Japanese Sister City Committee Meeting

Teams Meeting Wednesday, April 9th, 6:00-7:00PM
https://teams.live.com/meet/9340514050895?p=vw2IOl4Er0PfvjEu

I. Roll Call/Call to Order

A. Called to order at 6:04 PM
B. Attendance:
   1. Katie Gall
   2. Jeannae Segura Brown
   3. Danijela Nenadic
   4. Chad Whisenhunt
   5. Sabastian Gonzalez
   6. Cassy Pallo
   7. Patric Koon (2025 chaperone)

II. Approve prior minutes

A. *Chad motioned to approve March Meeting minutes and Danijela seconded. All showed approval with a show of hands.*

III. Announcements, if any

A. N/A

IV. Student Delegate update:

A. Determine final payment due date

1. $14,500 has been deposited from students so far.
2. Three students are behind on payments
   a) One is the student who joined late (he's made the deposit)
      (1) Cassy and Patric will meet with the student and parent to investigate their situation.
   b) Patric said he would like to give the group a final payment deadline if they can't make the initial payment plan.
   c) If one student drops, we can still purchase ten tickets as a group (ten is the minimum).

3. Jeannae moved that we announce the final payment is due on May 7th if the original payment schedule wasn't completed by then already. Sabastian

seconded the motion. All members in attendance showed their support by a show of hands.

B. Approve amount for ticket expenditure/purchase

1. $1979.41/ ticket
    a) 11 tickets for a total of $21,773.51 is expenditure on tickets
2. *Jeannae moved to approve the payment of the invoice for 11 tickets priced at $21,773.51. Danijela seconded the motion, and it carried with unanimous approval with show of hand by all members in attendance.*
3. We will also need to purchase travel insurance
    a) The travel insurance we purchased last year wasn't worth the money.
        (1) A student needed to change their ticket, and the insurance didn't cover the change cost.
    b) Consider the types of coverage. Cassy recommends a comprehensive plan in which the travelers can cancel for any reason. Lost luggage and health are important, but it will be best to be able to cancel for any reason.
        (1) Ages of travelers is important to gain accurate quotes for insurance.

C. **Assign one or two members to select travel insurance**

1. Jeannae and Danijela started investigating options.

D. Determine and authorize amount for travel insurance expenditure

1. *Danijela moved to approve the expenditure of up to $300 per traveler for travel insurance. Sabastian seconded the motion and all members in attendance showed their support of the motion with a show of hands.*

V. Matsuri update: postpone.

A. Discuss fall date and/or planning schedule if interested

1. Postponed this discussion as to prioritize exchange details.

B. Discuss alternate fundraising options. schedule additional meeting(s) if needed

1. Patric said the students are planning for a Little Caesar's pizza sale at the schools.
2. Katie suggested a restaurant night if they need more fundraising opportunities.

VI. Host families update: recruiting plans and/or progress updates

A. Patric indicated that most students said they won't be able to host a Japanese student when they come in August.

B. Cassy suggested everyone share the flyers and links Dustin emailed out.

C. We need eight host families this year; Japan is sending seven students and one host.

VII. Discuss activity planning strategy for Independence portion of exchange

A. Committee has conducted activity planning in several different ways in the past. There are pros and cons to all. Chair recommends choosing a strategy that complements current committee strengths.

1. Danijela will talk with Laura to start fundraising for activity costs.
    a) Make sure to investigate options and keep in mind that gambling-type fundraisers aren't legal.

VIII. Items from the floor

A. N/A

IX. Items for next month's agenda

A. Matsuri
B. Host families
C. Tickets, insurance
D. Activities for the August exchange
E. Fundraising update

X. Adjourn

A. Danijela motioned to adjourn. The meeting ended at 7:02 PM.

Next meeting: Wednesday, May 14th, 2025