



CDBG & HOME Participation 2025-26 CDBG Advisory Committee Meeting #1 Minutes

January 9, 2025 10:00 AM

Virtual via Microsoft Teams:

<https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting>

Meeting ID: 247 811 088 42 Passcode: oG9iv74

Call in (audio only) 1-872-222-5977, Phone Conference ID: 250 013 519#

CALL TO ORDER

A virtual meeting for CDBG Advisory Committee Public Service was held via Teams. The meeting was called to order.

STAFF INTRODUCTIONS

Chris Ballinger, Program Administrator
Jodi Baker, Program Specialist

COMMITTEE MEMBER ROLL CALL/INTRODUCTION

Patti Simcosky – Truman Heartland
Nicole Sequeira – Independence School District
Laurie Dean Wiley – Independence Chamber of Commerce

PRESENTATION OF CDBG PY 2025-26 BUDGET

Chris Ballinger explained the outline for the 2025-26 CDBG Public Service to the Advisory Committee and reviewed key points that would be discussed.

OVERVIEW OF PUBLIC SERVICE APPLICATION REVIEWAL PROCESS

Overview of the meeting dates and times

Meeting 1- January 9th 10am-11am

Meeting 2 – February 13th 10am-12pm

Meeting 3- March 6th 10am-11am

Overview of what each meeting includes

Meeting 1 – overview and organization of the Process

Meeting 2 – Applicant Presentations

Meeting 3- Evaluations & Recommendations

DISCUSSION OF THE CDBG PUBLIC SERVICE PRESENTATION EVALUATION CRITERIA

Each applicant will be given five minutes to present, followed by a five-minute question and answer period.

The key criteria used to evaluate project proposals for funding in 2025 should focus on homelessness, new projects to expand or enhance services with a greater impact on the community, and the sustainability of the project, showing the applicants' long-term viability. The applicants' target audience, partnerships and community support, program objectives, agency capacity, and finally, does the agency have sufficient funding already secured?

REVIEW OF APPLICANT APPLICATIONS

Scoring averages for each agency will be reviewed to determine funding allocations for the program. Evaluations are due by Noon on Thursday, February 27th.

1. **UPWARDS CARE, INC**
2. **SALVATION ARMY - CROSSROADS SHELTER**
3. **COMMUNITY SERVICE LEAGUE**
4. **MOTHER'S REFUGE**
5. **HOPE HOUSE**
6. **INDEPENDENCE MEALS ON WHEELS**
7. **METRO LUTHERAN MINISTRY**
8. **CHILD ABUSE PREVENTION ASSOCIATION**
9. **SALVATION ARMY- EMERGENCY ASSISTANCE**
10. **PALMER SENIOR CENTER**
11. **RESTART INC**

**DISCUSSION/INFORMATION ON CDBG PUBLIC SERVICE APPLICANT PRESENTATIONS
(MEETING 2 – THURSDAY, FEBRUARY 13TH, 10:00AM-12:00PM, HYBRID)**

The next meeting will be held on Thursday, February 13th, at 10:00 a.m.

QUESTIONS

In response to Laurie Dean Wiley, Chris stated the applications had been revised and Jodi stated the application deadline was December 13th, 2024.

ADJOURN

Meeting adjourned 10:22 a.m.