be Independence LLC for 9541 E Truman Rd
9665 Wilshire Blvd Ste 200
Beverly Hills, CA 90212

Donald Mann for 9520, 9510, 9514 E Truman Rd
3722 Davidson Rd
Indep, Mo 64055

Brandon Fryer for 9508 & 9510 E Truman Rd
16514 E Mechanic Ave
Indep, Mo 64050

Isaac & Sara Mayfield for 9420 E Truman Rd
10016 E Truman Rd
Indep, Mo 64052

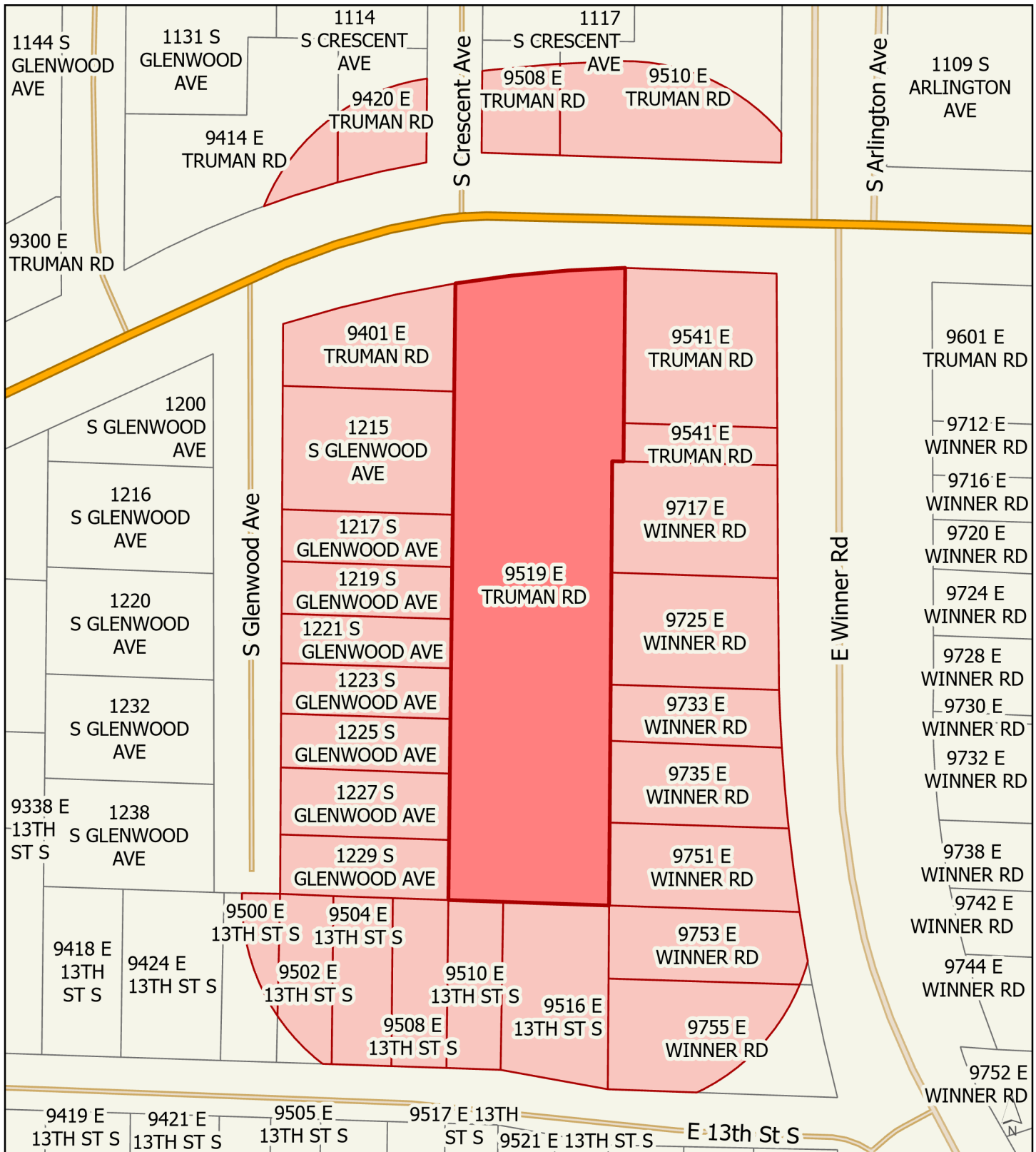
Church of God
9414 E Truman Rd
Indep, Mo 64052

Francene Eubanks for 9401 E Truman Rd
1525 S Arlington Ave
Indep, Mo 64052

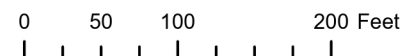
Notification Area

24-100-08

9519 E Truman Road, Independence, MO 64052



-  Subject Property
-  185 ft Buffer Area



Prepared by Joshua Garrett, Community Development
Date: 3/18/2024



2/8/2024, 3:48:20 PM
Municipal Boundaries 2023

0 0.0275 0.055 0.11 mi
0 0.045 0.09 0.18 km

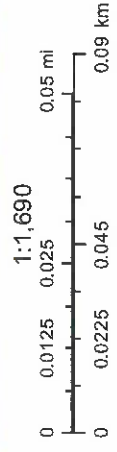
Community Development Front Counter Map



3/15/2024, 3:44:07 PM

Parcels

Municipal Boundaries 2023



Legend

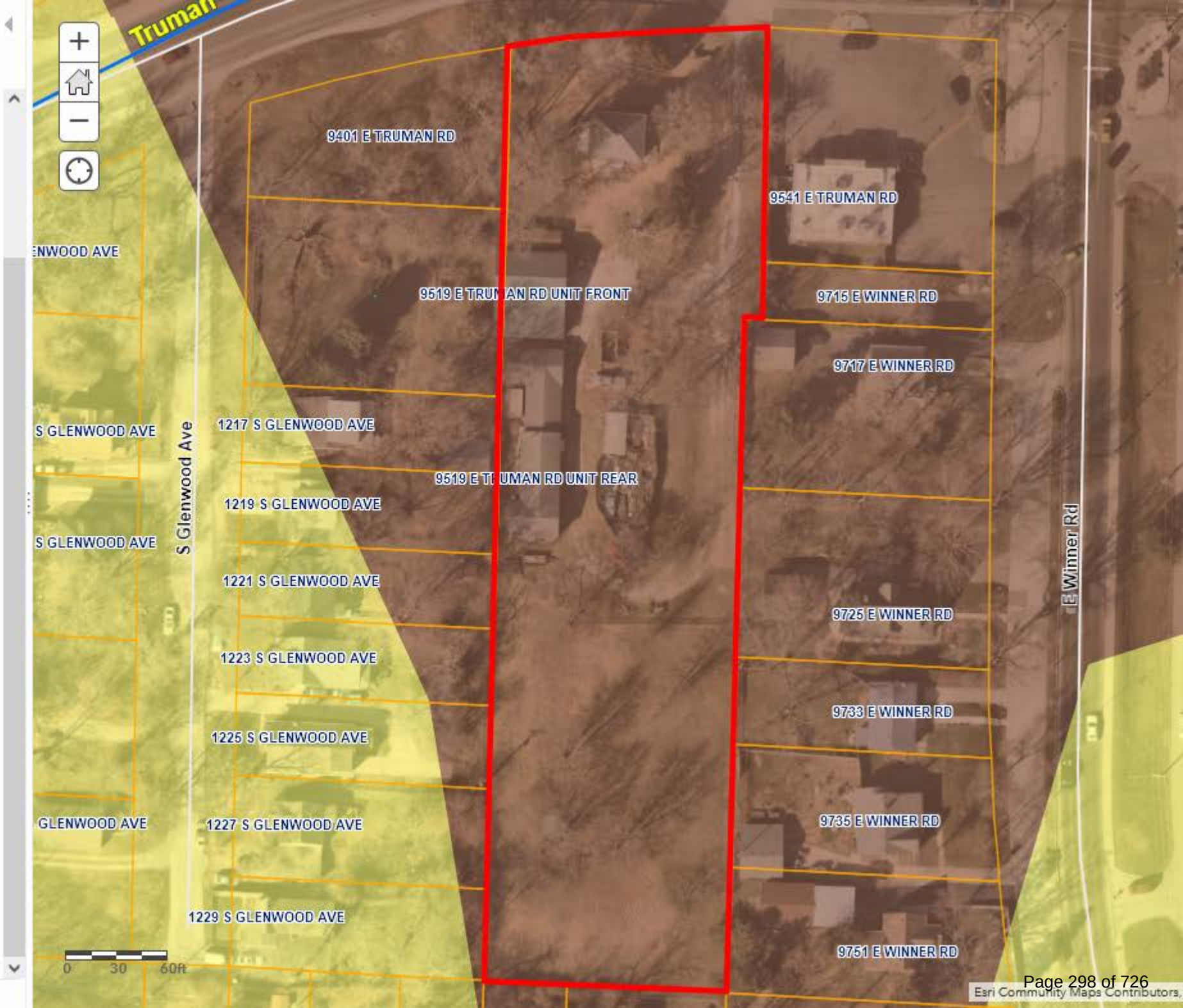
Road Centerline

Parcels

Proposed Land Use (Comp Plan)

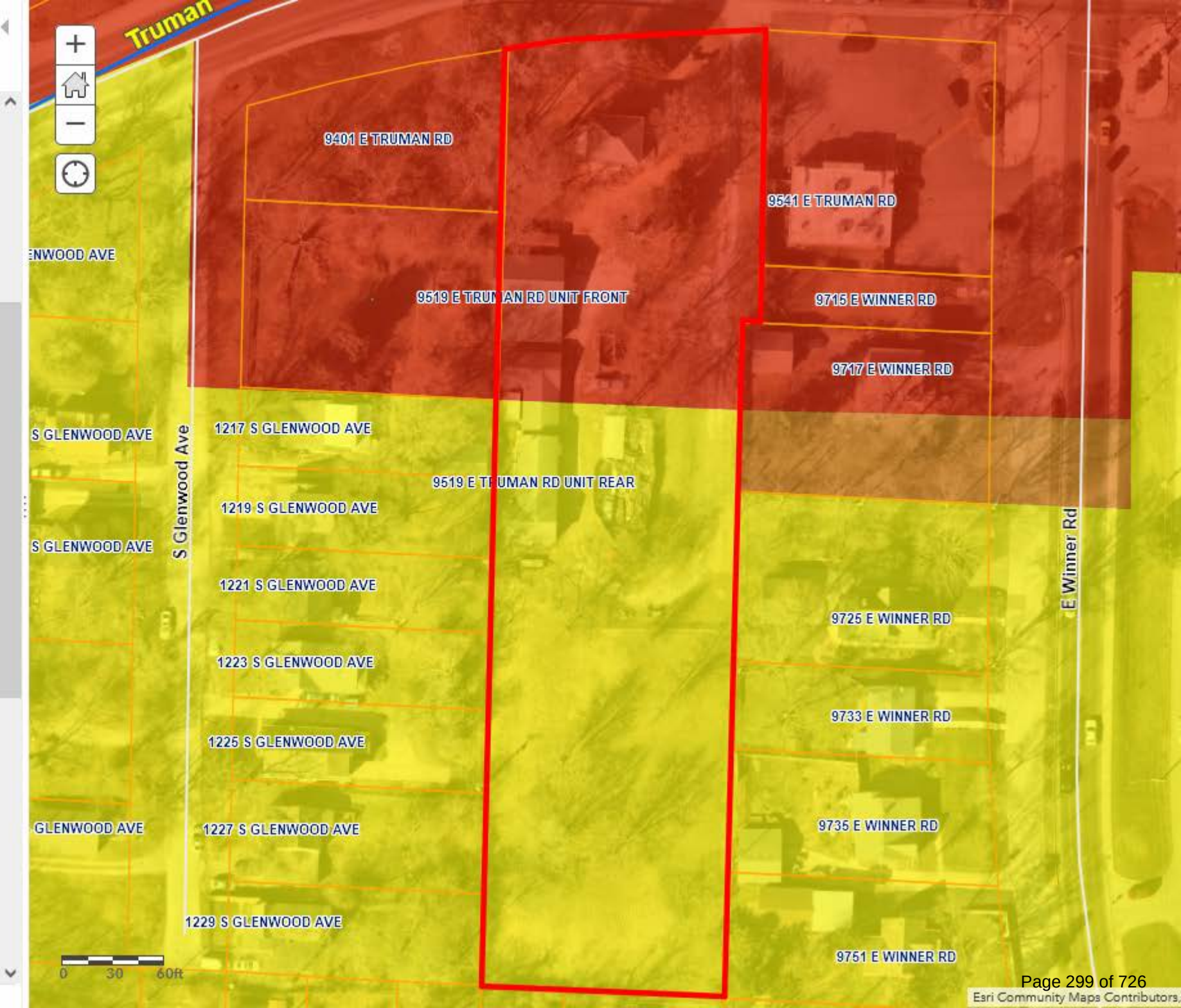
- Residential Neighborhoods
- Residential Urban Neighborhoods
- Mixed Use
- Neighborhood Commercial
- Community Commercial
- Regional Commercial
- Office
- Business Park
- Industrial
- Civic/Public
- Community Attraction
- Parks
- Agricultural

Municipal Boundaries 2023



Legend
Zoning Districts view

- ARTS
- BP
- BP/PUD
- C-1
- C-2
- C-2/HL
- C-2/I-1/U
- C-2/PUD
- C-3
- DFD
- I-1
- I-1/HL
- I-1/U
- I-2
- O-1
- O-1/PUD
- R-1
- R-12
- R-12/HL
- R-12/PUD
- R-18/PUD
- R-2



City of Independence

AGENDA ITEM COVER SHEET

Agenda Title:

24-035 **2R** An ordinance approving a rezoning from District R-30/PUD (High Density Residential) to R-6 (Single Family Residential) for the property at 120 E College Street. **2R**

Recommendations:

Commissioner Ashbaugh made a motion to recommend approval of case 24-100-10, the rezoning of 120 E. College Street. A second to the motion was made by Commissioner Ferguson. The Independence Planning Commission voted as follows:

Commissioner Ashbaugh – Yes

Commissioner Ferguson – Yes

Commissioner McClain – Absent

Commissioner Nesbitt – Yes

Commissioner O’Neil – Yes

Commissioner H. Wiley – Absent

Commissioner L. Wiley – Yes

The motion was approved, and the application is forwarded to the City Council for its consideration. Staff recommends approval of this application.

Background:

A request by Rob Scarborough to rezone the subject property from R-30/PUD (High Density Residential) to R-6 (Single-Family Residential).

The applicant has submitted an application to operate a Short-Term Rental on the property. The Unified Development Ordinance requires limits STRs in residential zones to R-6 (Single-Family Residential) and R-12 (Two-Family Residential) districts. The current zoning for the property is R-30/PUD (High-Density Residential). Despite the multifamily zoning, the property has always been a single-family residence since the home was built in 1890.

PROPERTY HISTORY:

The residential lot was platted in October of 1873 and the home on the property was built in 1890. In 1965, it was zoned R-4 (Apartments). In 1980 the zoning was updated to be R-4 (High Density Residential) and in 2009, when the current version of the UDO was adopted, the zoning was updated to R-30/PUD (High Density Residential). The zoning of the property has remained unchanged since this update in 2009.

PHYSICAL CHARACTERISTICS OF PROPERTY:

The home sets on a 0.31-acre lot. It is a single-story home with a newly paved driveway on the east side. The house has three bedrooms, a living room, kitchen, dining room, and a bathroom.

CHARACTERISTICS OF THE AREA:

An apartment building lies to the east of the subject property. Other Single-Family style homes lie to the North and West. South of the property, across College Street, are a few businesses and a smaller apartment complex.

REQUEST:

The applicant seeks to have this property rezoned to R-6 (Single-Family Residential) so that the property can be used for a Short-Term Rental.

ANALYSIS:**Consistency with *Independence for All*, Strategic Plan:**

Rezoning this property is consistent with the *Independence for All*, Strategic Plan. One of the objectives of the plan is to “stabilize and revitalize neighborhoods.” Rezoning this property to R-6 will ensure that the essential character of the neighborhood is preserved.

Comprehensive Plan Guiding Land Use Principles:

The Comprehensive plan envisions the future land use of this property and the surrounding area to be residential neighborhoods. Rezoning the property to match the existing land-use will ensure the property continues to be single-family residential in nature, which aligns with the vision of the comprehensive plan.

Zoning:

Section 14-300-02 of the Unified Development Ordinance outlines the purpose of Independence’s zoning districts by stating that they “are intended to create, maintain, and promote a variety of housing opportunities for individual households and to maintain the desired physical character of existing neighborhoods.” By rezoning this property to R-6 (Single-Family Residential), the zoning will match the existing land-use of the property.

Historic and Archeological Sites:

There are no apparent historic or archeological sites located on these properties.

Public Utilities:

All utilities are present in on the property.

CIP Investments:

Currently there are no CIP investments in this area.

REVIEW CRITERIA:

Recommendations and decisions on rezoning applications must be based on consideration of all of the following criteria.

1. Conformance of the requested zoning with the comprehensive plan.

The Comprehensive Plan envisions this area to be Residential Neighborhoods.

2. Conformance of the requested zoning with any adopted neighborhood or sub-area plans in which the property is located or abuts.

There are no recent neighborhood or sub-area plans for this area.

3. The compatibility of the proposed zoning with the zoning and use of the nearby property, including any overlay zoning.

The surrounding area is a mix of several zoning districts, including R-30/PUD (High Density Residential) and C-1 (Neighborhood Commercial). While this arrangement of zoning districts may be unusual for new development. Rezoning this property to match its existing land use is preferable continuing it’s legal-nonconforming status in its current zone.

4. The compatibility of the proposed zoning and allowed uses with the character of the neighborhood.

Rezoning to R-6 (Single-Family Residential) will ensure the character of the neighborhood is retained.

5. The suitability of the subject property for the uses to which it has been restricted under the existing zoning regulations.

With the current zoning in place, single-family homes are not permitted. The existing home on the property is currently legal-nonconforming. This property is much more suited for single-family homes than high density apartments.

6. The length of time the subject property has remained vacant as zoned.

The property is not vacant. The single-family home has been on the property since 1890.

7. The extent of which approving the rezoning will detrimentally affect nearby properties.

Rezoning this property to R-6 will not have a detrimental affect on the nearby properties. If anything, the affect will be positive.

8. The gain, if any, to the public health, safety, and welfare due to denial of the application, as compared to the hardship imposed upon the landowner, if any, because of denial of the application.

Denial of the rezoning will likely mean that the property remains legal-nonconforming and may in the future prevent this property from being used for single-family purposes.

Draft Planning Commission minutes:

"Case 24-100-10 – Rezoning – 120 E. College Street

Continued Case 24-400-04 – Short-Term Rental – 120 E. College Street

Staff Presentation

Josh Garrett presented the case. Mr. Garrett presented the Commission with a vicinity map, noting the area and surrounding zoning. He presented the Commission with an aerial map indicating the project area and explained the surrounding land uses. Mr. Garrett outlined the following conditions for the Short-Term Rental application:

1. The property shall be rezoned prior to a business license being issued and the short-term rental operating.
2. The Short-Term Rental shall obtain a business license in accordance with the City Code and comply with Article 3, Chapter 5 of the City Code. The occupation license number shall be listed on all advertisements and online platforms.
3. The business must comply with all safety and other standards established by Section 14-420 of the City Code.
4. The maximum occupancy of the premises shall be limited eight (8) persons total.
5. The maximum number of bedrooms shall be three (3).
6. The noise monitoring system shall be installed and activated, the Good Neighbor Guidelines, evacuation plan and other notices must be properly posted, prior to approval of the business license.

Applicant Comments

Robb Scarborough, 603 Quincy Blvd., Smithville, explained the location of the air mattress and when not in use, it will be zipped up and stored in an area in the living room.

In response to Commissioner Wiley's comment, Mr. Garret clarified that the applicant could host six (6) adults and two (2) children. Mr. Scarborough noted and agreed to the requirement.

In response to Vice-Chair Nesbitt's question, Mr. Scarborough stated he was told the property line ended at the fence line and not sure who maintains the property to the west of them.

Public Comments

No public comments.

Motions

Commissioner Ashbaugh made a motion to approve Case 24-100-10 – Rezoning – 120 E. College Street. Commissioner L. Wiley seconded the motion. The motion was approved with five affirmative votes."

Emergency Justification:**Fiscal Impact:****Council Action:**

Department / Contact	Community Development /
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REVIEWERS

Tom Scannell
Jeremy Cover
Meagan Borth
Zachary Walker
Susanne Holland

ATTACHMENTS:

1. 1. Draft Ordinance 24-100-10
2. 2. Staff Report 24-100-10
3. 3. Cover Letter
4. 4. Application
5. 5. Property Owner Notification Letter - Updated
6. 6. Notification Information
7. 7. Affidavit
8. 8. Notification Area Map
9. 9. Comp Plan Map
10. 10. Zoning Map

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE APPROVING A REZONING FROM DISTRICT R-30/PUD (HIGH DENSITY RESIDENTIAL) TO R-6 (SINGLE FAMILY RESIDENTIAL) FOR THE PROPERTY AT 120 E. COLLEGE STREET.

WHEREAS, an application submitted by Rob Scarborough is requesting approval of a rezoning from District R-30/PUD (High Density Residential) to District R-6 (Single-Family Residential) for the property at 120 E. College Street was referred to the Planning Commission as required by the Unified Development Ordinance; and,

WHEREAS, the Unified Development Ordinance provides for the approval of a rezoning following public hearings by the Planning Commission and City Council; and,

WHEREAS, after due public notice in the manner prescribed by law, the Planning Commission held a public hearing for the consideration of the request on April 9, 2024, and rendered a report to the City Council recommending the rezoning be approved by a vote of 5-0; and,

WHEREAS, after due public notice in the manner prescribed by law, the City Council held a public hearing on May 20, 2024, and rendered a decision to approve the rezoning of the said property; and,

WHEREAS, in accordance with the Unified Development Ordinance, it was determined that the rezoning was consistent with the review criteria in Section 14-701-02; and,

WHEREAS, no legal protests were signed, acknowledged, and presented for the application.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF INDEPENDENCE, MISSOURI, AS FOLLOWS:

SECTION 1. That the following legally described property is hereby rezoned from District R-30/PUD (High Density Residential) to District R-6 (Single-Family Residential) and shall be subject to the regulations of said district:

Flournoy' Addition – The East 91 feet of Lot 31.

SECTION 2. Nonseverability. All provisions of this ordinance are so essentially, and inseparable connected with, and so dependent upon, each other that no such provision would be enacted without all others. If a court of competent jurisdiction enters a final judgement on the merits that is not subject to appeal and that declares any provision or part of this ordinance void, unconstitutional, or unenforceable, then this ordinance, in its collective entirety, is invalid and shall have no legal effect as of the date of such judgement.

SECTION 3. Scrivener's Errors. Typographical errors and other matters of a similar nature that do not affect the intent of this ordinance, as determined by the City Clerk and City Counselor, may be corrected with the endorsement of the City Manager without the need to come before City Council.

SECTION 4. That failure to comply with all the provisions contained in this ordinance shall constitute violations of both this ordinance and Chapter 14, the Unified Development Ordinance, of the

Code of the City of Independence, Missouri.

PASSED THIS _____ DAY OF _____, 2024, BY THE CITY COUNCIL OF THE
CITY OF INDEPENDENCE, MISSOURI.

Presiding Officer of the City Council
of the City of Independence, Missouri

ATTEST:

City Clerk

APPROVED AS TO FORM AND LEGALITY:

City Counselor

REVIEWED BY:

City Manager

MEETING DATE: March 26, 2024

STAFF: Joshua Garrett, Planner

PROJECT NAME: Rezoning to R-6 Single-Family Residential

CASE NUMBER/REQUEST: **Case 24-100-10 – Rezoning – 120 E. College Street** – A request by Rob Scarborough to rezone the subject property from R-30/PUD (High Density Residential) to R-6 (Single-Family Residential).

APPLICANT/OWNER: Rob Scarborough

PROPERTY ADDRESS: 120 E. College Street, Independence, MO 64050

SURROUNDING ZONING/LAND USE:

N/E: R-30/PUD (High-Density Residential) – Apartments

South: C-2 (General Commerical) – Commercial Properties

West: C-1 (General Commerical) – Single Family Residences

PUBLIC NOTICE

- Letters to property owners within 185 feet – March 6, 2024
- Public Notice published in the Independence Examiner – March 6, 2024
- Sign posted on property – March 6, 2024

FURTHER ACTION:

Following action by the Planning Commission, this rezoning request is scheduled for first reading by the City Council on May 6, 2024, and the public hearing/second reading on May 20, 2024.

RECOMMENDATION

Staff recommends **APPROVAL** of this rezoning request.

PROJECT DESCRIPTION & BACKGROUND INFORMATION

PROJECT DESCRIPTION: A request by Rob Scarborough to rezone the property from R-30/PUD (High-Density Residential) to R-6 (Single-Family Residential).

Current Zoning:

R-30/PUD (High Density Residential)

Proposed Zoning:

R-6 (Single-Family Residential)

Current Use: Single-Family Home

Proposed Use: Single-Family Home

Acreage: 0.31 Acres

Building Square Footage: ≈ 1,488 sq feet

BACKGROUND:

The applicant has submitted an application to operate a Short-Term Rental on the property. The Unified Development Ordinance requires limits STRs in residential zones to R-6 (Single-Family Residential) and R-12 (Two-Family Residential) districts. The current zoning for the property is R-

30/PUD (High-Density Residential). Despite the multifamily zoning, the property has always been a single-family residence since the home was built in 1890.

PROPERTY HISTORY:

The residential lot was platted in October of 1873 and the home on the property was built in 1890. In 1965, it was zoned R-4 (Apartments). In 1980 the zoning was updated to be R-4 (High Density Residential) and in 2009, when the current version of the UDO was adopted, the zoning was updated to R-30/PUD (High Density Residential). The zoning of the property has remained unchanged since this update in 2009.

PHYSICAL CHARACTERISTICS OF THE PROPERTY:

The home sets on a 0.31-acre lot. It is a single-story home with a newly paved driveway on the east side. The house has three bedrooms, a living room, kitchen, dining room, and a bathroom.

CHARACTERISTICS OF THE AREA:

An apartment building lies to the east of the subject property. Other Single-Family style homes lie to the North and West. South of the property, across College Street, are a few businesses and a smaller apartment complex.

PROPOSAL:

The applicant seeks to have this property rezoned to R-6 (Single-Family Residential) so that the property can be used for a Short-Term Rental.

ANALYSIS

Consistency with *Independence for All*, Strategic Plan:

Rezoning this property is consistent with the *Independence for All*, Strategic Plan. One of the objectives of the plan is to “stabilize and revitalize neighborhoods.” Rezoning this property to R-6 will ensure that the essential character of the neighborhood is preserved.

Comprehensive Plan Guiding Land Use Principles:

The Comprehensive plan envisions the future land use of this property and the surrounding area to be residential neighborhoods. Rezoning the property to match the existing land-use will ensure the property continues to be single-family residential in nature, which aligns with the vision of the comprehensive plan.

Zoning:

Section 14-300-02 of the Unified Development Ordinance outlines the purpose of Independence’s zoning districts by stating that they “are intended to create, maintain, and promote a variety of housing opportunities for individual households and to maintain the desired physical character of existing neighborhoods.” By rezoning this property to R-6 (Single-Family Residential), the zoning will match the existing land-use of the property.

Historic and Archeological Sites:

There are no apparent historic or archeological sites located on these properties.

Public Utilities:

All utilities are present in on the property.

CIP Investments:

Currently there are no CIP investments in this area.

REVIEW CRITERIA

Recommendations and decisions on rezoning applications must be based on consideration of all the following criteria:

1. Conformance of the requested zoning with the comprehensive plan.

The Comprehensive Plan envisions this area to be Residential Neighborhoods.

2. Conformance of the requested zoning with any adopted neighborhood or sub-area plans in which the property is located or abuts.

There are no recent neighborhood or sub-area plans for this area.

3. The compatibility of the proposed zoning with the zoning and use of the nearby property, including any overlay zoning.

The surrounding area is a mix of several zoning districts, including R-30/PUD (High Density Residential) and C-1 (Neighborhood Commercial). While this arrangement of zoning districts may be unusual for new development. Rezoning this property to match its existing land use is preferable continuing it's legal-nonconforming status in its current zone.

4. The compatibility of the proposed zoning and allowed uses with the character of the neighborhood.

Rezoning to R-6 (Single-Family Residential) will ensure the character of the neighborhood is retained.

5. The suitability of the subject property for the uses to which it has been restricted under the existing zoning regulations.

With the current zoning in place, single-family homes are not permitted. The existing home on the property is currently legal-nonconforming. This property is much more suited for single-family homes than high density apartments.

6. The length of time the subject property has remained vacant as zoned.

The property is not vacant. The single-family home has been on the property since 1890.

7. The extent of which approving the rezoning will detrimentally affect nearby properties.

Rezoning this property to R-6 will not have a detrimental affect on the nearby properties. If anything, the affect will be positive.

8. The gain, if any, to the public health, safety, and welfare due to denial of the application, as compared to the hardship imposed upon the landowner, if any, because of denial of the application.

Denial of the rezoning will likely mean that the property remains legal-nonconforming and may in the future prevent this property from being used for single-family purposes.

EXHIBITS

1. Narrative
2. Application
3. Notification Letter
4. Mailing List
5. Affidavit
6. Notice Area Map
7. Comp Plan Map
8. Zoning Map

Planning & Zoning Application Cover Letter

To whom it may concern:

I am requesting the property at 120 E College Street in Independence, MO 64050, be rezoned from R-30 to R-6. This single-family home was built in 1890. It was initially incorrectly zoned R-30.

This request would correct this mistake.

Sincerely,



Robert M Scarborough

Managing Member

Scarborough Real Estate Investments, LLC

Application Type (check all that apply)

Land Use	Land Subdivision	Site Development	Use Permit	Other
☒ Rezoning ☐ PUD Rezoning	☐ Preliminary Plat ☐ Final Plat ☐ Minor Subdivision	☐ Final Site Plan ☐ Preliminary Dev Plan ☐ Final Dev Plan (PUD)	☐ Special Use ☐ Homebased Business ☐ Short-Term Rental	☐ Admin. Adjustment ☐ Variance ☐ Street Name Change ☐ Special Sign Permit

Project Information and Location

Project Name 120 E College St			
Project Address/Location 1488 .31 1			
Sq. Ft. of Building R-30	Acreage R-6	Number of Lots/Tracts SFR	Steam Buffer (Yes or No) SFR
Existing Zoning	Proposed Zoning	Existing Land Use	Proposed Land Use

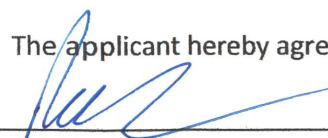
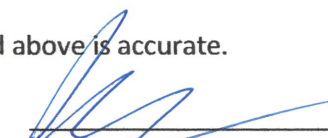
Basic Application Requirements (See the Planning & Zoning Application Guide for additional requirements)

☒ Completed & Signed Application Form ☒ Application Fee ☒ Cover Letter Describing Details of Project	☐ One 24" x 36" set of plans for Land Sub. & Site Dev. ☐ One PDF copy of a plat map or site plan ☒ Legal Description of the property in question
--	--

Contact Information

Applicant		Owner	
Robert M Scarborough	Scarborough Real Estate In	Same	
Name	Company	Name	Company
603 Quincy Boulevard		Same	
Address		Address	
8162630849	scarborough.rei@gmail.com	Same	
Phone	Email	Phone	Email
Architect/Engineer/Surveyor/Other: _____		Architect/Engineer/Surveyor/Other: _____	
Name	Company	Name	Company
Address		Address	
Phone	Email	Phone	Email

The applicant hereby agrees that the information provided above is accurate.

	
Applicant's Signature	Owner's Signature
3/5/2024	3/5/2024
Date	Date

Property Owner Notification Letter

City of Independence, Missouri

Date: March 18, 2024

Case No. 24-100-10

Dear Property Owner:

This letter is to notify you that an application has been submitted for consideration by the Planning Commission and City Council. A full public hearing will be held by the Planning Commission and the City Council will consider new information on the dates and times below.

Proposed Case Type (Check One):

- ☒ Rezoning ☐ Rezoning/PUD ☐ Special Use Permit
☐ Preliminary Development Plan

Proposed project description: Rezoning property from R-30/PUD (High Density Res)
to R-6 (Single Family Residential).

Applicant: Robert Scarborough

Location of Property: 120 E College Street

Planning Commission Meeting Date: April 9, 2024, at 6:00 p.m.

City Council Meeting Date: May 20, 2024, at 6:00 p.m.

Location of public hearings: City Council Chambers, City Hall
 111 E Maple Ave, Independence, Missouri, 64050

All interested persons are invited to attend and will have an opportunity to be heard at the full public hearing (Planning Commission).

REZONINGS ONLY: You may file a protest petition with the Community Development Department. For more information or to get copies of a petition, please contact Planning staff at 816-325-7421.

Robert Scarborough
Applicant (or Owner/Agent)

For more information, contact the Community Development Department at 816-325-7421.

Owner	Address	City	State	Zip Code
ALBERTS MIKKA ROSHAY	623 N MAIN ST	INDEPENDENCE	MO	64050
BOLINGER ERWIN L & ANN M	715 N MAIN ST	INDEPENDENCE	MO	64050
CRUMBAUGH STANLEY W & MICHELE	117 E COLLEGE	INDEPENDENCE	MO	64050
LESH JUDITH L TRUSTEE	137 E COLLEGE ST	INDEPENDENCE	MO	64050
LIVING YOUNG INVESTMENTS LLC	1120 S BUCKNER TARSNEY RD	BUCKNER	MO	64016
LONDRIE KELLY SUE	619 N MAIN	INDEPENDENCE	MO	64050
PELED GROUP LLC	2847 S INGRAM MILL RD STE A100	SPRINGFIELD	MO	65804
ROB & JON ENTERPRISES LLC	2515 MOONLIGHT GLEN	ESCANDIDO	CA	92026
SAMANTHA HEIGHTS LP	250 NE MULBERRY ST STE 201	LEES SUMMIT	MO	64086
UNITED CHURCH OF CHRIST	727 N MAIN	INDEPENDENCE	MO	64050

Property Owner Notification Affidavit

STATE OF MISSOURI

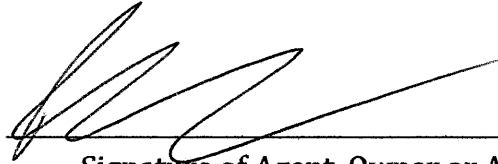
COUNTY OF ~~JACKSON~~ Clay

Case No. 24-100-10

I, Robert M Scarborough, of lawful age being first duly sworn upon oath, state:

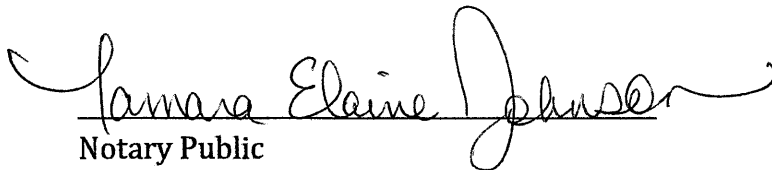
That I am the (agent, owner, attorney) for the property for which the application was filed and did, not later than fifteen (15) days prior to the date of the public hearing scheduled before the Planning Commission, mail notices to all persons owning property within 185 feet of the subject property. **The list of property owners to whom notice has been mailed is attached.**

These notices were mailed on the 6th day of March, 2024.



Signature of Agent, Owner or Attorney

Subscribed and sworn to before me this 6 day of March, 2024.


Notary Public

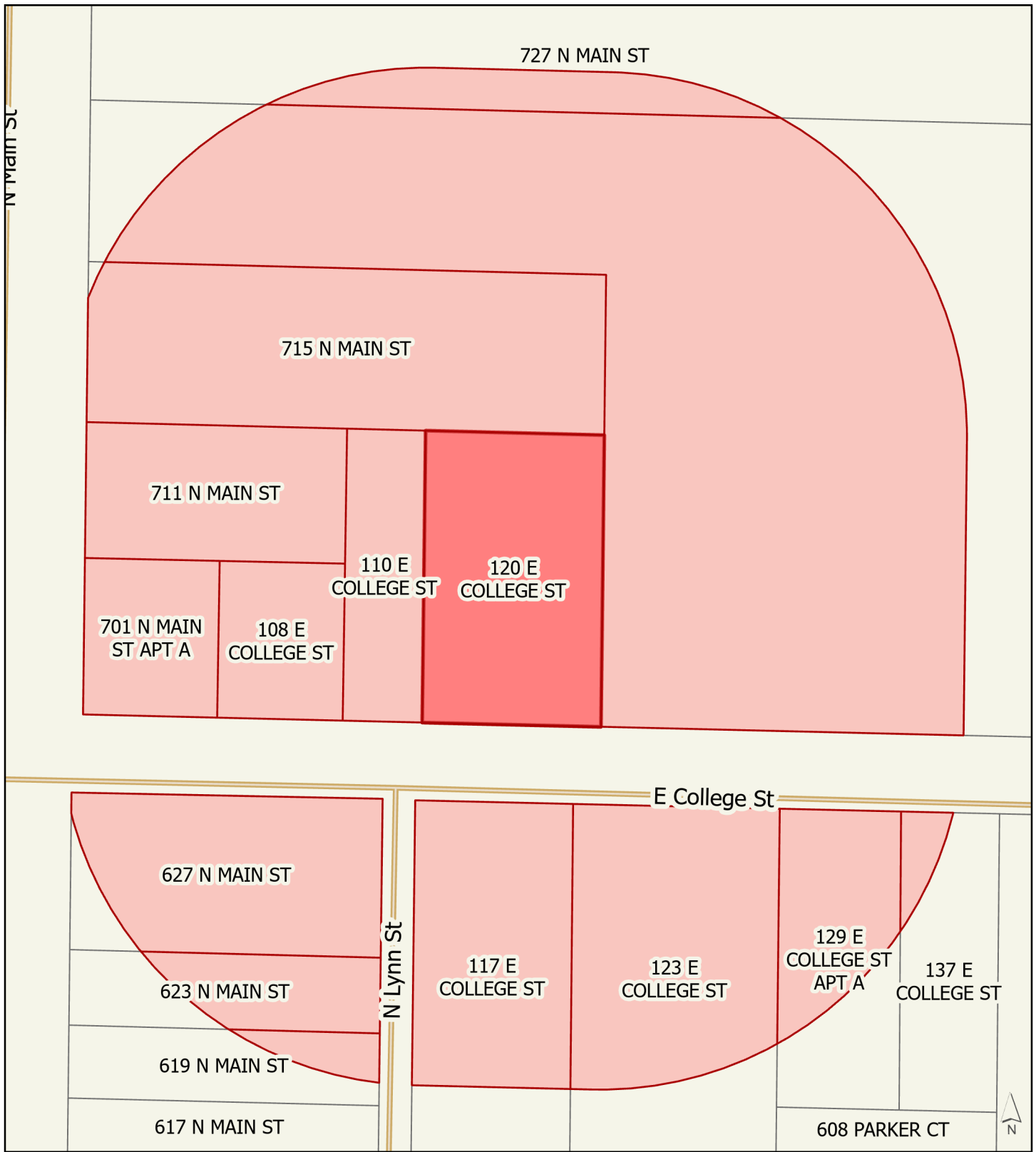
8-10-2027
Commission Expiration Date

TAMARA ELAINE JOHNSON
NOTARY PUBLIC - NOTARY SEAL
STATE OF MISSOURI
MY COMMISSION EXPIRES AUGUST 10, 2027
CLAY COUNTY
COMMISSION #15133356

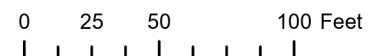
Notification Area

24-100-10

120 E College Street, Independence, MO 64050



-  Subject Property
-  185 ft Buffer Area



Prepared by Joshua Garrett, Community Development
Date: 3/14/2024

Legend

Road Centerline

Parcels

Proposed Land Use (Comp Plan)

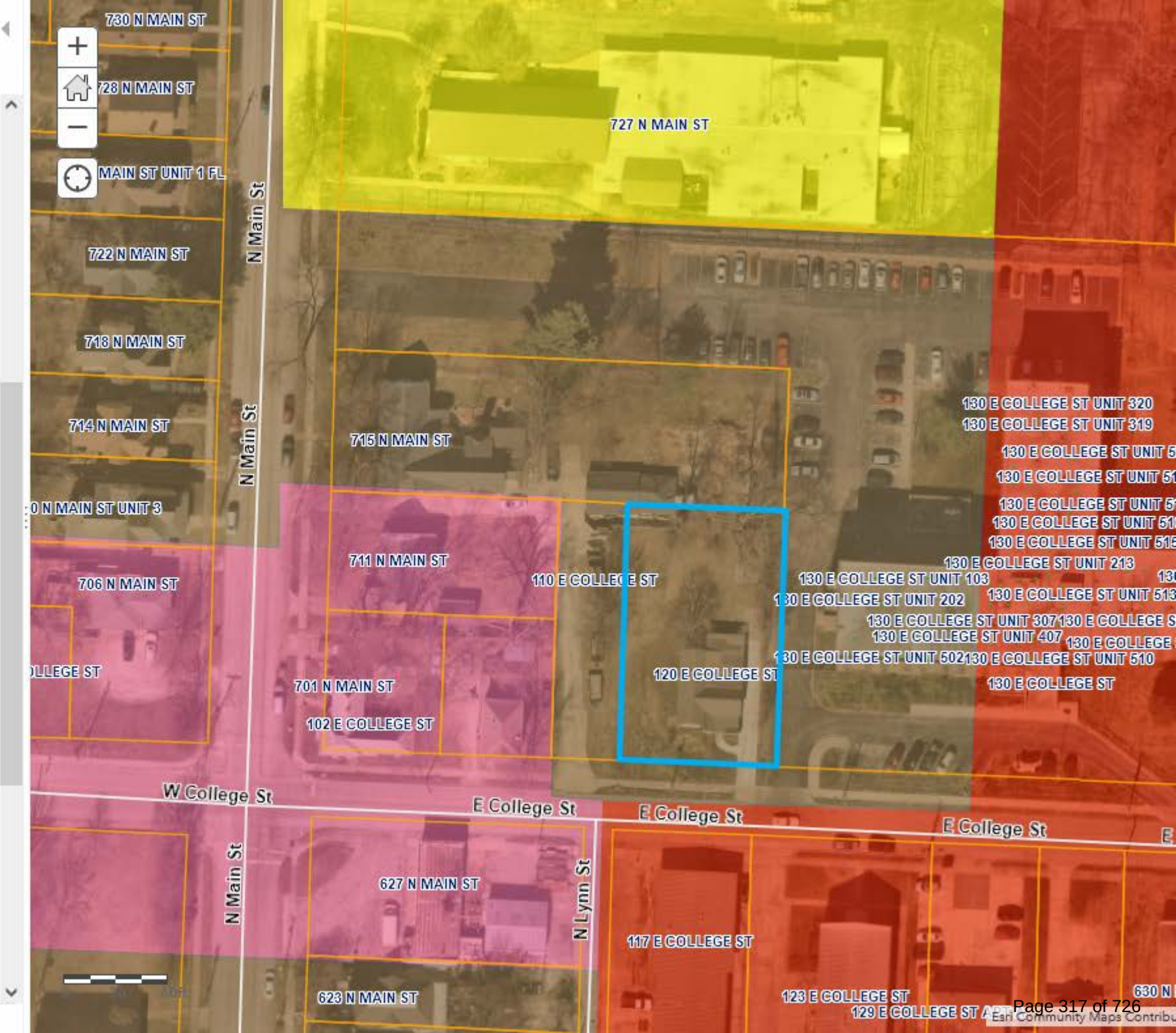
- Residential Neighborhoods
- Residential Urban Neighborhoods
- Mixed Use
- Neighborhood Commercial
- Community Commercial
- Regional Commercial
- Office
- Business Park
- Industrial
- Civic/Public
- Community Attraction
- Parks
- Agricultural

Municipal Boundaries 2023



Legend

- C-1
- C-2
- C-2/HL
- C-2/I-1/U
- C-2/PUD
- C-3
- DFD
- I-1
- I-1/HL
- I-1/U
- I-2
- O-1
- O-1/PUD
- R-1
- R-12
- R-12/HL
- R-12/PUD
- R-18/PUD
- R-2
- R-2/PUD
- R-30/PUD
- R-4
- R-4/PUD



City of Independence

AGENDA ITEM COVER SHEET

Agenda Title:

24-038 **2R** An ordinance authorizing a contract with the Missouri Department of Health and Senior Services to provide financial assistance for the State Investment in Local Public Health Services Grant Program for the period of June 1, 2024, through May 31, 2025; accepting funds for the period in the amount of \$118,386; authorizing future change orders for additional funding and/or time extensions for the same project; and authorizing certain future appropriations. **2R**

Recommendations:

Staff recommends approval of this item.

Background:

The Health and Animal Services Department has been provided an opportunity to receive funding for the Missouri Department of Health and Senior Services State Investment in Local Public Health Services Grant (commonly referred to as the CORE grant). This grant provides monthly funding to the department to support the delivery of essential public health services from June 1, 2024, through May 31, 2025.

Council approval of this item will authorize appropriation and spending of these dollars, which will then be reimbursed monthly by the State. There are no matching funds required for this grant.

Emergency Justification:**Fiscal Impact:**

The fiscal impact to the City is \$118,386. The revenue will be deposited in the Grant Fund 015, account 015-4755-5101, page 97 of the Fiscal Year 23-24 adopted budget. There are no matching funds required for this grant.

Council Action:

Department / Contact	Health /
---------------------------------	----------

REVIEWERS

Christina Heinen
Jeremy Cover
Meagan Borth
Zachary Walker
Susanne Holland

ATTACHMENTS:

1. HD.CORE Grant 2024-25
2. CORE_240425_114905

BILL NO. _____

ORDINANCE NO. _____

An ordinance authorizing a contract with the Missouri Department of Health and Senior Services to provide financial assistance for the State Investment in Local Public Health Services Grant Program for the period of June 1, 2024, through May 31, 2025; accepting funds for the period in the amount of \$118,386; authorizing future change orders for additional funding and/or time extensions for the same project; and authorizing certain future appropriations.

WHEREAS, the City of Independence has been taking advantage of the grant programs from the Missouri Department of Health and Senior Services for the partial funding of the Independence Health and Animal Services Department; and,

WHEREAS, it has been determined by the Independence City Council that the application for such funds is the proper prerogative of the Council with acceptance of the contract for the period from June 1, 2024, through May 31, 2025; and,

WHEREAS, it has been determined by the Independence City Council to be in the best interest of the City to approve this State Investment in Local Public Health Services Grant Program Contract with the Missouri Department of Health and Senior Services;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF INDEPENDENCE, MISSOURI, AS FOLLOWS:

SECTION 1. That the City Manager of the City of Independence, Missouri, is hereby authorized to accept funding for an amount not to exceed One Hundred Eighteen Thousand Three Hundred Eighty-Six and 00/100 Dollars (\$118,386.00) for the period of June 1, 2024, through May 31, 2025.

SECTION 2. That the City Manager is further authorized to approve future change orders, extensions, amendments or addendums to this grant without Council approval, for an extension of time for completing the terms of the grant or for the receipt of additional funding for this same grant project, provided there are no changes in the terms and/or conditions or responsibilities to the City and provided each and every such change order, extension, amendment or addendum is approved by the City Manager, does not add more than 90% to the length of time of the grant or more than 50% to the original funding, is identified as being authorized by this ordinance, and a copy is filed with the City Clerk.

SECTION 3. That the City Manager is hereby authorized to increase appropriations by the amount of any increased grant awards authorized by change order, extension, amendment, or addendum for any increased funding under the terms of the previous section provided a copy of that action is also provided to the Finance Department.

SECTION 4. That appropriations in the 2023-2024 Grant Fund Health Department Operating Budget are hereby increased by One Hundred Eighteen Thousand Three Hundred Eighty-Six and 00/100 Dollars (\$118,386.00) from the revenue anticipated from the Contract for this Local Public Health Services Grant Program.

PASSED THIS _____ DAY OF _____, 2024, BY THE CITY COUNCIL OF THE CITY OF INDEPENDENCE, MISSOURI.

Presiding Officer of the City Council
of the City of Independence, Missouri

ATTEST:

City Clerk

APPROVED - FORM AND LEGALITY:

City Counselor

REVIEWED BY:

City Manager

I hereby certify that there is a balance, otherwise unencumbered, to the credit of the appropriation to which the foregoing expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment is to be made, sufficient to meet the obligation hereby incurred.

Source is: State Grant

Director of Finance
City of Independence, Missouri



MISSOURI DEPARTMENT OF HEALTH AND SENIOR SERVICES
STATE INVESTMENT IN LOCAL PUBLIC HEALTH SERVICES

1. This participation agreement is entered into by the State of Missouri, Department of Health and Senior Services (Department/state agency) and the below named entity/individual (Contractor). This agreement shall consist of: (1) this participation agreement, (2) Exhibit 1 - Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization, (3) Exhibit 2 - Anti-Discrimination Against Israel Act Certification, and (4) the Terms and Conditions, attached hereto. By signing below the Contractor and Department agree to all the terms and conditions set forth in this agreement.
2. The purpose of this agreement is to provide an investment of state resources in the local public health agency (LPHA) to support the delivery of public health services essential to the prevention of disease, promotion of healthy families, lifestyles and environments, and for protection from disease and disaster through an integrated and cooperative public health system in Missouri. The authority of the LPHA to perform public health services derives directly from this agreement and the Missouri Revised Statute 192.290.
3. This agreement shall be effective June 1, 2024, through May 31, 2027.

AGREEMENT NUMBER	AMENDMENT NUMBER	VENDOR NUMBER 44600019002
CONTRACTOR NAME (PLEASE PRINT/TYPE) Independence Health Department		DOING BUSINESS AS (DBA) NAME
NAME OF AUTHORIZED REPRESENTATIVE		PAYMENT MAILING ADDRESS 111 East Maple Avenue
FEDERAL TAX I.D. OR SOCIAL SECURITY NUMBER		CITY, STATE, ZIP Independence, MO 64050-3066
TELEPHONE NUMBER		E-MAIL ADDRESS
SIGNATURE OF CONTRACTOR OR REPRESENTATIVE		DATE
TYPE OF CONTRACTOR ☐ Hospital ☐ Pharmacy ☐ Dentist ☐ Therapist ☐ Physician (M.D./D.O.) ☐ Other _____		STATE LICENSE NO. (IF APPLICABLE)
MISSOURI DEPARTMENT OF HEALTH AND SENIOR SERVICES, DIVISION OF ADMINISTRATION DIRECTOR OR DESIGNEE ▶		DATE

4. The Contractor must be in compliance with the laws regarding conducting business in the State of Missouri. The Contractor shall provide documentation of compliance upon request by the Department. The compliance to conduct business in the state shall include, but not necessarily be limited to:
 - 4.1 Registration of business name (if applicable) with the Secretary of State at <http://sos.mo.gov/business/startBusiness.asp>
 - 4.2 Certificate of authority to transact business/certificate of good standing (if applicable)
 - 4.3 Taxes (e.g., city/county/state/federal)
 - 4.4 State and local certifications (e.g., professions/occupations/activities)
 - 4.5 Licenses and permits (e.g., city/county license, sales permits)
 - 4.6 Insurance (e.g., worker's compensation/unemployment compensation)
5. Unless otherwise stated in this contract, the Contractor shall use the below information for any correspondence regarding this contract:

Program Name: Center for Local Public Health Services

Program Contact: Jennifer Harrison

Address: 920 Wildwood, PO Box 570, Jefferson City, MO 65102-0570

Phone: 573-522-2881

Email: jennifer.harrison@health.mo.gov

6. The Department shall support the LPHA in the delivery of public health services by the following:
 - 6.1 Provide subject to availability, annual investment for each budget period (June 1 through May 30) of the agreement period.
 - 6.1.1 The investment includes and is subject to the annual appropriated amount available for federal reimbursements of qualifying LPHA expenditures through the Children's Health Insurance Program (CHIP), Health Services Initiative (H.S.I.).
 - 6.1.2 The investment includes and is subject to the annual appropriated amount available to the Department for state investment in local public health services.
 - 6.1.3 The amount available to the LPHA is posted at <http://clphs.health.mo.gov/LPHS/> under State Investment In Local Public Health Services-State and Children's Health Insurance Program (CHIP), Health Services Initiative (H.S.I.).
 - 6.1.4 The Department will notify the LPHA in writing when the amount available changes during the agreement period.

- 6.2 Provide a statewide communicable disease reporting system to facilitate compliance with 19 CSR 20 Chapter 20-Communicable Diseases.
 - 6.2.1 The reporting system will also assist with the identification of cases for implementation of control measures identified in 19 CSR 20-20.040.
 - 6.2.2 The reporting system will provide health information, if populated, on specific risk-factors associated with disease transmission.
- 6.3 Provide, at the LPHA's request, technical assistance and epidemiological support in the evaluation of communicable disease surveillance efforts, data, and control activities.
- 6.4 Provide all available public health and health related data and epidemiological support, including that data and support identified by the LPHA as needed to provide or evaluate public health services in the local jurisdiction.
- 6.5 Provide opportunities for funding and technical assistance related to the Department public health priorities, as available, including but not limited to:
 - 6.5.1 Chronic Disease Control and Prevention,
 - 6.5.2 Community Health and Wellness Promotion,
 - 6.5.3 Maternal and Child Health Promotion, and
 - 6.5.4 Public Health Emergency Preparedness.
- 6.6 Provide technical assistance, at the request of the LPHA in response to:
 - 6.6.1 Communicable disease case/outbreaks, including, but not limited to, food/waterborne, healthcare-associated infections, tuberculosis, vaccine preventable, and zoonotic diseases,
 - 6.6.2 environmental contamination situations or events, e.g., adulterated foods, sewage releases, hazardous waste releases, etc.,
 - 6.6.3 environmental public health activities
 - 6.6.4 public health assessments,
 - 6.6.5 community meetings or planning processes,
 - 6.6.6 public health emergency events, or
 - 6.6.7 any applicable communities' public health needs.
- 6.7 Provide local, regional and state level data to facilitate evaluation of public health performance statewide.

- 6.7.1 The LPHA may, at their discretion, provide feedback to the Department regarding the inclusion or exclusion of data elements used as performance measures.
- 6.7.2 The LPHA may, at their discretion, advise the Department regarding local determinants that impact the data elements used as performance measures.
- 6.8 Coordinate and provide meetings of local public health administrators or their designees to act as forums for discussing local, state, and federal public health issues.
- 6.8.1 Participation in meetings is not mandatory and is understood to be at the LPHA's discretion.
- 6.9 Provide annually or as needed, the following communicable disease training to support the LPHA with their delivery of public health services:
 - 6.9.1 Principles of Epidemiology,
 - 6.9.2 Health Assessment Training (HAT),
 - 6.9.3 Communicable Disease Registry Training (EpiTrax, WebSurv, etc.),
 - 6.9.4 Annual District Communicable Disease Update Meetings,
 - 6.9.5 TB Orientation Training, and
 - 6.9.6 Multidrug-Resistant TB Training.
- 6.10 Provide access to the following uniform training programs for Environmental Public Health Specialists to support the LPHA with their delivery of public health services:
 - 6.10.1 Environmental Health Fundamentals,
 - 6.10.2 Lodging Safety and Sanitation,
 - 6.10.3 Food Safety (Retail),
 - 6.10.4 Onsite Wastewater Treatment, and
 - 6.10.5 Emergency Response,
- 6.11 Provide access to State Public Health Laboratory services and 24/7 emergency laboratory services for assistance in rapid detection, investigation, and containment of health concerns and environmental public health hazards.
- 7. The LPHA shall support the Department in the delivery of public health services by the following:
 - 7.1 Complete and submit electronically two assessments annually, one pertaining to LPHA financial information and the other being an all-encompassing LPHA assessment. The due dates for both assessments will be disclosed to the Contractor by the Department.

- 7.1.1 Complete any required assessment training sessions prior to completing both required assessments.
- 7.1.2 Web links to assessment trainings and assessments will be issued prior to requested submission date.
- 7.2 Share with the Department the priority health issues identified by results of the most recent locally prepared needs assessment conducted by the LPHA in order to facilitate the development of a statewide health improvement plan.
- 7.3 Collaborate with the Department to identify gaps and resource needs within the local public health capacity to guide joint planning and future Department investments, including responses to surveys sent as needs and issues arise.
- 7.4 Provide local public health services guided by standards identified within the Department reference materials and training materials, including, but not limited to:
 - 7.4.1 Communicable Disease Investigation Reference Manual, <https://health.mo.gov/living/healthcondiseases/communicable/communicabledisease/cdmanual/index.php>,
 - 7.4.2 Tuberculosis Case Management Manual, <https://health.mo.gov/living/healthcondiseases/communicable/tuberculosis/tbmanual/index.php>,
 - 7.4.3 Environmental Health Operational Guidelines, <https://health.mo.gov/atoz/ehog/>,
 - 7.4.4 Public Health Nursing Manual, <https://health.mo.gov/living/lpha/phnursing/pdf/phn-manual.pdf>, and
 - 7.4.5 State and national public health accreditation standards.
- 7.5 Request from the Department any assistance the LPHA deems necessary to respond to:
 - 7.5.1 Communicable disease case/outbreaks, including, but not limited to, food/waterborne, healthcare-associated infections, tuberculosis, vaccine preventable, and zoonotic diseases,
 - 7.5.2 Environmental contamination situations or events, (e.g., adulterated foods, sewage releases, hazardous waste releases, etc.),
 - 7.5.3 Environmental public health concerns,
 - 7.5.4 Public health assessments,
 - 7.5.5 Community meetings or planning processes,
 - 7.5.6 Public health emergency events, or

- 7.5.7 Any applicable communities' public health needs.
- 7.6 Submit to the Department, a Vendor Request for Payment DH-38 form available online at <http://health.mo.gov/living/lpha/forms.php> either quarterly or monthly.
- 7.6.1 The LPHA must indicate invoicing preference upon signing of agreement in the area provided below.

Preferred Invoicing Schedule (please check one)

☐

Quarterly Invoicing

☐

Monthly Invoicing

- 7.6.2 If invoicing quarterly, the DH-38 form is due by July 15th, September 15th, December 15th, and March 15th, of the budget period. Advance payment for services is allowable under this option. If additional funding becomes available, a fifth invoice must be submitted by June 3rd.
- 7.6.3 If invoicing monthly, the DH-38 form must be submitted by the 15th of each month beginning July 15 and the May invoice submitted no later than June 3rd of the budget period.
- 7.7 The Contractor shall utilize the Department provided on-line Missouri Public Health Invoicing and Reporting System (MOPHIRS) to submit the DH-38 located at <https://healthapps.dhss.mo.gov/Login/Login.aspx?ReturnUrl=%2fmophirs%2fhome.aspx>.

8. **AUTHORIZED PERSONNEL**

- 8.1 The Contractor shall be responsible for assuring that all personnel are appropriately qualified and licensed or certified, as required by state, federal or local law, statute or regulation, respective to the services to be provided through this contract; and documentation of such licensure or certification shall be made available upon request.
- 8.2 The Contractor shall only utilize personnel authorized to work in the United States in accordance with applicable federal and state laws. This includes but is not limited to the Immigration Reform and Control Act of 1986 as codified at 8 U.S.C. § 1324a, the Illegal Immigration Reform and Immigrant Responsibility Act (IIRIRA) and Section 274A of the Immigration and Nationality Act. If the Contractor is found to be in violation of these requirements or the applicable laws of the state, federal and local laws and regulations, and if the State of Missouri has reasonable cause to believe that the Contractor has knowingly employed individuals who are not eligible to work in the United States, the state shall have the right to cancel the contract immediately without penalty or recourse and suspend or debar the Contractor from doing business with the state. The state may also withhold up to twenty-five percent of the total amount due to

the Contractor. The Contractor agrees to fully cooperate with any audit or investigation from federal, state or local law enforcement agencies.

- 8.3 Affidavit of Work Authorization and Documentation: Pursuant to section 285.530, RSMo, if the Contractor meets the section 285.525, RSMo definition of a “business entity” (<https://revisor.mo.gov/main/OneSection.aspx?section=285.530>), the Contractor must affirm the Contractor’s enrollment and participation in the E-Verify federal work authorization program with respect to the employees hired after enrollment in the program who are proposed to work in connection with the services requested herein. The Contractor should complete applicable portions of Exhibit 1, Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization, as attached hereto and is incorporated by reference as if fully set forth herein. The applicable portions of Exhibit 1 must be submitted prior to an award of a contract.
- 8.4 If the Contractor meets the definition of a business entity as defined in section 285.525, RSMo pertaining to section 285.530, RSMo the Contractor shall maintain enrollment and participation in the E-Verify federal work authorization program with respect to the employees hired after enrollment in the program who are proposed to work in connection with the contracted services included herein. If the Contractor’s business status changes during the life of the contract to become a business entity as defined in section 285.525, RSMo pertaining to section 285.530, RSMo then the Contractor shall, prior to the performance of any services as a business entity under the contract:
- 8.4.1 Enroll and participate in the E-Verify federal work authorization program with respect to the employees hired after enrollment in the program who are proposed to work in connection with the services required herein; AND
- 8.4.2 Provide to the Missouri Department of Health and Senior Services the documentation required in the exhibit titled, Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization affirming said company’s/individual’s enrollment and participation in the E-Verify federal work authorization program; AND
- 8.4.3 Submit to the Missouri Department of Health and Senior Services a completed, notarized Affidavit of Work Authorization provided in the exhibit titled, Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization.
- 8.5 In accordance with subsection 2 of section 285.530 RSMo, the Contractor should renew their Affidavit of Work Authorization annually. A valid Affidavit of Work Authorization is necessary to award any new contracts.
9. **ANTI-DISCRIMINATION AGAINST ISRAEL ACT CONTRACTOR REQUIREMENTS**
- 9.1 If the Contractor meets the definition of a company as defined in section 34.600, RSMo, and has ten or more employees, the Contractor shall not engage in a boycott of goods or services from the State of Israel; from companies doing business in or with

Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or from persons or entities doing business in the State of Israel as defined in section 34.600, RSMo.

- 9.2 If the Contractor meets the definition of a company as defined in section 34.600, RSMo, and the company's employees increases to ten or more during the life of the contract, then the Contractor shall submit to the Department a completed Box C of the exhibit titled, Anti-Discrimination Against Israel Act Certification, and shall comply with the requirements of Box C.
- 9.3 If during the life of the contract, the Contractor's business status changes to become a company as defined in section 34.600, RSMo, and the company has ten or more employees, then the Contractor shall comply with, complete, and submit to the Department a completed Box C of the exhibit titled, Anti-Discrimination Against Israel Act Certification.
- 9.4 Regardless of company status or number of employees, the Contractor is requested to complete and submit the applicable portion of Exhibit 2 - Anti-Discrimination Against Israel Act Certification as attached hereto and incorporated by reference as if fully set forth herein. Pursuant to section 34.600, RSMo, if the Contractor meets the section 34.600, RSMo, definition of a "company" (<https://revisor.mo.gov/main/OneSection.aspx?section=34.600>) and the Contractor has ten or more employees, the Contractor must certify in writing that the Contractor is not currently engaged in a boycott of goods or services from the State of Israel as defined in section 34.600, RSMo, and shall not engage in a boycott of goods or services from the State of Israel, for the duration of the contract. The applicable portion of the exhibit must be submitted prior to an award of a contract.
10. Each party under this contract may terminate the contract, in whole or in part, at any time, for its convenience without penalty or recourse by providing the following written notice.
 - 10.1 The Department will provide written notice to the Contractor at least thirty (30) calendar days prior to the effective date of such termination.
 - 10.2 The Contractor shall provide written notice to the Department at least sixty (60) calendar days prior to the effective date of such termination.
11. Both parties agree that cooperation and collaboration of public health agencies at the state and local level is necessary to meet the public health needs of the residents of and visitors to the State of Missouri.

EXHIBIT 1
BUSINESS ENTITY CERTIFICATION, ENROLLMENT DOCUMENTATION,
AND AFFIDAVIT OF WORK AUTHORIZATION

BUSINESS ENTITY CERTIFICATION:

The contractor must certify their current business status by completing either Box A or Box B or Box C on this Exhibit.

- | | |
|---------------|---|
| BOX A: | To be completed by a non-business entity as defined below. |
| BOX B: | To be completed by a business entity who has not yet completed and submitted documentation pertaining to the federal work authorization program as described at http://www.uscis.gov/e-verify . |
| BOX C: | To be completed by a business entity who has current work authorization documentation on file with a Missouri state agency including Division of Purchasing. |

Business entity, as defined in section 285.525, RSMo, pertaining to section 285.530, RSMo, is any person or group of persons performing or engaging in any activity, enterprise, profession, or occupation for gain, benefit, advantage, or livelihood. The term “**business entity**” shall include but not be limited to self-employed individuals, partnerships, corporations, contractors, and subcontractors. The term “**business entity**” shall include any business entity that possesses a business permit, license, or tax certificate issued by the state, any business entity that is exempt by law from obtaining such a business permit, and any business entity that is operating unlawfully without such a business permit. The term “**business entity**” shall not include a self-employed individual with no employees or entities utilizing the services of direct sellers as defined in subdivision (17) of subsection 12 of section 288.034, RSMo.

Note: Regarding governmental entities, business entity includes Missouri schools, Missouri universities (other than stated in Box C), out of state agencies, out of state schools, out of state universities, and political subdivisions. A business entity does not include Missouri state agencies and federal government entities.

BOX A – CURRENTLY NOT A BUSINESS ENTITY

I certify that _____ (Company/Individual Name) **DOES NOT CURRENTLY MEET** the definition of a business entity, as defined in section 285.525, RSMo pertaining to section 285.530, RSMo as stated above, because: (check the applicable business status that applies below)

- ☐ I am a self-employed individual with no employees; **OR**
☐ The company that I represent employs the services of direct sellers as defined in subdivision (17) of subsection 12 of section 288.034, RSMo.

I certify that I am not an alien unlawfully present in the United States and if _____ (Company/Individual Name) is awarded a contract for the services requested herein under **STATE INVESTMENT IN LOCAL PUBLIC HEALTH SERVICES** (Contract Title) and if the business status changes during the life of the contract to become a business entity as defined in section 285.525, RSMo, pertaining to section 285.530, RSMo, then, prior to the performance of any services as a business entity, _____ (Company/Individual Name) agrees to complete Box B, comply with the requirements stated in Box B and provide the Department of Health and Senior Services with all documentation required in Box B of this exhibit.

Authorized Representative's Name (Please Print)

Authorized Representative's Signature

Company Name (if applicable)

Date

EXHIBIT 1, continued

(Complete the following if you DO NOT have the E-Verify documentation and a current Affidavit of Work Authorization already on file with the State of Missouri. If completing Box B, do not complete Box C.)

BOX B – CURRENT BUSINESS ENTITY STATUS

I certify that _____ (Business Entity Name) **MEETS** the definition of a business entity as defined in section 285.525, RSMo, pertaining to section 285.530.

Authorized Business Entity Representative's
Name (Please Print)

Authorized Business Entity
Representative's Signature

Business Entity Name

Date

E-Mail Address

As a business entity, the contractor must perform/provide each of the following. The contractor should check each to verify completion/submission of all of the following:

- ☐ Enroll and participate in the E-Verify federal work authorization program (Website: <http://www.uscis.gov/e-verify>; Phone: 888-464-4218; Email: e-verify@dhs.gov) with respect to the employees hired after enrollment in the program who are proposed to work in connection with the services required herein; AND
- ☐ Provide documentation affirming said company's/individual's enrollment and participation in the E-Verify federal work authorization program. Documentation shall include EITHER the E-Verify Employment Eligibility Verification page listing the contractor's name and company ID OR a page from the E-Verify Memorandum of Understanding (MOU) listing the contractor's name and the MOU signature page completed and signed, at minimum, by the contractor and the Department of Homeland Security – Verification Division. If the signature page of the MOU lists the contractor's name and company ID, then no additional pages of the MOU must be submitted; AND
- ☐ Submit a completed, notarized Affidavit of Work Authorization provided on the next page of this Exhibit.

EXHIBIT 1, continued

AFFIDAVIT OF WORK AUTHORIZATION:

The contractor who meets the section 285.525, RSMo, definition of a business entity must complete and return the following Affidavit of Work Authorization.

Comes now _____ (Name of Business Entity Authorized Representative) as _____ (Position/Title) first being duly sworn on my oath, affirm _____ (Business Entity Name) is enrolled and will continue to participate in the E-Verify federal work authorization program with respect to employees hired after enrollment in the program who are proposed to work in connection with the services related to contract(s) with the State of Missouri for the duration of the contract(s), if awarded in accordance with subsection 2 of section 285.530, RSMo. I also affirm that _____ (Business Entity Name) does not and will not knowingly employ a person who is an unauthorized alien in connection with the contracted services provided under the contract(s) for the duration of the contract(s), if awarded.

In Affirmation thereof, the facts stated above are true and correct. (The undersigned understands that false statements made in this filing are subject to the penalties provided under section 575.040, RSMo.)

Authorized Representative's Signature

Printed Name

Title

Date

E-Mail Address

E-Verify Company ID Number

Subscribed and sworn to before me this _____ of _____. I am
(DAY) (MONTH, YEAR)
commissioned as a notary public within the County of _____, State of
(NAME OF COUNTY)
_____, and my commission expires on _____.
(NAME OF STATE) (DATE)

Signature of Notary

Date

EXHIBIT 1, continued

(Complete the following if you have the E-Verify documentation and a current Affidavit of Work Authorization already on file with the State of Missouri. If completing Box C, do not complete Box B.)

BOX C – AFFIDAVIT ON FILE - CURRENT BUSINESS ENTITY STATUS

I certify that _____ (Business Entity Name) **MEETS** the definition of a business entity as defined in section 285.525, RSMo, pertaining to section 285.530, RSMo, and have enrolled and currently participates in the E-Verify federal work authorization program with respect to the employees hired after enrollment in the program who are proposed to work in connection with the services related to contract(s) with the State of Missouri. We have previously provided documentation to a Missouri state agency or public university that affirms enrollment and participation in the E-Verify federal work authorization program. The documentation that was previously provided included the following.

- ✓ The E-Verify Employment Eligibility Verification page OR a page from the E-Verify Memorandum of Understanding (MOU) listing the contractor's name and the MOU signature page completed and signed by the contractor and the Department of Homeland Security – Verification Division
- ✓ A current, notarized Affidavit of Work Authorization (must be completed, signed, and notarized within the past twelve months).

Name of **Missouri State Agency** or **Public University*** to Which Previous E-Verify Documentation Submitted: _____

(*Public University includes the following five schools under chapter 34, RSMo: Harris-Stowe State University – St. Louis; Missouri Southern State University – Joplin; Missouri Western State University – St. Joseph; Northwest Missouri State University – Maryville; Southeast Missouri State University – Cape Girardeau.)

Date of Previous E-Verify Documentation Submission: _____

Previous **Bid/Contract Number** for Which Previous E-Verify Documentation Submitted: _____
(if known)

Authorized Business Entity Representative's
Name (Please Print)

Authorized Business Entity
Representative's Signature

E-Verify MOU Company ID Number

E-Mail Address

Business Entity Name

Date

FOR STATE USE ONLY

Documentation Verification Completed By:

Buyer

Date

EXHIBIT 2
ANTI-DISCRIMINATION AGAINST ISRAEL ACT CERTIFICATION

Statutory Requirement: Section 34.600, RSMo, precludes entering into a contract with a company to acquire products and/or services “unless the contract includes a written certification that the company is not currently engaged in and shall not, for the duration of the contract, engage in a boycott of goods or services from the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel.”

Exceptions: The statute provides two exceptions for this certification: 1) “contracts with a total potential value of less than one hundred thousand dollars” or 2) “contractors with fewer than ten employees.” Therefore the following certification is required prior to any contract award.

Section 34.600, RSMo, defines the following terms:

Company - any for-profit or not-for-profit organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, limited liability company, or other entity or business association, including all wholly-owned subsidiaries, majority-owned subsidiaries, parent companies, or affiliates of those entities or business associations.

Boycott Israel and Boycott of the State of Israel - engaging in refusals to deal, terminating business activities, or other actions to discriminate against, inflict economic harm, or otherwise limit commercial relations specifically with the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel, that are all intended to support a boycott of the State of Israel. A company’s statement that it is participating in boycotts of the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel, or that it has taken the boycott action at the request, in compliance with, or in furtherance of calls for a boycott of the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel shall be considered to be conclusive evidence that a company is participating in a boycott of the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel; provided, however that a company that has made no such statement may still be considered to be participating in a boycott of the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel if other factors warrant such a conclusion.

Certification: The Contractor must therefore certify their current status by completing either Box A, Box B, or Box C on the next page of this Exhibit.

- | | |
|---------------|--|
| BOX A: | To be completed by a Contractor that <u>does not meet the definition of “company”</u> above, hereinafter referred to as “Non-Company.” |
| BOX B: | To be completed by a Contractor that meets the definition of “Company” but has <u>less than ten employees</u> . |
| BOX C: | To be completed by a Contractor that <u>meets the definition of “Company”</u> and <u>has ten or more employees</u> . |

EXHIBIT 2, continued

BOX A – NON-COMPANY ENTITY

I certify that _____ (Entity Name) currently **DOES NOT MEET** the definition of a company as defined in section 34.600, RSMo, but that if awarded a contract and the entity's business status changes during the life of the contract to become a "company" as defined in section 34.600, RSMo, and the entity has ten or more employees, then, prior to the delivery of any services and/or supplies as a company, the entity agrees to comply with, complete, and return Box C to the Department of Health and Senior Services at that time.

Authorized Representative's Name (Please Print)

Authorized Representative's Signature

Entity Name

Date

BOX B – COMPANY ENTITY WITH LESS THAN TEN EMPLOYEES

I certify that _____ (Company Name) **MEETS** the definition of a company as defined in section 34.600, RSMo, and currently has less than ten employees but that if awarded a contract and if the company increases the number of employees to ten or more during the life of the contract, then said company shall comply with, complete, and return Box C to the Department of Health and Senior Services at that time.

Authorized Representative's Name (Please Print)

Authorized Representative's Signature

Company Name

Date

BOX C – COMPANY ENTITY WITH TEN OR MORE EMPLOYEES

I certify that _____ (Company Name) **MEETS** the definition of a company as defined in section 34.600, RSMo, has ten or more employees, and is not currently engaged in a boycott of goods or services from the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel as defined in section 34.600, RSMo. I further certify that if the company is awarded a contract for the services and/or supplies requested herein said company shall not engage in a boycott of goods or services from the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel as defined in section 34.600, RSMo, for the duration of the contract.

Authorized Representative's Name (Please Print)

Authorized Representative's Signature

Company Name

Date

**STATE OF MISSOURI
DEPARTMENT OF HEALTH AND SENIOR SERVICES**

TERMS AND CONDITIONS

This contract expresses the complete agreement of the parties and performance shall be governed solely by the specifications and requirements contained herein. Any change must be accomplished by a formal signed amendment prior to the effective date of such change.

1. APPLICABLE LAWS AND REGULATIONS

- a. The contract shall be construed according to the laws of the State of Missouri (state). The Contractor shall comply with all local, state, and federal laws and regulations related to the performance of the contract to the extent that the same may be applicable.
- b. To the extent that a provision of the contract is contrary to the Constitution or laws of the State of Missouri or of the United States, the provisions shall be void and unenforceable. However, the balance of the contract shall remain in force between the parties unless terminated by consent of both the Contractor and the state.
- c. The Contractor must be registered and maintain good standing with the Secretary of State of the State of Missouri and other regulatory agencies, as may be required by law or regulations.
- d. The Contractor must timely file and pay all Missouri sales, withholding, corporate and any other required Missouri tax returns and taxes, including interest and additions to tax.
- e. The exclusive venue for any legal proceeding relating to or arising out of the contract shall be in the Circuit Court of Cole County, Missouri.
- f. The Contractor shall only employ personnel authorized to work in the United States in accordance with applicable federal and state laws and Executive Order 07-13 for work performed in the United States.

2. INVOICING AND PAYMENT

- a. The State of Missouri does not pay state or federal taxes unless otherwise required under law or regulation. Prices shall include all packing, handling and shipping charges FOB destination, freight prepaid and allowed unless otherwise specified herein.
- b. The statewide financial management system has been designed to capture certain receipt and payment information. For each purchase order received, an invoice must be submitted that references the purchase order number and must be itemized in accordance with items listed on the purchase order. Failure to comply with this requirement may delay processing of invoices for payment.
- c. The Contractor shall not transfer any interest in the contract, whether by assignment or otherwise, without the prior written consent of the state.
- d. Payment for all equipment, supplies, and/or services required herein shall be made in arrears unless otherwise indicated in the specific contract terms.
- e. The State of Missouri assumes no obligation for equipment, supplies, and/or services shipped or provided in excess of the quantity ordered. Any unauthorized quantity is subject to the state's rejection and shall be returned at the Contractor's expense.
- f. All invoices for equipment, supplies, and/or services purchased by the State of Missouri shall be subject to late payment charges as provided in section 34.055, RSMo.
- g. The State of Missouri reserves the right to purchase goods and services using the state purchasing card.

3. DELIVERY

Time is of the essence. Deliveries of equipment, supplies, and/or services must be made no later than the time stated in the contract or within a reasonable period of time, if a specific time is not stated.

4. INSPECTION AND ACCEPTANCE

- a. No equipment, supplies, and/or services received by an agency of the state pursuant to a contract shall be deemed accepted until the agency has had reasonable opportunity to inspect said equipment, supplies, and/or services.
- b. All equipment, supplies, and/or services which do not comply with the specifications and/or requirements or which are otherwise unacceptable or defective may be rejected. In addition, all equipment, supplies, and/or services which are discovered to be defective or which do not conform to any warranty of the Contractor upon inspection (or at any later time if the defects contained were not reasonably ascertainable upon the initial inspection) may be rejected.
- c. The State of Missouri reserves the right to return any such rejected shipment at the Contractor's expense for full credit or replacement and to specify a reasonable date by which replacements must be received.
- d. The State of Missouri's right to reject any unacceptable equipment, supplies, and/or services shall not exclude any other legal, equitable or contractual remedies the state may have.

5. CONFLICT OF INTEREST

Elected or appointed officials or employees of the State of Missouri or any political subdivision thereof, serving in an executive or administrative capacity, must comply with sections 105.452 and 105.454, RSMo, regarding conflict of interest.

6. WARRANTY

The Contractor expressly warrants that all equipment, supplies, and/or services provided shall: (1) conform to each and every specification, drawing, sample or other description which was furnished to or adopted by the state, (2) be fit and sufficient for the purpose intended, (3) be merchantable, (4) be of good materials and workmanship, and (5) be free from defect. Such warranty shall survive delivery and shall not be deemed waived either by reason of the state's acceptance or of payment for said equipment, supplies, and/or services.

7. REMEDIES AND RIGHTS

- a. No provision in the contract shall be construed, expressly or implied, as a waiver by the State of Missouri of any existing or future right and/or remedy available by law in the event of any claim by the State of Missouri of the Contractor's default or breach of contract.
- b. The Contractor agrees and understands that the contract shall constitute an assignment by the Contractor to the State of Missouri of all rights, title and interest in and to all causes of action that the Contractor may have under the antitrust laws of the United States or the State of Missouri for which causes of action have accrued or will accrue as the result of or in relation to the particular equipment, supplies, and/or services purchased or procured by the Contractor in the fulfillment of the contract with the State of Missouri.

8. CANCELLATION OF CONTRACT

- a. In the event of material breach of the contractual obligations by the Contractor, the state may cancel the contract. At its sole discretion, the state may give the Contractor an opportunity to cure the breach or to explain how the breach will be cured. The actual cure must be completed within no more than 10 working days from notification, or at a minimum the Contractor must provide the state within 10 working days from notification a written plan detailing how the Contractor intends to cure the breach.
- b. If the Contractor fails to cure the breach or if circumstances demand immediate action, the state will issue a notice of cancellation terminating the contract immediately. If it is determined the state improperly cancelled the contract, such cancellation shall be deemed a termination for convenience in accordance with the contract.
- c. If the state cancels the contract for breach, the state reserves the right to obtain the equipment, supplies, and/or services to be provided pursuant to the contract from other sources and upon such terms and in such manner as the state deems appropriate and charge the Contractor for any additional costs incurred thereby.
- d. The Contractor understands and agrees that funds required to fund the contract must be appropriated by the General Assembly of the State of Missouri for each fiscal year included within the contract period. The contract shall not be binding upon the state for any period in which funds have not been appropriated, and the state shall not be liable for any costs associated with termination caused by lack of appropriations.

9. BANKRUPTCY OR INSOLVENCY

Upon filing for any bankruptcy or insolvency proceeding by or against the Contractor, whether voluntary or involuntary, or upon the appointment of a receiver, trustee, or assignee for the benefit of creditors, the Contractor must notify the state immediately. Upon learning of any such actions, the state reserves the right, at its sole discretion, to either cancel the contract or affirm the contract and hold the Contractor responsible for damages.

10. INVENTIONS, PATENTS AND COPYRIGHTS

The Contractor shall defend, protect, and hold harmless the State of Missouri, its officers, agents, and employees against all suits of law or in equity resulting from patent and copyright infringement concerning the Contractor's performance or products produced under the terms of the contract.

11. NON-DISCRIMINATION AND AFFIRMATIVE ACTION

In connection with the furnishing of equipment, supplies, and/or services under the contract, the Contractor and all subcontractors shall agree not to discriminate against recipients of services or employees or applicants for employment on the basis of race, color, religion, national origin, sex, age, disability, or veteran status unless otherwise provided by law. If the Contractor or subcontractor employs at least 50 persons, they shall have and maintain an affirmative action program which shall include:

- a. A written policy statement committing the organization to affirmative action and assigning management responsibilities and procedures for evaluation and dissemination;
- b. The identification of a person designated to handle affirmative action;
- c. The establishment of non-discriminatory selection standards, objective measures to analyze recruitment, an upward mobility system, a wage and salary structure, and standards applicable to layoff, recall, discharge, demotion, and discipline;
- d. The exclusion of discrimination from all collective bargaining agreements; and
- e. Performance of an internal audit of the reporting system to monitor execution and to provide for future planning.

If discrimination by a Contractor is found to exist, the state shall take appropriate enforcement action which may include, but not necessarily be limited to, cancellation of the contract, suspension, or debarment by the state until corrective action by the Contractor is made and ensured, and referral to the Attorney General's Office, whichever enforcement action may be deemed most appropriate.

12. AMERICANS WITH DISABILITIES ACT

In connection with the furnishing of equipment, supplies, and/or services under the contract, the Contractor and all subcontractors shall comply with all applicable requirements and provisions of the Americans with Disabilities Act (ADA).

13. FILING AND PAYMENT OF TAXES

The commissioner of administration and other agencies to which the state purchasing law applies shall not contract for goods or services with a vendor if the vendor or an affiliate of the vendor makes sales at retail of tangible personal property or for the purpose of storage, use, or consumption in this state but fails to collect and properly pay the tax as provided in chapter 144, RSMo. For the purposes of this section, "affiliate of the vendor" shall mean any person or entity that is controlled by or is under common control with the vendor, whether through stock ownership or otherwise.

14. COMMUNICATIONS AND NOTICES

Any notice to the Contractor shall be deemed sufficient when deposited in the United States mail postage prepaid, transmitted by facsimile, transmitted by e-mail or hand-carried and pre



Missouri Department of Health and Senior Services

P.O. Box 570, Jefferson City, MO 65102-0570 Phone: 573-751-6400 FAX: 573-751-6010
RELAY MISSOURI for Hearing and Speech Impaired and Voice dial: 711



Paula F. Nickelson
Director

Michael L. Parson
Governor

Dear Contractor:

Enclosed is a Memorandum of Understanding between your organization and the Department of Health and Senior Services that requires you to complete the following steps:

1. Review and sign the agreement; and
2. Return a copy of the agreement to:

Bureau of Procurement Services
Missouri Department of Health and Senior Services
P.O. Box 570
Jefferson City, MO 65102

or email to: Procurement@health.mo.gov

Please contact the Bureau of Procurement Services at (573) 751-6471 or via email at Procurement@health.mo.gov if you have any questions regarding this letter.

Enclosures

PROMOTING HEALTH AND SAFETY

The Missouri Department of Health and Senior Services' vision is optimal health and safety for all Missourians, in all communities, for life.

MEMORANDUM OF UNDERSTANDING (MOU)

1. Purpose

- 1.1 This agreement is entered into between the Missouri Department of Health and Senior Services, hereafter referred to as “Department” and the Independence Health Department, hereafter referred to as “LPHA”. The agreement shall be effective June 1, 2024, through May 31, 2027, in conjunction with the Participation Agreement for State Investment in Local Public Health Services.
- 1.2 The agreement sets forth the terms and conditions for the Children’s Health Insurance Program (CHIP) Health Services Initiatives (H.S.I.). Specific H.S.I. may include the following programs:
 - 1.2.1 *Immunization programs*

LPHAs provide a vital role in immunizing our children and promoting immunization among hard to reach families and communities. Immunization program costs are operational (staff related) costs only. If the vaccines costs are funded through the Vaccines for Children (VFC) program or any other federal source, the costs of the vaccines are not included in the CHIP claiming. The immunization program costs claimed under CHIP are net of revenue obtained from billing Medicaid and other insurers for administrative costs.
 - 1.2.2 *Lead testing and prevention programs*

LPHAs are at the forefront of monitoring and managing lead poisoning among children up to age six. Lead program costs include educating families about lead poisoning, testing, and case management services. The lead related program costs claimed under CHIP are net of applicable credits.
 - 1.2.3 *Newborn services*

LPHAs offer a variety of services to high risk families. Clinical staff and other trained professionals provide a range of services to young families to ensure the healthy development of infants and toddlers.
 - 1.2.4 *Screening, Diagnosis and Education of Public Health Issues*

LPHAs provide health related services to children under the age of 19 in a wide variety of settings, including health department facilities, schools, preschools, day care centers, churches, community centers, homes and other settings. Services include health education, screenings, diagnosis, maintenance of health records, basic nursing services and referrals as needed to other health care providers. These services are distinct and different from the services provided in schools as part of special education services authorized under IDEA.

2. Process

- 2.1 The Department will provide the LPHA with the CHIP H.S.I. Net Expenditure Report form for reporting expenditures.
- 2.2 The LPHA shall submit a quarterly CHIP H.S.I. Net Expenditure Report form no later than 30 days following the end of each calendar quarter.
- 2.3 The Department will compile expenditure documentation from LPHAs and submit net expenditures by program on a quarterly basis to the Department of Social Services for federal reimbursement under Title XXI of the Social Security Act.
- 2.4 The distribution of the federal reimbursement of qualifying LPHA expenditures through the CHIP H.S.I. will be based on a methodology established by the Department.

3.0 Federal Requirements

- 3.1 Program expenditures requested for federal reimbursement under CHIP H.S.I. must have been paid solely by local or state funds.
- 3.2 Since this agreement involves the use of federal funds, the Department has determined that this agreement is subrecipient in nature as defined in the Office of Management and Budget (OMB) Circular A-133, Section 210. The signature of the LPHA's authorized representative indicates compliance with the Certifications contained in Attachment A and the special conditions contained in Attachment B as attached hereto and incorporated by reference as if fully set forth herein.

4.0 Confidentiality

- 4.1 The LPHA shall comply with provisions of Attachment C, as attached hereto and incorporated by reference as if fully set forth herein, in regards to the Health Insurance Portability and Accountability Act of 1996, as amended.

5.0 Amendments

- 5.1 The parties agree that any changes to the MOU must be by formal amendment reviewed, approved and signed by the parties.
- 5.2 The parties agree that no other documents, including correspondence, acts and oral communications by or from any person, shall be construed as an amendment to the MOU.

6.0 Monitoring

6.1 The department reserves the right to monitor this agreement to ensure compliance.

7.0 Documentation

7.1 The LPHA shall retain all books, records, and other documents relevant to this agreement for a period of five (5) years after final payment or the completion of an audit, whichever is later, or as otherwise designated by the federal funding agency. The LPHA shall allow authorized representatives of the Department, State, and Federal Government to inspect these records upon request. If any litigation, claim, negotiation, audit or other action involving the records has been started before the expiration of the five (5) year period, the records shall be retained until completion of the action and resolution of all issues which arise from it, or until the end of the regular five (5) year period, whichever is later. Failure to retain adequate documentation for any service billed may result in recovery of payments for services not adequately documented.

8.0 Termination

8.1 Either party may terminate this MOU after providing a minimum of thirty (30) days notice.

Local Public Health Agency
Authorized Signature

Date

Department of Health and Senior Services
Authorized Signature

Date

CERTIFICATIONS AND SPECIAL PROVISIONS**1. GENERAL**

- 1.1 To the extent that this contract involves the use, in whole or in part, federal funds, the signature of the Contractor's authorized representative on the contract signature page indicates compliance with the following Certifications and special provisions.

2. CONTRACTOR'S CERTIFICATION REGARDING SUSPENSION AND DEBARMENT

- 2.1 The Contractor certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this contract by any Federal department or agency pursuant to 2 CFR Part 180.
- 2.2 The Contractor shall include these certification requirements regarding debarment, suspension, ineligibility, and voluntary exclusion in all lower tier covered transactions.
- 2.3 If the Contractor enters into a covered transaction with another person at the next lower tier, the Contractor must verify that the person with whom it intends to do business is not excluded or disqualified by:
- 2.3.1 Checking the System of Award Management (SAM) <https://www.sam.gov>; or
- 2.3.2 Collecting a certification from that person; or
- 2.3.3 Adding a clause or condition to the covered transaction with that person.

3. CONTRACTOR'S CERTIFICATION REGARDING LOBBYING

- 3.1 The Contractor certifies that no Federal appropriated funds have been paid or will be paid, by or on behalf of the Contractor, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- 3.2 The Contractor certifies that no funds under this contract shall be used to pay for any activity to support or defeat the enactment of legislation before the Congress, or any State

CERTIFICATIONS AND SPECIAL PROVISIONS

or local legislature or legislative body. The Contractor shall not use any funds under this contract to pay for any activity to support or defeat any proposed or pending regulation, administrative action, or order issued by the executive branch of any State or local government.

- 3.3 The Contractor certifies that no funds under this contract shall be used to pay the salary or expenses of the Contractor, or an agent acting for the Contractor who engages in any activity designed to influence the enactment of legislation or appropriations proposed or pending before the Congress, or any State, local legislature or legislative body, or any regulation, administrative action, or Executive Order issued by the executive branch of any State or local government.
- 3.4 The above prohibitions include any activity to advocate or promote any proposed, pending or future Federal, State or local tax increase, or any proposed, pending or future requirement or restriction on any legal consumer product, including its sale or marketing, including but not limited to the advocacy or promotion of gun control.
- 3.5 If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with any Federal contract, grant, loan, or cooperative agreement, the Contractor shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying" in accordance with its instructions.
- 3.6 The Contractor shall require that the language of this section be included in the award documents for all subawards at all levels (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.
- 3.7 This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. § 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

CERTIFICATIONS AND SPECIAL PROVISIONS**4. CONTRACTOR'S CERTIFICATION REGARDING A DRUG FREE WORKPLACE**

- 4.1 The Contractor certifies it shall provide a drug free workplace in accordance with the Drug Free Workplace Act of 1988, 41 U.S.C. Chapter 81, and all applicable regulations. The Contractor is required to report any conviction of employees providing services under this contract under a criminal drug statute for violations occurring on the Contractor's premises or off the Contractor's premises while conducting official business. The Contractor shall report any conviction to the Department within five (5) working days after the conviction. Submit reports to:

Missouri Department of Health and Senior Services
Division of Administration, Grants Accounting Unit
P.O. Box 570
920 Wildwood Drive
Jefferson City, Missouri 65102-0570

5. CONTRACTOR'S CERTIFICATION REGARDING ENVIRONMENTAL TOBACCO SMOKE

- 5.1 The Pro-Children Act of 1994, (Public Law 103-227, 20 U.S.C. §§ 6081-6084), requires that smoking not be permitted in any portion of any indoor facility owned or leased or contracted for by an entity and used routinely or regularly for the provision of health, day care, early childhood development services, education or library services to children under the age of 18, if the services are funded by Federal programs either directly or through State or local governments, by Federal grant, contract, loan, or loan guarantee. The Pro-Children Act also applies to children's services that are provided in indoor facilities that are constructed, operated, or maintained with such federal funds. The Pro-Children Act does not apply to children's services provided in private residences; portions of facilities used for inpatient drug or alcohol treatment; service providers whose sole source of applicable Federal funds is Medicare or Medicaid; or facilities where WIC coupons are redeemed. Failure to comply with the provisions of the Pro-Children Act may result in the imposition of a civil monetary penalty of up to \$1,000 for each violation and/or the imposition of an administrative compliance order on the responsible entity.
- 5.2 The Contractor certifies that it will comply with the requirements of the Pro-Children Act and will not allow smoking within any portion of any indoor facility used for the provision of services for children as defined by the Pro-Children Act.

CERTIFICATIONS AND SPECIAL PROVISIONS

- 5.3 The Contractor agrees that it will require that the language of this certification be included in any subcontract or subaward that contains provisions for children's services and that all subrecipients shall certify accordingly. Failure to comply with the provisions of the Pro-Children Act law may result in the imposition of a civil monetary penalty of up to \$1,000 per day.

6. CONTRACTOR'S CERTIFICATION REGARDING NON-DISCRIMINATION

- 6.1 The Contractor shall comply with all federal and state statutes, regulations and executive orders relating to nondiscrimination and equal employment opportunity to the extent applicable to the contract. These include but are not limited to:
- 6.1.1 Title VI of the Civil Rights Act of 1964 (P.L. 88-352, 42 U.S.C. § 2000d *et seq.*) which prohibits discrimination on the basis of race, color, or national origin (this includes individuals with limited English proficiency) in programs and activities receiving federal financial assistance and Title VII of the Act which prohibits discrimination on the basis of race, color, national origin, sex, or religion in all employment activities;
 - 6.1.2 Equal Pay Act of 1963 (P.L. 88 -38, as amended, 29 U.S.C. § 206 (d));
 - 6.1.3 Title IX of the Education Amendments of 1972, as amended (20 U.S.C §§ 1681-1683 and 1685-1686) which prohibits discrimination on the basis of sex;
 - 6.1.4 Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794) and the Americans with Disabilities Act of 1990, as amended by the ADA Amendment Act of 2008 (42 U.S.C. 12101 *et seq.*) as implemented by all applicable regulations;
 - 6.1.5 The Age Discrimination Act of 1975, as amended (42 U.S.C. 6101-6107) which prohibits discrimination on the basis of age;
 - 6.1.6 Equal Employment Opportunity – E.O. 11246, as amended;
 - 6.1.7 Missouri State Regulation, 19 CSR 10-2.010, Civil Rights Compliance Requirements;
 - 6.1.8 Missouri Governor's E.O. #05-30 (excluding paragraph 1, which was superseded by E.O. #10-24);
 - 6.1.9 Missouri Governor's E.O. #10-24; and

CERTIFICATIONS AND SPECIAL PROVISIONS

- 6.1.10 The requirements of any other nondiscrimination federal and state statutes, regulations and executive orders which may apply to the services provided via the contract.

7. CONTRACTOR'S CERTIFICATION REGARDING EMPLOYEE WHISTLEBLOWER PROTECTIONS

- 7.1 The Contractor shall comply with the provisions of 41 U.S.C. 4712 that states an employee of a contractor, subcontractor, grantee, or subgrantee may not be discharged, demoted or otherwise discriminated against as a reprisal for "whistleblowing". In addition, whistleblower protections cannot be waived by any agreement, policy, form, or condition of employment.
- 7.2 The Contractor's employees are encouraged to report fraud, waste, and abuse. The Contractor shall inform their employees in writing they are subject to federal whistleblower rights and remedies. This notification must be in the predominant native language of the workforce.
- 7.3 The Contractor shall include this requirement in any agreement made with a subcontractor or subgrantee.

8. CLEAN AIR ACT AND WATER POLLUTION CONTROL ACT

- 8.1 The Contractor shall comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401 *et seq.*) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251 *et seq.*).

SUBRECIPIENT SPECIAL CONDITIONS

1. The Department of Health and Senior Services has determined that this contract is subrecipient in nature as defined in the 2 CFR § 200.331. To the extent that this contract involves the use, in whole or in part, of federal funds, the Contractor shall comply with the following special conditions.
 - 1.1 The Contractor shall comply with all applicable implementing regulations, and all other laws, regulations and policies authorizing or governing the use of any federal funds paid to the Contractor through this contract. The Contractor shall ensure compliance with U.S. statutory and public policy requirements, including but not limited to, those protecting public welfare, the environment, and prohibiting discrimination. See the Federal Agency's Notice of Grant Award at <https://health.mo.gov/information/contractorresources/> for the terms and conditions of the federal award(s) governing this contract. Refer to the Contract Funding Source(s) report enclosed with the contract for a listing of the applicable federal award numbers.
 - 1.2 In performing its responsibilities under this contract, the Contractor shall fully comply with the Office of Management and Budget (OMB) Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards (2 CFR Part 200, as applicable, including any subsequent amendments).
 - 1.3 The Contractor shall send audit reports, other than their Single Audit Report, to the Department of Health and Senior Services, Division of Administration, P.O. Box 570, Jefferson City, MO 65102 each contract year. If a Single Audit is required, the Contractor must submit the Single Audit Report according to 2 CFR § 200.512. The Contractor shall return to the Department any funds disallowed in an audit of this contract.
 - 1.4 The Contractor shall comply with the public policy requirements as specified in the Department of Health and Human Services (HHS) Grants Policy Statement which is incorporated herein as if fully set forth.
<http://www.hhs.gov/sites/default/files/grants/grants/policies-regulations/hhsgps107.pdf>
 - 1.5 The Contractor shall be responsible for any disallowances, questioned costs, or other items, including interest, not allowed under the federal award or this contract. The Contractor shall return to the Department any funds disallowed within ninety days of notification by the Department to return such funds.
 - 1.6 The Contractor shall notify the Department in writing within 30 days after a change occurs in its primary personnel involved in managing this contract.

SUBRECIPIENT SPECIAL CONDITIONS

- 1.7 The Contractor shall notify the Department in writing of any violation of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting federal monies under this contract. Failure by the Contractor to disclose such violations may result in the Department taking action as described in 2 CFR § 200.339 Remedies for Noncompliance.
- 1.8 The Contractor shall comply with Trafficking Victims Protection Act of 2000 (22 U.S.C. Chapter 78), as amended. This law applies to any private entity. A private entity includes any entity other than a State, local government, Indian tribe, or foreign public entity, as defined in 2 CFR § 175.25. The subrecipient and subrecipients' employees may not:
 - 1.8.1 Engage in severe forms of trafficking in persons during the period of time that the award is in effect;
 - 1.8.2 Procure a commercial sex act during the period of time that the award is in effect; or
 - 1.8.3 Use forced labor in the performance of the award or subawards under the award.
 - 1.8.4 The Contractor must include the requirements of this paragraph in any subaward made to a private entity.
- 1.9 The Contractor shall comply with 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations, as applicable.
- 1.10 A Contractor that is a state agency or agency of a political subdivision of a state and its contractors must comply with Section 6002 of the Solid Waste Disposal Act (42 U.S.C. § 6962), as amended by the Resource Conservation and Recovery Act (P.L. 94-580). The requirements of Section 6002 relate solely to procuring items designated in the guidelines of the Environmental Protection Agency (EPA) at 40 CFR Part 247.
- 1.11 The Contractor shall provide its Unique Entity Identifier (UEI) number to the Department. If the Contractor is an exempt individual as per 2 CFR § 25.110(b), the Contractor shall notify the Department of its exemption. Pursuant to 2 CFR Part 25, no entity may receive a subaward unless the entity has provided its UEI number. The Department shall withhold the award of this contract until the Contractor submits the UEI number to the Department and the Department has verified the UEI number.

SUBRECIPIENT SPECIAL CONDITIONS**1.12 Equipment**

- 1.12.1 Title to equipment purchased by the Contractor for the purposes of fulfilling contract services vests in the Contractor upon acquisition, subject to the conditions that apply as set forth in 2 CFR § 200.313. The Contractor must obtain written approval from the Department prior to purchasing equipment with a cost greater than \$1,000. The repair and maintenance of purchased equipment will be the responsibility of the Contractor. Upon satisfactory completion of the contract, if the current fair market value (FMV) of the equipment purchased by the Contractor is less than \$5,000, the Contractor has no further obligation to the Department. The Contractor may sell or retain items it purchased with a current FMV greater than \$5,000, but the Contractor may be required to reimburse the Department for costs up to the current value of the equipment.
- 1.12.2 Equipment purchased by the Department and placed in the custody of the Contractor shall remain the property of the Department. The Contractor must ensure these items are safeguarded and maintained appropriately, and return such equipment to the Department at the end of the program.

1. Business Associate Provisions

- 1.1 Health Insurance Portability and Accountability Act of 1996, as amended - The state agency and the Contractor are both subject to and must comply with provisions of the Health Insurance Portability and Accountability Act of 1996 (HIPAA), as amended by the Health Information Technology for Economic and Clinical Health Act (HITECH) (PL-111-5) (collectively, and hereinafter, HIPAA) and all regulations promulgated pursuant to authority granted therein. The Contractor constitutes a “Business Associate” of the state agency. Therefore, the term, “contractor” as used in this section shall mean “Business Associate.”
- 1.1.1 The Contractor agrees that for purposes of the Business Associate Provisions contained herein, terms used but not otherwise defined shall have the same meaning as those terms defined in 45 CFR Parts 160 and 164 and 42 U.S.C. §§ 17921 *et. seq.* including, but not limited to the following:
- a. “Access”, “administrative safeguards”, “confidentiality”, “covered entity”, “data aggregation”, “designated record set”, “disclosure”, “hybrid entity”, “information system”, “physical safeguards”, “required by law”, “technical safeguards”, “use” and “workforce” shall have the same meanings as defined in 45 CFR 160.103, 164.103, 164.304, and 164.501 and HIPAA.
 - b. “Breach” shall mean the unauthorized acquisition, access, use, or disclosure of Protected Health Information which compromises the security or privacy of such information, except as provided in 42 U.S.C. § 17921. This definition shall not apply to the term “breach of contract” as used within the contract.
 - c. “Business Associate” shall generally have the same meaning as the term “business associate” at 45 CFR 160.103, and in reference to the party to this agreement, shall mean the Contractor.
 - d. “Covered Entity” shall generally have the same meaning as the term “covered entity” at 45 CFR 160.103, and in reference to the party to this agreement, shall mean the state agency.
 - e. “Electronic Protected Health Information” shall mean information that comes within paragraphs (1)(i) or (1)(ii) of the definition of Protected Health Information as specified below.
 - f. “Enforcement Rule” shall mean the HIPAA Administrative Simplification: Enforcement; Final Rule at 45 CFR Parts 160 and 164.
 - g. “HIPAA Rules” shall mean the Privacy, Security, Breach Notification, and Enforcement Rules at 45 CFR Part 160 and Part 164.
 - h. “Individual” shall have the same meaning as the term “individual” in 45 CFR 160.103 and shall include a person who qualifies as a personal representative in accordance with 45 CFR 164.502 (g).
 - i. “Privacy Rule” shall mean the Standards for Privacy of Individually Identifiable Health Information at 45 CFR Part 160 and Part 164, Subparts A and E.

- j. “Protected Health Information” as defined in 45 CFR 160.103, shall mean individually identifiable health information:
 - (i) Except as provided in paragraph (b) of this definition, that is: (i) Transmitted by electronic media; or (ii) Maintained in electronic media; or (iii) Transmitted or maintained in any other form or medium.
 - (ii) Protected Health Information excludes individually identifiable health information in (i) Education records covered by the Family Educational Rights and Privacy Act, as amended, 20 U.S.C. 1232g; (ii) Records described at 20 U.S.C. 1232g(a)(4)(B)(iv); and (iii) Employment records held by a covered entity (state agency) in its role as employer.
 - k. “Security Incident” shall be defined as set forth in the “Obligations of the Contractor” section of the Business Associate Provisions.
 - l. “Security Rule” shall mean the Security Standards for the Protection of Electronic Protected Health Information at 45 CFR Part 164, Subpart C.
 - m. “Unsecured Protected Health Information” shall mean Protected Health Information that is not secured through the use of a technology or methodology determined in accordance with 42 U.S.C. § 17932 or as otherwise specified by the secretary of Health and Human Services.
- 1.1.2 The Contractor agrees and understands that wherever in this document the term Protected Health Information is used, it shall also be deemed to include Electronic Protected Health Information.
 - 1.1.3 The Contractor must appropriately safeguard Protected Health Information which the Contractor receives from or creates or receives on behalf of the state agency. To provide reasonable assurance of appropriate safeguards, the Contractor shall comply with the business associate provisions stated herein, as well as the provisions of the Health Insurance Portability and Accountability Act of 1996 (HIPAA), as amended by the Health Information Technology for Economic and Clinical Health Act (HITECH) (PL-111-5) and all regulations promulgated pursuant to authority granted therein.
 - 1.1.4 The state agency and the Contractor agree to amend the contract as is necessary for the parties to comply with the requirements of HIPAA and the Privacy Rule, Security Rule, Enforcement Rule, and other rules as later promulgated (hereinafter referenced as the regulations promulgated thereunder). Any ambiguity in the contract shall be interpreted to permit compliance with the HIPAA Rules.
- 1.2 Permitted Uses and Disclosures of Protected Health Information by the Contractor:
 - 1.2.1 The Contractor may not use or disclose Protected Health Information in any manner that would violate Subpart E of 45 CFR Part 164 if done by the state agency, except for the specific uses and disclosures in the contract.
 - 1.2.2 The Contractor may use or disclose Protected Health Information to perform functions, activities, or services for, or on behalf of, the state agency as specified in the contract, provided that such use or disclosure would not violate HIPAA and the regulations promulgated thereunder.

- 1.2.3 The Contractor may use Protected Health Information to report violations of law to appropriate Federal and State authorities, consistent with 45 CFR 164.502(j)(1) and shall notify the state agency by no later than ten (10) calendar days after the Contractor becomes aware of the disclosure of the Protected Health Information.
- 1.2.4 If required to properly perform the contract and subject to the terms of the contract, the Contractor may use or disclose Protected Health Information if necessary for the proper management and administration of the Contractor's business.
- 1.2.5 If the disclosure is required by law, the Contractor may disclose Protected Health Information to carry out the legal responsibilities of the Contractor.
- 1.2.6 If applicable, the Contractor may use Protected Health Information to provide Data Aggregation services to the state agency as permitted by 45 CFR 164.504(e)(2)(i)(B).
- 1.2.7 The Contractor may not use Protected Health Information to de-identify or re-identify the information in accordance with 45 CFR 164.514(a)-(c) without specific written permission from the state agency to do so.
- 1.2.8 The Contractor agrees to make uses and disclosures and requests for Protected Health Information consistent with the state agency's minimum necessary policies and procedures.
- 1.3 Obligations and Activities of the Contractor:
 - 1.3.1 The Contractor shall not use or disclose Protected Health Information other than as permitted or required by the contract or as otherwise required by law, and shall comply with the minimum necessary disclosure requirements set forth in 45 CFR § 164.502(b).
 - 1.3.2 The Contractor shall use appropriate administrative, physical and technical safeguards to prevent use or disclosure of the Protected Health Information other than as provided for by the contract. Such safeguards shall include, but not be limited to:
 - a. Workforce training on the appropriate uses and disclosures of Protected Health Information pursuant to the terms of the contract;
 - b. Policies and procedures implemented by the Contractor to prevent inappropriate uses and disclosures of Protected Health Information by its workforce and subcontractors, if applicable;
 - c. Encryption of any portable device used to access or maintain Protected Health Information or use of equivalent safeguard;
 - d. Encryption of any transmission of electronic communication containing Protected Health Information or use of equivalent safeguard; and
 - e. Any other safeguards necessary to prevent the inappropriate use or disclosure of Protected Health Information.

- 1.3.3 With respect to Electronic Protected Health Information, the Contractor shall use appropriate administrative, physical and technical safeguards that reasonably and appropriately protect the confidentiality, integrity and availability of the Electronic Protected Health Information that Contractor creates, receives, maintains or transmits on behalf of the state agency and comply with Subpart C of 45 CFR Part 164, to prevent use or disclosure of Protected Health Information other than as provided for by the contract.
- 1.3.4 In accordance with 45 CFR 164.502(e)(1)(ii) and 164.308(b)(2), the Contractor shall require that any agent or subcontractor that creates, receives, maintains, or transmits Protected Health Information on behalf of the Contractor agrees to the same restrictions, conditions, and requirements that apply to the Contractor with respect to such information.
- 1.3.5 By no later than ten (10) calendar days after receipt of a written request from the state agency, or as otherwise required by state or federal law or regulation, or by another time as may be agreed upon in writing by the state agency, the Contractor shall make the Contractor's internal practices, books, and records, including policies and procedures and Protected Health Information, relating to the use and disclosure of Protected Health Information received from, created by, or received by the Contractor on behalf of the state agency available to the state agency and/or to the Secretary of the Department of Health and Human Services or designee for purposes of determining compliance with the HIPAA Rules and the contract.
- 1.3.6 The Contractor shall document any disclosures and information related to such disclosures of Protected Health Information as would be required for the state agency to respond to a request by an individual for an accounting of disclosures of Protected Health Information in accordance with 42 USCA §17932 and 45 CFR 164.528. By no later than five (5) calendar days of receipt of a written request from the state agency, or as otherwise required by state or federal law or regulation, or by another time as may be agreed upon in writing by the state agency, the Contractor shall provide an accounting of disclosures of Protected Health Information regarding an individual to the state agency. If requested by the state agency or the individual, the Contractor shall provide an accounting of disclosures directly to the individual. The Contractor shall maintain a record of any accounting made directly to an individual at the individual's request and shall provide such record to the state agency upon request.
- 1.3.7 In order to meet the requirements under 45 CFR 164.524, regarding an individual's right of access, the Contractor shall, within five (5) calendar days following a state agency request, or as otherwise required by state or federal law or regulation, or by another time as may be agreed upon in writing by the state agency, provide the state agency access to the Protected Health Information in an individual's designated record set. However, if requested by the state agency, the Contractor shall provide access to the Protected Health Information in a designated record set directly to the individual for whom such information relates.
- 1.3.8 At the direction of the state agency, the Contractor shall promptly make any amendment(s) to Protected Health Information in a Designated Record Set pursuant to 45 CFR 164.526.
- 1.3.9 The Contractor shall report to the state agency's Security Officer any security incident immediately upon becoming aware of such incident and shall take immediate action to stop the continuation of any such incident. For purposes of this paragraph, security incident shall mean

the attempted or successful unauthorized access, use, modification or destruction of information or interference with systems operations in an information system. This does not include trivial incidents that occur on a daily basis, such as scans, “pings,” or unsuccessful attempts that do not penetrate computer networks or servers or result in interference with system operations. By no later than five (5) days after the Contractor becomes aware of such incident, the Contractor shall provide the state agency’s Security Officer with a description of any remedial action taken to mitigate any harmful effect of such incident and a proposed written plan of action for approval that describes plans for preventing any such future security incidents.

- 1.3.10 The Contractor shall report to the state agency’s Privacy Officer any unauthorized use or disclosure of Protected Health Information not permitted or required as stated herein immediately upon becoming aware of such use or disclosure and shall take immediate action to stop the unauthorized use or disclosure. By no later than five (5) calendar days after the Contractor becomes aware of any such use or disclosure, the Contractor shall provide the state agency’s Privacy Officer with a written description of any remedial action taken to mitigate any harmful effect of such disclosure and a proposed written plan of action for approval that describes plans for preventing any such future unauthorized uses or disclosures.
- 1.3.11 The Contractor shall report to the state agency’s Security Officer any breach immediately upon becoming aware of such incident and shall take immediate action to stop the continuation of any such incident. By no later than five (5) days after the Contractor becomes aware of such incident, the Contractor shall provide the state agency’s Security Officer with a description of the breach, the information compromised by the breach, and any remedial action taken to mitigate any harmful effect of such incident and a proposed written plan for approval that describes plans for preventing any such future incidents.
- 1.3.12 The Contractor’s reports required in the preceding paragraphs shall include the following information regarding the security incident, improper disclosure/use, or breach, (hereinafter “incident”):
 - a. The name, address, and telephone number of each individual whose information was involved if such information is maintained by the Contractor;
 - b. The electronic address of any individual who has specified a preference of contact by electronic mail;
 - c. A brief description of what happened, including the date(s) of the incident and the date(s) of the discovery of the incident;
 - d. A description of the types of Protected Health Information involved in the incident (such as full name, Social Security Number, date of birth, home address, account number, or disability code) and whether the incident involved Unsecured Protected Health Information; and
 - e. The recommended steps individuals should take to protect themselves from potential harm resulting from the incident.

- 1.3.13 Notwithstanding any provisions of the Terms and Conditions attached hereto, in order to meet the requirements under HIPAA and the regulations promulgated thereunder, the Contractor shall keep and retain adequate, accurate, and complete records of the documentation required under these provisions for a minimum of six (6) years as specified in 45 CFR Part 164.
- 1.3.14 Contractor shall not directly or indirectly receive remuneration in exchange for any Protected Health Information without a valid authorization.
- 1.3.15 If the Contractor becomes aware of a pattern of activity or practice of the state agency that constitutes a material breach of contract regarding the state agency's obligations under the Business Associate Provisions of the contract, the Contractor shall notify the state agency's Security Officer of the activity or practice and work with the state agency to correct the breach of contract.
- 1.3.16 The Contractor shall indemnify the state agency from any liability resulting from any violation of the Privacy Rule or Security Rule or Breach arising from the conduct or omission of the Contractor or its employee(s), agent(s) or subcontractor(s). The Contractor shall reimburse the state agency for any and all actual and direct costs and/or losses, including those incurred under the civil penalties implemented by legal requirements, including but not limited to HIPAA as amended by the Health Information Technology for Economic and Clinical Health Act, and including reasonable attorney's fees, which may be imposed upon the state agency under legal requirements, including but not limited to HIPAA's Administrative Simplification Rules, arising from or in connection with the Contractor's negligent or wrongful actions or inactions or violations of this Agreement.
- 1.4 Obligations of the State Agency:
 - 1.4.1 The state agency shall notify the Contractor of limitation(s) that may affect the Contractor's use or disclosure of Protected Health Information, by providing the Contractor with the state agency's notice of privacy practices in accordance with 45 CFR 164.520.
 - 1.4.2 The state agency shall notify the Contractor of any changes in, or revocation of, authorization by an Individual to use or disclose Protected Health Information.
 - 1.4.3 The state agency shall notify the Contractor of any restriction to the use or disclosure of Protected Health Information that the state agency has agreed to in accordance with 45 CFR 164.522.
 - 1.4.4 The state agency shall not request the Contractor to use or disclose Protected Health Information in any manner that would not be permissible under HIPAA and the regulations promulgated thereunder.
- 1.5 Expiration/Termination/Cancellation - Except as provided in the subparagraph below, upon the expiration, termination, or cancellation of the contract for any reason, the Contractor shall, at the discretion of the state agency, either return to the state agency or destroy all Protected Health Information received by the Contractor from the state agency, or created or received by the Contractor on behalf of the state agency, and shall not retain any copies of such Protected Health Information. This provision shall also apply to Protected Health Information that is in the possession of subcontractor or agents of the Contractor.

- 1.5.1 In the event the state agency determines that returning or destroying the Protected Health Information is not feasible, the Contractor shall extend the protections of the contract to the Protected Health Information for as long as the Contractor maintains the Protected Health Information and shall limit the use and disclosure of the Protected Health Information to those purposes that made return or destruction of the information infeasible. If at any time it becomes feasible to return or destroy any such Protected Health Information maintained pursuant to this paragraph, the Contractor must notify the state agency and obtain instructions from the state agency for either the return or destruction of the Protected Health Information.
- 1.6 Breach of Contract – In the event the Contractor is in breach of contract with regard to the business associate provisions included herein, the Contractor agrees that in addition to the requirements of the contract related to cancellation of contract, if the state agency determines that cancellation of the contract is not feasible, the State of Missouri may elect not to cancel the contract, but the state agency shall report the breach of contract to the Secretary of the Department of Health and Human Services.



Missouri Department of Health and Senior Services

P.O. Box 570, Jefferson City, MO 65102-0570 Phone: 573-751-6400 FAX: 573-751-6010
RELAY MISSOURI for Hearing and Speech Impaired and Voice dial: 711



Paula F. Nickelson
Director

Michael L. Parson
Governor

Dear Contractor:

Enclosed is a participation agreement between your organization and the Department of Health and Senior Services that requires you to complete the following steps:

1. Review and sign the front page of the participation agreement;
2. Complete and sign the exhibit labeled Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization;
3. Complete and sign the exhibit labeled Anti-Discrimination Against Israel Act Certification; and
4. Return the participation agreement via email to Procurement@health.mo.gov or mail to:

Bureau of Procurement Services
Missouri Department of Health and Senior Services
P.O. Box 570
Jefferson City, MO 65102

Also, please forward the enclosed blue page to the appropriate person within your organization. It explains the process for completing the Annual Subrecipient Information Form (ASIF).

Once all signed copies have been returned to our office and the participation agreement is signed by the department, a fully executed copy of the participation agreement will be returned to you. Please contact the Bureau of Procurement Services at (573) 751-6471 or via email at Procurement@health.mo.gov if you have any questions regarding this letter.

Enclosures

PROMOTING HEALTH AND SAFETY

The Missouri Department of Health and Senior Services' vision is optimal health and safety for all Missourians, in all communities, for life.



Missouri Department of Health and Senior Services

P.O. Box 570, Jefferson City, MO 65102-0570 | Phone: 573-751-6400 | FAX: 573-751-6010
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Paula F. Nickelson
Director

Michael L. Parson
Governor

The following information should be directed to your Administrator/Director, primary financial executive, Board President, or authorized representative with knowledge of administrative operations of your organization/entity.

The Missouri Department of Health and Senior Services (DHSS) requires subrecipient contractors/providers to complete the Annual Subrecipient Information Form (ASIF). **Keep in mind the form is completed only once per calendar year for each twelve digit Unique Entity ID (UEI) number.** One submission will cover all contracts with DHSS issued under that specific UEI.

If you have not already done so this calendar year, complete and submit the ASIF within 15 calendar days.

You will need a Unique Entity ID (UEI) prior to completing the ASIF if your organization doesn't have one already. Information on the UEI can be found at the link below.

- There is not a "Save" feature. Prolonged periods of inactivity may cause your form to expire and the information will not be submitted.
- **A notice will appear if the form is successfully submitted** and you will have the opportunity to download a copy. This is the only report you will be able to produce. DHSS can confirm submission, but will not be able to reproduce the report.
- To complete the ASIF or find more information to assist you (including how get a UEI), go to www.health.mo.gov/asif

For questions concerning the ASIF call 573.751.6471 or email ASIF@health.mo.gov.

12/29/2023

PROMOTING HEALTH AND SAFETY

The Missouri Department of Health and Senior Services' vision is optimal health and safety for all Missourians, in all communities, for life.

City of Independence

AGENDA ITEM COVER SHEET

Agenda Title:

24-039 **2R** An ordinance approving a Final Plat for Wader's Place – Replat A, in Independence, Jackson County, Missouri. **2R**

Recommendations:

Commissioner Dan O'Neil made a motion to recommend approval of the final plat of Wader's Place – Replat A with the following conditions:

1. Title the drawing, "Final Plat."
2. The approval should read, "Approved on the ____ day of _____ by the City Council and Mayor of the City of Independence, Missouri pursuant to Ordinance No. _____;"
3. The first signature should not have Lisa Phelps and say, "Municipal Services Designee;"
4. The second signature line should say, "Susanne," not "Suzanne;"
5. The side title block shall match the top label of the drawing;
6. Label the right-of-way to the east, N. Powell Road;
7. Lot 1C should be labeled 816 N. Powell Road, Lot 1B should be 850 N. Powell Road and Lot 1A should be 20401 E. Bundschu Road.

A second to the motion was made by Commissioner Virginia Ferguson. The City Planning Commission voted as follows:

Commissioner Wiley - Yes

Commissioner Ferguson – Yes

Commissioner McClain – Yes

Commissioner Nesbitt – Absent

Commissioner O'Neil – Yes

Commissioner Ashbaugh – Yes

The motion passed with a recommendation for approval to be forwarded to the City Council for consideration. Staff concurs with the recommendation of the Planning Commission.

Background:

A request by Trent Thompson for approval of a Final Plat for tract of land located at 816 N. Powell Road.

PROPOSAL:

The applicant intends to split the existing Lot 1 of Wader Place into a three-lot subdivision (Lots 1A, 1B and 1C). The replat will facilitate the development of three large-lot, rural residences. Lot 1A will be 5.68-acres, Lot 2B will be 3.31-acres and Lot 2C will be 15.36 acres in area.

PHYSICAL CHARACTERISTICS OF PROPERTY:

The proposed three lot, 24.35-acre plat is a mixture of pasture and woodland. The property is

an undeveloped, hilly tract easily accessible to E. Bundschu Road and N. Powell Road.

CHARACTERISTICS OF THE AREA:

The surrounding properties are similar to the subject tract, largely consisting of pasture and woodland. North of Lots 1B and 1C is a rural residence and a vacant tract.

ANALYSIS:

Consistency with *Independence for All*, Strategic Plan:

The application is within keeping with the Measures for Success for, “Improved housing conditions.”

Comprehensive Plan Guiding Land Use Principles for the Current Designation:

The City Comprehensive Plan recommends Residential Neighborhood uses for this site.

Historic and Archeological Sites:

There are no apparent historic or archeological issues with this property.

Public Utilities:

Water and electrical services are available along the N. Powell Road and the E. Bundschu Road rights-of-way. Sanitary sewer is available along the creek but would require a sewer utility extension for connection into the city sewer system. A 30-foot wide easement crossing Lot 1C will provide for sewer access to Lot 1B, as well as to the two lots to the north abutting E. Bundschu Road.

Stream Buffers and Flood Plain Area:

Stream Buffers, the 100-year flood plain and floodway are confined to the very southwestern portions of Lot 1C and the southern portion of Lot 1A. Lot 1C and 1A are within the federally designated flood plain area and within the City’s designated Stream Buffer Area.

CIP Investments:

The City does not have any capital improvements projects planned near this area.

Draft Planning Commission minutes:

"CONSENT AGENDA

Planning Commission Minutes – April 9, 2024

Case 24-320-02 – Final Plat – Wader’s Place – Replat A - 816 N. Powell Road

Motion

Commissioner O’Neill made a motion to approve the Consent Agenda. Commissioner Ferguson seconded the motion. The motion passed with five affirmative votes."

Emergency Justification:

Fiscal Impact:

Council Action:

REVIEWERS

Tom Scannell
Jeremy Cover
Meagan Borth
Zachary Walker
Susanne Holland

ATTACHMENTS:

1. 1. Draft Ordinance 24-320-02
2. 2. Staff Report Case 24-320-02
3. 3. Cover Letter
4. 4. Application
5. 5. Plat
6. 6. Comp Plan Map
7. 7. Zoning Map
8. 8. Corrected Final Plat

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE APPROVING A FINAL PLAT FOR WADER'S PLACE – REPLAT A, IN INDEPENDENCE, JACKSON COUNTY, MISSOURI.

WHEREAS, the application submitted by Trent Thompson, requesting approval of the final plat entitled "Wader's Place – Replat A," was referred to the Planning Commission as required by the Unified Development Ordinance; and,

WHEREAS, the Planning Commission considered the final plat on April 23, 2024, and rendered a report to the City Council recommending the plat be approved by a vote of 5-0; and,

WHEREAS, the City Council rendered a decision to approve the final plat on June 3, 2024; and,

WHEREAS, in accordance with the Unified Development Ordinance, it was determined that the final plat is consistent with the approval criteria in Section 14-702-04.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF INDEPENDENCE, MISSOURI, AS FOLLOWS:

SECTION 1. That the final plat entitled "Wader's Place – Replat A" is a subdivision located in part of the Northwest Quarter of the Southeast Quarter of Section 28, Township 50 North, Range 31 West, in Independence, Jackson County, Missouri and being more particularly described as follows:

Lot 1, of Lots 1-3 of Wader's Place, A Minor Subdivision in Independence, Jackson County, Missouri.

SECTION 2. All of the conditions of approval have been resolved by the applicant except for the conditions listed below:

1. Title the drawing, "Final Plat."
2. The approval should read, "Approved on the ____ day of _____ by the City Council and Mayor of the City of Independence, Missouri pursuant to Ordinance No. _____";
3. The first signature should not have Lisa Phelps and say, "Municipal Services Designee;"
4. The second signature line should say, "Susanne," not "Suzanne;"
5. The side title block shall match the top label of the drawing;
6. Label the right-of-way to the east, N. Powell Road;
7. Lot 1C should be labeled 816 N. Powell Road, Lot 1B should be 850 N. Powell Road and Lot 1A should be 20401 E. Bundschu Road.

SECTION 3. Nonseverability. All provisions of this ordinance are so essentially, and inseparable connected with, and so dependent upon, each other that no such provision would be enacted without all others. If a court of competent jurisdiction enters a final judgement on the merits that is not subject to appeal and that declares any provision or part of this ordinance void, unconstitutional, or unenforceable, then this ordinance, in its collective entirety, is invalid and shall have no legal effect as of the date of such judgement.

SECTION 4. Scrivener's Errors. Typographical errors and other matters of a similar nature that do not affect the intent of this ordinance, as determined by the City Clerk and City Counselor, may be corrected with the endorsement of the City Manager without the need to come before City Council.

SECTION 5. That failure to comply with all the provisions contained in this ordinance shall constitute violations of both this ordinance and Chapter 14, the Unified Development Ordinance, of the Code of the City of Independence, Missouri.

PASSED THIS _____ DAY OF _____, 2024, BY THE CITY COUNCIL OF THE CITY OF INDEPENDENCE, MISSOURI.

Presiding Officer of the City Council
of the City of Independence, Missouri

ATTEST:

City Clerk

APPROVED AS TO FORM AND LEGALITY:

City Counselor

REVIEWED BY:

City Manager

MEETING DATE: April 23, 2024

STAFF: Brian L. Harker, Senior Planner

PROJECT NAME: Wader's Place – Replat A

CASE NUMBER/REQUEST: **Case 24-320-02 – Final Plat – Waders Place – Replat A**, a request by Trent Thompson for approval of a Final Plat.

APPLICANT/OWNER: Trent Thompson

PROPERTY ADDRESS: 816 N. Powell Road

SURROUNDING ZONING/LAND USE:

North: R-A (Residential-Agriculture)...rural residence and woodland
East: R-A (Residential-Agriculture)...woodland and pasture
South: R-A (Residential-Agriculture)...woodland and pasture
West: R-6 (Single-Family Residential)...undeveloped land

FURTHER ACTION:

Following action by the Planning Commission, this Final Plat is scheduled for review and approval by the City Council on June 3, 2024.

RECOMMENDATION

Staff recommends **APPROVAL** of this Final Plat with the following conditions:

1. Title the drawing, "Final Plat."
2. The approval should read, "Approved on the ____ day of _____ by the City Council and Mayor of the City of Independence, Missouri pursuant to Ordinance No. _____;
3. The first signature should not have Lisa Phelps and say, "Municipal Services Designee;"
4. The second signature line should say, "Susanne," not "Suzanne;"
5. The side title block shall match the top label of the drawing;
6. Label the right-of-way to the east, N. Powell Road;
7. Lot 1C should be labeled 816 N. Powell Road, Lot 1B should be 850 N. Powell Road and Lot 1A should be 20401 E. Bundschu Road.

PROJECT DESCRIPTION & BACKGROUND INFORMATION

PROJECT DESCRIPTION: A request by Trent Thompson for approval of a Final Plat for tract of land located at 816 N. Powell Road.

Current Zoning: R-A (Residential-Agriculture)

Current Use:	Undeveloped crop, pasture and woodland	Proposed Use:	Large lot rural residences
Acreage:	24.35-acres	Number of lots	Three lots

PROPOSAL:

The applicant intends to split the existing Lot 1 of Wader Place into a three-lot subdivision (Lots 1A, 1B and 1C). The replat will facilitate the development of three large-lot, rural residences. Lot 1A will be 5.68-acres, Lot 2B will be 3.31-acres and Lot 2C will be 15.36 acres in area.

PHYSICAL CHARACTERISTICS OF PROPERTY:

The proposed three lot, 24.35-acre plat is a mixture of pasture and woodland. The property is an undeveloped, hilly tract easily accessible to E. Bundschu Road and N. Powell Road.

CHARACTERISTICS OF THE AREA:

The surrounding properties are similar to the subject tract, largely consisting of pasture and woodland. North of Lots 1B and 1C is a rural residence and a vacant tract.

ANALYSIS

Consistency with *Independence for All*, Strategic Plan:

The application is within keeping with the Measures for Success for, “Improved housing conditions.”

Comprehensive Plan Guiding Land Use Principles for the Current Designation:

The City Comprehensive Plan recommends Residential Neighborhood uses for this site.

Historic and Archeological Sites:

There are no apparent historic or archeological issues with this property.

Public Utilities:

Water and electrical services are available along the N. Powell Road and the E. Bundschu Road rights-of-way. Sanitary sewer is available along the creek but would require a sewer utility extension for connection into the city sewer system. A 30-foot wide easement crossing Lot 1C will provide for sewer access to Lot 1B, as well as to the two lots to the north abutting E. Bundschu Road.

Stream Buffers and Flood Plain Area:

Stream Buffers, the 100-year flood plain and floodway are confined to the very southwestern portions of Lot 1C and the southern portion of Lot 1A. Lot 1C and 1A are within the federally designated flood plain area and within the City’s designated Stream Buffer Area.

CIP Investments:

The City does not have any capital improvements projects planned near this area.

EXHIBITS

1. Cover Letter
2. Application
3. Final Plat
4. Comp Plan Map
5. Zoning Map

To City Planning Commission-

816 N Powell Rd Independence MO 64056

Attached is my application to split my current land into 3 new lots for a simple subdivision. The land will be used as residential land in the very near future. Jeremy Nickols from CFRS Engineering will be handling survey work for this project. The lots will be one lot on the front of Bundschu Rd with 249 ft of frontage roughly that results in a 5.68 acre lot. The other lot will be on Powell Rd. It is 3.31 Acres with 240 ft of frontage. The 3rd lot will be the remaining of the initial land. 15.36 Acres.

Thank you

Any questions can be directed to me. 816-377-7118 or via email
Trent@rph123.com

Trent Thompson



Application Type (check all that apply)

Land Use	Land Subdivision	Site Development	Use Permit	Other
☐ Rezoning ☐ PUD Rezoning	☐ Preliminary Plat ☒ Final Plat ☒ Minor Subdivision	☐ Final Site Plan ☐ Preliminary Dev Plan ☐ Final Dev Plan (PUD)	☐ Special Use ☐ Homebased Business ☐ Short-Term Rental	☐ Admin. Adjustment ☐ Variance ☐ Street Name Change ☐ Special Sign Permit

Project Information and Location

Project Name 816 N Powell Rd Indyp MO 64056 64056			
Project Address/Location 3 yes			
Sq. Ft. of Building	Acreage	Number of Lots/Tracts Ag	Stream Buffer (Yes or No) Ag
Existing Zoning	Proposed Zoning	Existing Land Use	Proposed Land Use

Basic Application Requirements (See the Planning & Zoning Application Guide for additional requirements)

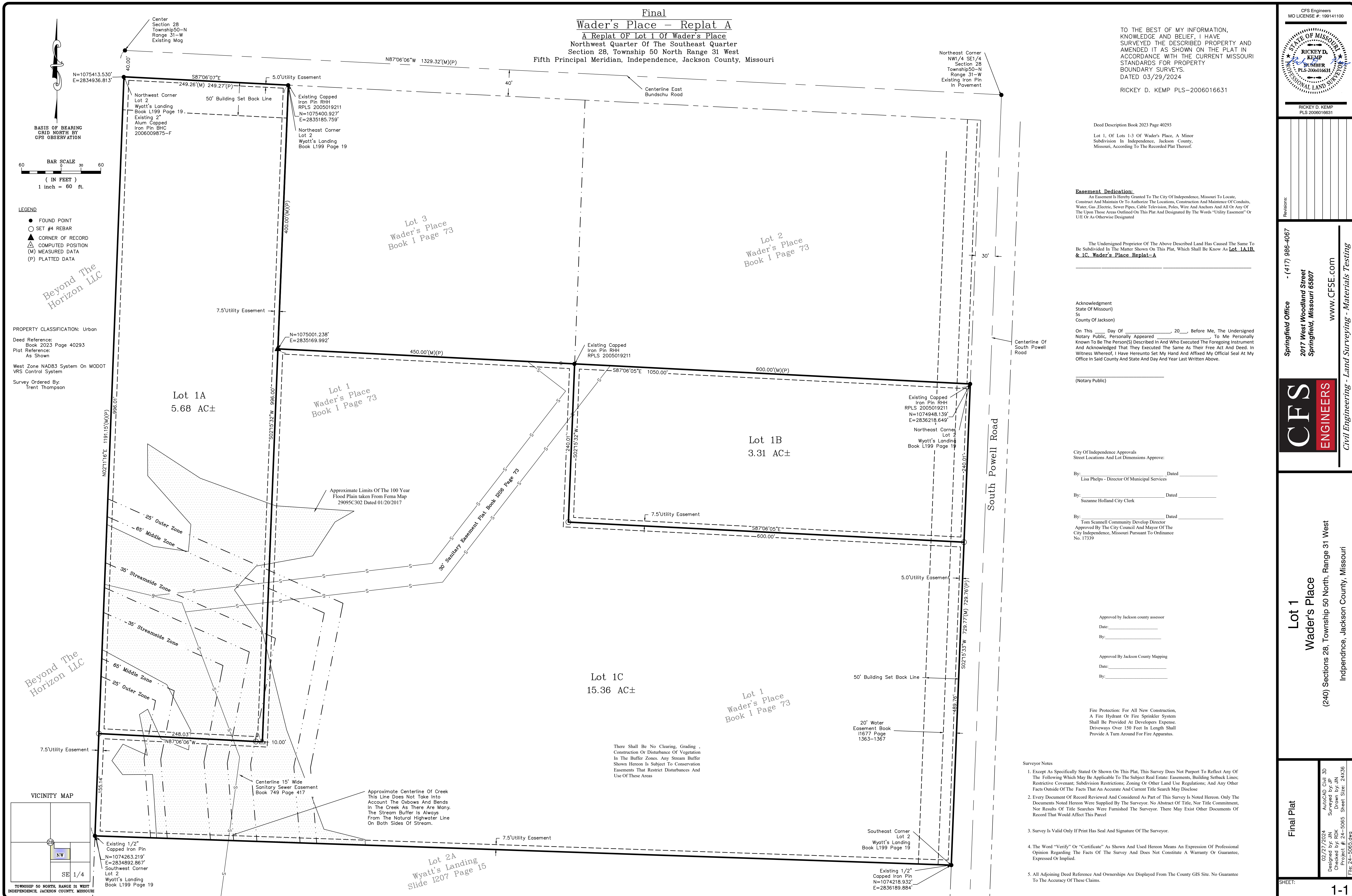
☐ Completed & Signed Application Form ☐ Application Fee ☐ Cover Letter Describing Details of Project	☐ One 24" x 36" set of plans for Land Sub. & Site Dev. ☐ One PDF copy of a plat map or site plan ☐ Legal Description of the property in question
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Contact Information

Applicant		Owner	
Name Trent Thompson		Name Sam	
Company 705 N Cloverdale Ave Indyp MO 64056		Company Sam	
Address 816-377-7118 Trent@RPH123.com		Address Sam	
Phone Email		Phone Email	
Architect/Engineer/Surveyor/Other: Jeremy Nickols CFS Engineering		Architect/Engineer/Surveyor/Other:	
Name 3015 E Cairo Street Springfield MO 65802		Name Company	
Address 417-872-6488 JNickols@CFSE.com		Address Phone Email	

The applicant hereby agrees that the information provided above is accurate.

Applicant's Signature 3-4-24	Date	Owner's Signature 3-4-24	Date
---------------------------------	------	-----------------------------	------



Legend

Proposed Land Use (Comp Plan)

- Residential Neighborhoods
- Residential Urban Neighborhoods
- Mixed Use
- Neighborhood Commercial
- Community Commercial
- Regional Commercial
- Office
- Business Park
- Industrial
- Civic/Public
- Community Attraction
- Parks
- Agricultural

Stream Buffers

Stream Data

Buffer Zones

Stream Order 1 Buffer Zone

- Streamside Zone
- Middle Zone
- Outer Zone
- Invalid Rule

Stream Order 2 Buffer Zone

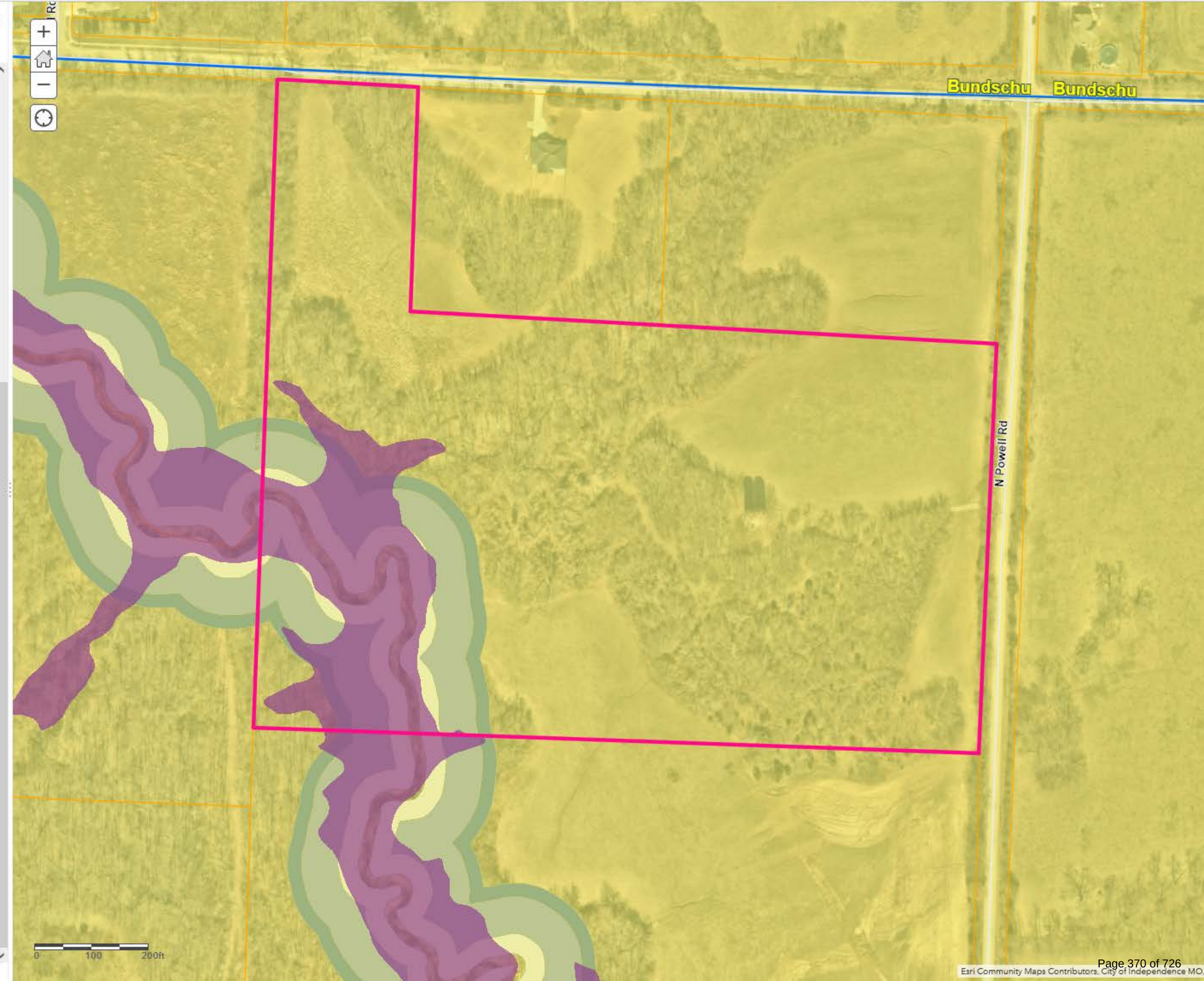
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Stream Order 3 Buffer Zone

- Streamside Zone
- Middle Zone
- Outer Zone
- Invalid Rule

Stream Order 4 Buffer Zone

- Streamside Zone
- Middle Zone
- Outer Zone
- Invalid Rule



Bundschu Bundschu

N Powell Rd

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Legend

- R-1
- R-12
- R-12/HL
- R-12/PUD
- R-18/PUD
- R-2
- R-2/PUD
- R-30/PUD
- R-4
- R-4/PUD
- R-6
- R-6/HL
- R-6/I-1/U
- R-6/PUD
- R-A
- R-A/I-2/U
- R-A/PUD

Stream Buffers

Stream Data

Buffer Zones

Stream Order 1 Buffer Zone

- Streamside Zone
- Middle Zone
- Outer Zone
- Invalid Rule

Stream Order 2 Buffer Zone

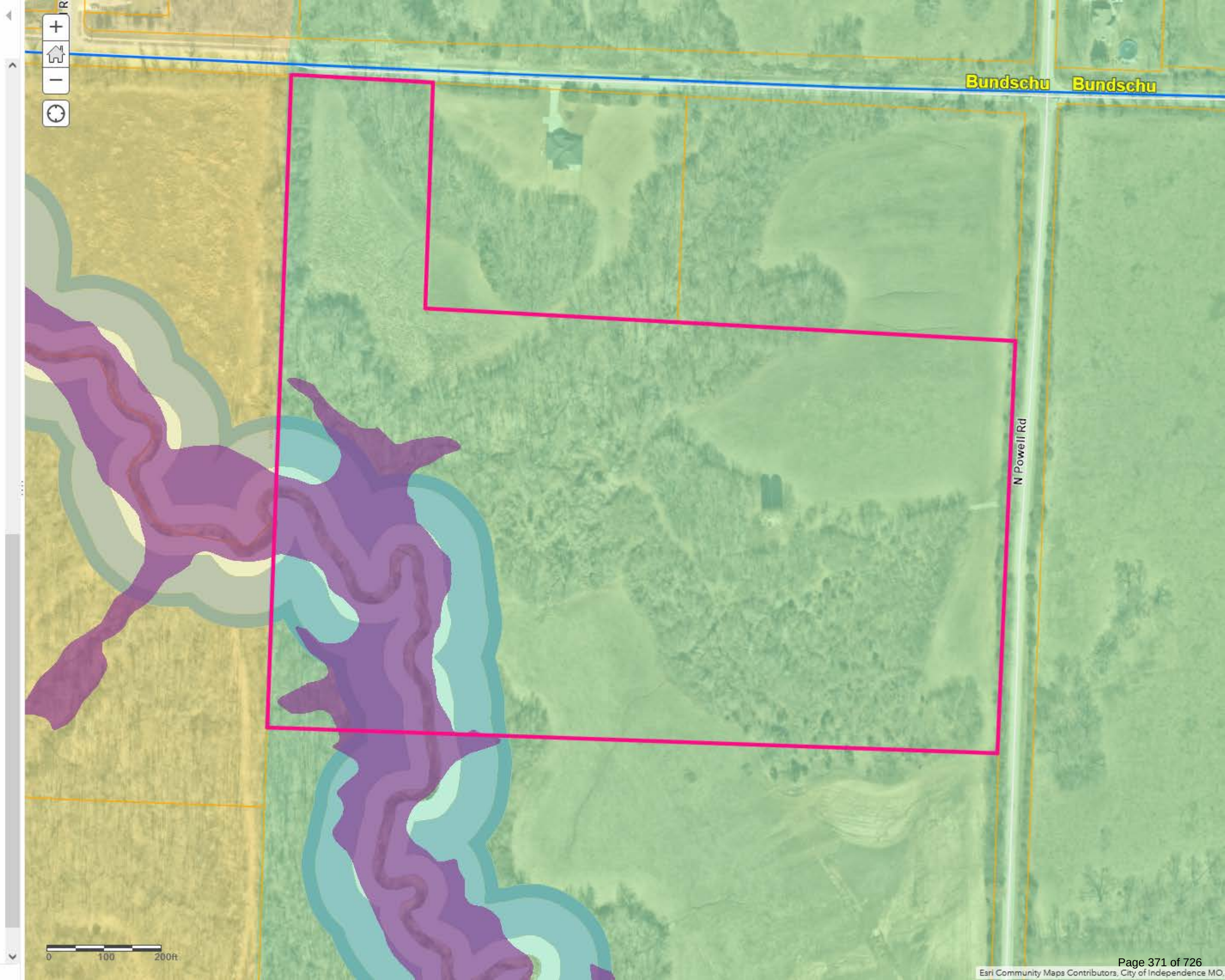
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- Invalid Rule

Stream Order 3 Buffer Zone

- Streamside Zone
- Middle Zone
- Outer Zone
- Invalid Rule

Stream Order 4 Buffer Zone

- Streamside Zone
- Middle Zone
- Outer Zone



City of Independence

AGENDA ITEM COVER SHEET

Agenda Title:

24-041 **1R** An ordinance adopting the Annual Operating and Capital Budgets of the City of Independence, Missouri, for the Fiscal Year July 1, 2024 - June 30, 2025, estimating the revenues for said fiscal year; appropriating sums for the purposes stated in said Budget, establishing Operating Transfers, designating Fund Balance Allocations, establishing the authorized Table of Organization, and designating those who may make a requisition for encumbrances against appropriations. **1R**

Recommendations:

Staff recommends approval of the ordinance.

Background:

In accordance with Section 8.2 of the City Charter, the City Manager's Proposed Budget for the 2024-2025 fiscal year was submitted to the Mayor and City Council on May 13, 2024. An official public hearing was conducted on May 20th, 2024. The total appropriation for all funds is \$413,201,019. The total General Fund budget appropriation is 83,318,303.

Emergency Justification:**Fiscal Impact:**

Changes to budget since presentation to Council on 5/13/2024 include an increase of \$21,000 to Professional Services in the Fire Public Safety Sales Tax Fund (017) for increased costs associated with physicals for fire personnel.

Council Action:

**Department /
Contact**

City Manager /

REVIEWERS

Jeremy Cover
Meagan Borth
Zachary Walker
Susanne Holland

ATTACHMENTS:

1. Proposed Budget Ordinance FY25
2. 2025 Proposed Budget Book 5.17.2024

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE ADOPTING THE ANNUAL OPERATING AND CAPITAL BUDGETS OF THE CITY OF INDEPENDENCE, MISSOURI, FOR THE FISCAL YEAR JULY 1, 2024 - JUNE 30, 2025, ESTIMATING THE REVENUES FOR SAID FISCAL YEAR; APPROPRIATING SUMS FOR THE PURPOSES STATED IN SAID BUDGET, ESTABLISHING OPERATING TRANSFERS, DESIGNATING FUND BALANCE ALLOCATIONS, ESTABLISHING THE AUTHORIZED TABLE OF ORGANIZATION, AND DESIGNATING THOSE WHO MAY MAKE A REQUISITION FOR ENCUMBRANCES AGAINST APPROPRIATIONS.

WHEREAS, in accordance with Section 8.5 of the City Charter, the City Council does hereby adopt the Budget for the 2024-25 Fiscal Year, including estimates of revenues to be received and appropriations for authorized expenditures; and,

WHEREAS, said appropriations and authorizations are not in excess of the estimate of revenues from property taxes, other authorized charges and fees and other available resources set forth in said Budget; and,

WHEREAS, the City Council has held a Public Hearing for public comment and input on May 20, 2024 for the July 1, 2024 - June 30, 2025, Proposed Annual Budget as required by Section 8.4 of the City Charter;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF INDEPENDENCE, MISSOURI, AS FOLLOWS:

SECTION 1. That the statements and schedules hereinafter set forth are hereby adopted for the purposes as set forth in the Budget for the City of Independence, Missouri, for the fiscal year July 1, 2024 - June 30, 2025.

SECTION 2. That upon the recommendation of the City Manager and with the approval of the City Council, supplemental appropriations may be made from unappropriated fund balances. Appropriation transfers of any amounts within any specific appropriation item listed on this ordinance require only the approval of the City Manager.

SECTION 3. That the detailed estimated revenues of the City for the fiscal year July 1, 2024 - June 30, 2025, are set forth in said Budget in budget summary schedules.

SECTION 4. That the attached budget message, budget summaries, and detail of appropriation accounts are hereby made a part of this ordinance, the same as if contained herein in full.

SECTION 5. That the following statement of appropriations, designations and requisitioning authority for the departments/purpose listed below for the General Fund is hereby adopted. The Director of Finance, upon specific authority of the designated Requisitioning Authority, may also make a requisition for encumbrance out of said appropriations.

GENERAL FUND (002) APPROPRIATIONS

Department	Requisitioning Authority	Amount
City Manager	City Manager	\$1,672,525
Community Development	Community Development Director	6,256,536
Finance	Finance Director	984,294
Debt Service	Finance Director	1,771,749
Fire	Fire Chief	24,787,049
Mayor & City Council	City Manager	817,002
Municipal Court	Presiding Judge	1,733,769
Non-Departmental	City Manager	792,942
Parks Recreation Tourism	Parks Recreation Tourism Director	1,558,798
Police	Police Chief	37,447,117
Municipal Services	Municipal Services Director	5,496,522
Total		\$83,318,303

SECTION 6. That the following statement of appropriations, designations, and requisitioning authority for the departments/purposes for the Special Revenue Funds listed below is hereby adopted. The Director of Finance, upon specific authority of the designated Requisitioning Authority, may also make a requisition for encumbrance out of said appropriations.

TOURISM FUND (004) APPROPRIATIONS

Department/Purpose	Requisitioning Authority	Amount
Parks Precreation Tourism	Parks Recreation Tourism Director	\$2,066,526
Trnsfr to Capital Project Fund 059	Finance Director	<u>\$75,000</u>
	TOTAL TOURISM FUND	\$2,141,526

STREET IMPROVEMENTS SALES TAX FUND (011) APPROPRIATIONS

Department/Purpose	Requisitioning Authority	Amount
Municipal Services	Municipal Services Director	\$3,269,607
Trnsfr to Capital Project Fund 051	Finance Director	<u>\$10,745,086</u>
	TOTAL STREET IMPROVEMENTS SALES TAX FUND	\$14,014,693

PARK IMPROVEMENTS SALES TAX FUND (012) APPROPRIATIONS

Department/Purpose	Requisitioning Authority	Amount
Parks Precreation Tourism	Parks Recreation Tourism Director	\$5,994,551
Trnsfr to Capital Project Fund 059	Finance Director	<u>\$480,000</u>
	TOTAL PARK IMPROVEMENTS SALES TAX FUND	\$6,474,551

STORM WATER IMPROVEMENTS SALES TAX FUND (013) APPROPRIATION

Department/Purpose	Requisitioning Authority	Amount
Municipal Services	Municipal Services Director	\$3,946,386
Trnsfr to Capital Project Fund 058	Finance Director	<u>\$7,583,017</u>
	TOTAL STORM WATER IMPROVEMENTS SALES TAX FUND	\$11,529,403

POLICE PUBLIC SAFETY SALES TAX FUND (016) APPROPRIATION

<u>Department/Purpose</u>	<u>Requisitioning Authority</u>	<u>Amount</u>
Police	Police Chief	\$3,555,453
Trnsfr to Capital Project Fund 052	Finance Director	<u>\$550,000</u>
	TOTAL POLICE PUBLIC SAFETY SALES TAX FUND	\$4,105,453

FIRE PUBLIC SAFETY SALES TAX FUND (017) APPROPRIATION

<u>Department/Purpose</u>	<u>Requisitioning Authority</u>	<u>Amount</u>
Fire	Fire Chief	\$9,760,437
Debt Service	Finance Director	\$24,500
Trnsfr to Capital Project Fund 053	Finance Director	<u>\$5,450,000</u>
	TOTAL FIRE PUBLIC SAFETY SALES TAX FUND	\$15,234,937

POLICE USE TAX FUND (018) APPROPRIATION

<u>Department/Purpose</u>	<u>Requisitioning Authority</u>	<u>Amount</u>
Police	Police Chief	<u>\$6,276,670</u>
	TOTAL POLICE USE TAX FUND	\$6,276,670

ANIMAL SHELTER USE TAX FUND (010) APPROPRIATION

<u>Department/Purpose</u>	<u>Requisitioning Authority</u>	<u>Amount</u>
Health & Animal Services	Health & Animal Services Director	\$933,324
	TOTAL ANIMAL SHELTER USE TAX FUND	\$933,324

HEALTH & ANIMAL SERVICES FUND (005) APPROPRIATION

<u>Department/Purpose</u>	<u>Requisitioning Authority</u>	<u>Amount</u>
Health & Animal Services	Health & Animal Services Director	\$1,719,369
	TOTAL HEALTH & ANIMAL SERVICES FUND	\$1,719,369

PARKS HEALTH & RECREATION LEVY FUND (007) APPROPRIATION

<u>Department/Purpose</u>	<u>Requisitioning Authority</u>	<u>Amount</u>
Health & Animal Services	Health & Animal Services Director	\$1,914,757
	TOTAL PARKS HEALTH & RECREATION LEVY FUND	\$1,914,757

EVENTS CENTER COMMUNITY IMPROVEMENT DISTRICT (445) APPROPRIATION

<u>Department/Purpose</u>	<u>Requisitioning Authority</u>	<u>Amount</u>
Events Center	Parks Recreation Tourism Director	\$10,694,436
	TOTAL EVENTS CENTER IMPROVEMENT DISTRICT FUND	\$10,694,436

SECTION 7. That the following statement of appropriations, designations and requisitioning authority for the departments/purposes for the Enterprise Funds listed below is hereby adopted. The Director of Finance, upon specific authority of the designated Requisitioning Authority, may also make a requisition for encumbrance out of said appropriations.

POWER AND LIGHT FUND (020) APPROPRIATION

<u>Department/Purpose</u>	<u>Requisitioning Authority</u>	<u>Amount</u>
Power and Light	Power and Light Director	\$143,464,360
Debt Service	Finance Director	\$8,635,400
Trnsfr to Capital Project Fund 021	Finance Director	<u>\$17,774,000</u>
	TOTAL POWER AND LIGHT FUND	\$169,873,760

SANITARY SEWER FUND (030) APPRIOPRIATION

<u>Department/Purpose</u>	<u>Requisitioning Authority</u>	<u>Amount</u>
Municipal Services	Municipal Services Director	\$29,149,219
Debt Service	Finance Director	\$6,240,079
Trnsfr to Capital Project Fund 031	Finance Director	<u>\$5,505,000</u>
	TOTAL SANITARY SEWER FUND	\$40,894,298

WATER FUND (040) APPRIOPRIATION

<u>Department/Purpose</u>	<u>Requisitioning Authority</u>	<u>Amount</u>
Municipal Services	Municipal Services Director	\$36,626,822
Debt Service	Finance Director	\$2,536,138
Trnsfr to Capital Project Fund 041	Finance Director	<u>\$9,380,000</u>
	TOTAL WATER FUND	\$48,542,960

SECTION 8. That the following statement of appropriations, designations and requisitioning authority for the departments/purposes for the Internal Service Funds listed below is hereby adopted. The Director of Finance, upon specific authority of the designated Requisitioning Authority, may also make a requisition for encumbrance out of said appropriations.

CENTRAL GARAGE FUND (090) APPROPRIATIONS

<u>Department/Purpose</u>	<u>Requisitioning Authority</u>	<u>Amount</u>
Municipal Services	Municipal Services Director	<u>\$3,403,660</u>
	TOTAL CENTRAL GARAGE FUND	\$3,403,660

STAYWELL HEALTH CARE FUND (091) APPROPRIATIONS

<u>Department/Purpose</u>	<u>Requisitioning Authority</u>	<u>Amount</u>
Staywell	Finance Director	<u>\$24,948,500</u>
	TOTAL STAYWELL HEALTH CARE FUND	\$24,948,500

WORKERS COMPENSATION FUND (092) APPROPRIATIONS

<u>Department/Purpose</u>	<u>Requisitioning Authority</u>	<u>Amount</u>
Workers Comp	Finance Director	<u>\$3,962,153</u>
	TOTAL WORKERS COMPENSATION FUND	\$3,962,153

RISK MANAGEMENT FUND (093) APPROPRIATIONS

<u>Department/Purpose</u>	<u>Requisitioning Authority</u>	<u>Amount</u>
Risk Management	Finance Director	<u>\$4,464,736</u>
	TOTAL RISK MANAGEMENT FUND	\$4,464,736

ENTERPRISE RESOURCE PLANNING FUND (095) APPROPRIATIONS

<u>Department/Purpose</u>	<u>Requisitioning Authority</u>	<u>Amount</u>
ERP	Finance Director	\$12,156,726
Trnsfr to Capital Projects 096	Finance Director	<u>\$1,681,668</u>
	TOTAL ENTERPRISE RESOURCE PLANNING FUND	\$13,838,394

SECTION 9. That the following statement of appropriations, designations and requisitioning authority for the departments/purposes for the Neighborhood/Community Improvement District Funds listed below is hereby adopted. The Director of Finance, upon specific authority of the designated Requisitioning Authority, may also make a requisition for encumbrance out of said appropriations.

EVENTS CENTER APPROPRIATIONS (045)

<u>Department/Purpose</u>	<u>Requisitioning Authority</u>	<u>Amount</u>
Debt Service	Finance Director	\$5,935,200
	TOTAL EVENTS CENTER APPROPRIATIONS	\$5,935,200

SECTION 10. That the following statement of appropriations, designations and requisitioning authority for the departments/purposes for the Tax Increment Financing Funds listed below is hereby adopted. The Director of Finance, upon specific authority of the designated Requisitioning Authority, may also make a requisition for encumbrance out of said appropriations.

SANTA FE TIF (108)		
<u>Department/Purpose</u>	<u>Requisitioning Authority</u>	<u>Amount</u>
Debt Service	Finance Director	\$534,500
	TOTAL SANTA FE TIF	\$534,000

CRACKERNECK CREEK TIF (118)		
<u>Department/Purpose</u>	<u>Requisitioning Authority</u>	<u>Amount</u>
Debt Service	Finance Director	\$6,883,000
	TOTAL CRACKERNECK CREEK TIF	\$6,883,000

CENTERPOINT TIF (122)		
<u>Department/Purpose</u>	<u>Requisitioning Authority</u>	<u>Amount</u>
Debt Service	Finance Director	\$3,139,050
	TOTAL CRACKERNECK CREEK TIF	\$3,139,050

SECTION 11. That the following statement of appropriations, designations and requisitioning authority for the Capital Improvement Projects Budget listed below is hereby adopted. The Director of Finance, upon specific authority of the designated Requisitioning Authority, may also make a requisition for encumbrance out of said appropriations.

STREET IMPROVEMENTS CAPITAL FUND (051)

<u>Project Name</u>	<u>Amount</u>
Bridge Program #112502	\$100,000
Sidewalks Program - #112503	100,000
Independence Historic Trails Phase I - #112406	100,000
Fairmount Loop Trail - #112501	150,000
Emergency Transportation Projects - #112203	175,000
Dump Truck - #112504	225,000
Traffic Signal Structure Replacement - #112204	250,000
Springbranch Garage Complex - #112410	260,000
Winner Rd Complete Streets - #112403	700,000
Noland Multimodal Corridor - #112402	800,000
Truman Connected Phase II - #112401	990,000
US 24 Hwy Phase III - #112208	1,000,000
23rd St Complete Streets - #112111	1,295,086
Pavement Preventative Maintenance Operations - #112201	4,600,000
	\$10,745,086

PARK IMPROVEMENTS CAPITAL FUND (059)

Project Name	Amount
Replace Playground at Rotary Park	\$175,000
Trash Truck	180,000
Rock Creek Park Pedestrian Bridge	<u>200,000</u>
	\$555,000

STORMWATER IMPROVEMENT CAPITAL FUND (058)

Project Name	Amount
Bundschu Regional Detention Basin - #132501	\$160,000
Trenchless Technologies - #130508	200,000
Emergency Projects - #131802	250,000
Springbranch Garage Complex - #132410	260,000
Woodbury at E 25th St S - #132401	500,000
Leslie to Crane at Hereford Stormwater - #132201	1,511,000
Rock Creek Watershed Pipe Repair & Replacement - #132402	2,100,000
Rockwood Storm Drainage Improvements - #132202	<u>2,602,017</u>
	\$7,583,017

POWER & LIGHT CAPITAL FUND (021)

Project Name	Amount
IPL Service Center PBX Upgrade to IP Flex #202210	\$15,000
Substation Battery Charger #202511	50,000
Traffic Signal Detection Systems #202208	60,000
Sub M Breaker Replacement #202403	100,000
Transmission Pole Replacement Program #202111	100,000
Service Center Exterior Upgrades #202512	105,000
Operations APC UPS Battery Replacement #202108	145,000
Substation modeling #202109	150,000
Emergency Replacement of Transmission Poles #202505	250,000
Desert Storm Switchgear Cabinets #202205	250,000
Fiber Optic Network #70200828	250,000
Sub Fiber Optic Network Equip Replacement #202101	335,000
Substation & Transmission Upgrade & Replacement #202508	424,000
Emergent Maintenance Production #202507	440,000
Service Center Upgrades #202406	500,000
T&D Road Improvement Projects #202509	500,000
T&D System Improvements #202510	500,000
Substation H Switchgear Upgrades #202513	500,000
Fleet Vehicle & Equipment 10 Year Replacements – 2 Ford F-550 Bucket Trucks and 1 Altec Bucket Truck	850,000
T&D Truck Shed #202503	1,000,000
Construct 6 New Distribution Feeders - New Sub S #202316	1,250,000
Blue Valley Chimney Demolition #202504	1,500,000
Purchase Every 69kv Line Sub A to New Sub S #202401	2,500,000
Construct new Transmission Sys to Serve New Sub S #202315	2,500,000
Construction of New Substation S #202314	<u>3,500,000</u>
	\$17,774,000

SANITARY SEWER CAPITAL FUND (031)

Project Name	Amount
Sanitary Sewer Evaluation Survey - #302101	100,000
Pump Stations Improvements & Maintenance - #302103	150,000
Neighborhood Projects - #302004	150,000
Sanitary Sewer Main Relocations from Streambanks - #302203	300,000
Camera Truck - #302501	375,000
Trenchless Technology - #9757	500,000
Sludge Thickening Process Improvements - #302301	800,000
Upper Adair Interceptor - #302201	1,000,000
Springbranch Garage Complex - #302410	<u>2,130,000</u>
	\$5,505,000

WATER CAPITAL FUND (041)

Project Name	Amount
Sludge House Piping Improvements - #402403	\$100,000
Chlorinator Improvements - #402502	100,000
Evaporator Improvements - #402503	100,000
Vehicle Replacement - #402506	150,000
Basin Drive Improvements - #402108	250,000
M-291 Wellfield Header - #402504	300,000
Future Production Wells - #401003	500,000
Horizontal Collector Wheel Rehab - #402501	750,000
Springbranch Garage Complex - #402410	2,130,000
Main Replacement Program - #9749	<u>5,000,000</u>
	\$9,380,000

EVENTS CENTER CAPITAL FUND (046)

Project Name	Amount
Select Doors (Assessment Recommendation) #25-1	\$225,000
Ice Plant #25-2	2,500,000
Landscaping #25-3	35,000
Compressor Rebuilds #25-4	80,000
Dashers #25-5	100,000
Stage #25-6	330,000
Concrete #25-7	100,000
Community Ice Storage #25-8	150,000
North Side Concrete Expansion #25-9	70,000
Roof Repairs #25-10	95,044
Concession Renovations #25-11	100,000
Contingency – 15%	<u>567,756</u>
	\$4,352,800

SECTION 12. That the staffing contained within the Budget represents the authorized Table of Organization for the City. Furthermore, the City Manager is authorized to make changes to the authorized Table of Organization provided that said changes do not authorize expenditures in excess of currently approved appropriations.

SECTION 13. That outstanding encumbrances as of the end of the 2023-24 fiscal year are hereby authorized to be reappropriated in the 2024-25 fiscal year for the same purposes as that of the outstanding encumbrance.

SECTION 14. That the balance of unexpended funds in the following accounts in the General Fund are hereby authorized to be reappropriated in the 2024-25 fiscal year to be spent for purposes as previously authorized the City Council:

4513 Police Department Police Forfeitures

SECTION 15. That the balance of unexpended funds authorized by previous City Council action for the Community Development Block Grant and HOME Program Grant are hereby authorized to be reappropriated in the 2024-25 fiscal year to be spent for the same purposes as previously authorized by the City Council.

SECTION 16. That included in the Non-Departmental section of each of the major funds is an amount set aside for a subsequent transfer to applicable operating departments based on actual amounts incurred. These amounts may include employee pay adjustments and periodic payments of accumulated leave time for employees leaving City employment. The Finance Director is hereby authorized to transfer these appropriation amounts to applicable operating departments based on actual expenditures up to the amount designated for each purpose in the approved budget document.

SECTION 17. That the City Council periodically authorizes the acceptance of grants from various entities on behalf of City Operating Departments. Whenever the grant period does not match the City's fiscal year or when expenditures are not incurred in the same time frame as originally anticipated in the grant acceptance document, the Finance Director is hereby authorized to carryover these unexpended grant appropriations (including amounts appropriated as required City matching funds) to the 2024-25 fiscal year with these funds being limited in use for the sole purpose as designated in the original grant acceptance document as approved by prior City Council action.

SECTION 18. That unexpended Capital Budget appropriations are hereby authorized to be carried over to the 2024-25 fiscal year for the individual capital project purposes and from the funding sources as previously authorized by the City Council.

SECTION 19. That a copy of this ordinance shall be kept on file in the office of the City Clerk.

SECTION 20. That all ordinances in conflict herewith are hereby repealed.

SECTION 21. That this ordinance shall go into effect upon the date of its adoption.

PASSED THIS _____ DAY OF _____, 2024, BY THE CITY COUNCIL OF THE CITY OF INDEPENDENCE, MISSOURI.

Presiding Officer of the City Council

of the City of Independence, Missouri

ATTEST:

City Clerk

APPROVED - FORM AND LEGALITY

City Counselor

REVIEWED BY:

City Manager

I hereby certify that there is a balance otherwise unencumbered, to the credit of the appropriation to which the foregoing expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment is to be made, sufficient to meet the obligation hereby incurred.

Source is: As Indicated Above

Director of Finance
City of Independence, Missouri

Proposed Budget

FY2024-25



INDEPENDENCE
★ MISSOURI ★



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2023 GFOA Distinguished Budget Presentation Award



GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

**City of Independence
Missouri**

For the Fiscal Year Beginning

July 01, 2023

Christopher P. Morill

Executive Director

Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Independence for the annual budget beginning July 1, 2023. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communication device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



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May 13, 2024

Honorable Mayor and Members of the City Council:

In February 2023, the City Council adopted the Independence Action Plan, setting forth a bold vision for Independence as a safe community with a thriving economy and a high quality of life through six strategic imperatives:

Purpose Statements

- **An Engaged Community.** We foster a culture of engagement and civic leadership based on innovation and best practices involving community members of all backgrounds and perspectives.
- **An Innovative Economy.** We grow a diversified and innovative economy leveraging our community amenities, skilled and creative people, and educational resources to generate economic opportunities.
- **A Safe, Welcoming Community.** We embrace a safe, healthy, welcoming, and inclusive community.
- **A Well-Planned City.** We consistently improve our community's appearance and quality of life as it grows and changes, honoring our unique history and sense of place as we plan for a livable, affordable, more connected city.
- **A Financially Sustainable Organization.** We create long-term financial stability by using equitable and sustainable sources of funding for City services, and we deliver them in a lean and efficient manner.
- **A High-Performance Organization.** We operate as an ethical, high-performance organization anticipating future needs, utilizing best practices, and striving for continuous improvement.

One year later, I am pleased to share that the strategies behind the Independence Action Plan are effective. The completion of the City's first Tourism Master Plan, the development of the Fire Department's Community Risk Assessment to guide the remodeling or reconstructing our fire stations, and a \$12 million investment in police technologies-including the long-desired implementation of body worn cameras-demonstrate the kind of progress that can be made when our governing body establishes a clear vision, our highly-skilled staff is empowered to implement this vision, and our community rallies to support these initiatives. Case in point:

- The City supported Community Services League and Good Shepard Community of Christ in creating a drop-in center. A drop-in center welcomes persons living without a permanent home. Services include laundry, meals, and showering capabilities along with mental and physical health services, dental and vision programs, and a variety of other opportunities.
- The City continues to partner with Comprehensive Mental Health Services to embed mental health clinicians within the police department to respond with law enforcement on calls for service. The Mid-America Regional Council administers federal grants to sustain this program. In the most recent quarter, 127 people were assessed by a mental health co-responder. A third of those encounters were resolved on scene, and all assessments resulted in referrals for behavioral health services. Only 8 encounters (6%) supported by a co-responder resulted in arrest. Our CIT Coordinator also responded on 97 follow up visits with the Community Behavior Health Liaison, ensuring ongoing care is provided.
- The City's Alternative Response for Community Health (ARCH) places staff alongside 911 services to provide focused and immediate resources to those dealing with challenges such as houselessness, chronic medical/financial/and substance use issues, and other quality of life concerns. Most recently, the City executed a Memorandum of Understanding with the Heartland Center for Behavioral Care, adding Community Health Specialists to the ARCH team for emergency mental health services regarding all manner of quality-of-life concerns. On average, ARCH is responding or involved with a community member at least once every 90 minutes while on-duty.
- The City continues to demonstrate sound financial management. The total number of TIF projects has been reduced by 44%, dropping from 18 to 10, including 8 in the last 5 years alone. TIF Debt has been reduced by over \$82 million, a 33% decrease. All General Fund subsidies for TIF projects have also been eliminated. Citywide, debt service as a percentage of spending has been reduced by over 50%.
- General Fund reserves continue to grow. Ten years ago, the City had \$3.7 million in General Fund reserves, or about 5%. For Fiscal Year 2023-24, we're on track to finish with \$11.7 million in General Fund Unreserved Fund Balance, or about 14.3%.
- The City has seen an annual growth rate of 3.1% in the economy through December 2023. The use tax continues to experience significant growth, with a year-to-date increase of 48.4% over this time last year. It is estimated that in the first full 12 months of collections, the City will receive approximately \$1 million annually in the Marijuana Sales Tax Fund.
- We are growing our revenues through meaningful economic development. Applications for new business licenses as well as renewals of existing business licenses increased in 2023.
- The City realized a 66% increase in permits for new single family home construction in 2023. Two new multi-family housing projects gained City Council approval in 2023. There are now 1,243 Class A, market-rate apartments either newly finished or set for construction in Independence. This growth isn't just limited to market-rate housing, though. In June 2022, the City implemented a temporary building permit fee waiver program with the goal of encouraging infill single family residential construction and substantial rehabilitation of single family homes. Since the launch of this program, 13 new infill single family homes have been constructed. Additionally, private reinvestment has included \$30 million in improvements to the Hawthorne Place apartments, and \$4.4 million for improvements to the Cimmaron

apartments. Both apartment complexes offer affordable housing to residents, demonstrating that all housing types and income levels are welcome in Independence.

- The first two facilities have opened in Eastgate Commerce Center, providing nearly 600,000 in industrial space. Cargo Largo opened its 500,000 sq. ft. facility and now employs 500 people. This is a \$65 million capital investment in our community.
- The Hub Shopping Center located at the southwest corner of 23rd Street and Hub Drive near 291 Hwy was approved for a \$36 million redevelopment project aimed at modernizing the grocery-anchored shopping center for continued use for retail and other commercial purposes.
- Nearly two-thirds of the City's dangerous building cases are in the process of being resolved. I commend our staff for the improvements they have implemented to expedite the amount of time a case remains open.
- In 2023, the total number of property maintenance complaints initiated by citizens declined by nearly 25%, demonstrating a higher degree of proactive code enforcement by the City. Moreover, the City ordered more abatements in 2023 (779) than 2022 (625), allowing us to enhance the quality of life our community members desire.
- The Rock Creek Wastewater Treatment Plant was selected as the MWEA Wastewater Treatment Plant of the Year.
- 50.83 miles of roadway were addressed through the preventive street maintenance program.
- The Police Department completed acquisition of critical technology and equipment assets, including the purchase of the Mobile Command Post and body-worn cameras.
- The Fire Department completed development of a new strategic plan that includes both short and long-term goals for the department based off of analyzed data.

As a result of steadfast and disciplined leadership by the City Council and the dedicated service of City staff, we find ourselves in an improved position from years past. We stand at the crossroads of a monumental moment in our city's history as the City Council and community members contemplate generational issues such as proposed amendments to the City Charter, a General Obligation bond issue to begin addressing the City's \$1 billion deferred maintenance backlog, and the future ownership and governance of Independence Power & Light. Each of these issues fall flat, however, if the City is financially unstable and unable to provide superior basic service delivery. The Submitted Budget for Fiscal Year 2024-2025 builds on the corrective actions taken in previous fiscal years and continues to stabilize services and operations following years of budgetary delay and deferral.

Through thoughtful and deliberate decision-making, the critical input of my Leadership Team, and with the City Council's priorities as the guiding light, I am pleased to present the submitted budget for Fiscal Year 2024-2025 in accordance with Section 8.2 of the City Charter. The proposed budget totals \$413,201,019, or an increase of \$18,068,291, or approximately 4.6%.

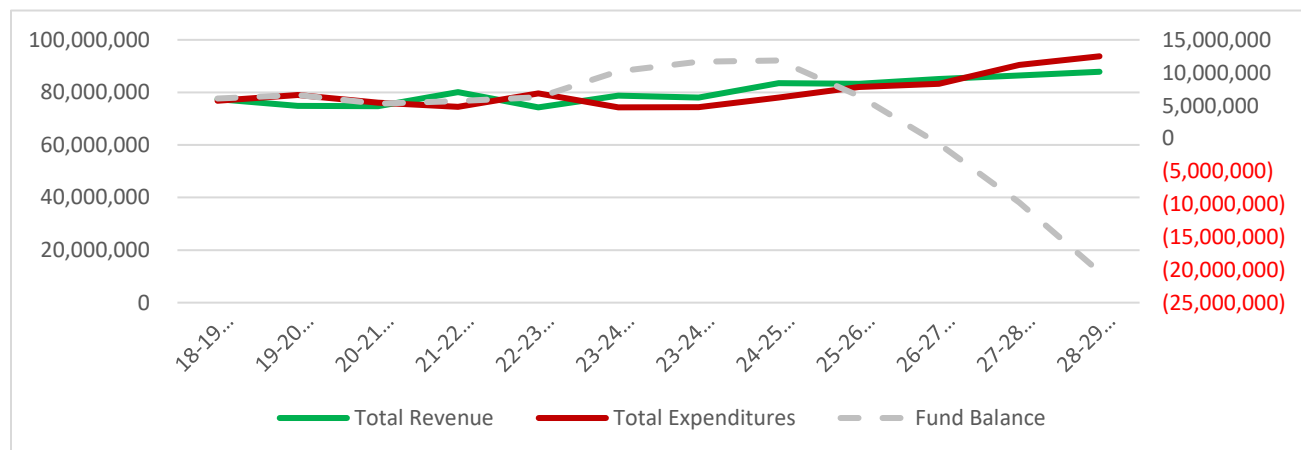
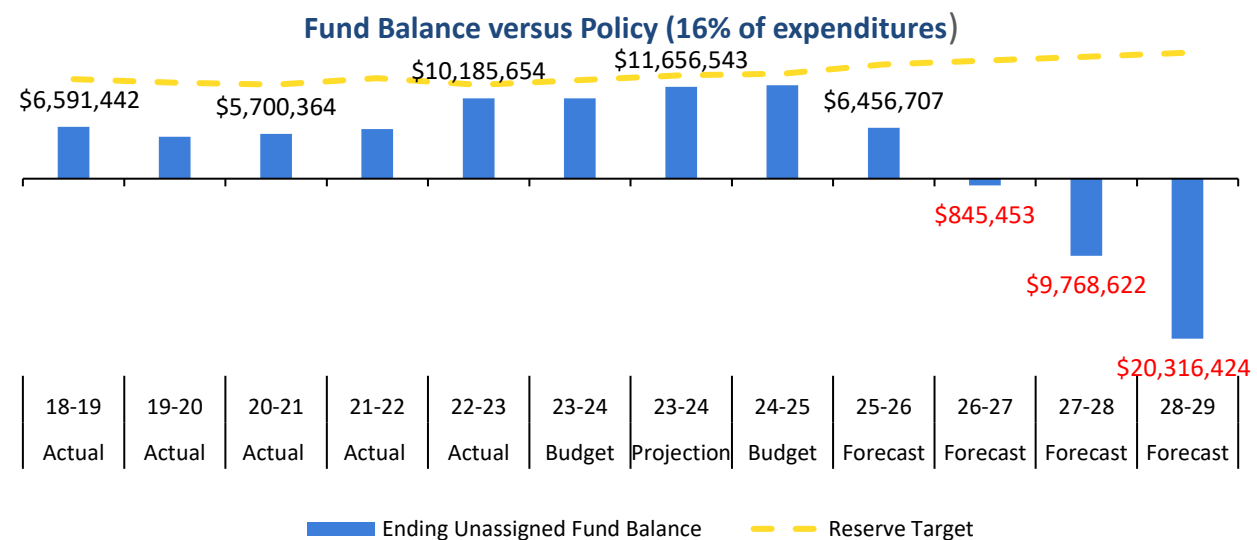
GENERAL FUND 5-YEAR FINANCIAL FORECAST

In March 2024, City Council was presented with the General Fund Five-Year Forecast, followed by a presentation outlining the fiscal pressures the City is facing both near- and long-term. Both presentations provided the same outlook – revenue growth is outpaced by various areas of expenditure growth, including salaries and benefits and inflationary costs to materials and operating

supplies. Additionally, federal subsidies that have aided in funding of the City's transit program since the beginning of the pandemic have now expired. As a result, the FY2024-25 budget included a gap of approximately \$1.2 million for this program.

One of the most adverse impacts this shortfall will have is on the City's General Fund reserve balance. City Council Resolution 17-729 established a policy that the City will endeavor to maintain a minimum Unrestricted and Unassigned Fund Balance in the General Fund equal to 16% of annual operating expenditures, or approximately \$12.9 million. The 2023-24 fiscal year is projected to end at a 14.3% reserve and although this is a significant improvement to the City's overall financial position, the increase is not structural in nature as it reflects savings primarily from personnel vacancies and other one-time revenues.

As the charts below indicate, expenditure growth is outpacing revenue growth. This structural imbalance leaves a projected ending fund balance of (\$20M) by FY 28-29. This is not a sustainable trend as it does not provide the City with sufficient resources to navigate any further economic disruptions or the flexibility to capitalize on opportunities, invest strategically, or provide service enhancements within the financial plan period.



For the past seven years, my focus has been prioritizing services, managing expenditures, driving efficiency, and executing objectives that address the ongoing structural imbalance that has negatively impacted the City's financial position and service delivery for many years. This required the collaboration and support of the City Council, City leaders, bargaining units, and other stakeholders. This year, the City began utilizing Priority Based Budgeting to address the structural issues through the reallocation of existing resources in the absence of new revenue streams. Through this process, departments identified the programs and services they are providing to the citizens of Independence, developed a cost for each program and then rated it against the Action Plan identified by City Council.

Continued stabilization of the City's fiscal condition will require additional efforts to critically examine and prioritize services, evaluate revenue options, as well as focus on attracting capital investment and other initiatives that contribute to the economic expansion of Independence.

The Assessed Value chart below shows a history of slow growth in the assessed valuation of real estate and railroads/utilities within the city. However there was significant growth projected in the 2022 valuations of about 7%. The marked increase in assessed value is largely driven by a strong housing market plus delayed increases due to the pandemic.

GENERAL FUND OVERVIEW

Total revenues for the General Fund in the Fiscal Year 2024-25 Budget are \$83,318,302 which is a year-over-year increase of \$5.2M from 2023-24 Budgeted Revenues and a 5.7% increase from FY 2022-23 Actuals. The increase over FY 2023-24 is primarily due to growth in property tax, use tax receipts, retail sales tax receipts (including voter authorized sale tax increases). Revenue sources and performance over the previous two years is outlined in the table below:

	Actual 2021-22	Forecast 2022-23	Budget 2023-24	% Difference (Actual FY 22-23 to FY 23-24)
Taxes	28,394,924	29,903,000	30,337,000	1.5%
Franchise Fees	9,228,632	8,815,000	8,967,000	1.7%
PILOTS	21,760,119	22,365,000	22,855,000	2.2%
Licenses and Permits	4,515,591	4,369,750	4,567,150	4.5%
Intergovernmental Revenue	7,044,053	7,159,000	6,907,000	-3.5%
Charges for Services	2,519,199	2,479,679	2,099,150	-15.3%
Fines and Court Fees	2,125,275	2,156,000	2,086,000	-3.2%
Interfund Charges	2,354,600	4,469,287	4,604,802	3.0%
Other Revenue	840,279	1,770,274	895,200	-49.4%
Revenue Total	78,782,672	83,486,990	83,318,302	5.8%

Total expenditures for the General Fund are \$83,318,302, including a contingency of \$603,626. This represents an increase of 1.6% from 2023-24 forecasted expenditures. As I developed this year's budget, I was met with the following objectives:

- Address a structural imbalance in the General Fund of approximately \$4.3 million. This reflects the shortfall between forecasted revenues for Fiscal Year 2024-25 and projected expenditures for the same period to simply sustain current service delivery levels. Given our meager staffing levels and operating budgets for these basic services, it was imperative that I address this structural imbalance in a manner that did not further reduce current operations.
- Allocate funding to provide a 2% across-the-board wage increase for all non-represented employees in the General Fund and adequately budget for all contractually obligated wage increases for represented employees. Of particular importance was identifying funding capacity to negotiate fair, sustainable wages with the Fraternal Order of Police Lodge 1 and the International Brotherhood of Electrical Workers (Maintenance & Clerical) Local 53, both of which have collective bargaining agreements that expire in 2024.
- Accurately budget for Fire Department overtime and other pays (including Fire Standby pay). Last year's budget allocated \$826,800 toward this expenditure, of which \$400,000 was budgeted for overtime. Instead, the Fire Department is projected to exceed budgeted overtime expenses by over double (\$883,000) and other pays by \$2 million for Fiscal Year 2023-24. In recent years, additional personnel were added with the intention of minimizing overtime expenses. That has not proven to be an effective strategy. As such, I am recommending a budget that accurately reflects the true cost of this service by allocating \$2.4 million for these expenses.
- Account for the loss of federal funds subsidizing public transportation. Fiscal Year 2023-24 represented the final year of American Rescue Plan Act (ARPA) revenue supporting the operating budget, which totaled approximately \$1.3 million. The Fiscal Year 2023-24 budget allocated \$1,328,690 in the General Fund for transit while the Fiscal Year 2024-25 budget contains a proposed allocation of \$1,334,460. Given the loss of the federal funds and the inability to increase General Fund appropriations for this service, City staff are working closely with the Kansas City Area Transportation Authority to evaluate options for revising fixed route services to match available resources.

	Actual 2022-23	Forecast 2023-24	Budget 2023-24	% Difference FY 23-24 to FY 24-25
Salary & Benefits	63,263,975	67,512,076	64,395,889	-4.6%
Operating Expenses	8,317,611	9,441,934	10,297,148	9.1%
Equipment	199,665	283,760	182,371	-35.7%
Interfund Charges	2,217,168	4,252,932	5,797,520	36.3%
Debt Service	180,739	165,400	1,771,749	971.2%
Transfers Out	212,275	360,000	270,000	-25.0%
Contingency	-	-	603,626	
Expenditure Total	74,391,433	82,016,102	83,318,303	1.6%

The graph below is a visual representation of how each dollar is spent between city departments in the General Fund:



While the Proposed Budget is balanced as required by State Law, I must reiterate that there is no built-in capacity for expansion. As such, any enhancements by the City Council during your budgetary deliberations will require corresponding reductions in expenditures as an offset. Better than forecasted revenue growth in some areas has relieved some of the financial issues at the initial planning stages of the budget, however long-term fiscal sustainability is still an area of primary concern.

As I cautioned in the previous two years' budget messages, without further structural reductions in operating expenses or an infusion of new revenues, the financial constraints experienced each year will continue to manifest and limit service delivery. Such options include:

- Make strategic changes to legacy expenditures that are growing at unsustainable rates, such as health benefits and overtime practices.
- Attract and retain industry that meets market demand and provides employment opportunities for Independence residents.
- Reallocate current resources (both people and dollars) to higher performing programs that align more closely to the strategic plan and community needs.
- Capitalize on opportunities to enhance revenue:
 - Economic development and capital investment
 - Regional events (one-time)
 - New revenue sources

Well over a dozen different strategies were contemplated for balancing the General Fund budget for Fiscal Year 2024-25. After careful consideration, I recommend the following changes of note:

- A Reduction in Force of one filled position and two vacant positions in the Finance Department and three filled positions in the City Communications Division of the City Manager's Office. Several additional positions in both departments will be backfilled at a lower annual expense. Cumulatively, this represents a savings of \$330,584 in the General Fund and \$512,500 across all funds. These changes have been implemented.
- A Reduction in Force of two filled, non-represented positions in the Fire Department, resulting in a savings of \$138,585.
- Increased revenue totaling \$341,55 through adjustments to the City's Fee Schedule, including updates to business license fees, building permit fees, and various Health and Animal Services Department fees. The submitted budget also recommends the elimination of the waiver for inspecting cafeterias at schools in the Independence School District, valued at \$25,000.
- Redirected cost allocations from the General Fund totaling \$3,245,791. This includes continuing to manage Fire Department personnel costs through the support of the expanded Fire Sales Tax in the amount of \$2,746,271. This also includes allocating \$499,520 in General Fund personnel expenses in the Municipal Services Department to various sales tax and enterprise funds consistent with the allocation of an employee's time and nature of their work. Both measures represent a short-term savings and not structural in nature.
- Elimination of Open-Access Plan 1 for all active employees from the City's self-funded health insurance plan. As the City's health insurance plan year begins January 1, this recommendation will only yield six months of savings for Fiscal Year 2024-25. Therefore, the submitted budget anticipates a savings of \$685,000 in the General Fund and another \$600,000 citywide. In future years, it is expected that this recommendation will save \$1.37 million in the General Fund and \$1.2 million citywide. It should be noted that the City will continue to offer three different health insurance options. It should also be noted that as public servants, we serve a community where 16% of our residents under age 65 do not have any health insurance.
- Streamlining and/or eliminating redundant software platforms saving \$110,000, of which \$20,200 is from the General Fund.
- Hiring "chill" on vacant positions in the General Fund total \$3,325,344. I have instructed my Leadership Team that positions may be filled with a budget analysis and City Manager approval.

The net savings from these recommendations is \$601,741 including my recommendation to fund just \$64,400 of the \$1,258,478 in new spending requests:

- \$25,400 for salary increases for four Municipal Court Clerks;
- \$25,000 for the General Fund portion of the City's lobbying services contract;
- \$10,000 for document shredding in compliance with Missouri State law; and,
- \$4,000 for a new computer in the Emergency Preparedness Division.

As I've previously noted, there is tremendous economic progress occurring in our community that will provide much needed revenue growth for our City. However, it will take time for these projects to fully bear fruit, and even then, these projects alone will not eradicate the intergenerational poverty that plagues far too many in our community. U.S. Census Data estimates for Independence between 2018 and 2022 show that per capita income is less than \$32,000 and that 15% of our residents live in poverty.



As I've stated many times prior, we cannot cut our way to prosperity, but we also cannot expect a population with our socioeconomic demographics to sustain our level of expenditures without corresponding revenue growth. As employees of the City of Independence, we must realize that we are fortunate to have a salary and benefit package that far exceeds the total household income of more than one-third of our citizens. We must remain cognizant of our need to provide a competitive salary and benefit plan while maximizing the value of services our citizens underwrite. Reducing City services at the expense of propping up an extraordinary benefits plan is not a model I can recommend as your City Manager, particularly given the threadbare margin by which we already operate.

HEALTH & ANIMAL SERVICES FUNDS



Following the reorganization and restructuring of the Independence Health Department in 2018, the City Council directed City staff in late 2020 to pursue recognition from the State of Missouri as a Local Public Health Agency (LPHA). Recognition was received from the State in early 2021, and this budget

provides continued funding to provide baseline public health services. The department provides a variety of services, including the following major accomplishments from Fiscal Year 2023-24:

- Conducted 1,088 permitted health inspections.
- Responded to 4,807 animal control calls.
- Took in 1,948 animals at the Regional Animal Shelter, with a live release rate of 95.1%.
- Administered over 120 COVID vaccine doses.
- Supported the Alternative Response to Community Health (ARCH) program in providing 176 transports, saving citizens \$166,000 and releasing/canceling 703 emergency units from service.

Revenues for the department remain flat while expenditures (especially personnel costs) continue to rise. The department relies heavily on federal and state grants as well as support of animal shelter functions from the community. The department received over \$1 million in grant funding in FY 2023-24.

	FY 2021-22 Actual	FY 2022-23 Projected	FY 2023-24 Proposed Budget
Revenues			
Taxes	1,632,488	1,770,147	1,826,450
Charges for Services	595,857	596,209	758,764
Investment Income	29,468	38,705	37,155
Other	172,440	62,003	18,000
Total - All Other	2,430,253	2,467,064	2,640,369
Transfers in from Other Funds	300,000	260,000	-
Total Revenue	2,730,253	2,727,064	2,640,369
Expenditures			
Salary & Benefits	\$1,732,737	\$1,687,920	\$1,778,813
Retiree Health Insurance	66,638	62,300	73,000
Operating Expenses	484,730	734,557	712,696
Equipment	3,532	6,885	6,885
Operating Expenses	\$2,287,637	\$2,491,661	\$2,571,394
Capital Improvements	-	-	-
Debt Service	-	-	-
Contingency	-	-	81,299
Transfers Out	-	-	-
Total Expenditures	2,287,637	2,491,661	2,652,693

PARKS, RECREATION & TOURISM FUND

In addition to the General Fund, the Independence Parks, Recreation and Tourism Department (PRT) is supported by several revenue streams.



- & Animal Services Fund.
- Tourism Fund – collected on the charges for transient guests of hotels, motels, bed and breakfast inns, campgrounds, and short-term rentals.

The department achieved several notable achievements in FY 2023-24, including:

- Completing the Tourism and Museum Master Plan.
- Initiating the centralization of facilities and grounds maintenance for to achieve greater operating efficiencies and improved service delivery.
- Coordinated with various City departments and community partners to address 21 homeless camps located on Park property.

As the parks funds are special revenues, the City's policy is for each fund to meet a reserve requirement between 5-16% of revenues. As of the 2024-25 budget, the Tourism, Parks Improvement Sales Tax and Parks & Recreation Levy are projected to meet a 16% reserve. Like the General Fund, PRT funds are facing a structural imbalance that impedes the long-term fiscal sustainability of current levels of operation and service.

Current operating costs are not sustainable given increasing internal service costs, higher personnel service costs, and inflationary expenditure costs. To compensate for these increasing costs, the department is implementing a Reduction in Force impacting 8.7 full-time equivalent positions, or 10.3% of the total PRT staff. Current capital project costs for the Park Improvement Sales Tax Fund and the Tourism Fund are also not sustainable for the long term. Additional revenue streams are needed.

Despite these challenges, the submitted budget contemplates several program enhancements for the department to meet the needs and expectations of the community. These include:

- Restructuring the Recreation Division to emphasize programming rather than facilities.
- Addition of 1.3 FTE Seasonal Recreation Worker and 2 FTE Seasonal Maintenance Worker positions from April through October to address park maintenance needs.

- Structured the submitted budget to reflect the option of Tourism being separated from the Parks & Recreation Department. Tourism includes the operation and maintenance of historic sites, museum, Truman Memorial Building, Main Street 1849, marketing, and visitor's guide production. As this was our first year utilizing Priority Based Budgeting, I will note that historic sites rated as the most expensive and least aligned operation with the Parks & Recreation Department.

Over the next three years, I will be working with the City Council and the Parks/Recreation/Tourism Department to develop and implement a new vision for this department. Such items may include:

- Reviewing Park property to determine underutilized locations for surplus.
- Implementing revised hours and programming for Recreation to focus on youth activities and more weekend events, activities, and programs.
- Investigate new recreation software programs for enhanced customer service.
- Pursue accreditation as a Park and Recreation Agency through the National Recreation and Parks Association.

USE TAX FUNDS OVERVIEW

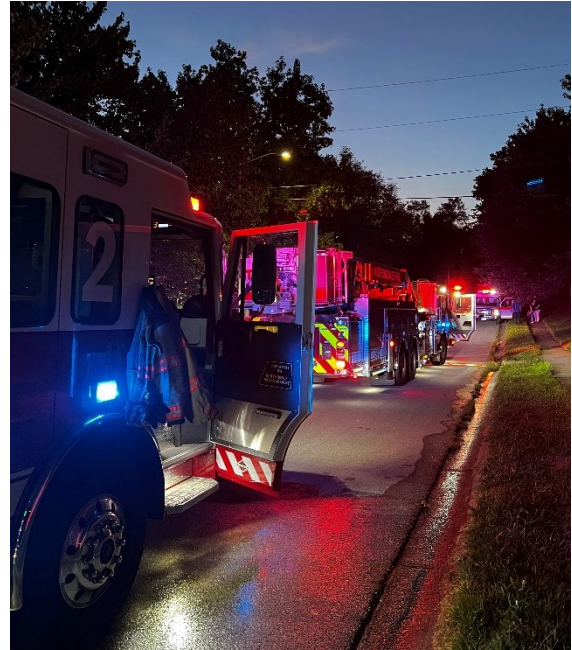
Estimated revenues in the Fiscal Year 2024-25 Proposed Budget from the Use Tax are outlined in the table below. Voters approved amended Use-Tax ballot language in November 2021 to support expanded applications of the Use Tax. FY 2024-25 Budgeted amounts are based on a 2% growth over FY 2023-24 projected amounts. Per the ordinance language, both the Animal Shelter and Police will see a growth rate of 4.4% based on the Consumer Price Index.

	2022-23 Actuals	2023-24 Projected	2024-25 Proposed Budget
Animal Shelter Use Tax (010)	\$782,000	\$855,000	\$893,000
Police (018)	4,100,000	4,483,000	4,683,000
Waterfall			
General Fund (002)	\$1,023,612	\$2,000,000	\$2,040,000
Street Improv Sales Tax (011)	511,806	800,000	877,000
Park Improv Sales Tax (012)	255,895	500,000	438,000
Storm Water Sales Tax (013)	255,895	500,000	438,000
Police Public Safety Sales Tax (014)	127,948	275,000	219,000
Fire Public Safety Sales Tax (017)	511,806	1,000,000	877,000
Total Revenue (All funds)	\$7,568,962	\$10,413,000	\$10,465,000

SALES TAX FUNDS OVERVIEW

In addition to the Use Tax, the City of Independence administers five additional voter-approved sales taxes. Like all City funds, these continue to experience pressure of increasing costs to support their intended uses against limited growth. The only exception to this is the Fire Public Safety Sales Tax which received voter approved expansion in November 2021.

- Fire Public Sales Tax Changes:\$5,450,000 for Capital Projects
 - \$2,750,000 for Architectural Design Fees for new station construction
 - \$300,000 for Parking Area Addition
 - \$1,050,000 for a new pumper
 - \$1,350,000 for new aerial ladder truck
- Police Public Safety Sales Tax Changes and Use Tax Changes:
 - \$550,000 in Capital Projects for the purchase of a new Bearcat vehicle
 - \$1.2M for Axon contract for body cameras and other equipment and software



	FY 2022-23 Actuals	FY 2023-24 Projected	FY 2024-25 Proposed Budget
Street Improv Sales Tax (011)	7,379,549	15,214,633	14,014,693
Park Improv Sales Tax (012)	5,491,502	6,300,004	6,474,551
Storm Water Sales Tax (013)	7,407,461	4,322,070	11,529,403
Police Public Safety Sales Tax (016)	2,177,571	6,797,372	6,276,670
Fire Public Safety Sales Tax (017)	4,023,811	8,454,098	15,234,937
Marijuana Sales Tax Fund (065)	0	620,000	900,000
Total Expenditures	\$26,479,893	\$40,503,334	\$52,259,037

ENTERPRISE FUNDS OVERVIEW

The submitted budget does not forecast significant revenue growth in the enterprise funds which is a result of limited economic expansion, flat consumption, and fixed utility rates.

		FY 2022-23 Actual	FY 2023-24 Projected	FY 2024-25 Proposed Budget
Power & Light (020)	Revenue	158,559,523	151,027,379	159,106,500
	Expenditure	149,438,432	157,091,586	169,873,760
	Net	\$9,121,091	(\$6,064,208)	(\$10,767,260)
Water (040)	Revenue	39,213,190	40,986,510	36,940,800
	Expenditure	29,637,029	42,116,520	48,542,960
	Net	\$9,576,160	(\$1,130,010)	(\$11,602,160)
Sanitary Sewer (030)	Revenue	36,727,547	37,820,609	36,309,112
	Expenditure	32,289,890	34,739,795	40,894,298
	Net	\$4,437,657	\$3,080,814	(\$4,585,186)

Highlights in the Proposed Budget for the Enterprise Funds include:

- Municipal Services:
 - Incorporation of Water operations into Municipal Services.
 - Transition of Facilities Maintenance to the Parks/Recreation/Tourism Department.
 - \$33,473,103 in Capital Improvements, including:
 - \$260,000 for the General Fund portion of the Spring Branch Garage Complex.
 - \$7,380,915 in Street Improvements Sales Tax projects.
 - \$3,364,171 in grant-funded projects.
 - \$7,583,017 in Stormwater Sales Tax projects.
 - \$5,505,000 in Sewer projects.
 - \$9,380,000 in Water projects.
 - Personnel Additions:
 - Pipe Worker (Water Fund), 2.0
- Power & Light
 - Elimination of the 6% Rate Reduction as recommended by the Public Utilities Advisory Board was approved in FY 2023, FY 2024-25 will be the first full year of the elimination of the reduction.

- Expanding transmission and distribution capabilities to support growth on the east side of town.
- Personnel Additions:
 - Engineering Supervisor, 1.0
 - System Operator Trainee, 1.0

CONCLUSION

As this budget is being submitted for City Council consideration, our City is in the midst of some of the most decisive years it has faced in its long history. After 50 years of planned growth, the Little Blue Valley is finally realizing the development that has been long anticipated. New and varied housing stock is being added to our community while underutilized spaces are being primed for redevelopment. Pending decisions on transformational issues like amending the City Charter, seeking a multi-million-dollar General Obligation Bond, and future governance of Independence Power & Light have the capacity to further enhance the delivery of basic services and enhance the quality of life for our community members.

Yet, the City of Independence has a series of underlying issues that threaten our financial stability, and these promising developments will not deliver on their potential without solidifying our financial position. The City has had many hard conversations and taken equally hard steps each of the last eight years to bolster our fiscal health, but more work remains to be done. Deliberate and thoughtful dialogue must continue to be had about what programs and services our community values most. A budget is, after all, a statement of values.

I want to thank you, the City Council, and the City departments for the assistance provided in preparing this budget. I also wish to thank all our City staff who serve our community. They do so with the utmost professionalism and commitment in a highly challenging environment.

The options presented as a part of this budget are not easy choices; my staff and I are ready to address any questions regarding the information presented.

Respectfully,



Zachary C. Walker

City Manager



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2023-2024 City of Independence Action Plan

Purpose and Purpose Statements

Independence is a safe, inclusive community fostering civic engagement and creativity, with a thriving and diversified economy, a strong and proud history, and a high quality of life as our community grows and adapts.

Purpose Statements

1. **An Engaged Community.** We foster a culture of engagement and civic leadership based on innovation and best practices involving community members of all backgrounds and perspectives.
 2. **An Innovative Economy.** We grow a diversified and innovative economy leveraging our community amenities, skilled and creative people, and educational resources to generate economic opportunities.
 3. **A Safe, Welcoming Community.** We embrace a safe, healthy, welcoming, and inclusive community.
 4. **A Well-Planned City.** We consistently improve our community's appearance and quality of life as it grows and changes, honoring our unique history and sense of place as we plan for a livable, affordable, more connected city.
 5. **A Financially Sustainable Organization.** We create long-term financial stability by using equitable and sustainable sources of funding for City services, and we deliver them in a lean and efficient manner.
 6. **A High-Performance Organization.** We operate as an ethical, high performance organization anticipating future needs, utilizing best practices, and striving for continuous improvement.
-

1. An Engaged Community

We foster a culture of engagement and civic leadership based on innovation and best practices involving community members of all backgrounds and perspectives.

1.1 Outreach - Continue to strengthen and innovate in how we deliver information to the community and our partners.

- a.) City Communication Plan and Protocol. Update, implement, and train for a City-wide communications protocol and outreach plan.
- b.) Communicate more effectively internally and externally. Continue to enhance the City's primary public information tools: City 7, website, newsletters, social media.
- c.) Complete an Audio/Visual Needs Assessment for City Facilities and Implement Upgrades to Meet Current and Future Needs.
- d.) Automate Systems for Fulfillment of Records Requests.

1.2 Community Engagement - Broaden and deepen engagement of the community in city government, innovating methods for inviting input from the community and stakeholders.

- a.) Enhance City Committees and Advisory Boards. Restructure or combine City boards and committees to more effectively advise the city and engage the public.
- b.) Community Engagement Plan. Develop a plan to increase community engagement in city decision-making processes.
- c.) Create a Standard City Council, Boards, and Commissions Onboarding and Education Process. Increase education for City Council, commissions, boards, and advisory boards.
- d.) City Charter Review. Complete the review of the City Charter by the Charter Review Commission and seek voter approval of proposed changes to reflect best practices.

1.3 Public Agencies Collaboration - Foster successful collaboration with other public agencies and build on these successes.

- a.) Quarterly City/County Meetings. Establish regularly scheduled meetings between the City of Independence and the Jackson County Legislature to discuss issues of mutual interest.
- b.) Continue the City's Participation in the Eastern Jackson County Shared Services Initiative and Other Regional Collaborations through the Mid-America Regional Council.
- c.) Enhance the City's relationship with the Independence, Fort Osage, Blue Springs, and Raytown School Districts.
- d.) Enhance the City's relationship with Blue River Community College.
- e.) Enhance the City's relationship with the Mid-Continent Public Library.
- f.) Enhance the City's relationship with State and Federal Agencies.
- g.) Develop and support a legislative agenda.

1.4 Business and Institutional Partnerships – Explore opportunities for partnerships with key business groups and non-profit organizations.

- a.) Enhance the City's relationship with the Independence Square Association, Community Services League, Hotel and Lodging Alliance, Truman Habitat for Humanity.

2. An Innovative Economy

We grow a diversified and innovative economy leveraging our community amenities, skilled and creative people, and educational resources to generate economic opportunities.

2.1 Business Growth – Support retention and growth of both the traded and local business sectors while welcoming and encouraging new and existing businesses, in coordination with the Independence Economic Development Partnership.

- a.) Update the Business License Code.

b.) Establish a small business support center to facilitate and guide the City's licensing and permitting process.

c.) Support the continued development of the Eastgate Commerce Center.

2.2 Infrastructure Investments – Strategically invest in infrastructure as a mechanism to encourage economic development and economic redevelopment.

a.) Identify Residential/Commercial/Industrial Infrastructure Needs. Identify sites for new or redevelopment in areas that lack adequate infrastructure and develop new financing strategies to fund these investments.

b.) Complete the Tourism Master Plan to Attract and Retain Visitors to the City's Historic Sites, Amenities, and Events.

c.) Complete the Deployment of High-Speed, Broadband Internet Service Throughout the City.

2.3 Workforce Development – Support education and workforce development initiatives to improve the skills of our citizens.

a.) Develop partnerships with Independence, Fort Osage, Blue Springs, and Raytown School Districts for apprenticeship, internship, and job shadow opportunities to promote career options for high school graduates.

3. A Safe, Welcoming Community

We embrace a safe, healthy, welcoming, and inclusive community.

3.1 Public Safety – Support high-quality public safety programs, emergency preparedness, facilities, and leadership.

a.) Improve Emergency Preparedness Programs. Improve our community's emergency preparedness by implementing outreach programs to include information and planning to assist residents in self-preparedness.

b.) Implement the Independence Fire Department Community Risk Assessment and Standard of Cover Analysis Master Plan.

c.) Complete Fire Service Strategic Plan.

d.) Enhance the City's Relationship with the Jackson County Prosecutor's Office to Improve the Prosecution System.

e.) Develop and implement a comprehensive recruitment strategy for Independence Police Department, including both sworn and civilian positions.

f.) Review and Update All Police Department Policies and Procedures.

g.) Update Public Safety Technology Systems. Fund and implement necessary new technology systems for Police and Fire Departments.

- h.) Analyze Current and Future Staffing Needs Across the Police and Fire Departments and Shift Alignment of Personnel for Operational Efficiency and Optimal Service to the Public.
- i.) Develop a Comprehensive Professional Development and Training Program within the Police and Fire Departments to Address Succession Planning Needs.
- j.) Reduce Crime and Disorder. Balance proactive policing efforts with community engagement-including neighborhood watch program and business crime prevention program-within allotted resources.
- k.) Increase Park Patrol to enhance Park Safety.

3.2 Health & Safety Action – Work with our partners to improve education, public awareness, and to coordinate programs concerning public health, animal welfare, emergency services, criminal justice, and important social services.

- a.) Strengthen Community Services Networks. Identify strategies to improve and expand resources for those with mental health, substance abuse and addiction, and housing challenges, including behavioral crisis and intervention centers.
- b.) Enhance the Mental Health Co-Responder and ARCH Programs. Continue to adapt the strategies and services used by public safety to approach mental health crises.
- c.) Facilitate the Development of a Drop-In Center and Single Persons Shelter in Eastern Jackson County.
- d.) Maintain Status as a No-Kill Animal Shelter.

3.3 Friendly Community – Ensure Independence continues to welcome diversity through policies, public awareness, and community engagement.

- a.) Anticipate, Celebrate, and Incorporate an Increasingly Diverse Population into the Community, City Boards and Commissions, and City Staff.

4. A Well-Planned City

We consistently improve our community's appearance and quality of life as it grows and changes, honoring our unique history and sense of place as we plan for a livable, affordable, more connected city.

4.1 Improve public infrastructure and the condition of public facilities.

- a.) Develop a Criminal Justice Facility Plan.
- b.) Complete the National Frontier Trails Museum Master Plan to Focus Emphasis on Museum Exhibits and Visitor Experience.
- c.) Identify Permanent Facility Solution for Animal Shelter.
- d.) Evaluate Space and Maintenance Needs for City Buildings, Recreation Centers, and Site Amenities and Determine Priorities and Strategies for Needed Improvements.

- e.) Increase the Rate at which Problematic Water Distribution and Transmission Mains are Replaced in Order to Replace 1% of the City's Distribution Mains Annually.
- f.) Establish and Maintain a Database of the Material of all Water Service Lines in our Distribution System Pursuant to Revisions to the Lead and Copper Rule.
- g.) Complete the Best Professional Judgement Study for Water Plant Sludge Discharge Pursuant to the Missouri Department of Natural Resource's Water Protection Program.
- h.) Refine the Pavement Management Program.
- i.) Target Street and Sidewalk Maintenance Along Major Corridors and Historic Sites.
- j.) Determine Long-Term Plan for Independence Power & Light, Including Additional Generation Resources, Long-Term Plan for Maintaining Capacity, and Facilitating the Retirement of Existing Combustion Turbines.
- k.) Explore Sustainable Technology. Explore technologies to advance environmental sustainability and efficient service delivery. Examples include Advanced Metering Infrastructure, performance management systems also known as community "dashboards, electric vehicle charging infrastructure, and data analytics.

4.2 High Quality Urban Approach – Continue to support high-quality planning, ranging from building design to neighborhood layouts, while pursuing urban approaches to issues such as multimodal transportation, infill, density, connected trails and parks, and walkable neighborhoods.

- a.) Develop and Adopt Design and Construction Manual.
- b.) Modernize Our Development Engineering Codes.
- c.) Develop Access Management Plan and Storm and Sanitary Master Plan to Guide Development.
- d.) Adopt a Unified Development Ordinance Amendment to Regulate Short-Term Rentals.
- e.) Adopt a Unified Development Ordinance Amendment to Regulate the Number of Used Car Dealerships that May Operate Within the City.
- f.) Leverage and Maximize the Historic district Designation for the Square and Explore Establishing Additional Historic Districts.
- g.) Research and Implement Strategies in the Historic Preservation Master Plan to Protect Community Historical Resources.

4.3 Stabilize and Revitalize Neighborhoods – Partner with citizens and businesses to promote and maintain a safe, healthy, and desirable living and working environment through the administration of property maintenance, zoning, and right-of-way codes.

- a.) Target Incentive Programs (Including Tax Abatement), CDBG, and HOME Resources in neighborhoods, Activity Centers, and Along Corridors to Support Revitalization and Stabilization.

- b.) Continue Enforcement of the Vacant Building Registry Program.
- c.) Research and Incorporate Best Practices into the UDO to Encourage Infill Housing Units in Neighborhoods, Public Transit Nodes, and Activity Centers.
- d.) Support and Engage the Land Clearance Redevelopment Authority to Facilitate Redevelopment Projects.
- e.) Collaborate with Community Partners on Various Methods to Stabilize Neighborhoods.
- f.) Develop and Implement Strategies to Reduce Chronic Issues of Litter, debris, and illegal dumping within the Community. Increase the resources dedicated to responding to these problems while also curtailing the proliferation of the issue by adopting a mandatory trash service requirement.
- g.) Explore Land Acquisition Along Truman Road to Enable Beautification Along Major Entryways into the City.
- h.) Continue Project Design and Construction for the 24 Highway Complete Streets Project.

4.4 Vibrant Commercial Districts and Neighborhood Centers – Promote and support healthy, vibrant commercial districts and neighborhood centers – including higher densities and intensification of use in these key areas.

- a.) Continue Implementation of the Recommendations in the Adopted Downtown Redevelopment Coordinating Committee Master Plan.
- b.) Implement the Recommendations of the Fairmount Planning Sustainable Places Report.

4.5 Housing and Transportation Choices – Vigorously encourage, through a wide variety of actions, the development of sustainable and lasting housing options for all individuals and families and improve mobility options that accommodate all travel modes.

- a.) Implement the strategies of the 2022 Master Housing Study to Address Various Community Housing Needs.
- b.) Coordinate with RideKC partners to ensure that public transportation connects the Independence workforce to quality jobs.
- c.) Advance Design Work on the Noland Road Complete Streets Project.

5. A Financially Sustainable Organization.

We create long-term financial stability by using equitable and sustainable sources of funding for City services, and we deliver them in a lean and efficient manner.

5.1 Control Long-Term Costs – Ensure City finances are stable and sustainable.

- a.) Pursue plan design changes to the Stay Well Employee Insurance Program to Control Long-Term Expenditures.

- b.) Conduct a Market Salary Study and Implement Recommendations in the Employee Pay Plan Focused on Recruitment and Retention.
- c.) Promote Standardization of Technology and Centralization of IT Functions to Make City Operations More Efficient and Cost-Effective.
- d.) Mature the City's Cyber-Security Practices to Improve Management of Cyber-Security Risks while Protecting Sensitive Information.
- e.) Develop Cost of Service Studies for the Electric, Water, and Sanitary Sewer Utilities and Ensure Appropriate Customer Rates.
- f.) Research and Evaluate the Governance and Operation of Independence Power & Light.

5.2 Capture Sustainable Sources of Funding – Obtain permanent, viable funding for City services.

- a.) Identify and Capture Additional Funding to Stabilize the Health Department.
- b.) Identify and Capture Funding for the Parks/Recreation/Tourism Department to Continue and Expand Services and Programs.
- c.) Identify and Capture Funding for Cemetery Maintenance and Support.
- d.) Identify and Capture Funding for Public Transit.
- e.) Identify and Capture Funding for Dangerous Building Demolitions and Code Enforcement Abatements.
- f.) Research Additional Long-Term Revenue Streams and Funding Sources to Support Delivery of Basic Services.
- g.) Seek Voter Approval of the Recreational Marijuana 3% Local Sales Tax.
- h.) Seek Voter Approval of General Obligation Bonds for Infrastructure and Facilities Projects.
- i.) Pursue the Museum and Tourism-Related Activities Tax to Support Tourism Needs.

5.3 Financial Planning and Reporting – Identify and update policies, procedures, and systems to ensure transparent and efficient financial information.

- a.) Implement a Budgeting Module to Include Priority-Based Budgeting, Capital Improvements Programming, and Capital Outlay/Asset Replacement Program.
- b.) Update the City's Purchasing Policy and Procedures.
- c.) Revise the City's Travel Policy.
- d.) Implement Uniform Standard Operating Procedures for Grant Reporting.
- e.) Revise the Monthly Financial Reports for Improved Transparency and Ease of Understanding

6. A High-Performance Organization

We operate as an ethical high-performance organization, anticipating future needs, utilizing best practices, and striving for continuous improvement.

6.1 Values-Driven Culture – Promote a values-driven organizational culture that reinforces ethical behavior, exercises transparency, and maintains the community's trust.

- a.) Develop a Cross-Functional Team Culture. Use cross-functional teams to meet Independence's future opportunities and challenges.
- b.) Create a Culture of Innovation. Empower employees at all levels of the organization to exercise judgement and discretion within the framework of City codes, policies, and procedures.

6.2 Employee Excellence – Recruit, retain, and value a diverse, well-trained, qualified, and motivated team capable of delivering superior performance. Be accountable and expect accountability from others. Make demonstrated use of good judgement a part of the evaluation process for promotions.

- a.) Be a "Best in Class" Employer. Enhance the attractiveness of the City as a place to work through salary and benefit packages, workplace amenities and facilities, and professional development opportunities. Negotiate Fair, Sustainable Compensation and Benefit Agreements with Labor Unions.
- b.) Continue New Employee Orientation Program. Provide assistance to new employees so they feel welcomed and prepared to succeed.
- c.) Adopt Organizational Values and Align with the Employee Recognition Program to Celebrate the Demonstration of Values in Action.
- d.) Develop and Administer Annual Performance Evaluation Process for All City Employees.
- e.) Set Employee Diversity Goals. Define the Type of Diversity the City Seeks to Achieve as an Organization (e.g. Reflecting the Community At-Large) and Develop a Program to Achieve These Goals.

6.3 Best Practices, Creativity, and Foresight – Utilize best practices, innovative approaches, and constantly anticipate new directions and changes relevant to the governance of the City. Be adaptable and flexible with an outward focus on the customer and an external understanding of the issues as others may see them.

- a.) Implement Department Staffing Plans. Compile departmental staffing plans and create a system to implement the plans to address current and future workload.
- b.) System Integration. Identify key systems that if integrated would improve efficiency and effectiveness.

c.) Improve Departmental Collaboration. Identify opportunities to improve collaboration between City departments and create subgroups on communications, community interactions, long-range planning, and other matters of common concern.

6.4 Performance Metrics – Utilize key performance and cost measures to monitor, track, and improve the planning and delivery of City programs and services and to promote greater accountability, effectiveness, and efficiency.

a.) Develop Data Analysis Tools. Develop more sophisticated analytical tools to access, monitor, measure, and analyze data to inform decision making.

b.) Set Performance Measures. Set performance measures that align with the strategic plan.

c.) Analyze and Collect Data from Performance Measures. Analyze and collect data from performance measures to ensure implementation of the Action Plan, and redesign measures as needed.

d.) Strategic Municipal Service Delivery Expectations. Strategically manage community and employee expectations about the City's capacity to deliver services.





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Mayor & City Council

Form of Government

In 1961, Independence voters selected a council-manager form of government. Under Charter Article 2.1, this form of government calls for one mayor and two council members elected by the city, and four council members elected by districts. The mayor and all city council members are elected to staggered four-year terms. The governing body is generally referred to as the "City Council." As the policy makers, the City Council passes resolutions and ordinances, adopts the city budget, appoints citizens to advisory boards and hires the city manager.

City Officials

Mayor

Rory Rowland

District 1

John Perkins

District 2

Brice Stewart

District 3

Heather Wiley

District 4

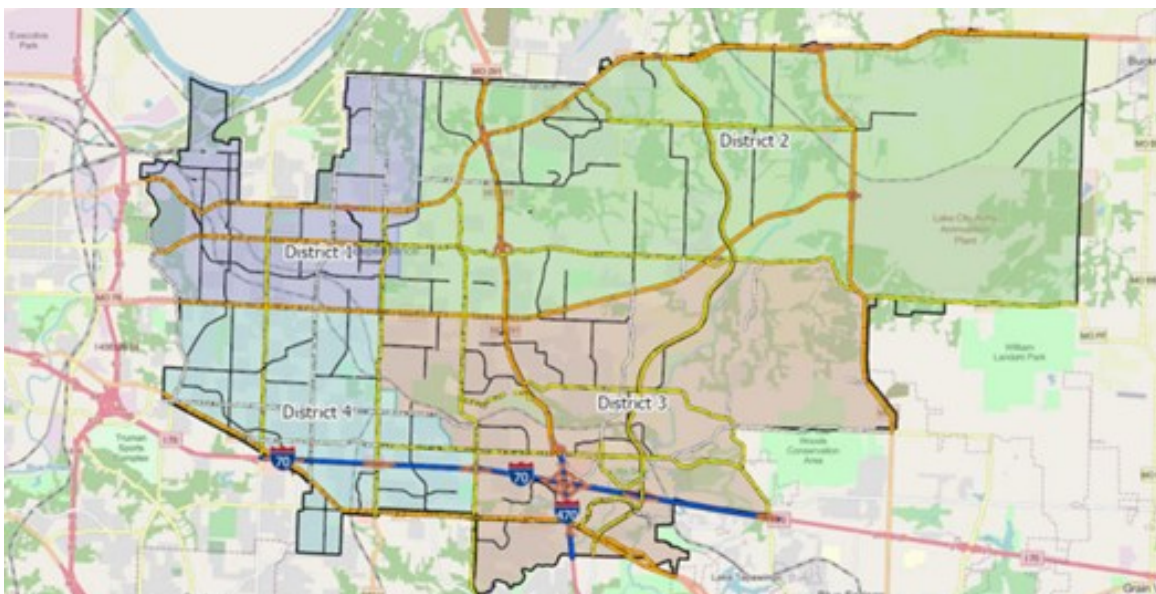
Jennie Vaught

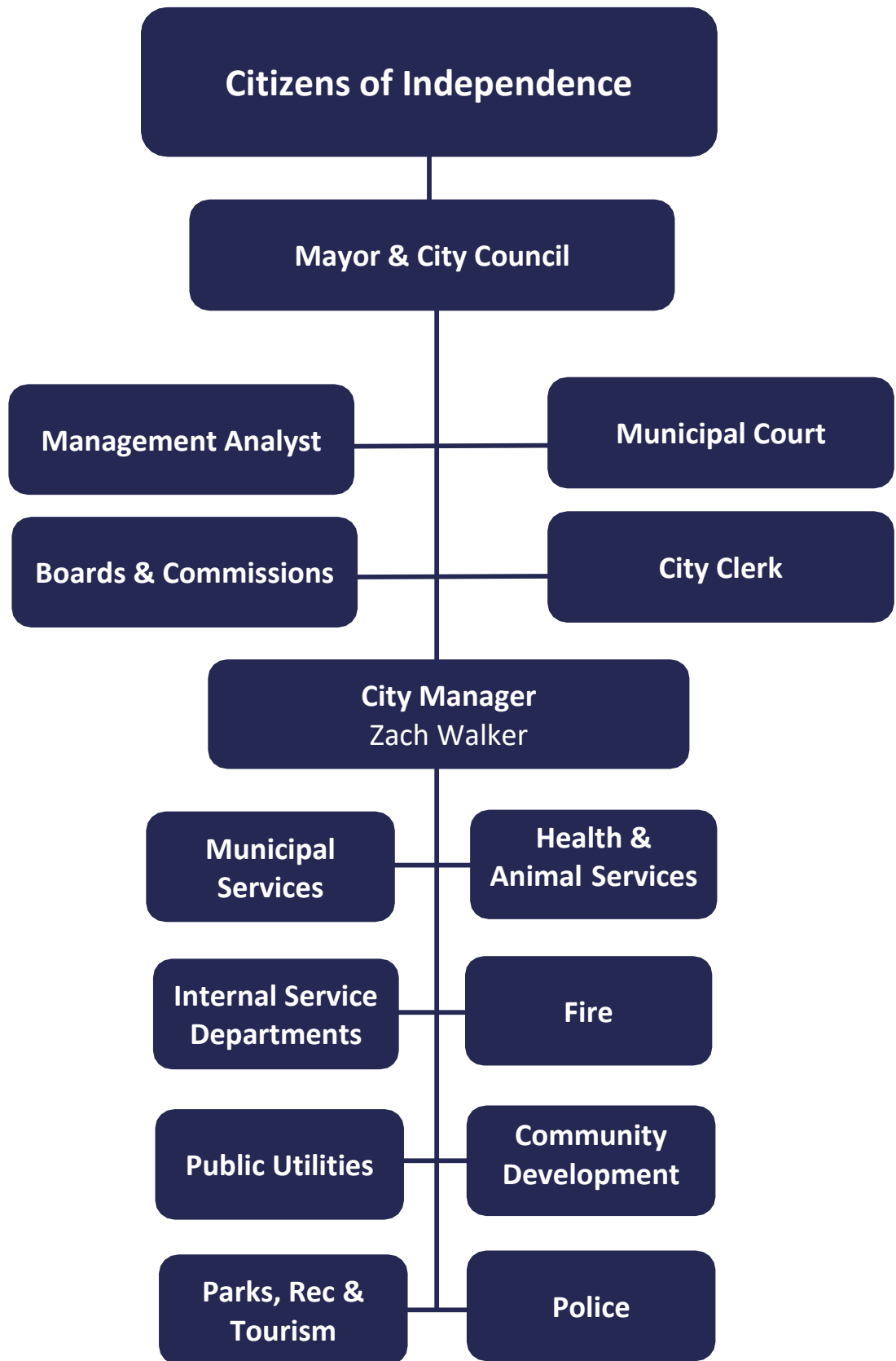
At Large

Jared Fears

At Large

Dr. Bridget McCandless





Guide to the 2024-25 Budget Document

The purpose of this budget document is to provide a comprehensive view of the operating budget. The budget is a tool for management to plan services, but it is also a communication to the public on the overall financial and policy direction of the city. Use this guide to navigate the document.

Budget Transmittal letter

The City Manager's Budget Message provides the framework for how the budget was developed, including contextual information on the city's finances, economic trends, and changes to the budget.

Introduction

This section provides general information about the city:

- Names and photos of Mayor and City Council
- City of Independence overview and history

Fund Summaries

This section of the book gives the highest-level overview of the fund structure of the city.

- The breakdown of expenditure types across all funds
- The breakdown of revenue types across all funds
- Fund summaries for each fund, which show how the expenditures relate to the revenues.

Department Summaries

This section contains summary and detail information about each city department:

- Organizational chart shows the director and divisions of each department.
- Department summary page highlights the mission of the department, the budgetary funds that make up the budget, a summary of expenditures, and total budgets and FTE counts.
- The department is then broken down further into divisions (for instance, the Patrol Division of the Police department). The top half of the page will show summary information about the types of expenditures in that division, as well as the funding source and FTE counts.

Appendix

The appendix includes miscellaneous information that may help further understanding of the budget, including:

- Approved packages included in the budget.
- Capital Outlay details by department.
- ARPA summary
- Glossary of budget and finance terms

About the City

About the City of Independence

Independence is the fifth largest city in Missouri, located within Jackson County. It is the largest suburb of the Kansas City metropolitan area on the Missouri side. Located ten miles east of Kansas City, Missouri in the geographical center of the United States. Independence has a Mayor/City Council/City Manager form of government. The Independence City Council is made up of six members, four are elected to represent one of the city districts, the other two are elected by the city. The Mayor also sits on the City Council and serves as the "Head of Government" for the city. Members serve a four-year term, beginning January 1 following the election.

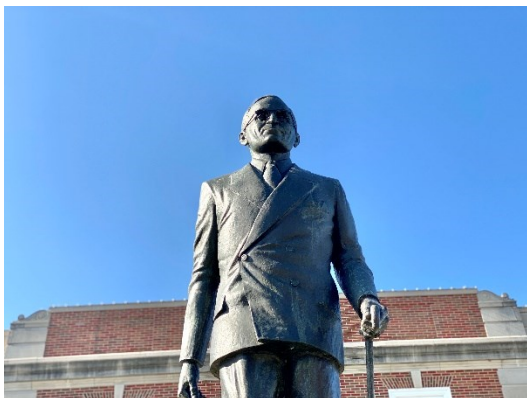
History

Many towns and cities have stories that have been passed down from generation to generation. The rare few have stories of such historic proportions that they become the stuff of legends. Rarer still are the cities whose “Once upon a time” is tied to the opening chapters of so many American lives. Independence, Missouri is a city unlike any other. It is where 400,000 fearless souls set off on a new venture that would not only alter the course of their lives, but the trajectory of an entire country. It is a city so visionary, self-determined and free-spirited, that it became the jumping off point to a whole new world.

Independence was originally inhabited by the Missouri and Osage Indians and became part of the United States with the Louisiana Purchase in 1803. It was the farthest point westward on the Missouri River where steamboats or cargo vessels could travel. The city quickly became the hub of the California Trail, Santa Fe Trail, and the Oregon Trail. Independence was soon known as the Queen of the Trails, due to its unique location where all three trails converged. It wasn't until the 19th century that Independence was defined by The United States Congress as the “Start of the Oregon Trail.” In 1826, Independence was named the county seat of Jackson County. During the years of 1862 and 1864 the First and Second battles of Independence were fought.



It's not surprising then that 100 years later, the 33rd President of the United States should also find his roots and jumping off point in Independence. In his own pioneering way, Harry S. Truman helped write a big part of our country's history. And as a great American himself, shape its ideals and role in the world. After his two terms, President Truman returned to Independence, where the Presidential Library was built in 1957. For another two decades, he and his wife Bess remained Independence residents. The Harry S. Truman National Historic Site and the Harry S. Truman Presidential Library and Museum are both located in Independence.



From the strength and fortitude of its earliest trailblazers to the straight-talking, pragmatism of Harry S. Truman, Independence has provided the country just what it needed at the time. And the city continues its role as a launching pad for brave new ideas and future growth. Nowhere is that more evident than in places like the Ennovation Center, an entrepreneurial incubator where a fiercely independent and creative work ethic is blazing new trails in industries from business technology and healthcare to food services and bringing a whole new generation of innovators to the area.

Community Profile

Independence is positioned strategically at the crossroads of I-70 and I-470, where approximately 150,000 cars pass each day. The Kansas City metropolitan area has more lane miles of freeway per capita than any other metro area in the United States. Two rail lines, three interstates and five state highways serve Independence. The city is located just 25 minutes from Kansas City International Airport.

Population: 121,211	Median value of owner-occupied units:
Square Miles: 78.00	\$154,700
Number of Households: 53,057	School Enrollment: 23,928
Average Household Size: 2.3	Miles of highways: 46.38
<i>Source: City of Independence and Censusreporter.org</i>	Sister City: Higashimurayama, Tokyo, Japan

Independence has seven police stations, ten fire stations, and the city provides Water, Sanitary Sewer, and Power and Light utilities, with three power stations.

The development of the Little Blue Parkway, a new thoroughfare connecting the eastern portion of the City from I-70 to 24 Highway will open 38 miles of land for development. It is estimated that by the year 2020, the Little Blue Valley will be home to an additional 20,000 people and 5,000 new office, industrial and retail jobs.

In the heart of the city, Historic Independence Square is undergoing a renaissance with substantial increase in private investment and a planned restoration of the Historic Jackson County Courthouse. The traditional town square offers unique shops, restaurants, loft-style apartments and a newly renovated cinema and bowling alley.

Creating the educated workforce of the future is a priority for the Independence Community. The city is supported by four award-winning public-school districts: Independence, Blue Springs, Fort Osage, and Raytown school districts. Independence is home to four colleges to support the higher education needs of our citizens, including Metropolitan Community College, Graceland University, Park University, and National American University.



Independence has a history of a pro-business attitude. Its low-cost environment is a natural incentive to companies looking to expand or relocate. Independence has the third lowest property tax rate in the Kansas City Metropolitan Area. Additionally, the City does not tax on personal property, including machinery and equipment. The city tax structure coupled with the many affordable housing options makes it the best value in the Metro for working and living.

Statistical Information

Income

Per capita personal income, Missouri Adjusted Gross Income per return data for the city, County, and State are presented in the following table:

	2021	2020	2019	2018	2017
City of Independence	30,273	28,197	25,341	29,468	25,668
Jackson County	52,436	49,572	46,214	45,319	43,893
State of Missouri	55,159	49,589	46,635	43,661	49,926

AGE

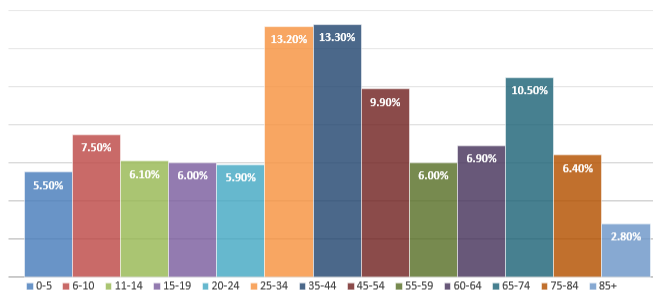
40.2

Median Age

about 12% higher than the figure in the Kansas City, MO area: 35.4

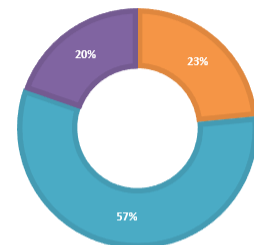
about 3% higher than the figure in Missouri: 39.1

POPULATION BY AGE RANGE

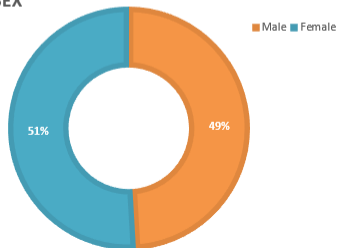


POPULATION BY AGE CATEGORY

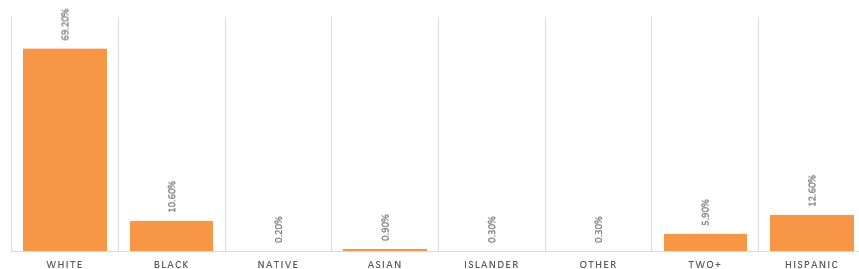
Under 18 18 to 24 65 and over



SEX



RACE AND ETHNICITY



	2021	2020	2019	2018	2017
City of Independence	122,230	123,011	116,676	116,925	117,306
Jackson County	713,229	717,204	703,011	700,307	698,895
State of Missouri	6,140,000	6,154,913	6,137,000	6,043,000	6,114,000

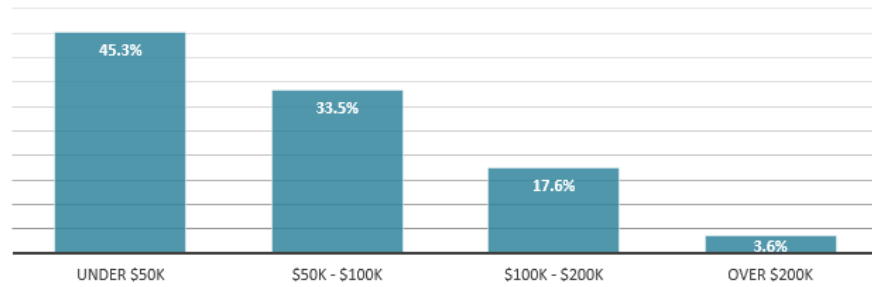
Income

\$53,082

Median household Income

about 85 percent of the amount
in Jackson County: \$62,422about 82 percent of the amount
in Missouri: \$64,811

Household Income



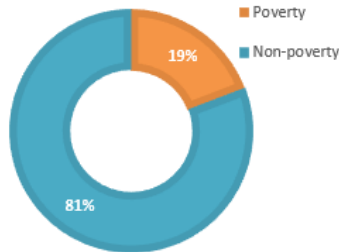
Poverty

15.2%

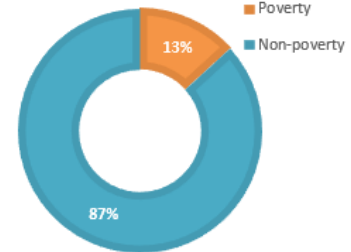
Persons below poverty line

about 1.01 times of the amount
in Jackson County: 15%about 1.15 times of the amount
in Missouri: 13.2%

CHILDREN UNDER 18



SENIORS (65 AND OVER)



Major Employers

The major employers in the city by number of employees(full and part time).

Employer	Employees	Percent of Total City Employment
Independence School District	2153	4.00%
Centerpoint Medical Center	1850	3.44%
Winchester	1545	2.87%
City of Independence	1073	1.99%
GEHA	770	1.43%
Phoenix Home Health	550	1.02%
The Groves	430	0.80%
Unilever	385	0.72%
Cable Dahmer Automotive	340	0.63%
Burd & Fletcher	334	0.62%
Total	9,430	16.61%

LARGEST TAXPAYERS

The table below shows the city's ten largest taxpayers for 2023, the total assessed valuation for the city was \$1,788,344,428

Taxpayer	2023		
	Total Assessed Value	Rank	Percentage of Total Taxable Assessed Value
Southern Union Company	\$ 18,174,080	1	1.02%
RCP-N LLC	12,132,935	2	0.68%

DT Independence Commons LLC	9,876,480	3	0.55%
Mansion Apartments	9,161,377	4	0.51%
Grace Holdings Independence LLC	7,449,660	5	0.42%
Unilever Best Foods	6,247,796	6	0.35%
BRE Space Center of Kansas City	6,147,862	7	0.34%
Centerpoint Medical Center	5,818,209	8	0.33%
Seven65 Cornerstone LLC	5,387,450	9	0.30%
Burd & Fletcher Co	4,920,361	10	0.28%
Total	85,316,210		4.77%

Source: Jackson County Collection Department

Additional Operating Indicators

	2023	2022	2021	2020	2019
Public Safety					
Police incident calls	85,340	88,470	94,609	91,870	100,073
Traffic Unit citations issued	22,000	17,242	8,530	8,194	13,906
Total Alarms	26,685	26,744	23,412	21,500	22,214
Public education audience	2,198	1,638	1,000	9,200	7,895
Municipal Services					
Street overlay (lane miles)	29	38	47	61	68
Street patching jobs	9,562	7,270	7,666	8,556	11,938
Health & Welfare					
Food handlers trained	3,244	3,022	2,544	3,017	3,856
Flu shots given	-	-	-	304	352
Animal Control service calls	5,041	4,701	4,076	3,811	442
Culture & Recreation					
Park shelter reservations	427	1,098	424	310	581
Number of Sermon Center Memberships	454	2,390	517	865	1,246
Community Development					
Permits Issued	709	732	718	619	979
Tourism					
Site Attendance	8,316	15,102	1,758	214,644	256,209
National Frontiers Trails Museum					
Number of visitors to museum	4,857	3,875	-	7,990	16,418
Power and Light					
Average number of monthly customers	58,534	58,586	57,557	57,832	57,897
Water					
Number of Customers	49,690	49,476	49,432	50,489	48,841
Water main breaks	307	206	240	208	322
Sewer					
Number of Customers	45,533	45,317	45,484	45,316	44,642
Wastewater Treated (Million Gallons)	2,322	2,433	3,030	3,290	3,400

Budget Process and Calendar

Development of the annual City budget is a year-long process that culminates in June, with the formal adoption of the budget.

October - December: Planning

1. Finance develops the 2025 budget manual.
2. Finance meets to resolve issues and prepare budget outlook.

January - February: Operating Budget Kickoff & CIP Presentation

1. Finance meets with departments to kickoff budget process.
2. Updated Five Year Forecast presented to City Council.
3. Finance prepares the base budget, chargebacks, and preliminary personnel budgets.
4. Revenue projections and estimated actual expenses for prior year are prepared.
5. Capital Improvement Program budget presented by Economic Development to the Planning Commission.

March - April: Department Preparation

1. City Council adopts annual Strategic Plan update.
2. In conjunction with the Finance, departments and divisions prepare budget proposals.
3. Capital Improvement Program memo with recommendations issued from Planning Commission.
4. Departments Directors present budgets and package requests to the City Manager.
5. Final adjustments in revenue and expenditure estimates are complete.
6. City Manager reviews recommended budget and gives preliminary approval on budget changes to be included in Proposed Budget.
7. Finance prepares Proposed Budget document.

May: Preliminary Review and Public Input

1. City Manager Proposed Budget submitted to the City Council.
2. City Council makes policy decisions and budgetary amendments to the Proposed Budget.

June - July: Final Review and Adoption

1. First reading of appropriation ordinances held adopting budget.
2. City Council proposes / amends budget per policy decisions.
3. Second reading of appropriation ordinances held adopting budget.
4. Finance begins production of final budget document.

August - September: Property Tax Levy and Final Budget Book

1. Assessed valuation received from Jackson and Clay Counties to set Property Tax Levy Rates.
2. Public hearing to set Property Tax Levy held.
3. Second reading of appropriation ordinances held adopting the annual tax levy.
4. Tax levy rates submitted to Jackson and Clay Counties.
5. Adopted budget book printed and published online.
6. First quarter budget amendment prepared for City Council approval.

FY 2024-25 Budget Calendar	
Item	Due Date
Personnel Allocations and Overtime Budgets sent to departments	Friday, December 15, 2023
CIP Kickoff Meetings	December 18-26, 2023
CIP updates and new projects entered	Friday, January 12, 2024
Budget Kickoff Meeting	Wednesday, January 10, 2024
Personnel Allocation Changes Due	Tuesday, January 09, 2024
Overtime Budget Changes Due	Wednesday, January 17, 2024
Mid-Year Financial Status / 5 Year Forecast Update at Study Session	Monday, February 12, 2024
Internal Service Charges due (Central Garage, Tech Services, WC, Risk)	Wednesday, February 1, 2024
Personnel Posted to Munis for department review	Wednesday, February 1, 2024
Finance set items and internal charges are loaded	Monday, February 12, 2024
Munis is open for budget entry	
Due from departments: - Proposed department budgets and package requests - CIP for the fiscal year - Revenues - Estimated Actual Expenditures - Personnel corrections / adjustments - Capital Outlay List	Wednesday, March 06, 2024
Review of department budget submissions	March 8 - March 31, 2024
City Manager meets with departments to review proposed budgets	March 9 - March 29, 2024
CIP Presented to Planning Commission	Tuesday, March 12, 2024
CIP Report Presentation at Study Session	Monday, April 8, 2024
Financial Update at Study Session	Monday, April 8, 2024
City Manager approves recommended changes for proposed budget, packages posted, and departments notified	Monday, April 8, 2024
Department summary pages and org charts due	Friday, April 12, 2024
Fee Changes are due from departments	Wednesday, May 1, 2024
City Manager Proposed Budget submitted to the City Council	Monday, May 13, 2024
Public Hearing held for Proposed Budget	Monday, May 20, 2024
First Reading of Proposed Budget	Monday, June 3, 2024
Second Reading of Proposed Budget	Monday, June 17, 2024

Fund Summaries and Schedules

Fund Descriptions

For accounting purposes, a local unit of government is not treated as a single, integrated entity. Instead, a government is viewed as a collection of smaller, separate entities known as “funds”. The Government Accounting Standards Board (GASB) Codification of Governmental and Accounting and Financial Reporting Standard, Section 1300, defines a fund as:

A fiscal and accountability entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, or limitations.

All the funds used by a government must be classified into one of seven fund types. Four of these fund types are used to account for a local government’s “governmental-type” activities and are known as “governmental funds”. Two of these fund types are used to account for a government’s “business-type” activities and are known as “proprietary funds”. Finally, the seventh fund type is reserved for a government’s “fiduciary activities”.

Below is a more detailed explanation of the city’s funds:

General Fund (002)

is used to account for all financial resources necessary to carry out basic governmental activities of the city that are not accounted for in another fund. The General Fund supports essential city services, including police, fire, municipal services, and administration.

Special Revenue Funds

are used to account for specific revenues that are legally restricted to expenditures for specified purposes.

Street Improvements Sales Tax (011) - Voters approved a one-half of one cent sales tax for streets, bridges and safety improvements. Additional revenues from the Proposition "P" waterfall provision are accounted for here.

Park Improvements Sales Tax (012) - The Park Improvements Sales Tax Fund has been setup to account for the one-quarter cent sales tax identified for parks and recreation. Additional revenues from the Proposition "P" waterfall provision are accounted for here.

Storm Water Sales Tax (013) - The Storm Water Sales Tax Fund has been set up to account for the one-quarter cent sales tax identified for storm water system improvements. Additional revenues from the Proposition "P" waterfall provision are accounted for here.

Police Public Safety Sales Tax (016) - The voters approved a Capital Improvements for Police Sales Tax in April 2016 at the rate of one-eighth cent of the receipts from the sale at retail of all tangible personal property or taxable services at retail for a period of January 2017 through December 31, 2028. The Police (Capital) Sales Tax Fund has been set-up to account for the one-eighth cent capital improvements sales tax identified for police equipment. Additional revenues from the Proposition "P" waterfall provision are accounted for here.

Fire Public Safety Sales Tax (017) - The voters approved a one-half cent Fire Sales Tax in November 2021 until repealed by voters to replace the current rate of one-eighth cent of the receipts from the sale at retail of all tangible personal property or taxable services at retail for a period of January 2017 through December 31, 2028. The Fire Public Safety Sales Tax Fund has been set-up to account for the one-half cent for improvements including replacing and maintaining fire stations, apparatus, and lifesaving equipment. Sales tax funds can also be used to hire additional firefighters, administration, and personnel to improve department training needs. Additional revenues from the Proposition "P" waterfall provision are accounted for here.

Animal Shelter Use Tax (010) - Voters approved Proposition "P", a use tax on goods delivered to Independence addresses in 2019. The rate of the use is the same rate as the total City's retail sales. The first \$1.5 million (adjusted for inflation annually) will be split equally between a fund for Animal Services and a fund for hiring up to 30 new police officers. The next \$1.5 million of use taxes in the fiscal year are applied 100% towards hiring of police officers (\$3 million total before inflation increase). Use taxes collected over the amounts identified in the special use taxes will then be receipted into any fund that has a sales tax prorated on its share of sales taxes.

Police Use Tax (018) - Voters approved in November 2021 to increase the Proposition "P" use tax to expand the use of funds for new and current Police Department personnel and equipment and to increase the total before inflation increase from \$3 million to \$4 million and does not change the first \$1.5 million split between Animal Services and Police Department. Originally, Voters approved Proposition "P", a use tax on goods delivered to Independence addresses in 2019. The rate of the use is the same rate as the total City's retail sales. The first \$1.5 million (adjusted for inflation annually) will be split equally between a fund for Animal Services and a fund for hiring up to 30 new police officers. The next \$1.5 million of use taxes in the fiscal year are applied 100% towards hiring of police officers (\$3 million total before inflation increase). Use taxes collected over the amounts identified in the special use taxes will then be receipted into any fund that has a sales tax prorated on its share of sales taxes.

Health & Animal Levy (005) - Funded by the Health & Recreation tax levy collected against real estate within the city of Independence. The purpose of the levy is for Health and Parks and Recreation purposes. This levy is split between the Health & Animal Levy Special Fund and a Parks Health & Recreation Levy Fund.

Parks Health & Recreation Levy (007) - Funded by the Health & Recreation tax levy collected against real estate within the city of Independence. The purpose of the levy is for Health and Parks and Recreation purposes. This levy is split between the Health & Animal Levy Special Fund and a Parks Health & Recreation Levy Fund.

Tourism (004) - The Tourism Sales Tax Fund is supported by both admission fees to the National Frontier Trails Museum and a 6.5% Transient Guest Tax. The 6.5% Transient Guest Tax is to be paid on the gross daily rent due from or paid by transient guests of all hotels and motels, bed and breakfast inns and campgrounds.

Com. Dev. Block Grant (008) - accounts for the federally funded Community Development Block Grant Act program.

HOME (009) - accounts for the federally funded home program.

Grants (015) - accounts for other grants, including Police, Fire, and Health department grants.

Marijuana Sales Tax (065)- accounts for the 3% sales tax imposed on the sale of recreational marijuana.

Enterprise / Utility Funds

are used to account for operations that are financed and operated similar to a private business where the intent is that the cost of providing services to the public is financed primarily through user charges.

Power & Light (020) - operations of the city's power and light utilities.

Water (040) - operations of the city's potable water utility.

Sanitary Sewer (030) - operations of the city's sanitary sewer utility.

Internal Service Funds

are used to account for operations internal to the city where the intent is that the cost of providing services to the city department is financed primarily through department user charges.

Central Garage (090) - Vehicle maintenance and operations of citywide fleet, including gas and oil charges.

Staywell Health Care (091) - Activities related to the city's self-insured health care plan.

Workers' Compensation (092) - Management of workers' compensation insurance and claims.

Risk Management (093) - Management of city liability insurance and claims.

Enterprise Resource Planning (ERP) changed to Finance Internal Service (095) - Management of Finance and Administration for the costs associated with providing services citywide including budget, accounting, human resources and technology services.

All funds in the operating budget book are appropriated by City Council via budget adoption.

Fund and Department Relationships												
Fund	City Manager	Community Development	Finance & Admin.	Fire	Health & Animal Services	Mayor & City Council	Municipal Court	Parks Rec. Tourism	Police	Power and Light	Municipal Services	Water
General Fund (002)	x	x		x		x	x	x	x		x	
Street Improvements Sales Tax (011)											x	
Park Improvements Sales Tax (012)								x				
Storm Water Sales Tax (013)											x	
Police Public Safety Sales Tax (016)									x			
Fire Public Safety Sales Tax (017)				x								
Animal Shelter Use Tax (010)					x							
Police Use Tax (018)									x			
Health & Animal Levy (005)					x							
Parks Health & Recreation Levy (007)								x				
Tourism (004)								x				
Com. Dev. Block Grant (008)		x										
HOME (009)		x										
Grants (015)		x	x	x	x			x	x			
Marijuana Sales Tax (065)												
Central Garage (090) *											x	
Staywell Health Care (091) *			x									
Workers' Compensation (092) *			x									
Risk Management (093) *			x									
Enterprise Resource Planning (095) *			x									
Power & Light (020)										x		
Water (040)												x
Sanitary Sewer (030)											x	

Schedule 1
All Funds by Expense Category

All Funds⁽¹⁾				
Category	FY 2022-23 Actual Expenditures	FY 2023-24 Adopted Budget	FY 2023-24 Estimated Expenditures	FY 2024-25 Proposed Budget
Salaries	\$117,429,659	\$125,922,617	\$125,367,172	\$128,919,969
Retiree Health Insurance	5,911,430	5,744,940	6,291,500	6,935,237
Operating Expenses	163,175,805	175,217,507	176,240,448	190,027,746
Equipment	4,784,254	11,356,716	8,891,052	6,745,177
Total - Operating	\$291,301,149	\$318,241,781	\$316,790,171	\$332,628,128
Capital Improvements	16,467,763	56,595,746	34,121,804	57,802,103
Debt Service	19,460,262	19,471,197	19,645,530	21,025,863
Transfers Out	599,390	360,000	5,999,024	910,000
Contingency	-	364,005	155,700	834,925
Total	\$327,828,564	\$395,032,728	\$376,712,231	\$413,201,019

General Fund⁽⁴⁾				
Category	FY 2022-23 Actual Expenditures	FY 2023-24 Adopted Budget	FY 2023-24 Estimated Expenditures	FY 2024-25 Proposed Budget
Salaries	\$59,714,925	59,846,703	\$63,700,443	\$60,109,189
Retiree Health Insurance	3,549,049	3,405,903	3,894,600	4,286,700
Operating Expenses	10,534,779	13,702,931	13,882,332	16,094,668
Equipment	199,665	217,271	295,345	182,371
Total - Operating	\$73,998,419	\$77,172,808	\$81,772,720	\$80,672,928
Capital Improvements	-	-	-	260,000
Debt Service	180,739	165,400	165,400	1,771,749
Transfers Out	217,275	360,000	26,000	10,000
Contingency	-	364,005	-	603,626
Total	\$74,396,433	\$78,062,213	\$81,964,120	\$83,318,302

Special Revenue Funds⁽⁴⁾				
Category	FY 2022-23 Actual Expenditures	FY 2023-24 Adopted Budget	FY 2023-24 Estimated Expenditures	FY 2024-25 Adopted Budget
Salaries	\$15,647,774	\$18,637,424	\$17,820,691	\$20,579,337
Retiree Health Insurance	201,553	165,000	191,900	226,500
Operating Expenses	9,978,779	14,129,145	13,609,953	16,784,257
Equipment	\$3,582,623	\$8,335,605	\$6,714,599	\$5,274,706
Total - Operating	\$29,410,729	\$41,267,174	\$38,337,143	\$42,864,799
Capital Improvements	10,397,420	27,468,746	16,586,210	24,883,103
Debt Service	1,925,445	1,883,781	2,028,130	1,842,497
Contingencies	-	-	5,700	81,299
Transfers Out	333,186	-	3,843,024	\$900,000
Total	\$42,066,779	\$70,619,701	\$60,800,207	\$70,571,698

Enterprise Funds

Category	FY 2022-23 Actual Expenditures	FY 2023-24 Adopted Budget	FY 2023-24 Estimated Expenditures	FY 2024-25 Proposed Budget
Salaries	\$42,066,960	\$47,438,490	\$43,846,038	\$48,231,443
Retiree Health Insurance	\$2,160,828	\$2,174,037	\$2,205,000	\$2,422,037
Operating Expenses	\$142,662,248	\$147,385,431	\$148,748,163	\$157,48,821
Equipment	\$1,001,966	\$2,803,840	\$1,881,108	\$1,288,100
Total - Operating	\$187,892,002	\$199,801,798	\$196,680,309	\$209,090,401
Capital Improvements	6,070,343	29,127,000	17,535,594	32,659,000
Debt Service	17,354,077	17,422,016	17,452,000	17,411,617
Contingencies	-	-	150,000	150,000
Transfers Out	48,929	-	2,130,000	-
Total	\$211,365,351	\$246,350,812	\$233,947,903	\$259,311,018

Internal Service Funds^{(2) (3) (4)}

Category	FY 2022-23 Actual Expenditures	FY 2023-24 Adopted Budget	FY 2023-24 Estimated Expenditures	FY 2024-25 Proposed Budget
Salaries	\$6,066,380	\$7,537,542	\$7,546,570	\$7,633,165
Retiree Health Insurance	273,157	222,000	247,000	288,200
Operating Expenses	\$35,984,808	\$39,310,436	\$39,844,093	\$40,931,360
Equipment	311,780	1,259,834	1,095,919	83,050
Total - Operating	\$42,636,125	\$48,329,812	\$48,733,582	\$48,935,775
Capital Improvements	-	-	-	1,018,334
Debt Service	-	-	-	-
Transfers Out	-	-	-	-
Total	\$42,636,125	\$48,329,812	\$48,733,582	\$49,954,109

Notes:

(1) In the All Funds Summary, the totals for Internal Service Funds expense have already been included in the operating expenses for GF, Special Revenues, and Enterprise Funds as they are charged out during course of the year for internal services provided to other departments/funds.

(2) The Internal Service Funds Summary is shown for informational purposes, the total amount is in the operating expenses for each fund. The All Funds Summary is the total of the General Fund, Special Revenue Funds, and Enterprise Funds.

(3) Finance and Administration was moved to an Internal Service Fund in FY 2022-23.

(4) The transfers out to capital project funds have been removed from the charts above as budgeted capital project amounts for individual capital project funds have also been included.

Schedule 2
Expenditures by Department

All Funds ^{(1) (2)}				
Department	FY 2022-23 Actual Expenditures	FY 2023-24 Adopted Budget	FY 2023-24 Estimated Expenditures	FY 2024-25 Adopted Budget
City Manager	\$1,163,428	\$1,292,479	\$1,600,714	\$1,672,525
Community Development	7,449,651	8,884,539	9,077,608	10,117,941
Debt Service	-	-	-	1,771,749
Finance & Administration	833,063	1,006,523	1,154,005	1,018,607
Fire	29,607,335	34,743,729	36,647,637	40,021,986
Health & Animal Services	2,927,708	4,179,642	3,449,845	3,304,078
Mayor & City Council	1,191,339	1,196,482	742,573	817,002
Municipal Court	1,531,231	1,579,595	1,610,265	1,733,769
Non-Departmental	217,275	\$724,005	\$74,144	\$792,942
Parks Recreation Tourism	9,886,822	11,781,774	12,401,313	12,116,360
Police	41,527,856	45,165,159	51,639,117	49,482,425
Power and Light	149,438,432	\$161,700,582	\$157,091,586	\$169,873,760
Municipal Services	52,417,396	79,442,847	59,106,902	120,477,876
Water	29,637,029	43,335,373	42,116,520	-
Total	\$327,828,564	\$395,032,727	\$376,712,231	\$413,201,019

General Fund				
Category	FY 2022-23 Actual Expenditures	FY 2023-24 Adopted Budget	FY 2023-24 Estimated Expenditures	FY 2024-25 Proposed Budget
City Manager	\$1,163,428	\$1,292,479	\$1,600,714	\$1,672,525
Community Development	\$4,863,730	\$5,980,795	\$5,975,126	\$6,256,536
Debt Service	-	-	-	1,771,749
Finance & Administration	\$798,750	\$905,643	\$1,113,485	\$984,294
Fire	\$25,373,694	\$24,404,130	\$28,077,339	\$24,787,049
Health & Animal Services	-	-	-	-
Mayor & City Council	1,191,339	1,196,482	742,573	817,002
Municipal Court	1,531,231	1,579,595	1,610,265	1,733,769
Non-Departmental	\$217,275	\$724,005	\$74,144	\$792,942
Parks Recreation Tourism	\$212,419	\$231,407	\$1,545,988	\$1,558,798
Police	\$33,704,070	\$35,397,004	\$36,394,081	\$37,447,117
Municipal Services	\$5,340,497	\$6,350,672	\$4,830,404	\$5,496,522
Total	\$74,396,434	\$78,062,213	\$81,964,120	\$83,318,302

Special Revenue Funds

	FY 2022-23 Actual	FY 2023-24	FY 2023-24	FY 2024-25
Category	Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Community Development	2,585,921	2,903,743	3,102,481	3,861,405
Finance & Administration	34,313	100,880	40,520	34,313
Fire	4,233,640	10,339,599	8,570,298	15,234,937
Health & Animal Services	2,927,708	\$4,179,642	\$3,449,845	\$3,304,078
Parks Recreation Tourism	9,674,402	11,550,367	\$10,855,325	10,557,562
Police	7,823,786	9,768,155	15,245,036	12,035,307
Municipal Services	14,787,009	31,777,315	19,536,703	25,544,096
Total	\$42,066,779	\$70,619,701	\$60,800,207	70,571,698

Enterprise Funds

	FY 2022-23 Actual	FY 2023-24	FY 2023-24	FY 2024-25
Category	Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Power & Light	\$149,438,432	\$161,700,582	\$157,091,586	\$169,873,760
Water	29,637,029	43,335,373	42,116,520	48,542,960
Sanitary Sewer	32,289,890	41,314,860	34,739,795	40,894,298
Total	\$211,365,351	\$246,350,814	\$233,947,902	\$259,311,018

(1) Finance and Administration was moved to an Internal Service Fund in FY 2022-23, therefore most expenses are spread in the operating expenditures of all other departments.

(2) The Water Department was combined with Municipal Services in FY 23-24; Fund remains separate.

Schedule 3
Expenditures by Fund and Fund Type

All Funds				
Fund Type	FY 2022-23 Actual Expenditures	FY 2023-24 Adopted Budget	FY 2023-24 Estimated Expenditures	FY 2024-25 Adopted Budget
Governmental Funds	\$116,463,212	\$148,681,913	\$142,764,328	\$153,890,000
Enterprise Funds	\$211,365,351	\$246,350,814	233,947,902	259,311,018
Total	\$327,828,564	\$395,032,727	\$376,712,231	\$413,201,019

Governmental Funds				
Fund	FY 2022-23 Actual Expenditures	FY 2023-24 Adopted Budget	FY 2023-24 Estimated Expenditures	FY 2024-25 Proposed Budget
General Fund (002)	\$74,396,433	\$78,062,213	\$81,964,120	\$83,318,302
Street Improvements Sales Tax (011)	7,379,549	\$24,928,365	\$15,214,633	\$14,014,693
Park Improvements Sales Tax (012)	5,491,502	7,140,818	6,300,004	6,474,551
Storm Water Sales Tax (013)	7,407,461	6,848,950	4,322,070	11,529,403
Police Public Safety Sales Tax (016)	2,177,571	4,817,622	5,592,529	4,105,453
Fire Protection Sales Tax (017)	4,023,811	10,264,971	8,454,098	15,234,937
Animal Shelter Use Tax (010)	679,131	886,000	649,750	933,324
Police Use Tax (018)	3,810,070	4,231,251	6,797,372	6,276,670
Health & Animal Levy (005)	1,608,506	1,803,518	1,841,911	1,719,369
Parks Health & Recreation Levy (007)	2,494,812	1,583,850	1,535,149	1,914,757
Tourism (004)	\$1,590,312	\$2,743,265	\$2,919,638	\$2,141,526
Com. Dev. Block Grant (008)	1,153,266	850,703	982,011	845,000
HOME (009)	326,480	542,266	523,323	2,181,405
Grants (015)	3,924,310	3,963,121	5,047,720	2,300,611
Marijuana Sales Tax (065)	-	15,000	620,000	900,000
Total	\$116,463,212	\$148,681,913	\$142,764,328	\$153,890,000

Enterprise Funds				
Fund	FY 2022-23 Actual Expenditures	FY 2023-24 Adopted Budget	FY 2023-24 Estimated Expenditures	FY 2024-25 Proposed Budget
Power & Light (020)	\$149,438,432	\$161,700,582	\$157,091,586	\$169,873,760
Water (040)	29,637,029	43,335,373	42,116,520	48,542,960
Sanitary Sewer (030)	32,289,890	41,314,860	34,739,795	40,894,298
Total	\$211,365,351	\$246,350,814	\$233,947,902	\$259,311,018

Capital Projects Funds ⁽¹⁾				
Fund	FY 2022-23 Actual Expenditures	FY 2023-24 Adopted Budget	FY 2023-24 Estimated Expenditures	FY 2024-25 Proposed Budget
Street Improvements Fund (051)	-	-	-	10,745,086
Police Improvements Fund (052)	-	-	4,026,594	550,000
Fire Improvements Fund (053)	-	-	-	5,450,000
Buildings & Other Improv Fund (057)	-	-	-	260,000
Storm Drainage Improv Fund (058)	-	-	-	7,583,017
Park Improvements Fund (059)	-	-	-	555,000
Total			\$4,026,594	\$25,143,103

(1) Transfers out in the Governmental Funds tab have not been removed, Capital Projects Funds table have not been included in the All Funds Table to not duplicate expenditures for these projects.

Schedule 4
Revenue by Fund and Fund Type

All Funds				
Fund Type	FY 2022-23 Actual Revenue	FY 2023-24 Adopted Budget	FY 2023-24 Estimated Revenue	FY 2024-25 Adopted Budget
Governmental Funds	\$137,134,015	\$133,277,046	\$145,234,339	\$139,714,545
Enterprise Funds	234,500,261	\$221,090,538	229,834,498	232,356,412
Total	\$371,634,276	\$354,367,584	\$375,068,837	\$372,070,957

Governmental Funds				
Fund	FY 2022-23 Actual Revenue	FY 2023-24 Adopted Budget	FY 2023-24 Estimated Revenue	FY 2024-25 Proposed Budget
General (002)	\$78,804,711	\$78,062,213	\$83,486,990	\$83,318,302
Street Improvements Sales Tax (011)	14,606,748	10,980,000	13,191,700	11,239,000
Park Improvements Sales Tax (012)	6,107,837	6,095,080	6,533,697	6,018,405
Storm Water Sales Tax (013)	5,507,099	5,608,900	5,948,900	5,665,900
Police Public Safety Sales Tax (016)	2,989,258	2,958,600	3,367,308	3,187,600
Fire Protection Sales Tax (017)	11,997,538	11,769,000	12,344,000	12,178,000
Animal Shelter Use Tax (010)	794,196	886,000	883,150	921,000
Police Use Tax (018)	4,209,000	4,542,000	4,684,000	4,822,000
Health & Animal Levy (005)	1,936,057	1,803,520	1,843,914	1,719,369
Parks Health & Recreation Levy (007)	1,973,181	1,943,140	2,058,294	2,043,736
Tourism (004)	\$2,404,659	\$2,328,050	\$2,442,090	\$2,372,550
Com. Dev. Block Grant (008)	1,181,709	851,251	851,251	845,000
HOME (009)	577,092	570,305	570,305	2,183,072
Grants (015)	4,044,931	4,728,987	6,408,739	2,300,611
Marijuana Sales Tax (065)	-	150,000	620,000	900,000
Total	\$137,134,015	\$133,277,046	\$145,234,339	\$139,714,545

Enterprise Funds				
Fund	FY 2022-23 Actual Revenue	FY 2023-24 Adopted Budget	FY 2023-24 Estimated Revenue	FY 2024-25 Proposed Budget
Power & Light (020)	\$158,559,523	\$148,013,370	\$151,027,379	\$159,106,500
Sanitary Sewer (030)	36,727,547	36,090,330	37,820,609	36,309,112
Water (040)	39,213,190	36,986,838	40,986,510	36,940,800
Total	\$234,500,261	\$221,090,538	\$229,834,498	\$232,356,412

Schedule 5
All Funds by Revenue Category Group

All Funds				
Category	FY 2022-23 Actual Revenue	FY 2023-24 Adopted Budget	FY 2023-24 Estimated Revenue	FY 2024-25 Adopted Budget
Taxes	\$73,790,282	\$75,353,400	\$78,247,883	\$79,140,186
Franchise Fees	9,228,632	8,333,000	8,815,000	8,967,000
PILOTS	21,760,119	21,301,000	22,365,000	22,855,000
Licenses and Permits	4,515,591	4,452,950	4,369,750	4,567,150
Intergovernmental	14,077,244	11,893,900	15,139,913	12,159,660
Miscellaneous	920,977	30,700	846,765	365,000
American Rescue Plan (ARP)	-	-	-	-
Charges for Services	4,224,342	3,393,323	4,007,490	3,464,537
Fines and Forfeitures	2,125,275	2,086,000	2,156,000	2,086,000
Utility Service Charges	216,717,650	\$207,488,800	212,196,660	216,176,212
Investment Income	5,528,068	1,789,353	8,544,400	3,230,905
Other Revenue	8,832,723	7,980,571	8,020,350	6,647,905
Sub-Total	\$361,720,902	\$344,102,997	\$364,709,211	\$359,659,555
Interfund Charges	7,873,628	9,904,587	9,893,196	12,401,402
Debt Issuance	-	-	-	-
Special Items	-	-	-	-
Proceeds from Capital Leases	-	-	-	-
Transfers In	2,039,746	360,000	466,430	10,000
Total	\$371,634,276	\$354,367,584	\$375,068,837	\$372,070,957

General Fund				
Category	FY 2022-23 Actual Revenue	FY 2023-24 Adopted Budget	FY 2023-24 Estimated Revenue	FY 2024-25 Proposed Budget
Taxes	\$28,394,924	\$28,495,625	\$29,903,000	\$30,337,000
Franchise Fees	9,228,632	8,333,000	8,815,000	8,967,000
PILOTS	21,760,119	21,301,000	22,365,000	22,855,000
Licenses and Permits	4,515,591	4,452,950	4,369,750	4,567,150
Intergovernmental	7,044,053	5,960,000	7,159,000	6,907,000
American Rescue Plan (ARP)	-	-	-	-
Charges for Services	2,519,199	2,034,900	2,479,679	2,099,150
Fines and Forfeitures	2,125,275	2,086,000	2,156,000	2,086,000
Investment Income	185,979	180,000	1,770,274	895,200
Other Revenue	676,340	749,451	-	-
Sub-Total	\$76,450,111	\$73,592,926	\$79,017,703	\$78,713,500
Interfund Charges	2,354,600	4,469,287	4,469,287	4,604,802
Proceeds from Capital Leases	-	-	-	-
Transfers In	-	-	-	-
Total	\$78,804,711	\$78,062,213	\$83,486,990	\$83,318,302

Special Revenue Funds

Category	FY 2022-23 Actual Revenue	FY 2023-24 Adopted Budget	FY 2023-24 Estimated Revenue	FY 2024-25 Proposed Budget
Taxes	\$45,395,358	\$46,857,775	\$48,344,883	\$48,803,186
Charges for Services	1,705,143	1,358,423	1,527,811	1,365,387
Other Revenue	980,865	206,520	1,363,607	124,305
Investment Income	1,185,001	508,215	2,073,705	850,705
Intergovernmental	7,033,191	5,933,900	7,980,913	5,252,660
American Rescue Plan (ARP)	-	-	-	-
Sub-Total	\$56,299,558	\$54,864,833	\$61,290,918	\$56,396,243
Transfers In	2,029,746	350,000	456,430	-
Debt Issuance	-	-	-	-
Total	\$58,329,304	\$55,214,833	\$61,747,348	\$56,396,243

Enterprise Funds

Category	FY 2022-23 Actual Revenue	FY 2023-24 Adopted Budget	FY 2023-24 Estimated Revenue	FY 2024-25 Proposed Budget
Utility Service Charges	\$216,717,650	\$207,488,800	\$212,196,660	\$216,176,212
Investment Income	4,157,088	1,101,138	4,700,421	1,485,000
Intergovernmental	-	-	-	-
Miscellaneous	920,977	30,700	846,765	365,000
Interfund Charges	5,519,028	5,435,300	5,423,909	7,796,600
Other Revenue	7,175,518	7,024,600	6,656,743	6,523,600
Sub-Total	\$234,490,261	\$221,080,538	\$229,824,498	\$232,346,412
Special Items	-	-	-	-
Transfers In	10,000	10,000	10,000	10,000
Total	\$234,500,261	\$221,090,538	\$229,834,498	\$232,356,412



Schedule 6
Governmental Funds
General Fund Summary
Comparison of Revenues, Expenditures and Change in Fund Balance

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
	Actual	Adopted	Estimated	Proposed
	Expenditures	Budget	Expenditures	Budget
Revenues				
Taxes				
Property	\$5,704,350	\$6,003,000	\$6,113,000	\$6,063,000
Sales	21,312,328	21,565,625	21,450,000	21,880,000
Use Tax	1,023,612	642,000	2,000,000	2,040,000
Cigarette	354,634	285,000	340,000	354,000
Total Taxes	28,394,924	28,495,625	29,903,000	30,337,000
Utility Franchise Fees				
Water	31,322	37,000	30,000	32,000
Gas	5,895,686	4,968,000	6,100,000	6,500,000
Telephone	1,462,117	1,480,000	1,200,000	1,050,000
Electricity	616,441	698,000	615,000	610,000
Cable	1,223,066	1,150,000	870,000	775,000
Total Franchise Fees	9,228,632	8,333,000	8,815,000	8,967,000
PILOTS				
Power & Light	14,824,658	14,601,000	15,465,000	15,775,000
Water Service	3,341,507	3,200,000	3,300,000	3,330,000
Sanitary Sewer	3,593,954	3,500,000	3,600,000	3,750,000
Total PILOTS	21,760,119	21,301,000	22,365,000	22,855,000
All Other				
Licenses & Permits	4,515,591	4,452,950	4,369,750	4,567,150
Intergovernmental	7,044,053	5,960,000	7,159,000	6,907,000
American Rescue Plan (ARP)	-	-	-	-
Charges for Services	2,519,199	2,034,900	2,479,679	2,099,150
Fines & Court Costs	2,125,275	2,086,000	2,156,000	2,086,000
Interfund Chrgs Supp Services	2,354,600	4,469,287	4,469,287	4,604,802
Investment Income	185,979	180,000	1,770,274	895,200
Other	676,340	749,451		
Total All Other	\$19,421,036	\$19,932,588	\$22,403,990	\$21,159,302
Proceeds from Capital Leases		-	-	
Transfers In from Other Funds		-	-	
Total Revenues	\$78,804,711	\$78,062,213	\$83,486,990	\$83,318,302

Expenditures

Salary and Benefits	\$59,714,925	\$59,846,703	\$63,700,443	\$60,109,189
Retiree Health Insurance	3,549,049	3,405,903	3,894,600	4,286,700
Operating Expenses	10,534,779	13,702,931	13,882,332	16,094,668
Equipment	199,665	217,271	295,345	182,371
Sub-Total Expenditures	\$73,998,419	\$77,172,808	\$81,772,720	\$80,672,928
Debt Service	180,739	165,400	165,400	1,771,749
Contingency	-	364,005	-	603,626
Transfers Out	217,275	360,000	26,000	270,000
Total Expenditures	\$74,396,433	\$78,062,213	\$81,964,120	\$83,318,302
Excess Revenues Over (Under) Expenditures	\$4,408,278	\$0	\$1,522,870	\$0
Unassigned Fund Balance at Beginning of Year			10,185,653	11,728,071
Cancellation of prior year encumbrances			88,596	-
Change in other fund balance components during the year			(69,048)	-
Year-end investment market value adjustment			-	-
Ending Unassigned Fund Balance ⁽¹⁾			\$11,728,071	11,728,071

Notes:

(1) Unassigned fund balance is per February 2024 financial statements.

Schedule 7
Governmental Funds
Tourism Fund (004)
Comparison of Revenues, Expenditures and Change in Fund Balance

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
	Actual	Adopted	Estimated	Proposed
	Expenditures	Budget	Expenditures	Budget
Revenues				
Transient Guest Tax	\$2,322,046	\$2,300,000	\$2,340,000	\$2,300,000
American Rescue Plan (ARP)	-	-	-	-
Charges for Services	18,230	-	4,590	8,000
Investment Income	58,907	25,050	95,000	25,050
Other	5,476	3,000	2,500	39,500
Total All Other	\$2,404,659	\$2,328,050	\$2,442,090	\$2,372,550
Transfers In from Other Funds	-	-	-	-
Total Revenues	\$2,404,659	\$2,328,050	\$2,442,090	\$2,372,550
Expenditures				
Salary & Benefits	761,367	1,230,815	1,310,223	681,046
Retiree Health Insurance	13,950	15,000	15,000	16,500
Operating Expenses	780,958	894,563	1,175,735	1,288,980
Equipment	18,291	202,887	222,250	80,000
Operating Expenditures	\$1,574,567	\$2,343,265	\$2,723,208	\$2,066,526
Capital Improvements	\$15,745	\$400,000	\$52,614	\$0
Debt Service	-	-	-	-
Transfers Out for Capital Improvements	\$0	\$0	\$196,430	\$75,000
Total Expenditures	\$1,590,312	\$2,743,265	\$2,972,252	\$2,141,526
Excess Revenues Over (Under)				
Expenditures	\$814,347	(\$415,215)	(\$530,162)	\$231,025
Beginning Unassigned Fund Balance			\$1,938,742	1,413,800
Cancellation of Prior Year Encumbrances			5,220	-
Change in Other Fund Balance Components			-	-
Year-End Investment Market Value Adjustment			-	-
Ending Unassigned Fund Balance			1,413,800	1,644,825

(1) Unassigned fund balance is per February 2024 financial statements.

Schedule 7
Governmental Funds
Health & Animal Levy Fund (005)
Comparison of Revenues, Expenditures and Change in Fund Balance

	FY 2022-23 Actual Expenditures	FY 2023-24 Adopted Budget	FY 2023-24 Estimated Expenditures	FY 2024-25 Proposed Budget
Revenues				
Real Estate Tax	\$850,488	\$870,620	\$915,147	\$933,450
Charges for Services	595,857	\$582,400	\$596,209	\$758,764
American Rescue Plan (ARP)	-	-	-	-
Investment Income	17,317	11,500	\$10,705	9,155
Other	172,394	14,000	61,853	18,000
Total All Other	\$1,636,057	\$1,478,520	\$1,583,914	\$1,719,369
Transfers In from Other Funds	300,000	325,000	260,000	-
Total Revenues	\$1,936,057	\$1,803,520	\$1,843,914	\$1,719,369
Expenditures				
Salary & Benefits	\$1,061,120	\$911,786	\$1,041,520	\$1,037,212
Retiree Health Insurance	66,638	61,000	62,300	73,000
Operating Expenses	478,176	823,848	731,207	520,973
Equipment	2,572	6,885	6,885	6,885
Operating Expenditures	\$1,608,506	\$1,803,518	\$1,841,911	\$1,638,070
Capital Improvements	-	-	-	-
Debt Service	-	-	-	-
Contingency	-	-	-	81,299
Transfers Out	-	-	-	-
Total Expenditures	\$1,608,506	\$1,803,518	\$1,841,911	\$1,719,369
Excess Revenues Over (Under) Expenditures	\$327,551	\$2	\$2,003	\$0
Beginning Unassigned Fund Balance			348,758	350,761
Cancellation of Prior Year Encumbrances			-	-
Change in Other Fund Balance Components			-	-
Year-End Investment Market Value Adjustment			-	-
Ending Unassigned Fund Balance			350,761	350,761

(1) Unassigned fund balance is per February 2024 financial statements.

Schedule 7
Governmental Funds
Parks Health & Recreation Levy Fund (007)
Comparison of Revenues, Expenditures and Change in Fund Balance

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
	Actual	Adopted	Estimated	Proposed
	Expenditures	Budget	Expenditures	Budget
Revenues				
Real Estate Tax	1,807,087	\$1,838,155	\$1,942,736	\$1,942,736
Charges for Services	103,477	88,500	87,520	84,500
Intergovernmental	-	-	-	-
Investment Income	24,610	16,485	28,000	16,500
Other	38,007	-	38	-
Total All Other	\$1,973,181	\$1,943,140	\$2,058,294	\$2,043,736
Transfers In from Other Funds	-	-	-	-
Total Revenues	\$1,973,181	\$1,943,140	\$2,058,294	\$2,043,736
Expenditures				
Salary & Benefits	1,348,623	866,023	842,900	888,247
Retiree Health Insurance	104,556	70,000	94,000	115,000
Operating Expenses	989,193	516,220	534,371	871,510
Equipment	11,036	131,607	30,282	40,000
Operating Expenditures	\$2,453,408	\$1,583,850	\$1,501,553	\$1,914,757
Capital Improvements	41,404	-	-	-
Debt Service	-	-	-	-
Transfers Out	-	-	-	-
Total Expenditures	\$2,494,812	\$1,583,850	\$1,501,553	\$1,914,757
Excess Revenues Over (Under)				
Expenditures	(\$521,631)	\$359,290	\$556,741	\$128,978
Beginning Unassigned Fund Balance			\$23,687	580,458
Cancellation of Prior Year Encumbrances			30	-
Change in Other Fund Balance Components			-	-
Year-End Investment Market Value Adjustment			-	-
Ending Unassigned Fund Balance			580,458	709,436

(1) Unassigned fund balance is per February 2024 financial statements.

Schedule 7
Governmental Funds
Street Improvements Sales Tax Fund (011)
Comparison of Revenues, Expenditures and Change in Fund Balance

	FY 2022-23 Actual Expenditures	FY 2023-24 Adopted Budget	FY 2023-24 Estimated Expenditures	FY 2024-25 Proposed Budget
Revenues				
Sales Tax	\$9,933,180	\$10,534,000	\$10,200,000	\$10,112,000
Use Tax	511,806	321,000	800,000	877,000
Intergovernmental Revenue	1,422,926	-	444,500	-
Investment Income	555,872	125,000	747,000	250,000
Other	453,218	-	1,000,200	-
Total All Other	\$12,877,002	\$10,980,000	\$13,191,700	\$11,239,000
Issuance of Debt	-	-	-	-
Transfers In from Other Funds	1,729,746	-	-	-
Total Revenues	\$14,606,748	\$10,980,000	\$13,191,700	\$11,239,000
Expenditures				
Salary & Benefits	\$364,808	\$559,913	\$528,200	\$531,000
Retiree Health Insurance	\$3,039	4,000	4,000	4,000
Operating Expenses	\$267,584	632,759	599,987	822,210
Equipment	\$58,892	145,000	34,500	117,000
Total Expenditures	\$694,324	\$1,341,673	\$1,474,210	\$1,474,210
Capital Improvements	\$4,900,650	\$21,798,746	\$12,000,000	\$0
Debt Service	1,784,575	1,787,946	1,787,946	1,795,397
Transfers Out for Capital Projects	-	-	-	10,745,086
Transfers Out	\$0	-	260,000	-
Total Expenditures	\$7,379,549	\$24,928,365	\$15,214,633	\$14,014,693
Excess Revenues Over (Under)				
Expenditures	\$7,227,199	(\$13,948,365)	(\$2,022,933)	(\$2,775,693)
Beginning Unassigned Fund Balance			3,396,368	12,368,849
Cancellation of Prior Year Encumbrances			34,954	-
Change in Other Fund Balance Components			10,960,460	-
Year-End Investment Market Value Adjustment			-	-
Ending Unassigned Fund Balance			\$12,368,849	\$9,593,156

(1) Unassigned fund balance is per February 2024 financial statements.

* Revenue and corresponding Capital Expenditures only approved upon acceptance of grant for FY 2023-24

Schedule 7
Governmental Funds
Park Improvements Sales Tax Fund (012)
Comparison of Revenues, Expenditures and Change in Fund Balance

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
	Actual	Adopted	Estimated	Proposed
	Expenditures	Budget	Expenditures	Budget
Revenues				
Sales Tax	\$4,966,640	\$5,268,000	\$5,025,000	\$5,056,000
Use Tax	255,895	169,000	500,000	438,000
Charges for Services	741,987	578,500	633,469	405,100
Intergovernmental	53,328	33,000	33,000	33,000
Investment Income	54,596	19,180	102,000	41,000
Other	35,389	27,400	43,798	45,305
Total All Other	\$6,107,837	\$6,095,080	\$6,337,267	\$6,018,405
Transfers In from Other Funds	-	-	196,430	-
Proceeds from capital lease	-	-	-	-
Total Revenues	\$6,107,837	\$6,095,080	\$6,533,697	\$6,018,405
Expenditures				
Salary & Benefits	2,555,853	2,982,434	2,911,213	3,632,121
Retiree Health Insurance	13,370	15,000	16,600	18,000
Operating Expenses	2,223,003	3,322,920	3,078,657	2,246,930
Equipment	159,556	620,464	293,534	97,500
Total Expenditures	\$4,951,781	\$6,940,818	\$6,300,004	\$5,994,551
Capital Improvements	539,721	200,000	-	-
Debt Service	-	-	-	-
Transfers Out	-	-	-	480,000
Total Expenditures	\$5,491,502	\$7,140,818	\$6,300,004	\$6,474,551
Excess Revenues Over (Under)				
Expenditures	\$616,334	(\$1,045,738)	\$233,693	(\$456,146)
Beginning Unassigned Fund Balance			3,715,082	3,959,101
Cancellation of Prior Year Encumbrances			10,326	-
Change in Other Fund Balance Components			-	-
Year-End Investment Market Value Adjustment			-	-
Ending Unassigned Fund Balance			3,959,101	3,502,955

(1) Unassigned fund balance is per February 2024

Schedule 7
Governmental Funds
Storm Water Sales Tax Fund (013)
Comparison of Revenues, Expenditures and Change in Fund Balance

	FY 2022-23 Actual Expenditures	FY 2023-24 Adopted Budget	FY 2023-24 Estimated Expenditures	FY 2024-25 Proposed Budget
Revenues				
Sales Tax	\$4,966,640	\$5,268,000	\$5,025,000	\$5,056,000
Use Tax	255,895	169,000	500,000	438,000
Intergovernmental	-	-	-	-
Investment Income	216,321	164,000	416,000	164,000
Other	26,429	7,900	7,900	7,900
Total All Other	\$5,465,286	\$5,608,900	\$5,948,900	\$5,665,900
Other Financing Sources - leases	(2,223)			
Transfers In from Other Funds	44,036	-	-	-
Total Revenues	\$5,507,099	\$5,608,900	\$5,948,900	\$5,665,900
Expenditures				
Salary & Benefits	1,338,985	1,573,766	1,317,000	1,979,174
Retiree Health Insurance	-	-	-	-
Operating Expenses	1,032,897	1,653,184	1,278,236	1,903,912
Equipment	134,985	152,000	166,834	63,300
Operating Expenditures	\$2,506,867	\$3,378,950	\$2,762,070	\$3,946,386
Capital Improvements	4,899,900	3,470,000	1,300,000	-
Debt Service	694	-	-	-
Contingencies	-	-	-	-
Transfers Out	-	-	260,000	7,583,017
Total Expenditures	\$7,407,461	\$6,848,950	\$4,322,070	\$11,529,403
Excess Revenues Over (Under)				
Expenditures	(\$1,900,362)	(\$1,240,050)	\$1,626,830	(\$5,863,503)
Beginning Unassigned Fund Balance			10,968,275	12,612,008
Cancellation of Prior Year Encumbrances			16,903	-
Change in Other Fund Balance Components			-	-
Year-End Investment Market Value Adjustment			-	-
Ending Unassigned Fund Balance			12,612,008	6,748,505

(1) Unassigned fund balance is per February 2024 financial statements.

Schedule 7
Governmental Funds
Police Public Safety Sales Tax Fund (016)
Comparison of Revenues, Expenditures and Change in Fund Balance

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
	Actual	Adopted	Estimated	Proposed
	Expenditures	Budget	Expenditures	Budget
Revenues				
Sales Tax	\$2,689,686	\$2,831,000	\$2,864,000	\$2,918,000
Use Tax	127,948	85,000	275,000	219,000
Investment Income	44,314	35,000	108,000	43,000
Other	127,311	7,600	120,308	7,600
Total All Other	\$2,989,258	\$2,958,600	\$3,367,308	\$3,187,600
Transfers In from Other Funds	-	-	-	-
Total Revenues	\$2,989,258	\$2,958,600	\$3,367,308	\$3,187,600
Expenditures				
Salary & Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Operating Expenses	1,104,906	1,525,322	1,197,176	1,465,280
Equipment	1,046,704	1,869,700	2,115,657	2,067,573
Operating Expenditures	\$2,151,611	\$3,395,022	\$3,312,833	3,532,853
Capital Improvements	-	1,400,000	1,400,000	-
Debt Service	22,520	22,600	22,600	22,600
Transfers Out	3,440	-	857,096	550,000
Total Expenditures	\$2,177,571	\$4,817,622	\$5,592,529	\$4,105,453
Excess Revenues Over (Under)				
Expenditures	\$811,687	(\$1,859,022)	(\$2,225,221)	(\$917,853)
Beginning Unassigned Fund Balance			3,125,485	925,473
Cancellation of Prior Year Encumbrances			25,209	-
Change in Other Fund Balance Components			-	-
Year-End Investment Market Value Adjustment			-	-
Ending Unassigned Fund Balance			925,473	7,620

(1) Unassigned fund balance is per February 2024 financial statements.

Schedule 7
Governmental Funds
Fire Protection Sales Tax Fund (017)
Comparison of Revenues, Expenditures and Change in Fund Balance

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
	Actual	Adopted	Estimated	Proposed
	Expenditures	Budget	Expenditures	Budget
Revenues				
Sales Tax	\$11,272,850	\$11,395,000	\$11,000,000	\$11,160,000
Use Tax	511,806	321,000	1,000,000	877,000
Investment Income	91,930	47,000	338,000	135,000
Other	120,952	6,000	6,000	6,000
Total Revenues	\$11,997,538	\$11,769,000	\$12,344,000	\$12,178,000
Expenditures				
Salary & Benefits	1,668,992	3,627,361	2,757,600	5,603,397
Retiree Health Insurance	-	-	-	-
Operating Expenses	736,762	1,698,174	1,618,914	2,633,440
Equipment	1,501,228	3,066,200	2,060,000	1,523,600
Operating Expenditures	\$3,906,982	\$8,391,735	\$6,436,514	\$9,760,437
Capital Improvements	-	1,800,000	1,800,000	-
Debt Service	116,828	73,236	217,584	24,500
Transfers Out to Capital Projects	-	-	-	5,450,000
Total Expenditures	\$4,023,811	\$10,264,971	\$8,454,098	\$15,213,937
Excess Revenues Over (Under)				
Expenditures	\$7,973,727	\$1,504,029	\$3,889,902	(\$3,056,937)
Beginning Unassigned Fund Balance			8,787,693	12,677,595
Cancellation of Prior Year Encumbrances			-	21,960
Change in Other Fund Balance Components			-	-
Year-End Investment Market Value Adjustment			-	-
Ending Unassigned Fund Balance			12,677,595	9,642,618

(1) Unassigned fund balance is per February 2024 financial statements.

(2) Capital Project Fund was established for the FY24-25 Budget

Schedule 7
Governmental Funds
Animal Shelter Use Tax Fund (010)
Comparison of Revenues, Expenditures and Change in Fund Balance

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
	Actual	Adopted	Estimated	Proposed
	Expenditures	Budget	Expenditures	Budget
Revenues				
Use Tax	\$782,000	\$855,000	\$855,000	\$893,000
Investment Income	12,150	6,000	28,000	28,000
Other	46	-	150	-
Total All Other	\$794,196	\$861,000	\$883,150	\$921,000
Transfers In from Other Funds	-	25,000	-	-
Total Revenues	\$794,196	\$886,000	\$883,150	\$921,000
Expenditures				
Salary & Benefits	671,617	883,945	646,400	741,601
Retiree Health Insurance	-	-	-	-
Operating Expenses	6,554	2,056	3,350	191,723
Equipment	960	-	-	-
Operating Expenditures	679,131	\$886,000	\$649,750	\$933,324
Capital Improvements	-	-	-	-
Debt Service	-	-	-	-
Transfers Out	-	-	-	-
Total Expenditures	\$679,131	\$886,000	\$649,750	\$933,324
Excess Revenues Over (Under)				
Expenditures	\$115,065	(\$0)	\$233,400	(\$12,324)
Beginning Unassigned Fund Balance			322,768	556,168
Cancellation of Prior Year Encumbrances			-	-
Change in Other Fund Balance Components			-	-
Year-End Investment Market Value Adjustment			-	-
Ending Unassigned Fund Balance			556,168	543,844

(1) Unassigned fund balance is per February 2024 financial statements.

Schedule 7
Governmental Funds
Police Use tax Fund (018)
Comparison of Revenues, Expenditures and Change in Fund Balance

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
	Actual	Adopted	Estimated	Proposed
	Expenditures	Budget	Expenditures	Budget
Revenues				
Use Tax	\$4,100,000	\$4,483,000	\$4,483,000	\$4,683,000
Investment Income	108,984	59,000	201,000	139,000
Other	15	-	-	-
Total All Other	\$4,209,000	\$4,542,000	\$4,684,000	\$4,822,000
Transfers In from Other Funds	-	-	-	-
Total Revenues	\$4,209,000	\$4,542,000	\$4,684,000	\$4,822,000
Expenditures				
Salary & Benefits	3,264,827	3,864,424	3,549,974	3,983,172
Retiree Health Insurance	-	-	-	-
Operating Expenses	321,410	366,827	306,827	1,469,400
Equipment	223,833	-	908,798	824,098
Operating Expenditures	\$3,810,070	\$4,231,251	\$4,765,599	\$6,276,670
Capital Improvements	-	-	-	-
Debt Service	-	-	-	-
Transfers Out	-	-	2,031,773	-
Total Expenditures	\$3,810,070	\$4,231,251	\$6,797,372	\$6,276,670
Excess Revenues Over (Under)				
Expenditures	\$398,930	\$310,749	(\$2,113,372)	(\$1,454,670)
Beginning Unassigned Fund Balance			4,952,541	2,846,444
Cancellation of Prior Year Encumbrances			7,275	-
Change in Other Fund Balance Components			-	-
Year-End Investment Market Value Adjustment			-	-
Ending Unassigned Fund Balance			\$2,846,444	1,391,775

(1) Unassigned fund balance is per February 2024 financial statements.

Schedule 7
Governmental Funds
Community Development Block Grant (008)
Comparison of Revenues, Expenditures and Change in Fund Balance

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
	Actual	Adopted	Estimated	Proposed
	Expenditures	Budget	Expenditures	Budget
Revenues				
Federal Grant	\$1,181,709	\$851,251	\$851,251	\$845,000
Total Revenues	\$1,181,709	\$851,251	\$851,251	\$845,000
Expenditures				
Salary & Benefits	153,413	137,058	153,363	154,151
Retiree Health Insurance	-	-	-	-
Operating Expenses	670,107	713,645	825,948	690,849
Equipment	-	-	2,700	-
Operating Expenditures	\$823,520	\$850,703	\$982,011	\$845,000
Capital Improvements	-	-	-	-
Debt Service	-	-	-	-
Other financing sources - leases	-	-	-	-
Transfers Out	329,746	-	-	-
Total Expenditures	\$1,153,266	\$850,703	\$982,011	\$845,000
Excess Revenues Over (Under)				
Expenditures	\$28,443	\$548	(\$130,760)	\$0
Beginning Unassigned Fund Balance			(9,437)	(140,197)
Cancellation of Prior Year Encumbrances			-	-
Change in Other Fund Balance Components			-	-
Year-End Investment Market Value Adjustment			-	-
Ending Unassigned Fund Balance			(140,197)	(140,197)

(1) Unassigned fund balance is per February 2024 financial statements.

Schedule 7

Governmental Funds

HOME Grant - Rental Rehabilitation (009)

Comparison of Revenues, Expenditures and Change in Fund Balance

	FY 2022-23 Actual Expenditures	FY 2023-24 Adopted Budget	FY 2023-24 Estimated Expenditures	FY 2024-25 Proposed Budget
Revenues				
Federal Grant	\$577,092	\$570,305	\$570,305	\$2,183,072
Total Revenues	\$577,092	\$570,305	\$570,305	\$2,183,072
Expenditures				
Salary & Benefits	45,603	54,518	35,575	45,432
Retiree Health Insurance	-	-	-	-
Operating Expenses	60,766	32,262	32,262	1,681,223
Equipment	220,111	455,486	455,486	454,750
Operating Expenditures	\$326,480	\$542,266	\$523,323	\$2,181,405
Capital Improvements	-	-	-	-
Debt Service	-	-	-	-
Transfers Out	-	-	-	-
Total Expenditures	\$326,480	\$542,266	\$523,323	\$2,181,405
Excess Revenues Over (Under)				
Expenditures	\$250,612	\$28,039	\$46,982	\$1,667
Beginning Unassigned Fund Balance			(200,586)	(153,604)
Cancellation of Prior Year Encumbrances			-	-
Change in Other Fund Balance Components			-	-
Year-End Investment Market Value Adjustment			-	-
Ending Unassigned Fund Balance			(153,604)	(151,937)

(1) Unassigned fund balance is per February 2023 financial statements.

Schedule 7
Governmental Funds
Grant Fund (015)

Comparison of Revenues, Expenditures and Change in Fund Balance

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
	Actual	Adopted	Estimated	Proposed
	Expenditures	Budget	Expenditures	Budget
Revenues				
Federal & State Grants	\$3,811,375	\$4,479,344	6,081,857	2,191,588
Charges for Services	231,928	109,023	\$206,023	\$109,023
Other	1,628	140,620	120,860	-
Total Revenues	\$4,044,931	\$4,728,987	\$6,408,739	\$2,300,611
Transfers In from Other Funds	-	-	-	-
Total Revenues	\$4,044,931	\$4,728,987	\$6,408,739	\$2,300,611
Expenditures				
Salary & Benefits	\$2,412,566	\$1,930,381	\$2,726,723	\$1,302,785
Retiree Health Insurance	-	-	-	-
Operating Expenses	1,306,461	1,948,044	1,850,710	997,826
Equipment	204,455	84,695	470,287	-
Operating Expenditures	\$3,923,483	\$3,963,121	\$5,047,720	\$2,300,611
Capital Improvements	-	-	-	-
Debt Service	827	-	-	-
Transfers Out	-	-	-	-
Total Expenditures	\$3,924,310	\$3,963,121	\$5,047,720	\$2,300,611
Excess Revenues Over (Under)				
Expenditures	\$120,622	\$765,866	\$1,361,020	\$0
Beginning Unassigned Fund Balance			(131,639)	1,229,381
Cancellation of Prior Year Encumbrances			-	-
Change in Other Fund Balance Components			-	-
Year-End Investment Market Value Adjustment			-	-
Ending Unassigned Fund Balance			<u>1,229,381</u>	<u>1,229,381</u>

(1) Unassigned fund balance is per February 2024 financial statements.

Schedule 7
Governmental Funds
Marijuana Sales Tax Fund
Comparison of Revenues, Expenditures and Change in Fund Balance

	FY 2022-23 Actual Expenditures	FY 2023-24 Adopted Budget	FY 2023-24 Estimated Expenditures	FY 2024-25 Proposed Budget
Revenues				
Sales Tax	\$0	\$150,000	\$620,000	\$900,000
Investment Income	-	-	-	-
Other	-	-	-	-
Total All Other	\$0	\$150,000	\$620,000	\$900,000
Transfers In from Other Funds	-	-	-	-
Total Revenues	\$0	\$150,000	\$620,000	\$900,000
Expenditures				
Salary & Benefits	-	15,000	-	-
Retiree Health Insurance	-	-	-	-
Operating Expenses	-	-	-	-
Equipment	-	-	-	-
Operating Expenditures	\$0	\$15,000	\$0	\$0
Capital Improvements	-	-	382,275	-
Debt Service	-	-	-	-
Transfers Out	-	-	237,725	900,000
Total Expenditures	\$0	\$15,000	\$620,000	\$900,000
Excess Revenues Over (Under)				
Expenditures	\$0	\$135,000	\$0	\$0
Beginning Unassigned Fund Balance			-	\$0
Cancellation of Prior Year Encumbrances			-	-
Change in Other Fund Balance Components			-	-
Year-End Investment Market Value Adjustment			-	-
Ending Unassigned Fund Balance			\$0	-

Schedule 8
Enterprise Funds
Power and Light Fund (020)
Comparison of Revenues, Expenditures and Change in Available Resources

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
	Actual	Adopted	Estimated	Proposed
	Expenditures	Budget	Expenditures	Budget
Revenues				
Charges for Services	\$145,077,693	\$137,475,870	\$138,012,685	\$146,277,500
Penalties	1,460,015	1,000,000	1,490,000	1,000,000
Connection/Disconnection Charges	6,697	33,000	7,350	13,000
Temporary Service	1,250	1,000	700	1,000
Rental Income	302,514	294,500	494,000	294,500
Miscellaneous	901,158	15,700	824,085	350,000
Interfund Service Charges	2,159,810	2,075,300	2,059,138	4,170,500
Investment Income	1,608,334	118,000	1,522,421	500,000
Intergovernmental	-	-	-	-
Other	7,042,052	7,000,000	6,617,000	6,500,000
Total All Other	\$158,559,523	\$148,013,370	\$151,027,379	\$159,106,500
Transfers In	-	-	-	-
Special Item	-	-	-	-
Resources from closed projects	-	-	-	-
Total Revenues	\$158,559,523	\$148,013,370	\$151,027,379	\$159,106,500
Expenditures				
Salary and Benefits	27,903,640	30,325,842	28,918,232	31,051,309
Retiree Health Insurance	1,454,378	1,462,037	1,460,000	1,602,037
Operating Expenses	107,114,870	105,171,162	110,206,423	110,300,714
Equipment	164,383	1,356,440	903,254	410,300
Operating Expenditures	136,637,271	138,315,482	141,487,909	143,364,360
Capital Improvements	4,174,418	14,747,000	6,835,594	-
Debt Service	8,626,743	8,638,100	8,668,084	8,635,400
Transfers out for Capital Improvements	-	-	-	17,774,000
Contingencies	-	-	100,000	100,000
Total Expenditures	149,438,432	161,700,582	157,091,586	169,873,760
Excess Revenues Over (Under) Expenditures	\$9,121,091	(\$13,687,212)	(\$6,064,208)	(\$10,767,260)
Beginning Available Resources			51,797,305	45,733,097
Cancellation of Prior Year Encumbrances			-	-
Ending Available Resources			45,733,097	34,965,837
Revenue Risk			5,300,000	
Capital Reserve			3,000,000	
Expense Risk			18,700,000	
Working Capital			25,550,000	
Targeted Reserve Level			52,550,000	
Total Non-Restricted Resources Available			(6,816,903)	

(1) Unassigned fund balance is per February 2024 financial statements.

Schedule 8
Enterprise Funds
Power and Light Fund - Capital (021)
Comparison of Revenues, Expenditures and Change in Available Resources

	FY 2022-23 Actual Expenditures	FY 2023-24 Adopted Budget	FY 2023-24 Estimated Expenditures	FY 2024-25 Proposed Budget
Revenues				
Charges for Services	\$0	\$0	\$0	\$0
Penalties	-	-	-	-
Connection/Disconnection Charges	-	-	-	-
Temporary Service	-	-	-	-
Rental Income	-	-	-	-
Miscellaneous	-	-	-	-
Interfund Service Charges	-	-	-	-
Investment Income	-	-	-	-
Intergovernmental	-	-	-	-
Other	-	-	-	-
Total All Other	\$0	\$0	\$0	\$0
Transfers In	-	-	-	17,774,000
Special Item	-	-	-	-
Resources from closed projects	-	-	-	-
Total Revenues	\$0	\$0	\$0	\$17,774,000
Expenditures				
Salary and Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Operating Expenses	-	-	-	-
Equipment	-	-	-	-
Operating Expenditures	-	-	-	-
Capital Improvements	-	-	-	-
Debt Service	-	-	-	-
Transfers out for Capital Improvements	-	-	-	17,774,000
Contingencies	-	-	-	-
Total Expenditures	-	-	-	17,774,000
Excess Revenues Over (Under) Expenditures	\$0	\$0	\$0	\$0
Beginning Available Resources			-	-
Cancellation of Prior Year Encumbrances			-	-
Ending Available Resources			-	-

Schedule 8
Enterprise Funds
Sanitary Sewer Fund (030)
Comparison of Revenues, Expenditures and Change in Available Resources

	FY 2022-23 Actual Expenditures	FY 2023-24 Adopted Budget	FY 2023-24 Estimated Expenditures	FY 2024-25 Proposed Budget
Revenues				
Charges for Services	\$35,206,857	\$35,546,430	\$36,183,986	\$35,765,212
Penalties	389,862	200,000	360,723	200,000
Intergovernmental	-	-	-	-
Investment Income	1,007,791	326,000	1,258,000	326,000
Other	113,038	7,900	7,900	7,900
Total All Other	36,717,547	36,080,330	37,810,609	\$36,299,112
Transfers In	10,000	10,000	10,000	10,000
Special Item	-	-	-	-
Resources from closed projects	-	-	-	-
Total Revenues	\$36,727,547	\$36,090,330	\$37,820,609	\$36,309,112
Expenditures				
Salary & Benefits	5,680,201	6,988,726	6,104,000	6,894,894
Retiree Health Insurance	357,822	348,000	420,000	460,000
Operating Expenses	18,998,195	20,995,556	18,500,015	21,498,025
Equipment	318,202	409,600	342,803	296,300
Operating Expenditures	25,354,420	28,741,882	25,366,817	29,149,219
Capital Improvements	664,695	6,330,000	1,000,000	\$0
Debt Service	6,221,846	6,242,978	6,242,978	6,240,079
Contingencies	-	-	-	-
Transfers Out	48,929	-	2,130,000	\$5,505,000
Total Expenditures	\$32,289,890	\$41,314,860	\$34,739,795	40,894,298
Excess Revenues Over (Under) Expenditures	4,437,657	(5,224,530)	3,080,814	(4,585,186)
Beginning Available Resources			33,820,216	36,901,030
Cancellation of Prior Year Encumbrances			-	-
Ending Available Resources			<u>36,901,030</u>	<u>32,315,844</u>
Revenue Risk			1,200,000	
Capital Reserve			4,000,000	
Expense Risk			700,000	
Working Capital			<u>6,800,000</u>	
Targeted Reserve Level			<u>12,700,000</u>	
Total Non-Restricted Resources Available			<u><u>24,201,030</u></u>	

(1) Unassigned fund balance is per February 2024 financial statements.

Schedule 8
Enterprise Funds
Sanitary Sewer Fund (031)
Comparison of Revenues, Expenditures and Change in Available Resources

	FY 2022-23 Actual Expenditures	FY 2023-24 Adopted Budget	FY 2023-24 Estimated Expenditures	FY 2024-25 Proposed Budget
Revenues				
Charges for Services	\$0	\$0	\$0	\$0
Penalties	-	-	-	-
Intergovernmental	-	-	-	-
Investment Income	-	-	-	-
Other	-	-	-	-
Total All Other	-	-	-	\$0
Transfers In	-	-	-	5,505,000
Special Item	-	-	-	-
Resources from closed projects	-	-	-	-
Total Revenues	\$0	\$0	\$0	\$5,505,000
Expenditures				
Salary & Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Operating Expenses	-	-	-	-
Equipment	-	-	-	-
Operating Expenditures	-	-	-	-
Capital Improvements	-	-	-	\$5,505,000
Debt Service	-	-	-	-
Contingencies	-	-	-	-
Transfers Out	-	-	-	\$0
Total Expenditures	\$0	\$0	\$0	\$5,505,000
Excess Revenues Over (Under) Expenditures	-	-	-	-
Beginning Available Resources			-	-
Cancellation of Prior Year Encumbrances			-	-
Ending Available Resources			-	-

Schedule 8
Enterprise Funds
Water Fund (040)

Comparison of Revenues, Expenditures and Change in Available Resources

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
	Actual	Adopted	Estimated	Proposed
	Expenditures	Budget	Expenditures	Budget
Revenues				
Charges for Services	\$33,845,057	\$32,610,000	\$35,241,265	\$32,297,000
Penalties	234,319	200,000	218,650	200,000
Connection/Disconnection Charges	21,179	17,000	24,432	17,000
Returned Check Charges	29,745	26,000	32,160	26,000
Rental Income	142,461	85,000	130,709	85,000
Miscellaneous	19,819	15,000	22,680	15,000
Interfund Service Charges	3,359,219	3,360,000	3,364,771	3,626,100
Investment Income	1,540,963	657,138	1,920,000	659,000
Intergovernmental	-	-	-	-
Other	20,428	16,700	31,843	15,700
Total All Other	\$39,213,190	\$36,986,838	\$40,986,510	\$36,940,800
Transfers In	-	-	-	-
Special Item	-	-	-	-
Total Revenues	\$39,213,190	\$36,986,838	\$40,986,510	\$36,940,800
Expenditures				
Salary & Benefits	8,483,119	10,123,922	8,823,807	10,285,240
Retiree Health Insurance	348,628	364,000	325,000	360,000
Operating Expenses	16,549,182	21,218,713	20,041,725	25,350,082
Equipment	519,382	1,037,800	635,051	581,500
Operating Expenditures	25,900,311	32,744,435	29,825,582	36,576,822
Capital Improvements	1,231,231	8,050,000	9,700,000	-
Debt Service	2,505,487	2,540,938	2,540,938	2,536,138
Contingencies	-	-	50,000	50,000
Transfers Out	-	-	-	9,380,000
Total Expenditures	\$29,637,029	\$43,335,373	42,116,520	\$48,542,960
Excess Revenues Over (Under) Expenditures	\$9,576,160	(\$6,348,535)	(\$1,130,010)	(\$11,602,160)
Beginning Available Resources			51,219,649	50,089,639
Cancellation of Prior Year Encumbrances			-	-
Ending Available Resources			\$50,089,639	38,487,479
Revenue Risk			2,000,000	
Capital Reserve			6,100,000	
Expense Risk			700,000	
Working Capital			5,600,000	
Targeted Reserve Level			14,400,000	
Total Non-Restricted Resources Available			35,689,639	

(1) Unassigned fund balance is per February 2024 financial statements.

Schedule 8
Enterprise Funds
Water Fund - Capital (041)
Comparison of Revenues, Expenditures and Change in Available Resources

	FY 2022-23 Actual Expenditures	FY 2023-24 Adopted Budget	FY 2023-24 Estimated Expenditures	FY 2024-25 Proposed Budget
Revenues				
Charges for Services	\$0	\$0	\$0	\$0
Penalties	-	-	-	-
Connection/Disconnection Charges	-	-	-	-
Returned Check Charges	-	-	-	-
Rental Income	-	-	-	-
Miscellaneous	-	-	-	-
Interfund Service Charges	-	-	-	-
Investment Income	-	-	-	-
Intergovernmental	-	-	-	-
Other	-	-	-	-
Total All Other	\$0	\$0	\$0	\$0
Transfers In	-	-	-	9,380,000
Special Item	-	-	-	-
Total Revenues	\$0	\$0	\$0	\$9,380,000
Expenditures				
Salary & Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Operating Expenses	-	-	-	-
Equipment	-	-	-	-
Operating Expenditures	-	-	-	-
Capital Improvements	-	-	-	9,380,000
Debt Service	-	-	-	-
Contingencies	-	-	-	-
Transfers Out	-	-	-	-
Total Expenditures	\$0	\$0	-	\$9,380,000
Excess Revenues Over (Under) Expenditures	\$0	\$0	\$0	\$0
Beginning Available Resources			-	-
Cancellation of Prior Year Encumbrances			-	-
Ending Available Resources			\$0	-

Schedule 9
Internal Service Funds
Central Garage Fund (090)
Comparison of Revenues, Expenditures and Change in Fund Balance

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
	Actual	Adopted	Estimated	Proposed
	Expenditures	Budget	Expenditures	Budget
Revenues				
Charges for Services	\$3,063,477	\$2,933,171	\$2,933,171	\$3,762,200
Miscellaneous	7,840	-	10,000	-
Investment Income	15,259	7,500	40,000	7,500
Other	22,784	281,000	19,000	-
Total All Other	\$3,109,360	\$3,221,671	\$3,002,171	\$3,769,700
Transfers In	-	-	-	-
Total Revenues	\$3,109,360	\$3,221,671	\$3,002,171	\$3,769,700
Expenditures				
Salary & Benefits	734,764	857,546	744,400	942,060
Retiree Health Insurance	42,757	52,000	37,000	57,200
Operating Expenses	1,821,696	2,056,523	2,212,557	2,404,400
Equipment	5,619	2,000	-	-
Operating Expenditures	\$2,604,836	\$2,968,069	\$2,993,957	\$3,403,660
Capital Improvements	-	-	-	-
Debt Service	-	-	-	-
Transfers Out	-	-	-	-
Total Expenditures	\$2,604,836	\$2,968,069	\$2,993,957	\$3,403,660
Excess Revenues Over (Under)				
Expenditures	504,525	253,602	8,214	366,040
Beginning Unassigned Fund Balance			(1,008,280)	843,947
Cancellation of Prior Year Encumbrances			45,194	-
Change in Other Fund Balance Components			(7,209)	-
Year-End Investment Market Value Adjustment			-	-
GAAP Components - OPEB and LAGERS			1,806,028	
Ending Unassigned Fund Balance			843,947	1,209,987

(1) Unassigned fund balance is per February 2024 financial statements.

Schedule 9
Internal Service Funds
Staywell Health Care Fund (091)
Comparison of Revenues, Expenditures and Change in Fund Balance

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
	Actual	Adopted	Estimated	Proposed
	Expenditures	Budget	Expenditures	Budget
Revenues				
Charges for Services	\$19,211,095	\$20,534,900	\$20,534,900	\$20,534,900
American Rescue Plan (ARP)	-	-	-	-
Investment Income	9,129	120,000	250,000	155,000
Other	2,140,621	1,236,600	1,536,600	1,236,600
Total Revenues	\$21,360,845	\$21,891,500	\$22,321,500	\$21,926,500
Transfers In	2,350,000	-	-	-
Total Revenues	\$23,710,845	\$21,891,500	\$22,321,500	\$21,926,500
Expenditures				
Salary & Benefits	317,225	740,500	747,000	487,600
Retiree Health Insurance	-	-	-	-
Operating Expenses	23,110,195	24,460,900	24,461,200	24,460,900
Equipment	-	-	-	-
Operating Expenditures	\$23,427,420	\$25,201,400	\$25,208,200	\$24,948,500
Capital Improvements	-	-	-	-
Debt Service	-	-	-	-
Transfers Out	-	-	-	-
Total Expenditures	\$23,427,420	\$25,201,400	\$25,208,200	\$24,948,500
Excess Revenues Over (Under)				
Expenditures	\$283,426	(\$3,309,900)	(\$2,886,700)	(\$3,022,000)
Beginning Unassigned Fund Balance			3,747,925	861,225
Cancellation of Prior Year Encumbrances			-	-
Change in Other Fund Balance Components			-	-
Year-End Investment Market Value Adjustment			-	-
Ending Unassigned Fund Balance			861,225	(2,160,775)

(1) Unassigned fund balance is per February 2024 financial statements.

Schedule 9
Internal Service Funds
Workers' Compensation Fund (092)
Comparison of Revenues, Expenditures and Change in Fund Balance

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
	Actual	Adopted	Estimated	Proposed
	Expenditures	Budget	Expenditures	Budget
Revenues				
Charges for Services	\$4,450,900	\$4,450,900	\$3,492,667	\$3,918,000
Miscellaneous	6,522	-	-	-
Investment Income	93,076	10,000	212,638	100,000
Other	-	-	-	-
Total Revenues	\$4,550,498	\$4,460,900	\$3,705,304	\$4,018,000
Expenditures				
Salary & Benefits	8,121	-	6,920	10,013
Retiree Health Insurance	-	-	-	-
Operating Expenses	3,914,990	4,748,001	4,421,399	3,952,140
Equipment	-	-	-	-
Operating Expenditures	\$3,923,111	\$4,748,001	\$4,428,319	\$3,962,153
Capital Improvements	-	-	-	-
Debt Service	-	-	-	-
Transfers Out	-	-	-	-
Total Expenditures	\$3,923,111	\$4,748,001	\$4,428,319	\$3,962,153
Excess Revenues Over (Under)				
Expenditures	\$627,387	(\$287,101)	(\$723,015)	\$55,847
Beginning Unassigned Fund Balance			(5,756,320)	(6,479,335)
Cancellation of Prior Year Encumbrances			-	-
Change in Other Fund Balance Components			-	-
Year-End Investment Market Value Adjustment			-	-
Ending Unassigned Fund Balance			(6,479,335)	(6,423,754)
Other Fund Balance Components				
Restricted - Work Comp Escrow			-	-
Assigned - Current Year Encumbrances			63,295	-
Assigned - Prior Year Encumbrances			-	-
Total Ending Fund Balance			(6,416,040)	

(1) Unassigned fund balance is per February 2024 financial statements.

Schedule 9
Internal Service Funds
Risk Management Fund (093)
Comparison of Revenues, Expenditures and Change in Fund Balance

	FY 2022-23 Actual Expenditures	FY 2023-24 Adopted Budget	FY 2023-24 Estimated Expenditures	FY 2024-25 Proposed Budget
Revenues				
Charges for Services	\$2,943,000	\$3,196,000	\$2,944,300	\$3,193,000
Miscellaneous	0	-	0	0
Investment Income	37,932	23,000	50,000	30,000
Other	-	-	300	
Total All Other	\$2,980,932	\$3,219,000	\$2,994,600	\$3,223,000
Issuance of Debt	-	-	-	-
Transfers In from Other Funds	-	-	-	-
Total Revenues	\$2,980,932	\$3,219,000	\$2,994,600	\$3,223,000
Expenditures				
Salary & Benefits	8,121	-	7,250	10,035
Retiree Health Insurance	-	-	-	-
Operating Expenses	2,676,409	3,355,559	4,045,059	4,454,701
Equipment	-	-	-	-
Total Expenditures	\$2,684,530	\$3,355,559	\$4,052,309	\$4,464,736
Capital Improvements	-	-	-	-
Debt Service	-	-	-	-
Transfers Out	-	-	-	-
Total Expenditures	\$2,684,530	\$3,355,559	\$4,052,309	\$4,464,736
Excess Revenues Over (Under)				
Expenditures	\$296,402	(\$136,559)	(\$1,057,709)	(\$1,241,736)
Beginning Unassigned Fund Balance			2,049,143	991,434
Cancellation of Prior Year Encumbrances			-	-
Change in Other Fund Balance Components			-	-
Year-End Investment Market Value Adjustment			-	-
Ending Unassigned Fund Balance			991,434	(250,302)
<i>(1) Unassigned fund balance is per February 2024 financial statements.</i>				

Schedule 9
Internal Service Funds
Enterprise Resource Planning (ERP) Fund (095)
Comparison of Revenues, Expenditures and Change in Fund Balance

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
	Actual	Adopted	Estimated	Proposed
	Expenditures	Budget	Expenditures	Budget
Revenues				
Charges for Services	\$10,523,853	\$11,709,004	\$11,709,004	\$13,117,510
Miscellaneous	-	-	-	-
Intergovernmental	-	-	-	-
Investment Income	-	-	-	-
Other	-	-	-	-
Total All Other	\$10,523,853	\$11,709,004	\$11,709,004	\$13,117,510
Transfers In from Other Funds	-	-	-	-
Proceeds from capital lease	-	-	-	-
Total Revenues	\$10,523,853	\$11,709,004	\$11,709,004	\$13,117,510
Expenditures				
Salary & Benefits	\$4,998,150	\$5,939,496	\$6,041,000	\$6,183,457
Retiree Health Insurance	230,401	170,000	210,000	231,000
Operating Expenses	4,461,518	4,689,454	4,703,879	5,659,219
Equipment	306,161	1,257,834	1,095,919	83,050
Total Expenditures	\$9,996,229	\$12,056,784	\$12,050,798	\$12,156,726
Capital Improvements	-	-	-	-
Debt Service	-	-	-	-
Transfers Out	-	-	-	1,681,668
Total Expenditures	\$9,996,229	\$12,056,784	\$12,050,798	\$13,838,394
Excess Revenues Over (Under)				
Expenditures	\$527,624	(\$347,779)	(\$341,794)	(\$720,884)
Beginning Unassigned Fund Balance			(2,040,870)	455,268
Cancellation of Prior Year Encumbrances			1,520	-
Change in Other Fund Balance Components			(1,956)	-
GAAP Components - OPEB and LAGERS			2,838,368	-
Ending Unassigned Fund Balance			\$455,268	(\$265,616)

(1) Unassigned fund balance is per February 2024 financial statements.

(2) Fund 095 was used to establish Finance and Administration as an Internal Service Fund in FY 2022-23.

Schedule 9
Internal Service Funds
Enterprise Resource Planning (ERP) Fund - Capital (096)
Comparison of Revenues, Expenditures and Change in Fund Balance

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
	Actual	Adopted	Estimated	Proposed
	Expenditures	Budget	Expenditures	Budget
Revenues				
Charges for Services	\$0	\$0	\$0	\$0
Miscellaneous	-	-	-	-
Intergovernmental	-	-	-	-
Investment Income	-	-	-	-
Other	-	-	-	-
Total All Other	\$0	\$0	\$0	\$0
Transfers In from Other Funds	-	-	-	1,681,668
Proceeds from capital lease	-	-	-	-
Total Revenues	\$0	\$0	\$0	\$1,681,668
Expenditures				
Salary & Benefits	\$0	\$0	\$0	\$0
Retiree Health Insurance	-	-	-	-
Operating Expenses	-	-	-	-
Equipment	-	-	-	-
Total Expenditures	\$0	\$0	\$0	\$0
Capital Improvements	-	-	-	-
Debt Service	-	-	-	-
Transfers Out	-	-	-	1,681,668
Total Expenditures	\$0	\$0	\$0	\$1,681,668
Excess Revenues Over (Under)				
Expenditures	\$0	\$0	\$0	\$0
Beginning Unassigned Fund Balance			-	-
Cancellation of Prior Year Encumbrances			-	-
Change in Other Fund Balance Components			-	-
GAAP Components - OPEB and LAGERS			-	-
Ending Unassigned Fund Balance			\$0	\$0

Schedule 10
Governmental Funds
Street Improvements Capital Fund (051)
Comparison of Revenues, Expenditures and Change in Fund Balance

	FY 2022-23 Actual Expenditures	FY 2023-24 Adopted Budget	FY 2023-24 Estimated Expenditures	FY 2024-25 Proposed Budget
Revenues				
Sales Tax	\$0	\$0	\$0	\$0
Use Tax	-	-	-	-
Intergovernmental Revenue	-	-	-	-
Investment Income	-	-	-	-
Other	-	-	-	-
Total All Other	\$0	\$0	\$0	\$0
Issuance of Debt	-	-	-	-
Transfers In from Street Sales Tax Fund (011)	-	-	-	10,745,086
Total Revenues	\$0	\$0	\$0	\$10,745,086
Expenditures				
Salary & Benefits	\$0	\$0	\$0	\$0
Retiree Health Insurance	-	-	-	-
Operating Expenses	-	-	-	-
Equipment	-	-	-	-
Total Expenditures	\$0	\$0	\$0	\$0
Capital Improvements	-	\$-	-	\$10,745,086
Debt Service	-	-	-	-
Transfers Out	-	-	-	-
Total Expenditures	\$0	\$0	\$0	\$10,745,086
Excess Revenues Over (Under)				
Expenditures	\$0	\$0	\$0	\$0
Beginning Unassigned Fund Balance			-	-
Cancellation of Prior Year Encumbrances			-	-
Change in Other Fund Balance Components			-	-
Year-End Investment Market Value Adjustment			-	-
Ending Unassigned Fund Balance			\$0	\$0

Schedule 7
Governmental Funds
Police Improvement Fund (052)
Comparison of Revenues, Expenditures and Change in Fund Balance

	FY 2022-23 Actual Expenditures	FY 2023-24 Adopted Budget	FY 2023-24 Estimated Expenditures	FY 2024-25 Proposed Budget
Revenues				
Sales Tax	\$0	\$0	\$0	\$0
Use Tax	-	-	-	-
Investment Income	-	-	-	-
Other	-	-	-	-
Total All Other	\$0	\$0	\$0	\$0
Transfers In from Other Funds	-	-	3,126,594	1,450,000
Total Revenues	\$0	\$0	\$3,126,594	\$1,450,000
Expenditures				
Salary & Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Operating Expenses	-	-	-	-
Equipment	-	-	-	-
Operating Expenditures	\$0	\$0	\$0	-
Capital Improvements	-	-	4,026,594	550,000
Debt Service	-	-	-	-
Transfers Out	-	-	-	-
Total Expenditures	\$0	\$0	\$4,026,594	\$550,000
Excess Revenues Over (Under)				
Expenditures	\$0	\$0	(\$900,000)	\$900,000
Beginning Unassigned Fund Balance			-	(900,000)
Cancellation of Prior Year Encumbrances			-	-
Change in Other Fund Balance Components			-	-
Year-End Investment Market Value Adjustment			-	-
Ending Unassigned Fund Balance			(900,000)	-
Other Fund Balance Components			-	
Restricted - Current Year Encumbrances			-	
Restricted - Prior Year Encumbrances			-	
Restricted - Operating Reserve			-	
Total Ending Fund Balance			(900,000)	

Schedule 10
Governmental Funds
Fire Capital Improvements Fund (053)
Comparison of Revenues, Expenditures and Change in Fund Balance

	FY 2022-23 Actual Expenditures	FY 2023-24 Adopted Budget	FY 2023-24 Estimated Expenditures	FY 2024-25 Proposed Budget
Revenues				
Sales Tax	\$0	\$0	\$0	\$0
Use Tax	-	-	-	-
Investment Income	-	-	-	-
Other	-	-	-	-
Total Revenues	\$0	\$0	\$0	\$0
Transfers In from Other Funds	-	-	-	5,450,000
Total Revenues	\$0	\$0	\$0	\$5,450,000
Expenditures				
Salary & Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Operating Expenses	-	-	-	-
Equipment	-	-	-	-
Operating Expenditures	\$0	\$0	\$0	\$0
Capital Improvements	-	-	-	5,450,000
Debt Service	-	-	-	-
Transfers Out	-	-	-	-
Total Expenditures	\$0	\$0	\$0	\$5,450,000
Excess Revenues Over (Under)				
Expenditures	\$0	\$0	\$0	\$0
Beginning Unassigned Fund Balance			-	-
Cancellation of Prior Year Encumbrances			-	-
Change in Other Fund Balance Components			-	-
Year-End Investment Market Value Adjustment			-	-
Ending Unassigned Fund Balance			-	-

Schedule 10
Governmental Funds
Buildings and Other Improvements Fund (057)
Comparison of Revenues, Expenditures and Change in Fund Balance

	FY 2022-23 Actual Expenditures	FY 2023-24 Adopted Budget	FY 2023-24 Estimated Expenditures	FY 2024-25 Proposed Budget
Revenues				
Sales Tax	\$0	\$0	\$0	\$0
Use Tax	-	-	-	-
Intergovernmental	-	-	-	-
Investment Income	-	-	-	-
Other	-	-	-	-
Total All Other	\$0	\$0	\$0	\$0
Other Financing Sources - leases	-			
Transfers In from Other Funds	-	-	-	260,000
Total Revenues	\$0	\$0	\$0	\$260,000
Expenditures				
Salary & Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Operating Expenses	-	-	-	-
Equipment	-	-	-	-
Operating Expenditures	\$0	\$0	\$0	\$0
Capital Improvements	-	-	-	260,000
Debt Service	-	-	-	-
Contingencies	-	-	-	-
Transfers Out	-	-	-	-
Total Expenditures	\$0	\$0	\$0	\$260,000
Excess Revenues Over (Under)				
Expenditures	\$0	\$0	\$0	\$0
Beginning Unassigned Fund Balance			-	-
Cancellation of Prior Year Encumbrances			-	-
Change in Other Fund Balance Components			-	-
Year-End Investment Market Value Adjustment			-	-
Ending Unassigned Fund Balance			-	-

Schedule 10
Governmental Funds
Storm Water Improv Capital Fund (058)
Comparison of Revenues, Expenditures and Change in Fund Balance

	FY 2022-23 Actual Expenditures	FY 2023-24 Adopted Budget	FY 2023-24 Estimated Expenditures	FY 2024-25 Proposed Budget
Revenues				
Sales Tax	\$0	\$0	\$0	\$0
Use Tax	-	-	-	-
Intergovernmental	-	-	-	-
Investment Income	-	-	-	-
Other	-	-	-	-
Total All Other	\$0	\$0	\$0	\$0
Other Financing Sources - leases	-			
Transfers In from Other Funds	-	-	16,155	7,583,017
Total Revenues	\$0	\$0	\$16,155	\$7,583,017
Expenditures				
Salary & Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Operating Expenses	-	-	-	-
Equipment	-	-	-	-
Operating Expenditures	\$0	\$0	\$0	\$0
Capital Improvements	-	-	-	7,583,017
Debt Service	-	-	-	-
Contingencies	-	-	-	-
Transfers Out	-	-	-	-
Total Expenditures	\$0	\$0	\$0	\$7,583,017
Excess Revenues Over (Under)				
Expenditures	\$0	\$0	\$16,155	\$0
Beginning Unassigned Fund Balance			-	16,155
Cancellation of Prior Year Encumbrances			-	-
Change in Other Fund Balance Components			-	-
Year-End Investment Market Value Adjustment			-	-
Ending Unassigned Fund Balance			16,155	16,155

(1) Unassigned fund balance is per February 2023 financial statements.

Schedule 10
Governmental Funds
Park Improvemens Fund (059)
Comparison of Revenues, Expenditures and Change in Fund Balance

	FY 2022-23 Actual Expenditures	FY 2023-24 Adopted Budget	FY 2023-24 Estimated Expenditures	FY 2024-25 Proposed Budget
Revenues				
Transient Guest Tax	\$0	\$0	\$0	\$0
American Rescue Plan (ARP)	-	-	-	-
Charges for Services	-	-	-	-
Investment Income	-	-	-	-
Other	-	-	-	-
Total All Other	\$0	\$0	\$0	\$0
Transfers In from Other Funds	\$0	\$0	\$0	\$555,000
Total Revenues	\$0	\$0	\$0	\$555,000
Expenditures				
Salary & Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Operating Expenses	-	-	-	-
Equipment	-	-	-	-
Operating Expenditures	\$0	\$0	\$0	\$0
Capital Improvements	-	-	-	555,000.00
Debt Service	-	-	-	-
Transfers Out for Capital Improvements	-	-	-	-
Total Expenditures	\$0	\$0	\$0	\$555,000
Excess Revenues Over (Under)				
Expenditures	\$0	\$0	\$0	\$0
Beginning Unassigned Fund Balance			\$0	-
Cancellation of Prior Year Encumbrances			-	-
Change in Other Fund Balance Components			-	-
Year-End Investment Market Value Adjustment			-	-
Ending Unassigned Fund Balance			-	-
Other Fund Balance Components				
Restricted - Current Year Encumbrances			-	
Restricted - Prior Year Encumbrances			-	
Restricted - Operating Reserve			-	
Total Ending Fund Balance			-	

Schedule 10
Full-Time Equivalent Employees

Department	FY 2022-23 Adopted Budget	FY 2023-24 Adopted Budget	FY 2024-25 Proposed Budget
Community Services	143.31	156.33	146.61
Community Development	37.40	37.40	38.15
Health and Animal Services	31.60	34.64	35.08
Parks, Recreation, and Tourism	74.31	84.29	73.38
Internal Service Fund	52.53	52.05	50.31
Finance and Administration	18.63	17.00	14.82
Human Resources	8.00	8.00	10.00
Law	1.40	1.40	0.24
Communications	3.00	3.40	2.00
Technical Services	21.50	22.25	23.25
Municipal Services	154.33	150.83	238.40
Municipal Services	22.20	24.33	7.45
Central Garage	9.30	9.30	9.44
Sanitary Sewer	74.78	71.90	70.78
Street Maintenance	27.05	27.05	26.85
Stormwater	21.00	18.25	21.45
Water	0.00	0.00	102.43
Policy and Leadership	17.50	18.75	19.25
Office of the City Manager	6.50	7.75	10.25
Offices of the Mayor and City Council	11.00	11.00	9.00
Public Safety	537.17	545.67	547.25
Fire	198.50	204.00	201.00
Municipal Court	14.34	14.34	14.62
Police	324.33	327.33	331.63
Utilities	274.15	276.15	180.30
Power and Light	175.58	178.45	180.30
Water	98.57	97.70	0.00
Total Full-Time Equivalent	1,178.99	1,199.78	1,182.12

Notes:

FY2023-24 and FY2024-25 includes positions that are included in the hiring "chill" but that may be filled with City Manager approval.

Increase in Municipal Services is due to the merging of the Water Department.

Schedule 10
Citywide Salary and Benefits Summary

	FY 2022-23 Actual Expenditures	FY 2023-24 Adopted Budget	FY 2023-24 Estimated Expenditures	FY 2024-25 Proposed Budget
Personnel Expenditures - Citywide				
Salary and Employee Pays	\$78,254,978	\$83,013,379	\$82,587,671	\$85,675,435
Health and Dental Insurance	12,677,682	15,810,158	14,060,714	15,269,986
LAGERS	16,555,462	19,172,642	18,483,334	20,483,737
Other Employee Benefits	6,399,736	6,713,280	6,957,689	6,612,325
Overtime	5,227,833	4,269,800	6,497,833	4,593,650
Retiree Insurance	6,184,588	5,966,940	6,538,500	7,223,437
Workers Compensation	4,516,991	4,465,900	4,326,500	3,918,000
Total	\$129,817,268	\$139,412,099	\$139,452,242	\$143,776,571
Personnel Expenditures - General Fund				
Salary and Employee Pays	\$37,419,488	\$35,315,123	\$39,166,409	\$35,285,783
Health and Dental Insurance	6,624,462	7,996,169	7,125,701	7,720,576
LAGERS	8,197,278	9,078,728	7,092,594	9,589,055
Other Employee Benefits	3,097,768	3,190,532	3,308,939	3,053,975
Overtime	1,779,559	1,716,150	2,586,800	1,984,800
Retiree Insurance	3,549,049	3,405,903	3,894,600	4,286,700
Workers Compensation	2,596,370	2,550,000	2,440,000	2,475,000
Total	\$63,263,975	\$63,252,606	\$65,615,043	\$64,395,889
Personnel Expenditures - All Other Funds				
Salary and Employee Pays	\$40,835,489	\$47,698,256	\$43,421,262	\$50,389,652
Health and Dental Insurance	6,053,220	7,813,989	6,935,013	7,549,410
LAGERS	8,358,184	10,093,913	11,390,740	10,894,682
Other Employee Benefits	3,301,967	3,522,747	3,648,750	3,558,350
Overtime	3,448,274	2,553,650	3,911,033	2,608,850
Retiree Insurance	2,635,538	2,561,037	2,643,900	2,936,737
Workers Compensation	1,920,621	1,915,900	1,886,500	1,443,000
Total	\$66,553,294	\$76,159,493	\$73,837,199	\$79,380,682

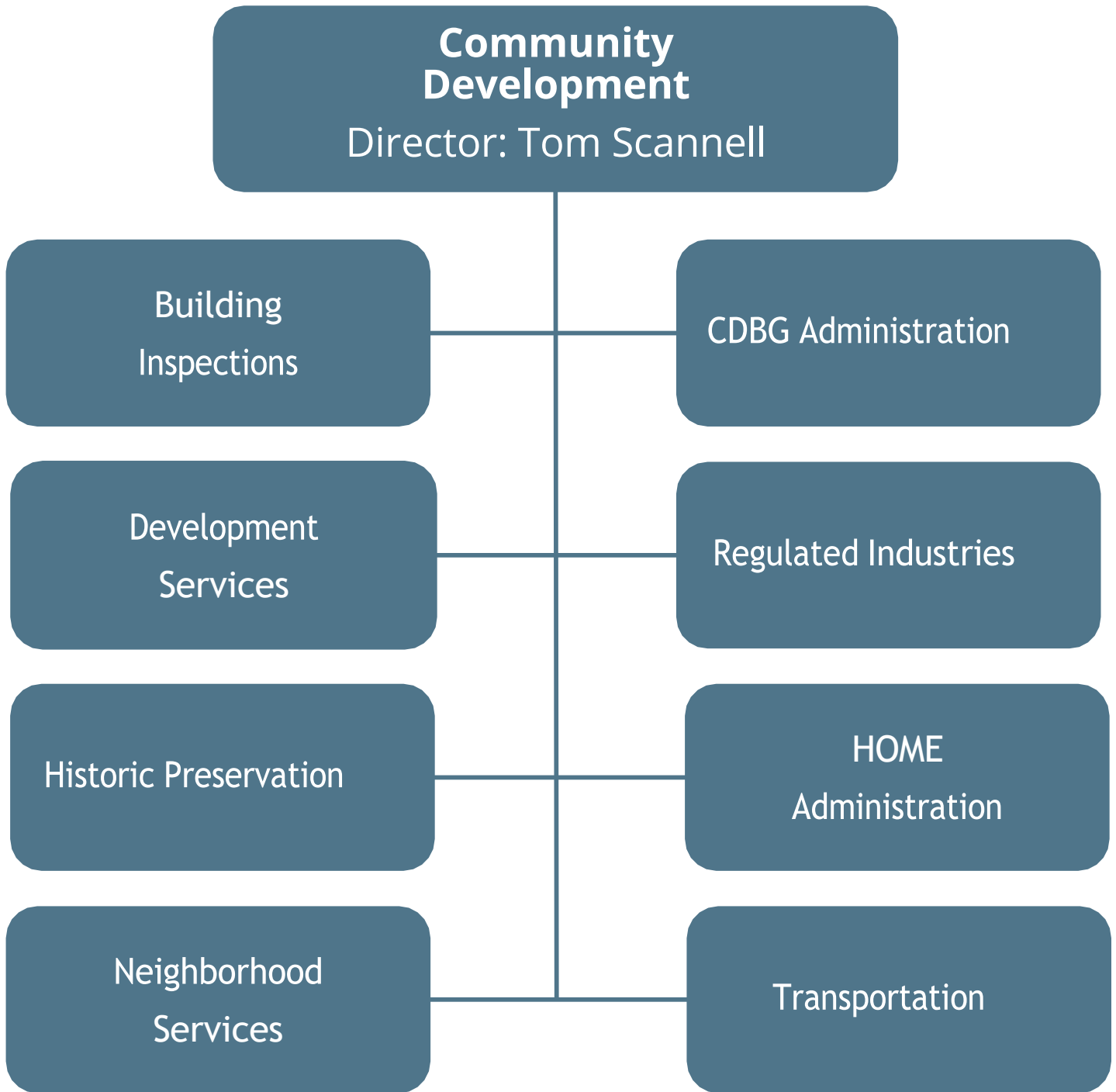
Notes:

FY 2022-23 reflects General Fund vacancy savings and movement of Finance and Administration out of the General Fund.

FY 2023-24 reflects General Fund vacancy savings (incl. hiring chill) and movement of Communications out of the General Fund.



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Community Development

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Department Programs				
Administration (0024401)	\$820,268	\$1,079,966	\$1,072,076	\$1,224,033
Neighborhood Services (0024411)	1,324,735	1,293,326	1,299,824	1,305,961
Development Services (0024412)	863,078	862,642	882,706	883,944
Transportation (0024414)	775,208	1,328,690	1,328,690	1,334,110
Historic Preservation (0024420)	34,672	120,030	122,641	131,028
Building Inspections (0024431)	795,931	940,035	968,637	982,305
Regulated Industries (0024460)	248,879	356,107	300,553	395,155
Grants (0154450,0154451)	305	1,510,774	1,597,147	835,000
CDB Grant (008)	823,520	850,703	982,011	845,000
HOME Grant (009)	326,480	542,266	523,323	2,181,405
Total	\$6,013,076	\$8,884,539	\$9,077,608	\$10,117,941
Department by Expenditure Category				
Salaries	\$2,058,412	\$2,146,527	\$2,207,300	\$2,240,920
Benefits	1,067,567	1,262,306	1,140,288	1,265,399
Retiree Health Insurance	119,688	117,000	142,000	155,000
Internal Services	558,998	796,221	796,221	939,350
Professional Services	1,468,465	3,970,702	4,199,899	4,927,322
Equipment	258,525	495,136	497,836	474,600
Other Operating Expenses	481,422	96,647	94,064	115,350
Total	\$6,013,076	\$8,884,539	\$9,077,608	\$10,117,941
Department by Fund				
General Fund (002)	\$4,862,771	\$5,980,795	\$5,975,126	\$6,256,536
Grant Fund (015)	305	1,510,774	1,597,147	835,000
CDB Grant (008)	823,520	850,703	982,011	845,000
HOME Grant (009)	326,480	542,266	523,323	2,181,405
Total	\$6,013,076	\$8,884,539	\$9,077,608	\$10,117,941
Full-Time Equivalent Employees				
General Fund (002)	35.70	35.80	35.80	36.05
Grant Fund (015)	0.00	0.00	0.00	0.00
CDB Grant (008)	1.35	1.30	1.30	1.55
HOME Grant (009)	0.35	0.30	0.30	0.55
Total	37.40	37.40	37.40	38.15

DEPARTMENT MISSION

The purpose of the Community Development Department is to enhance the quality of life in Independence by encouraging public involvement in the planning and creation of quality places in which to live, work, and play.

STRATEGIC PLAN CONNECTION

The Code Enforcement Division contributes to the City's strategic plan by improving customer service and communication with the public through our daily interactions. Code Enforcement is essential in combating blight through corridor sweeps, monitoring known blight areas, and by continuing to recognize and address code violations proactively.

The Development Services Division contributes to the City's strategic plan by updating necessary codes to help stabilize neighborhoods and help residents increase or maintain the value of their properties. In keeping with the Independence for All Strategic Plan, the division has ensured that land use policies provide residents with quality housing opportunities with safe and improved infrastructure. The Division has focused on Growth by supporting and guiding developers seeking to redevelop key corridors in the city with proactive planning and quality engineering. Through the short-term rental program and working with business owners, staff has worked to ensure quality guest facilities that attract visitors to our community. Finally, the division has worked to be Customer-Focused by developing positive working relationships with developers and landowners to improve communication and clarity by guiding applicants through the development process, assist them in navigating the City's codes, specifications, and permit process and provides interdepartmental communication with the applicant.

The Historic Preservation Division strives to provide excellent customer service via assistance from preservation staff in-person, on-site, online, and in prompt responses to email and phone requests for information. The Historic Preservation goals outlined in the Preservation Master Plan promotes growth and improves the quality of life for residents and business owners within our city's historic districts and throughout the historic built environment.

In trying to align with the City's strategic plan, the Building Inspections Division of Community Development has worked even further towards revamping and streamlining our online/electronic permitting efforts. We currently have all permitting available online and/or able to be electronically submitted. This have drastically improved our customer service capabilities. We also have the Vacant Structure program 100% up and running now (completing the Cityworks implementation was our last step), and the program is operating well.

The Regulated Industries Division contributes to the City's Strategic Plan goal to improve customer service by putting the right staff in place to provide our service and by updating applications and other documentation to be more clear and to improve the customer experience. The division also contributes to the increase economic prosperity of the community by removing or reducing as many barriers as possible between the business owner and the city services they need to succeed.

Community Development Administration

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salaries	\$151,035	\$174,684	\$205,700	\$255,288
Benefits	138,336	151,711	88,850	107,435
Retiree Health Insurance	119,688	117,000	142,000	155,000
Internal Services	400,096	624,971	624,971	688,610
Professional Services	4,088	-	2,000	-
Equipment	2,754	3,100	3,100	-
Other Operating Expenses	4,271	8,500	5,455	17,700
Total	\$820,268	\$1,079,966	\$1,072,076	\$1,224,033
Program by Fund				
General Fund (002-4401)	\$820,268	\$1,079,966	\$1,072,076	\$1,224,033
Total Full Time Equivalent Positions				
General Fund (002-4401)	1.55	1.50	1.50	2.00

PROGRAM MISSION

The mission of Community Development Administration is to lead and direct development policy for the City so that safe, livable and sustainable environments are created and maintained.

Community Development Neighborhood Services

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$617,798	\$640,371	\$639,000	\$612,850
Benefits	282,748	305,581	313,900	312,871
Retiree Health Insurance	-	-	-	-
Internal Services	64,186	69,374	69,374	105,640
Professional Services	281,982	250,000	250,000	250,000
Equipment	6,713	3,400	3,400	-
Other Operating Expenses	71,308	24,600	24,150	24,600
Total	\$1,324,735	\$1,293,326	\$1,299,824	\$1,305,961

Program by Fund

General Fund (002-4411)	\$1,324,735	\$1,293,326	\$1,299,824	\$1,305,961
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Total Full Time Equivalent Positions

General Fund (002-4411)	11.05	10.30	10.30	10.05
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MISSION

The Neighborhood Services Division strives for partnerships with citizens and businesses to promote and maintain a safe, healthy, and desirable living and working environment through the administration of the Property Maintenance, zoning, and right-of-way codes.

ACCOMPLISHMENTS

Completed Pitcher Neighborhood Improvement Initiative (neighborhood sweep).

Proactive Enforcement on Used Car uses in light of the recent UDO changes.

Assisted Tech Services in making modifications to CityWorks for better case management, which will improve large scale code enforcement initiatives and reporting.

Community Development Development Services

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$543,527	\$513,275	\$561,000	\$516,545
Benefits	230,096	269,761	241,500	271,449
Retiree Health Insurance	-	-	-	-
Internal Services	25,218	26,156	26,156	45,100
Professional Services	13,866	6,000	6,000	6,000
Equipment	22,928	26,450	26,450	19,850
Other Operating Expenses	27,443	21,000	21,600	25,000
Total	\$863,078	\$862,642	\$882,706	\$883,944
Program by Fund				
General Fund (002-4412)	\$863,078	\$862,642	\$882,706	\$883,944
Total Full Time Equivalent Positions				
General Fund (002-4412)	8.85	8.00	8.00	8.00

MISSION

The mission of the Development Services Division is to apply City standards, Ordinances, and the Comprehensive Plan to ensure an attractive, safe, and functionally built environment that maintains the vision, values, and priorities of the community.

ACCOMPLISHMENTS

Development Services completed updates to the UDO on Adult Businesses which updates operational provisions and requires a special use permit for new adult business projects.

UDO amendment updates also included Vehicle Sales, Repair, Gas Sales, and Car Washes to address concerns about these uses congregating along commercial corridors having potential impacts on land use conflicts and altering the character of those corridors.

Amendments to our Multi-Family UDO were also accomplished that provided clear and consistent specifications for those wishing to develop multi-unit, multiplex, and mixed-use residential projects. The amendment also included more consistent parking regulations for larger density developments. The process for Historical Conservation Overlays was streamlined to reduce redundancies for applicants seeking Conservation, Historic, or Historic Landmark Overlays.

Updates to our Donation Bin Code were made to clarify and better define enforcement and abatement actions for those not in compliance.

A UDO amendment for our Short-Term Loan services code to include consumer installment loan providers.

Several major development projects – the first phase of the Northpoint Industrial Development site, the Cargo Largo commercial building, and the housing development New Town at Harmony Phase 1A, 2, and 3 – completed infrastructure.

Community Development Transportation

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$0	\$0	\$0	\$0
Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Internal Services	6,358	7,490	7,490	11,610
Professional Services	771,475	1,313,000	1,313,000	1,313,000
Equipment	-	-	-	-
Other Operating Expenses	(2,625)	8,200	8,200	9,500
Total	\$775,208	\$1,328,690	\$1,328,690	\$1,334,110

Program by Fund

General Fund (002-4414)	\$775,208	\$1,328,690	\$1,328,690	\$1,334,110
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Total Full Time Equivalent Positions

General Fund (002-4414)	0.00	0.00	0.00	0.00
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MISSION

The purpose of the Transportation function is to provide a rider-focused transit system that provides access to employment, health, educational and social destinations through a fixed route system and paratransit program.

Community Development Historic Preservation

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$16,722	\$59,681	\$64,000	\$70,397
Benefits	11,335	49,308	47,600	47,741
Retiree Health Insurance	-	-	-	-
Internal Services	324	441	441	1,790
Professional Services	-	4,500	4,500	4,500
Equipment	1,438	1,100	1,100	-
Other Operating Expenses	4,853	5,000	5,000	6,600
Total	\$34,672	\$120,030	\$122,641	\$131,028

Program by Fund

General Fund (002-4420)	\$34,672	\$120,030	\$122,641	\$131,028
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Total Full Time Equivalent Positions

General Fund (002-4420)	0.25	1.00	1.00	1.00
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MISSION

The Historic Preservation Division assists in cultivating diverse and sustainable places by encouraging community-wide preservation of our irreplaceable, historic built and natural environments through proactive preservation planning, public engagement, and reinvestment in traditional building stock.

ACCOMPLISHMENTS

Continued public outreach/education with free architectural walking tours in September, October, and November 2023.

Hosted a series of in-person events celebrating National Historic Preservation Month, May 2024.

Updated/re-structured the preservation webpage as part of the city's new website launch.

Continued and expanded a social media presence to promote historic preservation city-wide.

Commenced a grant project to create construction documents for the Vaile Mansion.

Initiated a grant project to update the city's preservation design guidelines.

Community Development Building Inspections

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$468,555	\$446,421	\$498,000	\$465,254
Benefits	252,603	303,377	280,400	307,431
Retiree Health Insurance	-	-	-	-
Internal Services	44,414	45,937	45,937	62,320
Professional Services	-	128,800	128,800	128,800
Equipment	2,151	2,000	2,000	-
Other Operating Expenses	28,208	13,500	13,500	18,500
Total	\$795,931	\$940,035	\$968,637	\$982,305

Program by Fund

General Fund (002-4431)	\$795,931	\$940,035	\$968,637	\$982,305
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Total Full Time Equivalent Positions

General Fund (002-4431)	10.00	10.00	10.00	10.00
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MISSION

The Building Inspections Division enhances the quality of life in Independence by ensuring that buildings are constructed, utilized, and maintained in a manner that reduces the risk to public health, while ensuring the safety, welfare, and trust of citizens, business owners, and visitors in all elements of construction throughout the City.

ACCOMPLISHMENTS

Continued to utilize ARPA funds in the demolition of dangerous building resulting in more dangerous/blighted structures being demolished.

Continued enforcement of the Vacant Structure program. Staff has identified hundreds of vacant properties and are succeeding in registration efforts as well and in many cases these properties have been made viable again.

Building Inspection is finally at full staff, which is helping in our customer service efforts and aiding our citizens and contractors.

Community Development Regulated Industries

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$120,262	\$172,616	\$122,500	\$193,683
Benefits	93,945	126,638	96,200	145,792
Retiree Health Insurance	-	-	-	-
Internal Services	18,401	21,853	21,853	24,280
Professional Services	-	25,000	50,000	25,000
Equipment	2,430	3,600	3,600	-
Other Operating Expenses	13,840	6,400	6,400	6,400
Total	\$248,879	\$356,107	\$300,553	\$395,155

Program by Fund

General Fund (002-4460)	\$248,879	\$356,107	\$300,553	\$395,155
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Total Full Time Equivalent Positions

General Fund (002-4460)	4.00	5.00	5.00	5.00
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MISSION

The purpose of Regulated Industries is to issue licenses and permits to businesses and to inspect said businesses for compliance with City ordinances so that safe, healthy and livable environments are maintained.

ACCOMPLISHMENTS

Continual effort on enforcement of business license regulations with higher focus on follow through of enforcement process.

Implemented process with Utilities and Rental Ready Program to locate unlicensed landlords.

Executed plan with Neighborhood Services to review auto use locations and enforce recent ordinance changes.

Worked with Finance to update businesses and Cityworks mapping for Benefit District purposes to ensure all businesses are reporting correctly for state and city sales tax.

Community Development Grants

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$0	\$0	\$0	\$0
Benefits	-	3,833	-	-
Retiree Health Insurance	-	-	-	-
Internal Services	-	-	-	-
Professional Services	-	1,504,545	1,594,751	835,000
Equipment	-	-	-	-
Other Operating Expenses	305	2,397	2,397	-
Total	\$305	\$1,510,774	\$1,597,147	\$835,000
Program by Fund				
Grant Fund (015-4450, 4451)	\$305	\$1,510,774	\$1,597,147	\$835,000
Total Full Time Equivalent Positions				
Grant Fund (015-4450, 4451)	0.00	0.00	0.00	0.00

Community Development

Community Development Block Grant (CBDG)

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$108,515	\$97,611	\$93,800	\$95,004
Benefits	44,899	39,447	59,563	59,147
Retiree Health Insurance	-	-	-	-
Internal Services	-	-	-	-
Professional Services	337,008	708,595	820,586	685,799
Equipment	-	-	2,700	-
Other Operating Expenses	333,099	5,050	5,362	5,050
Total	\$823,520	\$850,703	\$982,011	\$845,000
Program by Fund				
Community Development Block Grant (008)	\$823,520	\$850,703	\$982,011	\$845,000
Total Full Time Equivalent Positions				
Community Development Block Grant (008)	1.30	1.35	1.35	1.30

MISSION

The mission of the Community Development Block Grant (CDBG) Program is to improve the quality of life of low- and moderate-income residents living in Independence by providing for the availability, affordability, and sustainability of suitable living environments, decent housing, and economic opportunities.

Community Development HOME Grant

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$31,997	\$41,868	\$23,300	\$31,899
Benefits	13,605	12,650	12,275	13,533
Retiree Health Insurance	-	-	-	-
Internal Services	-	-	-	-
Professional Services	60,047	30,262	30,262	1,679,223
Equipment	220,111	455,486	455,486	454,750
Other Operating Expenses	719	2,000	2,000	2,000
Total	\$326,480	\$542,266	\$523,323	\$2,181,405

Program by Fund

HOME Fund (009)	\$326,480	\$542,266	\$523,323	\$2,181,405
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Total Full Time Equivalent Positions

HOME Fund (009)	0.35	0.30	0.30	0.55
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MISSION

The purpose of the HOME Investment Partnerships Program is to improve the quality of life in Independence by addressing the unmet housing needs of very low, low, and moderate income persons.

Health and Animal Services

Director: Christina Heinen

Animal Services

Environmental
Services

Animal Shelter

Health Services

Health and Animal Services

Department Programs	FY 2022-23 Actual Expenditures	FY 2023-24 Adopted Budget	FY 2023-24 Estimated Expenditures	FY 2024-25 Proposed Budget
Animal Services				
Animal Services (4705,4520)	\$970,636	\$997,849	\$1,047,651	\$1,053,441
Animal Shelter (010)	679,131	886,000	649,750	933,324
Total	\$1,649,767	\$1,883,849	\$1,697,401	\$1,986,765
Health Department				
Environmental Services (005-4746)	365,571	516,747	559,914	480,758
Health Services (4745,4755)	907,460	1,779,047	1,192,531	836,555
Total	\$1,273,031	\$2,295,793	\$1,752,444	\$1,317,313
Department Total	\$2,922,798	\$4,179,642	\$3,449,845	\$3,304,078
Department by Expenditure Category				
Salaries	\$1,641,438	\$2,271,202	\$1,781,260	\$1,673,748
Benefits	608,588	750,731	742,230	708,352
Retiree Health Insurance	66,638	61,000	62,300	73,000
Internal Services	133,899	519,390	529,690	454,710
Professional Services	137,536	234,814	115,587	107,000
Equipment	22,974	17,156	75,416	6,885
Other Operating Expenses	310,898	325,350	143,363	280,383
Other Operating Expenses	827	0	0	0
Total	\$2,922,798	\$4,179,642	\$3,449,845	\$3,304,078
Department by Fund				
Property Tax Levy (005)	1,605,679	1,803,520	1,841,911	1,719,369
Animal Shelter Fund-Use Tax (010)	679,131	886,000	649,750	933,324
Health Services Grants (015)	637,988	1,490,122	958,183	651,385
Total	\$2,922,798	\$4,179,642	\$3,449,845	\$3,304,078
Full-Time Equivalent Employees				
Property Tax Levy (005)	12.90	10.38	10.38	11.00
Animal Shelter Fund-Use Tax (010)	14.00	14.28	14.28	12.63
Health Services Grants (015)	4.70	9.98	9.98	11.45
Total	31.60	34.64	34.64	35.08

DEPARTMENT MISSION

Our mission is to protect and promote health and safety and prevent disease and injury for the residents and visitors in our community through a variety of programs and services.

SIGNIFICANT OPERATIONAL CHANGES

Joined Spay/Neuter Collaborative to increase access to spay/neuter services in our community

Registered with Medicare, Medicaid, and VFC/VFA programs to improve vaccine access

Began sharing a staff member with Emergency Preparedness for coordination with MRC

Re-started the Social Services Summit to improve collaboration among Independence agencies

Began distribution of Narcan and condoms to combat opioid epidemic and increase in STIs

STRATEGIC PLAN CONNECTION

Engaged Community:

Communicate more effectively internally and externally. Continue to enhance the City's primary public information tools: City 7, website, newsletters, social media.

Improve Emergency Preparedness Programs.

Strengthen Community Services Networks.

Maintain Status as a No-Kill Animal Shelter.

Enhance the Mental Health Co-Responder and ARCH Programs.

A Financially-Sustainable Organization

Identify Permanent Facility Solution for Animal Shelter.

Identify and Capture Additional Funding to Stabilize the Health Department.

Health and Animal Services

Animal Services

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salaries	\$387,997	\$315,217	\$400,400	\$435,509
Benefits	195,456	148,240	222,800	232,860
Retiree Health Insurance	-	-	-	-
Internal Services	84,044	232,798	230,698	234,000
Professional Services	129,650	107,000	107,000	-
Equipment	-	6,885	6,885	6,885
Other Operating Expenses	173,490	187,710	79,868	144,187
Total	\$970,636	\$997,849	\$1,047,651	\$1,053,441
Program by Fund				
Health Property Tax Levy (005-4705)	\$970,636	\$997,849	\$1,047,651	\$1,053,441
Total Full Time Equivalent Positions	7.10	5.58	5.58	6.55

PROGRAM MISSION

Our mission is to protect the safety and welfare of people and animals in our community by promoting an environment of responsible pet ownership. Basic animal services, such as animal control, are provided through funding from the Health and Recreation levy and fees for services.

ACCOMPLISHMENTS

Staff responded to 4,807 animal control calls in 2023.

Health and Animal Services

Animal Shelter Use Tax

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$491,910	\$633,995	\$462,200	\$516,734
Benefits	179,707	249,950	184,200	224,867
Retiree Health Insurance	-	-	-	-
Internal Services	-	-	-	-
Professional Services	2,207	-	-	107,000
Equipment	960	-	-	-
Other Operating Expenses	4,347	2,055	3,350	84,723
Total	\$679,131	\$886,000	\$649,750	\$933,324
Program by Fund				
Animal Shelter Use Tax (010-4710)	\$679,131	\$886,000	\$649,750	\$933,324
Total Full Time Equivalent Positions	14.00	14.28	14.28	12.63

MISSION

Our mission is to protect the safety and welfare of people and animals in our community by promoting an environment of responsible pet ownership. This cost center provides for the operations of the regional animal shelter through funding from the Proposition P use tax.

ACCOMPLISHMENTS

Staff neutered/spayed 357 community cats as part of our TNR program.

Staff continued operation of the shelter as "no-kill" with a live release rate of 95.1%.

Staff increased Facebook followers from 8,823 to 10,240.

Health and Animal Services Environmental Services

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$234,167	\$276,317	\$306,300	\$273,667
Benefits	79,333	94,606	101,600	95,176
Retiree Health Insurance	-	-	-	-
Internal Services	24,855	136,074	148,474	108,540
Professional Services	-	-	-	-
Equipment	-	-	-	-
Other Operating Expenses	27,216	9,750	3,540	3,375
Total	\$234,167	\$276,317	\$306,300	\$273,667
Program by Fund				
Health Property Tax Levy (005-4746)	\$365,571	\$516,747	\$559,914	\$480,758
Grant Fund (015-4753)	-	-	-	-
Total	\$300,709	\$370,551	\$300,578	\$516,747
Total Full Time Equivalent Positions	4.30	3.80	3.80	4.45

MISSION

Our mission is to promote general health and well-being as well as foster healthy and safe communities. Our specialists strive to incorporate not just policies but practices to reduce hazardous environments in our community.

ACCOMPLISHMENTS

Staff conducted 1,088 health inspections of permitted establishments in our city, including restaurants, lodging, and childcare centers.

Health and Animal Services

Health Services

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$527,363	\$1,045,673	\$612,360	\$447,838
Benefits	154,092	257,936	233,630	155,449
Retiree Health Insurance	66,638	61,000	62,300	73,000
Internal Services	25,000	150,519	150,519	112,170
Professional Services	5,679	127,814	8,587	-
Equipment	22,014	10,271	68,531	-
Other Operating Expenses	105,846	125,835	56,605	48,098
Debt	827	-	-	-
Total	\$907,460	\$1,779,047	\$1,192,531	\$836,555

Program by Fund

Health Property Tax Levy (005-4745)	\$269,471	\$288,925	\$234,347	\$185,170
Grant Fund (015-4750, 4755)	637,988	1,490,122	958,183	651,385
Total	\$907,460	\$1,779,047	\$1,192,531	\$836,555

Total Full Time Equivalent Positions

Health Property Tax Levy (005-4745)	1.50	1.00	1.00	0.00
Grant Fund (015-4750, 4755)	4.70	9.98	9.98	11.45
Total	6.20	10.98	10.98	11.45

MISSION

Our mission is to protect the health, safety, and welfare of our community through the use of disease surveillance systems, community education, and maintaining partnerships in our community.

ACCOMPLISHMENTS

Staff administered over 130 COVID vaccine doses to the public at no charge.

Staff handled 1,364 non-COVID communicable disease cases.

ARCH released/cancelled 703 emergency units from incidents.

SIGNIFICANT BUDGET CHANGES

Continued to add grants to support Health operations.



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Parks, Recreation, and Tourism

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Department Programs	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Parks Administration (0076071)	\$1,467,295	\$916,115	\$953,484	\$1,696,731
Parks & Grounds Maintenance (0076073)	492,250	-	-	-
Cemetery Maintenance (0076074)	174,546	286,793	193,894	218,026
George Owens Nature Park (0076078)	319,317	380,942	354,175	-
George Owens Nature Park (0126040)	-	-	-	94,430
Park Facilities Maint.& Sec. (0126041)	1,256,955	2,016,714	2,033,862	1,401,072
Truman Memorial Building (0126042)	412,065	490,100	429,935	-
Palmer Senior Adult Center (0126043)	383,718	517,655	488,812	510,006
Programs and Events (0126044)	73,187	188,056	95,597	1,163,743
Adventure Oasis Water Park (0126045)	978,296	1,137,206	1,039,780	496,192
Uptown Market (0126047)	117,798	158,172	107,534	35,365
Sermon Center (0126048)	552,057	644,526	533,008	205,455
Athletic Fields and Courts (0126046)	665,848	768,707	596,670	628,756
Parks & Grounds Maint - PST (0046049)	511,855	1,019,683	974,807	1,459,532
Tourism Marketing & Promotions (0046061)	396,685	1,027,817	1,036,293	635,740
Museum Operations (0046062)	533,812	551,209	424,300	750,301
Historic Sites (0046063)	462,685	498,910	764,523	562,514
Tourism Sales & Services (0046064)	181,384	265,329	445,478	116,971
Right of Way Maintenance (0026014)	212,419	231,407	232,219	204,310
Facilities Management (0026015)	-	1,247,586	1,313,769	1,354,488
Grants	97,776	82,434	100,534	26,728
Capital Projects	596,870	600,000	-	555,000
Debt Service	-	-	-	-
Transfer Out	-	-	-	-
Total	\$9,886,822	\$13,029,360	\$12,118,673	\$12,115,360

Department by Expenditure Category

Salaries	\$3,354,188	\$3,738,653	\$3,985,426	\$4,027,549
Benefits	1,446,832	2,092,287	1,817,194	1,907,347
Retiree Health Insurance	131,876	100,000	125,600	149,500
Internal Services	1,027,380	1,619,847	1,612,083	1,530,330
Professional Services	1,082,413	1,275,610	1,283,602	944,715
Equipment	263,243	1,037,732	575,978	227,000
Other Operating Expenses	1,984,019	2,565,231	2,718,790	2,773,918
Total - Operations & Maintenance	\$9,289,951	\$12,429,360	\$12,118,673	\$11,560,360
Capital Improvements	596,870	600,000	-	555,000
Transfer Out	-	-	-	-
Debt	-	-	-	-
Total - All Expenditures	\$9,886,822	\$13,029,360	\$12,118,673	\$12,115,360

Department by Fund

General Fund (002)	\$212,419	\$1,478,993	\$1,545,988	\$1,558,798
Parks Health & Rec Levy Fund (007)	2,494,812	1,583,850	1,501,553	1,914,757
Parks Improvement Sales Tax Fund (012)	5,491,502	7,140,818	6,300,004	5,994,551
Tourism Fund (004)	1,590,312	2,743,265	2,670,594	2,065,526
Grants Fund (015)	97,776	82,434	100,534	26,728
Parks Improvement Fund (059)	-	-	-	555,000
Total	\$9,886,822	\$13,029,360	\$12,118,673	\$12,115,360

Full-Time Equivalent Employees*

General Fund (002)	3.00	13.13	13.13	13.13
Parks Health & Rec Levy Fund (007)	14.40	9.24	9.24	7.00
Parks Improvement Sales Tax Fund (012)	40.16	43.26	43.26	48.85
Tourism Fund (004)	14.75	18.66	18.66	4.40
Grants Fund (015)	0.00	0.00	0.00	0.00
Total	72.31	84.29	84.29	73.38

DEPARTMENT MISSION

The mission of Parks, Recreation and Tourism is to provide quality leisure, recreational, and educational opportunities for visitors to and residents of Independence.

SIGNIFICANT OPERATIONAL CHANGES

Shifting focus of recreation programming from location-based to category-based: Adult Programs, Youth Programs, Family Programs, Arts & Culture, and Special Events.

Focus on streamlining organization in anticipation of the passage of the GO Bond and construction of a new community center.

Streamlining schedule of fees.

Centralizing citywide facilities oversight from Municipal Services to PRT.

Centralizing citywide grounds maintenance and mowing oversight from individual departments to PRT.

Shifting the cost of Park Patrol to the Police Department.

Transferring all staff out of Fund 004 (except Communications) in anticipation of Tourism being split from PRT.

Reduction in force of 8.7 positions (10.3% of staff) from the FY25 budget.

ACTION PLAN CONNECTION

An Engaged Community

Partnered with ISD, Truman Library, NPS Truman Visitor Center, CSL, and Noland RD CID on initiatives to improve the community

An Innovative Economy

Long-term strategy to add attractions for increased tourism; 2024 Visitor Guide; Wayfinding Signage project; Tourism Study

A Safe, Welcoming Community

Homeless feeding permits in parks; The Neck monument project; Juneteenth event

A Well-Planned City

Community Center & Recreation Services Study; Truman Depot RFP; centralized trash, mowing services and custodial contracts; completed Vaile, Bingham & MO Model RR Museum facility repairs; completed AO operations analysis; Cable Dahmer Arena upgrades

A Financially Sustainable Organization

Ongoing review of operations to reduce costs, increase revenue and downsize properties

A High Performance Organization

Recreation Programming and Staffing Improvements

Parks, Recreation, and Tourism Administration

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Program by Expenditure Category				
Salaries	\$340,956	\$198,494	\$198,600	\$391,164
Benefits	293,726	230,861	230,900	360,707
Retiree Health Insurance	104,556	70,000	94,000	115,000
Internal Services	619,000	332,000	332,000	754,180
Professional Services	29,094	32,000	30,000	32,000
Equipment	9,992	-	1,825	-
Other Operating Expenses	69,971	52,760	66,159	43,680
Total	\$1,467,295	\$916,115	\$953,484	\$1,696,731
Program by Fund				
Parks Levy Fund (007-6071)	\$1,467,295	\$916,115	\$953,484	\$1,696,731
Total Full Time Equivalent Positions	4.00	2.84	2.84	5.00

MISSION

Administration oversees the various divisions within the department to promote the City as a quality place to visit and reside by providing quality historic sites, parks, recreation facilities, tour packages, and various types of programs and events.

ACCOMPLISHMENTS

Began Community Center & Recreation Services Study to streamline services with anticipation of the potential GO Bond and a possible new community center. Assessment expected completion date is September 2024.

Began Tourism Wayfinding Signage Plan

Updated contracts with partner groups and organizations

Amended City Code to enable Police to remove homeless individuals from Park Property

Collaborated with Health & Animal Services Dept and Technology Services to create a permit to regulate free food distribution on park property

Oversight of Cable Dahmer Arena projects to include emergency compressor repairs, storm water repairs, new seating, electronic signage, sound system & suite access controls

Implemented new Procurement Policy for the Events Center CID

SIGNIFICANT BUDGET CHANGES

Internal Services charges are split between 0076071 & 0126041 in order to balance funds

Parks, Recreation, and Tourism

Park Maintenance Administration

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
	Actual	Adopted	Estimated	Proposed
Program by Expenditure Category	Expenditures	Budget	Expenditures	Budget
Salary	\$249,711	\$0	\$0	\$0
Benefits	91,322	-	-	-
Retiree Health Insurance	-	-	-	-
Internal Services	85,376	-	-	-
Professional Services	7,490	-	-	-
Equipment	-	-	-	-
Other Operating Expenses	58,351	-	-	-
Total	\$492,250	\$0	\$0	\$0
Program by Fund				
Parks Levy Fund (007-6072)	\$492,250	\$0	\$0	\$0
Total Full Time Equivalent Positions	5.00	0.00	0.00	0.00

MISSION

The Turf and Facilities Division is responsible for daily park maintenance operations including the cleaning and maintenance of picnic shelters and park restroom facilities, athletic fields and landscape bed maintenance, snow removal, and mowing and trimming in all City parks and recreation facilities.

SIGNIFICANT BUDGET CHANGES

Consolidated with Parks & Grounds Maintenance (6049) in FY 2024-25.

Parks, Recreation, and Tourism

Cemetery Maintenance

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$88,552	\$93,724	\$89,200	\$87,189
Benefits	49,556	59,259	50,300	49,187
Retiree Health Insurance	-	-	-	-
Internal Services	10,422	6,100	5,000	13,000
Professional Services	-	500	250	500
Equipment	-	105,000	26,850	40,000
Other Operating Expenses	26,015	22,210	22,294	28,150
Total	\$174,546	\$286,793	\$193,894	\$218,026
Program by Fund				
Parks Levy Fund (007-6074)	\$174,546	\$286,793	\$193,894	\$218,026
Total Full Time Equivalent Positions	2.00	2.00	2.00	2.00

MISSION

The Cemetery Maintenance Division is responsible for daily maintenance operations at Woodlawn Cemetery, including: routine turf and landscape maintenance, coordinating final arrangement needs and internments, and providing accurate facility records for public viewing.

ACCOMPLISHMENTS

Coordinated with Municipal Services to overlay 75% of streets in Woodlawn Cemetery
Purchased new trailer for Cemetery operations
Increased community participation in the national Wreaths Across America Event
Installed new curbs around cemetery office with assistance from Municipal Services

SIGNIFICANT BUDGET CHANGES

No significant budget changes

Parks, Recreation, and Tourism

George Owens Nature Park

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$177,139	\$188,158	\$191,200	\$0
Benefits	57,660	95,527	82,700	-
Retiree Health Insurance	-	-	-	-
Internal Services	8,184	1,200	1,250	-
Professional Services	8,780	13,100	11,000	-
Equipment	1,044	26,607	1,607	-
Other Operating Expenses	66,510	56,350	66,418	-
Total	\$319,317	\$380,942	\$354,175	\$0
Program by Fund				
Parks Levy Fund (007-6075)	\$319,317	\$380,942	\$354,175	\$0
Total Full Time Equivalent Positions	3.40	4.40	4.40	0.00

MISSION

George Owens Nature Park strives to promote, educate and encourage a love and curiosity of nature with all individuals, families, and organizations by creating a welcoming and safe environment to explore nature. This will be accomplished through a variety of group and self-learning exploration activities throughout the park and the City of Independence community to support our natural environment for future generations.

ACCOMPLISHMENTS

- Fishing dock repaired and installed in a new location on Lake Lorraine
- Completed interior improvements to Lodge and updated taxidermy displays
- Created new trail heads for Butterfly and Wapiti Trails and widened portions of PawPaw Trail for more efficient maintenance
- Coordinated with Boy Scouts and Eagle Scouts to complete 7 projects (636 volunteer hours) to clear invasive growth in preparation for prescribed burn in winter 2024/2025
- Awarded MO Dept of Conservation grant to remove 2 acres of invasive Honeysuckle and stabilize lake areas
- Created and implemented new Fur Trader booth at Main Street 1849 with card game, native mammal furs and history of MO mammal

SIGNIFICANT BUDGET CHANGES

- Transferring 4.4 FTE to 0126044 and 0126049 in Park Improvement Sales Tax Fund
- Transferring expenditures to 0126040 and 0126044 in Park Improvement Sales Tax Fund

Parks, Recreation, and Tourism

George Owens Nature Park

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$0	\$0	\$0	\$0
Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Internal Services	-	-	-	12,550
Professional Services	-	-	-	-
Equipment	-	-	-	25,000
Other Operating Expenses	-	-	-	56,880
Total	\$0	\$0	\$0	\$94,430
Program by Fund				
Parks Levy Fund (007-6075)	\$0	\$0	\$0	\$94,430
Total Full Time Equivalent Positions	0.00	0.00	0.00	0.00

MISSION

George Owens Nature Park strives to promote, educate and encourage a love and curiosity of nature with all individuals, families, and organizations by creating a welcoming and safe environment to explore nature. This will be accomplished through a variety of group and self-learning exploration activities throughout the park and the City of Independence community to support our natural environment for future generations.

ACCOMPLISHMENTS

Increased number of programs and events at George Owens

SIGNIFICANT BUDGET CHANGES

Transferring expenditures from Parks Levy Fund to Park Improvement Sales Tax Fund for facility costs

Restructuring Recreation Division to emphasize programming rather than facilities and merging majority of Recreation Division staff into one org in anticipation of a new community center

Transferring Recreation Division staff to org 0126044

Transferring expenditures from Parks Levy Fund to Park Improvement Sales Tax Fund for facility costs

Parks, Recreation, and Tourism

Park Facilities Maintenance & Security

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$465,316	\$322,359	\$407,926	\$442,333
Benefits	189,130	185,930	165,500	195,204
Retiree Health Insurance	13,370	15,000	16,600	18,000
Internal Services	103,261	854,045	842,045	251,820
Professional Services	32,265	82,735	70,000	15,000
Equipment	151,623	255,485	220,054	47,500
Other Operating Expenses	301,990	301,160	311,736	431,215
Total	\$1,256,955	\$2,016,714	\$2,033,862	\$1,401,072

Program by Fund

Parks Improvement Sales Tax (012-6041)	\$1,256,955	\$2,016,714	\$2,033,862	\$1,401,072
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Total Full Time Equivalent Positions

7.00	5.00	5.00	7.00
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MISSION

This division oversees and manages park revitalization, maintenance, and capital improvement projects planned for the City's park system made possible through the Parks Improvement Sales Tax.

ACCOMPLISHMENTS

- Created tiered Parks, Facilities, and Grounds Supervisor positions to provide opportunities for advancement
- Executed lease of Chrysler Stadium with Independence School District
- Installed new computers at both splashpads to monitor chemicals and shut off water if necessary
- Formed and poured concrete disc golf tee pads in cooperation with ISD at Pioneer Ridge Middle School
- Replaced fence at Rotary Park

SIGNIFICANT BUDGET CHANGES

- Removing Park Patrol funding
- Shifting 2.0 FTE from Tourism Fund into 0126041
- Adding 2.0 FTE Seasonal Maintenance Workers

Parks, Recreation, and Tourism

Truman Memorial Building

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$200,522	\$186,043	\$208,200	\$0
Benefits	41,513	48,300	53,800	-
Retiree Health Insurance	-	-	-	-
Internal Services	-	-	-	-
Professional Services	12,349	16,600	13,560	-
Equipment	-	96,607	1,892	-
Other Operating Expenses	157,681	142,550	152,483	-
Total	\$412,065	\$490,100	\$429,935	\$0

Program by Fund

Parks Improvement Sales Tax (012-6042)	\$412,065	\$490,100	\$429,935	\$0
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Total Full Time Equivalent Positions	3.90	3.40	3.40	0.00
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MISSION

The mission of this division is to provide ongoing operation of the City's historic Truman Memorial Building, which serves as a community asset capable of hosting a variety of different functions.

ACCOMPLISHMENTS

- Relocated the National Frontier Trails Museum to the ground floor of the Truman Memorial Building
- Displayed veterans exhibits throughout the facility to open Veterans Hall for rental space and meetings
- Increased regular business hours of the museum and facility
- Updated lighting fixtures to LED throughout the building

SIGNIFICANT BUDGET CHANGES

- Transferring Truman Memorial Building facility expenses to Tourism Fund
- Restructuring Recreation Division to emphasize programming rather than facilities and merging majority of Recreation Division staff into one org in anticipation of a new community center
- Transferring Recreation Division staff to org 0126044
- Transferring Truman Memorial Building facility expenses to Tourism Fund

Parks, Recreation, and Tourism

Palmer Senior Adult Center

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$184,748	\$221,558	\$231,000	\$235,055
Benefits	47,648	83,227	75,100	95,921
Retiree Health Insurance	-	-	-	-
Internal Services	-	-	500	3,400
Professional Services	18,716	28,200	22,000	28,200
Equipment	2,998	29,000	14,000	-
Other Operating Expenses	129,608	155,670	146,212	147,430
Total	\$383,718	\$517,655	\$488,812	\$510,006

Program by Fund

Parks Improvement Sales Tax (012-6043)	\$383,718	\$517,655	\$488,812	\$510,006
Total Full Time Equivalent Positions	3.56	5.56	5.56	5.55

MISSION

The Palmer Center encourages the well-being of older adults in Independence by providing diverse senior adult programs and services including a daily meal program, fitness opportunities, education classes, recreational programs, and a wide variety of social needs.

ACCOMPLISHMENTS

Palmer Center retained status as a Gold Level Senior Center which is the highest level from MARC
MARC grant funding was awarded to purchase a new serving line, additional freezer, and new dining room tables and chairs

Annual Scamboree program to inform seniors about fraud and scam prevention is used by MARC as a model for other regional senior center

Palmer Center Enhancement Funds used to add additional safety padding to both ends of the gymnasium

Senior trip program resumed following COVID hiatus

SIGNIFICANT BUDGET CHANGES

No significant budget changes

Parks, Recreation, and Tourism

Programs and Events

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$19,805	\$15,801	\$9,500	\$705,420
Benefits	2,926	1,255	700	267,278
Retiree Health Insurance	-	-	-	-
Internal Services	4,601	-	-	-
Professional Services	25,530	150,000	66,740	85,550
Equipment	-	-	-	-
Other Operating Expenses	20,325	21,000	18,657	105,495
Total	\$73,187	\$188,056	\$95,597	\$1,163,743

Program by Fund

Parks Improvement Sales Tax (012-6044)	\$73,187	\$188,056	\$95,597	\$1,163,743
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Total Full Time Equivalent Positions	0.75	0.55	0.55	13.70
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MISSION

The mission of Family Programs and Events is to develop programs, special events and activities throughout the Park system, public grounds and through community partnerships that help all individuals and families create positive memories; giving special attention to the development of youth and family programs, outdoor programs and special events.

ACCOMPLISHMENTS

Initiated Community Center and Recreation Services Study
 Partnered with City of Sugar Creek, Boy Scouts, Health & Animal Service Dept & television station KCWE for first Sky-High Kite Festival

SIGNIFICANT BUDGET CHANGES

Restructuring Recreation Division to emphasize programming rather than facilities and merging majority of Recreation Division staff into one org in anticipation of a new community center
 Reduction in Force of 4.7 FTE
 Adding 1.3 FTE Seasonal Recreation Workers

Parks, Recreation, and Tourism

Adventure Oasis Water Park

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$89,295	\$112,303	\$89,400	\$16,000
Benefits	32,535	40,503	40,787	4,792
Retiree Health Insurance	-	-	-	-
Internal Services	-	-	-	-
Professional Services	630,761	690,000	620,450	355,565
Equipment	-	105,000	28,066	-
Other Operating Expenses	225,705	189,400	261,077	119,835
Total	\$89,295	\$112,303	\$89,400	\$16,000

Program by Fund

Parks Improvement Sales Tax (012-6045)	\$978,296	\$1,137,206	\$1,039,780	\$496,192
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Total Full Time Equivalent Positions	1.00	1.00	1.00	0.00
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MISSION

This division serves to provide ongoing management, support, and supervision of the Adventure Oasis Water Park, spray grounds, and development of aquatics-oriented programs, activities, and events.

ACCOMPLISHMENTS

- Painted the slides and large bucket in kiddie pool area
- Presented cost analysis to Park Commission and Finance and Audit Committee
- Installed air conditioning in lifeguard breakroom

SIGNIFICANT BUDGET CHANGES

- Opening the waterpark in summer 2024 to non-residents in an effort to decrease losses
- Only budgeting for the 2024 summer season
- Restructured Recreation Division to emphasize programming rather than facilities and merged majority of Recreation Division staff into one org in anticipation of a new community center
- Transferring Recreation Division staff to org 0126044

Parks, Recreation, and Tourism

Athletic Fields and Courts

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$322,153	\$312,639	\$282,000	\$252,063
Benefits	138,206	161,961	114,000	108,973
Retiree Health Insurance	-	-	-	-
Internal Services	27,509	10,000	9,000	26,900
Professional Services	28,282	38,500	32,000	-
Equipment	-	38,387	23,334	25,000
Other Operating Expenses	149,698	207,220	136,336	215,820
Total	\$665,848	\$768,707	\$596,670	\$628,756

Program by Fund

Parks Improvement Sales Tax (012-6046)	\$665,848	\$768,707	\$596,670	\$628,756
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Total Full Time Equivalent Positions	7.00	7.00	7.00	5.00
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MISSION

The mission of Sports Administration is to support and fund year-round sports programs for Independence residents of all ages and abilities at multiple indoor and outdoor facilities.

ACCOMPLISHMENTS

Replaced ballasts and lights at Athletic Complex
Installed new windscreens at the Blackburn pickleball courts

SIGNIFICANT BUDGET CHANGES

Reduction in Force of 2.0 FTE

Parks, Recreation, and Tourism Uptown Market

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$53,796	\$62,154	\$49,000	\$0
Benefits	18,542	23,893	15,500	-
Retiree Health Insurance	-	-	-	-
Internal Services	2,300	-	-	-
Professional Services	2,037	7,375	5,000	-
Equipment	-	8,000	-	-
Other Operating Expenses	41,122	56,750	38,034	35,365
Total	\$117,798	\$158,172	\$107,534	\$35,365
Program by Fund				
Parks Improvement Sales Tax (012-6047)	\$117,798	\$158,172	\$107,534	\$35,365
Total Full Time Equivalent Positions	1.25	1.25	1.25	0.00

MISSION

The mission of the Independence Uptown Market is to provide a modern, unique, and versatile addition to the list of community assets capable of hosting a variety of different functions including Farmers and Crafters Markets, special events, recreation and fitness programs, and private group rentals.

ACCOMPLISHMENTS

49 Farmers Market events were held and the market received the Best Farmers Market in Eastern Jackson County award for the fifth year in a row

SIGNIFICANT BUDGET CHANGES

Restructuring Recreation Division to emphasize programming rather than facilities and merging majority of Recreation Division staff into one org in anticipation of a new community center
Transferring Recreation Division staff to org 0126044

Parks, Recreation, and Tourism

Sermon Center

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$183,628	\$207,276	\$207,700	\$0
Benefits	64,323	97,328	59,500	-
Retiree Health Insurance	-	-	-	-
Internal Services	2,300	-	-	-
Professional Services	38,235	38,100	30,024	-
Equipment	4,934	86,607	4,782	-
Other Operating Expenses	258,638	215,215	231,002	205,455
Total	\$552,057	\$644,526	\$533,008	\$205,455

Program by Fund

Parks Improvement Sales Tax (012-6048)	\$552,057	\$644,526	\$533,008	\$205,455
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Total Full Time Equivalent Positions	5.70	5.50	5.50	0.00
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MISSION

The mission of the Roger T. Sermon Community Center is to provide an affordable rental option for a variety of services including health and physical fitness opportunities, weddings, birthday parties, and business meetings, and advance cultural arts through community theatre performances.

ACCOMPLISHMENTS

Following COVID hiatus, resumed the Toddler Town program
Initiated Community Center and Recreation Services Study

SIGNIFICANT BUDGET CHANGES

Restructuring Recreation Division to emphasize programming rather than facilities and merging majority of Recreation Division staff into one org in anticipation of a new community center
Transferring Recreation Division staff to org 0126044

Parks, Recreation, and Tourism

Parks & Grounds Maintenance

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$352,621	\$586,226	\$621,700	\$905,258
Benefits	149,145	313,679	279,900	403,824
Retiree Health Insurance	-	-	-	-
Internal Services	-	37,000	37,000	88,600
Professional Services	-	25,000	-	-
Equipment	-	1,378	1,406	-
Other Operating Expenses	10,089	56,400	34,801	61,850
Total	\$511,855	\$1,019,683	\$974,807	\$1,459,532

Program by Fund

Parks Improvement Sales Tax (012-6049)	\$511,855	\$1,019,683	\$974,807	\$1,459,532
Total Full Time Equivalent Positions	10.00	14.00	14.00	17.60

MISSION

The mission of Parks and Grounds Maintenance - PST is to mow, maintain and landscape City-owned property, including snow removal, as funded by the Park Improvement Sales Tax.

ACCOMPLISHMENTS

Removed 142 truck loads of brush from the parks and trails (Honeysuckle, Bradford Pear, Bamboo)
Purchased new high loader to use in trash pickup, homeless camp cleanups, and landscape work
Removed 35 homeless camps on park property (through March 2024)

SIGNIFICANT BUDGET CHANGES

Shifting 1.0 FTE from George Owens (0076078) in Parks Levy Fund and 3.6 FTE from Historic Sites (0046063) in the Tourism fund
Reduction in force of 1.0 FTE as part of transfer from Tourism Fund to Parks Sales Tax
Park Maintenance staff will mow fire stations this spring

Parks, Recreation, and Tourism

Tourism Marketing & Promotions

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$13,844	\$317,251	\$240,100	\$0
Benefits	-	164,523	140,100	13,000
Retiree Health Insurance	13,950	15,000	15,000	16,500
Internal Services	117,300	282,243	282,243	264,000
Professional Services	37,089	6,000	70,000	125,000
Equipment	-	-	-	-
Other Operating Expenses	214,502	242,800	288,850	217,240
Total	\$396,685	\$1,027,817	\$1,036,293	\$635,740
Program by Fund				
Tourism (004-6061)	\$396,685	\$1,027,817	\$1,036,293	\$635,740
Total Full Time Equivalent Positions	1.00	4.66	4.66	0.00

MISSION

Tourism Administration oversees administrative, marketing, and historic preservation activities associated with the Tourism Division of the department.

ACCOMPLISHMENTS

City Manager's Office initiated a study to determine the future of Tourism

Tourism Development Fund provided \$100,000 to the Independence Square Association to expand event offerings which promote Tourism in the City

Completed Economic Impact Study to determine the impact of the KC Royals moving away from the Truman Sports Complex

Began Wayfinding Signage Project as recommended in the 2024 Tourism and Museum Master Plan

Developed and distributed the 2024 Independence Visitor Guide

Marketed the City in various mediums including print ads in Missouri Life, the 2024 MO Travel Guide, the Royals Yearbook as well as online advertising and promotion on the City's website and multiple social media platforms

Sponsored the Mavericks and Comets promoting the City of Independence at games

Partnered with MO Model Railroad Museum to add a new attraction to draw tourists

Worked with the National Park Service on the design for the new Harry S Truman Visitors Center

Parks, Recreation, and Tourism Museum Operations

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$166,599	\$16,919	\$172,200	\$455,230
Benefits	94,002	197,830	81,823	107,421
Retiree Health Insurance	-	-	-	-
Internal Services	-	-	-	-
Professional Services	201,247	76,500	54,200	151,500
Equipment	-	131,500	-	-
Other Operating Expenses	71,965	128,460	116,077	36,150
Total	\$533,812	\$551,209	\$424,300	\$750,301
Program by Fund				
Tourism (004-6062)	\$533,812	\$551,209	\$424,300	\$750,301
Total Full Time Equivalent Positions	6.40	6.40	6.40	3.40

MISSION

The mission of the National Frontier Trails Museum is to serve both the local community and visitors to Independence by operating a historic museum featuring the westward expansion of the United States and the role Independence played in that development.

ACCOMPLISHMENTS

Relocated the Museum to the lower level of the Truman Memorial Building
Secured humidity- and temperature-controlled storage for covered wagons and wall murals during museum relocation

SIGNIFICANT BUDGET CHANGES

No significant budget changes

Parks, Recreation, and Tourism

Historic Sites

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
	Actual	Adopted	Estimated	Proposed
Program by Expenditure Category	Expenditures	Budget	Expenditures	Budget
Salary	\$222,356	\$210,049	\$298,100	\$5,000
Benefits	103,120	85,274	136,000	599
Retiree Health Insurance	-	-	-	-
Internal Services	236	1,000	2,000	-
Professional Services	9,287	16,000	12,000	100,000
Equipment	18,291	71,387	169,636	80,000
Other Operating Expenses	109,394	115,200	146,787	376,915
Total	\$462,685	\$498,910	\$764,523	\$562,514
Program by Fund				
Tourism (004-6063)	\$462,685	\$498,910	\$764,523	\$562,514
Total Full Time Equivalent Positions	5.35	4.60	4.60	0.00

MISSION

The Historic Sites Maintenance division is responsible for daily maintenance operations, including mowing and trimming, landscape bed care, snow removal, litter and debris removal, holiday decorating, and basic repairs for all City-owned historic properties.

ACCOMPLISHMENTS

- Replaced roof on the Stable at the Bingham Waggoner Estate
- Executed updated use agreement with the Vaile Victorian Society
- Began repairs to the South Side Porch of the Vaile Mansion
- Issued Request for Proposal for the Truman Depot to repurpose the facility after renovations are complete
- Completed interior and exterior renovations to former NFTM facility
- Executed long-term lease with MO Model Railroad Museum to bring a new tourism attraction to the City
- Demolished Mill Office as it was deemed a dangerous building
- Replaced roof on the Stable at the Bingham Waggoner Estate
- Executed updated use agreement with the Vaile Victorian Society

SIGNIFICANT BUDGET CHANGES

- Shifting Truman Memorial Building's operational costs to the Tourism Fund
- Shifting maintenance staff back to Parks and will charge Tourism for services performed at Historic sites

Parks, Recreation, and Tourism

Tourism Sales & Services

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$118,181	\$155,696	\$156,100	\$58,616
Benefits	43,264	83,273	85,800	41,180
Retiree Health Insurance	-	-	-	-
Internal Services	-	-	-	-
Professional Services	-	3,000	195,000	-
Equipment	-	-	-	-
Other Operating Expenses	19,939	23,360	8,578	17,175
Total	\$181,384	\$265,329	\$445,478	\$116,971
Program by Fund				
Tourism (004-6064)	\$181,384	\$265,329	\$445,478	\$116,971
Total Full Time Equivalent Positions	2.00	3.00	3.00	1.00

MISSION

Visitor Services and Promotions is responsible for directly and indirectly soliciting, securing, and supporting group tours, events, conferences, etc. and maintaining relationships with the Hotel and Lodging Alliance and historic site friends groups.

ACCOMPLISHMENTS

- Sponsored two 'Hearts' in the KC Parade of Hearts to increase visitors to Independence
- Collected information about partnerships' activities and attendance at Historic Sites and attractions
- Distributed over 4,000 promotional items
- Sales and Services Staff attended several promotion, marketing and sales events
- Supported the Hotel & Lodging Alliance by attending meetings
- Attended City Owned Attractions/Historic Sites Board meetings

SIGNIFICANT BUDGET CHANGES

No significant budget changes

Parks, Recreation, and Tourism

Right of Way Maintenance

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$96,934	\$97,202	\$123,800	\$90,823
Benefits	30,214	53,439	31,500	35,852
Retiree Health Insurance	-	-	-	-
Internal Services	46,891	32,000	29,900	30,000
Professional Services	1,250	1,700	1,000	1,000
Equipment	-	8,500	8,647	9,500
Other Operating Expenses	37,131	38,566	37,372	37,135
Total	\$212,419	\$231,407	\$232,219	\$204,310
Program by Fund				
General Fund (002-6014)	\$212,419	\$231,407	\$232,219	\$204,310
Total Full Time Equivalent Positions	3.00	3.00	3.00	3.00

MISSION

The mission of Right-of-Way Maintenance is to provide landscaping and grounds maintenance for City-owned property and City-maintained right-of-way.

ACCOMPLISHMENTS

Cleared brush and debris from railroad easement and the I-70 & Noland Road corridor to reduce homeless activity
Cleared 56 loads of brush and trash from City-owned lots

SIGNIFICANT BUDGET CHANGES

No significant budget changes

Parks, Recreation, and Tourism

Facilities Management

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$0	\$434,801	\$405,200	\$373,398
Benefits	-	166,225	173,284	223,410
Retiree Health Insurance	-	-	-	-
Internal Services	-	64,260	71,145	85,880
Professional Services	-	50,300	50,378	50,400
Equipment	-	2,000	1,605	-
Other Operating Expenses	-	530,000	612,157	621,400
Total	\$0	\$1,247,586	\$1,313,769	\$1,354,488
Program by Fund				
General Fund (002-6015)	\$0	\$1,247,586	\$1,313,769	\$1,354,488
Total Full Time Equivalent Positions	0.00	10.13	10.13	10.13

MISSION

Facilities Maintenance provides routine maintenance of City buildings to ensure a clean, secure and welcoming environment for employees and visitors.

ACCOMPLISHMENTS

Implemented citywide contracts for custodial services, mowing and landscaping services and trash removal
 Citywide fire extinguisher inspections and backflow testing performed by City staff reducing overall expenses
 Inventoried Facilities Maintenance Furniture, Fixtures and Equipment at new city facility
 Relocated Facilities Maintenance to new city facility

SIGNIFICANT BUDGET CHANGES

No significant budget changes

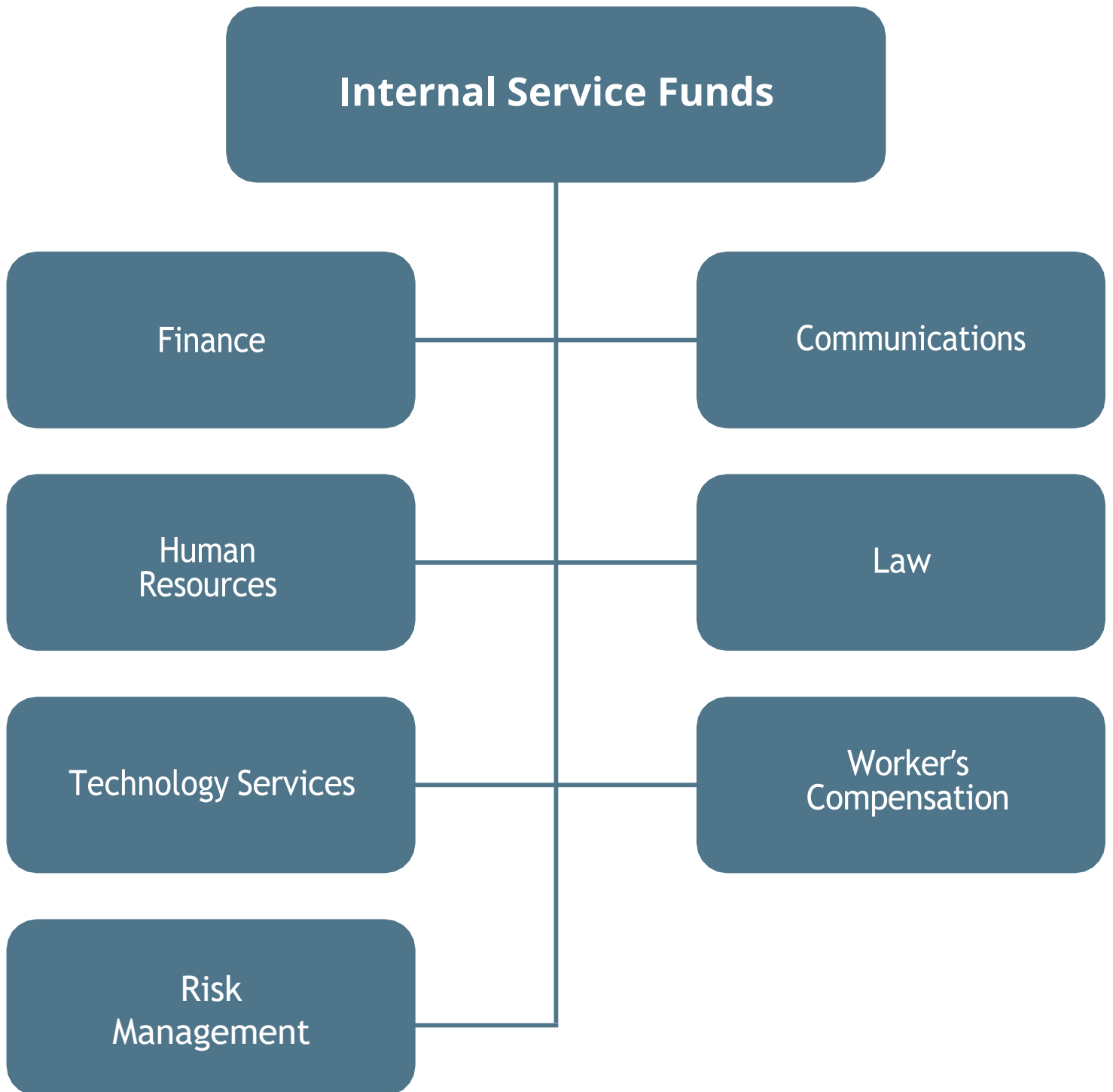
Parks, Recreation, and Tourism Grants

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$8,030	\$0	\$4,500	\$10,000
Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Internal Services	-	-	-	-
Professional Services	-	-	-	-
Equipment	74,361	72,274	72,274	-
Other Operating Expenses	15,385	10,160	23,760	16,728
Total	\$97,776	\$82,434	\$100,534	\$26,728
Program by Fund				
Grant Fund (015-6050)	\$97,776	\$82,434	\$100,534	\$26,728
Total Full Time Equivalent Positions	0.00	0.00	0.00	0.00

SIGNIFICANT BUDGET CHANGES

Parks, Recreation, and Tourism Capital Projects

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Capital Improvements	\$596,870	\$600,000	\$0	\$555,000
Program by Fund				
Tourism Fund (004)	\$15,745	\$400,000		\$0
Parks Health & Rec Levy Fund (007)	41,404	-		-
Park Improvements Sales Tax Fund (012)	539,721	200,000		-
Park Improvements Fund (059)	-	-	-	555,000
Total	\$596,870	\$600,000	\$0	\$555,000
Transfers by Fund				
Tourism Fund (004)	\$0	\$0	\$0	\$75,000
Parks Health & Rec Levy Fund (007)	-	-	-	-
Park Improvements Sales Tax Fund (012)	0	0	0	480,000
Total	\$0	\$0	\$0	\$555,000
Capital Projects for FY 2024-25				
Project Title and Number				Amount
Replace Playground at Rotary Park				\$ 175,000
Trash Truck				180,000
Rock Creek Park Pedestrian Bridge				200,000
				<u>555,000</u>



Internal Service Fund

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Department Programs				
Administration (0954201)	\$1,241,389	\$1,037,568	\$1,034,300	\$883,013
Accounting (0954210)	831,380	854,353	863,005	865,345
Treasury & Debt (0954212)	272,411	376,296	365,700	364,487
Human Resources (0954230)	1,221,228	1,075,725	1,213,644	1,601,286
Law (4100, 0954100, 4150)	570,434	538,480	580,020	579,663
Finance Operations (0954240)	457,153	617,364	592,420	430,015
Tech Services (0954220)	3,522,757	5,001,563	4,685,923	4,867,679
Voice and Data Systems (0024221, 0954221)	474,985	730,516	1,109,637	866,045
Communications (0954022)	-	391,261	522,705	299,517
Worker's Comp (6592)	3,923,111	4,748,001	4,428,259	3,962,153
Risk Management (4293)	2,684,530	3,355,559	4,052,309	4,464,736
ERP (0954054, 0954058, 0954059)	1,433,427	1,924,655	1,794,000	1,496,484
Total	\$16,632,805	\$20,651,341	\$21,241,922	\$20,680,423
Department by Expenditure Category				
Salaries	\$3,563,505	\$4,190,253	\$4,257,020	\$4,290,734
Benefits	1,479,821	1,845,123	1,831,070	1,942,084
Retiree Health Insurance	230,401	170,000	210,000	231,000
Internal Services	4,446,305	5,245,932	5,292,160	6,335,167
Professional Services	4,062,098	5,930,621	4,315,347	5,540,506
Equipment	306,161	1,257,834	1,095,919	83,050
Other Operating Expenses	2,544,514	2,083,250	4,240,259	2,257,882
Total	\$16,632,805	\$20,723,012	\$21,241,775	\$20,680,423
Department by Fund				
General Fund (002)	\$474,985	\$461,789	\$672,637	\$487,990
Grant Fund (015)	28,935	100,880	37,920	34,313
Worker's Comp Fund (092)	3,923,111	4,748,001	4,428,259	3,962,153
Risk Management Fund (093)	2,684,530	3,355,559	4,052,309	4,464,736
ERP Fund (095)	9,521,244	11,985,113	12,050,798	11,731,231
Total	\$16,632,805	\$20,651,341	\$21,241,922	\$20,680,423

Full-Time Equivalent Employees

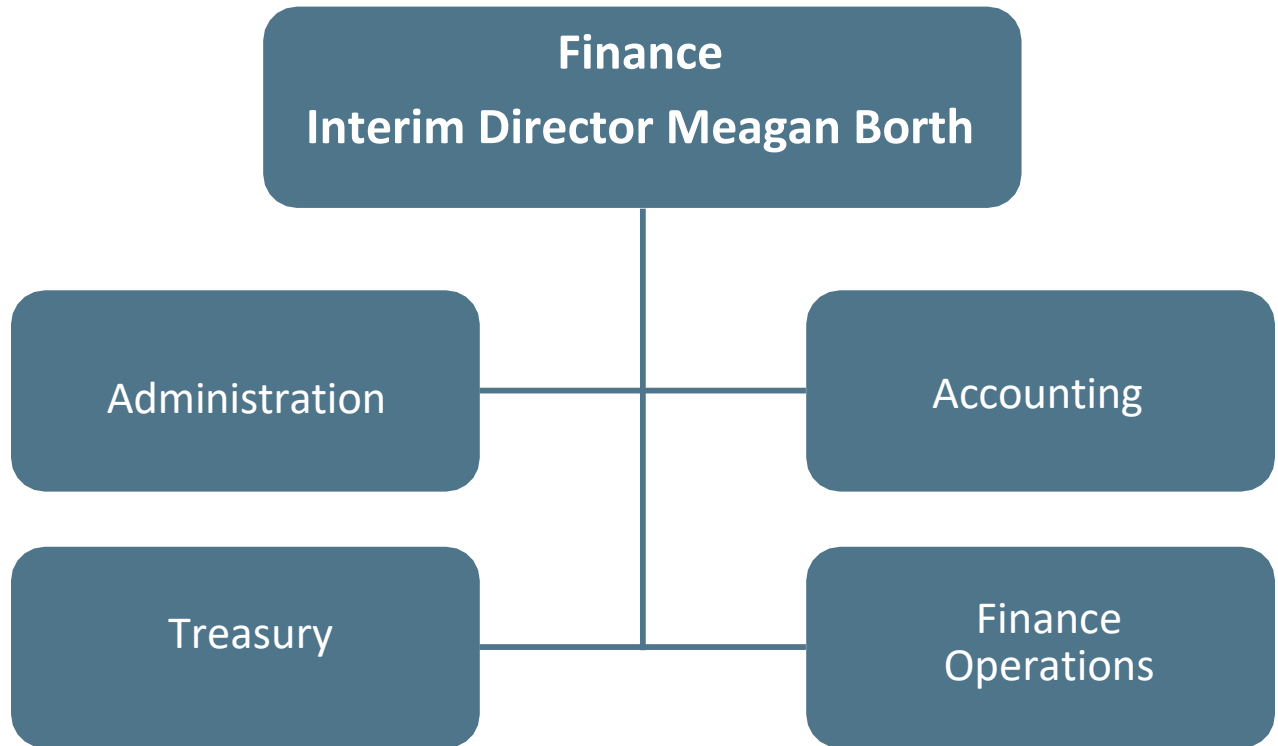
General Fund (002)	0.00	0.00	0.00	0.00
Grant Fund (015)	0.24	0.24	0.24	0.24
Worker's Comp Fund (092)	0.00	0.00	0.09	0.09
Risk Management Fund (093)	0.00	0.00	0.09	0.09
ERP Fund (095)	49.13	50.65	50.65	50.07
Total*	49.37	50.89	51.07	50.49

DEPARTMENT MISSION

The mission of the Internal Service Fund is to provide leadership and direction for the City's internal operations and responsibilities so that all assets of the City are protected while providing effective and efficient support.



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Internal Service Fund

Finance Administration

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salaries	\$601,772	\$458,883	\$424,900	\$300,228
Benefits	229,376	208,085	199,900	148,015
Retiree Health Insurance	230,401	170,000	210,000	231,000
Internal Services	73,426	77,400	77,400	141,570
Professional Services	84,546	4,000	4,000	7,000
Equipment	1,166	97,000	97,000	33,000
Other Operating Expenses	20,703	22,200	21,100	22,200
Total	\$1,241,389	\$1,037,568	\$1,034,300	\$883,013
Program by Fund				
ERP Fund (095-0954201)	\$1,241,389	\$1,037,568	\$1,034,300	\$883,013
Total Full Time Equivalent Positions				
ERP Fund (095-0954201)	5.00	5.00	5.00	3.82

PROGRAM MISSION

The mission of Finance Administration is to provide leadership and direction for the City's financial duties and responsibilities so that all financial assets of the City are protected.

Internal Service Fund Accounting

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$389,167	\$418,536	\$423,300	\$411,762
Benefits	155,443	182,892	178,500	179,908
Retiree Health Insurance	-	-	-	-
Internal Services	-	-	-	26,170
Professional Services	180,316	220,000	200,000	202,700
Equipment	82,994	13,800	34,000	9,300
Other Operating Expenses	23,461	19,125	27,205	35,505
Total	\$831,380	\$854,353	\$863,005	\$865,345

Program by Fund

ERP Fund (095-0954210)	\$831,380	\$854,353	\$863,005	\$865,345
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Total Full Time Equivalent Positions

ERP Fund (095-0954210)	5.00	5.00	5.00	5.00
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MISSION

The mission of Accounting is to maintain the accounting records for all of the City's operations and component units so that the records meet all governmental accounting standards and the annual independent audit is completed.

Internal Service Fund

Treasury and Debt Management

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$115,088	\$154,746	\$154,900	\$142,474
Benefits	33,621	56,850	46,900	49,133
Retiree Health Insurance	-	-	-	-
Internal Services	-	-	-	1,730
Professional Services	96,221	130,000	130,000	130,000
Equipment	15,000	15,000	19,500	21,450
Other Operating Expenses	12,480	19,700	14,400	19,700
Total	\$272,411	\$376,296	\$365,700	\$364,487

Program by Fund

ERP Fund (095-0954212)	\$272,411	\$376,296	\$365,700	\$364,487
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Total Full Time Equivalent Positions

ERP Fund (095-0954212)	2.00	2.00	2.00	2.00
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MISSION

The mission of Treasury and Debt is to ensure excellence in the management of its banking, investing, and financing services and the administration of unclaimed property.

Internal Service Fund

Finance Operations

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$293,317	\$338,205	\$339,700	\$235,453
Benefits	129,565	154,328	185,600	121,402
Retiree Health Insurance	-	-	-	-
Internal Services	-	-	-	5,630
Professional Services	-	-	-	-
Equipment	308	3,000	2,500	3,000
Other Operating Expenses	33,963	64,530	64,620	64,530
Total	\$457,153	\$560,063	\$592,420	\$430,015

Program by Fund

ERP Fund (095-0954240)	\$457,153	617,364	\$592,420	\$430,015
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Total Full Time Equivalent Positions

ERP Fund (095-0954240)	6.63	5.00	5.00	4.00
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MISSION

The mission of Finance Operations is to work collaboratively across the organization to ensure operations and core functions are performed according to best practices to the highest standards of customer service, accountability and efficiency.

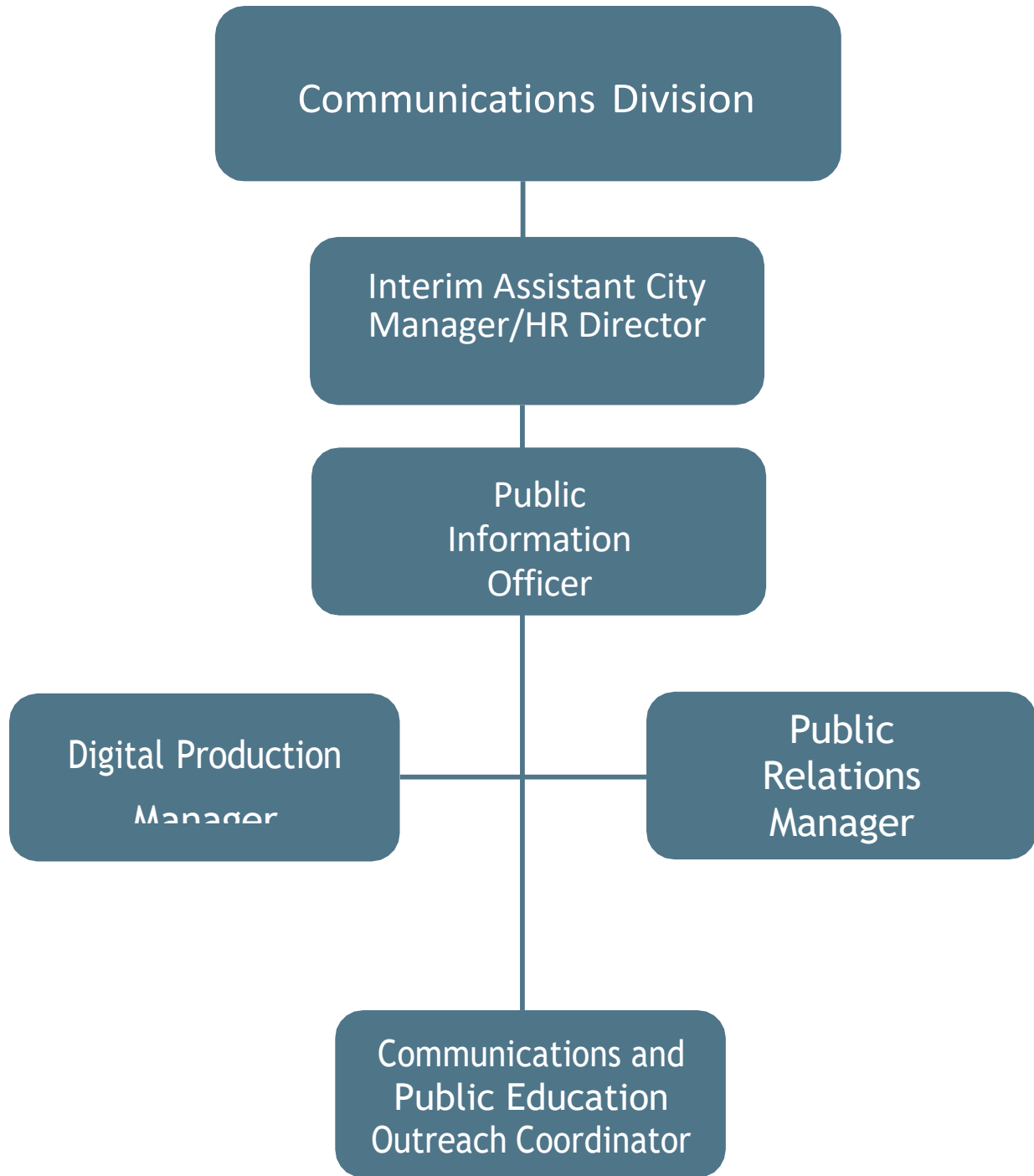
ACCOMPLISHMENTS

P-Card process for training of new card holders was developed.

Procurement policy has been updated.



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Internal Service Fund Communications

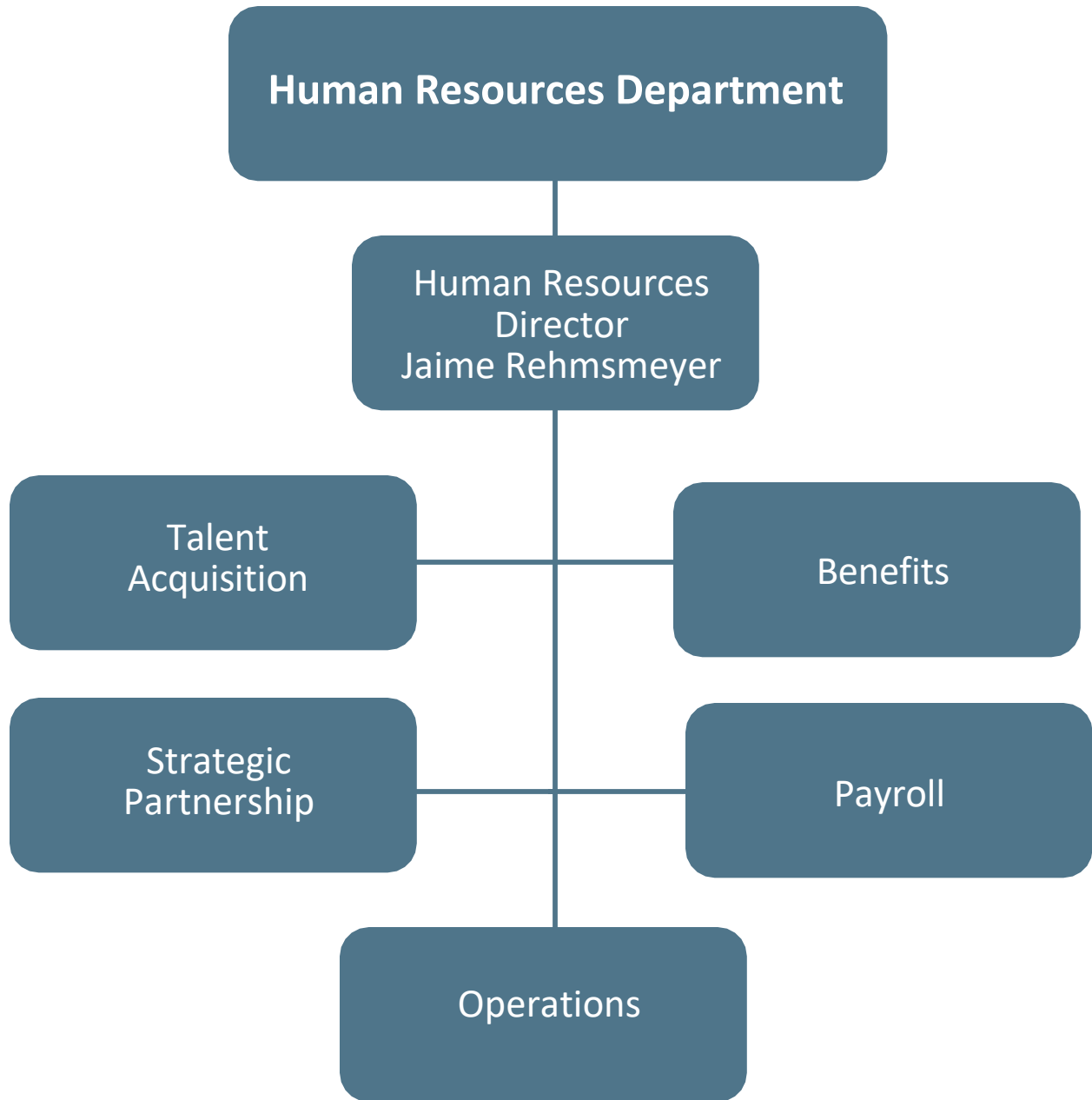
	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
	Actual	Adopted	Estimated	Proposed
Program by Expenditure Category	Expenditures	Budget	Expenditures	Budget
Salary	\$0	\$256,217	\$396,200	\$173,064
Benefits	-	84,131	100,700	73,753
Retiree Health Insurance	-	-	-	-
Internal Services	-	5,205	5,205	19,950
Professional Services	-	-	-	-
Equipment	-	-	-	-
Other Operating Expenses	-	45,708	20,600	32,750
Total	\$0	\$391,261	\$522,705	\$299,517
Program by Fund				
General (002-4022)	\$0	\$0	\$0	\$0
ERP Fund (095-0954022)	-	\$391,261	\$522,705	\$299,517
Total	\$0	\$391,261	\$522,705	\$299,517
Total Full Time Equivalent Positions				
General (002-4022)	0.00	0.00	0.00	0.00
ERP Fund (095-0954022)	0.00	3.40	3.40	2.00
Total	0.00	3.40	3.40	2.00

MISSION

To tell the many stories of Independence and engage our community while guided by the City's strategic plan.

SIGNIFICANT BUDGET CHANGES

Reduction in force of two full time employees.



Internal Service Fund

Human Resources

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$674,484	\$660,237	\$728,700	\$871,198
Benefits	301,774	272,060	324,000	407,639
Retiree Health Insurance	-	-	-	-
Internal Services	-	-	-	23,290
Professional Services	214,832	174,600	125,000	220,402
Equipment	1,144	7,500	7,210	6,300
Other Operating Expenses	28,995	90,300	28,734	72,457
Total	\$1,221,228	\$1,204,697	\$1,213,644	\$1,601,286
Program by Fund				
ERP Fund (095-0954230)	\$1,221,228	\$1,204,697	\$1,213,644	\$1,601,286
Total Full Time Equivalent Positions				
ERP Fund (095-0954230)	8.00	8.00	8.00	10.00

MISSION

The Human Resources Department is focused on creating a positive workplace culture that aligns with the City's values and mission as determined by the City Council and implemented by Executive Leadership. This team is pivotal in building, shaping, and reinforcing the organization's culture by overseeing all employee-related functions.

Accomplishments

Changing the operating model of the department by hiring subject matter experts in recruiting, employee relations and training.

Significant Budget Changes

Implemented Case Management System via Dayforce (fka Ceridian). Will save \$12.4 million over 3 years as well as 39,200 employee hours saved annually.

Internal Service Fund

Law

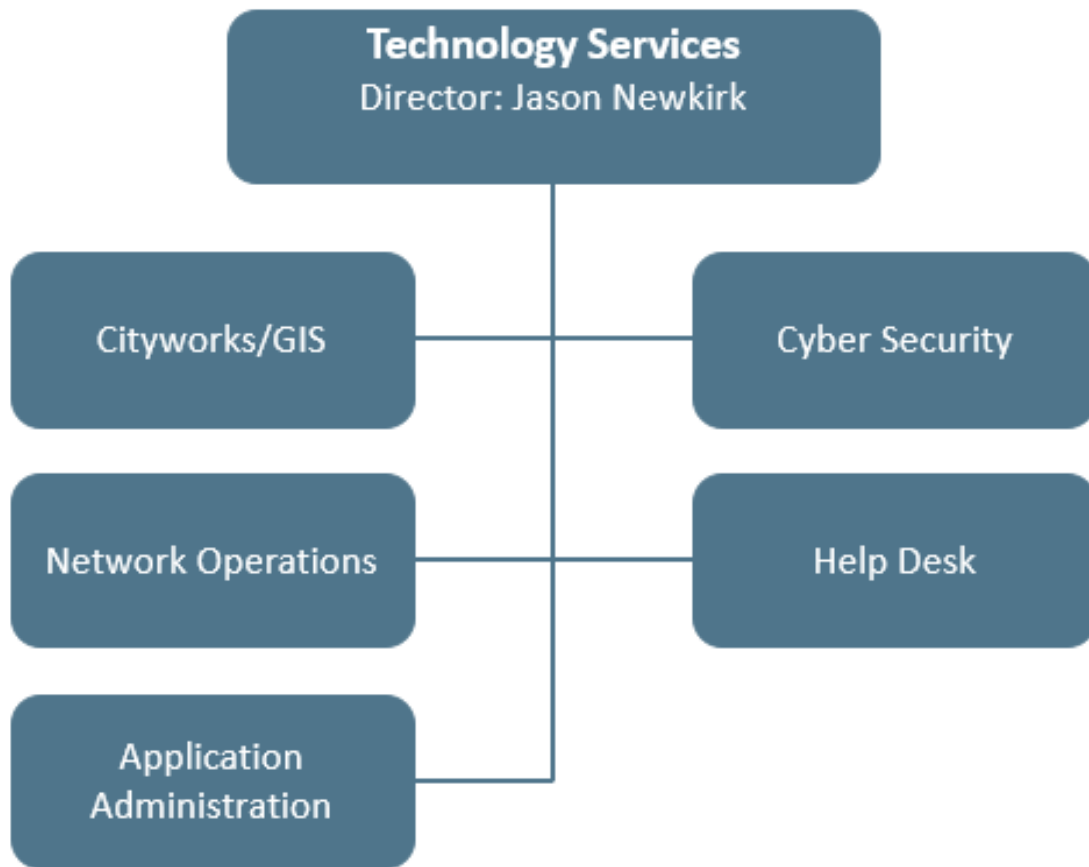
	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$26,879	\$65,843	\$30,420	\$27,229
Benefits	2,056	30,037	2,500	2,084
Retiree Health Insurance	-	-	-	-
Internal Services	-	-	-	3,250
Professional Services	-	-	-	-
Equipment	-	-	-	-
Other Operating Expenses	541,499	442,600	547,100	547,100
Total	\$570,434	\$538,480	\$580,020	\$579,663
Program by Fund				
ERP Fund (095-0954100)	\$541,499	\$437,600	\$542,100	\$545,350
Grant Fund (015-4150)	28,935	100,880	37,920	34,313
Total	\$570,434	\$538,480	\$580,020	\$579,663
Total Full Time Equivalent Positions				
ERP Fund (095-0954100)	0.00	0.00	0.00	0.00
Grant Fund (015-4150)	0.24	0.24	0.24	0.24
Total	0.24	0.24	0.24	0.24

MISSION

To conduct and carry on all civil suits, actions, and proceedings; draft or review proposed City ordinances and amendments; and, prepare or officially approve as to form all contracts, deeds, bonds, and other documents.



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Internal Service Fund

Technology Services

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$1,005,512	\$1,324,643	\$1,251,800	\$1,575,304
Benefits	397,545	566,872	504,900	663,330
Retiree Health Insurance	-	-	-	-
Internal Services	1,645,078	2,212,514	2,212,514	2,453,145
Professional Services	174,520	175,000	100,000	100,000
Equipment	205,548	692,534	586,709	10,000
Other Operating Expenses	94,554	30,000	30,000	65,900
Total	\$3,522,757	\$5,001,563	\$4,685,923	\$4,867,679

Program by Fund

ERP Fund (095-0954220)	\$3,522,757	\$5,001,563	\$4,685,923	\$4,867,679
Total	\$3,522,757	\$5,001,563	\$4,685,923	\$4,867,679

Total Full Time Equivalent Positions

ERP Fund (095-0954220)	15.50	15.25	15.25	16.25
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MISSION

The mission of Technology Services is to provide information technology solutions within a secure and reliable environment and support City departments in delivering quality services to the community.

ACCOMPLISHMENTS

- Implemented a new telephone system
- Implemented a utility customer service call center software
- Implemented a new public website
- Expanded the use of mobile device management tools
- Data center capacity expansion
- Implemented several cyber security tools
- 2023 Digital Cities Winner

SIGNIFICANT BUDGET CHANGES

Added data center replacement to CIP. The cost will be broken out across a multi-year period to minimize operating impact on departments.

Internal Service Fund

Voice and Data Systems

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$0	\$0	\$0	\$0
Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Internal Services	54,772	95,429	109,489	220,305
Professional Services	-	-	-	-
Equipment	-	-	-	-
Other Operating Expenses	420,213	635,087	1,000,000	645,740
Total	\$474,985	\$730,516	\$1,109,489	\$866,045
Program by Fund				
General (002-4221)	\$474,985	\$461,789	\$672,637	\$487,990
ERP Fund (095-0954221)	-	268,727	437,000	378,055
Total	\$474,985	\$730,516	\$1,109,637	\$866,045
Total Full Time Equivalent Positions	0.00	0.00	0.00	0.00

MISSION

The mission of Voice and Data Systems is to maintain the telephone trunk system for land line telephones, radios, and to provide internet connectivity to City Departments so that modern communication can exist.

Internal Service Fund

Enterprise Resource Planning & GIS

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$446,725	\$512,943	\$498,700	\$541,890
Benefits	224,763	289,868	282,300	288,904
Retiree Health Insurance	-	-	-	-
Internal Services	-	-	-	6,690
Professional Services	152,181	82,844	50,000	15,000
Equipment	-	429,000	349,000	-
Other Operating Expenses	609,759	610,000	614,000	644,000
Total	\$1,433,427	\$1,924,655	\$1,794,000	\$1,496,484

Program by Org Key

Enterprise Resource Planning (095-4054)	\$122,931	\$0	\$0	\$0
Cityworks & GIS (095-4058)	598,845	678,512	655,400	833,804
ERP (095-4059)	711,651	1,246,143	1,138,600	662,680
Total	\$1,433,427	\$1,924,655	\$1,794,000	\$1,496,484

Total Full Time Equivalent Positions

Cityworks & GIS (095-4058)	6.00	6.00	6.00	7.00
ERP (095-4059)	1.00	1.00	1.00	0.00
Total	7.00	7.00	7.00	7.00

MISSION

Provide innovative GIS-centric solutions within a secure and reliable environment in order to support City departments in delivering quality services to the community.

Internal Service Fund

Workers' Compensation (092)

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$5,281	\$0	\$4,100	\$6,066
Benefits	2,839	-	2,820	3,947
Retiree Health Insurance	-	-	-	-
Internal Services	628,375	639,824	627,992	675,376
Professional Services	3,068,811	4,091,177	3,606,347	3,264,764
Equipment	-	-	-	-
Other Operating Expenses	217,803	17,000	187,000	12,000
Total	\$3,923,111	\$4,748,001	\$4,428,259	\$3,962,153
Program by Fund				
Workers' Compensation (092-6592)	\$3,923,111	\$4,748,001	\$4,428,259	\$3,962,153
Total Full Time Equivalent Positions	0.00	0.00	0.09	0.09

MISSION

Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the government and to other governmental units on a cost-reimbursed basis. This fund is used to account for the costs of the City's self-insured Worker's Compensation claims and administration plan. Workers' Compensation is part of Finance and Administration.

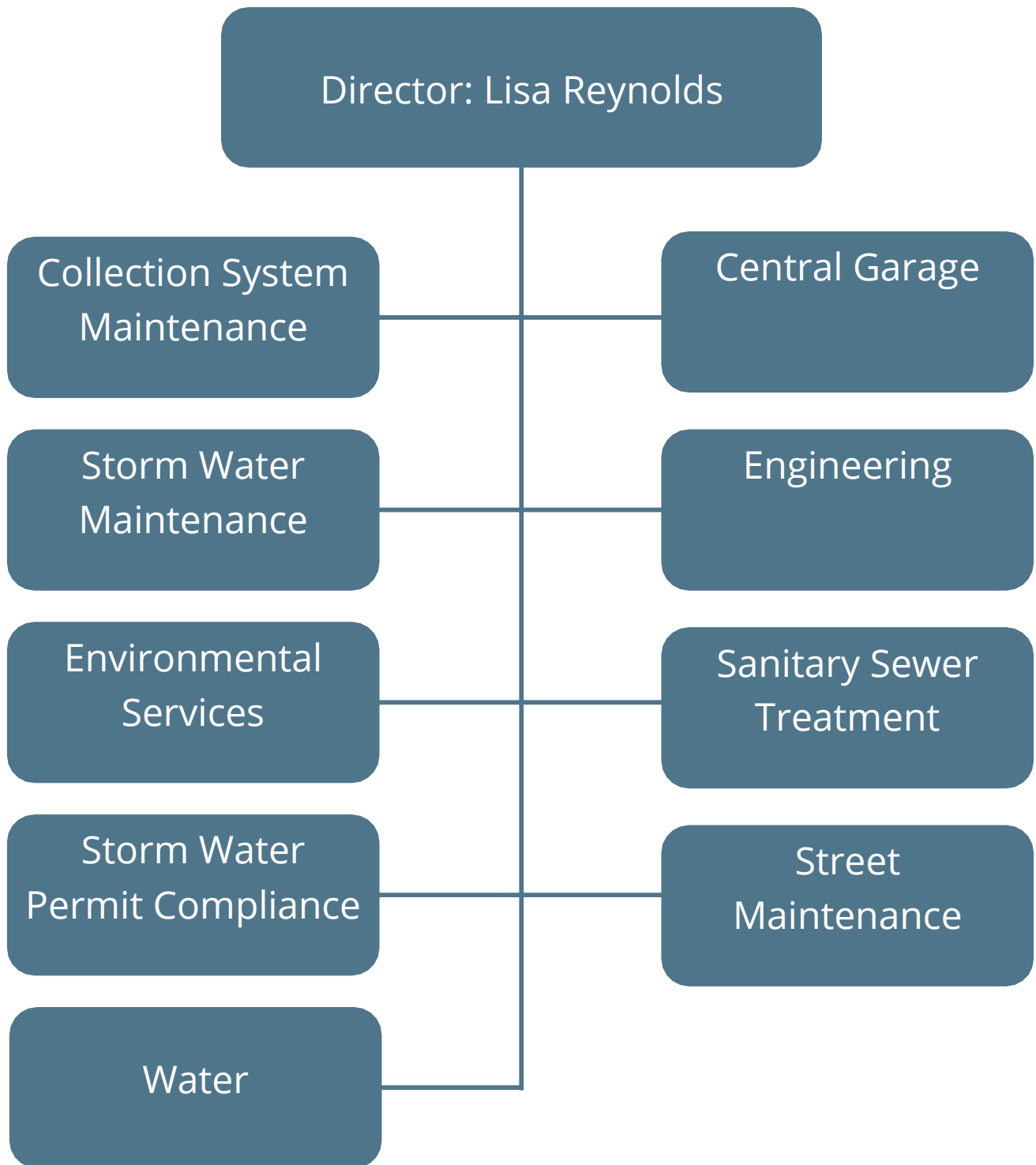
Internal Service Fund

Risk Management (093)

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$5,281	\$0	\$4,300	\$6,066
Benefits	2,839	-	2,950	3,969
Retiree Health Insurance	-	-	-	-
Internal Services	2,044,654	2,215,559	2,259,559	2,758,061
Professional Services	90,672	1,053,000	100,000	1,600,640
Equipment	-	-	-	-
Other Operating Expenses	541,083	87,000	1,685,500	96,000
Total	\$2,684,530	\$3,355,559	\$4,052,309	\$4,464,736
Program by Fund				
Risk Management (093-4293)	\$2,684,530	\$3,355,559	\$4,052,309	\$4,464,736
Total Full Time Equivalent Positions	0.00	0.00	0.09	0.09

MISSION

Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the government and to other governmental units on a cost-reimbursed basis. The mission of Risk Management is to manage the insurance and programs that safeguard the City's financial, human resource, and capital assets. Risk Management is part of Finance and Administration.



DEPARTMENT MISSION

The mission of the Municipal Service Department is to provide quality, reliable, and responsive public services for the Independence community. The Department must proactively and reactively maintain City infrastructure such as streets, facilities, sanitary sewer, stormwater mitigation, and wastewater treatment. Additionally, the Department is dedicated to public health and environmental protection through the enforcement of local, state, and federal laws. Ensuring a motivated and professional staff is essential to the success of the Department.

SIGNIFICANT OPERATIONAL CHANGES

- Incorporated Water operations into Municipal Services
- Transitioned Facilities Maintenance to Parks/Rec/Tourism
- Implemented software to allow enhanced Customer Service operations
- Converted sludge at Rock Creek to a Class A product to apply to agricultural fields

STRATEGIC PLAN CONNECTION

Goal: An Engaged Community

- Continue to solicit public feedback on citywide infrastructure projects
- Streamline coordination of public concerns reported to the City
- Finalize transfer of Crysler Stadium to ISD

Goal: An Innovative Economy

- Support the continued development of Eastgate Commerce Center by facilitating related infrastructure improvements
- Partner with ISD to provide job shadowing opportunities and potential internships

Goal: A Well-Planned City

- Assist with the development of a criminal justice facility plan
- Facilitate the construction of new fire stations and necessary rehab of existing stations
- Evaluate space and maintenance needs for City facilities and determine priorities for necessary improvements
- Refine the Pavement Management program
- Target street and sidewalk maintenance along major corridors and historic sites
- Develop and adopt Access Management Plan and Storm and Sanitary Master Plans to guide development

Goal: A Well-Planned City

- Develop an ordinance requiring residential trash service
- Continue construction of 24 Highway Complete Streets project
- Continue implementation of the recommendations in the adopted Downtown Redevelopment Coordinating Committee Master Plan
- Continue design work on Noland Road Complete Streets project
- Complete an ADA transition plan
- Increase rate at which water transmission and distribution mains are replaced
- Establish and maintain a database of the material of all water service lines
- Complete Best Professional Judgement study for water plant sludge discharge

Goal: A Financially Sustainable Organization

- Perform cost of service study for the sanitary sewer utility

- Modify Drop Off Depot fee schedule for tires
- Create equipment/facility/vehicle replacement plans and fund accordingly

Goal: A High-Performance Organization

- Set performance measures that align with the action plan
- Lead effort to improve departmental collaboration and communication
- Encourage operational innovation at all levels
- Expect excellence

ACCOMPLISHMENTS

- Rock Creek selected as the MWEA's Wastewater Plant of the Year
- \$16.2M in grant dollars obtained for various projects throughout the city
- Assisted with the purchase of the GEHA building
- Expanded the Enterprise lease program to include additional divisions
- Successful modification of IPL rate structures in CIS
- Adoption of the D&C Manual
- Completion of the 40 Hwy Complete Streets project
- 50.83 lane miles of roadway addressed via preventative maintenance program
- 100% passing rate for the 1242 water distribution samples collected
- Implemented new Customer Service call center software
- Overlaid ~50% of Woodlawn Cemetery roads utilizing city staff, supplies, and equipment

Municipal Services

Department Programs	FY 2022-23 Actual Expenditures	FY 2023-24 Adopted Budget	FY 2023-24 Estimated Expenditures	FY 2024-25 Proposed Budget
Administration (0025001)	\$1,056,563	\$1,269,552	\$1,223,007	\$1,469,811
Engineering (0025011)	772,319	1,226,654	1,074,965	793,005
Construction (0025012)	-	-	-	487,901
Facilities Management (0025015)	1,135,339	1,247,586	-	-
Street Maintenance (0025111,0115112)	3,097,840	3,989,053	3,739,619	4,260,515
Storm Water (0135261-3)	2,507,561	3,378,950	2,762,070	3,946,386
Central Garage (090)	2,604,836	2,968,069	2,993,957	3,403,660
Sanitary Sewer (030)	25,354,420	28,741,882	25,360,665	29,149,219
Water (040)	25,900,311	32,744,435	29,813,995	36,626,822
Capital Projects	7,578,559	39,648,746	24,000,000	33,473,103
Debt	10,511,909	10,571,862	10,571,862	10,531,114
Transfers Out	48,929	-	-	-
Total	\$80,568,587	\$125,786,789	\$101,540,140	\$124,141,536

Department by Expenditure Category

Salaries	\$12,820,477	\$14,733,079	\$12,880,007	\$15,263,939
Benefits	6,587,836	8,326,741	6,933,700	8,000,031
Retiree Health Insurance	1,084,592	1,144,884	1,108,000	1,258,200
Internal Services	9,417,205	9,490,463	8,404,298	11,793,730
Professional Services	1,987,723	4,557,700	2,729,079	4,553,500
Equipment	1,044,477	1,871,100	1,300,388	1,171,100
Other Operating Expenses	29,445,758	35,401,714	33,572,308	38,056,319
Total - Operations & Maintenance	\$62,388,068	\$75,525,681	\$66,927,778	\$80,096,819
Capital Improvements	7,578,559	39,648,746	24,000,000	33,473,103
Debt	10,553,030	10,612,362	10,612,362	10,571,614
Transfers Out	48,929	-	-	-
Total - All Expenditures	\$80,568,587	\$125,786,789	\$101,540,140	124,141,536

Department by Fund

General Fund (002)	\$5,339,003	\$6,350,672	\$4,830,404	\$5,756,522
Central Garage (090)	2,604,836	2,968,069	2,993,957	3,403,660
Sanitary Sewer (030)	32,289,890	41,314,860	32,603,643	40,894,298
Water (040)	29,637,029	43,335,373	42,054,933	48,542,960
Street Improvements Sales Tax (011, 051)	7,407,533	24,968,865	14,995,133	14,014,693
Stormwater Sales Tax (013, 053)	3,290,296	6,848,950	4,062,070	\$11,529,403
Total	\$80,568,587	\$125,786,789	\$101,540,140	\$124,141,536

Full-Time Equivalent Employees

General Fund (002)	41.70	43.83	43.83	27.70
Central Garage (090)	9.30	9.30	9.30	9.44
Sanitary Sewer (030)	74.78	71.90	74.65	70.78
Water (040)	98.57	97.70	97.70	102.43
Street Improvements Sales Tax (011)	7.55	7.55	7.55	6.60
Stormwater Sales Tax (013)	21.00	18.25	18.25	21.45
Total	252.90	248.53	251.28	238.40

Municipal Services Administration

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salaries	\$143,397	\$192,416	\$194,500	\$157,834
Benefits	131,192	134,379	136,200	292,237
Retiree Health Insurance	332,346	370,000	322,000	370,000
Internal Services	444,191	563,257	563,257	638,240
Professional Services	-	-	-	-
Equipment	-	2,500	2,500	-
Other Operating Expenses	5,437	7,000	4,550	11,500
Total	\$1,056,563	\$1,269,552	\$1,223,007	\$1,469,811

Program by Fund

General Fund (002-5001, 5013)	\$1,056,563	\$1,269,552	\$1,223,007	\$1,469,811
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Total Full Time Equivalent Positions	1.60	1.60	1.60	1.40
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PROGRAM MISSION

The Administration Division is responsible for the supervision and administration of the Public Works division, including support and response to the City Manager and City Council.

Municipal Services

Engineering

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$248,925	\$64,945	\$170,000	\$239,986
Benefits	257,926	411,244	347,900	147,609
Retiree Health Insurance	-	-	-	-
Internal Services	64,367	83,665	118,365	44,110
Professional Services	76,786	254,900	225,000	179,900
Equipment	3,703	118,000	118,000	113,000
Other Operating Expenses	120,613	293,900	95,700	68,400
Total	\$772,319	\$1,226,654	\$1,074,965	\$793,005
Program by Fund				
General Fund (002-5011)	\$772,319	\$1,226,654	\$1,074,965	\$793,005
Total Full Time Equivalent Positions	11.10	12.60	12.60	3.50

MISSION

The Engineering Division provides public works services through the following work elements: plan review, design, investigations, studies, contract specifications, inspections, permits and traffic engineering, land acquisition for public improvements, and tracking project reimbursements on construction projects.

Municipal Services Construction

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$0	\$0	\$0	\$157,457
Benefits	-	-	-	77,844
Retiree Health Insurance	-	-	-	-
Internal Services	-	-	-	112,800
Professional Services	-	-	-	52,300
Equipment	-	-	-	-
Other Operating Expenses	-	-	-	87,500
Total	\$0	\$0	\$0	\$487,901
Program by Fund				
General Fund (002-5011)	\$0	\$0	\$0	\$487,901
Total Full Time Equivalent Positions	0.00	0.00	0.00	2.55

SIGNIFICANT BUDGET CHANGES

The Construction Division was established in the FY 2024-25 budget.

Municipal Services Facilities Maintenance

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$448,363	\$434,801	\$0	\$0
Benefits	147,402	166,225	-	-
Retiree Health Insurance	-	-	-	-
Internal Services	45,713	64,260	-	-
Professional Services	378	50,300	-	-
Equipment	-	2,000	-	-
Other Operating Expenses	493,484	530,000	-	-
Total	\$1,135,339	\$1,247,586	\$0	\$0
Program by Fund				
General Fund (002-5015)	\$1,135,339	\$1,247,586	\$0	\$0
Total Full Time Equivalent Positions	9.50	10.13	10.13	0.00

SIGNIFICANT BUDGET CHANGES

Function and budget transferred to Parks, Recreation & Tourism after beginning of FY23-24.

Municipal Services

Street Maintenance

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$1,203,701	\$1,371,374	\$1,319,400	\$1,357,890
Benefits	590,338	740,476	656,500	731,745
Retiree Health Insurance	3,039	10,884	4,000	11,000
Internal Services	516,346	638,820	652,019	921,480
Professional Services	27,053	12,200	45,500	48,700
Equipment	62,586	147,200	35,200	117,000
Other Operating Expenses	654,348	1,027,600	986,500	1,032,200
Debt	40,427	40,500	40,500	40,500
Transfers Out	-	-	-	-
Total	\$3,097,840	\$3,989,053	\$3,739,619	\$4,260,515

Program by Fund

General Fund (002-5111)	\$2,374,782	\$2,606,881	\$2,532,432	\$2,745,805
Street Improvement Sales Tax (011-5112)	723,058	1,382,173	\$1,207,187	\$1,514,710
Total	\$3,097,840	\$3,989,053	\$3,739,619	\$4,260,515

Total Full Time Equivalent Positions

General Fund (002-5111)	19.50	19.50	19.50	20.25
Street Improvement Sales Tax (011-5112)	7.55	7.55	7.55	6.60
Total	27.05	27.05	27.05	26.85

MISSION

Street Maintenance is responsible for maintaining 575 miles of City streets and 38 bridge structures, as well as the coordination of the Drop-Off Depot events.

Municipal Services

Storm Water Operations & Maintenance

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$946,186	\$1,071,393	\$916,500	\$1,311,326
Benefits	392,799	502,373	400,500	667,848
Retiree Health Insurance	-	-	-	-
Internal Services	87,370	281,820	301,975	349,320
Professional Services	629,317	894,000	630,486	1,032,500
Equipment	134,985	152,000	166,834	63,300
Debt	694	-	-	-
Other Operating Expenses	316,210	477,364	345,775	522,092
Total	\$2,507,561	\$3,378,950	\$2,762,070	\$3,946,386
Program by Fund				
Storm Water Sales Tax Fund (013)	\$2,507,561	\$3,378,950	\$2,762,070	\$3,946,386
Total Full Time Equivalent Positions	21.00	18.25	18.25	21.45

MISSION

The mission of the Storm Water Program is to maintain the City's storm water system to the standards of the Missouri Department of Natural Resources so that the MS4 operating permit is granted to the City.

Municipal Services

Central Garage (Internal Service Fund)

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$497,723	\$571,124	\$477,300	\$598,303
Benefits	237,041	286,422	267,100	343,757
Retiree Health Insurance	42,757	52,000	37,000	57,200
Internal Services	105,022	121,123	135,123	115,000
Professional Services	384	400	534	1,500
Equipment	5,619	2,000	-	-
Other Operating Expenses	1,716,290	1,935,000	2,076,900	2,287,900
Total	\$2,604,836	\$2,968,069	\$2,993,957	\$3,403,660
Program by Fund				
Central Garage (090)	\$2,604,836	\$2,968,069	\$2,993,957	\$3,403,660
Total Full Time Equivalent Positions	9.30	9.30	9.30	9.44

MISSION

Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the government and to other governmental units on a cost-reimbursed basis. This fund is used to account for costs of maintenance of the City's fleet of vehicles and mobile equipment and related charges to other departments.

Municipal Services Sanitary Sewer

Department Programs	FY 2022-23 Actual Expenditures	FY 2023-24 Adopted Budget	FY 2023-24 Estimated Expenditures	FY 2024-25 Proposed Budget
Administration (0305201)	\$455,402	\$508,949	\$524,500	\$664,139
Facilities (0305215)	1,090,265	1,389,576	1,124,474	1,464,270
Treatment Facilities (0305220)	2,412,773	3,462,161	2,966,940	3,138,122
Collection System Maintenance (0305230)	3,564,714	4,996,243	4,140,764	5,243,443
Environmental Services (0305240)	768,273	808,921	842,200	767,602
Inter-Jurisdictional Agencies (0305210)	8,666,639	9,721,568	9,005,000	9,741,568
Sewer Non-Departmental (0306530)	8,396,354	7,854,465	6,756,788	8,130,075
Capital Projects (030 031)	664,695	\$6,330,000	1,000,000	5,505,000
Debt	6,221,846	6,242,978	6,242,978	6,240,079
Total	\$32,240,961	\$41,314,860	\$32,603,643	\$40,894,298

Department by Expenditure Category

Salaries	\$3,672,416	\$4,452,168	\$3,975,000	\$4,560,069
Benefits	2,007,785	2,536,558	2,129,000	2,334,825
Retiree Health Insurance	357,822	348,000	420,000	460,000
Internal Services	3,795,080	3,493,076	2,377,916	3,933,770
Professional Services	466,699	732,000	512,959	774,300
Equipment	318,202	409,600	342,803	296,300
Other Operating Expenses	14,736,415	16,770,480	15,602,988	16,789,955
Total - Operations & Maintenance	\$25,354,420	\$28,741,882	\$25,360,665	\$29,149,219
Capital Improvements	664,695	6,330,000	1,000,000	\$5,505,000
Debt	6,221,846	6,242,978	6,242,978	6,240,079
Transfers Out	48,929	-	-	-
Total - All Expenditures	\$32,289,890	\$41,314,860	\$32,603,643	\$40,894,298

Department by Fund

Sanitary Sewer (030)	\$32,289,890	\$41,314,860	\$32,603,643	\$40,894,298
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Full-Time Equivalent Employees*

Sanitary Sewer (030)	74.78	71.90	74.65	70.73
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DEPARTMENT MISSION

Sanitary Sewer, formally known as Water Pollution Control, is part of Municipal Services, and is responsible for the maintenance and enforcement of the City's water pollution control policies and regulations.

Municipal Services Sanitary Sewer Administration

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$293,547	\$301,964	\$317,200	\$381,114
Benefits	120,879	127,685	134,300	202,225
Retiree Health Insurance	-	-	-	-
Internal Services	-	-	-	-
Professional Services	-	5,000	2,500	5,000
Equipment	-	-	-	-
Other Operating Expenses	40,976	74,300	70,500	75,800
Total	\$455,402	\$508,949	\$524,500	\$664,139
Program by Fund				
Sanitary Sewer (030-5201)	\$455,402	\$508,949	\$524,500	\$664,139
Total Full Time Equivalent Positions	2.55	2.55	2.55	4.15

MISSION

The mission of the Administration program is to provide leadership and back-office support for the development, maintenance and enforcement of the City's water pollution control policies and regulations.

Municipal Services Sanitary Sewer Facilities

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$450,949	\$497,560	\$379,900	\$501,957
Benefits	240,712	273,216	217,200	263,113
Retiree Health Insurance	-	-	-	-
Internal Services	16,409	26,700	30,300	32,200
Professional Services	63,509	115,000	95,000	100,900
Equipment	78,748	80,000	50,000	80,000
Other Operating Expenses	239,938	397,100	352,074	486,100
Total	\$1,090,265	\$1,389,576	\$1,124,474	\$1,464,270
Program by Fund				
Sanitary Sewer (030-5215)	\$1,090,265	\$1,389,576	\$1,124,474	\$1,464,270
Total Full Time Equivalent Positions	7.25	7.25	7.25	7.83

MISSION

The mission of the Facilities division is to ensure reliable operation of wastewater collection and treatment systems through preventative and predictive maintenance practices.

Municipal Services Sanitary Sewer Treatment Facilities

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
	Actual	Adopted	Estimated	Proposed
Program by Expenditure Category	Expenditures	Budget	Expenditures	Budget
Salary	\$821,792	\$845,437	\$837,900	\$877,294
Benefits	421,499	477,124	466,600	433,928
Retiree Health Insurance	-	-	-	-
Internal Services	14,784	12,500	12,800	16,200
Professional Services	26,796	106,500	25,000	107,400
Equipment	4,768	-	-	-
Other Operating Expenses	1,123,133	2,020,600	1,624,640	1,703,300
Total	\$2,412,773	\$3,462,161	\$2,966,940	\$3,138,122
Program by Fund				
Sanitary Sewer (030-5220)	\$2,412,773	\$3,462,161	\$2,966,940	\$3,138,122
Total Full Time Equivalent Positions	13.00	13.00	13.00	13.00

MISSION

The mission of the Treatment Facilities program is to operate and maintain the Rock Creek Wastewater Treatment Plan and thirteen pumping stations throughout the City so that wastewater meets all National Pollutant Discharge Elimination System permit limits.

Municipal Services Sanitary Sewer Collection System Maintenance

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$1,597,202	\$2,285,722	\$1,835,600	\$2,372,271
Benefits	695,031	1,111,021	844,200	1,111,472
Retiree Health Insurance	-	-		
Internal Services	132,865	115,200	136,040	163,300
Professional Services	319,451	455,500	340,459	515,100
Equipment	234,185	329,600	292,803	216,300
Other Operating Expenses	585,979	699,200	691,662	865,000
Total	\$3,564,714	\$4,996,243	\$4,140,764	\$5,243,443
Program by Fund				
Sanitary Sewer (030-5230)	\$3,564,714	\$4,996,243	\$4,140,764	\$5,243,443
Total Full Time Equivalent Positions	44.40	41.65	44.40	39.00

MISSION

The mission of Collection System Maintenance is to maintain over 614 miles of sanitary sewer pipe and over 14,720 manholes to a level that minimizes the number and frequency of overflows and backups.

Municipal Services Sanitary Sewer Environmental Services

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$445,606	\$456,897	\$477,300	\$415,523
Benefits	198,317	218,224	229,400	209,579
Retiree Health Insurance	-	-	-	-
Internal Services	12,650	14,600	17,900	23,500
Professional Services	26,702	50,000	50,000	45,900
Equipment	-	-	-	-
Other Operating Expenses	84,998	69,200	67,600	73,100
Total	\$768,273	\$808,921	\$842,200	\$767,602
Program by Fund				
Sanitary Sewer (030-5240)	\$768,273	\$808,921	\$842,200	\$767,602
Total Full Time Equivalent Positions	7.00	7.00	7.00	6.30

MISSION

The mission of the Environmental Services program is to inspect, sample and analyze industrial sewage discharges to determine compliance with National Pretreatment regulations.

Municipal Services Sanitary Sewer Inter-Jurisdictional Agencies

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$0	\$0		
Benefits	-	-		
Retiree Health Insurance	-	-		
Internal Services	-	-		
Professional Services	-	-		
Equipment	-	-		
Other Operating Expenses	8,666,639	9,721,568	9,005,000	9,741,568
Total	\$8,666,639	\$9,721,568	\$9,005,000	\$9,741,568
Program by Fund				
Sanitary Sewer (030-5210)	\$8,666,639	\$9,721,568	\$9,005,000	\$9,741,568
Total Full Time Equivalent Positions	0.00	0.00	0.00	0.00

MISSION

The mission of the Inter-Jurisdictional program is to provide administrative support for cooperative sewer services within the contiguous watersheds of adjoining municipalities and the Little Blue Valley Sewer District.

Municipal Services Sanitary Sewer Non-Departmental

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$63,319	\$64,588	\$127,100	\$11,910
Benefits	331,347	329,289	237,300	114,508
Retiree Health Insurance	357,822	348,000	420,000	460,000
Internal Services	3,618,371	3,324,076	2,180,876	3,698,570
Professional Services	30,242	-	-	-
Equipment	501	-	-	-
Other Operating Expenses	3,994,752	3,788,512	3,791,512	3,845,087
Transfers Out	-	-	-	-
Total	\$8,396,354	\$7,854,465	\$6,756,788	\$8,130,075
Program by Fund				
Sanitary Sewer (030-6530)	\$8,396,354	\$7,854,465	\$6,756,788	\$8,130,075
Total Full Time Equivalent Positions	0.58	0.45	0.45	0.45

MISSION

Provides funding for department-wide activities not attributable to one single sewer program.

Water

	FY 2021-22	FY 2022-23	FY 2022-23	FY 2023-24
	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Department Programs				
Administration (4810)	\$1,445,960	\$1,928,902	\$1,716,600	\$903,671
Engineering (4811)	\$0	\$0	\$0	\$809,509
Constructions (4812)	\$0	\$0	\$0	\$339,919
Maintenance (4815)	\$0	\$0	\$0	\$3,019,807
Field Service (4821)	1,021,598	1,627,489	1,466,650	1,688,252
Customer Service (4822)	2,854,575	4,880,910	3,647,807	5,061,563
Production (4830)	7,307,779	9,759,460	8,903,881	8,060,585
Lab (4831)	-	-	-	336,021
Transmission & Distribution (4840)	4,734,900	6,091,764	5,607,645	6,032,088
Non-Departmental (6540)	8,535,500	8,455,910	8,471,413	10,375,407
Capital Projects	1,231,231	8,050,000	9,700,000	9,380,000
Debt	2,505,487	2,540,938	2,540,938	2,536,138
Total	\$29,637,029	\$43,335,373	\$42,054,933	\$48,542,960

Department by Expenditure Category

Salaries	\$5,659,766	\$6,574,858	\$5,827,307	\$6,881,074
Benefits	\$2,823,353	\$3,549,064	\$2,996,500	\$3,404,166
Retiree Health Insurance	\$348,628	\$364,000	\$325,000	\$360,000
Internal Services	\$4,359,117	\$4,244,443	\$4,255,643	\$5,679,010
Professional Services	\$787,105	\$2,613,900	\$1,314,600	\$2,464,300
Equipment	\$519,382	\$1,037,800	\$635,051	\$581,500
Other Operating Expenses	\$11,402,961	\$14,360,370	\$14,459,895	\$17,256,772
Total - Operations & Maintenance	25,900,311	32,744,435	29,813,995	36,626,822
Capital Improvements	1,231,231	8,050,000	9,700,000	9,380,000
Debt	2,505,487	2,540,938	2,540,938	2,536,138
Total - All Expenditures	\$29,637,029	\$43,335,373	\$42,054,933	\$48,542,960

Department by Fund

Water Fund (040)	\$29,637,029	\$43,335,373	\$42,054,933	\$48,542,960
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Full-Time Equivalent Employees

Water Fund (040)	98.57	97.70	97.70	103.13
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DEPARTMENT MISSION

The mission of the Water Department is to produce and supply drinking water that meets the requirements of the Safe Drinking Water Act and standards of the Missouri Department of Natural Resources to about 250,000 people, including residents of Independence and 12 wholesale customers.

Water Administration

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salaries	\$724,803	\$868,927	\$832,200	\$390,286
Benefits	327,304	420,325	356,800	231,205
Retiree Health Insurance	-	-	-	-
Internal Services	-	2,300	11,500	2,300
Professional Services	7,770	166,800	75,000	5,000
Equipment	20,736	13,800	12,000	6,500
Other Operating Expenses	365,347	456,750	429,100	268,380
Total	\$1,445,960	\$1,928,902	\$1,716,600	\$903,671
Program by Fund				
Water Fund (040-4810)	\$1,445,960	\$1,928,902	\$1,716,600	\$903,671
Total Full Time Equivalent Positions	10.00	10.75	10.75	4.70

PROGRAM MISSION

The mission of the Administration program is to provide leadership and back office support so that the Department can successfully meet the requirements of the Safe Drinking Water Act and standards of the Missouri Department of Natural Resources.

Water Administration

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salaries	\$724,803	\$868,927	\$832,200	\$390,286
Benefits	327,304	420,325	356,800	231,205
Retiree Health Insurance	-	-	-	-
Internal Services	-	2,300	11,500	2,300
Professional Services	7,770	166,800	75,000	5,000
Equipment	20,736	13,800	12,000	6,500
Other Operating Expenses	365,347	456,750	429,100	268,380
Total	\$1,445,960	\$1,928,902	\$1,716,600	\$903,671
Program by Fund				
Water Fund (040-4810)	\$1,445,960	\$1,928,902	\$1,716,600	\$903,671
Total Full Time Equivalent Positions	10.00	10.75	10.75	4.70

PROGRAM MISSION

The mission of the Administration program is to provide leadership and back office support so that the Department can successfully meet the requirements of the Safe Drinking Water Act and standards of the Missouri Department of Natural Resources.

Water Engineering

	FY 2022-23 Actual Expenditures	FY 2023-24 Adopted Budget	FY 2023-24 Estimated Expenditures	FY 2024-25 Proposed Budget
Program by Expenditure Category				
Salary	\$0	\$0	\$0	\$447,649
Benefits	-	-	-	226,660
Retiree Health Insurance	-	-	-	-
Internal Services	-	-	-	-
Professional Services	-	-	-	60,900
Equipment	-	-	-	20,000
Other Operating Expenses	-	-	-	54,300
Total	\$0	\$0	\$0	\$809,509
Program by Fund				
Water Fund (040-4811)	\$0	\$0	\$0	\$809,509
Total Full Time Equivalent Positions	0.00	0.00	0.00	6.65

Water

Construction

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
	Actual	Adopted	Estimated	Proposed
Program by Expenditure Category	Expenditures	Budget	Expenditures	Budget
Salary	\$0	\$0	\$0	\$185,657
Benefits	-	-	-	88,162
Retiree Health Insurance	-	-	-	-
Internal Services	-	-	-	13,800
Professional Services	-	-	-	26,000
Equipment	-	-	-	-
Other Operating Expenses	-	-	-	26,300
Total	\$0	\$0	\$0	\$339,919
Program by Fund				
Water Fund (040-4812)	\$0	\$0	\$0	\$339,919
Total Full Time Equivalent Positions	0.00	0.00	0.00	3.80

Water Maintenance

	FY 2022-23 Actual Expenditures	FY 2023-24 Adopted Budget	FY 2023-24 Estimated Expenditures	FY 2024-25 Proposed Budget
Program by Expenditure Category				
Salary	\$0	\$0	\$0	\$33,226
Benefits	-	-	-	12,581
Retiree Health Insurance	-	-	-	-
Internal Services	-	-	-	-
Professional Services	-	-	-	130,000
Equipment	-	-	-	-
Other Operating Expenses	-	-	-	2,844,000
Total	\$0	\$0	\$0	\$3,019,807
Program by Fund				
Water Fund (040-4815)	\$0	\$0	\$0	\$3,019,807
Total Full Time Equivalent Positions	0.00	0.00	0.00	0.33

Water Field Service

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$635,358	\$721,688	\$611,500	\$667,602
Benefits	304,710	351,101	321,900	330,250
Retiree Health Insurance	-	-	-	-
Internal Services	-	-	-	-
Professional Services	2,811	7,500	4,000	11,100
Equipment	44,277	484,000	164,000	161,000
Other Operating Expenses	34,442	63,200	365,250	518,300
Total	\$1,021,598	\$1,627,489	\$1,466,650	\$1,688,252
Program by Fund				
Water Fund (040-4821)	\$1,021,598	\$1,627,489	\$1,466,650	\$1,688,252
Total Full Time Equivalent Positions	9.00	10.00	10.00	9.00

MISSION

The mission of the Water Field Service Division is to provide an onsite response to customer inquiries and requests in addition to installing and maintaining meters for over 49,657 customers so that consumption levels are accurate and service line leaks can be identified for repair.

Water

Customer Service

Program by Expenditure Category	FY 2022-23 Actual Expenditures	FY 2023-24 Adopted Budget	FY 2023-24 Estimated Expenditures	FY 2024-25 Proposed Budget
Salary	\$1,308,303	\$1,437,612	\$1,257,707	\$1,375,897
Benefits	583,890	693,298	566,000	614,366
Retiree Health Insurance	-	-	-	-
Internal Services	-	-	-	-
Professional Services	264,706	1,565,000	650,000	1,631,000
Equipment	18,142	32,000	17,000	142,000
Other Operating Expenses	679,533	1,153,000	1,157,100	1,298,300
Total	\$2,854,575	\$4,880,910	\$3,647,807	\$5,061,563
Program by Fund				
Water Fund (040-4822)	\$2,854,575	\$4,880,910	\$3,647,807	\$5,061,563
Total Full Time Equivalent Positions	25.75	27.75	27.75	26.50

MISSION

The mission of Customer Service is to accurately issue utility bills to all City water, sewer and electric customers and to operate a customer service center for all billing inquiries.

Water Production

	FY 2022-23 Actual Expenditures	FY 2023-24 Adopted Budget	FY 2023-24 Estimated Expenditures	FY 2024-25 Proposed Budget
Program by Expenditure Category				
Salary	\$1,403,570	\$1,555,319	\$1,333,900	\$1,375,389
Benefits	604,992	770,441	627,700	689,396
Retiree Health Insurance	-	-	-	-
Internal Services	-	2,300	2,300	2,300
Professional Services	163,576	549,600	260,600	212,600
Equipment	109,797	99,000	77,051	155,000
Other Operating Expenses	5,025,843	6,782,800	6,602,330	5,625,900
Total	\$7,307,779	\$9,759,460	\$8,903,881	\$8,060,585
Program by Fund				
Water Fund (040-4830)	\$7,307,779	\$9,759,460	\$8,903,881	\$8,060,585
Total Full Time Equivalent Positions	24.75	21.50	21.50	18.50

MISSION

The mission of Production is to operate and maintain the Courtney Bend Water Treatment Plant so that up to 48-million gallons of water, that meets or exceeds all federal and state standards, can be pumped daily.

Water Laboratory

Program by Expenditure Category	FY 2022-23 Actual Expenditures	FY 2023-24 Adopted Budget	FY 2023-24 Estimated Expenditures	FY 2024-25 Proposed Budget
Salary	\$0	\$0	\$0	\$183,571
Benefits	-	-	-	66,350
Retiree Health Insurance	-	-	-	-
Internal Services	-	-	-	-
Professional Services	-	-	-	13,500
Equipment	-	-	-	-
Other Operating Expenses	-	-	-	72,600
Total	\$0	\$0	\$0	\$336,021
Program by Fund				
Water Fund (040-4831)	\$0	\$0	\$0	\$336,021
Total Full Time Equivalent Positions	0.00	0.00	0.00	2.95

Water

Transmission and Distribution

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$1,577,036	\$1,975,042	\$1,777,300	\$2,189,144
Benefits	758,388	1,052,672	809,000	948,394
Retiree Health Insurance	-	-	-	-
Internal Services	-	-	2,000	12,000
Professional Services	318,001	325,000	325,000	374,200
Equipment	325,928	409,000	365,000	97,000
Other Operating Expenses	1,755,547	2,330,050	2,329,345	2,411,350
Total	\$4,734,900	\$6,091,764	\$5,607,645	\$6,032,088
Program by Fund				
Water Fund (040-4840)	\$4,734,900	\$6,091,764	\$5,607,645	\$6,032,088
Total Full Time Equivalent Positions	27.50	27.50	27.50	30.50

MISSION

The mission of the Transmission and Distribution Division is to engineer, construct, and maintain 766 miles of water main pipe so that water is distributed to the customers with consistent pressure and minimal loss of treated water.

Water

Non-Departmental

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$10,695	\$16,270	\$14,700	\$32,653
Benefits	244,069	261,227	315,100	196,802
Retiree Health Insurance	348,628	364,000	325,000	360,000
Internal Services	4,359,117	4,239,843	4,239,843	5,648,610
Professional Services	30,242	-	-	-
Equipment	501	-	-	-
Other Operating Expenses	3,542,249	3,574,570	3,576,770	4,137,342
Total	\$8,535,500	\$8,455,910	\$8,471,413	\$10,375,407
Program by Fund				
Water Fund (040-6540)	\$8,535,500	\$8,455,910	\$8,471,413	\$10,375,407
Total Full Time Equivalent Positions	1.57	0.20	0.20	0.20

Municipal Services Capital Projects

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
General Fund (002,057)	\$ -	\$ -	\$ -	\$ 260,000
Street Improvements Sales Tax (011 051)	4,899,900	21,798,746	12,000,000	10,745,086
Stormwater Sales Tax (013 058)	782,735	3,470,000	1,300,000	7,583,017
Sanitary Sewer (030 031)	664,695	6,330,000	1,000,000	5,505,000
Water (040 041)	1,231,231	8,050,000	9,700,000	9,380,000
Total	\$ 7,578,559	\$39,648,746	\$ 24,000,000	\$ 33,473,103

Capital Projects for FY 2023-24

Project Title and Number	Amount
Springbranch Garage Complex - #57202	\$260,000
Bridge Program #112502	100,000
Sidewalks Program - #112503	100,000
Independence Historic Trails Phase I - #112406	100,000
Fairmount Loop Trail - #112501	150,000
Emergency Transportation Projects - #112203	175,000
Dump Truck - #112504	225,000
Traffic Signal Structure Replacement - #112204	250,000
Springbranch Garage Complex - #112410	260,000
Winner Rd Complete Streets - #112403	700,000
Noland Multimodal Corridor - #112402	800,000
Truman Connected Phase II - #112401	990,000
US 24 Hwy Phase III - #112208	1,000,000
23rd St Complete Streets - #112111	1,295,086
Pavement Preventative Maintenance Operations - #112201	4,600,000
Bundschu Regional Detention Basin - #132501	160,000
Trenchless Technologies - #130508	200,000
Emergency Projects - #131802	250,000
Springbranch Garage Complex - #132410	260,000
Woodbury at E 25th St S - #132401	500,000
Leslie to Crane at Hereford Stormwater - #132201	1,511,000
Rock Creek Watershed Pipe Repair & Replacement - #132402	2,100,000
Rockwood Storm Drainage Improvements - #132202	2,602,017
Sanitary Sewer Evaluation Survey - #302101	100,000
Pump Stations Improvements & Maintenance - #302103	150,000

FY 2024-25 PROPOSED BUDGET

Neighborhood Projects - #302004	150,000
Sanitary Sewer Main Relocations from Streambanks - #302203	300,000
Camera Truck - #302501	375,000
Trenchless Technology - #9757	500,000
Sludge Thickening Process Improvements - #302301	800,000
Upper Adair Interceptor - #302201	1,000,000
Springbranch Garage Complex - #302410	2,130,000
Sludge House Piping Improvements - #402403	100,000
Chlorinator Improvements - #402502	100,000
Evaporator Improvements - #402503	100,000
Vehicle Replacement - #402506	150,000
Basin Drive Improvements - #402108	250,000
M-291 Wellfield Header - #402504	300,000
Future Production Wells - #401003	500,000
Horizontal Collector Wheel Rehab - #402501	750,000
Springbranch Garage Complex - #402410	2,130,000
Main Replacement Program - #9749	5,000,000
	\$33,473,103

Municipal Services

Debt

Program by Expenditure Category	FY 2022-23 Actual Expenditures	FY 2023-24 Adopted Budget	FY 2023-24 Estimated Expenditures	FY 2024-25 Proposed Budget
Debt Service	\$10,511,909	\$10,571,862	\$10,571,862	\$10,531,114

Program by Fund

Street Improvements Sales Tax (011)	\$1,784,575	\$1,787,946	\$1,787,946	\$1,754,897
Sanitary Sewer (030)	6,221,846	6,242,978	6,242,978	6,240,079
Water Fund (040)	2,505,487	2,540,938	2,540,938	2,536,138
Total	\$10,511,909	\$10,571,862	\$10,571,862	\$10,531,114

Debt Issuance

Issue 2012B - Sanitary Sewer

Principal	\$0	\$0	\$0	\$0
Interest	-	-	-	-
Fees	-	-	-	-
Total	\$0	\$0	\$0	\$0

Issue 2013C - Sanitary Sewer

Principal	\$0	\$0	\$0	\$0
Interest	-	-	-	-
Fees	2,501	-	-	-
Total	\$2,501	\$0	\$0	\$0

Issue 2014C - Sanitary Sewer

Principal	\$325,000	\$345,000	\$345,000	\$360,000
Interest	738,642	724,600	724,600	706,975
Fees	1,282	5,000	5,000	5,000
Total	\$1,064,924	\$1,074,600	\$1,074,600	\$1,071,975

Issue 2021 A&B - Sanitary Sewer

Principal	\$3,210,000	\$3,270,000	\$3,270,000	\$3,335,000
Interest	1,938,172	1,888,378	1,888,378	1,823,104
Fees	6,250	10,000	10,000	10,000
Total	\$5,154,422	\$5,168,378	\$5,168,378	\$5,168,104

Lease Purchase 19LP - Street Sales Tax

Principal	\$1,310,000	\$1,345,000	\$1,345,000	\$1,385,000
Interest	434,148	402,446	402,446	369,897
Fees	-	-	-	-
Total	\$1,744,148	\$1,747,446	\$1,747,446	\$1,754,897

Lease Purchase 031 - Street Sales Tax

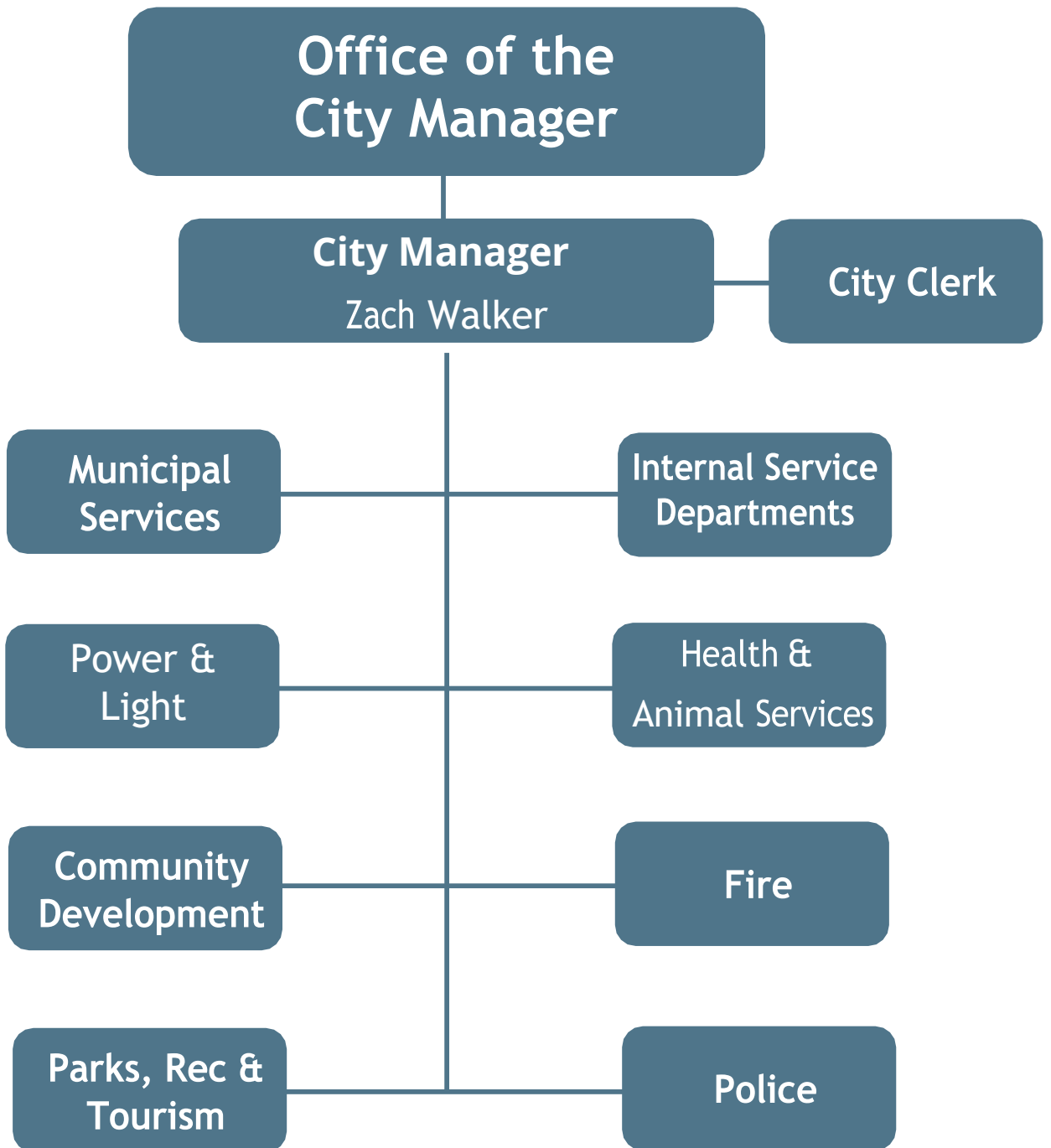
Principal	\$35,931	\$37,000	\$37,000	\$38,100
Interest	4,496	3,500	3,500	2,400
Fees	-	-	-	-
Total	\$40,427	\$40,500	\$40,500	\$40,500

Issue 2013D - Water

Principal	\$1,785,000	\$1,880,000	\$1,880,000	\$1,950,000
Interest	718,487	652,938	435,292	578,138
Fees	2,000	8,000	500	8,000
Total	\$2,505,487	\$2,540,938	\$2,315,792	\$2,536,138



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Office of the City Manager

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
	Actual	Adopted	Estimated	Proposed
Department Programs	Expenditures	Budget	Expenditures	Budget
City Manager (4021)	\$730,790	\$946,995	\$1,027,875	\$974,063
PIO (4022)	\$340,636	\$0	\$1,768	\$0
Emergency Preparedness (4023)	92,001	345,484	283,535	349,231
City Clerk (4012)	\$0	\$0	\$333,679	\$403,693
Total	\$1,163,427	\$1,292,479	\$1,646,858	\$1,726,987

Department by Expenditure Category

Salaries	\$656,019	\$662,257	\$728,800	\$761,100
Benefits	256,239	251,021	292,371	298,191
Retiree Health Insurance	57,610	65,000	70,000	97,000
Internal Services	80,698	219,155	267,131	234,200
Professional Services	22,568	3,000	193,000	238,000
Equipment	5,711	4,721	4,500	4,721
Debt	-	-	-	-
Other Operating Expenses	84,581	87,325	91,055	93,775
Total	\$1,163,427	\$1,292,479	\$1,646,858	\$1,726,987

Department by Fund

General Fund (002)	\$1,163,427	\$1,292,479	\$1,646,858	\$1,726,987
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Full-Time Equivalent Employees

General Fund (002)	9.00	9.25	9.25	9.25
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DEPARTMENT MISSION

The City Manager is the Chief Administrative Officer of the City government, exercising direction over all municipal operations. The Office of the City Manager is comprised of the City Manager and Public Information Officer departments.

Office of the City Manager

City Manager

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salaries	\$417,510	\$516,243	\$599,300	\$523,750
Benefits	153,630	197,836	204,300	200,147
Retiree Health Insurance	57,610	65,000	60,000	66,000
Internal Services	57,033	124,770	124,770	128,370
Professional Services	12,553	-	-	25,000
Equipment	5,441	4,721	3,500	4,721
Debt	-	-	-	-
Other Operating Expenses	27,012	38,425	36,005	26,075
Total	\$730,790	\$946,995	\$1,027,875	\$974,063
Program by Fund				
General Fund (002-4021)	\$730,790	\$946,995	\$1,027,875	\$974,063
Total Full Time Equivalent Positions*	3.50	6.75	6.75	6.75

PROGRAM MISSION

The mission of the City Manager is to serve as the Chief Administrative Officer of the City government so that Mayor and City Council-directed policies are implemented and city services are delivered efficiently and effectively.

** Excludes headcount that is allocated to other departments.*

Office of the City Manager

Public Information Office

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$230,943	\$0	\$0	\$0
Benefits	78,015	-	-	-
Retiree Health Insurance	-	-	-	-
Internal Services	2,768	-	1,768	-
Professional Services	-	-	-	-
Equipment	-	-	-	-
Other Operating Expenses	28,910	-	-	-
Total	\$340,636	\$0	\$1,768	\$0
Program by Fund				
General Fund (002-4022)	\$340,636	\$0	\$1,768	\$0
Total Full Time Equivalent Positions*	3.00	0.00	0.00	0.00

SIGNIFICANT BUDGET CHANGES

The Communications Department (PIO) has moved into the Internal Service Fund beginning FY 2023-24

Office of the City Manager

Emergency Preparedness

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salaries	\$7,567	\$146,014	\$79,500	\$149,992
Benefits	24,594	53,185	55,000	55,829
Retiree Health Insurance	-	-	-	-
Internal Services	20,897	94,385	98,685	86,510
Professional Services	10,015	3,000	3,000	3,000
Equipment	270	-	-	-
Other Operating Expenses	28,659	48,900	47,350	53,900
Total	\$92,001	\$345,484	\$283,535	\$349,231
Program by Fund				
General Fund (002-4023)	\$92,001	\$345,484	\$283,535	\$349,231
Total Full Time Equivalent Positions	2.50	2.50	2.50	2.50

PROGRAM MISSION

The mission of the Emergency Preparedness Division is to protect and serve our community by preparing for the unexpected and ensuring a swift, coordinated, and effective response to emergencies of all kinds.

ACCOMPLISHMENTS

Awarded \$220,000 dollars in grant funds

Fully implemented our remote activated and automated outdoor warning siren system (NWS)

Completed the COOP plans for each City Department

Applied for additional COVID-19 assistance grants

Participated in and led several City, region and state-wide exercises

Is an ongoing stakeholder in several of the MRCKC projects

Office of the City Manager

City Clerk

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salaries	\$0	\$0	\$50,000	\$87,358
Benefits	-	-	33,071	42,215
Retiree Health Insurance	-	-	10,000	31,000
Internal Services	-	-	41,908	19,320
Professional Services	-	-	190,000	210,000
Equipment	-	-	1,000	-
Other Operating Expenses	-	-	7,700	13,800
Total	\$0	\$0	\$333,679	\$403,693
Program by Fund				
General Fund (002-4023)	\$0	\$0	\$333,679	\$403,693
Total Full Time Equivalent Positions	0.00	0.00	1.00	1.00

PROGRAM MISSION

The mission of the City Clerk is to manage and record the official proceedings of the City of Independence so that the official business of the City is duly recorded and maintained.

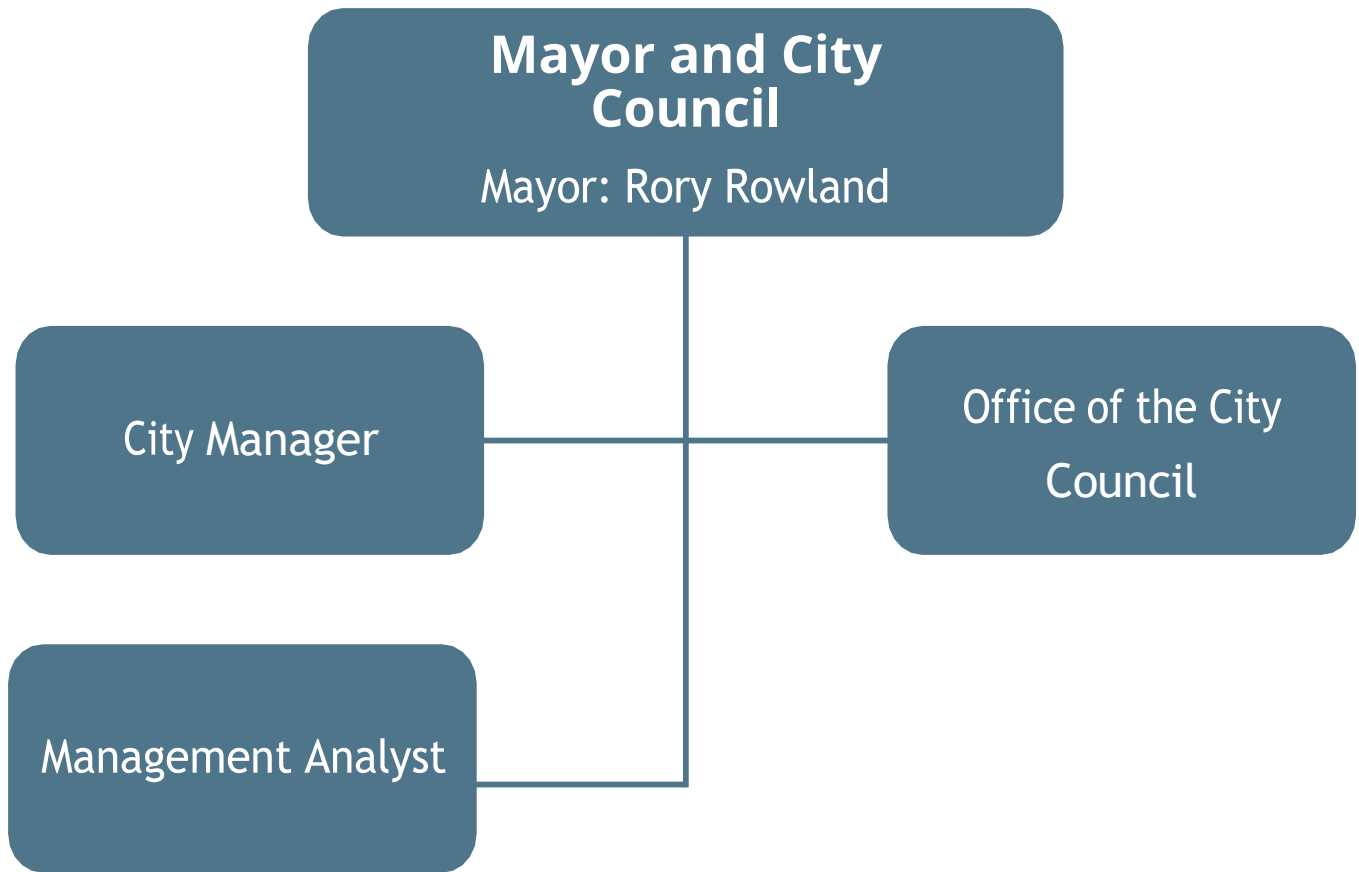
ACCOMPLISHMENTS

In working with all departments, we have streamlined the records request process, and become more consistent when it comes to open records requests. Our current processes are more closely aligned with the Missouri Sunshine Law and the Independence City Code. This continues to be a focus in FY 23/24 to continue to improve this process.

The Clerk's Office has tackled some big projects when it comes to converting paper records into electronic records. This creates efficiencies when it comes to pulling older records for staff and the public.

Strategic Plan Connection

Our primary connection to the Independence Action Plan is being Customer Focused with effective engagement with the community. Updates to the records request process has resulted in faster and more frequent responses to the requestor, and a one stop shop for obtaining public records



Offices of the Mayor and City Council

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
	Actual	Adopted	Estimated	Proposed
Department Programs	Expenditures	Budget	Expenditures	Budget
Mayor (4004)	\$188,479	\$0	\$0	\$0
City Council (4002)	452,593	1,174,882	742,573	817,002
Management Analyst (4003)	78,556	-	-	-
City Clerk (4012)	470,436	-	-	-
Total	\$1,190,065	\$1,174,882	\$742,573	\$817,002

Department by Expenditure Category

Salaries	\$535,087	\$391,011	\$328,500	\$338,014
Benefits	\$264,391	\$245,490	\$175,825	\$201,728
Retiree Health Insurance	\$47,565	\$46,000	\$25,600	\$18,700
Internal Services	\$93,255	\$131,771	\$120,350	\$194,960
Professional Services	\$202,241	\$300,000	\$52,644	\$17,000
Equipment	\$5,214	\$2,500	\$1,685	\$2,500
Other Operating Expenses	42,311	58,110	37,969	44,100
Total	\$1,190,065	\$1,174,882	\$742,573	\$817,002

Department by Fund

General Fund (002)	\$1,190,065	\$1,174,882	\$742,573	\$817,002
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Full-Time Equivalent Employees

General Fund (002)	11.00	11.00	11.00	9.00
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DEPARTMENT MISSION

Process, record, and report all transactions in a timely and accurate manner using sound business practices and methods. In performing our mission, we will maintain a well-trained staff and utilize the tools provided by the City to their greatest advantage.

Offices of the Mayor and City Council

Office of the Mayor

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salaries	\$84,853	\$0	\$0	\$0
Benefits	36,489	-	-	-
Retiree Health Insurance	5,917	-	-	-
Internal Services	37,190	-	-	-
Professional Services	-	-	-	-
Equipment	3,529	-	-	-
Other Operating Expenses	20,501	-	-	-
Total	\$188,479	\$0	\$0	\$0
Program by Fund				
General Fund (002-4004)	\$188,479	\$0	\$0	\$0
Total Full Time Equivalent Positions	1.00	0.00	0.00	0.00

PROGRAM MISSION

The mission of the Mayor is to serve as the presiding officer of the City Council, as provided by the City Charter. As the presiding officer, the Mayor works with other members of the City Council to enact legislation and make appointments to various advisory boards and commissions.

Offices of the Mayor and City Council

City Council

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$260,081	\$391,011	\$328,500	\$338,014
Benefits	140,487	245,490	175,825	201,728
Retiree Health Insurance	13,842	46,000	25,600	18,700
Internal Services	28,807	131,771	120,350	194,960
Professional Services	125	300,000	52,644	17,000
Equipment	1,685	2,500	1,685	2,500
Other Operating Expenses	7,566	58,110	37,969	44,100
Total	\$452,593	\$1,174,882	\$742,573	\$817,002
Program by Fund				
General Fund (002-4002)	\$452,593	\$1,174,882	\$742,573	\$817,002
Total Full Time Equivalent Positions	7.00	11.00	11.00	9.00

MISSION

The mission of the City Council is to enact legislation that protects the health, peace, property, and general welfare of the citizens of the City of Independence. The Council consists of four members elected by the voters of the Council District, and two members elected at-large, or by all Independence voters.

Offices of the Mayor and City Council

City Clerk

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$137,625	\$0	\$0	\$0
Benefits	61,730	-	-	-
Retiree Health Insurance	27,807	-	-	-
Internal Services	26,914	-	-	-
Professional Services	202,116	-	-	-
Equipment	-	-	-	-
Other Operating Expenses	14,244	-	-	-
Total	\$470,436	\$0	\$0	\$0
Program by Fund				
General Fund (0024012)	\$470,436	\$0	\$0	\$0
Total Full Time Equivalent Positions	2.00	0.00	0.00	0.00

MISSION

The mission of the City Clerk is to manage and record the official proceedings of the City of Independence so that the official business of the City is duly recorded and maintained.

SIGNIFICANT BUDGET CHANGES

This org was consolidated with the City Council org as of the FY 23-24 budget and has been transferred to the Office of the City Manager as of December 2023.

Offices of the Mayor and City Council Management Analyst

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$52,527	\$0	\$0	\$0
Benefits	25,685	-	-	-
Retiree Health Insurance	0	-	-	-
Internal Services	344	-	-	-
Professional Services	-	-	-	-
Equipment	-	-	-	-
Other Operating Expenses	0	-	-	-
Total	\$78,556	\$0	\$0	\$0
Program by Fund				
General Fund (002-4003)	\$78,556	\$0	\$0	\$0
Total Full Time Equivalent Positions	1.00	0.00	0.00	0.00

MISSION

The mission of the Management Analyst program is to systematically and continuously examine all works of the City in order to identify opportunities to reduce costs, increase program efficiency, improve program effectiveness, and enhance professionalism of the administration of the City.

SIGNIFICANT BUDGET CHANGES

This org has been consolidated with the City Council, Mayor and City Clerk into one org. Expenditures will now be budgeted and recorded in org 4002.



Fire

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Department Programs	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Administration (4611)	\$2,346,150	\$2,486,579	\$2,766,681	\$3,555,061
Operations (4621)	21,517,951	20,615,343	23,790,815	19,757,868
Emergency Medical Services (4622)	241,614	231,121	346,417	404,243
Fire Prevention (4631)	985,577	982,288	1,014,177	900,107
Maintenance (4641)	81,335	71,276	86,076	100,410
Training (4651)	91,896	17,523	73,173	69,360
Emergency Preparedness (4661,4650)	319,002	59,629	48,439	-
Sales Tax (4671)	4,023,811	10,264,971	8,454,098	15,234,937
Total	\$29,607,335	\$34,728,729	\$36,579,875	\$40,021,986

Department by Expenditure Category

Salaries	\$15,625,805	\$16,145,564	\$18,128,900	\$17,335,508
Benefits	8,594,169	8,994,409	9,428,900	8,821,498
Retiree Health Insurance	1,271,924	1,278,000	1,400,000	1,600,000
Internal Services	1,159,326	1,566,131	1,599,931	2,673,330
Professional Services	37,225	255,000	394,260	277,800
Equipment	1,569,542	3,068,350	2,062,150	1,523,600
Other Operating Expenses	1,208,118	1,523,538	1,523,649	2,291,350
Capital Expenditures	-	1,800,000	1,800,000	-
Transfers Out to Capital Projects	-	-	-	5,450,000
Debt Service	141,225	97,736	242,084	48,900
Total	\$29,607,335	\$34,728,729	\$36,579,875	\$40,021,986

Department by Fund

General Fund (002)	\$25,373,694	\$24,404,130	\$28,077,339	\$24,787,049
Grant Fund (015)	209,830	59,629	48,439	-
Fire Protection Sales Tax (017)	4,023,811	10,264,971	8,454,098	15,234,937
Fire Improvements Fund (053)	-	-	-	5,450,000
Total	\$29,607,335	\$34,728,729	\$36,579,875	\$40,021,986

Full-Time Equivalent Employees

General Fund (002)	174.50	175.00	175.00	177.00
Grant Fund (015)	0.00	0.00	0.00	0.00
Fire Protection Sales Tax (017)	24.00	29.00	29.00	29.00
Total	198.50	204.00	204.00	204.00

DEPARTMENT MISSION

The Independence Fire Department will meet the challenges of present and future community needs through pro-active leadership, dedication to our core values, provision of quality All-Hazard emergency services, and community risk-reduction strategies in an efficient and effective manner.

Fire

Administration

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salaries	\$248,359	\$253,172	\$253,300	\$279,484
Benefits	125,196	132,944	100,950	93,637
Retiree Health Insurance	1,271,924	1,278,000	1,400,000	1,600,000
Internal Services	428,444	788,963	789,363	1,546,640
Professional Services	5,786	9,000	160,000	9,000
Equipment	-	-	-	-
Other Operating Expenses	266,442	24,500	63,068	26,300
Total	\$2,346,150	\$2,486,579	\$2,766,681	\$3,555,061

Program by Fund

General Fund (002-4611)	\$2,346,150	\$2,486,579	\$2,766,681	\$3,555,061
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Total Full Time Equivalent Positions

General Fund (002-4611)	3.00	3.00	3.00	2.00
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PROGRAM MISSION

The Administration Division is responsible for the overall management of the department and ensures that strategic goals and objectives meet the visions and mission of the department.

Fire Operations

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	13,367,564	12,505,994	15,206,700	11,694,017
Benefits	7,484,082	7,503,012	7,975,300	7,308,711
Retiree Health Insurance	-	-	-	-
Internal Services	608,133	545,537	545,537	694,440
Professional Services	-	-	-	-
Equipment	-	-	-	-
Other Operating Expenses	33,776	36,300	38,778	36,300
Debt Service	24,397	24,500	24,500	24,400
Total	21,517,951	20,615,343	23,790,815	19,757,868
Program by Fund				
General Fund (002-4621)	21,517,951	20,615,343	23,790,815	19,757,868
Total Full Time Equivalent Positions				
General Fund (002-4621)	160.00	162.00	162.00	166.00

MISSION

The mission of the Fire Operations Division is to serve the emergent needs of the community with response to emergency medical calls, fires, explosions, bomb threats, vehicle accidents, homeland security terrorism, hazardous chemical spills, and other emergency calls.

Fire

Emergency Medical Services

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$114,949	\$118,135	\$181,300	\$207,242
Benefits	53,890	65,269	91,950	99,281
Retiree Health Insurance	-	-	-	-
Internal Services	5,741	1,967	16,667	51,970
Professional Services	27,705	-	150	-
Equipment	-	-	-	-
Other Operating Expenses	39,329	45,750	56,350	45,750
Total	\$241,614	\$231,121	\$346,417	\$404,243
Program by Fund				
General Fund (002-4622)	\$241,614	\$231,121	\$346,417	\$404,243
Total Full Time Equivalent Positions				
General Fund (002-4622)	1.00	2.00	2.00	2.00

MISSION

The Emergency Medical Services (EMS) and Wellness Division is responsible for the training and operation of emergency medical services to ensure firefighters can provide basic and advanced life support measures to the citizens.

Fire Prevention

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$630,249	\$645,518	\$668,200	\$561,328
Benefits	262,109	272,379	263,100	265,909
Retiree Health Insurance	-	-	-	-
Internal Services	54,050	54,891	73,591	59,370
Professional Services	-	-	-	-
Equipment	-	-	-	-
Other Operating Expenses	39,170	9,500	9,286	13,500
Total	\$985,577	\$982,288	\$1,014,177	\$900,107

Program by Fund

General Fund (002-4631)	\$985,577	\$982,288	\$1,014,177	\$900,107
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Total Full Time Equivalent Positions

General Fund (002-4631)	8.00	8.00	8.00	7.00
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MISSION

The Fire Prevention Division provides for the safety of the residents through inspection of new businesses within the city, fire code enforcement, plan reviews, fire safety education, fire investigation, and the re-inspection of all violations found during company inspections.

Fire Maintenance

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$0	\$0	\$0	\$0
Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Internal Services	19,836	18,576	18,576	37,710
Professional Services	-	-	-	-
Equipment	-	-	-	-
Other Operating Expenses	61,498	52,700	67,500	62,700
Total	\$81,335	\$71,276	\$86,076	\$100,410
Program by Fund				
General Fund (002-4641)	\$81,335	\$71,276	\$86,076	\$100,410
Total Full Time Equivalent Positions				
General Fund (002-4641)	0.00	0.00	0.00	0.00

MISSION

The Maintenance Division manages the service, preventative maintenance, and replacement programs for all staff vehicles, fire apparatus, facilities, and equipment.

Fire

Training and Professional Development

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$56,010	\$5,000	\$49,000	\$44,000
Benefits	22,912	-	10,400	-
Retiree Health Insurance	-	-	-	-
Internal Services	9,722	12,023	12,023	24,360
Professional Services	-	-	-	-
Equipment	-	-	-	-
Other Operating Expenses	3,251	500	1,750	1,000
Total	\$91,896	\$17,523	\$73,173	\$69,360
Program by Fund				
General Fund (002-4651)	\$91,896	\$17,523	\$73,173	\$69,360
Total Full Time Equivalent Positions				
General Fund (002-4651)	0.00	0.00	0.00	0.00

MISSION

The Training/Professional Development Division provides training which promotes safe, effective, and efficient emergency response to the community.

Fire

Emergency Preparedness

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Program by Expenditure Category				
Salary	\$160,274	\$6,818	\$0	\$0
Benefits	25,388	4,372	-	-
Retiree Health Insurance	-	-	-	-
Internal Services	-	-	-	-
Professional Services	1,063	8,200	8,200	-
Equipment	68,314	2,150	2,150	-
Other Operating Expenses	63,962	38,088	38,088	-
Total	\$319,002	\$59,629	\$48,439	\$0
Program by Fund				
General Fund (002-4661)	\$109,172	\$0	\$0	\$0
Grant Fund (015-4650)	209,830	\$59,629	\$48,439	\$0
Total	\$319,002	\$59,629	\$48,439	\$0
Total Full Time Equivalent Positions				
General Fund (002-4661)	2.50	0.00	0.00	0.00
Grant Fund (015-4650)	0.00	0.00	0.00	0.00
Total	2.50	0.00	0.00	0.00

MISSION

The Emergency Preparedness Division is responsible for support during times of disaster for all local, state, and federal departments across the spectrum of the emergency management functions, including preparedness, response, prevention, and recovery.

Fire

Sales Tax Program

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$1,048,401	\$2,610,927	\$1,770,400	\$4,549,437
Benefits	620,592	1,016,434	987,200	1,053,960
Retiree Health Insurance	-	-	-	-
Internal Services	33,400	144,174	144,174	258,840
Professional Services	2,672	237,800	225,910	268,800
Equipment	1,501,228	3,066,200	2,060,000	1,523,600
Other Operating Expenses	700,690	1,316,200	1,248,829	2,105,800
Capital Improvements	-	1,800,000	1,800,000	-
Transfers Out to Capital Projects	-	-	-	5,450,000
Debt Service	116,828	73,236	217,584	24,500
Total	\$4,023,811	\$10,264,971	\$8,454,098	\$15,234,937
Program by Fund				
Fire Protection Sales Tax (017-4671)	\$4,023,811	\$10,264,971	\$8,454,098	\$15,234,937
Total Full Time Equivalent Positions				
Fire Protection Sales Tax (017-4671)	24.00	29.00	29.00	29.00

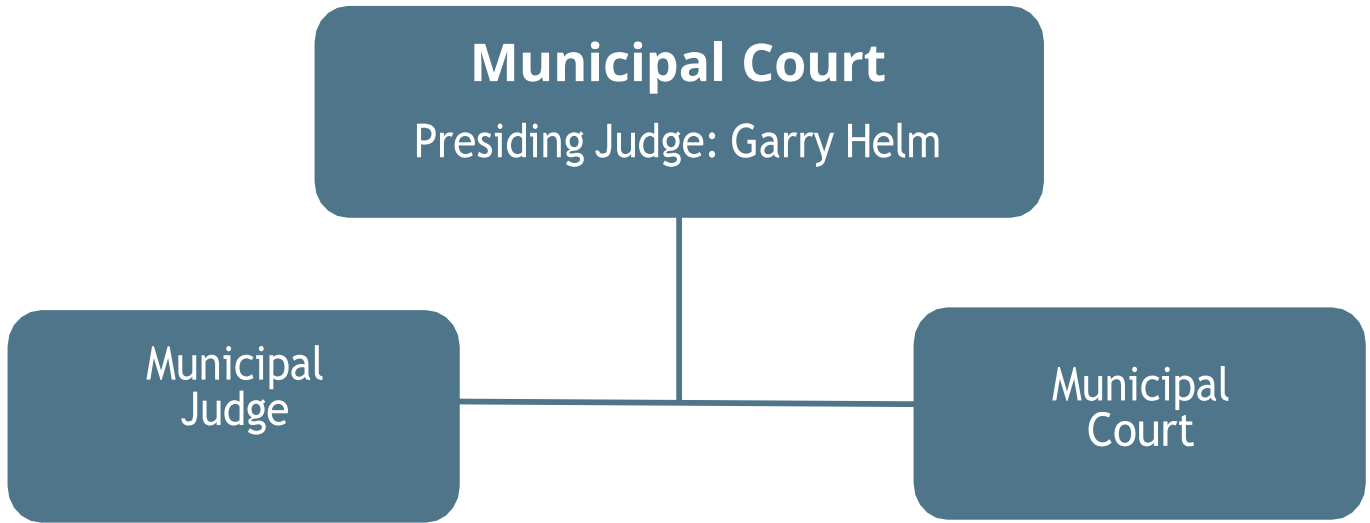
MISSION

The purpose of this cost center is to budget and track expenditures of Fire Protection Sales Tax funds to ensure compliance with the stated goals of this initiative when passed by voters.

Fire

Capital Improvements

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Capital Improvements	-	-	-	5,450,000
Total	\$0	\$0	\$0	\$5,450,000
Program by Fund				
Fire Improvements Fund (053)	\$0	\$0	\$0	\$5,450,000
Capital Projects for FY 2024-25				
Project Title and Number	Amount			
Aerial Ladder Truck	\$1,350,000			
Fire Pumper	1,050,000			
Parking Area Addition	300,000			
Architectural Design Fees	2,750,000			
	\$5,450,000			



Municipal Court

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Department Programs	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Municipal Court (4090)	1,529,891	1,579,595	1,610,265	1,733,769
Total	\$ 1,529,891	\$ 1,579,595	\$ 1,610,265	\$ 1,733,769

Department by Expenditure Category

Salaries	\$ 591,343	\$ 628,790	\$ 743,000	\$ 668,740
Benefits	303,751	360,974	\$ 355,500	\$ 373,343
Retiree Health Insurance	40,926	39,000	\$ 35,000	\$ 39,000
Internal Services	466,627	350,435	\$ 350,435	\$ 449,790
Professional Services	81,437	128,931	\$ 85,000	\$ 128,931
Equipment	15,800	2,500	\$ 2,500	\$ 5,000
Other Operating Expenses	30,007	68,965	\$ 38,830	\$ 68,965
Total	\$ 1,529,891	\$ 1,579,595	\$ 1,610,265	\$ 1,733,769

Department by Fund

General Fund (002)	1,529,891	1,579,595	1,610,265	1,733,769
Total	\$ 1,529,891	\$ 1,579,595	\$ 1,610,265	\$ 1,733,769

Full-Time Equivalent Employees

General Fund (002)	14.34	14.34	14.34	14.62
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DEPARTMENT MISSION

The Municipal Court has jurisdiction of cases involving violation of City ordinances; establishes and collects all fines, court costs, and bond money; issues warrants, subpoenas, and orders of commitment; and provides other services as prescribed by the Charter of the City of Independence, Missouri and applicable State Statutes.

SIGNIFICANT PLAN CONNECTION

Municipal Court is operating out of three case management systems. Comain, Incode, and Show Me Courts.

July 1, 2023, the Supreme Court launched Remote Public Access, which means, the public now has "remote access" to certain public documents filed in Missouri court cases via Case.net. This applies only to public documents filed on or after July 1, 2023. The public now can view, download and print these public case documents from their personal computers, tablets or cell phones. This, has in turn has created more steps in Show Me Courts, while we are struggling to stay ahead of the very next week's dockets.

Looking forward to Municipal Court being fully staffed in 24-25. We will be able to process the citations quicker so the public can have access to pay online quicker.

Municipal Court

Municipal Court

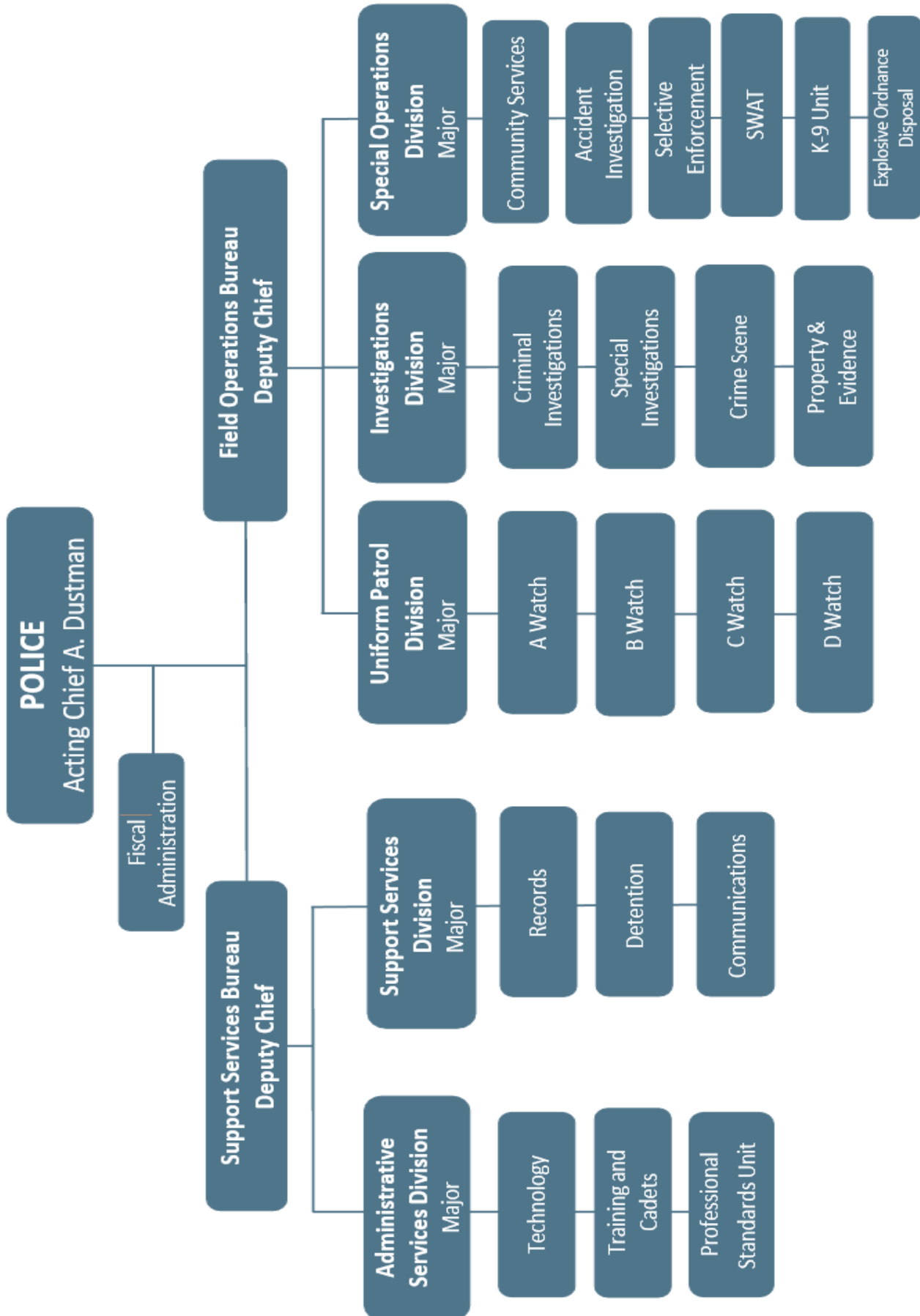
	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salaries	\$ 591,343	\$ 628,790	\$ 743,000	\$ 668,740
Benefits	303,751	\$ 360,974	\$ 355,500	\$ 373,343
Retiree Health Insurance	40,926	39,000	35,000	39,000
Internal Services	466,627	350,435	350,435	449,790
Professional Services	81,437	128,931	85,000	128,931
Equipment	15,800	2,500	2,500	5,000
Other Operating Expenses	30,007	68,965	38,830	68,965
Total	\$ 1,529,891	\$ 1,579,595	\$ 1,610,265	\$ 1,733,769
Program by Fund				
General Fund (002-4090)	\$ 1,529,891	\$ 1,579,595	\$ 1,610,265	\$ 1,733,769
Total Full Time Equivalent Positions	14.34	14.34	14.34	14.62

PROGRAM MISSION

The Municipal Court has jurisdiction of cases involving violation of City ordinances; establishes and collects all fines, court costs and bond money; issues warrants, subpoenas, orders of commitment; and provides others services as prescribed by the Charter of the City of Independence, Missouri and applicable State Statutes.



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Police

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Department Programs	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Chief of Police (002511)	\$6,355,293	\$6,260,443	\$7,133,601	\$7,758,589
Grant Match (002512, 0154550)	1,836,855	719,282	2,235,135	753,185
Training & Equipment (0024513)	1,454,985	1,768,111	1,390,762	1,846,440
Patrol (0024532)	7,772,981	8,715,859	8,250,776	8,683,144
Investigations (0024534)	6,311,396	6,193,757	6,856,197	6,420,753
Tactical Operations (0024535)	1,849,604	2,008,751	2,231,769	2,026,479
Special Enforcement (0024536)	1,775,881	1,745,656	1,976,294	1,827,937
STEP (0024538)	118,375	273,812	271,204	271,079
Community Services (0024539)	1,935,415	2,222,403	2,239,845	2,262,911
Crime Scene (0024542)	588,909	591,078	506,265	568,903
Detention (0024543)	1,684,956	1,859,355	1,648,854	1,847,013
Records (0024544)	1,335,785	1,541,288	1,668,224	1,475,639
Communications Unit (0024545)	2,441,079	2,216,491	2,152,668	2,458,233
Sales Tax Program (0164561:4)	2,177,571	4,817,622	5,592,529	3,555,453
Use Tax Program (0184571)	3,810,070	4,231,251	6,797,372	6,276,670
Capital Improvements (052)	-	-	4,026,594	550,000
Total	\$41,449,155	\$45,165,159	\$54,978,090	\$48,582,424

Department by Expenditure Category

Salaries	\$22,726,334	\$21,005,519	\$23,414,660	\$21,648,162
Benefits	10,918,389	12,744,490	11,827,560	13,062,761
Retiree Health Insurance	1,678,935	1,484,019	1,900,000	2,000,000
Internal Services	2,303,791	3,523,424	3,523,524	5,467,430
Professional Services	869,473	988,200	780,550	986,000
Equipment	1,360,799	1,904,400	3,385,325	2,919,471
Other Operating Expenses	1,556,769	2,092,506	1,808,409	1,926,000
Capital Improvements	-	1,400,000	1,400,000	550,000
Debt	31,223	22,600	22,600	22,600
Total	\$41,445,715	\$45,165,159	\$48,062,627	\$48,582,424

Department by Fund

General Fund (002)	\$33,625,369	\$35,397,004	\$36,326,461	\$37,447,117
Grant Fund (015)	1,836,145	719,282	2,235,135	753,185
Police Sales Tax Fund (016)	2,177,571	4,817,622	5,592,529	3,555,453
Police Use Tax Fund (018)	3,810,070	4,231,251	6,797,372	6,276,670
Police Use Tax Fund (052)	-	-	4,026,594	550,000
Total	\$41,449,155	\$45,165,159	\$54,978,090	\$48,582,424

Full-Time Equivalent Employees

General Fund (002)	289.90	292.20	292.20	292.88
Grant Fund (015)	4.43	4.43	4.43	6.75
Police Sales Tax Fund (016)	0.00	0.00	0.00	0.00
Police Use Tax Fund (018)	31.00	31.00	31.00	32.00
Total	325.33	327.63	327.63	331.63

DEPARTMENT MISSION

The mission of the Independence Police Department is 1) to protect the life, individual liberty, and property of all people within the City of Independence; 2) to lower crime and disorder in the community; 3) to develop and maintain a positive relationship with members of the community; and 4) to foster a positive working environment for police employees.

SIGNIFICANT OPERATIONAL CHANGES

- Eliminated one Police Records Administrator position.
- Filled all but one vacant Command Staff position.
- Added an Electronic Fleet Technician, a System Admin I and II, an Internal Affairs Sergeant, and a Digital Media Officer Position

STRATEGIC PLAN CONNECTION

The Police Department remains committed to finding ways to operate in the most efficient and effective manner. This will include a department-wide review and evaluation in FY 2024-25 to ensure we are structured to remain a High-Performance Organization. The proposed budget will allow for the Police Department to continue succession planning and development to ensure we remain a part of a Well-Planned City.

We will continue to be good stewards of the Police Department funds to find new and innovative ways to stretch budgeted dollars for maximum efficiency. This will ensure we remain a Financially Sustainable Organization.

At the heart of the mission of the Police Department is public safety. We will continue to look at new and creative ways to combat crime and disorder in our city, while increasing the perception of safety for our citizens. We will continue to utilize our outreach efforts and programs to support an Engaged Community. This will ensure we remain focused on maintaining a Safe, Welcoming Community.

Police Chief of Police

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salaries	\$1,674,996	\$806,146	\$1,211,000	\$1,046,389
Benefits	1,708,919	1,611,558	1,683,696	1,739,080
Retiree Health Insurance	1,678,935	1,484,019	1,900,000	2,000,000
Internal Services	957,007	2,018,320	2,018,320	2,634,120
Professional Services	136,240	171,900	63,850	167,300
Equipment	10,868	10,000	10,000	5,100
Debt	8,703	-	-	-
Other Operating Expenses	179,625	158,500	246,735	166,600
Total	\$6,355,293	\$6,260,443	\$7,133,601	\$7,758,589

Program by Fund

General Fund (002-4511)	\$6,355,293	\$6,260,443	\$7,133,601	\$7,758,589
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Total Full Time Equivalent Positions

General Fund (002-4511)	17.00	15.00	15.00	16.00
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PROGRAM MISSION

The Office of the Chief of Police is responsible for the overall operation and administration of the department. Responsibilities include technology and fleet management, budget and accounting processes, inventories, professional standards, and recruitment.

ACCOMPLISHMENTS

Filled all but 1 vacant Command Staff position.

Added 1 Internal Affairs Sergeant and 1 Systems Admin II position.

SIGNIFICANT BUDGET CHANGES

Salary and benefits have increased due to the addition of 2 FTEs to this Org.

Retiree Health Insurance has increased by \$515,981 and Work Comp by \$119,400.

Significant increase to Interfund Charges in this Org.

Police Grants

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$1,325,789	\$405,721	\$1,406,377	\$428,016
Benefits	387,000	187,555	382,456	232,169
Retiree Health Insurance	-	-	-	-
Internal Services	710	-	-	-
Professional Services	-	-	-	-
Equipment	54,261	-	327,332	-
Other Operating Expenses	69,094	126,006	118,970	93,000
Total	\$1,836,855	\$719,282	\$2,235,135	\$753,185

Program by Fund

General Fund (002-4512)	\$710	\$0	\$0	\$0
Grant Fund (015-4550)	1,836,145	719,282	2,235,135	753,185
Total	\$1,836,855	\$719,282	\$2,235,135	\$753,185

Total Full Time Equivalent Positions

General Fund (002-4512)	0.00	0.00	0.00	0.00
Grant Fund (015-4550)	4.43	4.43	4.43	6.75
Total	4.43	4.43	4.43	6.75

MISSION

The grants program includes federal and state grant programs to assist the Police Department in maintaining peace and order. The general fund portion of this program is the match needed to receive the grants or the funding gap between the actual cost of the program and the amount available from the grantor agency.

ACCOMPLISHMENTS

IPD was awarded a federal Department of Justice grant for a Body-Worn Camera Implementation Program. The grant will partially cover the purchase of the body worn cameras, plus the addition of three (3) new personnel to assist with and manage the new technology.

SIGNIFICANT BUDGET CHANGES

Total FTEs increased by the additional personnel added through the new Body-Worn Camera grant. Overtime grants are added throughout the fiscal year as they are awarded, and are not included in the proposed budget for the year.

Police Training

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$263,796	\$424,557	\$167,900	\$427,470
Benefits	63,418	223,754	71,560	249,370
Retiree Health Insurance	-	-	-	-
Internal Services	792,603	679,200	679,200	721,400
Professional Services	-	-	-	-
Equipment	-	-	-	-
Other Operating Expenses	335,167	440,600	472,102	448,200
Total	\$1,454,985	\$1,768,111	\$1,390,762	\$1,846,440
Program by Fund				
General Fund (002-4513)	\$1,454,985	\$1,768,111	\$1,390,762	\$1,846,440
Total Full Time Equivalent Positions				
General Fund (002-4513)	8.00	9.00	9.00	9.00

MISSION

The mission of this unit is to coordinate all department training, including mandated Police Officer Standards and Training (POST) certification, federal, state, and City requirements, and all external training activities. This unit is also responsible for the Field Training Officer (FTO) program, and assists with recruiting and hiring for the department.

ACCOMPLISHMENTS

Completed updated First-Line Supervisor Course for all Sergeants.

Identified Power Users and began initial training for Axon Deployment as well as planning for full implementation.

Existing Training Sergeant was promoted to Captain and a new Training Sergeant was installed.

SIGNIFICANT BUDGET CHANGES

The cost of salaries and benefits continue to rise each year.

Central Garage fuel has increased in Supplies, as well as Training and the cost of Vehicle Repairs.

ERP Interfund Charges increased by \$12,550.

Police Patrol

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$5,113,654	\$5,506,072	\$5,275,826	\$5,458,971
Benefits	2,626,445	3,153,928	2,919,221	3,133,773
Retiree Health Insurance	-	-	-	-
Internal Services	30,519	52,059	52,059	87,900
Professional Services	-	-	-	-
Equipment	-	-	1,000	-
Other Operating Expenses	2,363	3,800	2,670	2,500
Total	\$7,772,981	\$8,715,859	\$8,250,776	\$8,683,144

Program by Fund

General Fund (002-4532)	\$7,772,981	\$8,715,859	\$8,250,776	\$8,683,144
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Total Full Time Equivalent Positions

General Fund (002-4532)	89.00	88.00	88.00	86.00
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MISSION

The mission of the Patrol division is to reduce crime and disorder by being the initial responder for all calls from citizens 24 hours per day, 365 days per year.

ACCOMPLISHMENTS

2023/2024 completes one full year of the new Sector deployment. The sector concept will remain, as has had positive feedback from officers and resulted in a more balanced workload and improved it response times.

2023/2024 Patrol remains at full staff.

SIGNIFICANT BUDGET CHANGES

The cost of benefits like health insurance and LAGERS continues to increase.

ERP Interfund Charge increased by \$37,361.

Police

Investigations

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$4,339,426	\$3,978,810	\$4,690,930	\$4,113,570
Benefits	1,903,258	2,127,135	2,076,411	2,199,433
Retiree Health Insurance	-	-	-	-
Internal Services	25,062	44,012	44,012	60,350
Professional Services	9,391	9,000	8,000	8,000
Equipment	23,462	22,700	22,538	22,700
Other Operating Expenses	10,796	12,100	14,306	16,700
Total	\$6,311,396	\$6,193,757	\$6,856,197	\$6,420,753

Program by Fund

General Fund (002-4534)	\$6,311,396	\$6,193,757	\$6,856,197	\$6,420,753
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Total Full Time Equivalent Positions

General Fund (002-4534)	50.15	50.45	50.45	53.25
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MISSION

The Investigations division consists of the Criminal Investigations Unit, the Drug Enforcement Unit, and the Street Crimes Unit. This division is tasked with reactionary as well as proactive investigation of crimes, including homicides, assaults, domestic violence, drug offenses, and burglaries.

ACCOMPLISHMENTS

Added a second full-time Property Room Technician.
 Restaffed and adjusted the mission of the Gun Squad.
 Restaffed and adjusted the mission of the Street Crimes Unit.
 Continued the use of the PIIT (Police Involved Investigation Team). Had a IPD activation for an Officer Involved Shooting in Blue Springs. Utilization of the PIIT was seamless and very successful.
 Identified and began training four (4) additional Arson Investigators due to recent retirements.
 Renewed essential equipment and software that is necessary for the retrieval of evidence and the investigation of many types of crimes.
 Genetec system was implemented in the interview rooms and Detectives were trained on the new system.

SIGNIFICANT BUDGET CHANGES

The cost of salaries and benefits continues to rise.
 Operating Supplies increased \$2,200 for investigative programs.
 ERP Interfund Charge increased by \$17,558.

Police

Tactical Operations

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$1,245,170	\$1,306,334	\$1,495,000	\$1,314,752
Benefits	561,708	643,211	678,066	645,347
Retiree Health Insurance	-	-	-	-
Internal Services	6,656	10,406	10,506	20,880
Professional Services	-	-	-	-
Equipment	-	-	-	-
Other Operating Expenses	36,070	48,800	48,197	45,500
Total	\$1,849,604	\$2,008,751	\$2,231,769	\$2,026,479

Program by Fund

General Fund (002-4535)	\$1,849,604	\$2,008,751	\$2,231,769	\$2,026,479
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Total Full Time Equivalent Positions

General Fund (002-4535)	14.00	14.00	14.00	14.00
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MISSION

The mission of the Tactical Operations division is to assist in reducing crime and disorder by providing support, coordination, and implementation of additional services to Patrol and Investigations through the Canine Unit, SWAT, Explosive Ordnance Disposal (EOD) Team, Crisis Negotiations, Tactical Medics, and Drone Operations.

ACCOMPLISHMENTS

- Added one new SWAT operator to replace an operator who had been promoted.
- Cable Dahmer donated K-9 Vinnie, who has been certified and is in service.
- Procured and certified K-9 Riggs, who is in service.
- EOD robot was repaired through a Regional Homeland Security Coordinated Council grant.
- X-ray equipment for EOD was received through a Regional Homeland Security Coordinated Council grant.
- The Canine Unit is transitioning from the Tahoe platform to the Explorer platform.
- Several additional officers were trained to be UAS (drone) pilots assigned to Patrol.

SIGNIFICANT BUDGET CHANGES

- The cost of salaries and benefits continues to increase.
- ERP Interfund Charges increased by \$10,984.
- Utilities and Operating Supplies decreased by \$3,300 for FY 24/25.

Police

Special Enforcement

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$1,175,447	\$939,334	\$1,247,500	\$961,228
Benefits	552,131	750,588	650,104	785,919
Retiree Health Insurance	-	-	-	-
Internal Services	14,350	19,334	19,334	19,190
Professional Services	-	-	-	-
Equipment	-	-	-	-
Other Operating Expenses	33,952	36,400	59,356	61,600
Total	\$1,775,881	\$1,745,656	\$1,976,294	\$1,827,937

Program by Fund

General Fund (002-4536)	\$1,775,881	\$1,745,656	\$1,976,294	\$1,827,937
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Total Full Time Equivalent Positions

General Fund (002-4536)	18.00	18.00	18.00	18.00
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MISSION

Special Enforcement focuses on responded to traffic complaints and crashes, as well as enforcing all traffic laws. The primary duties of Special Enforcement include speed enforcement operations, crash investigation and reconstruction, and DWI/DRE enforcement. In addition, Special Enforcement also provides support during special community and department events.

ACCOMPLISHMENTS

- Administered over \$1.6 million in Highway Safety Traffic Grants through MODOT.
- Added a second Detective position to Crash Investigations and filled an open vacancy with a new Crash Investigator.
- Acquired new long range speed detection lasers through Department of Justice JAG funding.
- Added a third Type II Operator for Intox 8000 and AS4.
- Two officers attended training in Advanced Crash Reconstruction.
- Two officers attended training in Basic Crash Reconstruction.
- Developed "Wet Lab" DWI enforcement for the department.

SIGNIFICANT BUDGET CHANGES

- The cost of salaries and benefits continues to increase.
- Operating Supplies have decreased \$3,214.

Police

S.T.E.P. Program

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$70,356	\$168,114	\$165,700	\$165,121
Benefits	41,104	97,894	100,600	99,218
Retiree Health Insurance	-	-	-	-
Internal Services	1,279	904	904	2,740
Professional Services	-	-	-	-
Equipment	-	-	-	-
Other Operating Expenses	5,637	6,900	4,000	4,000
Total	\$118,375	\$273,812	\$271,204	\$271,079

Program by Fund

General Fund (002-4538)	\$118,375	\$273,812	\$271,204	\$271,079
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Total Full Time Equivalent Positions

General Fund (002-4538)	2.00	2.00	2.00	2.00
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MISSION

The mission of Students Transitioning Exceptionally Prepared (STEP) Program is to prevent or reduce drug, alcohol, tobacco, vaping and violence among students. This is done by conducting coordinated training using PowerPoint presentations and videos. The primary audience for this training consists of students preparing to transition from the elementary school setting to the middle school setting, and those students preparing to transition from middle school to the high school setting.

ACCOMPLISHMENTS

Applied for and received continued funding from COMBAT to fully fund these two School Resource Officer positions

Police

Community Services

Program by Expenditure Category	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$1,291,313	\$1,438,570	\$1,494,500	\$1,481,477
Benefits	638,576	767,797	731,108	756,834
Retiree Health Insurance	-	-	-	-
Internal Services	3,193	11,437	11,437	21,600
Professional Services	-	-	-	-
Equipment	-	-	-	-
Other Operating Expenses	2,333	4,600	2,800	3,000
Total	\$1,935,415	\$2,222,403	\$2,239,845	\$2,262,911

Program by Fund

General Fund (002-4539)	\$1,935,415	\$2,222,403	\$2,239,845	\$2,262,911
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Total Full Time Equivalent Positions

General Fund (002-4539)	18.12	17.12	17.12	17.00
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MISSION

The mission of Community Services is to provide citizens with the information and resources necessary to improve their quality of life and sense of security. This is accomplished through community engagements, the Disorderly /Nuisance property abatement program, Homeless Outreach Program, public demonstrations, Volunteer in Police Services (VIP's), crime prevention and education, and Crisis Intervention.

ACCOMPLISHMENTS

Re-established the Citizen's Academy.

Re-established the Volunteer in Police Services (VIPS) program.

Transferred three new School Resource Officers (SRO's) to replace outgoing SRO's, and filled the vacant SRO Sergeant position.

Several School Resource Officers attended the annual SRO conference and training.

Saw a significant increase in citizen attendance at community events held or sponsored by the Police Department. This included National Night Out, which IPD had not hosted in several years.

SIGNIFICANT BUDGET CHANGES

The cost of salaries and benefits continues to increase.

ERP Interfund Charges increased \$10,633 but overall Operating Supplies are down \$1,600.

Police Crime Scene Unit

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Program by Expenditure Category				
Salary	\$399,060	\$385,031	\$360,000	\$367,613
Benefits	166,343	174,731	119,650	174,430
Retiree Health Insurance	-	-	-	-
Internal Services	3,706	6,315	6,315	6,260
Professional Services	6,718	11,500	7,200	7,200
Equipment	-	-	-	-
Other Operating Expenses	13,081	13,500	13,100	13,400
Total	\$588,909	\$591,078	\$506,265	\$568,903
Program by Fund				
General Fund (002-4542)	\$588,909	\$591,078	\$506,265	\$568,903
Total Full Time Equivalent Positions				
General Fund (002-4542)	5.00	6.00	6.00	6.00

MISSION

The Crime Scene Unit consists of investigators who are responsible for processing crime scenes to gather evidence and other data to support criminal charges. The Unit is also responsible for collecting video evidence from local businesses and residences. The collection and identification of evidence is utilized in the prosecution of criminal defendants, helping to reduce crime in the community.

ACCOMPLISHMENTS

Filled three vacancies which included the selection and training of those employees.
Due to staffing shortages during the year, the unit identified, established, and actually utilized an emergency back-up plan with the FBI Crime Scene Unit.
Identified three sworn investigative personnel that will be trained in 2024 in Basic Crime Scene to assist if needed.

Police Detention Unit

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$761,527	\$703,418	\$685,000	\$711,610
Benefits	328,903	385,797	310,610	378,493
Retiree Health Insurance	-	-	-	-
Internal Services	8,016	14,640	14,640	18,110
Professional Services	571,651	726,800	616,500	716,500
Equipment	-	-	-	-
Other Operating Expenses	14,859	28,700	22,104	22,300
Total	\$1,684,956	\$1,859,355	\$1,648,854	\$1,847,013
Program by Fund				
General Fund (002-4543)	\$1,684,956	\$1,859,355	\$1,648,854	\$1,847,013
Total Full Time Equivalent Positions				
General Fund (002-4543)	15.00	14.00	14.00	14.00

MISSION

The Detention Unit is responsible for processing and housing individuals arrested for violations of City Ordinances, State Statutes, and Federal laws. The unit houses prisoners on a short-term basis who are held for investigation of an alleged violation, awaiting arraignment, or until their bond is posted. Long-term prisoners are transferred and incarcerated at an outside facility.

ACCOMPLISHMENTS

- Install shelving and bins in the garage for excess property.
- Relocated staff lockers to a secure area.
- Implemented Mobile court system.

Police

Records Unit

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
	Actual	Adopted	Estimated	Proposed
Program by Expenditure Category	Expenditures	Budget	Expenditures	Budget
Salary	\$907,480	\$957,135	\$1,142,153	\$905,674
Benefits	408,856	552,585	497,378	521,455
Retiree Health Insurance	-	-	-	-
Internal Services	10,446	21,668	21,668	41,010
Professional Services	-	-	-	-
Equipment	873	-	-	-
Other Operating Expenses	8,130	9,900	7,026	7,500
Total	\$1,335,785	\$1,541,288	\$1,668,224	\$1,475,639
Program by Fund				
General Fund (002-4544)	\$1,335,785	\$1,541,288	\$1,668,224	\$1,475,639
Total Full Time Equivalent Positions				
General Fund (002-4544)	22.63	21.63	21.63	20.63

MISSION

The Records Unit provides customer service to the public by completing police reports, answering questions, and receiving and returning warrants, subpoenas, and other pertinent court and jail papers.

ACCOMPLISHMENTS

Implemented credit card system for bonds.
Clear FBI records audit with no major infractions.

SIGNIFICANT BUDGET CHANGES

FTEs decreased by one due to the elimination of the Records Administrator position.
ERP Interfund Charges increased by \$20,032, but Operating Supplies decreased by \$1,870.

Police

Communications Unit

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$1,784,489	\$1,268,860	\$1,547,000	\$1,478,460
Benefits	640,730	920,952	582,500	951,883
Retiree Health Insurance	-	-	-	-
Internal Services	10,250	17,679	17,679	22,390
Professional Services	-	-	-	-
Equipment	797	2,000	-	-
Other Operating Expenses	4,812	7,000	5,489	5,500
Total	\$2,441,079	\$2,216,491	\$2,152,668	\$2,458,233
Program by Fund				
General Fund (002-4545)	\$2,441,079	\$2,216,491	\$2,152,668	\$2,458,233
Total Full Time Equivalent Positions				
General Fund (002-4545)	31.00	37.00	37.00	37.00

MISSION

The Communications Unit receives emergency and non-emergency telephone calls from the public and routes them to the appropriate responder: Fire, Police, or AMR.

ACCOMPLISHMENTS

Continued to replace and update aged-out desktop computers with new computers essential for emergency Dispatch.

Continued recruiting, hiring, and training efforts to reduce vacancies.

SIGNIFICANT BUDGET CHANGES

The cost of salaries and benefits continues to increase.

Funding has increased for part-time Seasonal Call Takers, who are being relied on more heavily due to staffing shortages.

Police Sales Tax Program

Program by Expenditure Category	FY 2022-23 Actual Expenditures	FY 2023-24 Adopted Budget	FY 2023-24 Estimated Expenditures	FY 2024-25 Proposed Budget
Salary	\$0	\$0	\$0	\$0
Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Internal Services	398,294	427,622	427,622	507,080
Professional Services	145,473	69,000	85,000	87,000
Equipment	1,046,704	1,869,700	2,115,657	2,067,573
Other Operating Expenses	561,139	1,028,700	684,554	871,200
Capital Improvements	-	1,400,000	1,400,000	-
Transfers Out	3,440	-	857,096	550,000
Debt	22,520	22,600	22,600	22,600
Total	\$2,177,571	\$4,817,622	\$5,592,529	\$4,105,453

Program by Fund

Police Sales Tax Fund (016)	\$2,177,571	\$4,817,622	\$5,592,529	\$4,105,453
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Total Full Time Equivalent Positions

Police Sales Tax Fund (016)	0.00	0.00	0.00	0.00
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MISSION

This cost center serves to provide oversight and management of the revitalization and capital improvement projects planned for the City's Police Department, made possible through the adoption of a one-eighth cent sales tax.

ACCOMPLISHMENTS

Received several orders of vehicles this year, although several were not expected until 2025.

Purchased new Mobile Command Centers out of Sales Tax Fund Balance in 2023/24 FY. The smaller unit is expected to be received before fiscal year end, but the larger unit will not be delivered until next year.

Sales Tax funds were used to partially fund the first year of a 10-year contract with Axon for the purchase of tasers, body cameras, in-car cameras, Virtual Reality training, Records Management software, Internal Affairs software, and all ongoing replacements and maintenance over the 10 year contract period.

SIGNIFICANT BUDGET CHANGES

Org 4562 (Communications) has increased to cover the annual increase for the Tyler Tech SSMA and an increase needed for MDT air card service.

Org 4563 (Facilities) has increased to cover the increasing utilities and service from outside Technical Contractors.

Org 4564 (Equipment) has significantly decreased due to the annual purchase of tasers and in-car cameras moving to the 10-year contract with Axon.

Capital Project to purchase a new Bearcat has been added in place of the Mobile Command Centers that were purchased out of Sales Tax Funds in FY 2023/24.

Police

Use Tax Program

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$2,373,830	\$2,717,417	\$2,525,774	\$2,787,811
Benefits	890,996	1,147,007	1,024,200	1,195,361
Retiree Health Insurance	-	-	-	-
Internal Services	41,700	199,827	199,827	1,304,400
Professional Services	-	-	-	-
Equipment	223,833	-	908,798	824,098
Other Operating Expenses	279,710	167,000	107,000	165,000
Transfers Out	-	-	2,031,773	-
Total	\$3,810,070	\$4,231,251	\$6,797,372	\$6,276,670

Program by Fund

Police Use Tax Fund (018-4571)	\$3,810,070	\$4,231,251	\$6,797,372	\$6,276,670
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Total Full Time Equivalent Positions

Police Use Tax Fund (018-4571)	31.00	31.00	31.00	32.00
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MISSION

Revenues generated from the Proposition P tax will hire certified and non certified police officer candidates, as well as fund equipment for the sworn officers.

ACCOMPLISHMENTS

- Use Tax funds were used to partially fund the first year of a 10-year contract with Axon for the purchase of tasers, body cameras, in-car cameras, Virtual Reality training, Records Management software, Internal Affairs software, and all ongoing replacements and maintenance over the 10 year contract period.

SIGNIFICANT BUDGET CHANGES

- The cost of salaries and benefits continues to increase.
- FTEs increased by one officer in the Use Tax, due to the local match required of one Digital Media Officer to be assigned to the DOJ Body-Worn Camera Grant program.
- ERP Interfund charges have increased by \$1,109,013.

Police

Police Improvements Fund

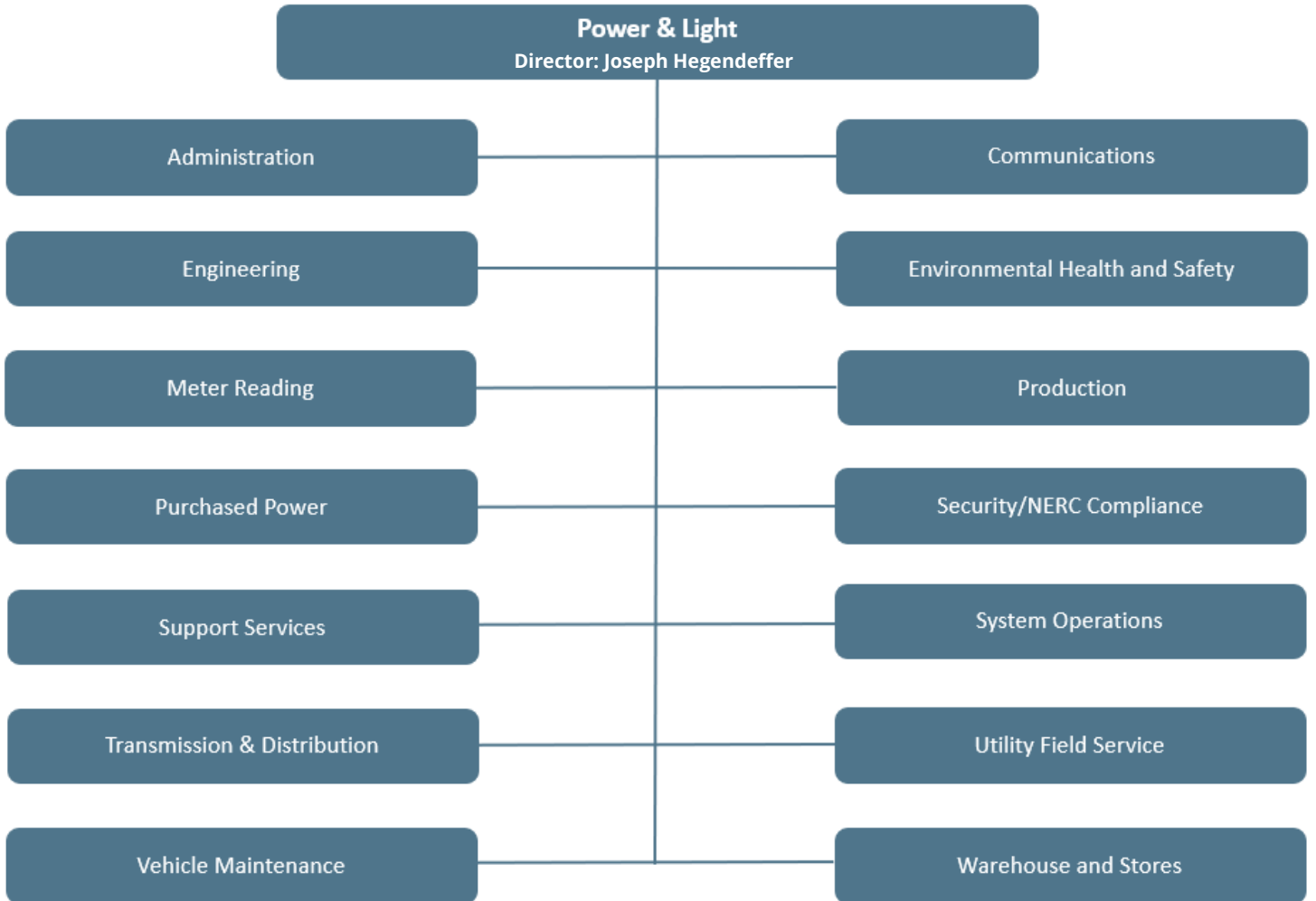
	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Capital Improvements	\$0	\$0	\$4,026,594	\$550,000
Total	\$0	\$0	\$4,026,594	\$550,000

Program by Fund

Police Use Tax Fund (052)	\$0	\$0	\$4,026,594	\$550,000
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Capital Projects for FY 2024-25

Project Title and Number	Amount
Bearcat Replacement #1062401	\$ 550,000
	<u>\$ 550,000</u>



Power and Light

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Department Programs	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Administration (6110)	\$1,216,923	\$2,090,163	\$1,563,163	\$1,751,901
Accounting/Finance (6112)	287,403	-	4,902	-
Communications (6175)	1,477,902	1,964,905	1,660,248	1,875,878
Engineering (6160)	2,674,482	3,962,960	3,174,678	4,007,037
Environmental Health & Safety (6111)	661,018	970,492	886,029	973,578
Meter Reading (6126)	2,164,207	2,400,777	2,125,959	2,404,806
Production (6140)	3,345,706	4,146,458	3,476,506	4,094,053
Purchased Power (6145)	74,400,086	68,030,000	74,660,000	73,030,000
Security/NERC (6180)	712,789	855,614	707,999	827,671
Support Services (6130)	909,380	1,017,345	947,930	1,040,147
System Operations (6170)	3,374,451	3,807,167	3,828,837	3,875,316
Transmission & Distribution (6150)	13,478,859	15,193,871	14,971,109	16,160,282
Utility Field Service (6125)	1,144,940	1,176,048	1,147,588	1,154,567
Vehicle Maintenance (6123)	1,663,115	2,315,173	2,222,182	1,970,465
Warehouse and Stores (6122)	3,141,485	4,679,982	4,170,757	5,021,399
Non-Departmental (6520)	26,014,508	25,710,528	26,071,056	25,277,262
Capital Projects (7020)	4,174,418	14,747,000	6,835,594	17,774,000
Debt	8,596,760	8,632,100	8,632,100	8,635,400
Total	\$149,438,432	\$161,700,582	\$157,086,636	\$169,873,760
Department by Expenditure Category				
Salaries	\$19,350,686	\$20,919,741	\$19,683,732	\$21,400,231
Benefits	\$8,552,954	\$9,406,101	\$9,234,500	\$9,651,078
Retiree Health Insurance	\$1,454,378	\$1,462,037	\$1,460,000	\$1,602,037
Internal Services	\$8,333,301	\$8,150,026	\$8,293,416	\$7,411,970
Professional Services	\$1,339,819	\$2,245,105	\$1,868,926	\$2,264,400
Equipment	\$164,383	\$1,356,440	\$903,254	\$410,300
Other Operating Expenses	\$97,441,750	\$94,776,031	\$100,139,131	\$100,724,344
Total - Operations & Maintenance	136,637,271	138,315,482	141,582,959	143,464,360
Capital Improvements	-	-	-	17,774,000
Debt	8,626,743	8,638,100	8,668,084	8,635,400
Total - All Expenditures	\$145,264,014	\$146,953,582	\$150,251,043	\$169,873,760

Department by Fund

Power and Light Fund (020)	\$145,264,014	\$146,953,582	\$150,251,043	\$169,873,760
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Full-Time Equivalent Employees*

Power and Light Fund (020)	175.58	178.45	178.45	180.30
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DEPARTMENT MISSION

The mission of Power and Light is to provide reliable, safe and cost-effective electricity to the customers of Independence.

SIGNIFICANT OPERATIONAL CHANGES

Succession Planning continues to be problematic.

Significant employee turnover, due to retirements and resignation, continues to be an issue.

Supply chain issues causing significant increases in pricing and delays in receiving materials.

Inability to procure pad-mounted transformers is limiting new development for housing and business.

ACTION PLAN CONNECTION**An Engaged Community:**

Partnering with community leaders and city leadership concerning future opportunities for IPL ownership and governance.

Utilizing city communications department on informative public outreach and communications.

An Innovative Economy:

Working with community developers to provide successful approaches on providing timely electric service connections and upgrades, specifically during supply chain issues and growth opportunities.

A Safe, Welcoming Community:

Worked with city leaders to improve lighting following a major project on portions of 40 Highway.

Implementing a new AI driven software enabling more adaptive utilization of tree trimming crews to improve reliability.

A Financially Sustainable Organization:

Restructure rates and fees for sustainable revenues to support Operations and responsible Capital investments.

Developing options for future generation/capacity needs.

A Well Planned City:

Expanding transmission and distribution capabilities to support growth on the east side of town.

Assisting with corridor improvement plans.

A High Performing Organization:

Working on building cross-departmental relationships and aligning IPL goals to meet the City's long term strategic goals.

Power and Light Administration

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salaries	\$622,181	\$868,219	\$949,400	\$725,199
Benefits	240,568	363,544	330,800	326,702
Retiree Health Insurance	-	-	-	-
Internal Services	-	-	-	-
Professional Services	93,557	269,200	19,890	250,000
Equipment	-	2,400	3,609	-
Other Operating Expenses	260,617	586,800	259,464	450,000
Total	\$1,216,923	\$2,090,163	\$1,563,163	\$1,751,901

Program by Fund

Power and Light Fund (020-6110)	\$1,216,923	\$2,090,163	\$1,563,163	\$1,751,901
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Total Full Time Equivalent Positions	5.00	8.00	8.00	7.00
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MISSION

The mission of Administration is to provide leadership of the Department to ensure reliable and environmentally-friendly electric service to the citizens of Independence at the lowest possible cost, consistent with sound business practices. Also to ensure all financial and statistical records of the utility are kept and reported in accordance with governmental best practices and regulations so that the results are transparent to rate payers.

ACCOMPLISHMENTS

Diamond Reliable Public Power Provider (RP3) designation from the American Public Power Association for providing reliable and safe electric service.

Excellence in Reliability Certificate from the American Public Power Association for reliable performance in 2023. The certificate recognizes hometown utilities that have provided exceptionally reliable service and power to their communities, shown by comparing their outage records against nationwide data gathered by the U.S. Energy Information Administration (EIA).

Gold Safety Award of Excellence designation from the American Public Power Association and MPUA's Safety Award - given to participating eligible utilities based on their incident rate, and overall state of their safety programs and culture. Additionally: MPUA Honor award given to Rick Lunceford (IPL's Safety & Training Specialist) for his contributions to the safety culture which ultimately led to IPL's safety success and the receipt of multiple Safety Awards.

Tree Line USA Award from the Arbor Day Foundation recognizes public and private utilities for practices that protect and enhance America's urban forest as well as delivering safe and reliable electricity while maintaining healthy community trees.

MRO NERC Audit – IPL completed its most recent audit, completed once every three years, with zero deficiencies and only one minor recommendation.

SIGNIFICANT BUDGET CHANGES

The Finance and Accounting Division was eliminated in FY 2024 and all salaries & expenses disbursed to Administration.

Power and Light Finance and Accounting

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$200,042	\$0	\$0	\$0
Benefits	87,059	-	4,600	-
Retiree Health Insurance	-	-	-	-
Internal Services	-	-	-	-
Professional Services	-	-	-	-
Equipment	-	-	-	-
Other Operating Expenses	302	-	302	-
Total	\$287,403	\$0	\$4,902	\$0
Program by Fund				
Power and Light Fund (020-6112)	\$287,403	\$0	\$4,902	\$0
Total Full Time Equivalent Positions	2.00	0.00	0.00	0.00

MISSION

ACCOMPLISHMENTS

SIGNIFICANT BUDGET CHANGES

The Finance and Accounting Division has been eliminated and all salaries & expenses disbursed to Administration.

Power and Light Communications

Program by Expenditure Category	FY 2022-23 Actual Expenditures	FY 2023-24 Adopted Budget	FY 2023-24 Estimated Expenditures	FY 2024-25 Proposed Budget
Salary	\$745,868	\$766,134	\$850,000	\$918,185
Benefits	300,674	317,343	297,900	314,993
Retiree Health Insurance	-	-	-	-
Internal Services	-	-	-	-
Professional Services	-	65,000	-	25,000
Equipment	8,905	62,165	61,000	20,500
Other Operating Expenses	422,454	754,263	451,348	597,200
Total	\$1,477,902	\$1,964,905	\$1,660,248	\$1,875,878

Program by Fund

Power and Light Fund (020-6175)	\$1,477,902	\$1,964,905	\$1,660,248	\$1,875,878
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Total Full Time Equivalent Positions

6.00	6.00	6.00	7.00
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MISSION

Responsible for planning, engineering, administration, installation, and maintenance of City & IPL internal communication systems, fiber optic facilities, primary and backup data facilities, and ancillary support systems. Areas of responsibility include City traffic signals, school crossing signals, fiber optic systems, UPS power systems, network and telephone systems, land based mobile radio, wireless, microwave, SCADA Remote Terminal Units (RTUs), relay protection communication links and CCTV/security cameras for the electric utility.

ACCOMPLISHMENTS

Completed phase 2 loop closure of the fiber optic network expansions for City Water Plant in Sugar Creek, MO. Providing redundant communications for the facility.
 Completed fiber expansion to Blue Springs Schools located in Independence city limits in partnership with Blue Springs School District, expanding IPL's fiber optic footprint.
 Fiber relocation project for Cargo Largo expansion completed on time.
 Completed Sub M Scada Relay expansions and upgrades for SCADA / EMS Systems.
 Completed upgrade of APC UPS facilities for city/IPL backup center, adding maintenance bypass switches allow for routine maintenance without service interruptions.
 Completed Telenium, Genetec Application Servers and archiver replacements in Operations Technology environment.
 Completed traffic detection camera upgrades for 3 intersections, replacing end of life equipment.
 Completed Traffic control cabinet upgrades for 2 locations, retiring TS1 discontinued cabinets.

Completed IPL Sub Station Fiber Maintenance Network installation for CCTV & SCADA enhancements.

Completed 10G Connection to 1102 Grand Neutrality Center for future internet needs.

SIGNIFICANT BUDGET CHANGES

Removing additional \$125k funding item for traffic signal knock downs, previously budgeted for in 23-24.

Power and Light Engineering

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	1,617,612	2,164,610	1,463,600	2,012,548
Benefits	671,561	711,850	622,800	832,589
Retiree Health Insurance	-	-	-	-
Internal Services	-	-	-	-
Professional Services	290,293	625,600	821,962	750,000
Equipment	6,507	61,200	20,399	42,000
Other Operating Expenses	88,509	399,700	245,916	369,900
Total	2,674,482	3,962,960	3,174,678	4,007,037
Program by Fund				
Power and Light Fund (020-6160)	2,674,482	3,962,960	3,174,678	4,007,037
Total Full Time Equivalent Positions	19.00	20.00	20.00	20.00

MISSION

The mission of Engineering is to design transmission, substation and distribution systems and manage construction projects in the most efficient manner to enable the City's high voltage electrical power systems to maintain the highest level of reliability.

ACCOMPLISHMENTS

Replacement of 69 kV Breakers in Sub M.

Began Engineering overview for transmission, substation and distribution facilities to serve Northpoint development located on East Side of Independence.

Extended distribution facilities to serve the first two buildings in the Northpoint development.

Staff serves on the State Board of Missouri Society of Professional Engineers (MSPE).

Staff serves on the National Council of Examiners for Engineering and Surveying Fundamentals of Engineering Committee (NCEES FE) preparing national engineering examinations.

Power and Light Environmental Health and Safety

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$317,634	\$331,097	\$341,500	\$350,343
Benefits	139,025	136,595	131,400	125,235
Retiree Health Insurance	-	-	-	-
Internal Services	1,250	-	1,500	-
Professional Services	65,723	253,000	174,774	225,000
Equipment	-	-	-	-
Other Operating Expenses	137,386	249,800	236,855	273,000
Total	\$661,018	\$970,492	\$886,029	\$973,578
Program by Fund				
Power and Light Fund (020-6111)	\$661,018	\$970,492	\$886,029	\$973,578
Total Full Time Equivalent Positions				
	3.00	3.00	3.00	3.00

MISSION

The mission of the Environmental Health & Safety Division is to ensure environmental protection and safety compliance through proactive planning, auditing, training, reporting, and emergency response in order to minimize accidents, injuries and environmental impacts.

ACCOMPLISHMENTS

Maintained a perfect record of compliance and Conducted over 280 Environmental Compliance sampling and reporting events during the year.

Maintained a strong reporting and safety culture by implementing the Deming Circle or Plan, Do, Check, Act Cycle in our Health & Safety Program.

Received the Award for Safety Excellence for the second consecutive year from the American Public Power Association. This is awarded annually to a select few power companies, out of the Nations over 2,000 Municipal Utilities, that demonstrate outstanding commitment to the safety of their employees.

Division serves on a number of internal & external committees including COI Employee Engagement, IPL Health & Safety Advisory Committee, T&D Safety Committee and APPA's Electric Vehicle Group.

Power and Light Meter Reading

	FY 2022-23 Actual Expenditures	FY 2023-24 Adopted Budget	FY 2023-24 Estimated Expenditures	FY 2024-25 Proposed Budget
Program by Expenditure Category				
Salary	\$1,499,171	\$1,583,774	\$1,381,132	\$1,584,795
Benefits	581,156	679,405	645,600	726,413
Retiree Health Insurance	-	-	-	-
Internal Services	-	-	-	-
Professional Services	-	-	-	-
Equipment	46,836	49,800	48,063	-
Other Operating Expenses	37,043	87,798	51,165	93,598
Total	\$2,164,207	\$2,400,777	\$2,125,959	\$2,404,806
Program by Fund				
Power and Light Fund (020-6126)	\$2,164,207	\$2,400,777	\$2,125,959	\$2,404,806
Total Full Time Equivalent Positions	18.00	17.00	17.00	17.00

MISSION

The mission of Meter Reading is to accurately read electric watt-hour and water consumption meters so that customers are billed correctly for their electric and water consumption.

ACCOMPLISHMENTS

Continual Upgrading of Itron handheld computers.
Maintained reading schedule with staff shortages.

Power and Light Production

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$2,070,354	\$2,088,203	\$2,024,600	\$2,194,492
Benefits	843,422	908,855	894,900	954,161
Retiree Health Insurance	-	-	-	-
Internal Services	-	1,800	-	1,980
Professional Services	56,612	115,250	70,000	100,000
Equipment	-	16,000	10,428	10,000
Other Operating Expenses	375,318	1,016,350	476,578	833,420
Total	\$3,345,706	\$4,146,458	\$3,476,506	\$4,094,053
Program by Fund				
Power and Light Fund (020-6140)	\$3,345,706	\$4,146,458	\$3,476,506	\$4,094,053
Total Full Time Equivalent Positions				
	18.00	18.00	18.00	18.00

MISSION

The mission of Production is to maintain and operate power production equipment so that electricity is generated safely, efficiently and reliably when called for by the Southwest Power Pool.

ACCOMPLISHMENTS

All available units ran when called upon by Southwest Power Pool in extreme cold weather period. Reclassified one Instrument Pneumatics Technician FTE to Journeyman Power Plant Electrician FTE during this fiscal year.

Power and Light Purchased Power

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$0	\$0	\$0	\$0
Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Internal Services	-	-	-	-
Professional Services	449,272	360,000	360,000	360,000
Equipment	-	-	-	-
Other Operating Expenses	73,950,814	67,670,000	74,300,000	72,670,000
Total	\$74,400,086	\$68,030,000	\$74,660,000	\$73,030,000
Program by Fund				
Power and Light Fund (020-6145)	\$74,400,086	\$68,030,000	\$74,660,000	\$73,030,000
Total Full Time Equivalent Positions	0.00	0.00	0.00	0.00

MISSION

The mission of Purchased Power is to manage agreements - including the cost of energy, demand and transmission charges - with other utilities and the Southwest Power Pool so that electricity is acquired at the lowest cost.

SIGNIFICANT BUDGET CHANGES

Higher energy market prices are generating increased revenues.

Revenues are offset by increased energy costs, driven primarily by natural gas prices.

Dogwood gas prepay contract completed which will deliver annual savings for purchases of natural gas during the summer months.

Power and Light Security/NERC

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$486,476	\$500,421	\$477,000	\$540,560
Benefits	208,169	223,775	165,000	220,475
Retiree Health Insurance	-	-	-	-
Internal Services	-	-	-	-
Professional Services	-	56,705	-	-
Equipment	4,003	5,000	2,500	-
Other Operating Expenses	14,143	69,713	63,499	66,636
Total	\$712,789	\$855,614	\$707,999	\$827,671
Program by Fund				
Power and Light Fund (020-6180)	\$712,789	\$855,614	\$707,999	\$827,671
Total Full Time Equivalent Positions	4.00	4.00	4.00	4.00

MISSION

The mission of Security/NERC is the responsibility of managing compliance with almost two thousand North American Electric Reliability Corporation (NERC) Critical Infrastructure Protection (CIP) and Operations & Planning Reliability Standard Requirements. Security/NERC also provides Cyber Security oversight and internal audit for IPL System Operations industrial control systems. Security/NERC represents City interests with Federal, Regional and local regulatory organizations and U.S. electric utilities.

ACCOMPLISHMENTS

No NERC penalties since 2011.

Completed successful 3-year audit in 2024 with no violations.

Division serves on several MRO Groups, TAPS Small Entity Group and NERC/NAESB Committee, SPP Reliability Compliance Advisory Group and Security Advisory Group, NERC Electricity-Information Sharing and Analysis Center, and COI Technical Services Cybersecurity Advisory Committee.

Power and Light Support Services

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$316,562	\$324,964	\$326,300	\$333,105
Benefits	139,358	149,456	153,700	155,942
Retiree Health Insurance	-	-	-	-
Internal Services	-	-	-	-
Professional Services	145,354	177,350	160,000	177,400
Equipment	1,589	27,500	27,000	27,500
Other Operating Expenses	306,516	338,075	280,930	346,200
Total	\$909,380	\$1,017,345	\$947,930	\$1,040,147
Program by Fund				
Power and Light Fund (020-6130)	\$909,380	\$1,017,345	\$947,930	\$1,040,147
Total Full Time Equivalent Positions	3.00	3.00	3.00	3.00

MISSION

The Support Services division is responsible for working with the public and local businesses, and administers the rebate program.

ACCOMPLISHMENTS

Successfully partnered with Habitat for Humanity to provide weatherization measures which include heating and cooling systems, hot water heaters, caulking and sealing for income eligible residents. Provided \$125,000 in commercial rebates to assist business owners with lowering their energy costs through led lighting and heating and cooling upgrades.

Division serves on the APPA Executive Board for the RP3 committee, APPA Smart Energy Program Executive Committee, Heartland Utility for Energy Efficiency Board, Electric Board Chair.

Support Services continues to provide education to schools and community organizations on Energy Efficiency, Electrical Safety, and the various programs that we offer to help save our rate payers money.

Support Services manages the IShare and IRAP programs that provide electric utility payment assistance to rate payers that are having difficulties paying their bill due to financial hardships.

Power and Light System Operations

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$2,187,005	\$2,399,707	\$2,315,100	\$2,345,723
Benefits	856,746	929,279	982,900	977,393
Retiree Health Insurance	-	-	-	-
Internal Services	-	-	-	-
Professional Services	31,950	73,000	34,000	107,000
Equipment	94,511	102,875	39,000	56,800
Other Operating Expenses	204,239	302,307	457,837	388,400
Total	\$3,374,451	\$3,807,167	\$3,828,837	\$3,875,316
Program by Fund				
Power and Light Fund (020-6170)	\$3,374,451	\$3,807,167	\$3,828,837	\$3,875,316
Total Full Time Equivalent Positions	18.00	19.00	19.00	19.00

MISSION

Responsible for the 24/7 monitoring and control of the City's high voltage electrical system in an efficient, cost effective, and reliable manner. Major areas of responsibility include operation of the transmission system, operating and maintaining technology to support department operational software, and regulatory cyber security/reliability compliance efforts, dispatching of crews to address customer electric service issues and dispatching of the generation resources.

ACCOMPLISHMENTS

Triennial NERC regulatory audit with no findings of non-compliance.

New System Operator certified by NERC and qualified for control system duty.

Replaced end of life security server hardware, disaster recovery server hardware, Outage Management System hardware and historian firewall for Production division.

Annual Cyber Security Vulnerability assessment and mitigation of vulnerabilities enhancing security of SCADA/EMS and Operational Technology (OT) environment.

Cyber Security Coordinator CISSP certification.

Continued security improvements/enhancements (joint projects with Technology Services).

SIGNIFICANT BUDGET CHANGES

Replacement of obsolete network switches used within SCADA control centers.

Transition SCADA communication from serial to ethernet.

Additional staff training due to employee turnover.

Vendor hardware and software maintenance cost increases of up to 7%.

Power and Light Transmission and Distribution

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$6,946,857	\$7,555,259	\$7,084,400	\$7,924,095
Benefits	2,679,854	3,095,875	3,069,500	3,259,450
Retiree Health Insurance	-	2,037	-	2,037
Internal Services	-	-	-	-
Professional Services	176,816	200,000	225,000	250,000
Equipment	-	245,300	308,000	223,500
Other Operating Expenses	3,675,332	4,095,400	4,284,209	4,501,200
Total	\$13,478,859	\$15,193,871	\$14,971,109	\$16,160,282
	\$6,946,857	\$7,555,259	\$7,084,400	\$7,924,095
Program by Fund				
Power and Light Fund (020-6150)	\$13,478,859	\$15,193,871	\$14,971,109	\$16,160,282
Total Full Time Equivalent Positions	57.00	57.00	57.00	58.00

MISSION

The mission of Transmission and Distribution is to maintain, repair and the City's electrical transmission and distribution systems in order to maintain the reliability of the systems.

ACCOMPLISHMENTS

Tree Line USA Award from the Arbor Day Foundation recognizes public and private utilities for practices that protect and enhance America's urban forest as well as delivering safe and reliable electricity while maintaining healthy community trees.

Completed new distribution feeder to North Point's two new buildings.

Completed numerous backyard pole line upgrades.

Substation K feeder circuits K-5 & K-8 repair along 39th St. from Arrowhead to Bolger.

24 HWY shared path improvements in conjunction with MODOT.

Significant failing transmission poles changed out.

Completion of electric service to Adirondack apartments and New Town next phase.

Division served on Missouri Public Utility Alliance (MPUA) Mutual Aid & Line workers committees.

Division participated in Mutual Aid for other communities nationally through our involvement with American Public Power Association.

Power and Light Utility Field Service

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$799,183	\$754,409	\$739,900	\$772,981
Benefits	336,850	359,339	364,100	361,486
Retiree Health Insurance	-	-	-	-
Internal Services	-	-	-	-
Professional Services	-	-	-	-
Equipment	35	43,200	36,300	-
Other Operating Expenses	8,872	19,100	7,288	20,100
Total	\$1,144,940	\$1,176,048	\$1,147,588	\$1,154,567
Program by Fund				
Power and Light Fund (020-6125)	\$1,144,940	\$1,176,048	\$1,147,588	\$1,154,567
Total Full Time Equivalent Positions	6.00	7.00	7.00	7.00

MISSION

The Utility Field Service Division is responsible for turning both electric and water services on and off, field services of delinquent accounts, and reading meters for customer transfers.

ACCOMPLISHMENTS

Continued to fulfill Division's mission by consistently ensuring that customer power and water requests were completed in a timely manner.

Power and Light Vehicle Maintenance

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$660,464	\$670,429	\$709,700	\$744,679
Benefits	298,291	324,144	346,200	350,686
Retiree Health Insurance	-	-	-	-
Internal Services	-	48,700	190,000	194,100
Professional Services	-	-	-	-
Equipment	-	691,000	344,357	30,000
Other Operating Expenses	704,359	580,900	631,925	651,000
Total	\$1,663,115	\$2,315,173	\$2,222,182	\$1,970,465
Program by Fund				
Power and Light Fund (020-6123)	\$1,663,115	\$2,315,173	\$2,222,182	\$1,970,465
Total Full Time Equivalent Positions	7.00	7.00	7.00	7.00

MISSION

The mission of Vehicle Maintenance is to procure and maintain the Power and Light fleet so that personnel have available and safe vehicles to perform their jobs.

ACCOMPLISHMENTS

Completed purchase of a digger derrick, three service trucks, a mini excavator, tracked bucket machine and a small bucket truck.

Division has ensured through various partnerships and forecasting our employees have the vehicles and equipment they need to accomplish their daily duties safely.

SIGNIFICANT BUDGET CHANGES

Supply chain issues continue to be significant in higher pricing and delays in receiving materials.

Decrease in budget due to capital outlay vehicles moved to capital improvement budget for FY 2025.

Power and Light Warehouse and Stores

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$817,752	\$847,927	\$890,400	\$908,518
Benefits	412,737	457,955	490,000	473,481
Retiree Health Insurance	-	-	-	-
Internal Services	-	-	-	-
Professional Services	-	-	-	-
Equipment	1,997	50,000	2,598	-
Other Operating Expenses	1,908,999	3,324,100	2,787,759	3,639,400
Total	\$3,141,485	\$4,679,982	\$4,170,757	\$5,021,399
Program by Fund				
Power and Light Fund (020-6122)	\$3,141,485	\$4,679,982	\$4,170,757	\$5,021,399
Total Full Time Equivalent Positions	9.00	9.00	9.00	9.00

MISSION

The mission of the Warehouse and Stores is to order, receive, issue and maintain material and tools for line crews, maintenance personnel and outside contractors.

ACCOMPLISHMENTS

Secured hard to source materials such as Transformers and Meters by leveraging relationships with vendors.

Entered into a guaranteed contract for Transformers with Arkansas Electric to supply us with certain KVA transformers to help us maintain needed stock for day to day operations and ongoing projects. Started the process for replacing the outdated malfunctioning HVAC units at the Service Center.

Replaced the awnings on the front of the Service Center and restriped the west customer/employee parking lot as well as refreshed the interior paint on the entryway's and hallway's inside the Service Center.

Power and Light Non-Departmental

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$63,524	\$64,588	\$130,700	\$45,008
Benefits	757,483	748,689	735,100	572,074
Retiree Health Insurance	1,454,378	1,460,000	1,460,000	1,600,000
Internal Services	8,332,051	8,099,526	8,101,916	7,215,890
Professional Services	30,242	50,000	3,300	20,000
Equipment	-	-	-	-
Other Operating Expenses	15,346,846	15,281,725	15,604,057	15,824,290
Debt	29,984	6,000	35,984	-
Total	\$26,014,508	\$25,710,528	\$26,071,056	\$25,277,262
Program by Fund				
Power and Light Fund (020-6520)	\$26,014,508	\$25,710,528	\$26,071,056	\$25,277,262
Total Full Time Equivalent Positions	0.58	0.45	0.45	1.30

MISSION

Provides funding for City and department wide activities not attributed to Power and Light programs.

Power and Light Capital Projects

Program by Expenditure Category	FY 2022-23 Actual Expenditures	FY 2023-24 Adopted Budget	FY 2023-24 Estimated Expenditures	FY 2024-25 Proposed Budget
Capital Improvements (020)	\$4,174,418	\$14,747,000	\$6,835,594	\$0
Capital Improvements (021)	\$0	\$0	\$0	\$17,774,000
Total	\$4,174,418	\$14,747,000	\$6,835,594	\$17,774,000

Capital Projects for FY 2024-25

Project Title and Number	Amount
IPL Service Center PBX Upgrade to IP Flex #202210	\$15,000
Substation Battery Charger #202511	50,000
Traffic Signal Detection Systems #202208	60,000
Sub M Breaker Replacement #202403	100,000
Transmission Pole Replacement Program #202111	100,000
Service Center Exterior Upgrades #202512	105,000
Operations APC UPS Battery Replacement #202108	145,000
Substation modeling #202109	150,000
Emergency Replacement of Transmission Poles #202505	250,000
Desert Storm Switchgear Cabinets #202205	250,000
Fiber Optic Network #70200828	250,000
Sub Fiber Optic Network Equip Replacement #202101	335,000
Substation & Transmission Upgrade & Replacement #202508	424,000
Emergent Maintenance Production #202507	440,000
Service Center Upgrades #202406	500,000
T&D Road Improvement Projects #202509	500,000
T&D System Improvements #202510	500,000
Substation H Switchgear Upgrades #202513	500,000
Fleet Vehicle & Equipment 10 Year Replacements - 2 Ford F-550 Bucket Trucks and 1 Altec Bucket Truck	850,000
T&D Truck Shed #202503	1,000,000
Construct 6 New Distribution Feeders - New Sub S #202316	1,250,000
Blue Valley Chimney Demolition #202504	1,500,000
Purchase Evergy 69kv Line Sub A to New Sub S #202401	2,500,000
Construct new Transmission Sys to Serve New Sub S #202315	2,500,000
Construction of New Substation S #202314	3,500,000
	\$17,774,000

Power and Light Debt

Program by Expenditure Category	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Debt Service	\$8,596,760	\$8,632,100	\$8,632,100	\$8,635,400
Program by Fund				
Power and Light Fund (020)	\$8,596,760	\$8,632,100	\$8,632,100	\$8,635,400
Debt Issuance				
<u>Issue 2012A</u>				
Principal	\$0	\$0	\$0	\$0
Interest	-	-	-	-
Fees	1	-	-	-
Total	\$1	\$0	\$0	\$0
<u>Issue 2012F</u>				
Principal	\$0	\$0	\$0	\$0
Interest	-	-	-	-
Fees	3,001	-	-	-
Total	\$3,001	\$0	\$0	\$0
<u>Issue 2016D</u>				
Principal	\$0	\$0	\$0	\$0
Interest	1,789,994	1,790,000	1,790,000	1,790,000
Fees	5,499	3,000	3,000	3,000
Total	\$1,795,493	\$1,793,000	\$1,793,000	\$1,793,000
<u>Issue 2022B</u>				
Principal	\$3,210,000	\$3,555,000	\$3,555,000	\$3,730,000
Interest	3,579,592	3,281,100	3,281,100	3,103,400
Fees	8,674	3,000	3,000	9,000
Total	\$6,798,265	\$6,839,100	\$6,839,100	\$6,842,400
Total				
Principal	\$3,210,000	\$3,555,000	\$3,555,000	\$3,730,000
Interest	\$5,369,585	\$5,071,100	\$5,071,100	\$4,893,400
Fees	\$17,174	\$6,000	\$6,000	\$12,000
Total	\$8,596,760	\$8,632,100	\$8,632,100	\$8,635,400

General Fund Non-Departmental

	FY 2022-23 Actual Expenditures	FY 2023-24 Adopted Budget	FY 2023-24 Estimated Expenditures	FY 2024-25 Proposed Budget
Department Programs				
General Fund	\$217,275	\$381,600	\$286,000	\$1,906,599
Community Engagement (4205)	230,305	258,638	250,248	295,740
Total	\$447,581	\$640,238	\$536,248	\$2,202,339

Department by Expenditure Category

Salaries	\$0	\$0	\$0	\$0
Benefits	(2)	-	-	-
Retiree Health Insurance	-	-	-	-
Internal Services	1,088	1,448	1,448	4,600
Professional Services	31,462	20,000	44,000	42,300
Equipment	1,795	-	12,400	-
Other Operating Expenses	413,238	618,790	478,400	518,840
Debt Service	-	-	-	1,636,599
Total	\$447,581	\$640,238	\$536,248	\$2,202,339

Department by Fund

General Fund (002)	\$447,581	\$640,238	\$536,248	\$2,202,339
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Full-Time Equivalent Employees

General Fund (002)	0.00	0.00	0.00	0.00
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MISSION

This cost center was traditionally been used for costs considered not to belong to a department. Beginning in FY19 most of these costs - primarily retiree health insurance and workers compensation insurance premiums - have been placed in the department budgets.

General Fund Non-Departmental

	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Transfers Out (002-6600)	217,275	360,000	286,000	10,000
Transfers Out for Capital Projects			-	260,000
GF Non-Departmental (6502)	-	21,600	-	-
Debt Services (002-6373, 6374, 6505)	-	-	-	1,636,599
Total	\$217,275	\$381,600	\$286,000	\$1,906,599
Program by Fund				
General Fund (002)	\$217,275	\$381,600	\$286,000	\$1,906,599

MISSION

This cost center was traditionally been used for costs considered not to belong to a department. Beginning in FY19 most of these costs - primarily retiree health insurance and workers compensation insurance premiums - have been placed in the department budgets.

City Memberships

Program by Expenditure Category	FY 2022-23	FY 2023-24	FY 2023-24	FY 2024-25
	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salary	\$0	\$0	\$0	\$0
Benefits	(2)	-	-	-
Retiree Health Insurance	-	-	-	-
Internal Services	1,088	1,448	1,448	4,600
Professional Services	31,462	20,000	44,000	42,300
Equipment	1,795	-	12,400	-
Other Operating Expenses	195,963	237,190	192,400	248,840
Total	\$230,305	\$258,638	\$250,248	\$295,740
Program by Fund				
General Fund (002-4205)	\$230,305	\$258,638	\$250,248	\$295,740

MISSION

The purpose of Community Engagement is to provide funding for various civic, government, and economic development partnerships that are not department-specific. This org key was formerly known as City Memberships. These General Fund expenditures are managed by the City Managers' office.

LINE ITEM DETAILS

Object	Object Description	Amount	Detailed Description
5203	Overnight Travel & Meetings	\$2,000	Lagers Conference for President and City Clerk
5204	Events and Meetings	43,250	City, CMO and Community Events; Volunteer breakfast and recognition
5204	Events and Meetings	14,000	Employee Engagement Committee
5205	Advertising & Public Notic.	1,200	Advertising & Printing
5205	Advertising & Public Notic.	2,500	Misc.
5213	Dues and Memberships	143,390	Mid America Regional Yearly Dues; MARC Emergency Services; Independence Chamber Membership; Employee of the Month Plaques, KC Chamber Renewal; SantaCaliGon Festival (misc. items, fencing, barricades, etc.); Human Relations Commission; MARC Supervisory training.
5240	Other Services	42,500	Youth Court
		\$248,840	

Staywell Health Fund

Internal Service Fund

	FY 2021-22	FY 2022-23	FY 2022-23	FY 2023-24
Program by Expenditure Category	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget
Salaries	\$389,540	\$568,500	\$298,667	\$740,500
Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Internal Services	-	-	-	-
Professional Services	(67,470)	60,900	100,000	60,900
Equipment	-	-	-	-
Other Operating Expenses	23,871,123	22,207,600	21,001,300	24,400,000
Total	\$24,193,193	\$22,837,000	\$21,399,967	\$25,201,400
Program by Fund				
Staywell Fund (091)	\$24,193,193	\$22,837,000	\$21,399,967	\$25,201,400
Total Full Time Equivalent Positions	0.00	0.00	0.00	0.00

MISSION

Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the government and to other governmental units on a cost-reimbursed basis. This fund is used to account for the costs of the City's self-insured healthcare plan. The salary and benefits budget reflects the City portion of the Health Savings Accounts.

Appendix

Budget Packages

Included in FY 2024-25 Proposed Budget

Any new items or programs that do not fit into a department's base budget must be requested as a budget packages. Budget package requests are required for any:

- Personnel changes
 - Including salary increases (outside of union agreements), conversions and additional FTE.
 - If requesting new headcount, benefits should be included.
- Operating expenditure changes (not personnel) over \$5,000.
- Overtime increases of more than 10% at the department or fund level, against the prior year adopted budget.

Department	Fund(s)	Type	Package Title	Total Cost	FTE
City Clerk	GF	Opex	Document Shredding/File Purge	10,000	
City Manager	GF	Opex	Professional Service Lobbyist	25,000	
Emergency Mang.	GF	Equip	Computer Replacement	4,000	
Municipal Court	GF	Personnel	Salary Increases	24,500	
PRT	Tourism	Opex	Museum Fundraising	150,000	
PRT	Tourism	Equip	Roof Repairs at MMRM	45,000	
PRT	Tourism	Equip	Caboose Restoration	80,000	
PRT	Tourism	Equip	Water Tower Demolition	75,000	
Health & Animal Services	Health Property Tax	Equip	Kuranda Beds	9,944	
Health & Animal Services	Health Property Tax	Equip	Play Yard Equipment	8,554	
Health & Animal Services	Health Property Tax	Opex	Health Uniform Shirts	1,500	
Municipal Services	Street Sales Tax	Equip	Transit XLT Van	14,235	
PRT	Parks Improv Sales Tax	Personnel	Seasonal Staff	94,600	3.3
Municipal Services	Storm Water Sales Tax	Equip	Brush Hog Attachment	20,000	
Municipal Services	Storm Water Sales Tax	Equip	Flail Mower Attachment	20,000	
Municipal Services	Storm Water Sales Tax	Equip	Equipment Trailer	20,000	
Municipal Services	Storm Water Sales Tax	Opex	Professional Services	11,830	
Municipal Services	Storm Water Sales Tax	Opex	US Army Corps of Engineers Study	100,000	

Fire	Fire PST	Opex	EVT Training	6,000	
Fire	Fire PST	Opex	FDIC Conference	10,000	
Fire	Fire PST	Opex	Fire/Rescue Training	10,000	
Fire	Fire PST	Opex	Duct Cleaning	10,000	
Fire	Fire PST	Opex	Roof Repair	35,000	
Fire	Fire PST	Equip	Fire Equipment	170,000	
Fire	Fire PST	Equip	Wellness Equipment	50,000	
Fire	Fire PST	Equip	Staff Vehicle Replacement	150,000	
Police	Police Use Tax	Opex	Axon Contract Year 2	1,215,871	
Power & Light	Power & Light	Personnel	District Planner I	124,000	1
Power & Light	Power & Light	Personnel	Electronics Technician	146,000	1
Municipal Services	Water	Opex	Chemicals	1,509,658	
Municipal Services	Water	Personnel	Pipe Workers	172,800	2
Grand Total				4,324,391	7.3

City of Independence, Missouri American Recovery Plan Funding Revised August 2023					
ARP Categories	July 2021 - June 2022	July 2022 - June 2023	July 2023 - June 2024	July 2024- December 2024	Total
Costs to respond to the public health emergency with respect to the COVID-19 negative economic impacts					
<i>Reduce Blight in Commercial Corridors, Entryways and Neighborhoods</i>					
• Illegal Dumping Mitigation (Cameras, LPR)	\$ 100,000	100,000	50,000	-	250,000
• ROW Trash Removal	200,000	200,000	200,000	100,000	700,000
• Dangerous Building Program	230,000	380,000	157,374	-	767,374
<i>Improve Visual Appearance of Major Commercial Corridors and Historic Sites</i>					
• Highway 24 Enhancements (Phase I, II, Fairmount)	-	1,000,000	2,353,274	-	3,353,274
• 2.20.23 Council Amended - Bistate Sustainable Corridor Project	-	-	187,000	-	187,000
• Square Streetscaping	-	-	1,000,000	435,000	1,435,000
• Chrysler Bridge	-	-	105,225	-	105,225
<i>Improve Public Infrastructure and Facilities</i>					
• Park Infrastructure/Maintenance	1,617,285	-	-	-	1,617,285
<i>Stabilize and Revitalize Neighborhoods</i>					
• Housing Study	61,000	-	-	-	61,000
• CDB 5-Year Consolidated Plan and Analysis of Impediments to Fair Housing	18,215	-	-	-	18,215
• 08.21.23 Council - Downtown Master Developer Plan	-	-	127,425	-	127,425
<i>Reduce Crime and Disorder</i>					
• Police Hiring Incentive	15,000	100,000	100,000	100,000	315,000
• Ballistic Helmets & Protective Equipment	100,715	-	-	-	100,715
• Police Officer Retention Payment	1,418,437	-	-	-	1,418,437
• 10.18.21 Council Amended - Sniper Rifles	33,612	-	-	-	33,612
• 10.18.21 Council Amended - K-9	14,000	-	-	-	14,000
• 10.18.21 Council Amended - Detention Unit Cameras	58,120	-	-	-	58,120
• 10.18.21 Council Amended - Radio Tower Camera System	33,980	-	-	-	33,980
<i>Enhance Public Health</i>					
• Costs Associated with Start-Up of Health Department	300,000	300,000	-	-	600,000
• First Year Grant Writer for Emergency Service Grants	35,000	10,851	10,000	-	55,851
• Co-Responder Pilot Program	60,000	60,000	-	-	120,000
• 10.18.21 Council - Fire for One Time Replacement of Current Aerial Apparatus	193,769	-	-	-	193,769
<i>Improve Long-Range Financial Planning and Decision-Making</i>					
• Negative Impact to Staywell Fund	850,000	1,000,000	-	-	1,850,000
• Multi-Year Employee Health Subsidy	1,500,000	2,900,000	-	-	4,400,000
<i>Communicate More Effectively Internally and Externally</i>					
• Phone System Upgrade	-	300,000	100,000	-	400,000
• City Hall Security and Citizen Interaction Improvements	23,642	-	-	-	23,642
• Replace Content Management System	-	125,000	-	-	125,000
The provision of government services to the extent of the reduction in revenue of the entity due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year					
<i>Optimize Resources</i>					
• Loss of Revenue in General Fund	3,122,000	-	-	-	3,122,000
	\$ 9,984,775	6,475,851	4,390,298	635,000	21,485,924

Budget Procedures and Policies

The fiscal year of the city shall start on July 1st and end on June 30th.

1. Budget Preparation and Submission

- a. **City Charter, Section 8.2 Budget: Preparation and submission.** At least forty-five (45) days before the beginning of the fiscal year, the City Manager shall prepare and submit to the Council a proposed budget for the next fiscal year, which shall contain detailed estimates of anticipated revenues including any resources available from the current fiscal year and proposed expenditures for the year and any explanatory message. The budget shall include the general fund and at least all other regular operating funds which are deemed to require formal annual budgeting and shall be in such form as the City Manager deems desirable or as the Council may require. The total of the proposed expenditures from any fund shall not exceed the total of the anticipated resources thereof. The budget and budget message shall be public records in the office of the City Clerk and shall be open to public inspection. Copies of the budget and budget message shall be made for distribution to persons on request.
- b. **City Charter, Section 8.3 Comparison of anticipated revenues and proposed expenditures with prior years.**
- c. In parallel columns opposite the several items of anticipated revenues in the budget, there shall be placed the amount of revenue during the last preceding fiscal year and the amount of revenue up to the time of preparing the budget plus anticipated revenue for the remainder of the current fiscal year estimated as accurately as may be.
- d. In parallel columns opposite the several items of proposed expenditures in the budget, there shall be placed the amount of each such item actually expended during the last preceding fiscal year and the amount of each such item actually expended up to the time of preparing the budget plus the expenditures for the remainder of the current fiscal year estimated as accurately as may be.

2. Public Hearing

- a. **City Charter, Section 8.4 Budget: Public hearing.** The Council shall hold a public hearing on the proposed budget at least one (1) week after a notice of the time of the hearing has been published in a newspaper of general circulation within the city; and any interested person shall have the opportunity to be heard. The Council may continue the hearing at later meetings without further notice.

3. Amendments, Adoption and Appropriations

- a. **City Charter, Section 8.5 Budget: Amendment, adoption, appropriations.** The Council may insert, strike out, increase, or decrease items in the budget, and otherwise amend it, but may not increase any estimate of anticipated revenues therein unless the City Manager certifies that, in the City Manager's judgment, the amount estimated will be revenue of the fiscal year. The Council, not later than the twenty seventh (27th) day of the last month of the fiscal year, shall adopt the budget and make the appropriations for the next fiscal year. If the Council fails to adopt the budget and

make the appropriations on or before that day, the budget as submitted or as amended, shall go into effect and be deemed to have been finally adopted by the Council; and the proposed expenditures therein shall become the appropriations for the next fiscal year. The appropriations, when made by the Council by a general appropriation ordinance separate from the budget document, need not be in as great detail as the proposed expenditures in the budget. Appropriations from a fund shall never exceed the anticipated resources thereof in the budget as adopted.

4. Transfer of Appropriation Balances and Amendments

- a. **City Charter, Section 8.6 Budget: Transfer of appropriation balances, amendment.** After the appropriations are made and except as the Council by ordinance may provide otherwise, the City Manager may transfer unencumbered appropriation balances or parts thereof from any item of appropriation within a department, office or agency to any other items of appropriation, including new items within the same department, office or agency; and upon recommendation by the City Manager, the Council may transfer unencumbered appropriation balances or parts thereof from any item of appropriation, including an item for contingencies, in a fund to any other item of appropriation, including new items in the fund.

Upon recommendation by the City Manager, the Council by ordinance may also amend the budget as adopted by changing the estimates of anticipated revenues for proposed expenditures of a fund and otherwise; and may increase or decrease the total appropriations from a fund when a change in revenues or conditions justify such action; but total appropriations from any fund shall never exceed the anticipated revenues thereof in the budget as adopted or as amended, as the case may be. The Council shall not increase any estimate of anticipated revenues in the budget unless the City Manager certifies that, in the City Manager's judgement, the amount estimated will be revenue of the fiscal year.

5. Fund Types

- a. Governmental Funds – are those through which most governmental functions of the city are financed. The acquisition, use and balances of the city's expendable financial resources and the related liabilities (other than those in proprietary funds) are accounted for through governmental funds. The measurement focus is upon determination of changes in financial position. The following are the city's governmental fund types for which annual operating budgets are prepared:
 - i. **The General Fund** is the principal operating fund of the city and accounts for all financial transactions not accounted for in other funds. The general operating expenditures, fixed charges and capital improvement costs that are not paid through other funds are financed through revenues received by the General Fund.
 - ii. **Special Revenue Funds** are used to account for revenues derived from specific taxes, governmental grants or other revenue sources which are designated to finance particular functions or activities of the city.

- b. Proprietary Funds – are used to account for the city’s on-going organizations and activities which are similar to those often found in the private sector. The measurement focus is upon determination of net income. The following are the city’s proprietary fund types:
 - i. **Enterprise Funds** are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges or where the periodic determination of net income or loss is deemed appropriate.
- c. Internal Service Funds – are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the city on a cost-reimbursement basis.

6. Basis of Accounting/Measurement Focus for Budgets

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and recorded in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied. Measurement focus determines upon expenditures – decreases in net financial resources. The measurement focus for proprietary funds is based on expenses – decreases in net total assets. The principal difference between expenditures and expenses is that with expenditures, the primary concern is the flow of resources, however with expenses; the primary concern is the substance of transactions and events which may not specifically related to the actual flow of resources.

As already indicated, the basis of accounting relates to when transactions are recorded, not what is actually recorded. The three different types of accounting basis are 1) cash, 2) Modified Accrual, and 3) Accrual. The latter two are recognized as Generally Accepted Accounting Principles (GAAP); the Cash basis is not.

The modified accrual basis of accounting is utilized by all governmental fund types and expendable trust funds. Under the modified accrual basis of accounting, revenues are recorded as collected unless susceptible to accrual, i.e., amounts measurable and available to finance the city’s operations or of a material amount and not received at the normal time of receipt. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Significant revenues which are considered susceptible to accrual include real estate taxes, sales taxes, utility franchise taxes, interest, and certain State and Federal grants and entitlements. Expenditures, other than interest on long-term debt, are recorded when the liability is incurred.

In applying the susceptible to accrual concept to intergovernmental revenues (i.e. grants), the legal and contractual requirements of the individual program is used as guidance. There are, however, essentially two types of these revenues. In one, monies must be expended on the specific purpose or project before any amounts will be paid to the city; therefore, revenues are recognized based upon the expenditures recorded. In the other, monies are virtually

unrestricted as to purposes or expenditures and nearly irrevocable. i.e., revocable only for failure to comply with prescribed compliance requirements. These resources are reflected as revenues at the time of receipt or earlier if they meet the available and measurable criteria. Real estate taxes levied and expected to be collected within sixty days after the fiscal year end are considered available and, therefore, are recognized as revenues.

Licenses and permits, fines and forfeitures, charges for services and miscellaneous revenues are recorded as revenues when received in cash because they are generally not measurable until actually received.

The accrual basis of accounting is utilized by the proprietary and nonexpendable trust fund types. Under this basis of accounting, revenues are recognized when earned (including unbilled revenue) and expenses are recorded when liabilities are incurred.

7. Encumbrances

The city's policy is to prepare the annual operating budget on a basis which includes encumbrances as the equivalent of expenditures in order to assure effective budgetary control and accountability and to facilitate effective cash planning and control. Encumbrance accounting is where purchase orders, contracts, and other commitments for the expenditures of funds are recorded in order to reserve that portion of the applicable appropriation.

Encumbrances outstanding at year-end represent the estimated amount of the expenditures ultimately to result if unperformed contracts in progress at year-end are completed. Encumbrances outstanding at year-end are reported in the Annual Comprehensive Financial Report (ACFR) as reservations of fund balances because they do not constitute expenditures or liabilities. Outstanding encumbrances at year-end are re-appropriated in the following fiscal year in order to provide authority to complete these transactions.

8. Difference between Budget Basis and Financial Reporting Basis

The city's Annual Comprehensive Financial Report (ACFR) reports on the status of the city's finance in accordance with the GAAP basis of accounting. In most cases this is also the same basis of accounting as used in preparing the budget. Exceptions to the basis of accounting used for financial reports and in preparing the budget are listed below:

1. Governmental Fund Types – All governmental fund types use the same basis of accounting for reporting and budgeting with the exception that the budget also recognizes encumbrance accounting. In the ACFR, the “Combined Statement of Revenues, Expenditures and Changes in Fund Balance – All Governmental Fund Types and Expendable Trust Funds” presents revenues and expenditures in accordance with the GAAP basis of accounting. The “Combined Statement of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual (Budget Basis)” in the ACFR presents the same information, however it also includes the recognition of encumbrances. This later statement provides a reconciliation of the presented data to the GAAP basis statement.

2. Proprietary Fund Types – All proprietary fund types use the same basis of accounting for reporting and budgeting with the exception of “non-cash” expenses and disbursements that affect balance sheet accounts. “Non-cash” expenses are included in the financial reports but not in the budget. An example of this type of expense would be depreciation where an expense is recorded but a cash disbursement does not take place. Balance sheet account disbursements are items that are included in the budget as expenditures, however they do not affect the “Combined Statement of Revenues, Expenses and Changes in Retained Earnings/Fund Balances – All Proprietary Fund types and Nonexpendable Trust Funds” (i.e. the operating statement) in the ACFR.
3. An example of these types of items would be inventory purchases, debt principal payments and capitalized labor and material costs.

Financial Policies

Adopted by Council Resolution 17-729

Statement of Purpose

The City of Independence has an important responsibility to our residents to carefully account for public funds, manage municipal finances wisely, and to develop a plan to adequately fund services and facilities desired and needed by the public. The financial integrity of our city government is of utmost importance and the codification of a set of financial policies is a key element in maintaining this integrity. The formalization of a set of financial policies for the city is consistent with the Council's adopted goal of ensuring city finances are stable and sustainable through control of long-term costs, optimization of resources, long-range financial planning and sound decision-making.

Written and adopted financial policies have many benefits such as assisting the City Council and City Manager in providing the financial management of the city, saving time and energy when discussing financial matters, engendering public confidence and providing continuity over time as City Council and staff members change. While these policies will periodically be reviewed and amended, they will provide the foundation and framework for many of the issues and decisions facing the City today and in the future. They will promote sound financial management and assist in the city's stability, efficiency and effectiveness.

In the past, the City of Independence has developed a variety of different types of financial policies, many of which have been maintained on a somewhat informal basis. These policies can be found in a variety of different locations, including Council Resolutions, Ordinances, Budget Documents, Capital Improvements Programs, etc. The financial policies listed below will establish consistent standards for the review of existing practices as well as the development of future financial plans.

The following policies are divided into seven major categories: General, Fund Balances, Debt, Financial Sustainability, Long Range Financial Planning, Monitoring – Accountability – control, and Investment of Funds.

A. General

- a. Compliance with Applicable Laws: The city shall comply with all applicable federal and state laws, the City Charter, and the Code of Ordinances with respect to the interpretation and application of these policies.
- b. Compliance with Governmental Standards: Policies and practices in financial reporting shall be consistent with Governmental Accounting Standards Board (GASB) standards.

B. Fund Balances

- a. Minimum Unrestricted and Unassigned Fund Balance & Working Capital: The City of Independence has determined it a sound financial practice to maintain adequate fund balances and working capital. Accordingly, the city will endeavor to maintain a minimum Unrestricted and Unassigned Fund Balance in the General Fund equal to 16% of annual operating revenues less one-time funds like grants or transfers.

The city has adopted separate risk-based methodology for Fund Balances in Enterprise Funds.

For Special Revenue Funds that are primarily designated for capital purposes and support limited personnel and ongoing operations, the city will endeavor to maintain an Unassigned Fund Balance of 5% of annual revenues.

For Special Revenue Funds that support personnel and ongoing operations as well as capital expenditures, the city will endeavor to maintain an Unassigned Fund Balance between 5% and 16% of annual revenues.

- b. Use of Fund Balance: Circumstances may arise which warrant the use of Unassigned or Unrestricted Fund Balances and working capital balances. These include revenue shortfalls, unanticipated cost increases, emergencies, grant matching, early debt retirement, major projects and expenditures beyond those created by only natural disasters. In such cases, any expenditures from the Unassigned or Unrestricted Fund Balance must be approved by the Council. The rationale for the expenditure must be documented as part of council action. Any unrestricted and unassigned funds in excess of target minimums may be expended to fund non-recurring expenditures.
- c. Recovery Plan: if, based on staff's analysis and forecasting, the target level of Unassigned Fund Balance reserve is not being met or is unlikely to be met at some point within a five-year time horizon, then during the annual budget process, a plan to replenish the Unassigned Fund Balance reserve should be established.

C. Debt

- a. Evaluation Criteria: The following will be used to evaluate pay-as-you-go versus debt financing in funding capital improvements and equipment:
 - i. Factors which favor pay-as-you-go financing including the following:
 - 1. Current revenues and fund balances are available.
 - 2. Phasing-in of projects is feasible.
 - 3. Additional debt levels would adversely affect the City's credit rating.
 - 4. Market conditions are unfavorable or suggest difficulties in marketing new debt.
 - ii. Factors which favor debt financing include the following:
 - 1. Revenues available for debt issues are considered sufficient and reliable so that long-term financing can be marketed with an appropriate credit rating, which can be maintained.
 - 2. Market conditions present favorable interest rates and demand for city debt financing.
 - 3. A project is mandated by state or federal government and current revenues, or fund balances are insufficient to pay project costs.
 - 4. A project is immediately required to meet or relieve capacity needs.
 - 5. The life of the project or asset financed is five years or longer.
 - 6. The life of the project or asset is less than five years, but short-term financing that does not exceed the useful life of the project or asset is feasible.

7. Cost savings can be achieved by completing improvements as a single large project rather than as a multi-year series of pay-as-you-go smaller projects.
- b. Neighborhood Improvement District (NID) Debt: NID debt may be issued provided assessment payments are adequate to cover 100% of debt service and financing costs. The city will simultaneously apply any related economic development policies to evaluate the feasibility of the development project before issuing debt.
 - c. Early Debt Retirement: The city will endeavor, when possible, to retire bonds and other similar instruments early when sufficient revenues are accumulated and to refinance debt when a Net Present Value Savings of at least 3% exists.
 - d. Debt Term to Match Useful Life: Debt shall only be issued when the term of financing does not exceed the useful life of the asset for which the debt was issued.
 - e. City Debt Schedule: To ensure that long term debt obligations are sufficiently funded and accounted for, it is the city's policy to develop a comprehensive debt schedule which matches specific revenues to specific debt obligations for each year of the entire term of each source of debt.
 - f. Debt Coverage & Solvency: To demonstrate solvency, ensure sufficient revenues exist to retire debt issued and maintain favorable bond ratings, the city will endeavor to maintain a Debt Service Coverage Ratio (net operating income [revenue minus operating expenses excluding transfers] divided by total debt service payment) of at least 1.2.
 - g. Lease Purchase Financing: The city will lease-purchase items only if lease rates are less than the rate attained from investment return. In no event shall the city lease-purchase items with a useful life of less than the term of the lease.
 - h. Financial Advisor: To provide advice on the issuance of debt and related matters, the city will employ the services of an outside financial advisor. The financial advisor will assist the city in evaluating when debt should be sold through a competitive versus negotiated sale. Such factors in determining the form of sale include, but are not limited to, the complexity of the issue; the need for specialized expertise; maximizing savings in time or money; or circumstances in which market conditions or city credit are unusually volatile or uncertain. It is the city's policy that said financial advisor cannot also serve as the underwriter of municipal securities.
 - i. Statutory Limitations: The Missouri Constitution permits a city, by vote of two-thirds of the voting electorate, to incur general obligation indebtedness for city purposes not to exceed 10% of the assessed value of taxable tangible property. The city may issue additional debt not to exceed 10% of assessed valuation (20% total) for street and sewer improvements or purchasing or constructing water or electric utility plants.
- D. Financial Sustainability
- a. Financial Sustainability: To ensure financial sustainability in city programs and operations, it shall be the city's policy to apply one-time revenues to fund non-recurring expenditures. Similarly, personnel costs and on-going programs and operations will be funded with on-going, sustainable sources of revenue.

- b. **Priority Funding to Maintain Assets:** In preparing the annual budget, priority shall be given to providing adequate funding for maintenance, upkeep, and scheduled replacement of physical assets. The city will endeavor to establish funding levels to replace assets on a life-cycle basis. Enterprise Fund operations will endeavor to reflect, in budget appropriations, reinvest for the depreciation of assets.
- E. **Long Range financial Planning**
 - a. **5-Year Capital Improvement Plan:** The city will annually prepare a capital improvement plan that identifies its priorities and timeframe for undertaking capital projects and provides a financing plan for those projects. In order to ensure that proposed capital projects, their timing and their financing best meet the city's policies and plans, the capital improvement plan will:
 - i. Project at least five years into the future.
 - ii. Consider overall affordability in terms of both capital and operating costs; and
 - iii. Include a process that allows stakeholder involvement in prioritizing projects and review.
 - b. **Long Range Planning of Financial Obligations:** The city will annually prepare a financial plan to assess the long-term financial implications of current and proposed policies, programs and assumptions in order to develop appropriate strategies to achieve its goals. The financial plan will consist of:
 - i. An analysis of financial trends.
 - ii. An assessment of problems or opportunities facing the city.
 - iii. A five-year forecast of revenues and expenditures.
 - iv. A review of cash flow requirements and appropriate fund balances to determine whether modifications are appropriate for the Fund Balance Reserve Policy; and
 - v. Any further analyses as may be appropriate.
- F. **Monitoring – Accountability – Control**
 - a. **Transfer of funds:** Department Directors, with the consent of the City Manager or his/her designee, may transfer funds between line items within the total budget appropriation of a particular budget in a fund. The City Manager may transfer unencumbered appropriation balances or parts thereof from any item of appropriation within a fund, department, office or agency to any other items of appropriation, including new items, within the same fund or department.
 - b. **Reports:** It is the city's policy to produce monthly reports to verify that city departments are operating within the amount of appropriation, to compare actual income and expenses to budget estimates, to update year-end revenues and expense projections, and to develop, as soon as possible, strategies to meet financial challenges. Monthly reports to the City Manager from the Finance Department will also be provided to illustrate overall financial position of the city. A comprehensive annual financial report, as well as an annual audit, will also be produced.

- c. Spending: No expenditures may be made, or funds encumbered, unless consistent with adopted purchasing policies and expenditure procedures.
- d. Service Delivery Analysis: The city will seek to optimize the efficiency and effectiveness of its services to reduce costs and improve service quality. Alternative means of service delivery will be evaluated to ensure that quality services are provided to our residents at the most competitive and economical cost. Department directors, in cooperation with the City Manager's office, will identify all activities that could be provided by another source and review options/alternatives to current service delivery methods. The review of service delivery alternatives and the need for the service will be performed annually or on an "opportunity" basis.
- e. Grant Acceptance: The city shall actively pursue federal, state and other grant opportunities when deemed appropriate. Before accepting any grant, the city shall thoroughly consider all implications related to costs associated with complying with the terms of the grant agreement and the ongoing obligations that will be required in connection with the acceptance of the grant. In the event of reduced grant funding, city resources may be substituted only after all program priorities and alternatives are considered during the budget process. The City Manager will establish supplemental administrative policies to ensure appropriate coordination of grant applications and ensure grant compliance.
- f. Employee Staffing Levels: The addition of new positions will only be requested after service needs have been thoroughly examined and it is substantiated that the additional staffing will result in increased revenue, enhanced operating efficiencies, or the achievement of specific objectives approved by the Council. To the extent feasible, personnel cost reductions will be achieved through attrition and reassignment.
- g. Technology & Expertise: to ensure, to the greatest extent possible, accuracy in financial reporting, it is the city's policy to invest in necessary technology. It is also the city's policy to invest in training to develop staff expertise in financial reporting systems.

G. Investment of Funds

- a. The investment of city funds will be handled in accordance with the city's Statement of Investment Policy and Section 3.34(6) of the Charter of the City of Independence. Investments shall be undertaken in a manner that does not conflict with the Missouri Constitution Article IV, Section 5 on permitted investments or Section 30.270 of the Missouri Revised Statutes on permitted collateral.
- b. Safety of Principal: It is the city's policy that the foremost consideration in the city's investment strategy should be safety of the principal invested.
- c. Liquidity: It is the City's policy that the investment portfolio always remains sufficiently liquid to meet all operating requirements.
- d. Return: It is the city's policy that the investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, considering the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety of principal and liquidity objectives described above.

Utility Cash Reserve Policy for Electric

Statement of Purpose

To help ensure financial stability, timely completion of capital improvements and enable the utility to meet requirements for large, unexpected expenditures, a targeted cash reserve policy should be established. The cash reserve policy establishes a target as well as a bandwidth amount of cash the utility should keep in reserve to address the operational and financial risks of the utility. Actual cash reserves may vary substantially above the minimum and is dependent on the life cycle of assets, future capital plan, rate setting policies, and debt policies.

Funds available for the Cash reserve target shall not include funds that are legally required for debt service or funds available but designated for other purposes. Those designations include but are not limited to purposes such as collateral posting requirements, customer deposits and advance payments as well as reserves established through power purchase contracts.

Methodology

The methodology outlined in this policy is based on certain assumptions related to:

- Revenue Risk
- Expense Risk
- Working Capital
- Capital Reserve

After the reserve minimum is determined, management should consider the target “in total” and not each individual category. Percentage risk factors for Revenue, Expense, Working Capital, and Capital Reserve will be subject to City Council review and approval as part of the annual budget process.

[Initial recommended risk factor percentages are included below for illustrative purposes for the current fiscal year]

Calculation and Risk Factors Used

General Sales Decrease Economic Recession

Purpose: Cover fixed costs due to large scale economic shock similar to the Great Recession of 2008-2012. The fixed costs represent the total amount of operating expenses historically assumed or experienced to be fixed and add debt service, the necessary 10% coverage of debt service as well as the PILOT to the City.

[The cash reserve will include 6.0% of fixed costs over a 12-month period]

Loss of Large (Top12) Customer

Purpose: Cover fixed costs due to loss of one of the Top 12 Customers. Can also represent loss of load due to distributed generation or renewable mandate.

[The cash reserve will include 2.0% of fixed costs over a 12-month period]

Off System Sales

Purpose: Address risk of loss in the “profit” of off-system sales

[The cash reserve will include up to 10% of adjusted margin for power marketing revenues.]

Interest Income

Purpose: Address risk of loss of interest income on invested cash.

[The cash reserve will include up to 100 basis points (1%) of interest income from short-term investments over a 12-month period]

Expense Risk

Unplanned Outage – Market Exposure

Purpose: Address market risk in Nebraska City Unit 2 has an unplanned outage.

[The cash reserve will include an assumed outage of 90 days at a capacity factor of 90% and an energy shortfall that IPL can hedge by 50%. The market price of power is assumed to be weekday peak]

Planned Outage – Market Exposure

Purpose: Address market risk in Nebraska City Unit 2 has planned outage.

[The cash reserve will include an assumed outage of 30 days at a capacity factor of 90% and an energy shortfall that IPL can hedge by 50%. The market price of power is assumed to be weekday peak]

Fuel (Natural Gas) Exposure

Purpose: Address risk for natural gas purchases.

[The cash reserve will include assumption that IPL annually needs 1.5 million MMBtu of natural gas and the market price is higher than the budgeted amount by \$1.74 per MMBtu (representing the historical standard deviation in the natural gas market)]

Power Purchases and Capacity Expense

Purpose: Address market risk for power and capacity purchases.

[The cash reserve will include an assumption that IPL needs 1.7 million MWhs annually, that 50% of this need is hedged with long term agreements and the price for the remaining needs is at the “Weekday Off Peak” rate]

Renewable Energy Expense

Purpose: Address risk that wind and solar resources have higher capacity factors.

[The cash reserve will include an assumption of an assumed wind energy capacity factor of 40% at \$20 per MWh cost differential for 12-months]

Working Capital

Purpose: Represents a level of cash on hand to address the billing cycle (up to 60 days to convert MWhs delivered to an account receivable to cash) and uncertainty.

[The cash reserve will include up to an assumption of 90 days of working capital]

Capital Reserve

Purpose: Represents a level of cash on hand to allow for the flexible execution of both routine and unexpected capital projects.

[The cash reserve will include up to the average annual depreciation levels for previous six years]

Targeted Cash Reserve Calculation

The targeted cash reserve calculation considers the risk “in total” and not each individual category.

If certain events occur that results in cash reserves falling below the targeted cash reserve levels, the Manager should make recommendations to the City Council to restore cash reserves to the targeted levels over the subsequent three years. These actions may include several options:

- Rate adjustments
- Cost reductions
- Issuance of bonds to fund capital improvement programs rather than the use of “PayGo”.
- Modification of the assumptions used to determine the cash reserve levels.

It is important to emphasize this is a recommended targeted cash reserve. Actual cash reserves may vary substantially above the target and is dependent of the life cycle of assets, future capital plan, rate setting policies, and debt policies. The cash reserve calculation should be updated annually as part of the budget process.

Utility Cash Reserve Policy for Water

Statement of Purpose

To help ensure financial stability, timely completion of capital improvements and enable the utility to meet requirements for large, unexpected expenditures, a targeted cash reserve policy should be established. The cash reserve policy establishes a target as well as a bandwidth amount of cash the utility should keep in reserve to address the operational and financial risks of the utility. Actual cash reserves may vary substantially above the minimum and is dependent on the life cycle of assets, future capital plan, rate setting policies, and debt policies.

Funds available for the Cash reserve target shall not include funds that are legally required for debt service or funds available but designated for other purposes.

Methodology

The methodology outlined in this policy is based on certain assumptions related to:

1. Revenue Risk
2. Expense Risk
3. Working Capital
4. Capital Reserve

After the reserve minimum is determined, management should consider the target “in total” and not each individual category. Percentage risk factors for Revenue, Expense, Working Capital, and Capital Reserve will be subject to City Council review and approval as part of the annual budget process.

[Initial recommended risk factor percentages are included below for illustrative purposes for the current fiscal year]

Calculation and Risk Factors Used

Revenue Risk

General Sales Decrease Economic Recession

Purpose: Cover fixed costs due to large scale economic shock like the Great Recession of 2008- 2012. The fixed costs represent the total amount of operating expenses historically assumed or experienced to be fixed and add debt service, the necessary 10% coverage of debt service as well as the PILOT to the City.

[The cash reserve will include 8.0% of fixed costs over a 12-month period]

Loss of Large Wholesale Customer

Purpose: Cover fixed costs due to the loss of one of the wholesale customers and represents loss of sales due to conservation efforts.

[The cash reserve will include 5.0% of fixed costs over a 12-month period]

Loss of Large Commercial Customer

Purpose: Cover fixed costs due to the loss of one of the larger customers of the department.

[The cash reserve will include 0.1% of fixed costs over a 12-month period]

Loss of Sales for Resale and Other Revenue

Purpose: There is a profit margin associated with resale sales and this profit can subsidize the operations of the utility.

[The cash reserve will include an assumed 10% reduction in profit margin over a 12-month period]

Interest Income

Purpose: Address risk of loss of interest income on invested cash.

[The cash reserve will include up to 100 basis points (1%) of interest income from short-term investments over a 12-month period]

Expense Risk

Power and Pumping

Purpose: Address market risk of electric power needed by the Department. Electric power is a commodity and subject to market and seasonal risks.

[The cash reserve will include a \$10 per MWh standard deviation on Annual MWh over a 12-month period]

Other expenses – including Chemicals

Purpose: Address inflationary risk of operating expenses incurred by the department.

[The cash reserve will include a 1% inflation rate of operating expenses over a 6-month period]

Working Capital

Purpose: Represents a level of cash on hand to address the billing cycle (up to 60 days to convert water treatment and delivery costs to an account receivable to cash).

[The cash reserve will include up to an assumption of 90 days of working capital]

Capital Reserve

Purpose: Represents a level of cash on hand to allow for the flexible execution of both routine and unexpected capital projects.

[The cash reserve will include up to the average annual depreciation levels]

Targeted Cash Reserve Calculation

The targeted cash reserve calculation considers the risk “in total” and not each individual category. The recommended level is \$15.3 million.

If certain events occur that results in cash reserves falling below the targeted cash reserve levels, the Manager should make recommendations to the City Council to restore cash reserves to the targeted levels over the subsequent three years. These actions may include several options:

- rate adjustments
- cost reductions
- issuance of bonds to fund capital improvement programs rather than the use of “PayGo”.
- funds on hand
- modification of the assumptions used to determine the cash reserve levels.

It is important to emphasize this is a recommended targeted cash reserve. Actual cash reserves may vary substantially above the target and is dependent of the life cycle of assets, future capital plan, rate setting policies, and debt policies. The cash reserve calculation should be updated annually as part of the budget process.

Utility Cash Reserve Policy for Water Pollution Control (Sanitary Sewer)

Statement of Purpose

To help ensure financial stability, timely completion of capital improvements and enable the utility to meet requirements for large, unexpected expenditures, a targeted cash reserve policy should be established. The cash reserve policy establishes a target as well as a bandwidth amount of cash the utility should keep in reserve to address the operational and financial risks of the utility. Actual cash reserves may vary substantially above the minimum and is dependent on the life cycle of assets, future capital plan, rate setting policies, and debt policies.

Funds available for the Cash reserve target shall not include funds that are legally required for debt service or funds available but designated for other purposes.

Methodology

The methodology outlined in this policy is based on certain assumptions related to:

1. Revenue Risk
2. Expense Risk
3. Working Capital
4. Capital Reserve

After the reserve minimum is determined, management should consider the target “in total” and not each individual category. Percentage risk factors for Revenue, Expense, Working Capital, and Capital Reserve will be subject to City Council review and approval as part of the annual budget process.

[Initial recommended risk factor percentages are included below for illustrative purposes for the current fiscal year]

Calculation and Risk Factors Used

Revenue Risk

General Sales Decrease Economic Recession

Purpose: Cover fixed costs due to large scale economic shock like the Great Recession of 2008- 2012. The fixed costs represent the total amount of operating expenses historically assumed or experienced to be fixed and add debt service, the necessary 10% coverage of debt service as well as the PILOT to the City.

[The cash reserve will include 7.00% of fixed costs over a 12-month period]

Loss of Top Customer

Purpose: Cover fixed costs due to the loss of one of the top customers and also represents loss of sales due to conservation efforts.

[The cash reserve will include 3.1% of fixed costs over a 12-month period]

Interest Income

Purpose: Address risk of loss of interest income on invested cash.

[The cash reserve will include up to 100 basis points (1%) of interest income from short-term investments over a 12-month period]

Expense Risk

Treatment and Disposal

Purpose: Address risk of an increase in the cost of treatment and disposal.

[The cash reserve will include a 3.0% assumed variance on an increase in treatment and disposal over a 12-month period]

Other expenses – Collection, Lab Services and Administration & General

Purpose: Address risk of operating expenses incurred by the department.

[The cash reserve will include a 1% assumed variance for a small increase in operating expenses over a 12-month period]

Working Capital

Purpose: Represents a level of cash on hand to address the billing cycle (up to 60 days to convert WPC treatment and delivery costs to an account receivable to cash).

[The cash reserve will include up to an assumption of 90 days of working capital]

Capital Reserve

Purpose: Represents a level of cash on hand to allow for the flexible execution of both routine and unexpected capital projects.

[The cash reserve will include up to the average annual depreciation levels]

Targeted Cash Reserve Calculation

The targeted cash reserve calculation considers the risk “in total” and not each individual category. The recommended level is \$16.5 million.

If certain events occur that results in cash reserves falling below the targeted cash reserve levels, the Manager should make recommendations to the City Council to restore cash reserves to the targeted levels over the subsequent three years. These actions may include several options:

- rate adjustments
- cost reductions
- issuance of bonds to fund capital improvement programs rather than the use of “PayGo”
- funds on hand
- modification of the assumptions used to determine the cash reserve levels.

It is important to emphasize this is a recommended targeted cash reserve. Actual cash reserves may vary substantially above the target and is dependent of the life cycle of assets, future capital plan, rate setting policies, and debt policies. The cash reserve calculation should be updated annually as part of the budget process.

Glossary

Accrual Basis of Accounting – A method of accounting by which transactions are recognized when they occur, regardless of the timing of cash receipts and disbursements.

Accounting System – The collective set of records and procedures used to record, classify, and report information on the financial status and operations of the city. The city currently uses Munis.

Accounts Payable – Amounts owed by the city to external entities for goods and services received.

Accounts Receivable – Amounts due to the city from external entities for goods and services.

Adopted Budget – The title of the budget following its formal adoption by resolution of the City Council.

Ad Valorem – In proportion to value, a basis for levy of taxes on property.

Appropriation – The legal authorization by the City Council to make expenditures and incur obligations for specific purposes, usually limited in the amount and the time in which it may be expended.

Assessed Valuation – A dollar value placed on real estate or other property by the Jackson County as a basis for levying property taxes.

Asset Management – Lifecycle management of an infrastructure asset to provide the required level of service in the most cost-effective manner. Activities include project planning, design and construction, commissioning, operations and maintenance, repair, replacement, upgrade, restoration, modernization, or refurbishment and decommissioning or disposal.

Audit, external – An examination of city records and accounts by an external source to check their validity and accuracy. A systematic collection of the sufficient, competent evidential matter needed to attest to the fairness of management's assertions in the financial statements or to evaluate whether management has efficiently and effectively carried out its responsibilities.

Audit, internal – An examination of city records and/or processes by an internal source to provide an assessment to improve the economy, efficiency, and effectiveness of city government.

Balanced Budget – A budget in which planned expenditures do not exceed planned funds available. For budgeting purposes, the use of contingency reserves or use of fund balance will be considered revenue in defining a balanced budget.

Beginning/Ending Fund Balance – Unencumbered resources available in a fund from the prior/current year after payment of the prior/current year expenses.

Bond – A certificate of debt issued by an entity, guaranteeing payment of the original investment, City of Independence Proposed Budget FY 2022-23 Page 227 plus interest, by a specified future date.

Budget – An annual financial plan that identifies revenues, types and levels of services to be provided, and the amount of funds that can be spent. Independence's Operating Budget encompasses one fiscal year, as does the Capital Improvement Program appropriation.

Budget Adjustment – This is a supplemental increase or decrease to the approved budget approved by the City Council via a resolution or meeting minute motion. Budget Calendar – The schedule of key dates or milestones which

a government follows in the preparation and adoption of the budget.

Budget Document – The official written statement prepared by the Finance Department and supporting staff, which represents the proposed budget to the legislative body.

Capital Assets – Purchases or acquisitions of assets with an initial individual cost of more than \$100,000 and an estimated useful life more than one year. Categories include land, buildings, equipment, infrastructure assets (roads, bridges, traffic signals, water and sewer systems, drainage systems) and other similar categories.

Capital Improvement Program (CIP) – A multi-year financial plan containing proposed construction of physical assets such as park, street, water, sewer, and recreation facilities.

Capital Project Funds – Funds that are utilized to account for resources used for the acquisition and construction of capital facilities by the city, except for those assets financed by proprietary funds.

Capital Outlay – Equipment (fixed assets) with a value \$5,000 or more and an estimated useful life of more than one year, such as automobiles and office furniture, which appear in the operating budget.

Community Development Block Grant (CDBG) – Funds allocated to local government from the federal government, usually through a local clearinghouse based on a formula, but required to be applied for and used within a broad functional area such as community development.

Community Facilities District (CFD) – A designated area for specific capital improvements installed by the city or a developer, or the maintenance of the same. The property owners receiving the benefit of

the improvements pay an assessment on their property tax bills.

CID – Community Improvement District.

Comprehensive Annual Financial Report (CAFR) – Audited financial statements submitted to the Mayor, City Council, and City Manager by the Finance Director on an annual basis. Consumer Price Index (CPI) – A statistical description of price levels provided by the U.S. Department of Labor. The change in this index from year to year is used to measure the cost of living and economic inflation.

Cost Allocation – A method used to charge General Fund overhead costs to other funds, such as Enterprise funds and Internal Service funds.

Debt Service – The payment of principal and interest on borrowed funds such as bonds.

Deficit – When the expenditures of a government are greater than its taxes and other revenues.

Deferred Maintenance – A backlog of needed repairs to city facilities including facility maintenance, painting and structural repairs.

Depreciation – The expense incurred with the expiration of a capital asset.

Direct Costs – Operational expenditures exclusive to a specific service or program.

Discretionary Revenue – Revenue received or collected which is not restricted in use and can be used for any city expenditure.

DNR – Department of Natural Resources.

Encumbrance – A legal obligation to pay funds, an expenditure of which has not yet occurred. The designation or reserving of funds to buy an item or service.

Enterprise Fund – A fund type established to account for the total costs of selected

governmental facilities and services that are operated like private enterprises and supported directly by fees and charges to users such as sewer services and are intended to be entirely self-supported.

Estimated Revenue – The revenue projected or estimated to be received during a fiscal period.

Expenditure – The spending of funds set aside by appropriation for identified goods and services.

Fee – A general term used for any charge levied by government for providing a service or permitting an activity.

Fines & Forfeitures – Revenues received and/or bail monies forfeited upon conviction of a misdemeanor or municipal infraction.

Fiscal Year – 12-month period designated as the budget year. The City of Independence's fiscal year is July 1 to June 30.

Fringe Benefits – This consists of the costs to provide employee benefits that include insurance and retirement and other miscellaneous benefits.

Full-time Equivalent (FTE) – The hours worked by one employee on a full-time basis, used to convert the hours worked by several part-time employees into the hours worked by full-time employees. One full-time position equates to 2,080 annual hours, and two employees each working 1,000 annual hours equals 1.0 full-time equivalent employee.

Full Time Position – A position where the employee works a full schedule as defined by the city, receives the benefits for full-time employees, and is covered by employment laws. One full-time position equates to 2,080 annual hours.

Fund – A set of interrelated accounts to record revenues and expenditures associated with a specific purpose.

Fund Balance – The number of financial resources available for use, or the excess of an entity's assets over its liabilities. A negative fund balance is sometimes referred to as a deficit.

Generally Accepted Accounting Principles (GAAP) – A combination of authoritative standards (set by policy boards) and the commonly accepted ways of recording and reporting accounting information. GAAP aims to improve the clarity, consistency, and comparability of the communication of financial information.

General Fund – The primary fund used by the city for which revenues and expenditures are not legally restricted for use. Examples of departments operating within the General Fund include Fire, Library, Parks & Recreation and Police.

GFOA – Government Finance Officers Association.

Governmental Accounting Standards Board (GASB) – Establishes and improves standards of states and local governmental accounting and financial reporting that will result in useful information for users of financial reports and guide and educate the public, including issuers, auditors, and users of those financial reports.

Grant – Contributions of cash or other assets from another agency to be used or expended for a specified purpose, activity, or facility.

Indirect Cost – Costs that are essential to the operation of the city but not exclusive to any specific service or program. Indirect costs are primarily associated with support departments such as City Clerk, City Attorney,

City Administration, Human Resources, and Finance.

Infrastructure – Public domain fixed assets including roads, curbs, gutters, sidewalks, drainage systems, lighting systems and other items that have value only to the city.

Interest Expense – Interest costs paid on loans and bonds.

Interfund Transfers – Payments from one fund to another fund, primarily for work or services provided.

Internal Service Fund – A fund that provides services to all city departments and bills the various other funds for services rendered.

Investment – Securities and real estate purchased and held to produce income in the form of interest, dividends, rentals, and base payments.

LAGERS – Local Government Employees Retirement System.

Long-Term Debt – Debt with a maturity of more than one year after the date of issue.

Mandated Program – A requirement by the State or Federal government that the city perform a task, perform a task a particular way or perform a task to meet a particular standard, often without compensation from the higher level of government.

Maintenance and Operations – A general category used for classifying expenditures for materials, supplies, and services that are normally used within the fiscal year.

Modified Accrual Basis of Accounting – A method of accounting in which revenues are recognized in the period they become available and measurable, and expenditures are recognized in the period the associated liability is incurred.

MODOT – Missouri Department of Transportation.

Municipal – In its broadest sense, an adjective which denotes the state and all subordinate units of government. In a more restricted sense, an adjective which denotes a city or village as opposed to other local governments.

Municipal Code – A collection of ordinances approved by City Council.

One-time Expenditures and/or Revenues – Used for one-time projects or services. After the project or service is completed, expenditures and/or revenues are terminated and are not considered part of the budget for the following year.

Operating Budget – The annual appropriation of funds for ongoing program costs, which include salaries, benefits, maintenance, operation, and capital outlay items.

Operating Costs – Estimated on-going expenses that can be expected to occur following the construction of a Capital Improvement Project.

Ordinance – A formal legislative enactment by the City Council.

Object Code – Refers to the specific expense or revenue category within the accounting structure.

Organization Key (Org key) – Refers to the specific assigned org key in the accounting structure. Each division has multiple organization (org) keys to refer to each program.

Performance Measures – Process of collecting, analyzing and/or reporting regarding the accomplishments toward a goal by department.

Personnel – Costs associated with providing the staff necessary to provide the desired

levels of City of Independence Proposed Budget FY 2022-23. Included are both salary and benefit costs.

Proposed Budget – The title of the budget prior to its formal adoption by resolution of the City Council.

Proprietary Funds – Accounts for services for which the city charges a fee, internally and externally. There are two types of proprietary funds, enterprise and internal service.

Program Revenue – Revenues generated by a given activity.

Reserves – A separate fund balance classification maintained for restricted use, i.e., fiscal sustainability or economic stabilization; or for unrestricted use to protect the city from emergencies or unanticipated expenditures.

Resolution – A special order of the City Council that requires less legal formality than an Ordinance.

Revenues – Amount of funds received from the collection of taxes, fees, permits, licenses, interest, and grants during the fiscal year.

Special Assessment – A compulsory levy made against certain properties to defray all, or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.

Special Revenue Funds – A fund that collects revenues that are restricted by the city, state, or federal government, used to account for the revenue derived from specific taxes or other earmarked revenue sources (other than for major capital projects) that are restricted by law or administrative action to expenditures for specified purposes.

Surplus – When revenues exceed expenditures in a given fiscal year.

Tax Levy – The resultant product when the tax rate per one hundred dollars is multiplied by the tax base.

Taxes – Mandatory charges levied by a governmental unit for the purpose of financing services performed for the common benefit.

Tax Increment Financing Districts (TIF) – A geographical area or district created under Missouri law to encourage development of the area within its boundaries by the reinvestment of half of the incremental tax growth generated by property value increases and new development within the district.

Transfers – Legally authorized financial transaction occurring between a fund receiving revenue to the fund through which the resources are to be expended.

Transportation Development District (TDD) – A geographical area or district created under Missouri law to encourage development of the area within its boundaries by imposing sales tax.

Undesignated Fund Balance – That portion of the fund balance that has neither been restricted nor designated for a specific purpose. The account is available for general appropriation.

User Fees – Fees charged to users of a particular service provided by the City.

Working Capital (Designated) – An account within the fund balance of the General Fund in which resources were set aside for purposes of maintaining positive cash flow, shortfalls in the revenue projections, and emergencies during the fiscal year.



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City of Independence

AGENDA ITEM COVER SHEET

Agenda Title:

24-042 **1R** An Ordinance finding, determining, and declaring the necessity of acquiring general utility easements and temporary construction easements for the Rockwood Storm Drainage Improvement Project (Project No. 132202); authorizing the negotiation and eminent domain proceedings if necessary; authorizing the use of experts as needed; authorizing and directing the execution of documents and the payment of funds to property owners or others holding property rights in conjunction with the project. **1R**

Recommendations:

Council approval is recommended.

Background:

Approval of this ordinance will allow City Staff to proceed with easement acquisitions for the Rockwood Storm Drainage Improvement Project (No. 132202). This project will construct stormwater drainage improvements in a residential area. The project boundaries are from E. 28th St. to E. 25th St, between S. Hardy Ave and S. Northern Blvd.

This project is eligible for up to \$2,076,554 in ARPA (American Rescue Plan Act) funding reimbursement.

Emergency Justification:**Fiscal Impact:**

The potential fiscal impact to the City is \$210,000. Funding for the Rockwood Storm Drainage Improvement Project (no. 132202) is included in the FY 22 adopted budget, page number 138, account number 7013-5406.

Council Action:

**Department /
Contact**

Municipal Services /

REVIEWERS

Lisa Reynolds

Meagan Borth

ATTACHMENTS:

1. MS.Rockwood Storm Drainage Improvements Easement Aquisition Ordinance
2. Location Map - Rockwood Drainage Project

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE FINDING, DETERMINING, AND DECLARING THE NECESSITY OF ACQUIRING GENERAL UTILITY EASEMENTS AND TEMPORARY CONSTRUCTION EASEMENTS FOR THE ROCKWOOD STORM DRAINAGE IMPROVEMENT PROJECT (PROJECT NO.132202); AUTHORIZING THE NEGOTIATION AND EMINENT DOMAIN PROCEEDINGS IF NECESSARY; APPROVING THE PLANS AND SPECIFICATIONS FOR THE PROJECT; AUTHORIZING THE USE OF EXPERTS AS NEEDED; AUTHORIZING AND DIRECTING THE EXECUTION OF DOCUMENTS AND THE PAYMENT OF FUNDS TO PROPERTY OWNERS OR OTHERS HOLDING PROPERTY RIGHTS, IN CONJUNCTION WITH THE PROJECT.

WHEREAS, the City Council of the City of Independence, Missouri, pursuant to advice and recommendation of the Municipal Services Director, deems it necessary, advisable and in the public interest to obtain general utility easements in accordance with the plans and specifications as approved for construction, operation and maintenance of Rockwood Storm Drainage Improvement Project (No.132202), together with all appurtenances, thereto, along, over, under, upon, across and through certain tracts of land within Independence, Jackson County, Missouri; and,

WHEREAS, the City has authority by virtue of Section 82.240 of the Revised Statutes of the State of Missouri, 1969, as amended, and Section 1.3 and 1.4 of the Charter of the City of Independence, Missouri, revised August 8, 1978, to acquire private property by eminent domain proceedings for any public or municipal use, including the uses or purposes stated herein.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF INDEPENDENCE, MISSOURI, AS FOLLOWS:

SECTION 1. That it is hereby found, determined and declared that it is necessary for the purpose of construction, operation and maintenance of improved Rockwood Storm Drainage Improvement Project (No. 132202) for the City of Independence, Missouri, to acquire by purchase or eminent domain proceedings temporary construction grading easements, general utility easements, and right of way for such public improvements, including, but not limited to, the right to construct curbs, drives, trails, sidewalks and storm sewers, together with all appurtenances thereunto belonging along, over, under, upon, across and through the following described tracts of land, all of which are situated in Independence, Jackson County, Missouri; to wit:

Tract 1

General Utility Easement

All that part of Lot 227, Rockwood Heights (Lots 196-228), a platted subdivision in the City of

Independence, Jackson County Missouri, lying in the Southwest Quarter of Section 9, Township 49

North, Range 32 West, more particularly described by Patrick Ethan Ward, Missouri PLS-2005000071 of

Olsson, LC-366, on April 8, 2024, as follows:

BEGINNING at the West corner of said Lot 227; thence North 26 degrees 08 minutes 30 seconds East, on the Northwest line of said Lot 227, a distance of 12.61 feet to a point; thence departing said Northwest line, South 61 degrees 51 minutes 22 seconds East a distance of 8.52 feet to a point; thence South 31 degrees 59 minutes 52 seconds West a distance of 12.94 feet to a point on the Southwest line of said Lot 227; thence North 58 degrees 57 minutes 34 seconds West, on said South line, a distance of 0.63 feet to a point of curvature; thence in a Northwesterly direction, on a tangent curve to the left, having a radius of 389.89 feet, through a central angle of 00 degrees 58 minutes 03 seconds, an arc distance of 6.58 feet to the POINT OF BEGINNING, containing 100 square feet, or 0.0023 acres, more or less.

Temporary Construction Easement

All that part of Lot 227, Rockwood Heights (Lots 196-228), a platted subdivision in the City of Independence, Jackson County Missouri, lying in the Southwest Quarter of Section 9, Township 49 North, Range 32 West, more particularly described by Patrick Ethan Ward, Missouri PLS-2005000071 of Olsson, LC-366, on April 8, 2024, as follows:

COMMENCING at the West corner of said Lot 227; thence North 26 degrees 08 minutes 30 seconds East, on the Northwest line of said Lot 227, a distance of 12.61 feet to the POINT OF BEGINNING; thence continuing North 26 degrees 08 minutes 30 seconds East, on said Northwest line, a distance of 21.94 feet to a point; thence departing said Northwest line, South 59 degrees 55 minutes 35 seconds East a distance of 37.24 feet to a point; thence South 30 degrees 31 minutes 20 seconds West a distance of 35.00 feet to a point on the Southwest line of said Lot 227; thence North 58 degrees 57 minutes 34 seconds West, on said Southwest line, a distance of 27.38 feet to a point; thence departing said Southwest line, North 31 degrees 59 minutes 52 seconds East a distance of 12.94 feet to a point; thence North 61 degrees 51 minutes 22 seconds West a distance of 8.52 feet to the POINT OF BEGINNING, containing 1,146 square feet, or 0.0263 acres, more or less.

Tract 2:

General Utility Easement

All that part of Lot 226, Rockwood Heights (Lots 196-228), a platted subdivision in the City of Independence, Jackson County Missouri, lying in the Southwest Quarter of Section 9, Township 49

North, Range 32 West, more particularly described by Patrick Ethan Ward, Missouri PLS-2005000071 of Olsson, LC-366, on April 8, 2024, as follows:

BEGINNING at the South corner of said Lot 226; thence in a Northwesterly direction, on the Southwest line of said Lot 26, on curve to the left whose initial tangent bears North 59 degrees 55 minutes 38 seconds West, having a radius of 389.89 feet, through a central angle of 00 degrees 35 minutes 19 seconds, an arc distance of 4.01 feet; thence North 28 degrees 34 minutes 47 seconds East, departing said Southwest line, a distance of 12.49 feet to a point; thence South 61 degrees 51 minutes 22 seconds East a distance of 3.47 feet to a point on the Southeast line of said Lot 226; thence South 26 degrees 08 minutes 30 seconds West, on said Southeast line, a distance of 12.61 feet the POINT OF BEGINNING, containing 47 square feet, or 0.0011 acres, more or less.

Temporary Construction Easement

All that part of Lot 226, Rockwood Heights (Lots 196-228), a platted subdivision in the City of Independence, Jackson County Missouri, lying in the Southwest Quarter of Section 9, Township 49 North, Range 32 West, more particularly described by Patrick Ethan Ward, Missouri PLS-2005000071 of Olsson, LC-366, on April 8, 2024, as follows:

COMMENCING at the South corner of said Lot 226; thence in a Northwesterly direction, on the Southwest line of said Lot 226, on curve to the left whose initial tangent bears North 59 degrees 55 minutes 38 seconds West, having a radius of 389.89 feet, through a central angle of 00 degrees 35 minutes 19 seconds, an arc distance of 4.01 feet to the POINT OF BEGINNING; thence continuing Northwesterly, on said Southwest line, on a tangent curve to the left, having a radius of 389.89 feet, through a central angle of 02 degrees 23 minutes 40 seconds, an arc distance of 16.29 feet; thence departing said Southwest line, North 30 degrees 32 minutes 10 seconds East a distance of 35.00 feet to a point; thence South 59 degrees 55 minutes 35 seconds East a distance of 17.64 feet to a point on the Southeast line of said Lot 226; thence South 26 degrees 08 minutes 30 seconds West, on said Southeast line, a distance of 21.94 feet to a point; thence departing said Southeast line, North 61 degrees 51 minutes 22 seconds West a distance of 3.47 feet to a point; thence South 28 degrees 34 minutes 47 seconds West a distance of 12.49 feet to the POINT OF BEGINNING, containing 610 square feet, or 0.0140 acres, more or less.

Tract 3:

General Utility Easement

All that part of Lot 196, Rockwood Heights (Lots 196-228), a platted subdivision in the City of Independence, Jackson County Missouri, lying in the Southwest Quarter of Section 9, Township 49 North, Range 32 West, more particularly described by Patrick Ethan Ward, Missouri PLS-2005000071 of Olsson, LC-366, on April 11, 2024, as follows:

BEGINNING at the Northwest corner of said Lot 196; thence South 58 degrees 57 minutes 34 seconds East, on the North line of said Lot 196, a distance of 18.46 feet to a point; thence departing said North line, South 13 degrees 57 minutes 06 seconds West a distance of 116.17 feet to a point on the North line of a 5-foot-wide Utility Easement, as established by said Rockwood Heights plat; thence North 87 degrees 00 minutes 14 seconds West, on said North line, a distance of 20.34 feet to a point; thence departing said North line, North 13 degrees 58 minutes 35 seconds East a distance of 105.47 feet to a point on the West line of said Lot 196; thence North 20 degrees 27 minutes 03 seconds East, on said West line, a distance of 20.12 feet to the POINT OF BEGINNING, containing 2,393 Square Feet, or 0.0549 Acres, more or less.

Temporary Construction Easement

All that part of Lot 196, Rockwood Heights (Lots 196-228), a platted subdivision in the City of Independence, Jackson County Missouri, lying in the Southwest Quarter of Section 9, Township 49

North, Range 32 West, more particularly described by Patrick Ethan Ward, Missouri PLS-2005000071 of

Olsson, LC-366, on April 11, 2024, as follows:

COMMENCING at the Northwest corner of said Lot 196; thence South 58 degrees 57 minutes 34 seconds East, on the North line of said Lot 196, a distance of 18.46 feet to the POINT OF BEGINNING 1; thence continuing South 58 degrees 57 minutes 34 seconds East, on said North line, a distance of 15.69 feet to a point; thence departing said North line, South 13 degrees 57 minutes 06 seconds West a distance of 108.66 feet to a point on the North line of a 5-foot-wide Utility Easement, as established by said Rockwood Heights plat; thence North 87 degrees 00 minutes 14 seconds West, on said North line, a distance of 15.28 feet to a point; thence departing said North line, North 13 degrees 57 minutes 06 seconds East a distance of 116.17 feet to the POINT OF BEGINNING, containing 1,686 Square Feet, or 0.0387 Acres, more or less.

And also...

COMMENCING at the Northwest corner of said Lot 196; thence South 20 degrees 27 minutes 03 seconds West, on the West line of said Lot 196, a distance of 20.12 feet to the POINT OF BEGINNING 2; thence departing said West line, South 13 degrees 58 minutes 35 seconds West a distance of 105.47 feet to a point on said North line of said 5-foot-wide Utility Easement; thence North 87 degrees 00 minutes 14 seconds West, on said North line, a distance of 5.67 feet to a point; thence departing said North line, North 23 degrees 35 minutes 42 seconds East a distance of 16.56 feet to a point; thence North 01 degree 11 minutes 40 seconds West a distance of 20.05 feet to a point on said West line of said Lot 196; thence North 20 degrees 27 minutes 03 seconds East, on said West line, a distance of 71.33 feet to the POINT OF BEGINNING, containing 455 square feet, or 0.0104 acres, more or less.

Tract 4

General Utility Easement

All that part of Lot 197, Rockwood Heights (Lots 196-228), a platted subdivision in the City of Independence, Jackson County Missouri, lying in the Southwest Quarter of Section 9, Township 49

North, Range 32 West, more particularly described by Patrick Ethan Ward, Missouri PLS-2005000071 of

Olsson, LC-366, on April 11, 2024, as follows:

BEGINNING at the Northeast corner of said Lot 197; thence South 20 degrees 27 minutes 03 seconds West, on the East line of said Lot 197, a distance of 20.12 feet to a point; thence departing said East line, North 13 degrees 58 minutes 35 seconds East a distance of 20.68 feet to a point of curvature on the North line of said Lot 197; thence in a Southeasterly direction, on said North line, on a non-tangent curve to the right whose initial tangent bears South 59 degrees 21 minutes 33 seconds East, having a radius of 339.89 feet, through a central angle of 00 degrees 23 minutes 59 seconds, an arc distance of 2.37 feet to the POINT OF BEGINNING, containing 23 square feet, or 0.0005 acres, more or less.

Temporary Construction Easement

All that part of Lot 197, Rockwood Heights (Lots 196-228), a platted subdivision in the City of Independence, Jackson County Missouri, lying in the Southwest Quarter of Section 9, Township 49

North, Range 32 West, more particularly described by Patrick Ethan Ward, Missouri PLS-2005000071 of

Olsson, LC-366, on April 11, 2024, as follows:

COMMENCING at the Northeast corner of said Lot 197; thence in a Northwesterly direction, on the North line of said Lot 197, on a curve to the left whose initial tangent bears North 58 degrees 57 minutes 34 seconds West, having a radius of 339.89 feet, through a central angle of 00 degrees 23 minutes 59 seconds, an arc distance of 2.37 feet to the POINT OF BEGINNING; thence departing said North line, South 13 degrees 58 minutes 35 seconds West a distance of 20.68 feet to a point on the East line of said Lot 197; thence South 20 degrees 27 minutes 03 seconds West, on said East line, a distance of 71.33 feet to a point; thence departing said East line, North 01 degree 11 minutes 40 seconds West a distance of 5.21 feet to a point; thence North 18 degrees 43 minutes 56 seconds East a distance of 87.46 feet to a point of curvature on said North line; thence Southeasterly, on said North line, on a non-tangent curve to the right whose initial tangent bears South 59 degrees 44 minutes 17 seconds East, having a radius of 339.89 feet, through a central angle of 00 degrees 22 minutes 44 seconds, an arc distance of 2.25 feet to the POINT OF BEGINNING, containing 262 square feet, or 0.0060 acres, more or less.

Tract 5

General Utility Easement

All that part of Lot 195, Rockwood Heights (Lots 182-195), a platted subdivision in the City of

Independence, Jackson County Missouri, lying in the Southwest Quarter of Section 9, Township 49 North, Range 32 West, more particularly described by Patrick Ethan Ward, Missouri PLS-2005000071 of Olsson, LC-366, on April 11, 2024, as follows:

BEGINNING at the Southwest corner of said Lot 195; thence North 03 degrees 05 minutes 36 seconds East, on the West line of said Lot 195, a distance of 8.71 feet to a point; thence departing said East line, South 79 degrees 08 minutes 00 seconds East a distance of 0.61 feet to a point; thence North 11 degrees 24 minutes 04 seconds East a distance of 86.00 feet to a point; thence North 26 degrees 38 minutes 02 seconds East a distance of 23.19 feet to a point on the South line of a 5-foot-wide Utility Easement, as established by said Rockwood Heights plat; thence South 87 degrees 00 minutes 14 seconds East, on said South line, a distance of 16.37 feet to a point; thence departing said South line, South 26 degrees 50 minutes 07 seconds West a distance of 27.52 feet to a point; thence South 11 degrees 20 minutes 32 seconds West a distance of 84.11 feet to a point; thence South 79 degrees 08 minutes 00 seconds East a distance of 2.45 feet to a point; thence South 09 degrees 37 minutes 40 seconds West a distance of 6.27 feet to a point on the South line of said Lot 195; thence North 87 degrees 00 minutes 14 seconds West, on said South line, a distance of 17.23 feet to the POINT OF BEGINNING, containing 1,787 square feet, or 0.0410 acres, more or less.

Temporary Construction Easement

All that part of Lot 195, Rockwood Heights (Lots 182-195), a platted subdivision in the City of Independence, Jackson County Missouri, lying in the Southwest Quarter of Section 9, Township 49 North, Range 32 West, more particularly described by Patrick Ethan Ward, Missouri PLS-2005000071 of Olsson, LC-366, on April 11, 2024, as follows:

COMMENCING at the Southwest corner of said Lot 195; thence North 03 degrees 05 minutes 36 seconds East, on the West line of said Lot 195, a distance of 8.71 feet to the POINT OF BEGINNING 1; thence continuing North 03 degrees 05 minutes 36 seconds East, on said West line, a distance of 21.77 feet to a point; thence departing said West line, South 86 degrees 53 minutes 32 seconds East a distance of 0.84 feet to a point; thence North 09 degrees 46 minutes 26 seconds East a distance of 63.77 feet to a point; thence North 25 degrees 52 minutes 22 seconds East a distance of 22.96 feet to a point on the South line of a 5-foot-wide Utility Easement, as established by said Rockwood Heights plat; thence South 87 degrees 00 minutes 14 seconds East, on said South line, a distance of 5.15 feet to a point; thence departing said South line, South 26 degrees 38 minutes 02 seconds West a distance of 23.19 feet to a point; thence South 11 degrees 24 minutes 04 seconds West a distance of 86.00 feet to a point; thence North 79 degrees 08 minutes 00 seconds West a distance of 0.61 feet to a point to the POINT OF BEGINNING, containing 399 square feet, or 0.0092 acres, more or less.

And also..

COMMENCING at the Southwest corner of said Lot 195; thence South 87 degrees 00 minutes 14 seconds East, on the South line of said Lot 195, a distance of 17.23 feet to the POINT OF BEGINNING 2; thence North 09 degrees 37 minutes 40 seconds East, departing said South line, a distance of 6.27 feet to a point; thence North 79 degrees 08 minutes 00 seconds West a distance

of 2.45 feet to a point; thence North 11 degrees 20 minutes 32 seconds East a distance of 84.11 feet to a point; thence North 26 degrees 50 minutes 07 seconds East a distance of 27.52 feet to a point on said South line of said 5-foot-wide Utility Easement; thence South 87 degrees 00 minutes 14 seconds East, on said South line, a distance of 14.40 feet to a point; thence departing said South line, South 25 degrees 44 minutes 57 seconds West a distance of 55.22 feet to a point; thence South 15 degrees 54 minutes 19 seconds West a distance of 65.69 feet to the POINT OF BEGINNING, containing 988 square feet, or 0.0227 acres, more or less.

Tract 6

General Utility Easement

All that part of Lot 194, Rockwood Heights (Lots 182-195), a platted subdivision in the City of Independence, Jackson County Missouri, lying in the Southwest Quarter of Section 9, Township 49 North, Range 32 West, more particularly described by Patrick Ethan Ward, Missouri PLS-2005000071 of Olsson, LC-366, on April 11, 2024, as follows:

BEGINNING at the Southeast corner of said Lot 194; thence North 87 degrees 00 minutes 14 seconds West, on the South line of said Lot 194, a distance of 2.68 feet to a point; thence departing said South line, North 08 degrees 15 minutes 21 seconds East a distance of 9.00 feet to a point; thence South 79 degrees 08 minutes 00 seconds East a distance of 1.89 feet to a point on the East line of said Lot 194; thence South 03 degrees 05 minutes 36 seconds West, on said East line, a distance of 8.71 feet to the POINT OF BEGINNING, containing 20 square feet, or 0.0005 acres, more or less.

Temporary Construction Easement

All that part of Lot 194, Rockwood Heights (Lots 182-195), a platted subdivision in the City of Independence, Jackson County Missouri, lying in the Southwest Quarter of Section 9, Township 49 North, Range 32 West, more particularly described by Patrick Ethan Ward, Missouri PLS-2005000071 of Olsson, LC-366, on April 11, 2024, as follows:

COMMENCING at the Southeast corner of said Lot 194; thence North 87 degrees 00 minutes 14 seconds West, on the South line of said Lot 194, a distance of 2.68 feet to the POINT OF BEGINNING; thence continuing North 87 degrees 00 minutes 14 seconds West, on said South line, a distance of 10.23 feet to a point; thence departing said South line, North 03 degrees 06 minutes 37 seconds East a distance of 30.50 feet to a point; thence South 86 degrees 53 minutes 32 seconds East a distance of 12.90 feet to a point on the East line of said Lot 194; thence South 03 degrees 05 minutes 36 seconds West, on said East line, a distance of 21.77 feet to a point; thence departing said East line, North 79 degrees 08 minutes 00 seconds West a distance of 1.89 feet to a point; thence South 08 degrees 15 minutes 21 seconds West a distance of 9.00 feet to the POINT OF BEGINNING, containing 373 square feet, or 0.0086 acres, more or less.

Tract 7

General Utility Easement

All that part of Lot 182, Rockwood Heights (Lots 182-195), a platted subdivision in the City of Independence, Jackson County Missouri, lying in the Southwest Quarter of Section 9, Township 49 North, Range 32 West, more particularly described by Patrick Ethan Ward, Missouri PLS-2005000071 of Olsson, LC-366, on April 11, 2024, as follows:

BEGINNING at the Northwest corner of said Lot 182; thence South 87 degrees 01 minute 13 seconds East, on the North line of said Lot 182, a distance of 11.51 feet to a point; thence departing said North line, South 10 degrees 33 minutes 59 seconds West a distance of 88.41 feet to a point on the West line of said Lot 182; thence North 03 degrees 05 minutes 15 seconds East, on said West line, a distance of 87.64 feet to the POINT OF BEGINNING, containing 504 square feet, or 0.0116 acres, more or less.

Temporary Construction Easement

All that part of Lot 182, Rockwood Heights (Lots 182-195), a platted subdivision in the City of Independence, Jackson County Missouri, lying in the Southwest Quarter of Section 9, Township 49 North, Range 32 West, more particularly described by Patrick Ethan Ward, Missouri PLS-2005000071 of Olsson, LC-366, on April 11, 2024, as follows:

COMMENCING at the Northwest corner of said Lot 182; thence South 87 degrees 00 minutes 14 seconds East, on the North line of said Lot 182, a distance of 11.51 feet to the POINT OF BEGINNING; thence continuing South 87 degrees 00 minutes 14 seconds East, on said North line, a distance of 5.24 feet to a point; thence departing said North line, South 11 degrees 00 minutes 01 second West a distance of 96.88 feet to a point; thence South 65 degrees 45 minutes 57 seconds West a distance of 3.85 feet to a point on the West line of said Lot 182; thence North 03 degrees 05 minutes 15 seconds East, on said West line, a distance of 10.05 feet to a point; thence departing said West line, North 10 degrees 33 minutes 59 seconds East a distance of 88.41 feet to the POINT OF BEGINNING, containing 466 square feet, or 0.0107 acres, more or less.

Tract 8

General Utility Easement

All that part of Lot 183, Rockwood Heights (Lots 182-195), a platted subdivision in the City of Independence, Jackson County Missouri, lying in the Southwest Quarter of Section 9, Township 49 North, Range 32 West, more particularly described by Patrick Ethan Ward, Missouri PLS-2005000071 of Olsson, LC-366, on April 11, 2024, as follows:

BEGINNING at the Northeast corner of said Lot 183; thence South 03 degrees 05 minutes 15 seconds West, on the East line of said Lot 183, a distance of 87.64 feet to a point; thence departing said East line, South 10 degrees 33 minutes 59 seconds West a distance of 4.60 feet to a point; thence South 29 degrees 35 minutes 54 seconds West a distance of 8.73 feet to a point; thence South 66 degrees 08 minutes 40 seconds West a distance of 15.59 feet to a point on the East line of a 15-foot-wide Drainage Easement, as established in Book I2943, Page 2346; thence North 07 degrees 51 minutes 11 seconds East, on said East line, a distance of 17.63 feet to a

point; thence departing said East line, North 66 degrees 08 minutes 40 seconds East a distance of 1.37 feet to a point; thence North 29 degrees 35 minutes 54 seconds East a distance of 1.27 feet to a point; thence North 10 degrees 33 minutes 54 seconds East a distance of 88.50 feet to a point on the North line of said Lot 183; thence South 87 degrees 00 minutes 14 seconds East, on said North line, a distance of 3.63 feet to the POINT OF BEGINNING, containing 1059 square feet, or 0.0243 acres, more or less.

And also...

COMMENCING at the Southeast corner of said Lot 183; thence North 87 degrees 00 minutes 14 seconds West, on the South line of said Lot 183, a distance of 34.53 feet to a point on the West line of said 15-foot-wide Drainage Easement; thence North 07 degrees 51 minutes 11 seconds East, on said West line, a distance of 5.02 feet to a point on the North line of a 5-foot-wide Utility Easement, as established by said Rockwood Heights plat; thence departing said West line, North 87 degrees 00 minutes 14 seconds West, on said North line, a distance of 33.07 feet to a point; thence departing said North line, North 66 degrees 08 minutes 40 seconds East a distance of 38.73 feet to a point on said West line; thence South 07 degrees 51 minutes 11 seconds West, on said West line, a distance of 17.56 feet to the POINT OF BEGINNING, containing 289 square feet, or 0.0066 acres, more or less.

Temporary Construction Easement

All that part of Lot 183, Rockwood Heights (Lots 182-195), a platted subdivision in the City of Independence, Jackson County Missouri, lying in the Southwest Quarter of Section 9, Township 49 North, Range 32 West, more particularly described by Patrick Ethan Ward, Missouri PLS-2005000071 of Olsson, LC-366, on April 11, 2024, as follows:

COMMENCING at the Northeast corner of said Lot 183; thence North 87 degrees 00 minutes 14 seconds West, on the North line of said Lot 183, a distance of 3.63 feet to the POINT OF BEGINNING 1; thence departing said North line, South 10 degrees 33 minutes 54 seconds West a distance of 88.50 feet to a point; thence South 29 degrees 35 minutes 54 seconds West a distance of 1.27 feet to a point; thence South 66 degrees 08 minutes 40 seconds West a distance of 1.37 feet to a point; hence North 07 degrees 51 minutes 11 seconds East a distance of 89.81 feet to a point on said North line; thence South 87 degrees 00 minutes 14 seconds East, on said North line, a distance of 5.85 feet to the POINT OF BEGINNING, containing 331 square feet, or 0.0076 acres, more or less.

And also...

COMMENCING at the Southeast corner of said Lot 183; thence North 03 degrees 05 minutes 15 seconds East, on the East line of said Lot 183, a distance of 22.25 feet to the POINT OF BEGINNING; thence departing said East line, South 65 degrees 45 minutes 57 seconds West a distance of 5.06 feet to a point; thence North 29 degrees 35 minutes 54 seconds East a distance of 8.73 feet to a point; thence North 10 degrees 33 minutes 59 seconds East a distance of 4.60 feet to a point on said East line; thence South 03 degrees 05 minutes 15 seconds West, on said

East line, a distance of 10.05 feet to the POINT OF BEGINNING, containing 16 square feet, or 0.0004 acres, more or less.

And also...

COMMENCING at the Southeast corner of said Lot 183; thence North 87 degrees 00 minutes 14 seconds West, on the South line of said Lot 183, a distance of 34.53 feet to a point on the West line of a 15-foot-wide Drainage Easement, as established in Book I2943, Page 2346; thence departing said South line, North 07 degrees 51 minutes 11 East, on said West line, a distance of 22.57 feet to the POINT OF BEGINNING; thence departing said West line, South 66 degrees 08 minutes 40 seconds West a distance of 38.73 feet to a point on the North line of a 5-foot-wide Utility Easement, as established by said Rockwood Heights plat; thence North 87 degrees 00 minutes 14 seconds West, on said North line, a distance of 14.05 feet to a point; thence departing said North line, North 62 degrees 16 minutes 11 seconds East a distance of 57.73 feet to a point on said West line; thence South 07 degrees 51 minutes 11 seconds West, on said West line, a distance of 12.05 feet to the POINT OF BEGINNING, containing 406 square feet, or 0.0093 acres, more or less.

Tract 9

Temporary Construction Easement

All that part of Lot 180, Rockwood Heights (Lots 175-181), a platted subdivision in the City of Independence, Jackson County Missouri, lying in the Southwest Quarter of Section 9, Township 49 North, Range 32 West, more particularly described by Patrick Ethan Ward, Missouri PLS-2005000071 of Olsson, LC-366, on April 12, 2024, as follows:

COMMENCING at the Northwest corner of said Lot 180; thence South 03 degrees 05 minutes 18 seconds West, on the West line of said Lot 180, a distance of 5.00 feet to a point on the South line of a 5-foot-wide Utility Easement, as established by said Rockwood Heights plat, and the POINT OF BEGINNING; thence departing said West line, South 87 degrees 00 minutes 14 seconds East, on said South line, a distance of 7.94 feet to a point; thence departing said South line, South 00 degrees 00 minutes 00 seconds East a distance of 9.08 feet to a point; thence South 83 degrees 14 minutes 35 seconds West a distance of 8.56 feet to a point on said West line; thence North 03 degrees 05 minutes 18 seconds East, on said West line, a distance of 10.52 feet to the POINT OF BEGINNING, containing 80 square feet, or 0.0018 acres, more or less.

Tract 10

General Utility Easement

All that part of Lot 179, Rockwood Heights (Lots 175-181), a platted subdivision in the City of Independence, Jackson County Missouri, lying in the Southwest Quarter of Section 9, Township 49 North, Range 32 West, more particularly described by Patrick Ethan Ward, Missouri PLS-2005000071 of Olsson, LC-366, on April 12, 2024, as follows:

BEGINNING at the Southwest corner of said Lot 179; thence North 03 degrees 05 minutes 58 seconds East, on the West line of said Lot 179, a distance of 22.58 feet to a point; thence departing said West line, North 17 degrees 02 minutes 48 seconds East a distance of 91.28 feet to a point; thence North 47 degrees 06 minutes 14 seconds East a distance of 5.31 feet to a point on the South line of a 5-foot-wide Utility Easement, as established by said Rockwood Heights plat; thence South 87 degrees 00 minutes 14 seconds East, on said South line, a distance of 31.22 feet to a point; thence departing said South line, South 66 degrees 08 minutes 40 seconds West a distance of 22.66 feet to a point; thence South 46 degrees 52 minutes 21 seconds West a distance of 1.64 feet to a point; thence South 17 degrees 02 minutes 48 seconds West a distance of 106.72 feet to a point on the South line of said Lot 179; thence North 87 degrees 00 minutes 14 seconds West, on said South line, a distance of 9.85 feet to the POINT OF BEGINNING, containing 1,808 square feet, or 0.0415 acres, more or less.

Temporary Construction Easement

All that part of Lot 179, Rockwood Heights (Lots 175-181), a platted subdivision in the City of Independence, Jackson County Missouri, lying in the Southwest Quarter of Section 9, Township 49 North, Range 32 West, more particularly described by Patrick Ethan Ward, Missouri PLS-2005000071 of Olsson, LC-366, on April 12, 2024, as follows:

COMMENCING at the Southwest corner of said Lot 179; thence North 03 degrees 05 minutes 58 seconds East, on the West line of said Lot 179, a distance of 22.58 feet to the POINT OF BEGINNING 1; thence continuing North 03 degrees 05 minutes 58 seconds East, on said West line, a distance of 20.69 feet to a point; thence departing said West line, North 16 degrees 53 minutes 15 seconds East a distance of 73.82 feet to a point on the South line of a 5-foot-wide Utility Easement, as established by said Rockwood Heights plat; thence South 87 degrees 00 minutes 14 seconds East, on said South line, a distance of 8.09 feet to a point; thence departing said South line, South 47 degrees 06 minutes 14 seconds West a distance of 5.31 feet to a point; thence South 17 degrees 02 minutes 48 seconds West a distance of 91.28 feet to the POINT OF BEGINNING, containing 434 square feet, or 0.0100 acres, more or less.

And also...

COMMENCING at the Southwest corner of said Lot 179; thence South 87 degrees 00 minutes 14 seconds East, on the South line of said Lot 179, a distance of 9.85 feet to the POINT OF BEGINNING 2; thence departing said South line, North 17 degrees 02 minutes 48 seconds East a distance of 106.72 feet to a point; thence North 46 degrees 52 minutes 21 seconds East a distance of 1.64 feet to a point; thence North 66 degrees 08 minutes 40 seconds East a distance of 22.66 feet to a point on said South line of said 5-foot-wide Utility Easement; thence South 87 degrees 00 minutes 14 seconds East, on said South line, a distance of 25.38 feet to a point to the Northeast corner of said Lot 179; thence departing said South line, South 03 degrees 05 minutes 18 seconds West, on the East line of said Lot 179, a distance of 10.52 feet to a point; thence departing said East line, South 83 degrees 14 minutes 35 seconds West a distance of 38.55 feet to a point; thence South 20 degrees 11 minutes 52 seconds West a distance of 34.41 feet to a point; thence South 86 degrees 48 minutes 23 seconds East a distance of 5.11 feet to a point; thence South 04 degrees 33 minutes 43 seconds West a distance of 11.58 feet to a point; thence South

14 degrees 08 minutes 22 seconds West a distance of 2.15 feet to a point; thence North 86 degrees 35 minutes 15 seconds West a distance of 8.60 feet to a point; thence South 20 degrees 11 minutes 52 seconds West a distance of 53.79 feet to a point on the South line of said Lot 179; thence North 87 degrees 00 minutes 14 seconds West, on said South line, a distance of 4.33 feet to the POINT OF BEGINNING, containing 1,364 square feet, or 0.0313 acres, more or less.

Tract 11

General Utility Easement

All that part of Lot 178, Rockwood Heights (Lots 175-181), a platted subdivision in the City of Independence, Jackson County Missouri, lying in the Southwest Quarter of Section 9, Township 49 North, Range 32 West, more particularly described by Patrick Ethan Ward, Missouri PLS-2005000071 of Olsson, LC-366, on April 12, 2024, as follows:

BEGINNING at the Southeast corner of said Lot 178; thence North 87 degrees 00 minutes 14 seconds West, on the South line of said Lot 178, a distance of 5.61 feet to a point; thence departing said South line, North 17 degrees 02 minutes 48 seconds East a distance of 23.28 feet to a point on the East line of said Lot 178; thence South 03 degrees 05 minutes 58 seconds West, on said East line, a distance of 22.58 feet to the POINT OF BEGINNING, containing 63 square feet, or 0.0015 acres, more or less.

Temporary Construction Easement

All that part of Lot 178, Rockwood Heights (Lots 175-181), a platted subdivision in the City of Independence, Jackson County Missouri, lying in the Southwest Quarter of Section 9, Township 49 North, Range 32 West, more particularly described by Patrick Ethan Ward, Missouri PLS-2005000071 of Olsson, LC-366, on April 12, 2024, as follows:

COMMENCING at the Southeast corner of said Lot 178; thence North 87 degrees 00 minutes 14 seconds West, on the South line of said Lot 178, a distance of 5.61 feet to the POINT OF BEGINNING; thence continuing North 87 degrees 00 minutes 14 seconds West, on said South line, a distance of 5.01 feet to a point; thence departing said South line, North 16 degrees 53 minutes 15 seconds East a distance of 44.58 feet to a point on the East line of said Lot 178; thence South 03 degrees 05 minutes 58 seconds West, on said East line, a distance of 20.69 feet to a point; thence departing said East line, South 17 degrees 02 minutes 48 seconds West a distance of 23.28 feet to the POINT OF BEGINNING, containing 167 square feet, or 0.0038 acres, more or less.

Tract 12

Temporary Construction Easement

All that part of the East 32.5 feet of Lot 6, Rockwood Heights (Lots 1-70), a platted subdivision in the City of Independence, Jackson County Missouri, lying in the Southwest Quarter of Section

9, Township 49 North, Range 32 West, more particularly described by Patrick Ethan Ward, Missouri PLS-2005000071 of Olsson, LC-366, on April 13, 2024, as follows:

BEGINNING at the Northwest corner of the East 32.5 feet of said Lot 6; thence South 87 degrees 00 minutes 14 seconds East, on the North line of said Lot 6, a distance of 4.06 feet to a point; thence departing said North line, South 08 degrees 42 minutes 55 seconds West a distance of 41.43 feet to a point on the West line of said East 32.5 feet of said Lot 6; thence North 03 degrees 05 minutes 28 seconds East, on said West line, a distance of 41.22 feet to the POINT OF BEGINNING, containing 84 square feet, or 0.0019 acres, more or less.

Tract 13

General Utililty Easement

All that part of the East 60 feet of Lot 7, and the West 27.5 feet of Lot 6, Rockwood Heights (Lots 1-70), a platted subdivision in the City of Independence, Jackson County Missouri, lying in the Southwest Quarter of Section 9, Township 49 North, Range 32 West, more particularly described by Patrick Ethan Ward, Missouri PLS-2005000071 of Olsson, LC-366, on April 15, 2024, as follows:

BEGINNING at the Northeast corner of the West 27.5 feet of said Lot 6; thence South 08 degrees 48 minutes 08 seconds West a distance of 115.42 feet to a point on the North line of a 5-foot-wide Utility Easement, as established by said Rockwood Heights plat; thence North 87 degrees 00 minutes 20 seconds West, on said North line, a distance of 76.01 feet to a point on the West line of the East 60 feet of said Lot 7; thence departing said North line, North 03 degrees 05 minutes 28 seconds East, on said West line, a distance of 19.07 feet to a point; thence departing said West line, South 88 degrees 43 minutes 04 seconds East a distance of 58.39 feet to a point; thence North 08 degrees 19 minutes 22 seconds East a distance of 94.42 feet to a point on the North line of said Lot 6; thence South 87 degrees 00 minutes 14 seconds East, on said North line, a distance of 20.53 feet to the POINT OF BEGINNING, containing 3,446 square feet, or 0.0791 acres, more or less.

Temporary Construction Easement

All that part of the East 60 feet of Lot 7, and the West 27.5 feet of Lot 6, Rockwood Heights (Lots 1-70), a platted subdivision in the City of Independence, Jackson County Missouri, lying in the Southwest Quarter of Section 9, Township 49 North, Range 32 West, more particularly described by Patrick Ethan Ward, Missouri PLS-2005000071 of Olsson, LC-366, on April 15, 2024, as follows:

BEGINNING at the Northeast corner of the West 27.5 feet of said Lot 6; thence South 03 degrees 05 minutes 28 seconds West, on the East line of said West 27.5 feet, a distance of 41.22 feet to a point; thence departing said East line, South 08 degrees 42 minutes 55 seconds West a distance of 73.97 feet to a point on the North line of a 5-foot-wide Utility Easement, as established by said Rockwood Heights plat;

thence North 87 degrees 00 minutes 20 seconds West, on said North line, a distance of 4.24 feet to a point; thence departing said North line, North 08 degrees 48 minutes 08 seconds East a distance of 115.42 feet to the POINT OF BEGINNING, containing 393 square feet, or 0.0090 acres, more or less.

And also...

COMMECING at the Northeast corner of the West 27.5 feet of said Lot 6; thence North 87 degrees 00 minutes 14 seconds West, on the North line of said Lot 6, a distance of 20.53 feet to the POINT OF BEGINNING; thence departing said North line, South 08 degrees 19 minutes 22 seconds West a distance of 94.42 feet to a point; thence North 88 degrees 43 minutes 04 seconds West a distance of 58.39 feet to a point on the West line of the East 60 feet of said Lot 7; thence North 03 degrees 05 minutes 28 seconds East, on said West line, a distance of 5.26 feet to a point; thence departing said West line, South 89 degrees 13 minutes 55 seconds East a distance of 38.58 feet to a point; thence North 52 degrees 35 minutes 39 seconds East a distance of 22.29 feet to a point; thence North 08 degrees 07 minutes 27 seconds East a distance of 74.85 feet to a point on said North line of said Lot 6; thence South 87 degrees 00 minutes 14 seconds East, on said North line, a distance of 4.90 feet to the POINT OF BEGINNING, containing 851 square feet, or 0.0195 acres, more or less.

Tract 14

General Utility Easement

All that part of the East 60.35 feet of Lot 8, and the West 5 feet of Lot 7, Rockwood Heights (Lots 1-70), a platted subdivision in the City of Independence, Jackson County Missouri, lying in the Southwest Quarter of Section 9, Township 49 North, Range 32 West, more particularly described by Patrick Ethan Ward, Missouri PLS-2005000071 of Olsson, LC-366, on April 15, 2024, as follows:

COMMENCING at the Southeast corner of the West 5 feet of said Lot 7; thence North 03 degrees 05 minutes 28 seconds East, on the East line of said West 5 feet, a distance of 5.00 feet to a point on the North line of a 5-foot-wide Utility Easement, as established by said Rockwood Heights plat, and the POINT OF BEGINNING; thence departing said West line, North 87 degrees 00 minutes 20 seconds West, on said North line, a distance of 42.09 feet to a point; thence departing said North line, North 60 degrees 27 minutes 45 seconds East a distance of 30.51 feet to a point; thence North 74 degrees 55 minutes 51 seconds East a distance of 7.71 feet to a point; thence South 88 degrees 43 minutes 04 seconds East a distance of 9.08 feet to a point on said East line of said West 5 feet; thence South 03 degrees 05 minutes 28 seconds West, on said East line, a distance of 19.07 feet to the POINT OF BEGINNING, containing 512 square feet, or 0.0117 acres, more or less.

Temporary Construction Easement

All that part of the East 60.35 feet of Lot 8, and the West 5 feet of Lot 7, Rockwood Heights (Lots 1-70), a platted subdivision in the City of Independence, Jackson County Missouri, lying in

the Southwest Quarter of Section 9, Township 49 North, Range 32 West, more particularly described by Patrick Ethan Ward, Missouri PLS-2005000071 of Olsson, LC-366, on April 15, 2024, as follows:

COMMENCING at the Southeast corner of the West 5 feet of said Lot 7; thence North 03 degrees 05 minutes 28 seconds East, on the East line of said West 5 feet, a distance of 5.00 feet to a point on the North line of a 5-foot-wide Utility Easement, as established by said Rockwood Heights plat; thence departing said West line, North 87 degrees 00 minutes 20 seconds West, on said North line, a distance of 42.09 feet to the POINT OF BEGINNING; thence continuing North 87 degrees 00 minutes 20 seconds West, on said North line, a distance of 2.06 feet to a point; thence departing said North line, North 58 degrees 12 minutes 56 seconds East a distance of 41.99 feet to a point; thence South 89 degrees 13 minutes 55 seconds East a distance of 9.71 feet to a point on said East line of said West 5 feet; thence South 03 degrees 05 minutes 28 seconds West, on said East line, a distance of 5.26 feet to a point; thence departing said East line, North 88 degrees 43 minutes 04 seconds West a distance of 9.08 feet to a point; thence South 74 degrees 55 minutes 51 seconds West a distance of 7.71 feet to a point; thence South 60 degrees 27 minutes 45 seconds West a distance of 30.51 feet to the POINT OF BEGINNING, containing 135 square feet, or 0.0031 acres, more or less.

Tract 15

General Utility Easement

All that part of Lot 13, Rockwood Heights (Lots 1-70), a platted subdivision in the City of Independence, Jackson County Missouri, lying in the Southwest Quarter of Section 9, Township 49 North, Range 32 West, more particularly described by Patrick Ethan Ward, Missouri PLS-2005000071 of Olsson, LC-366, on April 15, 2024, as follows:

BEGINNING at the Southwest corner of said Lot 13; thence North 03 degrees 03 minutes 42 seconds East, on the West line of said Lot 13, a distance of 114.84 feet to a point on the South line of a 5-foot-wide Utility Easement, as established by said Rockwood Heights plat; thence South 87 degrees 00 minutes 20 seconds East, on said South line, a distance of 33.00 feet to a point; thence departing said South line, South 60 degrees 27 minutes 45 seconds West a distance of 36.97 feet to a point; thence South 02 degrees 30 minutes 38 seconds West a distance of 94.96 feet to a point on the South line of said Lot 13; thence North 87 degrees 00 minutes 14 seconds West, on said South line, a distance of 2.77 feet to the POINT OF BEGINNING, containing 566 square feet, or 0.0130 acres, more or less.

Temporary Construction Easement

All that part of Lot 13, Rockwood Heights (Lots 1-70), a platted subdivision in the City of Independence, Jackson County Missouri, lying in the Southwest Quarter of Section 9, Township 49 North, Range 32 West, more particularly described by Patrick Ethan Ward, Missouri PLS-2005000071 of Olsson, LC-366, on April 15, 2024, as follows:

COMMENCING at the Southwest corner of said Lot 13; thence South 87 degrees 00 minutes 14 seconds East, on the South line of said Lot 13, a distance of 2.77 feet to the POINT OF BEGINNING; thence departing said South line, North 02 degrees 30 minutes 38 seconds East a distance of 94.96 feet to a point; thence North 60 degrees 27 minutes 45 seconds East a distance of 36.97 feet to a point on the South line of a 5-foot-wide Utility Easement, as established by said Rockwood Heights plat; thence South 87 degrees 00 minutes 20 seconds East, on said South line, a distance of 19.57 feet to a point; thence departing said South line, South 55 degrees 40 minutes 33 seconds West a distance of 58.66 feet to a point; thence South 02 degrees 53 minutes 32 seconds West a distance of 79.27 feet to a point on the South line of said Lot 13; thence North 87 degrees 00 minutes 14 seconds West, on said South line, a distance of 3.43 feet to the POINT OF BEGINNING, containing 957 square feet, or 0.0220 acres, more or less.

Tract 16

General Utility Easement

All that part of Lot 12, Rockwood Heights (Lots 1-70), a platted subdivision in the City of Independence, Jackson County Missouri, lying in the Southwest Quarter of Section 9, Township 49 North, Range 32 West, more particularly described by Patrick Ethan Ward, Missouri PLS-2005000071 of Olsson, LC-366, on April 15, 2024, as follows:

BEGINNING at the Southeast corner of said Lot 12; thence North 87 degrees 00 minutes 14 seconds West, on the South line of said Lot 12, a distance of 17.23 feet to a point; thence departing said South line, North 02 degrees 30 minutes 38 seconds East a distance of 99.13 feet to a point; thence North 24 degrees 21 minutes 28 seconds East a distance of 9.69 feet to a point; thence North 58 degrees 38 minutes 58 seconds East a distance of 5.51 feet to a point; thence North 58 degrees 12 minutes 56 seconds East a distance of 6.28 feet to a point on the South line of a 5-foot-wide Utility Easement, as established by said Rockwood Heights plat; thence South 87 degrees 00 minutes 20 seconds East, on said South line, a distance of 4.97 feet to a point on the East line of said Lot 12; thence departing said South line, South 03 degrees 03 minutes 42 seconds West, on said East line, a distance of 114.84 feet to the POINT OF BEGINNING, containing 1,969 square feet, or 0.0452 acres, more or less.

Temporary Construction Easement

All that part of Lot 12, Rockwood Heights (Lots 1-70), a platted subdivision in the City of Independence, Jackson County Missouri, lying in the Southwest Quarter of Section 9, Township 49 North, Range 32 West, more particularly described by Patrick Ethan Ward, Missouri PLS-2005000071 of Olsson, LC-366, on April 15, 2024, as follows:

COMMENCING at the Southeast corner of said Lot 12; thence North 87 degrees 00 minutes 14 seconds West, on the South line of said Lot 12, a distance of 17.23 feet to the POINT OF BEGINNING 1; thence continuing North 87 degrees 00 minutes 14 seconds West, on said South line, a distance of 10.83 feet to a point; thence departing said South line, North 04 degrees 02 minutes 24 seconds East a distance of 54.43 feet to a point; thence South 85 degrees 54 minutes 25 seconds East a distance of 9.39 feet to a point hereinafter referred to as Point "A"; thence

South 02 degrees 30 minutes 38 seconds West a distance of 54.25 feet to the POINT OF BEGINNING, containing 549 square feet, or 0.0126 acres, more or less.

And also...

COMMENCING at the aforementioned Point "A"; thence North 02 degrees 30 minutes 38 seconds East a distance of 44.88 feet to a point; thence North 24 degrees 21 minutes 28 seconds East a distance of 4.84 feet to the POINT OF BEGINNING 2; thence North 70 degrees 29 minutes 38 seconds West a distance of 13.31 feet to a point; thence North 16 degrees 52 minutes 18 seconds East a distance of 7.63 feet to a point; thence South 75 degrees 18 minutes 39 seconds East a distance of 17.61 feet to a point; thence South 58 degrees 38 minutes 58 seconds West a distance of 5.51 feet to a point; thence South 24 degrees 21 minutes 28 seconds West a distance of 4.84 feet to the POINT OF BEGINNING, containing 120 square feet, or 0.0028 acres, more or less.

Tract 17

General Utility Easement

All that part of Lot 28, Rockwood Heights (Lots 1-70), a platted subdivision in the City of Independence, Jackson County Missouri, lying in the Southwest Quarter of Section 9, and the Northwest Quarter of Section 16, in Township 49 North, Range 32 West, more particularly described by Patrick Ethan Ward, Missouri PLS-2005000071 of Olsson, LC-366, on April 22, 2024, as follows:

BEGINNING at the Northwest corner of said Lot 28; thence South 87 degrees 00 minutes 14 seconds East, on the North line of said Lot 28, a distance of 10.47 feet to a point; thence departing said North line, South 04 degrees 46 minutes 42 seconds West a distance of 114.94 feet to a point on the North line of a 5-foot-wide Utility Easement, as established by said Rockwood Heights plat; thence North 87 degrees 00 minutes 14 seconds West, on said North line, a distance of 7.20 feet to a point; thence departing said North line, North 03 degrees 08 minutes 58 seconds East a distance of 114.88 feet to the POINT OF BEGINNING, containing 1,015 square feet, or 0.0233 acres, more or less.

Temporary Construction Easement

All that part of Lot 28, Rockwood Heights (Lots 1-70), a platted subdivision in the City of Independence, Jackson County Missouri, lying in the Southwest Quarter of Section 9, and the Northwest Quarter of Section 16, in Township 49 North, Range 32 West, more particularly described by Patrick Ethan Ward, Missouri PLS-2005000071 of Olsson, LC-366, on April 22, 2024, as follows:

COMMENCING at the Northwest corner of said Lot 28; thence South 87 degrees 00 minutes 14 seconds East, on the North line of said Lot 28, a distance of 10.47 feet to the POINT OF BEGINNING; thence continuing South 87 degrees 00 minutes 14 seconds East, on said North line, a distance of 3.82 feet to a point; thence departing said North line, South 05 degrees 36

minutes 12 seconds West a distance of 115.00 feet to a point on the North line of a 5-foot-wide Utility Easement, as established by said Rockwood Heights plat; thence North 87 degrees 00 minutes 14 seconds West, on said North line, a distance of 2.16 feet to a point; thence departing said North line, North 04 degrees 46 minutes 42 seconds East a distance of 114.94 feet to the POINT OF BEGINNING, containing 344 square feet, or 0.0079 acres, more or less.

Tract 18

General Utility Easement

All that part of Lot 29, Rockwood Heights (Lots 1-70), a platted subdivision in the City of Independence, Jackson County Missouri, lying in the Southwest Quarter of Section 9, and the Northwest Quarter of Section 16, in Township 49 North, Range 32 West, more particularly described by Patrick Ethan Ward, Missouri PLS-2005000071 of Olsson, LC-366, on April 22, 2024, as follows:

BEGINNING at the Northeast corner of said Lot 29; thence South 03 degrees 08 minutes 58 seconds West, on the East line of said Lot 29, a distance of 114.88 feet to a point on the North line of a 5-foot-wide Utility Easement, as established by said Rockwood Heights plat; thence North 87 degrees 00 minutes 14 seconds West, on said North line, a distance of 61.92 feet to a point on the West line of said Lot 29; thence departing said North line, North 01 degrees 38 minutes 22 seconds East, on said West line, a distance of 1.73 feet to a point; thence departing said West line, North 80 degrees 26 minutes 10 seconds East a distance of 55.73 feet to a point; thence North 04 degrees 53 minutes 09 seconds East a distance of 101.09 feet to a point on the North line of said Lot 29; thence South 87 degrees 00 minutes 14 seconds East, on said North line, a distance of 4.54 feet to the POINT OF BEGINNING, containing 1,143 square feet, or 0.0262 acres, more or less.

Temporary Construction Easement

All that part of Lot 29, Rockwood Heights (Lots 1-70), a platted subdivision in the City of Independence, Jackson County Missouri, lying in the Southwest Quarter of Section 9, and the Northwest Quarter of Section 16, in Township 49 North, Range 32 West, more particularly described by Patrick Ethan Ward, Missouri PLS-2005000071 of Olsson, LC-366, on April 22, 2024, as follows:

COMMENCING at the Northeast corner of said Lot 29; thence North 87 degrees 00 minutes 14 seconds West, on the North line of said Lot 29, a distance of 4.54 feet to a point; thence departing said North line, South 04 degrees 53 minutes 09 seconds West a distance of 70.09 feet to the POINT OF BEGINNING; thence continuing South 04 degrees 53 minutes 09 seconds West a distance of 31.00 feet to a point; thence South 80 degrees 26 minutes 10 seconds West a distance of 55.73 feet to a point on the West line of said Lot 29; thence North 01 degree 38 minutes 22 seconds East, on said West line, a distance of 6.21 feet to a point; thence departing said West line, North 79 degrees 54 minutes 28 seconds East a distance of 45.92 feet to a point; thence North 25 degrees 14 minutes 43 seconds East a distance of 28.62 feet to the POINT OF BEGINNING, containing 476 square feet, or 0.0109 acres, more or less.

Tract 19

General Utility Easement

All that part of Lot 30, Rockwood Heights (Lots 1-70), a platted subdivision in the City of Independence, Jackson County Missouri, lying in the Northwest Quarter of Section 16, in Township 49 North, Range 32 West, more particularly described by Patrick Ethan Ward, Missouri PLS-2005000071 of Olsson, LC-366, on April 22, 2024, as follows:

COMMENCING at the Northwest corner of said Lot 30; thence South 01 degree 38 minutes 22 seconds West, on the West line of said Lot 30, a distance of 5.00 feet to a point on the South line of a 5-foot-wide Utility Easement, as established by said Rockwood Heights plat, and the POINT OF BEGINNING; thence departing said West line, South 87 degrees 00 minutes 14 seconds East, on said South line, a distance of 15.74 feet to a point; thence departing said South line, South 80 degrees 11 minutes 47 seconds West a distance of 16.05 feet to a point on said West line; thence North 01 degree 38 minutes 22 seconds East, on said West line, a distance of 3.56 feet to the POINT OF BEGINNING, containing 28 square feet, or 0.0006 acres, more or less.

Temporary Construction Easement

All that part of Lot 30, Rockwood Heights (Lots 1-70), a platted subdivision in the City of Independence, Jackson County Missouri, lying in the Northwest Quarter of Section 16, in Township 49 North, Range 32 West, more particularly described by Patrick Ethan Ward, Missouri PLS-2005000071 of Olsson, LC-366, on April 22, 2024, as follows:

COMMENCING at the Northwest corner of said Lot 30; thence South 01 degree 38 minutes 22 seconds West, on the West line of said Lot 30, a distance of 5.00 feet to a point on the South line of a 5-foot-wide Utility Easement, as established by said Rockwood Heights plat; thence departing said West line, South 87 degrees 00 minutes 14 seconds East, on said South line, a distance of 15.74 feet to the POINT OF BEGINNING; thence continuing South 87 degrees 00 minutes 14 seconds East, on said South line, a distance of 48.27 feet to a point; thence departing said South line, South 40 degrees 14 minutes 29 seconds West a distance of 7.10 feet to a point; thence North 87 degrees 59 minutes 34 seconds West a distance of 59.56 feet to a point on said West line; thence North 01 degree 38 minutes 22 seconds East, on said West line, a distance of 3.13 feet to a point; thence departing said West line, North 80 degrees 11 minutes 47 seconds East a distance of 16.05 feet to the POINT OF BEGINNING, containing 352 square feet, or 0.0081 acres, more or less.

Tract 20

Temporary Construction Easement

All that part of Lot 112, Rockwood Heights (Lots 105-120), a platted subdivision in the City of Independence, Jackson County Missouri, lying in the Northwest Quarter of Section 16, in

Township 49 North, Range 32 West, more particularly described by Patrick Ethan Ward, Missouri PLS-2005000071 of Olsson, LC-366, on April 25, 2024, as follows:

Temporary Construction Easement #1:

BEGINNING at the Southeast corner of said Lot 112; thence North 87 degrees 11 minutes 30 seconds West, on the South line of said Lot 112, a distance of 10.00 feet to a point; thence departing said South line, North 47 degrees 13 minutes 26 seconds East a distance of 14.00 feet to a point on the East line of said Lot 112; thence South 01 degree 38 minutes 22 seconds West, on said East line, a distance of 10.00 feet to the PONT OF BEGINNING, containing 50 Square Feet, or 0.0011 Acres, more or less.

And also...

Temporary Construction Easement #2:

All of the East 5.00 feet of the South 15.00 feet of the North 20.00 feet of said Lot 112, containing 75 Square Feet, or 0.0017 Acres, more or less.

Tract 21

All that part of Lot 113, Rockwood Heights (Lots 105-120), a platted subdivision in the City of Independence, Jackson County Missouri, lying in the Northwest Quarter of Section 16, in Township 49 North, Range 32 West, more particularly described by Patrick Ethan Ward, Missouri PLS-2005000071 of Olsson, LC-366, on April 25, 2024, as follows:

BEGINNING at the Northwest corner of said Lot 113; thence South 87 degrees 11 minutes 30 seconds East, on the North line of said Lot 113, a distance of 16.15 feet to a point; thence departing said North line, South 04 degrees 10 minutes 44 seconds West a distance of 15.56 feet to a point; thence North 87 degrees 55 minutes 31 seconds West a distance of 15.85 feet to a point on the West line of said Lot 113; thence North 03 degrees 04 minutes 57 seconds East, on said West line, a distance of 15.76 feet to the PONT OF BEGINNING, containing 250 Square Feet, or 0.0057 Acres, more or less.

Tract 22

General Utility Easement

All that part of Lot 152, Rockwood Heights (Lots 137-152), a platted subdivision in the City of Independence, Jackson County Missouri, lying in the Northwest Quarter of Section 16, in Township 49 North, Range 32 West, more particularly described by Patrick Ethan Ward, Missouri PLS-2005000071 of Olsson, LC-366, on April 25, 2024, as follows:

COMMENCING at the Northeast corner of said Lot 152; thence South 01 degree 38 minutes 22 seconds West, on the East line of said Lot 152, a distance of 5.00 feet to a point on the South line of a 5-foot-wide Utility Easement, as established by said Rockwood Heights plat and the POINT

OF BEGINNING; thence departing said South line, South 01 degree 38 minutes 22 seconds West, continuing on said East line, a distance of 5.90 feet to a point; thence departing said East line, North 80 degrees 36 minutes 56 seconds West a distance of 51.51 feet to a point on said South line; thence South 87 degrees 11 minutes 30 seconds East, on said South line, a distance of 51.05 feet to the PONT OF BEGINNING, containing 151 Square Feet or 0.0035 Acres, more or less.

Temporary Construction Easement

BEGINNING 1 at the Southeast corner of said Lot 152; thence North 87 degrees 11 minutes 30 seconds West, on the South line of said Lot 152, a distance of 5.52 feet to a point; thence departing said South line, North 02 degrees 14 minutes 27 seconds East a distance of 57.51 feet to a point; thence North 84 degrees 15 minutes 41 seconds West a distance of 6.71 feet to a point; thence North 02 degrees 48 minutes 34 seconds East a distance of 16.66 feet to a point; thence South 86 degrees 12 minutes 43 seconds East a distance of 9.00 feet to a point; thence North 02 degrees 27 minutes 12 seconds East a distance of 31.39 feet to a point; thence North 82 degrees 26 minutes 53 seconds West a distance of 58.73 feet to a point on the West line of said Lot 152; thence North 03 degrees 04 minutes 57 seconds East, on said West line, a distance of 5.06 feet to a point on the South line of a 5-foot-wide Utility Easement, as established by said Rockwood Heights plat; thence departing said West line, South 87 degrees 11 minutes 30 seconds East, on said South line, a distance of 9.07 feet to a point; thence departing said South line, South 80 degrees 36 minutes 56 seconds East a distance of 51.51 feet to a point on the East line of said Lot 152; thence South 01 degree 38 minutes 22 seconds West, on said East line, a distance of 109.79 feet to the POINT OF BEGINNING, containing 861 square feet, or 0.0198 acres, more or less.

And also...

Temporary Construction Easement #2

BEGINNING 2 at the Southwest corner of said Lot 152; thence North 03 degrees 04 minutes 57 seconds East, on the West line of said Lot 152, a distance of 2.68 feet to a point; thence departing said West line, South 87 degrees 11 minutes 30 seconds East a distance of 12.89 feet to a point; thence South 03 degrees 33 minutes 35 seconds West a distance of 2.68 feet to a point on the South line of said Lot 152; thence North 87 degrees 11 minutes 30 seconds West, on said South line, a distance of 12.87 feet to the POINT OF BEGINNING, containing 35 square feet, or 0.0008 acres, more or less.

Tract 23

Temporary Construction Easement

All that part of Lot 151, Rockwood Heights (Lots 137-152), a platted subdivision in the City of Independence, Jackson County Missouri, lying in the Northwest Quarter of Section 16, in Township 49 North, Range 32 West, more particularly described by Patrick Ethan Ward, Missouri PLS-2005000071 of Olsson, LC-366, on April 25, 2024, as follows:

COMMENCING at the Southeast corner of said Lot 151; thence North 87 degrees 11 minutes 30 seconds West, on the South line of said Lot 151, a distance of 23.30 feet to a point; thence departing said South line, North 03 degrees 50 minutes 15 seconds East a distance of 8.37 feet to a point; thence South 87 degrees 26 minutes 26 seconds East a distance of 23.19 feet to a point on the East line of said Lot 151; thence South 03 degrees 04 minutes 57 seconds West, on said East line, a distance of 8.47 feet to the POINT OF BEGINNING, containing 196 square feet, or 0.0045 acres, more or less.

Tract 24

General Utility Easement

All that part of Lot 70, Rockwood Heights (Lots 1-70), a platted subdivision in the City of Independence, Jackson County Missouri, lying in the Northwest Quarter of Section 16, in Township 49 North, Range 32 West, more particularly described by Patrick Ethan Ward, Missouri PLS-2005000071 of Olsson, LC-366, on April 25, 2024, as follows:

BEGINNING at the Northwest corner of said Lot 70; thence South 87 degrees 00 minutes 14 seconds East, on the North line of said Lot 70, a distance of 3.04 feet to a point; thence departing said North line, South 05 degrees 21 minutes 31 seconds West a distance of 73.87 feet to a point on the West line of said Lot 70; thence North 02 degrees 59 minutes 46 seconds East, on said West line, a distance of 73.81 feet to the POINT OF BEGINNING, containing 112 square feet, or 0.0026 acres, more or less.

Temporary Construction Easement

All that part of Lot 70, Rockwood Heights (Lots 1-70), a platted subdivision in the City of Independence, Jackson County Missouri, lying in the Northwest Quarter of Section 16, in Township 49 North, Range 32 West, more particularly described by Patrick Ethan Ward, Missouri PLS-2005000071 of Olsson, LC-366, on April 25, 2024, as follows:

COMMENCING at the Northwest corner of said Lot 70; thence South 87 degrees 00 minutes 14 seconds East, on the North line of said Lot 70, a distance of 3.04 feet to the POINT OF BEGINNING; thence continuing South 87 degrees 00 minutes 14 seconds East, on said North line, a distance of 4.53 feet to a point; thence departing said North line, South 05 degrees 22 minutes 52 seconds West a distance of 115.06 feet to a point on the North line of a 5-foot-wide Utility Easement, as established by said Rockwood Heights plat; thence North 86 degrees 59 minutes 49 seconds West, on said North line, a distance of 2.79 feet to a point on the West line of said Lot 70; thence departing said North line, North 02 degrees 59 minutes 46 seconds East, on said West line, a distance of 41.16 feet to a point; thence departing said West line, North 05 degrees 21 minutes 31 seconds East a distance of 73.87 feet to the POINT OF BEGINNING, containing 484 square feet, or 0.0111 acres, more or less.

Tract 25

General Utility Easement

All that part of Lot 137, Rockwood Heights (Lots 137-152), a platted subdivision in the City of Independence, Jackson County Missouri, lying in the Northwest Quarter of Section 16, in Township 49 North, Range 32 West, more particularly described by Patrick Ethan Ward, Missouri PLS-2005000071 of Olsson, LC-366, on April 25, 2024, as follows:

BEGINNING at the Northeast corner of said Lot 137; thence South 02 degrees 59 minutes 46 seconds West, on the East line of said Lot 137, a distance of 73.81 feet to a point; thence departing said East line, South 05 degrees 21 minutes 31 seconds West a distance of 41.19 feet to a point on the North line of a 5-foot-wide Utility Easement, as established by said Rockwood Heights plat; thence North 86 degrees 59 minutes 49 seconds West, on said North line, a distance of 58.95 feet to a point; thence departing said North line, North 05 degrees 19 minutes 35 seconds East a distance of 3.47 feet to a point; thence South 84 degrees 39 minutes 08 seconds East a distance of 45.90 feet to a point; thence North 06 degrees 17 minutes 05 seconds East a distance of 56.65 feet to a point; thence North 04 degrees 27 minutes 40 seconds East a distance of 56.81 feet to a point on the North line of said Lot 137; thence South 87 degrees 11 minutes 30 seconds East, on said North line, a distance of 9.94 feet to the POINT OF BEGINNING, containing 1,447 square feet, or 0.0332 acres, more or less.

Temporary Construction Easement

All that part of Lot 137, Rockwood Heights (Lots 137-152), a platted subdivision in the City of Independence, Jackson County Missouri, lying in the Northwest Quarter of Section 16, in Township 49 North, Range 32 West, more particularly described by Patrick Ethan Ward, Missouri PLS-2005000071 of Olsson, LC-366, on April 25, 2024, as follows:

Temporary Construction Easement #1:

BEGINNING at the Northwest corner of said Lot 137; thence South 87 degrees 11 minutes 30 seconds East, on the North line of said Lot 137, a distance of 19.09 feet to a point; thence departing said North line, South 03 degrees 49 minutes 20 seconds West a distance of 4.34 feet to a point; thence North 85 degrees 57 minutes 28 seconds West a distance of 19.03 feet to a point on the West line of said Lot 137; thence North 02 degrees 59 minutes 33 seconds East, on said West line, a distance of 3.93 feet to the POINT OF BEGINNING, containing 79 square feet, or 0.0018 acres, more or less.

And also...

Temporary Construction Easement #2

COMMENCING at the Southeast corner of said Lot 137; thence North 02 degrees 59 minutes 46 seconds East, on the East line of said Lot 137, a distance of 5.00 feet to a point on the North line of a 5-foot-wide Utility Easement, as established by said Rockwood Heights plat and the POINT OF BEGINNING; thence departing said East line, North 86 degrees 59 minutes 49 seconds

West, on said North line, a distance of 1.70 feet to a point; thence departing said North line, North 05 degrees 21 minutes 31 seconds East a distance of 41.19 feet to a point on said East line; thence South 02 degrees 59 minutes 46 seconds West, on said East line, a distance of 41.16 feet to the POINT OF BEGINNING, containing 35 square feet, or 0.0008 acres, more or less.

And also...

Temporary Construction Easement #3

COMMENCING at the Southwest corner of said Lot 137; thence North 02 degrees 59 minutes 33 seconds East, on the West line of Lot 137, a distance of 5.00 feet to a point on the North line of a 5-foot-wide Utility Easement, as established by said Rockwood Heights plat, and the POINT OF BEGINNING; thence departing said North line, North 02 degrees 59 minutes 33 seconds East, continuing on said West line, a distance of 17.54 feet to a point; thence departing said West line, North 89 degrees 59 minutes 27 seconds East a distance of 5.76 feet to a point; thence South 00 degrees 55 minutes 10 seconds East a distance of 9.93 feet to a point; thence South 85 degrees 19 minutes 41 seconds East a distance of 46.48 feet to a point; thence South 06 degrees 17 minutes 05 seconds West a distance of 5.00 feet to a point; thence North 84 degrees 39 minutes 17 seconds West a distance of 45.90 feet to a point; thence South 05

degrees 19 minutes 35 seconds West 3.46 feet to a point on said North line; thence North 86 degrees 59 minutes 49 seconds West, on said North line, a distance of 6.60 feet to the POINT OF BEGINNING, containing 331 square feet, or 0.0076 acres, more or less.

Tract 26

Temporary Construction Easement

All that part of Lot 138, Rockwood Heights (Lots 137-152), a platted subdivision in the City of Independence, Jackson County Missouri, lying in the Northwest Quarter of Section 16, in Township 49 North, Range 32 West, more particularly described by Patrick Ethan Ward, Missouri PLS-2005000071 of Olsson, LC-366, on April 25, 2024, as follows:

BEGINNING at the Northeast corner of said Lot 138; thence South 02 degrees 59 minutes 33 seconds West, on the East line of said Lot 138, a distance of 5.38 feet to a point; thence departing said East line, North 87 degrees 48 minutes 04 seconds West a distance of 20.82 feet to a point; thence North 02 degrees 10 minutes 31 seconds East a distance of 5.61 feet to a point on the North line of said Lot 138; thence South 87 degrees 11 minutes 30 seconds East, on said North line, a distance of 20.90 feet to the POINT OF BEGINNING, containing 115 square feet, or 0.0026 acres, more or less.

Tract 27

General Utility Easement

All that part of Lot 15, Rockwood Plaza (Lots 13-37), a platted subdivision in the City of Independence, Jackson County Missouri, lying in the Northwest Quarter of Section 16, in Township 49 North, Range 32 West, more particularly described by Patrick Ethan Ward, Missouri PLS-2005000071 of Olsson, LC-366, on April 25, 2024, as follows:

BEGINNING at the Southwest corner of said Lot 15; thence North 01 degrees 47 minutes 02 seconds East, on the West line of said Lot 15, a distance of 53.71 feet to a point; thence departing said West line, North 11 degrees 26 minutes 48 seconds East a distance of 27.91 feet to a point; thence North 34 degrees 26 minutes 12 seconds East a distance of 102.66 feet to a point on the South line of a 5-foot-wide Utility Easement, as established by said Rockwood Plaza plat; thence South 86 degrees 59 minutes 49 seconds East, on said South line, a distance of 15.16 feet to a point; thence departing said South line, South 34 degrees 24 minutes 06 seconds West a distance of 107.92 feet to a point; thence South 11 degrees 26 minutes 48 seconds West a distance of 77.63 feet to a point on the South line of said Lot 15; thence North 86 degrees 59 minutes 49 seconds West, on said South line, a distance of 4.03 feet to the POINT OF BEGINNING, containing 2,159 square feet, or 0.0496 acres, more or less.

Temporary Construction Easement

All that part of Lot 15, Rockwood Plaza (Lots 13-37), a platted subdivision in the City of Independence, Jackson County Missouri, lying in the Northwest Quarter of Section 16, in Township 49 North, Range 32 West, more particularly described by Patrick Ethan Ward, Missouri PLS-2005000071 of Olsson, LC-366, on April 25, 2024, as follows:

Temporary Construction Easement #1:

COMMENCING at the Southwest corner of said Lot 15; thence North 01 degree 47 minutes 02 seconds East, on the West line of said Lot 15, a distance of 53.71 feet to the POINT OF BEGINNING 1; thence North continuing 01 degree 47 minutes 02 seconds East, on said West line, a distance of 27.37 feet to a point; thence departing said West line, North 90 degrees 00 minutes 00 seconds East a distance of 4.69 feet to a point; thence South 11 degrees 26 minutes 48 seconds West a distance of 27.91 feet to the POINT OF BEGINNING, containing 64 square feet, or 0.0015 acres, more or less.

And also...

Temporary Construction Easement #2

COMMENCING at the Southwest corner of said Lot 15; thence South 86 degrees 59 minutes 49 seconds East, on the South line of said Lot 15, a distance of 4.03 feet to the POINT OF BEGINNING 2; thence departing said South line, North 11 degrees 26 minutes 48 seconds East a distance of 77.63 feet to a point; thence North 34 degrees 24 minutes 06 seconds East a distance of 107.92 feet to a point on the South line of a 5-foot-wide Utility Easement, as established by said Rockwood Plaza plat; thence South 86 degrees 59 minutes 49 seconds East, on said South line, a distance of 5.91 feet to a point; thence departing said South line, South 34 degrees 26 minutes 32 seconds West a distance of 110.88 feet to a point; thence South 12

degrees 52 minutes 17 seconds East a distance of 19.47 feet to a point; thence North 87 degrees 46 minutes 39 seconds West a distance of 7.96 feet to a point; thence South 10 degrees 57 minutes 37 seconds West a distance of 56.00 feet to a point on the South line of said Lot 15; thence North 86 degrees 59 minutes 49 seconds West, on said South line, a distance of 5.31 feet to the POINT OF BEGINNING, containing 999 square feet, or 0.0229 acres, more or less.

Tract 28

General Utility Easement

All that part of Lot 14, Rockwood Plaza (Lots 13-37), a platted subdivision in the City of Independence, Jackson County Missouri, lying in the Northwest Quarter of Section 16, in Township 49 North, Range 32 West, more particularly described by Patrick Ethan Ward, Missouri PLS-2005000071 of Olsson, LC-366, on April 25, 2024, as follows:

BEGINNING at the Southeast corner of said Lot 14; thence North 86 degrees 59 minutes 49 seconds West, on the South line of said Lot 14, a distance of 9.11 feet to a point; thence departing said South line, North 11 degrees 26 minutes 48 seconds East a distance of 54.29 feet to a point on the East line of said Lot 14; thence South 01 degree 47 minutes 02 seconds West, on said East line, a distance of 53.71 feet to the POINT OF BEGINNING, containing 245 square feet, or 0.0056 acres, more or less.

Tract 29

Temporary Construction Easement

All that part of Lot 36, Rockwood Plaza (Lots 13-37), a platted subdivision in the City of Independence, Jackson County Missouri, lying in the Northwest Quarter of Section 16, in Township 49 North, Range 32 West, more particularly described by Patrick Ethan Ward, Missouri PLS-2005000071 of Olsson, LC-366, on April 25, 2024, as follows:

BEGINNING at the Northwest corner of said Lot 36; thence South 86 degrees 59 minutes 49 seconds East, on the North line of said Lot 36, a distance of 20.93 feet to a point; thence departing said North line, South 03 degrees 02 minutes 50 seconds West a distance of 3.34 feet to a point; thence North 86 degrees 57 minutes 04 seconds West a distance of 20.87 feet to a point on the West line of said Lot 36; thence North 01 degree 57 minutes 42 seconds East, on said West line, a distance of 3.32 feet to the POINT OF BEGINNING, containing 70 square feet, or 0.0016 acres, more or less.

Tract 30

General Utility Easement

All that part of Lot 37, Rockwood Plaza (Lots 13-37), a platted subdivision in the City of Independence, Jackson County Missouri, lying in the Northwest Quarter of Section 16, in

Township 49 North, Range 32 West, more particularly described by Patrick Ethan Ward, Missouri PLS-2005000071 of Olsson, LC-366, on April 25, 2024, as follows:

COMMENCING at the Northwest corner of said Lot 37; thence South 86 degrees 59 minutes 49 seconds East, on the North line of said Lot 37, a distance of 4.09 feet to the POINT OF BEGINNING; thence continuing South 86 degrees 59 minutes 49 seconds East, on said North line, a distance of 76.41 feet to a point; thence departing said North line, South 83 degrees 58 minutes 38 seconds West a distance of 66.93 feet to a point; thence South 01 degree 59 minutes 50 seconds West a distance of 149.53 feet to a point; thence North 89 degrees 29 minutes 09 seconds West a distance of 10.00 feet to a point; thence North 01 degree 57 minutes 20 seconds East a distance of 160.47 feet to the POINT OF BEGINNING, containing 1,960 square feet, or 0.0450 acres, more or less.

Temporary Construction Easement

All that part of Lot 37, Rockwood Plaza (Lots 13-37), a platted subdivision in the City of Independence, Jackson County Missouri, lying in the Northwest Quarter of Section 16, in Township 49 North, Range 32 West, more particularly described by Patrick Ethan Ward, Missouri PLS-2005000071 of Olsson, LC-366, on April 25, 2024, as follows:

BEGINNING at the Northwest corner of said Lot 37; thence South 86 degrees 59 minutes 49 seconds East, on the North line of said Lot 37, a distance of 82.13 feet to the Northeast corner thereof; thence departing said North line, South 01 degree 57 minutes 42 seconds West, on the East line of said Lot 37, a distance of 3.32 feet to a point; thence departing said East line, South 51 degrees 23 minutes 47 seconds West a distance of 14.30 feet to a point; thence North 88 degrees 07 minutes 22 seconds West a distance of 55.97 feet to a point; thence South 02 degrees 01 minute 58 seconds West a distance of 133.55 feet to a point; thence South 03 degrees 40 minutes 20 seconds East a distance of 21.70 feet to a point on the North line of a 5-foot-wide Utility Easement, as established by said Rockwood Plaza plat; thence North 86 degrees 59 minutes 25 seconds West, on said North line, a distance of 16.72 feet to a point on the West line of said Lot 37; thence departing said North line, North 01 degree 47 minutes 02 seconds East, on said West line, a distance of 169.03 feet to the POINT OF BEGINNING, EXCEPT that part lying in Permanent Drainage Easement, containing a net of 1,422 square feet, or 0.0327 acres, more or less.

Tract 31

Temporary Construction Easement

All that part of Lot 7, Re-Survey of Lots No. 5, 6, 7, & 8, Rockwood Plaza, a platted subdivision in the City of Independence, Jackson County Missouri, lying in the Northwest Quarter of Section 16, in Township 49 North, Range 32 West, more particularly described by Patrick Ethan Ward, Missouri PLS-2005000071 of Olsson, LC-366, on April 25, 2024, as follows:

COMMENCING at the Southeast corner of said Lot 7; thence North 01 degree 47 minutes 02 seconds East, on the East line of said Lot 7, a distance of 5.00 feet to a point on the North line of

a 5-foot-wide Utility Easement, as established by said Re-Survey of Lots No. 5, 6, 7, & 8, Rockwood Plaza plat; thence North 86 degrees 58 minutes 32 seconds West, on said North line, a distance of 7.27 feet to a point; thence departing said North line, North 10 degrees 58 minutes 06 seconds East a distance of 45.66 feet to a point on said East line; thence South 01 degree 48 minutes 26 seconds East, on said East line, a distance of 45.23 feet to the POINT OF BEGINNING, containing 164 square feet, or 0.0038 acres, more or less.

SECTION 2. That the City Manager and his designates are hereby authorized and directed to negotiate with the owners of the properties herein described for the purchase of general utility easements relating to said lands.

SECTION 3. That in the event of failure to negotiate the proper compensation to be paid for such general utility easements and temporary construction and grading easements and the acquisition thereof by purchase, the City Counselor and his designates are hereby authorized and directed to institute eminent domain proceedings for the purpose of acquiring such general utility easements and temporary construction and grading easements in the manner provided by law.

SECTION 4. That the City Manager is hereby authorized to request proposals, if required, for surveys, appraisals, and necessary title reports for said property.

SECTION 5. That the improvements herein referred to shall be of the nature described herein and shall be done in accordance with the plans and specifications as completed, hereby approved, and on file in the office of the Municipal Services Director.

SECTION 6. That the City Manager of the City of Independence, Missouri, is here by authorized and directed to execute necessary documents, to pay and disburse funds, within appropriations authorized for this project, to property owners, others holding property rights and escrow agents pursuant to negotiated agreements for purchase of said general utility easements and temporary construction and grading easements, all in accordance with established acquisition procedure and approved appraisals.

PASSED THIS _____ DAY OF _____, 2024, BY THE CITY COUNCIL OF THE CITY OF INDEPENDENCE, MISSOURI.

Presiding Officer of the City Council
of the City of Independence, Missouri

ATTEST:

City Clerk

APPROVED – FORM AND LEGALITY:

City Counselor

REVIEWED BY:

City Manager



City of Independence

AGENDA ITEM COVER SHEET

Agenda Title:

24-043 **1R** An ordinance amending Article 3 of Chapter 5 of the City Code by enacting new sections to revise and clarify the requirements for extended stay hotels. **1R**

Recommendations:

Staff recommends approval.

Background:

On September 5, 2023, the City Council approved Ordinance No 19480 amending Chapter 5 of the City Code to add regulations pertaining to extended stay hotels. Since the adoption of these regulations, the City has had ongoing conversations with community members on updates and changes to these regulations. These conversations led to the proposed ordinance that revise and clarify the requirements for extended stay hotels. Specifically, this ordinance:

1. Creates a clearer definition of an extended stay hotel.
2. Increases the re-registration for an extended stay hotel from 7 days to 21 days.
3. Allows the City to accelerate inspections of the extended stay hotel if violations are found to once every 90 days.
4. The ordinance allows the following three (3) exceptions to the mandatory room change every 8 weeks:
 1. Registered occupants staying in rooms reserved and designated for disabled or handicapped guests in compliance with the Americans with Disabilities Act or ADA.
 2. Registered occupants who are staying in a room booked on their behalf or paid for by an insurance company or the occupant's employer.
 3. Registered occupants who are staying in a room via a referral from a non-profit community partner agency.

Staff believes the proposed amendment will better serve our community and help regulate extended stay hotels to ensure the public safety in and around hotels.

Emergency Justification:**Fiscal Impact:**

There is no fiscal impact.

Council Action:

Department / Contact	Community Development /
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REVIEWERS

Tom Scannell
Jeremy Cover
Meagan Borth
Zachary Walker
Susanne Holland

ATTACHMENTS:

1. Ordinance Regarding Extended Stay Revisions 2024

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE AMENDING ARTICLE 3 OF CHAPTER 5 OF THE CITY CODE BY ENACTING NEW SECTIONS TO REVISE AND CLARIFY THE REQUIREMENTS FOR EXTENDED STAY HOTELS.

WHEREAS, the City of Independence may make and enforce within its limits all local, police, sanitary, and other ordinances and regulations not in conflict with general laws; and

WHEREAS, City Council has previously enacted regulations relating to hotels, motels, and lodging establishments; and

WHEREAS, City Council has also previously enacted provisions specifically regulating extended guest stays at these facilities; and

WHEREAS, City Council desires to update these regulations in collaboration with residents and local business owners.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF INDEPENDENCE, MISSOURI, AS FOLLOWS:

SECTION 1. The Code of Ordinances of the City of Independence Section 5.03.001 shall hereby be amended as follows:

SEC. 5.03.001. DEFINITIONS. In this Article:

EXTENDED STAY **HOTEL** means any **hotel, motel, or lodging establishment which** ~~tenant or occupant who exercises occupancy or is entitled to~~ **allow occupancy, as indicated on the establishment's annual business license,** by reason of concession, permit, right of access, license or other agreement for a period of sixteen consecutive calendar days or more, counting portions of calendar days as full days.

HOTEL means any structure or any portion of any structure that is occupied or intended or designed for occupancy by transients for dwelling, lodging or sleeping purposes and includes, but is not limited to, any hotel, inn, bed and breakfast, tourist home or house, motel, studio hotel, bachelor hotel, lodging house, rooming house, apartment house, dormitory, public or private club, mobile home or house trailer at a fixed location. **Hotels may only allow occupants to stay fifteen (15) days or less per stay unless licensed as an extended stay hotel.**

NONPROFIT COMMUNITY PARTNER AGENCY means a nonprofit organization that provides critical services, including but not limited to housing services, case management, education, workforce development, health care, and legal services, to low- and moderate-income individuals and/or households.

OCCUPANCY means the use or possession or the right to the use or possession of any room or rooms or portion thereof in any hotel for dwelling, lodging or sleeping purposes.

OPERATOR means the person who is the proprietor of a hotel. Where the operator performs functions through a managing agent of any type other than an employee the managing agent shall also be deemed an operator for the purposes of this Article and shall have the same duties and liabilities as the principal. Compliance with the provisions of this Article by either the principal or the managing agent shall be compliance by both.

PERSON means any individual, firm, partnership, joint venture, association, social club, fraternal organization, joint stock company, corporation, estate, trust, business trust, receiver, trustee, syndicate or any other group or combination acting as a unit.

RENT means the consideration charged for the occupancy of space in a hotel.

TENANT means any person who exercises occupancy or is entitled to occupancy by reason of concession, permit, right of access, license or other agreement. OCCUPANT can be used interchangeably with TENANT.

TRANSIENT means any tenant who exercises occupancy or is entitled to occupancy by reason of concession, permit, right of access, license or other agreement for a period of thirty consecutive calendar days or less, counting portions of calendar days as full days. Any such tenant so occupying space in a hotel shall be deemed to be a transient until the period of thirty days has expired unless there is an agreement in writing between the operator and the occupant providing for a longer period of occupancy. In determining whether a person is a transient, uninterrupted periods of time extending both prior and subsequent to the effective date of this Article may be considered.

RECORD means all electronic, typewritten, or handwritten information about a tenant.

REGISTER means a machine in which electronic or typewritten records are kept or a document or set of documents in which handwritten or typewritten records are kept.

SECTION 2. The Code of Ordinances of the City of Independence Section 5.03.19 shall hereby be amended as follows:

SEC.5.03.019 EXTENDED STAYS - OCCUPANCY STANDARDS.

A. Each hotel, motel or lodging place shall only rent to and allow occupancy by transient guests, **unless it is licensed as an extended stay hotel.** ~~an existing hotel, motel or lodging place has a current special land use permit which expressly allows for stays longer than fifteen (15) days.~~ **Nevertheless, N** ~~no~~ person may be an occupant or tenant in the **any** facility for more than sixty (60) days in any six-month period. The owner shall develop and implement procedures to prevent stays for a longer period of time which shall be subject to review by the City.

1. ~~Exception: Extended stays by guests may be allowed in certain facilities which have the following physical design features and amenities:~~ **Extended stay hotels shall meet the following physical design features and requirements:**
 - a. Building. Each facility shall provide a main entrance to a lobby. Entry into any guest suite shall be from an interior hallway. All hallways to guest suites shall be within the interior of the building and shall be climate-controlled. All entrances into the building shall require a valid suite key card to open and shall be equipped with self-closing doors.
 - b. Oversized and Suite-Style Accommodations. All guest suites on the property must be set up in a suite configuration with a separate area for food preparation, dining, and other living activities. All suites must be fully furnished with bedding, table and chairs, with all linens provided.
 - c. Kitchenette. All guest suites must be adequately equipped for in-suite storage of food and safe preparation of meals and include:
 - (1) Separate Sink. Must be located outside of the bathroom and integrated within a countertop having at least 12 square feet of flat surface area;
 - (2) Appliances. A separate area within each suite must contain a two-burner cooktop, microwave, and efficiency-sized refrigerator/freezer at least 8 cubic feet in capacity;
 - (3) Vent Hood. Must be positioned immediately above the cooktop to vent steam and aromas; and
 - (4) Dry Storage. Cabinets must be placed above and below the countertop to provide for at least 25 cubic feet of storage of non-perishable items, separate and apart from the closet.
 - d. **Exception. Legally existing extended stay hotels that were designed and constructed with the Building design in paragraph a. above shall be exempted from that requirement. If the legally existing extended stay hotel is expanded in either square footage or number of rooms, the building shall comply with paragraph a. above.**
2. No facility, including **extended stay hotels** ~~those meeting the above requirements,~~ may provide for extended stays until express authorization is noted on the facility's annual business license. Further, no such facility shall be used for long stays as a replacement for permanent housing.
 - a. In the City's sole discretion, authorization to provide for extended stays may be denied or withdrawn due to excessive qualifying calls for police service relating to: crimes of violence, unlawful drug activity, prostitution, solicitation, peace

disturbances, thefts, vandalism, unlawful weapon offenses, and property crimes. In reaching this determination, the City may consider the ratio of qualifying calls for police service in the preceding twelve (12) month period, as compared to the number of rooms available for occupancy in the facility. In the event the ratio of qualifying calls for police service places the hotel in the top twenty (20%) percent of all hotels in the City; the calls for police service to that hotel will be presumed to be excessive.

B. Occupancy Standards. Owners **of a hotel or extended stay hotel** shall develop and implement procedures to prevent stays for a longer period of time **than those allowed under this Article**. The following items shall be included as part of the procedure, in addition to the other requirements required under this Chapter.

1. Mandatory Re-Check-In. Registered tenants (including any occupant) **of extended stay hotels** desiring to stay at the facility for more than **twenty-one (21) seven (7)** days will be required to reregister ~~weekly~~ and be issued new keys. For ~~those extended stay hotels expressly allowed to register guests to stay longer than fifteen (15) days,~~ the registered occupants may not remain in the same room for more than eight (8) weeks consecutively and shall be required to change rooms for stays of a longer duration. **Hotels are expressly excluded from mandatory re-check in requirements so long as the facility is in compliance with this Chapter.**
 - a. Exception: For ~~those extended stay hotels expressly allowed to register guests to stay longer than 15 days,~~ the seven-day mandatory re-check-in and the mandatory room change every eight weeks shall not apply if the hotel is compliant with the following procedures:
 - (1) The **extended stay** hotel shall conduct housekeeping in each room at least once per week (which cannot be declined by the guest). In addition to any normal cleaning which may be required, housekeeping shall conduct an inspection of the room in accordance with a checklist developed and approved by the City. The staff's weekly inspection is intended to observe illegal or inappropriate behavior and safety issues. Staff shall complete the checklist and provide to hotel management. The hotel shall keep the completed checklists and a log showing the cleaning dates of each room; such records shall be kept for a minimum of two years and shall be made available to the City upon request.
 - (2) The **extended stay** hotel shall provide registration records to the City upon request and shall provide access so that the City may conduct periodic inspections of rooms. Such periodic inspections shall be conducted at the cost of the hotel.
- 1. In the event that City Inspectors find a violation of the City Code during an inspection under this Section, additional**

inspections shall be conducted by the City not less than once every ninety (90) days until the violation(s) have been corrected.

- (3) Registered occupants shall be required to re-check-in every calendar month during a stay of longer duration than 15 days. The registered occupant shall not be required to change rooms but shall be required to interact with hotel staff in the same manner as new guests checking in. The hotel shall ensure that occupancy of the room is consistent with hotel records and in compliance with the occupancy standards set forth in the Municipal Code.
- b. **Exception: The prohibition on remaining in the same room for more than eight weeks is waived for the following individuals so long as housekeeping is performed no less than once per week in each room:**
 - (1) **Registered occupants staying in rooms reserved and designated for disabled or handicapped guests in compliance with the Americans with Disabilities Act or ADA.**
 - (2) **Registered occupants who are staying in a room booked on their behalf or paid for by an insurance company or the occupant's employer.**
 - (3) **Registered occupants who are staying in a room via a referral from a non-profit community partner agency.**
2. Occupancy Limits. Occupancy limits for each room shall be determined by the Fire Marshal and shall be displayed in each room. No person may occupy a room without being registered with hotel management as an occupant. Occupancy of any room shall not exceed that fixed by the Fire Marshal at any time.
3. Refusal To Register. As permitted by the provisions of Section 315.067, RSMo., 2023, any person in charge of the facility shall refuse or deny the use of a room, accommodations, facilities or other privileges of the hotel to any person or persons exhibiting any of the following:
 - a. An individual who is unwilling or unable to pay for the room, accommodations, facilities, or other privileges of the hotel;
 - b. An individual who reasonably appears to be visibly intoxicated, under the influence of alcohol or other drug, or acts in a disorderly manner so as to be reasonably likely to create a public nuisance;

- c. An individual the person in charge of the facility has reason to believe or reasonably believes to be seeking to use a room, accommodations, facilities or other privileges of the hotel for an unlawful purpose;
 - d. An individual the person in charge of the facility has reason to believe or reasonably believes to be bringing in anything which may create an unreasonable danger or risk to other persons, including but not limited to explosives or the unlawful use of firearms;
 - e. An individual whose use of the room, accommodations, facilities or other privileges of the hotel would result in a violation of the maximum capacity of such room, accommodation, facility or hotel.
4. Ejection From Facility. As permitted by the provisions of Section 315.075, RSMo., 2023, the person in charge of the facility shall eject a person from the hotel and notify the appropriate local law enforcement authorities for any of the following reasons:
- a. Non-payment of charges incurred by the individual renting a room, accommodations or facilities of the hotel when the charges are due and owing;
 - b. Any individual renting a room, accommodations or facilities of the hotel who is visibly intoxicated, under the influence of alcohol or other drug or acting in a disorderly manner;
 - c. Any individual the person in charge of the facility has reason to believe or reasonably believes is using the premises for an unlawful purpose;
 - d. An individual the person in charge of the facility has reason to believe or reasonably believes to have brought something into the hotel which may create an unreasonable danger or risk to other persons, including but not limited to unlawful use of firearms or explosives; and
 - e. Any individual the person in charge of the facility has reason to believe or reasonably believes to be in violation of any Federal, State or local laws or regulations relating to the hotel.

SECTION 3. This Ordinance shall be in full force and effect from and after passage.

PASSED THIS ____ DAY OF _____, 2024, BY THE CITY COUNCIL OF THE CITY OF INDEPENDENCE, MISSOURI.

Presiding Officer of the City Council
of the City of Independence, Missouri

ATTEST:

City Clerk

APPROVED - FORM AND LEGALITY:

City Counselor

REVIEWED BY

City Manager

NOTE: Words struck through and bolded are being removed by this ordinance and words underscored and bolded are being added by this ordinance.