



# INDEPENDENCE ★ MISSOURI ★

A GREAT AMERICAN STORY

## CDBG & HOME Participation 2026-27 CDBG Public Services Advisory Committee Meeting #3 Minutes

March 23, 2026 10:00 AM

Microsoft Teams: Join via computer, tablet, or smartphone:  
<https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting?rtc=1>  
Meeting ID: 284 378 325 802 3 Passcode: 9nz6nn9L  
Join by telephone: 1-872-222-5977 ID: 265 073 803#

### CALL TO ORDER

The meeting was called to order. Participants were welcomed.

### DISCUSSION OF FUNDING AMOUNT RECOMMENDATIONS

- Staff presented the scoring results and preliminary funding allocations based on evaluation criteria.
- It was noted that:
  1. Final funding amounts will be adjusted once HUD allocations are received.
  2. Funding recommendations are proportional to application scores.
- Key discussion points:
  1. Community Services League received the highest score and is recommended for the highest funding amount.
  2. Palmer Center received the lowest score and corresponding lower funding percentage.
  3. All organizations were scored and assigned funding percentages accordingly.
- Hope House Funding Discussion:

1. Hope House requested \$10,000 but scored at a level that would support a higher allocation (approximately \$15,000).
  2. Per program rules, funding is limited to the amount requested in the application.
  3. The remaining amount will need to be reallocated.
- Committee Decision:
    1. Consensus was reached to evenly distribute the remaining funds among the other organizations.

## PROGRAM AND APPLICATION DISCUSSION

- Committee members raised considerations regarding:
  1. Tracking and verification of Independence residents served, especially for organizations located outside the City.
  2. Program sustainability and repeated applications with limited changes year over year.
- Staff clarified:
  1. All funded organizations undergo annual monitoring and audits.
  2. Client files verify service to Independence residents.
  3. All current applicants are 100% compliant based on monitoring results.
- Suggestions for future cycles:
  1. Enhance application questions and documentation requirements.
  2. Provide audit/compliance summaries upfront to the committee.
  3. Consider adjustments to better evaluate impact and accountability.

## FUNDING IMPACT DISCUSSION

- Committee inquired about gaps between requested and awarded funding.
- Staff confirmed:
  1. All organizations would still be able to operate their programs, even if not fully funded at requested levels.

## NEXT STEPS

- Final HUD allocation amounts are expected in April.
- Once received:
  1. Allocations will be recalculated.
  2. Organizations will be asked to submit updated budgets.
  3. Written agreements will be prepared and executed.
- Fiscal year timing adjustment:
  1. Program year will run July 1 – May 31 to align with funding and reimbursement timelines.

## **QUESTIONS / COMMENTS**

- Committee members provided positive feedback on the improved scoring and allocation process.
- One member indicated this may be their final year serving and expressed appreciation for the experience.
- Staff thanked members for their participation and encouraged continued involvement or recommendations for future committee members.

## **ADJOURN**

The meeting was adjourned at 10:27 a.m.