



Japanese Sister City Committee Minutes

November 13, 2024 6:00 PM

Teams Meeting Wednesday, November 13th, 2024, 6:00-7:00PM

<https://teams.live.com/join/9340514050895?p=vw2lOl4Er0PfvjEu>

ROLL CALL/CALL TO ORDER

- A. Sabastian**
- B. Chad**
- C. Kristy**
- D. Cassy**
- E. Danijela**
- F. Jannae**
- G. Potentially Katie**

Approval of Minutes

- A. Chad motioned and Kristy seconded.**
- B. All approved**

- 1. Minutes-October 2024**

ELECTION OF OFFICER NOMINATING COMMITTEE AND REVIEW ELECTION SCHEDULE

- A. Chad, Danijela and Kristy to be nomination committee**
- B. All approved**
 - 1. Officers. All officer roles are term limited to two years, two terms.**

Officers can move on to other roles after serving two years. They can also serve in the same role again after two years. January – nominees announced, election is in Feb, June is when new officers start.

- 1. Chair**
- 2. Vice-chair**
- 3. Secretary – Doesn't have to be a committee member and not term limited.**
- 4. Treasurer**
- 5. Historian**

- 2. Dustin is interested in running for chair**
- B. Website is not accurate on term limits.**
 - 1. Dustin to follow-up with the city to update that. We were told we have 9 members and two ex-officio members.**
- C. Kristy will resign in March**
- D. Cassy will resign at the end of her term in 2025.**

CHAPERONE SELECTION COMMITTEE PRESENTS THEIR RECOMMENDATION FOR 2025 CHAPERONE. COMMITTEE MAY DISCUSS, ACCEPT, DENY, OR POSTPONE SELECTION. ALL COMMITTEE MEMBERS HAVE ACCESS TO FULL APPLICATIONS AND INTERVIEW NOTES.

- A. 5-6 interviews were done and selected via a rubric that Chad designed and was reviewed by the interviewing committee.**
- B. Patrick teaches at Van Horn. Jeannae says he would be a good pick because of his experience working with kids. Danijela stated the same.**
- C. Interview response – committee took notes on the responses and rated a response on a rubric in a google form.**
- D. Backup candidate is a father of one of the student applicants. Also, a good applicant.**
- E. Candidate cannot interview or select own family member for student delegates.**
 - 1. Dustin motioned to approve the adult chaperone**
 - 2. Kristy seconded**
 - 3. All approved. None against.**

REVIEW INSURANCE REIMBURSEMENT FOR 2024 STUDENT, TIME PERMITTING

- A. Kristy provided all information regarding options before changing flights (policy information given)**
- B. Kristy's understanding the policy covers the change fee of \$150.**
- C. We still need the claim the information.**
- D. Cassy to get more information about claim.**
- E. Someone needs to research insurance, flights, etc.**
- F. Laura Ashba used to be on the committee and a travel agent.**
- G. Potentially the airline covers bereavement reimbursement.**

H. Dustin and Cassy to research together.

I. Dustin moved and Danijela seconded. All approved to move to December

SELECT DATE AND COORDINATOR FOR MATSURI

A. Decide at the December meeting

DECIDE NEXT MEETING DATE: DECEMBER OR JANUARY

A. Still meeting in December

- 1. Danijela motioned to move on the 11th**
- 2. Chad seconded**
- 3. No denies**

ITEMS FROM THE FLOOR

A. Japanese Garden Updates

B. Need

TOPICS FOR NEXT MEETING

A. Insurance Research Presentation

B. Matsuri Date Decision

C. Student Delegate Recommendations

- 1. Dustin to be the main point to present recommendation**

ADJOURN

A. Dustin to motion to adjourn

Danijela to second. Ended at 7:13pm

NEXT MEETING: TBA

A. Next Meeting: December 11th