



Personnel Board Minutes

October 10, 2025 10:00 AM

IUC, Room 117, 17221 E. 23rd St. S., Independence, MO 64057

CALL TO ORDER

The meeting was called to order at 10:00 a.m. by Laura Dominik.

ROLL CALL

Laura Dominik, Chair – Present
Erin Boatright, Board Member – Present
Krys Lugenbeel, Board Member – Present
Carissa Smith, Human Resources Director – Present
Maretta Marshall, Human Resources Manager-Present
Cheryl Wrisinger, Staff Assistant – Present

A Quorum was established.

APPROVAL OF MINUTES

1. Approval of September 12, 2025 Meeting Minutes.

Laura Dominik made a motion to approve the minutes as written. Motion was seconded by Krys Lugenbeel. Board approved unanimously. **Motion carried.**

PUBLIC HEARING

1. A Public hearing Proposing Changes to Article IV as it pertains to Personal Business Leave of the City of Independence Personnel Policies & Procedures Manual.

Carissa Smith presented the proposed changes to the manual. Laura Dominik makes a motion to recommend the changes to council, board approved unanimously. **Motion carried.**

SCHEDULE OF NEXT MEETING

Personnel Board scheduled for November 14, 2025, at 10:00 a.m. at IUC, Room 117.

ADJOURNMENT

Laura Dominik, Chair, made a motion to adjourn the meeting at 10:03 a.m. Motion was seconded by Krys Lugenbeel . Board unanimously approved. **Motion carried.**