



Heritage Commission

October 7, 2025 6:00 PM,

Council Chambers - 111 E. Maple Ave.

CALL TO ORDER

- A. Roll Call
- B. Review and approval of agenda
- C. Review and approval of minutes for August 5, 2025

CERTIFICATES OF APPROPRIATENESS

- A. Consider a Certificate of Appropriateness for the rehabilitation of a single-family home, construction of a second-story on the rear, one-story addition, and construction of a detached, two-car garage at 503 North Delaware Avenue

DISCUSSION AND ACTION ITEMS

- A. Recommendation to the State Historic Preservation Office regarding the National Register nomination for the Englewood Theater.
- B. Adoption of the newly updated Historic Preservation Design Guidelines

REPORTS AND COMMENTS

- A. Public Comment
- B. Heritage Commission
- C. Staff
 - Section 106 review-3107 South Norton Avenue and 1523 South Arlington Avenue

ADJOURNMENT



Heritage Commission Meeting Minutes

Meeting Date: August 5, 2025

Location: Council Chambers, City Hall

Commissioners Present: Mark Scherer, Lee Argo, Carol Dage, Audrey Elder, Haven Herndon, Robert Prunte, Jr.

Commissioners Absent: Josh Guldner and Sam Rushay

Staff: Wendy Shay, Historic Preservation Manager

I. AGENDA

It was moved by Mr. Prunte, seconded by Mr. Argo, and approved 5-0 (Dage abstained) to accept the agenda for August 5, 2025.

II. MINUTES

It was moved by Mr. Prunte, seconded by Mr. Argo, and approved 5-0 (Dage abstained) to accept the May 6, 2025 meeting minutes.

III. ELECTION OF OFFICER

It was moved by Mr. Argo, seconded by Ms. Herndon, and approved 4-0 (Dage and Prunte abstained) to nominate Commissioner Prunte for Vice-chair.

IV. DISCUSSION & ACTION ITEMS

A. Design Guidelines Update

Tim Breihan, from H3 Studios, was present to make a final presentation on the preservation design guidelines.

B. Update to the Heritage Commission Demolition Policy

Ms. Shay presented the current demolition policy and requested an update to remove review by the Commission for properties that are located within a potential historic district as outlined in the Preservation Master Plan.

It was moved by Commissioner Elder, seconded by Commissioner Herndon and approved 5-0 (Dage abstained) to approve the change, as proposed.

C. Consider a courtesy review of the re-zoning of 710 and 720 West Maple Avenue

Ms. Shay presented the request to the Commission. The Commission were asked to comment on the re-zoning of the properties to R-6, due to their location within the Truman Heritage District. It was moved by Commissioner Prunte, seconded by Commissioner Elder, and passed unanimously (5-0, Dage abstained) to support the re-zoning request.

V. REPORTS & COMMENTS

A. Public Comment

No comments from members of the public

B. Heritage Commission

Commissioner Prunte requested an update on 801 South Main Street. Ms. Shay stated that the property owner is seeking tax credits to rehabilitate the dwelling.

C. Staff

Ms. Shay stated that she submitted the following Section 106 packets to the State/Tribal Historic Preservation Offices for consideration. The submittals were for 831 North Forest Avenue, 400 West Farmer Street, 3708 South Spring Street, and 1711 South Ellison Way.

VI. ADJOURN

It was moved by Mr. Prunte, seconded by Ms. Herndon, and approved 5-0 (Dage abstained) to adjourn.