



Heritage Commission Meeting Minutes

Meeting Date: October 7, 2025

Location: Council Chambers, City Hall

Commissioners Present: Mark Scherer, Audrey Elder, Josh Guldner, Haven Herndon, Jason Pearson, Robert Prunte, Jr.

Commissioners Absent: Lee Argo and Sam Rushay

Staff: Wendy Shay, Historic Preservation Manager

I. AGENDA

It was moved by Mr. Prunte, seconded by Mr. Guldner, and approved 6-0 to accept the agenda for October 7, 2025.

II. MINUTES

It was moved by Ms. Elder, seconded by Mr. Prunte, and approved 6-0 to accept the August 5, 2025 meeting minutes.

At this time, Chair Scherer took a moment to recognize the passing of Commission member and heritage partner, Carol Dage.

III. CERTIFICATES OF APPROPRIATENESS

A. Consider rehabilitation, construction of a second-story on a rear addition, and construction of a detached, two-car garage on a single-family home at 503 North Delaware.

Ms. Shay provided a brief overview of the proposal. Annie Ringhofer, project architect, was present to represent the project.

After some discussion, it was moved by Mr. Prunte, seconded by Mr. Guldner and passed 6-0 to approve the project, as proposed.

IV. DISCUSSION & ACTION ITEMS

A. Recommendation for a National Register Nomination for the Englewood Theater

It was moved by Ms. Elder, seconded by Mr. Prunte, and recommended 6-0 to support the nomination.

B. Adoption of the Historic Preservation Design Guidelines

It was moved by Mr. Prunte, seconded by Ms. Elder and approved 6-0 to adopt the design guidelines.

V. REPORTS & COMMENTS

A. Public Comment

Brent Schondelmeyer, 3704 South Grand, Independence expressed his pleasure in working with Commissioner Dage. He also provided a brief update on the Englewood Theater National Register nomination and project.

B. Heritage Commission

There were no additional comments from the Heritage Commission.

C. Staff

Ms. Shay stated that she submitted the following Section 106 packets to the State Historic Preservation Office for consideration: 3107 South Norton Avenue and 1523 South Appleton Avenue.

VI. ADJOURN

It was moved by Mr. Prunte, seconded by Ms. Herndon, and approved 6-0 to adjourn.