



Japanese Sister City Committee Minutes

October 8, 2025 6:00 PM

Council Chambers - 111 E. Maple Ave.

I. ROLL CALL/CALL TO ORDER

I. Roll Call/Call to Order

Dustin, Jeannae, Sebastian, Kim, Cassy, Danijela, Chad, Laura, Patric, Katie

Patric is a new voting member of JSCC. He was approved at the City Council Meeting.

II. Approve prior minutes

I. Approve prior minutes

Danijela motioned to approve September minutes and Jeannae and Cassy seconded. All approved by show of hands.

III. UPTOWN MATSURI DISCUSSION

I. Uptown Matsuri discussion

- Dustin is working on ad for Facebook.
- All performers are confirmed.

- Vendors: JSCC Sales Table
 - JSCC Table 2 will focus on Exchange and all things JSCC
 - Consider shifts for different aspects of the programs
 - JETA
 - Artists – 2 or 3
 - New program
 - Build Up has staffing issues and probably won't be able to staff the booth in addition to their store.
 - Waiting on Naka-Kon and Heart of America Japan-America Society
- Think about timing of our festival compared to other programs. There may be an over saturation with Japan-America and other festivals close to ours.
- Food Trucks
 - Taco Truck and Polynesian Truck are both confirmed.
 - Patric has a contact for a Dole Whip truck.
 - Special Event Permit
 - Kim is looking into whether JSCC needs a Special Event Permit
 - It was determined that we **do not** meet a special permit.
 - Food Trucks **are** required to have a permit. If they do not have one, the City can help to obtain one.
- Student Performers
 - Student Performer + 1 will attend for free and other attendees will need to purchase a ticket
- Carnival Games
 - See if we can staff a few games. Tickets will be sold and kids can use the tickets to play games. Ideas include “string game”, “fishing”, ring toss, and more.
 - Let's see if we can get donated items to give out for the prizes.
- Expenditures
 - Dancers and 3 Trails will send invoices
 - *Cassy moved to preapprove up to \$800 to cover performance fees for the dancers and drummers.*
 - *Cassy moved, Danijela seconded and all voted to approve by a show of hands.*
- JSCC was not awarded a Grant this year for the festival.
 - JETAA will donate \$200 as a “Booth Fee” and will mail the check in to Chad.
- We spent \$407.02 on drinks last year.
 - *Cassy moved to allow an expenditure of up to \$450 for drinks and concession supplies for Matsuri this year.*
 - *Danijela seconded and everyone voted in approved by show of hands.*
- Festival Site: <https://www.indepmojscc.com/uptown-matsuri-festival>
 - ***Tentative Schedule of Events***
 - 11:00 Opening Ceremony with 3 Trails Taiko
 - 11:30 Glendale Japanese Club
 - 12:00 Informative Session: Student Delegates and Host Families *

- *12:30 KC Kendo Club*
 - *1:30 - 3 Trails Taiko*
 - *2:00 - Tsatsumaki Yosakoi Dancers*
 - *3:00 Informative Session: Student Delegates and Host Families*
- To-Do
 - Pricing of items for sales table
 - Jeannae has five or so boxes that need to be evaluated and priced. Dustin, Danijela, and Chad will discuss who can go to Glendale to price the items then take the items with them after they are done.
 - Sound system
 - Jeannae's sound system is available and she can bring it if she has help with all the other items (like sales).
 - Table Cloths
 - Katie will purchase with Concessions budget
 - Signs
 - Chad will arrange

IV. 2026 STUDENT EXCHANGE

I. 2026 Student Exchange

Great response to this year's applications!

V. ITEMS FROM THE FLOOR

I. Items from the Floor

N/A

VI. ITEMS FOR NEXT MONTH'S AGENDA

I. Items for Next Month's Agenda

N/A

VII. ADJOURN

I. Adjourn

Meeting adjourned at 7:17

NEXT MEETING: WEDNESDAY, NOVEMBER 12TH 2025

Next meeting: Wednesday, November 12th, 2025