



Japanese Sister City Committee Minutes

March 11, 2026 6:00 PM

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Meeting ID: 286 074 945 888 9

Passcode: D8Ne2BM6

I. ROLL CALL/CALL TO ORDER

Call to Order / Roll Call

Meeting called to order.

Members Present: Dustin, Patric, Danijela, Jeannae, Chad, Katie, Laura

II. APPROVE PRIOR MINUTES

Approval of Previous Minutes

- Chad motioned to approve the previous meeting minutes.
- Danijela seconded the motion.

The motion passed unanimously.

III. AMERICAN STUDENT EXCHANGE UPDATES

American Student Exchange Updates

- Program preparations are progressing well.
- Cultural and language lessons are resuming.
- Danijela will receive student biographies from Higashimurayama City Hall.

IV. HOST FAMILY RECRUITING UPDATES

Host Family Recruitment

- Three home visits still need to be completed.
- Committee members will need to visit prospective host families.

Action Items

- Dustin will reach out to the families and JSCC committee members to coordinate home visits and interviews.
- Laura is available to host if needed.
- Dustin will speak with his dad regarding the possibility of hosting.
- Dustin will reach out to the alumni network to see who might be available to host.
- **Three additional host families still need to be confirmed.**

V. 501C3 DISCUSSION AND PLANNING

501(c)(3) Status

- No updates at this time.
- The committee is still awaiting a response from the IRS.

VI. ITEMS FROM THE FLOOR

Japanese Market Day

- Tentatively planned for **the third week of April**.
- Final date and details are still pending.

Notes

- Students and Patric will provide further planning details.
- Dustin can reach out to Three Trails Taiko regarding a drum performance once the date and schedule are finalized.

Sub-Committee Structure

- Danijela and Dustin will assign sub-committee roles with monthly responsibilities.

Youth Club Discussion

- Discussion regarding a potential Youth Club to increase student engagement.
- One student, Laura, who proposed the Japanese Market Day idea, has expressed interest in participating.

Travel Paperwork / Legal Review

- No updates yet from the City legal department.

Laura will need to schedule time to notarize student paperwork once the documents are finalized

VII. ADJOURN

Adjournment

The meeting adjourned.

NEXT MEETING: WEDNESDAY, APRIL 8TH 2025

Next meeting: Wednesday, April 8th, 2026