City Council Study Session Minutes

April 28, 2025 6:00 PM

Council Chambers - 111 E. Maple Ave.

COUNCIL SPONSORED ITEMS

Mayor Rory Rowland, Presiding Officer of the City Council, called the meeting to order. Upon roll call, the following members were present: Rory Rowland, Jared Fears, Brice Stewart, Bridget McCandless, Jennie Vaught, John Perkins, and Heather Wiley. Absent – none.

1. A Resolution formally assigning oversight responsibility for the $55,000,000 General Obligation Bond authorized April 8, 2025, to the Street Improvement Oversight Committee (Sponsored by Councilmember Stewart)

This is a resolution to have the Street Improvement Oversight Committee (SIOC) to help oversee the spending of the money from the General Obligation Bond. SIOC will hold a special meeting to discuss this resolution on April 29th.
This resolution will be moved to the May 19th agenda.

2. An Ordinance Amending Chapter 8 Article 6 "PURCHASES AND SALES" Section 3 and Directing the City Manager to amend the Procurement Policy accordingly. *(Sponsored by Councilmember Stewart)*

There was an amendment to this ordinance this morning. Instead of just doing a general professional services contract, it changes it to study-type services that would include feasibility studies, strategic planning services, master plans, etc. It would not include architectural plans for streets and bridges. This will affect maybe 5 a year, more like 2 a year. Regardless of the dollar amount, the City Council would have to approve it.

Councilmember Fears said the regular city manager approval is at $100,000. He proposed that the Council consider larger purchases for IPL (Fears) to be made without Council approval as things with IPL tend to be larger amounts.

Councilmember McCandless said that she agrees with this idea as long as it is already accounted for in the budget. If it is a new budgetary item, it should go before Council.

Perkins is in favor of raising the procurement level for a more streamlined process. He is not in favor of lowering it as proposed in the revised version. What we have is more than adequate to keep things moving forward.

This will be placed on the May 19th agenda.

CITIZEN REQUESTS

1. Citizen Requests - Per Council Rules, Sec. 6.4 only "Council Sponsored Items" are eligible.

There were no citizens that signed up to speak.

PRESENTATIONS

1. Independence Convention and Visitor's Bureau Update

This was presented by Assistant City Manager Charlie Dissell.

We continue to work on separating Tourism from the City and creating the Independence Convention & Visitors Bureau.

Progress to Date:
• May 2021: P/R/T Director Retires; Recommends creation of 501(c)(6) Visitors Bureau
• November 2023: City engages consultant to review and recommend optimal structure for tourism services.
• July 2024: Consultant presents recommendations to City Council: establish standalone visitor's bureau focused on supporting and promoting tourism activities.
• August 2024: City Council directs City Manager to develop and present recommendations to establish Independence Convention & Visitors Bureau.
• November 2024: City Council receives recommendation on establishment of Independence Convention & Visitors Bureau.
• December 2, 2024- City Council adopts Resolution 24-796 supporting the establishment of the Independence Convention &Visitors Bureau as a 501(C)(6) Organization to promote tourism.
• December 20, 2024- City submitted all forms to officially create the Independence Convention & Visitors Bureau.
• March 6, 2025- By-laws of the Independence Convention & Visitors Bureau adopted.
• March 27, 2025- 13 Board of Directors were approved.
• April 16, 2025- Inaugural meeting of the Independence Convention & Visitors Bureau Board of Directors.

By-Laws
13 Board of Directors
• At least one a representative of an Independence attraction.
• At least one a representative or owner of a business.

• At least one a community leader.
• At least one a representative of a hotel or lodging establishment.
• At least one from the tourism industry.
• At least four affiliated with the City of Independence including:
• City Councilmember.
• The City Manager (or designee).
• The Director of Finance.
• The Director of Parks & Recreation.
• Three-year terms.
• Board of Director meetings in January, March, May, September and November.
• Special meetings may be called by the President or by 2 or more Directors.
• Directors shall attend at least 75% of all regularly scheduled meetings.
• A vacancy filled by a recommendation of City Manager with the affirmative vote of the Board of Directors.

Board of Directors
Sam Rushay - 1 year term - Attraction/Tourism Industry - Harry S. Truman Library
John Thorton - 1 year term - Attraction/Tourism Industry - Independence Attraction Coalition/Chicago & Alton Depot
Doug Cowan - 1 year term - Community Leader/Business Representative - Community Services League/Chamber of Commerce
Jennifer Kuntz - 2 year term - Hotel/Lodging Establishment - Stoney Creek Hotel
Travis Boley - 2 year term - Attraction/Tourism Industry - Oregon-California Trails Association
Charlie Dissell - 2 year term - City (Assistant City Manager) - City of Independence
Jeff Rodgers - 3 year term - Business Representative - Independence Square Association
Teresa Dorsch - 3 year term - Attraction/Business Representative - Englewood Arts/Englewood Business Association
Cindy McClain - 3 year term - Business Owner - McClain Restaurant Group
John Perkins - N/A - City Councilmember - City of Independence
Zach Walker - N/A - City (City Manager) - City of Independence
Morris Heide - N/A - City (Director of Parks and Recreation) - City of Independence
Melissa Cabrera - N/A - City (Director of Finance) - City of Independence

5 Executive Committee Members
• President • Vice President
• Secretary/Treasurer
• 2 At-large Members

• Elected by the Board of Directors
• 3 City representatives on Executive Committee (elected or staff).
• Secretary/Treasurer is the Director of Finance.
• Meet monthly with the Executive Director.
• Vacancies filled by the Board of Directors for the unexpired term.

Executive Director
• Hired based on demonstrated professional qualifications.

• Compensation shall be fixed by the Board of Directors.
• Run the day-to-day operations with supervision/control over the CVB.
• Authority to hire, discipline, and remove employees.
• Work with the Executive Committee to prepare annual budget that is presented to the Board of Directors.
• Submit an annual marketing
• Attend all Board of Directors meetings and serve as a non-voting member.
• Report progress and affairs of the CVB to the Board of Directors.
• Present biannual reports on the CVB's marketing and promotion activities at the September and March Board of Directors meetings.
• Once accepted by the Board of Directors, submitted to the City Manager.
• Submit monthly financial statements.
• Budgeted revenues and expenditures
• Monthly actual revenues and expenditures
• Year-to-date actual revenues and expenditures.
• Sign and execute contracts and other written instruments.

Finances
• Executive Director shall submit a preliminary budget to the Executive Committee no later than February 1.
• Fiscal year is July 1-June 30.
Submit the budget 90 days prior to the start of the fiscal year (April 2) to the Board of Directors.
• By May 15, Board of Directors shall approve the budget.
• The approved budget may be reviewed and revised periodically by the Board of Directors.
• All instruments for the payment or transfer of securities require the signature of the President and Secretary/Treasurer.
• All bills submitted to the Executive Director for initial approval.
• Once approved they will be presented to the Secretary/Treasurer for final approval and payment.
• The Board of Directors may establish an expenditure threshold where Executive Committee or Board of Director approval is required.
• No later than 3 months after the close of the fiscal year, the CVB shall prepare:
• A balance sheet detailing the financial condition of the CVB.
• A statement of the source and application of funds showing results of operation of the CVB.
• An annual presentation to be given to the City Council.

Next Steps:
• Onboarding the first Board of Directors.
• Engaging with Reactor (marketing firm).
• Assistance with contract between the City and CVB.
• Assistance to the Board of Directors in the search and selection process for the Executive Director.
• Assistance in onboarding the Executive Director, including the creation of job descriptions and assistance in the hiring process of additional staff.
• Create a Business Plan for the first year of operation which would include goals, strategies and tactics.

• Creation of website.
• Securing a Customer relationship management system.
• Next City Council update in August.

The Executive Director position is/will be posted on several tourism sites throughout Missouri and some surrounding states.

2. 2024 Annual Comprehensive Financial Report Presentation

Chester Moyer, with Rubin Brown Auditing Firm, gave this presentation.

This information is intended solely for the information and use of the Honorable Mayor, Members of City Council and Members of management of the City and is not intended to be and should not be used by anyone other than these specified parties.

QUALITATIVE ASPECTS OF ACCOUNTING PRACTICES
 Management is responsible for the selection and use of appropriate accounting policies.
 Significant accounting policies are described in Note 1 to the financial statements.
 No transactions entered into during the year lacked authoritative guidance or consensus.
 No transactions were recorded out of the period they occurred.
 No instances where a significant accounting practice acceptable under the applicable financial reporting framework is not appropriate.
 No significant unusual transactions noted

ACCOUNTING ESTIMATES Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the financial statements was: Actuarial assumptions in the calculation of other post employment benefit costs is based on professional actuarial requirements. We evaluated the key factors and assumptions used to develop the estimate in determining that it is reasonable in relation to the financial statements taken as a whole.

CORRECTED AND UNCORRECTED MISSTATEMENTS Auditor Communications 4 VIEWPOINTS | WWW.RUBINBROWN.COM
Professional standards require us to accumulate all misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole. Uncorrected misstatements are those that management has determined are not material, both individually and in the aggregate, to the financial statements taken as a whole. Uncorrected misstatements or matters underlying those uncorrected misstatements could potentially cause future-period financial statements to be materially misstated, even though the uncorrected misstatements are immaterial to the financial statements currently under audit. We identified no uncorrected misstatements.
In addition, professional standards require us to communicate to you all material, corrected misstatements that were brought to the attention of management as a result of our audit procedures. We identified no misstatements that we identified as a result of our audit procedures

that were brought to the attention of, and corrected by, management.

OTHER REQUIRED COMMUNICATIONS

- The independent auditors' report contains reference to another auditor for the Cable Dahmer Arena
- No significant matters resulted in consultation outside our engagement team
- No significant difficulties in dealing with management in performing or completing our audit
- No disagreements with management related to financial accounting, reporting or auditing matters
- Management did not consult with other independent accountants
- No other audit findings or issues
- Management representation letter attached

OTHER INFORMATION INCLUDED IN ANNUAL REPORTS

Pursuant to professional standards, our responsibility as auditors for other information, whether financial or nonfinancial, included in annual reports, does not extend beyond the information identified in the audit report, and we are not required to perform any procedures to corroborate such other information. However, in accordance with such standards, we have read the information and considered whether such information, or the manner of its presentation, was materially inconsistent with its presentation in the financial statements. Our responsibility also includes communicating to you any information which we believe is a material misstatement of fact. Nothing came to our attention that caused us to believe that such information, or its manner of presentation, is materially inconsistent with the information, or manner of its presentation, appearing in the financial statements.

OTHER REPORTING REQUIRED BY GOVERNMENT AUDITING STANDARDS

In accordance with Government Auditing Standards, we have also issued our report on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters.

SINGLE AUDIT

During the year ended June 30, 2024, the City expended greater than $750,000 of federal awards. Accordingly, we performed a single audit pursuant to the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements For Federal Awards (Uniform Guidance).

Councilmember Fears asked if this is a clean audit. This is an unmodified opinion or clean opinion. The financial statements are fairly stated. They did have some findings that have been communicated to us. These are not considered to be material weaknesses. These are control deficiencies that management should take corrective action on but are not going to cause a pervasive problem within the city. They should be addressed and corrected.

This is an independent audit. A forensic audit doesn't exist in their framework. A forensic audit is to find something specific. It is not a typically considered to be a prudent use of resources because the scope can be much harder to find. It is used in litigation and is quite costly. The cost of a forensic audit would fall on the city.

Councilmember Perkins stated there are rumors that there is a petition going around to ask for an audit. He doesn't know how true that is. If a petition is sent to the State Auditor's office asking for an audit of the City, what would the process be? It would be up to the State to decide if they want to come and do what they're being asked to do. It would be up to the City to respond to the Auditor's Office and do what is being asked of them to do. This would use time of employees and resources and could be quite extensive.

3. Semi-Annual Report of the Independence Park Commission

Diane Kaiser from the Park Commission gave a presentation on this topic.

Mission
The Independence Park Commission was established by ordinance in 1999.
• The Commission’s primary mission is to act in an advisory capacity to the City Council relating to public education, use, and knowledge regarding Parks and Recreation activities.
• The Commission also serves as the official Parks and Recreation Sales Tax Oversight Committee.

Sales Tax Review
• Current Parks Improvement Sales Tax (PRST) was renewed in perpetuity in August of 2010
• Estimated to generate approximately $5.1 million for fiscal year 2024-25
• Dedicated to fund on-going park maintenance, certain facility operations, recreation programming and parks and recreation related capital projects
• Through December 31, 2024, has generated $2,479,152, or 49%, of the PRST revenue for fiscal year 2024-25

Park Projects, Revitalization & Operations
 Athletic Fields – Prepped fields for baseball, softball and soccer games
 Parks – Repaired and painted restrooms, removed graffiti and repaired vandalism
 Cleared brush along trails, throughout parks, and along I-70 by Cable Dahmer Arena
 Waterfall Park – Cleaned intake pipe, installed memorial bench
 Santa Fe Park – Replaced pavilion roof
 Dickinson Park – Removed and replaced fence
 Winterized restrooms in parks
 Snow removal – 2 events
 Cleared out 27 homeless camps

Recreation Programming & Operations
• Arts & Culture
• Aquatics
• Nature Programs

• Senior Programs
• Special Events
• Sports Programs
• Wellness Programs

4. Semi-Annual Report of the Independence Tourism Commission

Sam Rushay gave a presentation on this topic.

Mission
• The Independence Tourism Commission was established by ordinance in 1997.
• The Commission serves as an advocate for the tourism industry in Independence by educating residents and businesses of the economic, cultural, and historic value of tourism in Independence, promoting cooperation and communication among tourism sites, and addressing issues that affect tourism.
• The Commission advises and recommends policies, procedures and programs that benefit tourism in Independence by helping to support the Tourism Division objectives and providing regular feedback to the Parks, Recreation & Tourism Department.

Transient Guest Tax Review
• Original Transient Guest Tax of 4% was approved by voters in 1970
• Voters increased the tax to 5% in 1979 and to 6.5% in 2002
• Estimated to generate approximately $2.3 million for fiscal year 2024-25
• Dedicated to supporting the promotion, operation and development of tourism-related activities and can only be used for this purpose
• Through December 31, 2024, has generated $1,288,124, or 56%, of the Transient Guest Tax budgeted revenue for fiscal year 2024-25

National Frontier Trails Museum
• Top 5 States - Arkansas, Missouri, California, Colorado and Pennsylvania
• International visitors - Australia, Canada, Czech Republic, England, Germany, Scotland, South Africa, Sweden, and Switzerland

MO Model Railroad Museum
• Open 10:00 am – 4:00 pm Thursday through Saturday
• Admission is free until May 1, 2025
• Main exhibit showcases state of Missouri with displays of Independence, Kansas City, Jefferson City, St. Louis, and Hermann
• Donations and volunteers welcome!

Historic Sites
- Bingham Waggoner Estate – Stable roof, soffit & fascia replaced
- Vaile Mansion – South Porch restored
- Truman Depot – Restoration continues;
completion date of June 30, 2025

 MO Pacific Caboose – Relocated to MO Model
RR Museum and Chicago & Alton Depot location for restoration

5. Semi-Annual Report of the Stormwater Oversight Committee

Les Boatright gave a presentation for this topic.

Projected Revenues for FY 2024-25
Estimated Sales Tax - $5,056,000
Estimated Use Tax - $438,000
Estimated Interest - $164,000
Total - $5,658,000

Actual Revenues FY 2024-25
July 1, 2024 - December 31, 2024

Sales Tax Collected - $2,479,149
Use Tax - $0
Interest Earned - $249,851
Regional Detention Funds - $0
Grant Revenues - $0
Total - $2,729,001

Allocation of Funding Fy 2024-25
Maintenance - $3,284,047
Administration - $244,339
Permit Compliance - $418,000
Total Operating Expenditures $3,946,386
Capital Budget (includes grant funding) - $13,128,293
Total Expenditures - $17,074,679

Capital Improvement Project Summary
R
CONSTRUCTION
2024 Emergency Repair Projects:
This project addresses structurally failing culverts
that pose a potential hazard for both pedestrian
and vehicular traffic.
These sites are:
• 2817 Trenchard Conduit - COMPLETED
• Bundschu Road Culvert - COMPLETED
• Lexington at Noland Rock Culvert - COMPLETED
• Saddlebrook Outlet Scour

Raymond, Harkless to Mills:

This project mitigates structural flooding in
several homes.
• Springbranch watershed
• 80% funded by state ARPA grant program
• In process – approximately 80% complete

Rock Creek Watershed Corrugated
Metal Pipe Replacement
This project addresses the
removal/repair/replacement of existing deteriorated
or under-capacity metal pipe.
• Rock Creek watershed
• 80% funded by state ARPA grant program
• Phase 1 approximately 60% complete
• Phase 2 just underway

• $48,852,869 spent in projects over the life of the tax
• Over $13 million dedicated to Capital Improvement Projects currently underway
• Over $10.5 million in Missouri ARPA stormwater grants
• 110 construction projects completed
• 13 watershed studies completed
• 5 projects in Design Phase
• 7 projects in Acquisition or Construction Phase

Summary
The Storm Water Management Program oversees the management,
construction, operation, maintenance and pollution control of the
City's storm water system.
• 13,800+ Storm Structures
• 230+ Miles of Pipe
• 19 Regional Detention Basins
• 23 local watershed and sub-shed areas

6. Semi-Annual Report of the Street Improvements Oversight Committee

Wes Epperson gave a presentation on this topic.

Ovesight Committee Members
Wes Epperson, Committee Chair
John Powell
Stacey Anderson
Dennis Tharp
Libet Ojeda
Marcie Gragg
One vacant position

Program Overview

Monitor Use of Street Sales Tax
16-year program started in 2009
Voters approved renewal of Street Sales Tax in 2017

Street Operations Summary
Street Sweeping - 1146 lane miles
Sweepings collected - 303.83 cubic yards
ROW illegal dumping - 827 cubic yards
Traffic signs repaired - 1327 signs
Potholes repaired - 7304
Snow operations - employee hours - 10,009 hours
Snow operations - treatments - 3123 tons of sale & 40,750 gallons of brine
Partial and full depth street patching - 5500 square yards

Pavement Preventative Maintenance

•Entering the Fourth Year Of Alternate Maintenance Programming
•Blended Approach (Seals): Includes Micro-surfacing, Crack, Fog, Scrub, & Cape Seals
•Previous Years Completed Since Adopting Blended Approach: <u>243.81 LM</u>
•Last 3 Fiscal Years Program Avg: <u>86.89 LM</u>
•Crack Filling – 18.09 LM
•Roadway Seals – 38.91 LM
•Overlay – 29.89 LM
•Current Fiscal Year
•FY25 Program: <u>56.95 LM</u>
•2025 Crack Filling 5.18 LM (Planned)
•2025 Overlay – 18.14 LM (Planned)
•2025 Pavement Seals – 33.63 LM (Planned)

24 Highway Complete Streets Phase 2
•Construction Start Date: Summer 2023 Administered by MoDOT
•Project Completion Date: Winter 2024
•MoDOT cost-share project
•Sterling Ave. to River Blvd.
•New sidewalks, curb & gutter, and pavement
•10-foot multi-use path south side and 5-foot sidewalk north side
•Storm sewers and traffic signal improvements
•Estimated Total Project Cost: $6,561,483

24 Highway Complete Streets Phase 1
•Construction Start Date: Winter 2024 Administered by MoDOT
•Project Completion Date: Summer 2026
•MoDOT cost-share project
•River Blvd. to M-291
•New sidewalks, curb & gutter, and pavement

•10-foot multi-use path south side and 5-foot sidewalk north side
•Storm sewers and traffic signal improvements
•Estimated Total Project Cost: $15,323,605

Truman Depot and Pacific Trail Improvement
•Construction Contract Awarded:
•$1,447,590
•Construction Began: Spring 2023
•Est. Substantial Completion: Summer 2025
•Cost share with Parks, Recreation, and Tourism Department
•Building Restoration improvement for the Historic Amtrak Station. (PRT) - $621,228
•Street Improvement provides complete street upgrades on the North side of W. Pacific Ave to S. Pleasant Street. (SST) - $826,362
•New curb and ADA-compliant sidewalk
•Pavement marking and signage for shared use lanes, for bicycle users.
•TAP Funds of $350,000
•Total Estimated Project Cost: $1,672,360

Little Blue Parkway & Jackson Drive Intersection Improvements
•Construction Contract Awarded:
•$1,050,787
•Construction Begins: Spring 2025
•Est. Substantial Completion: Fall 2025
•Eligible for Reimbursement
•Governor's Cost Share Grant
•North Point Reimbursement
•New curb and ADA-compliant sidewalk
•Improved Signalization
•Median Removal and Lane Additions
•Total Estimated Project Cost: $1,050,787

Future Capital Improvement Projects
•$31,989,781 budgeted for upcoming projects
•Approximately $49.7 million in expected grant reimbursement.
•17 Projects in Design Phase

Project Design Phase

Vaile Sidewalks Ph. 2	Fairmount Loop Trail
23rd Street Mobility and Safety Improvement Project	Winner Road Complete Streets
Truman Connected Ph. 1 & 2	Sidewalks Program

23rd Street Complete Streets Ph. 1, 2, & 3	Crysler Ave. Bridge Re-deck
24 Hwy Complete Streets – Ph. 3	Heidelberger Bridge
Noland Road Multimodal Corridor	Englewood Traffic Circle & Winner Rd. Streetscape
Historic Trails Ph. 1	E. Kentucky Rd. Bridge over Mill Creek

Mr. Epperson read from a memo that was submitted to council and is attached to the agenda, expressing concerns from members regarding expenditures. There was a legal response to this from the City Attorney, Jeremy Cover. Section 6 specifically talks about the street tax. They question how this is implemented and would like the Council to weigh in. Specifically, they feel salaries and benefits should come from the street sales tax.
It appears the number of overlay for lane miles has decreased; however, this is because the cost of the overlay has increased significantly. They are doing pavement conditioning to help the life of the pavement to be extended. The committee is well satisfied with the work, the reports and the staff.

Councilmember Fears asked if Mr. Epperson feels they can handle the added work due to the general obligation bond. The committee will be having a special meeting about this on April 30th.
Councilmember Stewart said he was going to move to have these meetings recorded.

7. Semi-Annual Report of the Public Safety Tax Oversight Committee

Pat Casey gave the presentation for this topic.

OVERSIGHT COMMITTEE MEMBERS
• Brad Mudd, Committee Chair
• Bruce Frakes
• Bruce Luedeman
• Donna Pittman
• Erin Boatright
• Patrick Casey
• Tara Kruse

PROGRAM OVERVIEW
• Monitor Use of Taxes devoted to Public Safety
• The expenditures of the Public Safety Taxes are reviewed by the Public Safety Sales Tax Oversight Committee. Each quarter reports and reviews are provided, and guidance given to ensure that the public funds are spent in a fiscally sound manner following the guidance of the ballot language, City charter, City policies and State statutory requirements.

Independence Fire Department July 1, 2024 – January 31, 2025 Fire Protection Sales Tax Year Two Objectives

- Fire Department will continue to work towards the objectives set in the Standard of Cover / Community Risk Assessment and Master Plan for the Fire department. This will include Station Locations, Future Station Needs, Staffing, and other considerations for the department.
- Update Capital Outlay 5-year plan to account for tax changes.
- Creation and reorganization of the Fiscal Budget for the Sales Tax. To stay in compliance with the ordinance, the budget will require some adjustments so that the transparency of the tax dollars are better tracked by the differing requirements.
- Bring our staffing level up to meet full staffing with existing apparatus.
- Begin construction of Station 8, Station 5 and Station 11, as well as determine locations for future replacement/new station needs. This could include property acquisition, environmental studies and beginning design.
- Continue to evaluate staffing/apparatus locations to handle increase call volume, service needs and administrative functions.

Fire Department Project Updates Open/Unpaid Encumbrances:

- 1 Pumpers Ordered (Chassis Paid)- July November 2024 March 2025 delivery.
- 2 Pumpers Ordered - Fall 2025 delivery.
- 1 Pumper Ordered – October 2026 delivery
- Station Design process Conceptual design done for station #8 (training and storage), station #5 and station #11

Completed Major Projects:

- 1 Aerial platform delivered- In service scheduled for March 2025
- 1 Pumper delivered and is in service at Station 1 Projects in Process:
- Station 1 west side parking lot- construction late spring
- Turnout Gear ordered ($3,500/ set)
- Hire personnel based off Master Plan

Projects in Process:

- Station 1 west side parking lot- construction late spring
- Turnout Gear ordered ($3,500/ set)
- Hire personnel based off Master Plan

PST for July 1, 2024 - January 31, 2025
Beginning 2024/2025 FY Unassigned Fund Balance: $11,970,445
Budgeted Revenue from Sales Tax: $11,160,000
Estimated Waterfall from Use Tax: $877,000
Total Revenue Collected through 1/31/2025 $6,928,567
Unassigned Fund Balance, 1/31/2025 $14,605,781

Total Personnel – 6 Chief Officers & 17 Firefighters

Independence Police Department

• There are four different reports for IPD that are reviewed by the Public Safety Tax Oversight Committee
1. The Public Safety Sales Tax Report
2. The Use Tax (PROP P) Report
3. The Marijuana Tax Report
4. The Prop PD Tax Report

Independence Police Department Public Safety Sales Tax Information from July 1, 2024 – February 28, 2025
Beginning Fund Balance for 24/25 FY: $ 2,157,758
Total Revenue Collected through 2/28/25: $ 2,051,953
Total Expenditures through 2/28/25: $ 2,625,636
Total Transfers Out through 2/28/25: $ 305,032
Canceled Prior Year Encumbrances: $ 1,305,675
Ending Unassigned Fund Balance, 2/28/25: $ 2,584,718
(Original Sales Tax Projection for 24/25 = $2,968,600)

Independence Police Department
• Expenditures are devoted to three main purpose areas: Communications, Facilities, and Equipment
Significant Purchases this Fiscal Year to date:
* Annual New World Software Maintenance
* (30) Mobile (in-car) Radios
* (15) Motorola handheld radios
* (40) Sets of Stop Sticks
* (32) Desktop Computers & (12) Monitors replaced
* Year Two of 10-Year Axon Contract for
* (55) Mobile Data Terminals purchased Body Cameras, In-Car Cameras, Tasers,
* (9) 2025 Ford Explorers w/emergency equipment VR Training, Records Management
* Transfers Out = Payments made to date for Owners Representative Services on Justice Center Project

Independence Police Department Use Tax (PROP P) Information from July 1, 2024 – February 28, 2025
Beginning Fund Balance for 24/25 FY: $ 4,991,973
Total Revenue Collected through 2/28/25: $ 4,802,891
Total Expenditures through 2/28/25: $ 4,504,607
Total Transfers Out through 2/28/25: $ 434,123
Canceled Prior Year Encumbrances: $ 13,608
Ending Unassigned Fund Balance, 2/28/25: $ 4,869,742
Prop P was designated to hire and equip additional Police Officers in Independence. All 32 Use Tax positions are currently filled. Transfers Out reflect payments to Hoefer Welker to date on the Justice Center Project.

Independence Police Department Marijuana Tax Information from July 1, 2024 – February 28, 2025

Beginning 2024/25 FY Unassigned Fund Balance: $ 277,076
Total Revenue Collected through 2/28/25: $ 652,682
Total Expenditures:
Public Safety $ 0
Community Development $ 102
Ending Unassigned Fund Balance, 2/28/25: $929,656
Expenditures shown are for Investment Advisor Fees.

Independence Police Department PROP PD Tax Information from July 1, 2024 – February 28, 2025
Beginning 2024/25 FY Unassigned Fund Balance: $ 0
Total Revenue Collected through 2/28/25: $ 147,349
Total Expenditures: $ 14,000 (Hiring incentives paid to date)
Ending Unassigned Fund Balance, 2/28/25: $ 133,349
Prop PD is a funding mechanism to maintain a competitive wage scale for sworn police officers and make Independence more competitive in the hiring market.

When a City receives a grant, the money received must be spent on the items/projects it was awarded for. The money is monitored and if it is spent on something other than what it was issued for, the City would have to pay that money back and it would lose its eligibility to apply for future grants.

When the City applies for a bond, it goes through a very stringent review. The City of Independence was found to have strong marks for its finances, budgeting and adding to its reserves. The reserves went from 4% to 17%. The only thing holding the city back is some of the past economic debt that was issued. But for that, we would be very high in terms of rating in comparison to peer cities.

INFORMATION ONLY

1. Memo to City Council from the Street Improvement Oversight Committee

2. The City Clerk has received a certified copy of the Election Results for April 2025 regarding the General Obligation Bond.

3. ***Please Note:*** *In accordance with RSMo. 610.021, the City Council may convene in an Executive Session during or after the meeting on matters of litigation, legal action, and/or attorney client communications, as permitted by Sec. 610.021(1), on matters of personnel, as permitted by Sec. 610.021(3) and personnel records, as permitted by 610.021(13), on matters of contracts, as permitted by 610.021(12), on matters of real estate, as permitted by 610.021(2) and/or matters of labor negotiations, as permitted by 610.021(9).*